

# POSITION ADJUSTMENT REQUEST

NO. 21759  
DATE 9/25/2015

Department Probation

Department No./

Budget Unit No. 0308 Org No. 3003 Agency No. 30

Action Requested: ADOPT Position Adjustment Resolution No. 21759 to add one Network Administrator I (LNSA) position (represented) and cancel one vacant Network Analyst I (LBVA) position (represented) number 15789.

Proposed Effective Date: 10/14/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \_\_\_\_\_

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00

Net County Cost \$0.00

Total this FY \$0.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Salary schedule is the same for both positions. No NCC.

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Danielle Fokkema

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

VT for TME

9/28/2015

Deputy County Administrator

Date

## HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 10/1/2015

Add one (1) Network Administrator I (LNSA) (represented) position at salary plan and grade ZA5 1694 (\$5,956 - \$7,239) and cancel one (1) Network Analyst I (LBVA) (represented) position number 15789 at salary plan and grade ZB5 1694 (\$5,956 - \$7,239)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ \_\_\_\_\_(Date)

Fina Prak, Human Resources Consultant

10/1/2015

(for) Director of Human Resources

Date

## COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

10/6/2015

☒ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: \_\_\_\_\_

Timothy Ewell

(for) County Administrator

## BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE 10-13-15

BY Chris Heek

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
Adjust class(es) / position(s) as follows: