

POSITION ADJUSTMENT REQUEST

NO. 21710
DATE 7/7/2015

Department Conservation and Development Department No. /
Budget Unit No. 0280 Org No. 2603 Agency No. 38
Action Requested: ADD two (2) full-time Principal Planners -Level A, as recommended by DCD Director

Proposed Effective Date: 7/15/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$350,000.00

Net County Cost \$175,000.00

Total this FY \$350,000.00

N.C.C. this FY \$175,000.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Land Dev/Gen Funds; DCD FY 2015-16 budget, Org 2603 & 2601

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

VM for JK

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

BR for JE

7/21/2015

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 8/3/2015

Add two full-time Principal Planner - Level A (5AHD) (represented) positions at salary plan and grade ZA2 1871 (\$7,311 - \$8,908)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____(Date)

Anastacia Swift

8/3/2015

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

10/5/2015

☒ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE 10-13-15

BY Chris Heu

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: