

0.15

POSITION ADJUSTMENT REQUEST

NO. 21960
DATE 8/15/2016

Department Health Services

Department No./
Budget Unit No. 0450 Org No. 6555 Agency No. A18

Action Requested: Add and cancel various positions in the Health Services Department. (See Attachment 1)

Proposed Effective Date: 9/28/2016

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☒

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$78,342.00

Net County Cost \$0.00

Total this FY \$58,756.50

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Hospital Enterprise Fund I revenue

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jacqueline Kidd

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

9/21/2016

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 9/21/2016

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED ☐~~

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE 9/27/16

BY DMBoyd

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

POSITION ADJUSTMENT RESOLUTION NO. 21960 - ATTACHMENT 1
HEALTH SERVICES DEPARTMENT – ADD/CANCEL VARIOUS POSITIONS

ADD (9)

- Four (4) 40/40 – Health Services Systems Analyst II (LBVC)
- Two (2) 40/40 – Health Services Information Technology Manager (LBFA)
- One (1) 40/40 – Clerk-Experienced Level (JWXB)
- One (1) 40/40 - Assistant Health Services Information Technology Director – Customer Support - EXEMPT (LBD2)
- One (1) 40/40 – Information System Specialist III (LTTA)

CANCEL (9)

- Three (3) 40/40 – Health Services Information Systems Specialist (LBTB), positions #9563, #10156, #11171
- One (1) 40/40 – Health Services Systems Specialist I (LBTD), position #13861
- One (1) 40/40 – Health Services Systems Analyst III (LTWA), position #14279
- One (1) 40/40 – Information Systems Assistant II (LTVH), position # 7996
- One (1) 40/40 - Storeroom Clerk (91WC), position # 14055
- One (1) 40/40 – Assistant Health Services System Director – Network Operations (LBGD), position #7118
- One (1) 40/40 – Health Services Information Systems Programmer/Analyst (LBTC), position #12841