

C.38

# POSITION ADJUSTMENT REQUEST

NO. 21895  
DATE 7/21/2016

Department Health Services Department No./  
Budget Unit No. 0540 Org No. 6390 Agency No. A18  
Action Requested: Add 35 permanent positions in the Health Services Department as specified in Attachment 1.

Proposed Effective Date: 8/3/2016

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☒

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$4,604,219.72 Net County Cost \$0.00

Total this FY \$3,836,849.70 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% FQHC Revenues

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Jo-Anne Linares

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

7/25/2016

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE \_\_\_\_\_

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ \_\_\_\_\_(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 7/25/2016

- ☐ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☒ Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED ☐~~

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE 8-2-16

BY Chris Heac

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

**POSITION ADJUSTMENT RESOLUTION NO. 21895 ATTACHMENT 1**  
**BRENTWOOD HEALTH CENTER EXPANSION**  
**PHASE I – ADD 35 POSITIONS**

- four (4) 40/40 - Exempt Medical Staff – Physicians (VPW9)
- three (3) 40/40 – Family Nurse Practitioners (VWSB)
- one (1) 40/40 – Charge Nurse (VWTF)
- two (2) 40/40 - Registered Nurse - Experienced Level (VWXD)
- eight (8) 40/40 – Licensed Vocational Nurse (VT7G)
- six (6) 40/40 – Certified Medical Assistant (VTWC)
- one (1) 40/40 - Clerk – Specialist (JWXD)
- eight (8) 40/40 - Clerk – Senior Level (JWXC)
- one (1) 40/40 - Laboratory Technician II (VJVA)
- one (1) 40/40 – Institutional Services Worker – Generalist (1KVD)