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POSITION ADJUSTMENT REQUEST

NO. 21947
DATE 9/9/2016

Department Auditor-Controller
Department No./ Budget Unit No. 0010 Org No. 1013 Agency No. 10

Action Requested: Establish the class of Financial Systems Manager (LBSE) at salary plan and grade B885-2220 and reallocate one (1) Information Systems Project Manager (LPNA) position #0209 and its incumbent to Financial Systems Managers (LBSE)

Proposed Effective Date: 10/1/2016

Classification Questionnaire attached: Yes [X] No [] / Cost is within Department's budget: Yes [X] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$19,656.00 Net County Cost \$19,656.00
Total this FY \$15,218.00 N.C.C. this FY \$15,218.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Within allocated budget.

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Robert Campbell

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

David Twa, County Administrator
Deputy County Administrator

10/14/16
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 10/17/2016

Establish the classification of Financial Systems Manager (LBSE) (unrepresented); allocate to the salary schedule at salary plan and grade B85-2220 (\$10,430-11,500), and reclassify one Information Systems Project Manager (LPNA) (represented) position #209 and its incumbent at salary plan and grade ZA5 1884 (\$7,476 - \$10,019) to Financial Systems Manager (LBSE) at salary plan and grade B85-2220

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [] Day following Board Action.
[X] 11/1/2016(Date)

Lisa Lopez

10/17/2016

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

[] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[X] Other: First of month following Board adoption

Lisa Driscoll, County Finance Director
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [X] DISAPPROVED []

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE 10-25-16

BY Chris Heck

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: