

POSITION ADJUSTMENT REQUESTNO. 22088
DATE 5/24/2017Department Health Services

Department No./

Budget Unit No. 0540 Org No. 6547 Agency No. A18

Action Requested: Reallocate the classification of Health Services Personnel Officer - Exempt (VCN2) (unrepresented) on the salary schedule in the Health Services Department.

Proposed Effective Date: _____

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$8,326.00Net County Cost \$0.00Total this FY \$5,550.66N.C.C. this FY 0SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Third Party RevenuesDepartment must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jo-Anne Linares

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kevin J. Corrigan

5/30/2017

(for) Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 8/17/2017

Reallocate the classification of Health Services Personnel Officer - Exempt (VCN2) (unrepresented) on the salary schedule from salary plan and grade level B85-1875 (\$7,635 - \$9,280) to salary plan and grade level B85-1876 (\$8,017 - \$9,745).

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ _____ (Date)

F. Prak

8/17/2017

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/6/2017☒ Approve Recommendation of Director of Human Resources☐ Disapprove Recommendation of Director of Human Resources☐ Other: _____

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐David J. Twa, Clerk of the Board of Supervisors
and County AdministratorDATE 09-12-17BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: