

POSITION ADJUSTMENT REQUEST

C.19

NO. 21844  
DATE 3/24/2016

Department County Administrator

Department No./  
Budget Unit No. 0235 Org No. 1095 Agency No. 3

Action Requested: Reallocate salary of Business Systems Manager (LTNE) and its incumbent from ZA5 1884 (\$7,188.91-\$8,738.17) to the five-step range of ZA 2124 (\$9,155.17-\$11,128.17).

Proposed Effective Date: 5/1/2016

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$7,975.00 Net County Cost \$7,975.00  
Total this FY \$1,329.00 N.C.C. this FY \$1,329.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% County General Fund, Dept 0235, LJIS project budget

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

/s/ Julie DiMaggio Enea

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

/s/ Julie DiMaggio Enea

3/25/2016

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 3/30/2016

Reallocate the class of Business Systems Manager (LTNE) (represented) on the Salary Schedule from ZA5 1884 (\$7,188.91 - \$8,738.17) to the five-step range of ZA5 2124 (\$9,155.17 - \$11,128.17) effective May 1, 2016.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.

5/1/2016(Date)

Lisa Lopez

3/30/2016

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: \_\_\_\_\_

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED  ~~DISAPPROVED~~

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE 4-26-16

BY Chris Heck

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
Adjust class(es) / position(s) as follows: