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POSITION ADJUSTMENT REQUEST

NO. 21944
DATE 8/9/2016

Department District Attorney Department No./
Budget Unit No. 0242 Org No. 2850 Agency No. 42
Action Requested: ADOPT Position Adjustment Request to add one (1) Deputy District Attorney Attorney - Fixed Term (2KTF) (represented) position at Salary level MAG 0002 (\$7,104 - \$7,637) and add one (1) District Attorney Senior Inspector (6KVA) (represented) position at salary level XJX 1970 (\$6,888 - \$9,535) in the Consumer Protection unit of the District Attorney's Office.

Proposed Effective Date: 09/21/2016

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$396,113.00 Net County Cost \$0.00

Total this FY \$264,075.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Consumer Protection Funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mark A. Peterson

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Timothy M. Ewell

9/12/2016

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 9/13/2016

Add one (1) Deputy District Attorney - Fixed Term (2KWD) (represented) position at salary plan and grade MAG 0002 (\$7,104 - \$7,637) and add one (1) District Attorney Senior Inspector (6KVA) (represented) position at salary plan and grade XJX 1970 (\$7,232 - \$10,012)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____(Date)

Amanda Monson

9/13/2016

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 9/15/2016

- ☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

Timothy M. Ewell

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE 9-20-16

BY Chris Heac

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: