

C.33

POSITION ADJUSTMENT REQUEST

NO. 21674
DATE 5/29/15

Department: Public Works

Department No./
Budget Unit No. 0650 Org No. 4523 Agency No. 65

Action Requested: Establish the Principal Environmental Analyst classification (5RHA) (represented) at salary plan and grade ZA2-1990 (\$8,465-\$9,344); and reclassify one Environmental Analyst III (5RTA) (represented) position number 1739 at salary plan and grade ZA5 1695 (\$5,961-\$7,246) and its incumbent to Principal Environmental Analyst (5RHA) (represented) at salary plan and grade ZA2-1990 (\$8,465-\$9,344) in the Public Works Department.

Proposed Effective Date: 2/1/16

Classification Questionnaire attached: Yes ☒ No ☐ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: 0

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$20,352

Net County Cost 0

Total this FY \$1,696

N.C.C. this FY 0

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Special Revenue Funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Julia R. Bueren

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Driscoll

5/29/15

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 2/10/2016

Establish the class of Principal Environmental Analyst (5RHA) (represented) at salary plan and grade ZA2-1990 (\$8,465-\$9,344); and reclassify one Environmental Analyst III (5RTA) (represented) position number 1739 at salary plan and grade ZA5 1695 (\$5,961-\$7,246) and its incumbent to Principal Environmental Analyst (5RHA) (represented) at salary plan and grade ZA2-1990 (\$8,465-\$9,344) in the Public Works Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☒ 2/1/2016(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE March 15, 2016

BY Chris Heck

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: