

POSITION ADJUSTMENT REQUEST

NO. 21792
DATE 11/23/2015

Department Human Resources Department No./
Budget Unit No. 0035 Org No. 1305 Agency No. 05
Action Requested: ADOPT Position Adjustment Resolution No. 21792 to establish the classification of Leave and Affordable Care Act Administrator (AJHC) (unrepresented) at salary plan and grade B82 1871 (\$7314.46 - \$8911.96) and add one position in the Human Resources Department.

Proposed Effective Date: 1/1/2016

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$150,093.00 Net County Cost \$0.00
Total this FY \$75,047.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Benefit Administration Fee

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

L. Lopez

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L. Driscoll

11/24/2015

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 9/22/2014

ADOPT Position Adjustment Resolution No. 21792 to establish the classification of Leave and Affordable Care Act Administrator (AJHC) (unrepresented) at salary plan and grade B82 1871 (\$7314.46 - \$8911.96) and add one position in the Human Resources Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 01/01/2016(Date)

L. Lopez

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

11/24/2015

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: _____

L. Driscoll

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

David J. Twa, Clerk of the Board of Supervisors and County Administrator

Adjustment is APPROVED ~~DISAPPROVED~~

DATE 1-12-16

BY Chris Heave

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: