

POSITION ADJUSTMENT REQUEST

NO. 21808
DATE 12/31/2015

Department Office of the Public Defender Department No./
Budget Unit No. 0243 Org No. 2900 Agency No. 43

Action Requested: ADD one permanent full time Information Systems Manager I (LTNA) at salary level ZA5-1884 (\$7,188-\$8,738) and cancel one permanent full time Network Manager (LBHA) at salary level ZA5-1884 (\$7,188-\$8,738) position #12515 in the Office of the Public Defender. (Represented)

Proposed Effective Date: 1/13/2016

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$13,319.33 Net County Cost \$13,319.33
Total this FY \$6,659.67 N.C.C. this FY \$6,659.67

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Lisa Lopez

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

TME

01/04/16

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

ADD one permanent full time Information Systems Manager I (LTNA) at salary level ZA5-1884 (\$7,188-\$8,738) and cancel one permanent full time Network Manager (LBHA) at salary level ZA5-1884 (\$7,188-\$8,738) position #12515 in the Office of the Public Defender. (Represented)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

_____(Date)

Kathy Ito

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

1/04/16

Approve Recommendation of Director of Human Resources

Disapprove Recommendation of Director of Human Resources

Other: _____

TME

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ~~DISAPPROVED~~

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE 1-12-16

BY Chris Heck

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: