

POSITION ADJUSTMENT REQUEST

NO. 21980
DATE 10/18/2016

Department EHSD

Department No./
Budget Unit No. 0504 Org No. 5455 Agency No. A19

Action Requested: Add 17 Eligibility Worker I (XHWA) (represented) positions and cancel 17 Medi-Cal (XHSB) (represented) vacant positions in the Workforce Services Bureau at EHSD. (See attached list of 17 position numbers).

Proposed Effective Date: 11/1/2016

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$308,652.00) Net County Cost (\$11,574.00)
Total this FY (\$180,047.00) N.C.C. this FY (\$6,751.00)

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Costa savings: 12.5% Federal, 83.75% State, 3.75% County

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Holly Trieu 313-1560

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kevin J. Corrigan

10/20/2016

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 10/25/2015

Add seventeen (17) Eligibility Worker I (XHWA) (represented) positions at salary plan and grade 255 0948 (\$2,845-\$3,458) and cancel seventeen (17) Medi-Cal Program Assistant (XHSB) (represented) vacant position #10614, #10620, #10627, #10634, #10637, #10644, #10656, #10658, #10663, #10671, #10676, #10677, #10684, #10687, #10694, #10699, #10700 at salary plan and grade 255 1384 (\$4,381-\$5,326)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.

[] (Date)

OParra

10/25/2016

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

11/1/2016

- [x] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED []

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE November 8 2016

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: