

POSITION ADJUSTMENT REQUEST

NO. 21717
DATE 6/29/2015

Department AGRICULTURE

Department No./
Budget Unit No. 0335 Org No. 3311 Agency No. 33

Action Requested: Establish the Agricultural and Standards Aide classification and add six (6) full-time positions to the Department of Agriculture

Proposed Effective Date: 9/1/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$471,570.00

Net County Cost \$42,444.00

Total this FY \$353,676.00

N.C.C. this FY \$31,830.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT _____

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Chad Godoy

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kevin J. Corrigan

7/1/2015

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 7/31/2015

ADOPT Position Adjustment Resolution No. 21717 to establish the classification of Agricultural and Standards Aide (B9WA) (represented), allocate it to the Salary Schedule at salary plan and pay grade QA5 0953 (\$2,859.72 - \$3,476.01), and add six (6) full-time Agricultural and Standards Aides in the Department of Agriculture.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
☐ _____(Date)

K. Ito

8/4/2015

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 8/12/2015

- ☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

/s/ Timothy M. Ewell

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE 10-13-15

BY Chris Heck

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: