

**HILLCREST HEIGHTS
GEOLOGIC HAZARD ABATEMENT DISTRICT**

TO: Hillcrest Heights GHAD
Board of Directors

FROM: GHAD Attorney Patricia Curtin

BOARD MEETING DATE: June 21, 2016

SUBJECT: Hillcrest Heights GHAD Resolution No. 2016/01

RECOMMENDATION(S):

ADOPT Hillcrest Heights GHAD Resolution No. 2016/01 adopting the GHAD budget for 2016/2017 fiscal year and updating GHAD Manager payment limit under Consulting Services Agreement, as recommended by the GHAD Attorney and General Manager.

FISCAL IMPACT:

The GHAD is funded 100% through assessments levied on properties within the GHAD. Therefore, there is no impact on the County General Fund.

BACKGROUND:

On May 19, 2009, the Contra Costa County Board of Supervisors adopted Resolution No. 2009/02 approving the formation of the Hillcrest Heights Geologic Hazard Abatement District (GHAD) and appointed itself to serve as the GHAD Board of Directors. The GHAD Board is requested to adopt budgets for the GHAD operations each fiscal year. The GHAD Board is being requested to adopt the fiscal year budget for 2016/2017 as prepared by the GHAD General Manager, Sands Construction Co. which is attached to Resolution No. 2016/01. In addition, the GHAD Board is being requested to update the GHAD General Manager payment limits under the existing Consulting Services Agreement as required by that Agreement. The budget attached to Resolution No. 2016/01 identifies that limit at \$48,000.

CONSEQUENCE OF NEGATIVE ACTION:

The GHAD will not be able to continue operation starting July 1, 2016 if the budget is not approved.

**THE BOARD OF DIRECTORS OF HILLCREST HEIGHTS
GEOLOGIC HAZARD ABATEMENT DISTRICT**

Adopted this Resolution on June 21, 2016, by the following vote:

AYES: Candace Andersen, Federal D. Glover Karen Mitchoff, Mary N. Piepho

NOES: None

ABSENT: John Gioia

ABSTAIN: None

RESOLUTION NO. 2016/01 (HILLCREST HEIGHTS GHAD)

SUBJECT: Adopting 2016/2017 annual budget and updating GHAD General Manager payment limits under the existing consulting services agreement.

WHEREAS, on July 9, 1996, the Contra Costa County Board of Supervisors adopted Resolution 96/329 approving the formation of the Hillcrest Heights Geologic Hazard Abatement District (GHAD) and appointed itself to serve as the GHAD Board of Directors.

WHEREAS, on May 19, 2009, pursuant to Resolution No. 2009/02, the GHAD Board approved the consultant services agreement with GEOLEX, Inc., to act as General Manager for the GHAD. This Agreement, in section 1(e), requires the GHAD Board to determine by resolution each fiscal year the payment limits for GHAD General Manager services.

WHEREAS, on October 7, 2014, pursuant to Resolution No. 2014/02, the GHAD Board approved the consultant services agreement with Sands Construction Co., to act as General Manager for the GHAD due to the resignation of Bill Wigginton of GEOLEX, Inc.

WHEREAS, the GHAD Board of Directors desires to adopt the budget for the fiscal year 2016/2017 prepared by the GHAD General Manager, Sands Construction Co., attached hereto as Exhibit A. The budget attached in Exhibit A identifies this limit at \$48,000 under Administration.

The Board of Directors of the GHAD HEREBY RESOLVES THAT:

1. The GHAD Board approves the GHAD budget for the 2016/2017 fiscal year attached as Exhibit A and incorporated herein by this reference.
2. The GHAD Board adopts the payment limit for General Manager services at \$48,000 for fiscal year 2016/2017 as set forth in Exhibit A, and incorporates this payment limit into the consulting services agreement.
3. The recitals are incorporated herein by this reference.

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