

0.28

POSITION ADJUSTMENT REQUEST

NO. 21865
DATE 12/10/2015

Department Health Services

Department No./
Budget Unit No. 0450 Org No. 5797 Agency No. A18

Action Requested: Establish the classification of Public Health Lead Mobile Clinic Operator and reclassify Public Health Mobile Clinic Operator position #13663 in the Health Services Department

Proposed Effective Date: _____

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$3,762.00

Net County Cost \$0.00

Total this FY \$1,881.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% offset by Federally Qualified Health Care revenue

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jo-Anne Linares

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

03/09/2016

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 5/16/2016

Establish classification of Public Health Lead Mobile Clinic Operator (VMNA) at salary plan and grade TC5 1209 (\$3,685-\$4,480) and reclassify one (1) Public Health Mobile Clinic Operator (VMTB) position #13663 and its incumbent at salary plan and grade QS5-1160 (\$3,510 - \$4,266) in the Health Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____(Date)

Marta Goc

5/16/2016

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

6/1/2016

☒ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE 6-7-16

BY Chris Heav

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: