

POSITION ADJUSTMENT REQUEST

NO. 21731
DATE 7/27/2015Department HEALTH SERVICES-Hazmat

Department No./

Budget Unit No. 0452 Org No. 5879 Agency No. A18

Action Requested: Reallocate the salary of Supervising Accidental Release Prevention Engineer (V4HE) in org #5873 and reallocate the salary of Director of Hazardous Materials Programs-Exempt (VLD2) in org #5879 in the Health Services Department.

Proposed Effective Date: 8/1/2015Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$44,117.82Net County Cost \$0.00Total this FY \$40,441.34N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Hazardous Materials Generated Revenues

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Kristen Cunningham

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

8/12/2015

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 8/13/2015

Reallocate the salary of the Supervising Accidental Release Prevention Engineer (V4HE)(represented) to salary plan and grade ZA5-2079 (\$8,719-\$10,599); and the salary of the Director of Hazardous Materials Programs-Exempt (VLD2) to salary plan and grade B35 1995 (\$9,150-\$11,123) in the Health Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ _____(Date)

Lisa Lopez

8/13/2015

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 11/20/2015☒ Approve Recommendation of Director of Human Resources☐ Disapprove Recommendation of Director of Human Resources☐ Other: _____

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐David J. Twa, Clerk of the Board of Supervisors
and County AdministratorDATE December 8 2015BY June M. McQueen

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: