

POSITION ADJUSTMENT REQUEST

C.43

NO. 22118
DATE 8/1/2017Department Office of the County Counsel

Department No./

Budget Unit No. 0030 Org No. 1700 Agency No. 17

Action Requested: ADOPT Position Adjustment Resolution No. 22118 to add one Deputy County Counsel-Standard-Exempt (unrepresented) position and cancel one Deputy County Counsel - Advanced (unrepresented) vacant position in the Office of the County Counsel. (Salary Savings)

Proposed Effective Date: 8/1/2017Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$42,739.00)Net County Cost \$0.00Total this FY (\$36,230.00)N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT _____

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Sharon L. Anderson

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Strobel

7/24/17

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

ADOPT Position Adjustment Resolution No. 22118 to add one (1) Deputy County Counsel-Standard-Exempt (2ET2) (unrepresented) position at salary plan and grade B8B 2097 (\$10,134.79 - \$12,047.08) and cancel one (1) Deputy County Counsel - Advanced (2ETK) (unrepresented) vacant position No. 11092 at salary plan and grade B8B 2297 (\$12,354.26 - \$14,685.34) in the Office of the County Counsel.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ _____(Date)

Lauren Ludwig

7/25/2017

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐David J. Twa, Clerk of the Board of Supervisors
and County AdministratorDATE August 1, 2017BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: