

POSITION ADJUSTMENT REQUEST

C.22

NO. 21654
DATE 4/8/2015

Department Employment and Human Services Dept Department No. /
Budget Unit No. 504 Org No. 5452 Agency No. A19
Action Requested: Add 29 Eligibility Worker I (XHWA) full time positions for CalWorks, MediCal, CalFresh in Workforce Services Bureau of the Employment and Human Services Department.

Proposed Effective Date: 9/22/2015Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$1,790,504.00Net County Cost \$179,050.00Total this FY \$1,342,878.00N.C.C. this FY \$134,287.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT 45% Federal, 45% State, 10% County

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Anne Crisp 313-1527

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kevin J. Corrigan

9/3/15

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 9/1/2015

Add twenty-nine (29) Eligibility Worker I (XHWA) (represented) positions at Salary Plan and Grade 255 0948 (\$2,845 -\$3,458)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ ____ (Date)

Lisa Lopez

9/16/2015

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

- ☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

DATE 9/17/2015

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐David J. Twa, Clerk of the Board of Supervisors
and County AdministratorDATE September 22 2015BY Enid Mendoza

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: