

POSITION ADJUSTMENT REQUEST

NO. 12739
DATE 9/1/15

Department Public Works

Department No./

Budget Unit No. 0650 Org No. 4542 Agency No. 65

Action Requested: ADD one (1) full-time Sr. Hydrographer (N9SD), at salary level KL5 1634 (\$5,612.56 - \$6,682.10) and to cancel one (1) full time Hydrographer (N9SC) (#12197), at salary level KL5 1480 (\$4,818.80 - \$5,857.29).

Proposed Effective Date: 9/1/15

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: 0

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$11,577.72

Net County Cost 0

Total this FY \$ 8,683.29

N.C.C. this FY 0

SOURCE OF FUNDING TO OFFSET ADJUSTMENT The position of Hydrographer is fully funded and budgeted for 2015/2016; funding comes from Flood Control fees and grants, and will not affect the General Fund.

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Julia R. Bueren

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Driscoll

9/1/15

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

ADD one (1) full-time Senior Hydrographer (N9SD), (represented) position at salary plan and grade level KL5 1634 (\$5,612 - \$6,822);
CANCEL one (1) full-time Hydrographer (N9SC), vacant position No. 12197 (represented) at salary plan and grade level KL5 1480 (\$4,818 - \$5,857) in the Public Works Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____ (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE September 22 2015

BY David J. Twa

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: