

POSITION ADJUSTMENT REQUEST

C.44

NO. 21991
DATE 11/3/2016Department Department of Information Technology Department No./
Budget Unit No. 0147 Org No. 1063 Agency No. A03

Action Requested: ESTABLISH new classification of Geographic Information Systems Technician and ADD (1) position in the GIS Division of DoIT.

Proposed Effective Date: 1/1/2016Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost 85000Net County Cost 0Total this FY 70800N.C.C. this FY 0SOURCE OF FUNDING TO OFFSET ADJUSTMENT GIS fees collected Org 1693 provide funding for position.

Department must initiate necessary adjustment and submit to CAO.

Use additional sheet for further explanations or comments.

Ed Woo

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 6/22/2017

Establish the class of Geographic Information Systems Technician (LD7A) (represented) at salary plan and grade TB5/1400 (\$4,377-\$5,320) add one (1) position in the GIS Division of the Department of Information Technology Division of the County Administrator's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ _____(Date)

Marta Goc

6/22/2017

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 6/29/17

- ☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED ☐~~David J. Twa, Clerk of the Board of Supervisors
and County AdministratorDATE July 11, 2017BY June McHuen, Deputy Clerk

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: