CALENDAR FOR THE BOARD OF SUPERVISORS
CONTRA COSTA COUNTY
AND FOR SPECIAL DISTRICTS, AGENCIES, AND AUTHORITIES GOVERNED BY THE BOARD
BOARD CHAMBERS ROOM 107, ADMINISTRATION BUILDING, 651 PINE STREET MARTINEZ, CALIFORNIA 94553-1229

JOHN GIOIA, *CHAIR,* 1ST DISTRICT
CANDACE ANDERSEN, *VICE CHAIR,* 2ND DISTRICT
MARY N. PIEPHO, 3RD DISTRICT
KAREN MITCHOFF, 4TH DISTRICT
FEDERAL D. GLOVER, 5TH DISTRICT

DAVID J. TWA, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 335-1900

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO THREE (3) MINUTES.

The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair.

Staff reports related to open session items on the agenda are also accessible on line at www.co.contra-costa.ca.us.

ANNOTATED AGENDA & MINUTES
September 15, 2015

9:00 A.M. Convene, Call to Order and Opening Ceremonies

Inspirational Thought- "May the stars carry your sadness away, may the flowers fill your heart with beauty, may hope forever wipe away your tears, and above all, may silence make you strong." ~Chief Dan George

Present:	District I Supervisor John Gioia; District II Supervisor Candace Andersen; District III Supervisor Mary N. Piepho; District IV Supervisor Karen Mitchoff
Absent:	District V Supervisor Federal D. Glover
Staff Present:	David Twa, County Administrator

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.91 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor or on request for discussion by a member of the public. **Items removed from the Consent Calendar will be considered with the Discussion Items.**

PRESENTATIONS (5 Minutes Each)

PRESENTATION recognizing the contributions of Vonley R. Honey on his 25 years of service to Contra Costa County. (Julie Bueren, Public Works Director)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

PRESENTATION recognizing the contributions of Stanley A. Burton on his 35 years of service to Contra Costa County. (Julie Bueren, Public Works Director)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

PRESENTATION recognizing the contributions of Andre Johnson on his 30 years of service to Contra Costa County. (Julie Bueren, Public Works Director)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

PRESENTATION recognizing the month of September as National Recovery Month in Contra Costa County. (Ed Diokno, District V)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

DISCUSSION ITEMS

D. 1 CONSIDER Consent Items previously removed.

There were no items removed from consent.

D. 2 PUBLIC COMMENT (3 Minutes/Speaker)

The following people spoke on the services provided for clients by In-Home Care workers and the necessity of an increase in wages:

Melody Lacy, SEIU-IHW 2015; Ronnie Ivory, SEIU 2015; John Roe, SEIU 2015; Ingrid Santizo, SEIU 2015; Imelda Canote, SEIU 2015; Ralph Hoffmann, resident of Walnut Creek; Mr. B. Jackson; Greg Richardson; Joseph Warren, resident of San Francisco; Loretta Jackson.

Ralph Hoffmann, resident of Martinez also reminded of us the 14th anniversary of the 9/11 attack and urged all to remember, and invited the public to participate in the Walnut Festival September 24-27 at Heather Farms Park.

D. 3 CONSIDER accepting actuarial valuation of future annual costs of potential changes to Retirement Benefits, changing the pension COLA for employees in the Probation Peace Officers' Association of Contra Costa County who become members of the CCCERA on or after January 1, 2016 or alternatively July 1, 2016, as provided by the County's actuary. (Lisa Driscoll, County Administrator's Office)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Mary N. Piepho, District IV Supervisor Karen Mitchoff

Other: District V Supervisor Federal D. Glover (ABSENT)

D. 4 CONSIDER accepting actuarial valuation of future annual costs of potential changes to Retirement Benefits, changing the pension COLA for employees in the California Nurses Association who become members of the CCCERA on or after January 1, 2016 or alternatively July 1, 2016, as provided by the County's actuary. (Lisa Driscoll, County Administrator's Office)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Mary N. Piepho, District IV Supervisor Karen Mitchoff

Other: District V Supervisor Federal D. Glover (ABSENT)

D. 5 CONSIDER accepting the reports from the Health Services Department on the Planning and Integration Team for Community Health, the Health In All Policies, and the Built Environment Program, as recommended by the Family and Human Services Committee. (William Walker, M.D., Health Services Director)

Consideration of this matter moved to the Board's September 22, 2015 meeting.

D. 6 CONSIDER adopting Resolution No. 2015/338 to support the Contra Costa Zero:2016 Campaign to End Veteran and Chronic Homelessness. (Lovonna Martin, Health Services Department)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Mary N. Piepho, District IV Supervisor Karen Mitchoff

Other: District V Supervisor Federal D. Glover (ABSENT)

D. 7 CONSIDER accepting a report on the Contra Costa Transportation Authority's development of a Transportation Expenditure Plan and potential sales tax ballot measure and DIRECT staff as appropriate, as recommended by the Transportation, Water, and Infrastructure Committee. (John Cunningham, Department of Conservation and Development)

Speakers: Debbie Toth, Rehabilitation Services of Northern California; Mary Bruns, Lamorinda Spirit; Vincent Wells, President Firefighters' Local 1230; Ella Jones, resident of San Pablo; Elaine L. Welch, Senior Helpline Services; Ralph Hoffmann, resident of Walnut Creek.

Staff prepared a PowerPoint presentation regarding polling on a possible tax measure that was not yet available at the time of publication of the agenda. By unanimous vote of all Supervisors present, the Better Government Ordinance 96 hour time limit for material submission is WAIVED. (attached)

In regard to recommendation* 7, Better Coordination of Land Use: An Alternative Form of Transportation Program*, the Board supported staff having further conversations with County Counsel and conducting further analysis about policies designed to reduce transportation needs and stimulate growth, with more focus on creating job opportunities where housing structure is already in place. The possible policy incentive(s) should include consideration of Priority Industrial Area's, and infrastructure needs such as power and water.

The Board expressed a desire to have the matter of possibly pursuing a county-wide sales tax measure scheduled on an October 2015 agenda.

ADOPTED the recommendations of staff as presented today.

D. 8 HEARING to consider claim for property tax refund filed on behalf of Lafayette Christian Church. (Supervisor Andersen)

OPENED the public hearing and received testimony on the claim for property tax refund from: Alaine Brandt on behalf of Lafayette Christian Church; and Beth Grose and Gus Kramer of County Assessor's office on behalf of Contra Costa County;

Public commentary was provided by Ralph Hoffmann, resident of Walnut Creek, who spoke on the importance of separation of church and state.

CONSIDERED the Claim.

Supervisor Mitchoff moved, as seconded by Supervisor Piepho, to deny the claim.
(AYES: III, IV; NOES: I, II ABSENT: V ABSTAIN: None)
The motion did not receive a majority vote.

Supervisor Andersen moved, as seconded by Supervisor Gioia, to CONTINUE the hearing to October 6, 2015 at 9:30 am.

(AYES: I, II, III, IV; NOES: None; ABSENT: V)

D. 9 CONSIDER adopting Resolution No. 2015/337 adopting the FY 2015-16 Adopted Budget as finally determined, as recommended by the County Administrator. (David Twa, County Administrator)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Mary N. Piepho, District IV Supervisor Karen Mitchoff

Other: District V Supervisor Federal D. Glover (ABSENT)

D.10 CONSIDER adopting Resolution No. 2015/339 rescinding and superseding Resolution No. 84/346 to appoint William B. Walker, M.D. to the Office of the Public Guardian and the Office of the Public Administrator; APPROVE Appropriation Adjustment No. 5001 to transfer Public Administrator revenues and appropriations from the District Attorney's Office and appropriate revenues and expenditures from the General Fund to the Health Services Department; and ADOPT Position Adjustment Resolution No. 21732 to add one Deputy Public Administrator (represented) position and one part-time Public Administrator's Program Assistant position (represented) in the Health Services Department. (David Twa, County Administrator)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Mary N. Piepho, District IV Supervisor Karen Mitchoff

Other: District V Supervisor Federal D. Glover (ABSENT)

D. 11 CONSIDER reports of Board members.

There were no items reported today.

ADJOURN IN MEMORY OF

Nancy Cardinalli Fahden,
Former Contra Costa County Supervisor, District II

and

Ann Miller Denny,
Lafayette resident

Closed Session

A. CONFERENCE WITH LABOR NEGOTIATORS

1. Agency Negotiators: David Twa and Bruce Heid.

Employee Organizations: Contra Costa County Employees' Assn., Local No. 1; Am. Fed., State, County, & Mun. Empl., Locals 512 and 2700; Calif. Nurses Assn.; Service Empl. Int'l Union, Local1021; District Attorney's Investigators Assn.; Deputy Sheriffs Assn.; United Prof. Firefighters, Local 1230; Physicians' & Dentists' Org. of Contra Costa; Western Council of Engineers; United Chief Officers Assn.; Service Empl. Int'l Union United Health Care Workers West; Contra Costa County Defenders Assn.; Probation Peace Officers Assn. of Contra Costa County; Contra Costa County Deputy District Attorneys' Assn.; and Prof. & Tech. Engineers, Local 21, AFL-CIO.

2. Agency Negotiators: David Twa.

Unrepresented Employees: All unrepresented employees.

B. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Gov. Code, § 54956.9(d)(1))

1. Ralph Ortland v. Contra Costa County, WCAB #ADJ9254759

C. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2): 1 potential case

There were no announcements from Closed Session.

CONSENT ITEMS

Road and Transportation

C. 1 APPROVE the Las Trampas Creek Repair at Boulevard Way Bridge Project and related actions under the California Environmental Quality Act, as recommended by the Public Works Director, Walnut Creek area. (100% Local Road Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 2 APPROVE the Vasco Road Embankment Repair Project and related actions under the California Environmental Quality Act, as recommended by the Public Works Director, Byron area. (100% Local Road Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 3 ADOPT Resolution No. 2015/328 terminating and abandoning a portion of an Offer of Dedication for a Landscape Maintenance Easement over a portion of Assessor's Parcel Number 222-620-039, along Lilac Ridge Road in San Ramon, Dougherty Valley area, as recommended by the Public Works Director. (100% Applicant Fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 4 ADOPT Resolution No. 2015/334 accepting as complete the contracted work performed by Hess Concrete Construction Co., Inc., for the Miranda Avenue Sidewalk Improvements Project, as recommended by the Public Works Director, Alamo area. (14% Transportation Development Act Grant Funds and 86% Alamo Area of Benefit Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 5 ADOPT Resolution No. 2015/335 accepting as complete the contracted work performed by GradeTech, Inc., for the Pacheco Boulevard Sidewalk Gap Closure - Phase II Project, as recommended by the Public Works Director, Pacheco area. (62% Measure J Funds, 7% Transportation Development Act Funds, 28% Martinez Area of Benefit Funds, and 3% Local Road Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 6 ADOPT Resolution No. 2015/336 accepting as complete the contracted work performed by Malachi Paving & Grading, Inc., for the Giaramita Street Sidewalk Replacement Project, as recommended by the Public Works Director, North Richmond area. (17% Community Development Block Grant Funds and 83% Local Road Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 7 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute Contract Amendment No. 6 to the Consulting Services Agreement with T.Y. Lin International, effective January 1, 2015, to increase the payment limit by $153,300 to a new payment limit of $929,345, to provide design, environmental, and construction support services for the Orwood Road Bridge Replacement Project, Brentwood area. (80% Federal Funds and 20% Local Road Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

Claims, Collections & Litigation

C. 8 RECEIVE report concerning the final settlement of Greicy Bermudez vs. County of Contra Costa; and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed $75,954 less permanent disability payments, as recommended by the Risk Manager. (100% Workers' Compensation Internal Service Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District V Supervisor Federal D. Glover (ABSENT)

C. 9 RECEIVE report concerning the final settlement of Marina Ramos vs. County of Contra Costa; and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed $80,000, as recommended by the Risk Manager. (100% Workers' Compensation Internal Service Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 10 RECEIVE report concerning the final settlement of Lavarie McNair vs. Contra Costa County; and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed $32,500, as recommended by the Risk Manager. (100% Workers' Compensation Internal Service Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 11 DENY claims filed by Allstate Insurance A/S/O Alexis White, Consuela Deets, James Fallon, Diane Lowery, Shannon Murphy Sr., and Dale Robert Vorozilchak. DENY amended claims filed by Lamon Raney.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 12 RECEIVE public report of litigation settlement agreements that became final during the period of August 1, 2015 through August 31, 2015, as recommended by the County Counsel.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

Statutory Actions

C. 13 APPROVE the Board meeting minutes for August 2015, as on file with the Office of the Clerk of the Board.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

Honors & Proclamations

C. 14 ADOPT Resolution No. 2015/353 recognizing the Month of September as National Recovery Month in Contra Costa County, as recommended by Supervisor Glover.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 15 ADOPT Resolution No. 2015/266 declaring September 2015 as Childhood Cancer Awareness Month in Contra Costa County, as recommended by Supervisor Gioia.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 16 ADOPT Resolution No. 2015/317 recognizing the contributions of Jacqueline Pigg on her 25 years of service to Contra Costa County, as recommended by the Health Services Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 17 ADOPT Resolution No. 2015/307 recognizing the contributions of Vonley R. Honey on his 25 years of service to Contra Costa County, as recommended by the Public Works Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 18 ADOPT Resolution No. 2015/316 recognizing the contributions of Stanley A. Burton on his 35 years of service to Contra Costa County, as recommended by the Public Works Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 19 ADOPT Resolution No. 2015/322 recognizing the contributions of Steve Kowalewski on his 25 years of service to Contra Costa County, as recommended by the Public Works Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 20 ADOPT Resolution No. 2015/331 recognizing the partnership between DeNova Homes and HomeAid of Northern California, as recommended by Supervisor Andersen.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 21 ADOPT Resolution No. 2015/333 recognizing the contributions of Andre Johnson on his 30 years of service to Contra Costa County, as recommended by the Public Works Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 22 ADOPT Resolution No. 2015/343 honoring the life of Officer Jon S. Rowan, as recommended by Supervisor Mitchoff.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

Appointments & Resignations

C. 23 ACCEPT the resignation of Robert Calkins, DECLARE a vacancy in Mandated #6 seat on the Workforce Development Board, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director.

C. 24 REMOVE Christopher F. Martinez from District IV-A seat of the Alcohol and Other Drugs Advisory Board; DECLARE the District IV-A seat vacant, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Mitchoff.

C. 25 APPROVE the medical staff appointments and reappointments, privileges, primary departments, advancements, and voluntary resignations, as recommend by the Medical Staff Executive Committee, at their August 17st meeting, and by the Health Services Director.

C. 26 REAPPOINT the West County cities' nominee Lisa Motoyama to the City 2 seat on the Affordable Housing Finance Committee, as recommended by the Conservation and Development Director.

Personnel Actions

C. 27 ADOPT Position Adjustment Resolution No. 21737 to add one Administrative Assistant III position (represented) in the Employment and Human Services Department. (34% State, 53% County, 13% Marriage License Fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 28 ADOPT Position Adjustment Resolution No. 21714 to reclassify three Paralegal (represented) positions to Legal Assistant (represented) in the Public Defender's Office. (100% General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 29 ADOPT Position Adjustment Resolution No. 21715 to add one Database Administrator (represented) position in Employment and Human Services Department. (45% Federal, 45% State, 10% County)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 30 ADOPT Position Adjustment Resolution No. 21743 to add one Clerical Supervisor position (represented) and cancel one Clerk-Senior Level position (represented) in the Health Services Department. (100% Hazardous Materials Fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 31 ADOPT Position Adjustment Resolution No. 21742 to add one Account Clerk-Experienced Level position (represented) and cancel one Information Systems Assistant II position (represented) in the Health Services Department. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 32 ADOPT Position Adjustment Resolution No. 21744 to add one Registered Nurse-Experienced Level position (represented) in the Health Services Department. (100% CCHP Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 33 ADOPT Position Adjustment Resolution No. 21741 to add one Senior Deputy County Administrator (unrepresented) position and cancel one Principal Management Analyst (unrepresented) position in the County Administrator's Office. (100% General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

Grants & Contracts

APPROVE and AUTHORIZE execution of agreements between the County and the following agencies for receipt of fund and/or services:

C. 34 ADOPT Resolution No. 2015/299 to approve and authorize the Employment and Human Services Director, or designee, to execute a contract amendment with the California Department of Aging, to increase the payment limit by $78,917 to a new payment limit of $3,892,003 for enhanced ombudsman services for the period July 1, 2015 through June 30, 2016. (No County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 35 APPROVE and AUTHORIZE the County Librarian, or designee, to apply for and accept a grant in the amount of $5,000 from East Bay Community Foundation, administered by the Rodeo Municipal Advisory Council, for Rodeo Library services, pursuant to the local refinery Good Neighbor Agreement for the period January 1 through June 30, 2016.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 36 APPROVE and AUTHORIZE the District Attorney, or designee, to submit an application and execute a grant award agreement, and any extensions thereof pursuant to State guidelines, with the California Governor's Office of Emergency Services, Criminal Justice/Emergency Management Victim Services Branch, for funding of the Victim/Witness Assistance program in the amount of $633,015 for the period July 1, 2015 through June 30, 2016. (100% State)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 37 APPROVE and AUTHORIZE the County Administrator, or designee, to apply for and accept funding in the amount of $9,500 from the California State Arts Council for the Veterans Initiative in the Arts program. (No County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 38 APPROVE and AUTHORIZE the Health Services Director, or designee, to apply for and execute a grant award agreement with the California Department of Public Health, Immunization Program, to pay the County an amount not to exceed $857,324, for the "Provide Immunization Services to the General Public" Project for the period July 1, 2015 through June 30, 2017. (No County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 39 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with the California Department of Public Health, Nutrition Education and Obesity Prevention Program, effective June 30, 2015, to increase the amount payable by $99,145 from $3,635,062 to a new amount payable of $3,734,206 and to make technical adjustments, with no change in the original term of October 1, 2013 through September 30, 2016. (No County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 40 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Kaiser Permanente, Kaiser Foundation Hospitals, to pay the County an amount not to exceed $20,000 for the Public Health Division's, Healthy and Livable Pittsburg Project, for the period July 1, 2015 through June 30, 2016. (No County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 41 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with the Department of Health Care Services, effective July 1, 2015, to make technical adjustments to the budget and to increase the amount payable to County by $1,565,860, to a new payment limit of $30,503,985, for continuation of the Drug Medi-Cal Substance Abuse Treatment Services, with no change in the original term of July 1, 2014 through June 30, 2017. (No County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 42 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with the California Department of Public Health, Office of AIDS, to pay County an amount not to exceed $37,702 for the County's AIDS Drug Assistance Program, for the period July 1, 2015 through June 30, 2017. (No County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 43 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Monument Impact, to pay the County $18,412, for the County's Public Health Monument, Healthy Eating Active Living, Zone Collaborative Project, for the period January 1 through December 31, 2015. (County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 44 APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with the City of Walnut Creek to extend the term from June 30, 2015 through June 30, 2016, for the administration of the Housing Rehabilitation Loan and Grant Program, with no change to the amount payable to the County of $159,858. (100% federal funds through the City of Walnut Creek)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 45 APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with the California Commission on Peace Officer Standards and Training, including full indemnification of the State of California, to pay the County an initial amount of $90,000 to provide Emergency Vehicle Operations Course instruction for the period July 1, 2015 through June 30, 2016. (100% State)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 46 APPROVE and AUTHORIZE the County Administrator, or designee, to submit an application and, if awarded, execute a grant agreement with the State of California, California Arts Council, to pay the County an amount not to exceed $12,000 to provide advocacy for the advancement of the arts in Contra Costa County, for the period October 1, 2015 through September 30, 2016. (50% County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 47 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with California Department of Education, to increase the payment limit by $182,388 to new payment limit of $4,038,245, to provide for childcare and development programs (CalWORKS Stage 2), with no change to term July 1, 2014 through June 30, 2015. (No County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 48 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept funding from the Department of Health and Human Services Administration for Children and Families in an amount not to exceed $809,585 for Early Head Start supplemental funding for the period January 1 through June 30, 2016. (20% County in-kind match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 49 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept funds from the 2015-16 Child and Adult Care Food Program Day Center Sponsorship grant in the California Department of Education, in an amount not to exceed $1,500,000, to provide daily nutritious and healthy snacks, for the period October 1, 2015 through September 30, 2016. (No County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 50 APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to apply for and accept a grant in an amount up to $10,000 from Contra Costa Keller Canyon Mitigation Trust Fund to provide gang prevention services in the local community. (100% Keller Canyon Mitigation funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 51 APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to apply for and accept a grant from the U.S. Department of Homeland Security, 2015 Pre-Disaster Mitigation Grant, in an amount not to exceed $150,000 for the update to the Contra Costa County Regional Hazard Mitigation Plan. (75% Federal, 25% In-Kind match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

APPROVE and AUTHORIZE execution of agreement between the County and the following parties as noted for the purchase of equipment and/or services:

C. 52 APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with Circlepoint, to extend the term from September 30, 2015 to December 31, 2016 with no change to the original payment limit of $124,990, for the environmental review of the proposed Ball Estates Subdivision. (100% Applicant Fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 53 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Consumer Self-Help Center in an amount not to exceed $255,620 to provide a Patients' Rights Program, for the period July 1, 2015 through June 30, 2016. (100% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 54 APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a blanket purchase order with JC Paper/San Francisco Envelope in the amount of $150,000 for blank envelopes, for the period November 1, 2015 through October 31, 2017, Countywide. (100% Department User Fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 55 APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order with Refrigeration Supplies Distributor in an amount not to exceed $275,000 for refrigeration parts and supplies, for the period September 1, 2015 through August 31, 2018, Countywide. (100% General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 56 APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order with East Bay Tire in an amount not to exceed $210,000 for tire supplies, for the period September 1, 2015 through August 31, 2016, Countywide. (100% Internal Service Fund - Fleet)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 57 APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order with Goodyear Tire in an amount not to exceed $180,000 for tire supplies, for the period September 1, 2015 through August 31, 2016, Countywide. (100% Internal Service Fund - Fleet)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 58 APPROVE and AUTHORIZE the County Administrator, or designee, to execute a contract with SHELTER, Inc., in an amount not to exceed $720,000 to provide housing services for the AB 109 Reentry Program for the period July 1, 2015 through June 30, 2016. (100% State Public Safety Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 59 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Daniel Forkin, M.D., in an amount not to exceed $145,600 to provide psychiatric care to mentally ill adults in West County, for the period October 1, 2015 through September 30, 2016. (100% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 60 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Muhammad Raees, M.D., in an amount not to exceed $200,000 to provide pulmonary care at Contra Costa Regional Medical and Health Centers, for the period September 1, 2015 through August 31, 2016. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 61 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Sunita Kumari Mall, M.D., in an amount not to exceed $182,000 to provide outpatient psychiatric care to mentally ill adults in Central County, for the period October 1, 2015 through September 30, 2016. (100% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 62 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Planned Parenthood: Shasta-Diablo, Inc., in an amount not to exceed $3,000,000 to provide obstetrics/gynecology and family planning services to CCHP members, for the period October 1, 2015 through September 30, 2016. (100% CCHP Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 63 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with The Tides Center in an amount not to exceed $198,494 to provide Mental Health Services Act (MHSA) prevention and early intervention services for the period July 1, 2015 through June 30, 2016, with a six-month automatic extension through December 31, 2016 in an amount not to exceed $99,247. (100% MHSA)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 64 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Gupta Etwaru, M.D., in an amount not to exceed $145,000 to provide ophthalmology services to Contra Costa Health Plan members, for the period October 1, 2015 through September 30, 2017. (100% CCHP Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 65 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with East Bay Sports Medicine and Orthopaedic Associates, a Medical Corporation, in an amount not to exceed $200,000 to provide orthopedic surgery services to Contra Costa Health Plan members for the period October 1, 2015 through September 30, 2017. (100% CCHP Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 66 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Abid Majid, M.D., in an amount not to exceed $200,000 to provide pulmonary care at Contra Costa Regional Medical and Health Centers, for the period September 1, 2015 through August 31, 2016. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 67 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with The Regents of the University of California, San Francisco, including mutual indemnification, in an amount not to exceed $3,000 to provide specialized training for the County Behavioral Health Services Division, for the period July 1, 2015 through June 30, 2016. (100% Mental Health Services Act)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 68 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with George Lee, M.D., in an amount not to exceed $1,485,000 to provide anesthesiology care at Contra Costa Regional Medical and Health Centers, for the period August 1, 2015 through July 31, 2018. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 69 APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Hologic, Inc., in the amount of $175,000 for gynecological health products for the Contra Costa Regional Medical and Health Centers, for the period September 1, 2015 through August 31, 2017. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 70 APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Stryker Endoscopy in the amount of $450,000 for endoscopic products and other medical supplies used in the operating room at Contra Costa Regional Medical, for the period July 11, 2015 through July 10, 2017. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 71 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Craig Nielsen, M.D., effective June 1, 2015, to modify the payment provisions and the service plan to allow the Contractor to continue providing anesthesiology care including high-risk pre-operative, Radiology and Intensive Care Units at Costa Regional Medical and Health Centers, with no change in payment limit of $450,000 or in the original term of October 1, 2013 through September 30, 2016. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 72 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with the Jewish Family and Children's Services of the East Bay in an amount not to exceed $159,679 to provide Mental Health Services Act prevention and early intervention services for the period July 1, 2015 through June 30, 2016, with a six-month automatic extension through December 31, 2016 in an amount not to exceed $79,840. (100% Mental Health Services Act)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 73 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Precyse Solutions, LLC, in an amount not to exceed $230,000 to provide tumor and cancer registry and oncology interim management services for Contra Costa Regional Medical and Health Centers, for the period August 1, 2015 through July 31, 2016. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 74 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Process Improvement Institute, Inc., to extend the term from July 31, 2015 through January 31, 2016 with no change in the payment limit of $876,600, to continue providing consulting and technical assistance with regard to a Safety Evaluation Report of the Chevron Richmond Refinery. (100% reimbursed by Chevron)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 75 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Community Health for Asian Americans in an amount not to exceed $194,995, to provide youth, family, and community drug abuse prevention services for the period July 1, 2015 through June 30, 2016. (100% Substance Abuse Primary Treatment Block Grant Youth Set-Aside)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 76 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Darrell Cacciaroni, MFT, in an amount not to exceed $150,000 to provide Medi-Cal specialty mental health services for the period July 1, 2015 through June 30, 2017. (50% State; 50% Federal)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 77 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Fred Finch Youth Center in an amount not to exceed $1,220,402 to provide school and community based mental health services to adolescent children and their families, including therapeutic behavioral services, for the period July 1, 2015 through June 30, 2016; with a six-month automatic extension through December 31, 2016 in an amount not to exceed $610,201. (49% Federal Financial Participation, 50% Mental Health Realignment; 1% Mt. Diablo Unified School District)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 78 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Kaiser Foundation Health Plan, Inc., in an amount not to exceed $150,000,000 for the provision of health care services for Medi-Cal recipients enrolled in the Kaiser Foundation Health Plan, for the period July 1, 2015 through June 30, 2016. (100% Contra Costa Health Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 79 APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract amendment with International Business Machines Corporation, to extend the expiration date from July 28, 2015 to December 31, 2015 with no change in the payment limit, to provide database software and integration services. (100% Automated Reporting Information Exchange System user fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 80 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract, including modified indemnification language, with Little Angels Country School, LLC, in an amount not to exceed $201,647, to provide State Preschool and Head Start program services for the period July 1, 2015 through June 30, 2016. (81% State, 19% Federal)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 81 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Child's Best Interest in an amount not to exceed $125,000 to provide ombudsman services to program applicants, recipients, community members and staff, for the period September 1, 2015 through August 31, 2016. (10% County, 45% State, 45% Federal)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 82 APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract amendment with Forensic Medical Group to add payment provisions related to transcription services, with no change to the existing payment limit of $700,000 or the original contract term of July 1, 2014 through June 30, 2019. (100% General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

Other Actions

C. 83 APPROVE and AUTHORIZE the Conservation and Development Director to execute any and all documents required to effectuate a settlement in the amount of $28,500 for administrative fees owed to the County by Contra Costa RE Investors from May 2007 through May 2015 under a regulatory agreement and declaration of restrictive covenants.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 84 ADOPT the 2015/16 secured property tax rates and AUTHORIZE to levy the 2015/16 Property Tax Roll, as recommended by the Auditor-Controller. (100% General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 85 ADOPT Resolution No. 2015/332 approving the issuance of Multifamily Housing Revenue Bonds in an amount not to exceed $15,000,000 to finance the acquisition and rehabilitation of Mission Bay Apartments in the Bay Point area, and authorizing other related actions, as recommended by the Conservation and Development Director. (No impact on the County General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 86 APPROVE the bid documents, including the contract General Conditions, Technical Specifications, and Construction Task Catalog for Job Order Contracts 001, 002, and 003 for future repair and remodeling projects at various County facilities; and AUTHORIZE the Public Works Director, or designee, to solicit bids to be received on or about October 20, 2015, and to issue bid addenda, as needed, for clarification of the contract bid documents, Countywide. (100% Facilities Life Cycle Improvement Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 87 Acting as the Crockett-Carquinez Fire Protection District Board of Directors, ADOPT Resolution No. 2015/330 establishing the terms and conditions for emergency response within the California Fire Service and Rescue Emergency Mutual Aid System, as recommended by the Fire Chief. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 88 APPROVE amendments to the Conflict of Interest Code for Acalanes Union High School District, as recommended by the County Counsel.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 89 APPROVE the list of providers recommended by the Contra Costa Health Plan's Peer Review and Credentialing Committee on August 11, 2015, and by the Health Services Director, as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 90 APPROVE the design and bid documents, including plans and specifications, for the Emergency and Imaging Department Expansion and Reconfiguration on the Third Floor at 2500 Alhambra Avenue, Martinez project for the Health Services Department; and AUTHORIZE the Public Works Director, or designee, to solicit bids to be received on or about October 22, 2015, and to issue bid addenda, as needed, for clarification of the contract bid documents. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

C. 91 CONTINUE the emergency action originally taken by the Board of Supervisors on November 16, 1999 regarding the issue of homelessness in Contra Costa County, as recommended by the Health Services Director. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff

Other: District III Supervisor Mary N. Piepho (ABSENT), District V Supervisor Federal D. Glover (ABSENT)

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Successor Agency to the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, First Floor, Room 106, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 651 Pine Street Room 106, Martinez, CA 94553; by fax: 925-335-1913.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 335-1900; TDD (925) 335-1915. An assistive listening device is available from the Clerk, Room 106.

Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 335-1900, to make the necessary arrangements.

Forms are available to anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda. Forms may be obtained at the Office of the County Administrator or Office of the Clerk of the Board, 651 Pine Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 335-1900 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

www.co.contra-costa.ca.us

STANDING COMMITTEES

The **Airport Committee** (Karen Mitchoff and Supervisor Mary N. Piepho) meets quarterly on the second Monday of the month at 10:30 a.m. at Director of Airports Office, 550 Sally Ride Drive, Concord.

The **Family and Human Services Committee** (Supervisors Federal D. Glover and Candace Andersen) meets on the second Monday of the month at 10:30 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Finance Committee** (Supervisors
Mary N. Piepho and Federal D. Glover) meets on the first Monday of the month at 10:30 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Hiring Outreach Oversight Committee** (Supervisors Federal D. Glover and Karen Mitchoff) meets on the first Thursday of the month at 1:00 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Internal Operations Committee** (Supervisors Karen Mitchoff and John Gioia) meets on the second Monday of the month at 2:30 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Legislation Committee** (Supervisors Karen Mitchoff and Federal D. Glover) meets on the first Thursday of the month at 10:30 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Public Protection Committee** (Supervisors John Gioia and Federal D. Glover) meets on the second Monday of the month at 1:00 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Transportation, Water & Infrastructure Committee** (Supervisors Candace Andersen and Mary N. Piepho) meets on the first Monday of the month at 1:00 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

Airports Committee	December 14, 2015	10:30 a.m.	See above
Family & Human Services Committee	October 12, 2015	10:30 a.m.	See above
Finance Committee	October 5, 2015	10:30 a.m.	See above
Hiring Outreach Oversight Committee	October 1, 2015	1:00 p.m.	See above
Internal Operations Committee	October 12, 2015	2:30 p.m.	See above
Legislation Committee	October 1, 2015	10:30 a.m.	See above
Public Protection Committee	October 12, 2015	1:00 p.m.	See above
Transportation, Water & Infrastructure Committee	October 5, 2015	1:00 p.m.	See above

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB Assembly Bill
ABAG Association of Bay Area Governments
ACA Assembly Constitutional Amendment
ADA Americans with Disabilities Act of 1990
AFSCME American Federation of State County and Municipal Employees

AICP American Institute of Certified Planners
AIDS Acquired Immunodeficiency Syndrome
ALUC Airport Land Use Commission
AOD Alcohol and Other Drugs
ARRA American Recovery & Reinvestment Act of 2009
BAAQMD Bay Area Air Quality Management District
BART Bay Area Rapid Transit District
BayRICS Bay Area Regional Interoperable Communications System
BCDC Bay Conservation & Development Commission
BGO Better Government Ordinance
BOS Board of Supervisors
CALTRANS California Department of Transportation
CalWIN California Works Information Network
CalWORKS California Work Opportunity and Responsibility to Kids
CAER Community Awareness Emergency Response
CAO County Administrative Officer or Office
CCCPFD (ConFire) Contra Costa County Fire Protection District
CCHP Contra Costa Health Plan
CCTA Contra Costa Transportation Authority
CCRMC Contra Costa Regional Medical Center
CCWD Contra Costa Water District
CDBG Community Development Block Grant
CFDA Catalog of Federal Domestic Assistance
CEQA California Environmental Quality Act
CIO Chief Information Officer
COLA Cost of living adjustment
ConFire (CCCFPD) Contra Costa County Fire Protection District
CPA Certified Public Accountant
CPI Consumer Price Index
CSA County Service Area
CSAC California State Association of Counties
CTC California Transportation Commission
dba doing business as
DSRIP Delivery System Reform Incentive Program
EBMUD East Bay Municipal Utility District
ECCFPD East Contra Costa Fire Protection District
EIR Environmental Impact Report
EIS Environmental Impact Statement
EMCC Emergency Medical Care Committee
EMS Emergency Medical Services
EPSDT Early State Periodic Screening, Diagnosis and Treatment Program (Mental Health)
et al. et alii (and others)
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency
F&HS Family and Human Services Committee
First 5 First Five Children and Families Commission (Proposition 10)
FTE Full Time Equivalent
FY Fiscal Year

GHAD Geologic Hazard Abatement District
GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HIPAA Health Insurance Portability and Accountability Act
HIV Human Immunodeficiency Syndrome
HOME Federal block grant to State and local governments designed exclusively to create affordable housing for low-income households
HOPWA Housing Opportunities for Persons with AIDS Program
HOV High Occupancy Vehicle
HR Human Resources
HUD United States Department of Housing and Urban Development
IHSS In-Home Supportive Services
Inc. Incorporated
IOC Internal Operations Committee
ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement
Lamorinda Lafayette-Moraga-Orinda Area
LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
LVN Licensed Vocational Nurse
MAC Municipal Advisory Council
MBE Minority Business Enterprise
M.D. Medical Doctor
M.F.T. Marriage and Family Therapist
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties
NEPA National Environmental Policy Act
OB-GYN Obstetrics and Gynecology
O.D. Doctor of Optometry
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits
OSHA Occupational Safety and Health Administration
PARS Public Agencies Retirement Services
PEPRA Public Employees Pension Reform Act
Psy.D. Doctor of Psychology
RDA Redevelopment Agency
RFI Request For Information
RFP Request For Proposal
RFQ Request For Qualifications
RN Registered Nurse
SB Senate Bill
SBE Small Business Enterprise

SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)
TRE or **TTE** Trustee
TWIC Transportation, Water and Infrastructure Committee
UASI Urban Area Security Initiative
VA Department of Veterans Affairs
vs. versus (against)
WAN Wide Area Network
WBE Women Business Enterprise
WCCTAC West Contra Costa Transportation Advisory Committee

Contra Costa County

To: Board of Supervisors

From: David Twa, County Administrator

Date: September 15, 2015

Subject: Government Code 7507 Compliance - Retirement Benefits - Probation Peace Officers' Association

RECOMMENDATION(S):

ACCEPT actuarial valuation of future annual costs of potential changes to Retirement Benefits, changing the pension COLA for employees in the Probation Peace Officers' Association of Contra Costa County who become members of the CCCERA on or after January 1, 2016 or alternatively July 1, 2016, as provided by the County's actuary in a report dated September 8, 2015.

FISCAL IMPACT:

As shown in the valuation, the combined result of the retirement changes described herein for employees in the Probation Peace Officers Association of Contra Costa County would result in a savings of 3.9% of annual pensionable pay with the first hire in year one. Future valuation results will change with demographic and cost updates. These projections do accurately measure the direction of the proposed plan change costs. Over time, as more employees are hired into the new PEPRA tier at a 2% COLA, the savings will become more significant. It should be noted that the figures presented in this report represent the savings associated only with the negotiation of a 2% COLA. The savings described in the valuation report do not include the savings resulting from the implementation of PEPRA.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Federal D. Glover, District V Supervisor

Contact: Lisa Driscoll, County Finance Director, 335-1023

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc: Ann Elliott, Employee Benefits Manager

BACKGROUND:

Government Code, Section 7507 requires with regard to local legislative boards, that the future costs of changes in retirement benefits or other post employment benefits as determined by the actuary, shall be made public at a public meeting**at least two weeks prior** to the adoption of any changes in public retirement plan benefits or other post employment benefits. The code also requires that an actuary be present to provide information as needed at the public meeting at which the adoption of a benefit change shall be considered.

Assembly Bill 340 (AB340), known as the California Public Employees' Pension Reform Act of 2013 (PEPRA), took effect January 1, 2013. Generally, for employees who become safety members of the Contra Costa County Employees' Retirement Association (CCCERA) on or after January 1, 2013, PEPRA requires a pension formula of 2.7% at age 57, 36 month final compensation averaging, and a maximum salary amount used for pension calculation of $132,000 (plus CPI). PEPRA does not address Cost of Living Adjustments (COLAs).

In the future, the Board of Supervisors may consider and may take formal action with respect to a proposed change in the COLA to the pension benefit. The Board of Supervisors is taking no action today other than accepting the report.

A report from Buck Consultants, dated September 8, 2015, is attached. The report explains that this change affects only future employees; it will have no effect on the unfunded actuarial accrued liabilities of CCCERA. The expressed savings are in annual dollar amounts and as percentages of covered payroll for calendar years 2016, 2017, and 2018. For calendar year 2016, the start date is assumed to be either January 1, 2016 or alternatively July 1, 2016. The savings shown are combined employee and employer normal costs. The savings are equal to the excess of the normal cost for the PEPRA structure and a 3.00% COLA to the pension benefit over the normal cost of a PEPRA structure and a 2.00% pension COLA.

CONSEQUENCE OF NEGATIVE ACTION:

Possible delay in the adoption of memorandum of understanding and in the future implementation of the pension COLA reduction, resulting in loss of savings.

ATTACHMENTS

7507 Report for PPOA dated September 8, 2015

Buck Consultants, LLC
353 Sacramento Street
Suite 800
San Francisco, CA 94111

tel 415.392.0616
fax 415.392.3991

September 8, 2015

Ms. Lisa Driscoll
Finance Director
Contra Costa County
651 Pine Street, 10th floor
Martinez, CA 94553

Re: Complying with California Government Code Section 7507 Regarding Changes to Pension Benefits of Probation Peace Officers Association

Dear Ms. Driscoll:

We have been asked to estimate the effect on the County's current and future unfunded actuarial accrued liabilities and Annual Required Contributions resulting from a new tier of benefits in the structure of Assembly Bill 340 (AB340) with a 2.00% Cost of Living Adjustment (COLA) effective on January 1, 2016 or alternatively, effective July 1, 2016. Both dates are used as potential effective dates for the proposed change for the members of Probation Peace Officers Association. We are comparing this benefit structure to the AB340 structure with a 3.00% COLA which the plan currently provides.

Because this change affects only future entrants, it will have no effect on the unfunded actuarial accrued liabilities of Contra Costa County Employees' Retirement Association (CCCERA) as of the effective dates. We show the cost impacts on the enclosed charts per one hire per year (results are averages of one male and one female). The costs shown are combined employee and employer normal costs. By going from a 3.00% COLA to a 2.00% COLA, the County will realize a savings. The savings are equal to the excess of the normal cost for an AB340 structure with a 3.00% COLA over the normal cost of an AB340 structure with a 2.00% COLA.

We have expressed the savings in annual dollar amounts and as percentages of covered payroll for calendar years 2016, 2017 and 2018 (2019 is also included for the July 1, 2016 effective date). These results are merely illustrative and the actual impact will depend upon the actual demographic characteristics of the employees as well as the pattern of future hiring. On the exhibit for the July 1, 2016 effective date, results shown for 2016 are for the six month period July 1 through December 31.

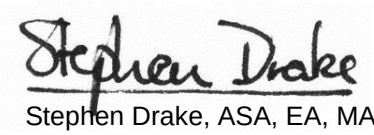
Future actuarial measurements may differ significantly from the current measurement presented in this report due to such factors as: plan experience different from that anticipated by the economic and demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements; and changes in plan provisions or applicable law. Due to the limited scope of this report, an analysis of the potential range of such future measurements has not been performed.

The methods and assumptions used are the same as those used in the December 31, 2014, actuarial valuation of CCCERA. The demographic as well as the economic assumptions with respect to investment yield, salary increase and inflation set forth in the December 31, 2014 valuation have been based upon a review of the existing portfolio structure as well as recent and anticipated experience. Information on our new entrant profile is given in Note 2 of the enclosed projections.

The report was prepared under the supervision of David Kershner and Stephen Drake, who are both Enrolled Actuaries and Members of the American Academy of Actuaries. David Kershner is a Fellow of the Society of Actuaries and Stephen Drake is an Associate of the Society of Actuaries. Both meet the qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained in this report. This report has been prepared in accordance with all Applicable Actuarial Standards of Practice. We are available to answer any questions on the material contained in the report, or to provide explanations or further details as may be appropriate.

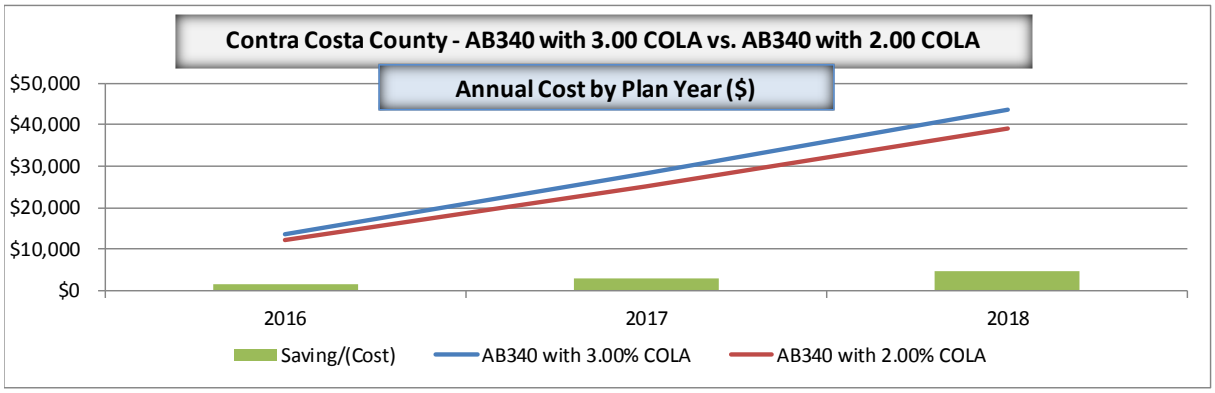
Sincerely,

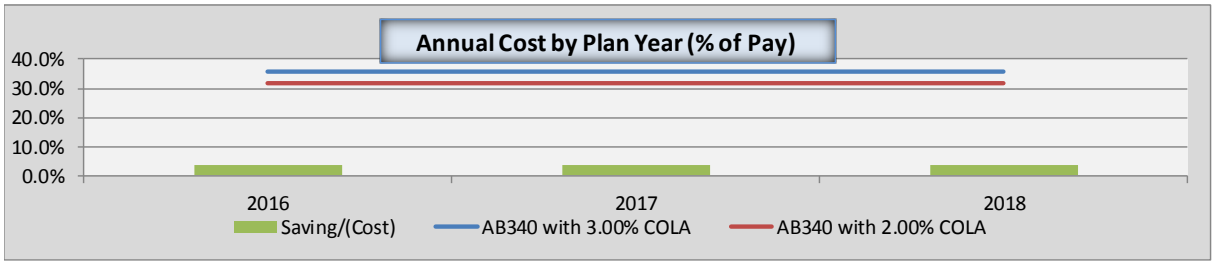
David J. Kershner, FSA, EA, MAAA
Principal and Consulting Actuary



Stephen Drake, ASA, EA, MAAA
Director, Retirement Actuary

Probation Peace Officers Association – January 1, 2016



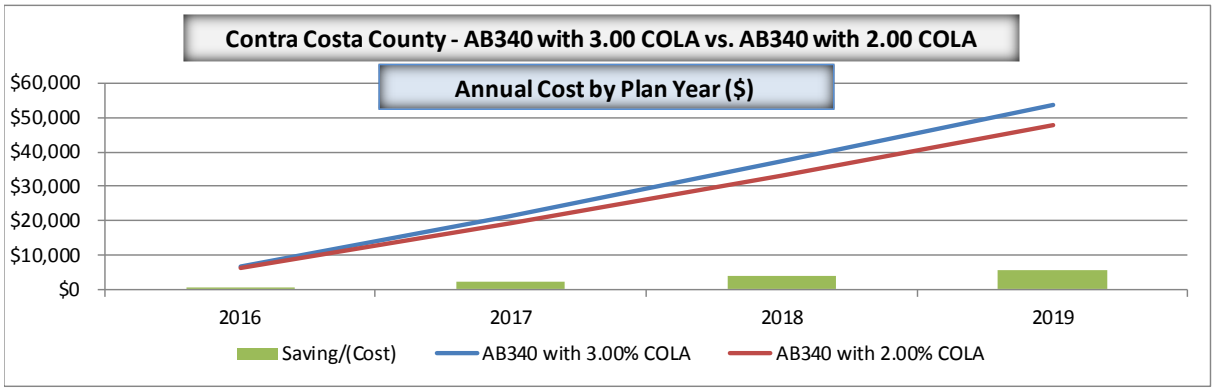


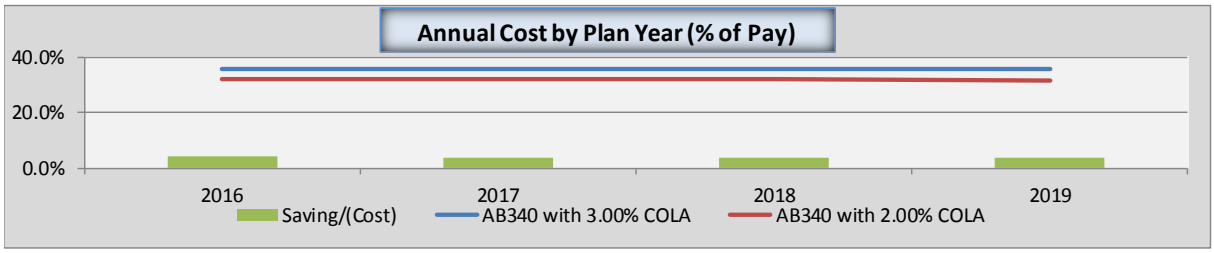
Calendar Year	2016	2017	2018
Valuation Pay	$38,500	$79,400	$123,100
Annual Cost			
AB340 with 3.00% COLA			
i) $	$13,700	$28,300	$43,800
ii) % of Pay	35.6%	35.6%	35.6%
AB340 with 2.00% COLA			
i) $	$12,200	$25,200	$39,100
ii) % of Pay	31.7%	31.7%	31.8%
Saving/(Cost)			
i) $	$1,500	$3,100	$4,700
ii) % of Pay	3.9%	3.9%	3.8%

Notes:

1. The methods and assumptions used to determine the savings were the same as those used for the December 31, 2014 valuation for the Safety members.
2. The County is assumed to hire one Safety employee into PPOA at January 1 of each projection year (we have averaged results for one male and one female). The assumed age at entry for new hires is 35, and the annual salary is assumed to be $42,400, $43,900, and $45,400 for the 2016, 2017, and 2018 hires, respectively. These assumptions were provided by the County.
3. The maximum compensation limit for the retirement benefit is assumed to be 120% of $120,870, or $145,044, for 2016 and it is expected to grow 2.00% per year.
4. In the AB340 benefit structure, the multiplier is 2.5% at 55. The multiplier increases by 0.1% for ages above 55 to a maximum of 2.7% at 57. It decreases by 0.1% for ages below 55 to a minimum of 2.0% at 50.

Probation Peace Officers Association – July 1, 2016





Calendar Year	2016	2017	2018	2019
Valuation Pay	$19,200	$60,300	$104,100	$150,900
Annual Cost				
AB340 with 3.00% COLA				
i) $	$6,900	$21,500	$37,100	$53,700
ii) % of Pay	35.9%	35.7%	35.6%	35.6%
AB340 with 2.00% COLA				
i) $	$6,100	$19,200	$33,100	$47,900
ii) % of Pay	31.8%	31.8%	31.8%	31.7%
Saving/(Cost)				
i) $	$800	$2,300	$4,000	$5,800
ii) % of Pay	4.1%	3.9%	3.8%	3.9%

Notes:

1. The methods and assumptions used to determine the savings were the same as those used for the December 31, 2014 valuation for the Safety members.
2. The County is assumed to hire one Safety employee into PPOA at July 1 of each projection year (we have averaged results for one male and one female). The assumed age at entry for new hires is 35, and the annual salary is assumed to be $42,400, $43,900, $45,400, and $47,000 for the 2016, 2017, 2018, and 2019 hires, respectively. These assumptions were provided by the County.
3. The maximum compensation limit for the retirement benefit is assumed to be 120% of $120,870, or $145,044, for 2016 and it is expected to grow 2.00% per year.
4. In the AB340 benefit structure, the multiplier is 2.5% at 55. The multiplier increases by 0.1% for ages above 55 to a maximum of 2.7% at 57. It decreases by 0.1% for ages below 55 to a minimum of 2.0% at 50.
5. Results for 2016 are for six months only (July 1 through December 31).

Contra Costa County

To: Board of Supervisors

From: David Twa, County Administrator

Date: September 15, 2015

Subject: Government Code 7507 Compliance - Retirement Benefits - California Nurses Association

RECOMMENDATION(S):

ACCEPT actuarial valuation of future annual costs of potential changes to Retirement Benefits, changing the pension COLA for employees in the California Nurses Association who become members of the CCCERA on or after January 1, 2016 or alternatively July 1, 2016, as provided by the County's actuary in a report dated September 8, 2015 (attached).

FISCAL IMPACT:

As shown in the valuation, the combined result of the retirement changes described herein for employees in the California Nurses Association would result in a savings of 1.3% of annual pensionable pay with the first hire in year one. Future valuation results will change with demographic and cost updates. These projections do accurately measure the direction of the proposed plan change costs. Over time, as more employees are hired into the new PEPRA tier at a 2% COLA, the savings will become more significant. It should be noted that the figures presented in this report represent the savings associated only with the negotiation of a 2% COLA. The savings described in the valuation report do not include the savings resulting from the implementation of PEPRA.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Federal D. Glover, District V Supervisor

Contact: Lisa Driscoll, County Finance Director, 335-1023

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc: Ann Elliott, Employee Benefits Manager

BACKGROUND:

Government Code, Section 7507 requires with regard to local legislative boards, that the future costs of changes in retirement benefits or other post employment benefits as determined by the actuary, shall be made public at a public meeting**at least two weeks prior** to the adoption of any changes in public retirement plan benefits or other post employment benefits. The code also requires that an actuary be present to provide information as needed at the public meeting at which the adoption of a benefit change shall be considered.

Assembly Bill 340 (AB340), known as the California Public Employees' Pension Reform Act of 2013 (PEPRA), took effect January 1, 2013. Generally, for employees who become miscellaneous members of the Contra Costa County Employees' Retirement Association (CCCERA) on or after January 1, 2013, PEPRA requires a pension formula of 2% at age 62, 36 month final compensation averaging, and a maximum salary amount used for pension calculation of $110,100 (plus CPI). PEPRA does not address Cost of Living Adjustments (COLAs).

In the future, the Board of Supervisors may consider and may take formal action with respect to a proposed change in the COLA to the pension benefit. The Board of Supervisors is taking no action today other than accepting the report.

A report from Buck Consultants, dated September 8, 2015, is attached. The report explains that this change affects only future employees; it will have no effect on the unfunded actuarial accrued liabilities of CCCERA. The expressed savings are in annual dollar amounts and as percentages of covered payroll for calendar years 2016, 2017, and 2018. For calendar year 2016, the start date is assumed to be either January 1, 2016 or alternatively July 1, 2016. The savings shown are combined employee and employer normal costs. The savings are equal to the excess of the normal cost for the PEPRA structure and a 3.00% COLA to the pension benefit over the normal cost of a PEPRA structure and a 2.00% pension COLA.

CONSEQUENCE OF NEGATIVE ACTION:

Possible delay in the adoption of memorandum of understanding and in the future implementation of the pension COLA reduction, resulting in loss of savings.

ATTACHMENTS

7507 Report for CNA dated September 8, 2015

Buck Consultants, LLC
353 Sacramento Street
Suite 800
San Francisco, CA 94111

tel 415.392.0616
fax 415.392.3991

September 8, 2015

Ms. Lisa Driscoll
Finance Director
Contra Costa County
651 Pine Street, 10th floor
Martinez, CA 94553

Re: Complying with California Government Code Section 7507 Regarding Changes to Pension Benefits of California Nurses Association

Dear Ms. Driscoll:

We have been asked to estimate the effect on the County's current and future unfunded actuarial accrued liabilities and Annual Required Contributions resulting from a new tier of benefits in the structure of Assembly Bill 340 (AB340) with a 2.00% Cost of Living Adjustment (COLA) effective on January 1, 2016 or, alternatively, effective July 1, 2016. Both dates are used as potential effective dates for the proposed change for the members of California Nurses Association. We are comparing this benefit structure to the AB340 structure with a 3.00% COLA which the plan currently provides.

Because this change affects only future employees, it will have no effect on the unfunded actuarial accrued liabilities of Contra Costa County Employees' Retirement Association (CCCERA) as of the effective dates. We show the cost impacts on the charts below per one hire per year (results are averages of one male and one female). The costs shown are combined employee and employer normal costs. By going from a 3.00% COLA to a 2.00% COLA, the County will realize a savings. The savings are equal to the excess of the normal cost for an AB340 structure with a 3.00% COLA over the normal cost of an AB340 structure with a 2.00% COLA.

We have expressed the savings in annual dollar amounts and as percentages of covered payroll for calendar years 2016, 2017 and 2018 (2019 is also included for the July 1, 2016 effective date). These results are merely illustrative and the actual impact will depend upon the actual demographic characteristics of the employees as well as the pattern of future hiring. On the exhibit for the July 1, 2016 effective date, results shown for 2016 are for the six month period July 1 through December 31.

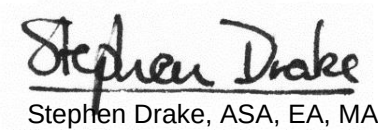
Future actuarial measurements may differ significantly from the current measurement presented in this report due to such factors as: plan experience different from that anticipated by the economic and demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements; and changes in plan provisions or applicable law. Due to the limited scope of this report, an analysis of the potential range of such future measurements has not been performed.

The methods and assumptions used are the same as those used in the December 31, 2014, actuarial valuation of CCCERA. The demographic as well as the economic assumptions with respect to investment yield, salary increase and inflation set forth in the December 31, 2014 valuation have been based upon a review of the existing portfolio structure as well as recent and anticipated experience. Information on our new entrant profile is given in Note 2 of the enclosed projections.

The report was prepared under the supervision of David Kershner and Stephen Drake, who are both Enrolled Actuaries and Members of the American Academy of Actuaries. David Kershner is a Fellow of the Society of Actuaries and Stephen Drake is an Associate of the Society of Actuaries. Both meet the qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained in this report. This report has been prepared in accordance with all Applicable Actuarial Standards of Practice. We are available to answer any questions on the material contained in the report, or to provide explanations or further details as may be appropriate.

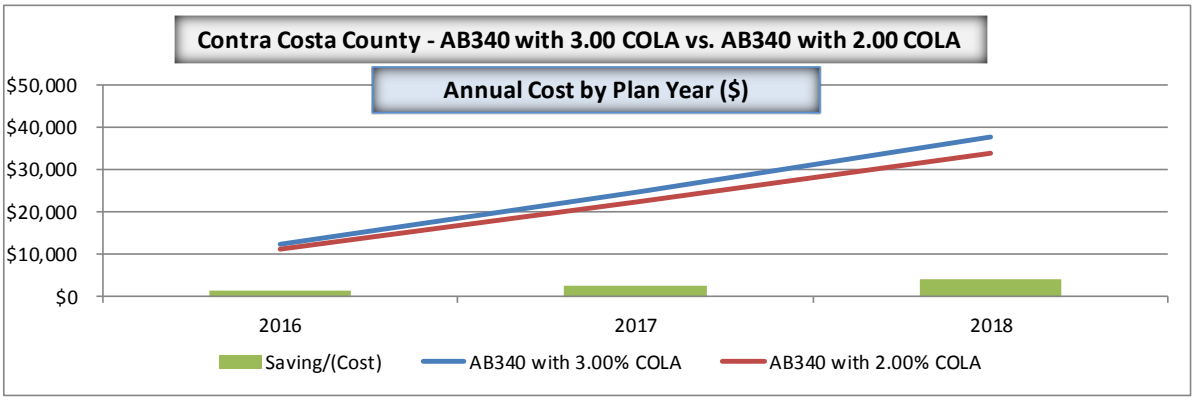
Sincerely,

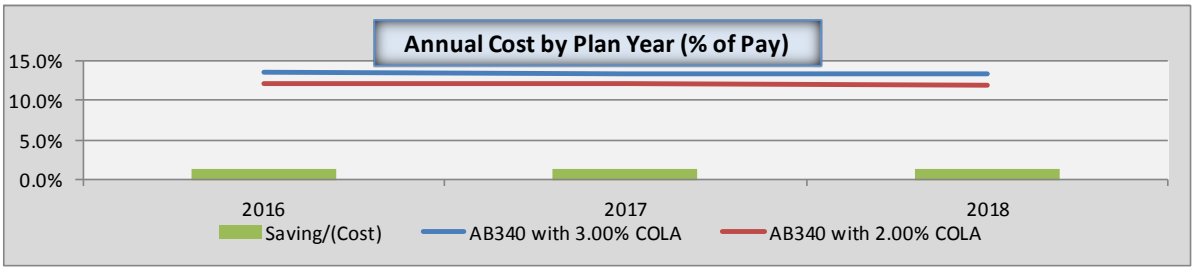
David J. Kershner, FSA, EA, MAAA
Principal and Consulting Actuary



Stephen Drake, ASA, EA, MAAA
Director, Retirement Actuary

California Nurses Association – January 1, 2016



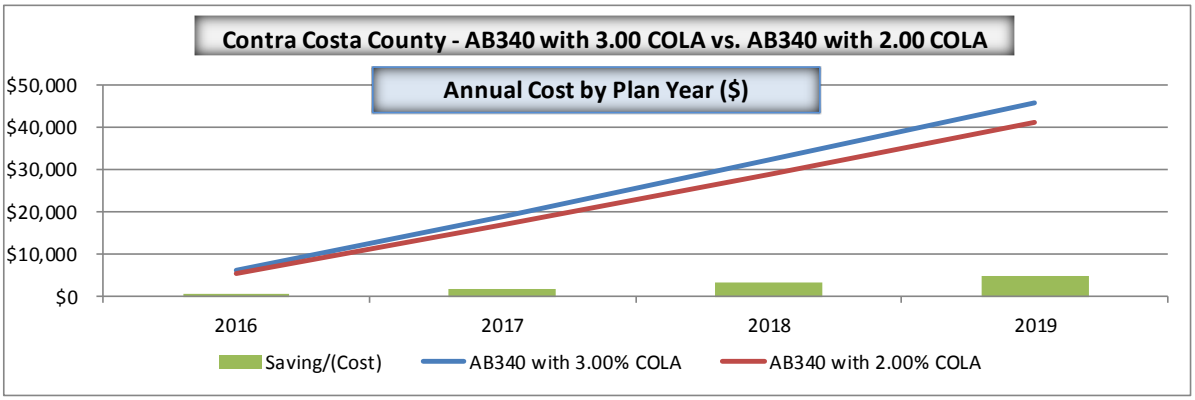


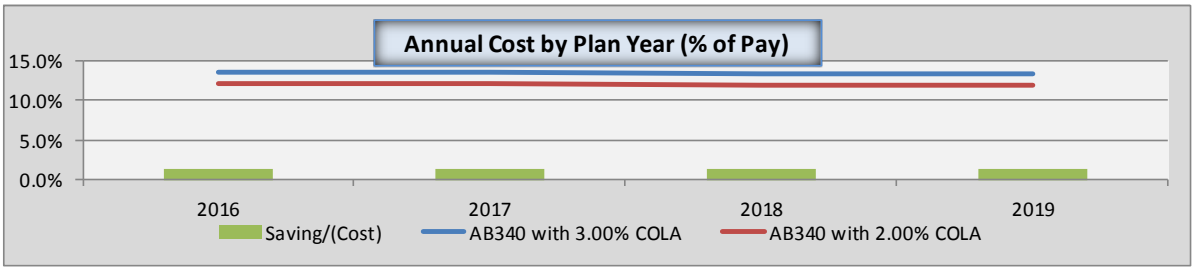
Calendar Year	2016	2017	2018
Valuation Pay	$90,300	$184,200	$281,600
Annual Cost			
AB340 with 3.00% COLA			
i) $	$12,200	$24,700	$37,600
ii) % of Pay	13.5%	13.4%	13.4%
AB340 with 2.00% COLA			
i) $	$11,000	$22,200	$33,700
ii) % of Pay	12.2%	12.1%	12.0%
Saving/(Cost)			
i) $	$1,200	$2,500	$3,900
ii) % of Pay	1.3%	1.3%	1.4%

Notes:

1. The methods and assumptions used to determine the savings were the same as those used for the December 31, 2014 valuation.
2. The County is assumed to hire one active employee at January 1 of each projection year (we have averaged results for one male and one female). The annual salary at entry is assumed to be $100,400, $103,900, and $107,500 for the 2016, 2017, and 2018 hires, respectively. The age at entry for new hires is assumed to be 39. These assumptions were provided by the County.
3. The maximum compensation limit for the retirement benefit is assumed to be $120,870 for 2016 and it is expected to grow 2.00% per year.
4. In the AB340 benefit structure, the multiplier is 2% at 62. The multiplier increases by 0.1% for ages above 62 to a maximum of 2.5% at 67. It decreases by 0.1% for ages below 62 to a minimum of 1.0% at 52.

California Nurses Association – July 1, 2016





Calendar Year	2016	2017	2018	2019
Valuation Pay	$45,200	$140,500	$239,600	$342,400
Annual Cost				
AB340 with 3.00% COLA				
i) $	$6,100	$18,900	$32,100	$45,800
ii) % of Pay	13.5%	13.5%	13.4%	13.4%
AB340 with 2.00% COLA				
i) $	$5,500	$17,000	$28,800	$41,100
ii) % of Pay	12.2%	12.1%	12.0%	12.0%
Saving/(Cost)				
i) $	$600	$1,900	$3,300	$4,700
ii) % of Pay	1.3%	1.4%	1.4%	1.4%

Notes:

1. The methods and assumptions used to determine the savings were the same as those used for the December 31, 2014 valuation.
2. The County is assumed to hire one active employee at July 1 of each projection year (we have averaged results for one male and one female). The annual salary at entry is assumed to be $100,400, $103,900, $107,500, and $111,300 for the 2016, 2017, 2018, and 2019 hires, respectively. The age at entry for new hires is assumed to be 39. These assumptions were provided by the County.
3. The maximum compensation limit for the retirement benefit is assumed to be $120,870 for 2016 and it is expected to grow 2.00% per year.
4. In the AB340 benefit structure, the multiplier is 2% at 62. The multiplier increases by 0.1% for ages above 62 to a maximum of 2.5% at 67. It decreases by 0.1% for ages below 62 to a minimum of 1.0% at 52.
5. Results for 2016 are for six months only (July 1 through December 31).

Contra Costa County

To: Board of Supervisors

From: FAMILY & HUMAN SERVICES COMMITTEE

Date: September 15, 2015

Subject: Report on the PITCH, Health in All Policies, and the Built Environment Program

RECOMMENDATION(S):
ACCEPT the reports from the Health Services Department on the Planning and Integration Team for Community Health (PITCH), the Health In All Policies, and the Built Environment Program.

FISCAL IMPACT:
No fiscal impact - report only.

BACKGROUND:
The Board of Supervisors referred consideration of the Built Environment Program and Health in All Policies to the Family and Human Services Committee on May 12, 2015. On July 20, 2015 the Family and Human Services Committee received a report from the Health Services Department on this topic, including an update on the Planning and Integration Team for Community Health (PITCH).

Attached are the two reports provided to the Committee. The first one is regarding the Planning and Integration Team for Community Health (PITCH). The second report is regarding the Health In All Policies and the Built Environment Program. Staff from the Department of Conservation and Development and Public Works Department were on hand to address questions related to their involvement in PITCH.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Tracey Rattray, 925-313-6835

cc:

BACKGROUND: (CONT'D)

The Family and Human Services Committee requested that staff from the Health Services provide the report to the Board of Supervisors.

CONSEQUENCE OF NEGATIVE ACTION:

The Board and the public may not receive current information regarding the programs.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

CLERK'S ADDENDUM

Consideration of this matter moved to the Board's September 22, 2015 meeting.

ATTACHMENTS

Pitch Report

Health in All Policies, Built Environment Report

WILLIAM B. WALKER, M.D.
HEALTH SERVICES DIRECTOR

WENDEL BRUNNER, M.D.
DIRECTOR OF PUBLIC HEALTH

CONTRA COSTA
HEALTH SERVICES

CONTRA COSTA
PUBLIC HEALTH
597 CENTER AVENUE, SUITE 200
MARTINEZ, CALIFORNIA 94553
PH (925) 313-6712
FAX (925) 313-6721
WENDEL.BRUNNER@HSD.CCCOUNTY.US

To: Family and Human Services Committee, Contra Costa Board of Supervisors
From: Tracey Rattray, Director, Community Wellness and Prevention Program, Contra Costa Health Services
Julie Bueren, Director, Contra Costa County Public Works Department
John Kopchik, Director, Department of Conservation and Development
Re: Planning and Integration Team for Community Health (PITCH)
Date: July 13, 2015

Background

At the Board of Supervisors meeting on May 12, 2015, Health Services staff was directed to provide a report to the Board's Family and Human Services Committee (FHS) regarding the Planning and Integration Team for Community Health (PITCH). Health Services staff was also directed to provide a report to FHS on work involving Health in All Policies and the Built Environment Program's work with communities and cities. These issues are addressed in a separate report.

PITCH

On June 20, 2006, the Board of Supervisors received and unanimously accepted a presentation from Dr. Richard Jackson, former Public Health Officer for the State of California and author of "Urban Sprawl and Public Health: Designing, Planning and Building for Healthy Communities." Dr. Jackson's presentation reviewed the growing body of evidence that shows how the design and physical layout of a community (the built environment) and certain land use and transportation policies can directly or indirectly influence a wide range of public health concerns. Dr. Jackson described barriers to physical activity, including the absence of sidewalks, pedestrian and bicycle paths, and the distance between schools, parks, libraries and residential areas and how they contribute to increased risk for bicycle and pedestrian injuries as well as chronic diseases, such as heart disease, cancer, stroke and diabetes, due to lack of daily physical activity. Dr. Jackson also reviewed how certain land use policies, such as those promoting infill, compact, and mixed use development can in the long-term minimize vehicle miles traveled and promote physical activity, thereby reducing risks for asthma and chronic diseases.

After the presentation, the Board unanimously directed an Ad Hoc Committee on Smart Growth to reconvene to consider the County's approach to the built environment and asked staff from the Department of Conservation and Development (DCD), Public Works (PWD) and Health Services (CCHS) Departments to work together to develop preliminary recommendations and report back to the Ad Hoc Committee (2006 Board Order - Attachment 1).

Following this direction, DCD, PWD and CCHS began to meet regularly and formed the Planning and Integration Team for Community Health (PITCH) to develop recommendations and discuss opportunities for collaboration. On February 6, 2007, the Board unanimously accepted the report and recommendations

on the built environment and public health that had been prepared by PITCH and submitted to the Ad Hoc Committee on Smart Growth.

The Board then directed that the existing staff working group formally establish PITCH to align and integrate various ongoing planning, engineering, and public health initiatives throughout the County into a coordinated team approach across departmental lines, to focus on the other actions that were described in the recommendation section of the report to the Ad Hoc Committee, and to report progress made back to the Board.

The Board also acknowledged the impact of the built environment on public health and affirmed the Board's commitment to promoting public health principles in the land use planning and development process. (2007 Board Order with attachments– Attachment 2)

Since that time, PITCH has increased collaboration among County Departments and has been effective in raising awareness among staff from DCD, PWD and CCHS about how their work can align to promote health. PITCH has provided a forum for the three departments to work together on policies, programs and projects that have created environmental conditions that support community health.

The four main areas that PITCH has focused on are: complete streets policies, including standards for county roadways; planning policies that consider impacts on public health; planning for park and recreational facilities for the unincorporated area; and improving coordination and planning in the siting of schools. Specific efforts and outcomes in each of these areas have been described in reports to the Board of Supervisors in 2008, 2012 and 2013 and are summarized in this report. Lead partners are identified for some of the outcomes below, the others were PITCH projects involving all three agencies.

Complete Streets Policies and Standards for County Roadways

- Evaluated the County's Roadway Policies and Standards based on the "Complete Streets" approach, which recognizes that our roads serve bicycles, pedestrians and transit, as well as automobiles, and are an integral element in promoting the principles of a healthy community.
- Provided input to the effort by DCD on the County's Complete Streets amendment to the General Plan. Contra Costa's unincorporated area was the first jurisdiction in the county to implement this state law.
- Provided input to the effort by the Contra Costa City County Engineers Advisory Committee on issues of conflict between Complete Streets policies and fire code.
- Provided input to PWD on several complete street projects throughout the County to improve pedestrian and bicycle access and reduce injuries in our unincorporated communities, including Willow Pass Road, Bailey Road, the Bailey Road/SR 4 interchange and Pacifica Avenue in Bay Point, Parker Avenue in Rodeo, and Fred Jackson Way in North Richmond.
- Provided input to DCD and PWD on implementation of complete streets within development projects including Coggins Drive in Contra Costa Centre and the Dougherty Valley Trail
- DCD and CCHS partnered to host community workshops in Bay Point to educate residents about walkability, street design, and how built environment affects health.
- Activities on road standards led to a grant for technical assistance for a project in the City of Concord to develop community design for a complete street.

Planning Policies

- Provided input to DCD on the preparation of a North Richmond Specific Plan. CCHS gathered community input and provided comment on the administrative draft. The project ended when the redevelopment agencies were abolished by the state in 2012.
- PWD and CCHS collaborated closely with DCD in the development of the draft County's Climate Action Plan in the areas of transportation, land use and health. CCHS provided an extensive health co-benefit analysis and a chapter on public health.
- Monitored the One Bay Area Grant Program (OBAG)/Priority Development Area (PDA) process at the Metropolitan Transportation Commission (MTC) closely to determine consistency with adopted County policies. CCHS and DCD both gained seats on MTC's PDA working group and provided feedback for project scoring criteria.

Planning for Park and Recreational Facilities

- Provided input through DCD on East Bay Regional Park Districts' Master Plan.
- Provided input to the development of parklet standards that are going to be considered by the Board of Supervisors for adoption in September for use in unincorporated communities

Improving Coordination and Planning in the Siting of Schools

- Discussed how school siting and design can be improved to increase physical activity and decrease injuries. School siting is often done by school districts following State guidance without these health considerations or input by local jurisdictions. This led to legislative proposals developed through the Board of Supervisors' Transportation Water and Infrastructure Committee that were provided to state legislators for consideration. PITCH continues to follow school siting reform, and worked with Board of Supervisors to encourage changes at the state level. The Board of Supervisors also advocated for more flexibility and local control over the establishment of school zones.

Since the last report by PITCH to the Board of Supervisors in 2013, the team has continued to collaborate on projects and programs to ensure that health impacts are considered along with DCD and PWD priorities. These efforts include:

- Developing plans for San Pablo Dam Road and Appian Way in El Sobrante
- Improving pedestrian and bicycle access to schools in Alamo, Bay Point and unincorporated Walnut Creek
- Completion of construction of the San Pablo Dam Road walkability project, which included completing a sidewalk along San Pablo Dam Road through downtown El Sobrante as well as planting street trees.

Working through PITCH has continued to build awareness of health impacts of the built environment and has contributed to the success of projects in Contra Costa County communities.

Since PITCH was first established, there has been state legislation (Assembly Bill 32 and Senate Bill 375) and regional policies (MTC's OBAG) that require a transportation land use link, complete streets policies and consideration of climate impacts of planning and projects.

PITCH provides a forum for staff from DCD, PWD and CCHS to work together to develop recommendations to the Board of Supervisors on implementation of these state and local mandates. It is recommended that PITCH continue to collaborate to ensure that health impacts of proposed policies, programs and projects are considered and to report to the Board annually on its accomplishments.

Attachment 1

Board Order June 20, 2006

Subject: Built Environment

D. 1

TO: **BOARD OF SUPERVISORS**

FROM: Mark DeSaulnier

DATE: June 20, 2006

SUBJECT: Built Environment

Contra Costa County

SPECIFIC REQUEST(S) OR RECOMMENDATION(S) & BACKGROUND AND JUSTIFICATION

(1) RECOMMENDATION: Receive and accept presentation from Dr. Richard Jackson, former Public Health Officer for the State of California and author of "Urban Sprawl and Public Health: Designing, Planning, and Building for Healthy Communities".

(2) RECOMMENDATION: Direct the Ad Hoc Committee on Smart Growth to reconvene to consider the County's approach to the "built environment". Ask staff from the Community Development, Public Works, and Health Services Departments to participate to give input into the scope and substance of this effort.

(3) RECOMMENDATION: Direct the Ad Hoc Committee on Smart Growth to convene within 30 days from today. Ask the Community Development, Public Works, and Health Services Departments to work together to develop preliminary recommendations and report back to the Ad Hoc Committee on Smart Growth within 90 of the initial meeting.

FISCAL IMPACT: None to general fund.

CONTINUED ON ATTACHMENT:_____YES SIGNATURE:

_____RECOMMENDATION OF COUNTY ADMINISTRATOR _____RECOMMENDATION OF BOARD COMMITTEE
_____APPROVE _____OTHER

SIGNATURE(S):
ACTION OF BOARD ON 6/20/2006 APPROVED AS RECOMMENDED X OTHER X

VOTE OF SUPERVISORS
X UNANIMOUS (ABSENT none)
AYES:_____NOES:_____
ABSENT:_____ ABSTAIN:_____

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF AN ACTION TAKEN AND ENTERED ON THE MINUTES OF THE BOARD OF SUPERVISORS ON THE DATE SHOWN.

ATTESTED June 20, 2006
JOHN CULLEN, CLERK OF THE BOARD OF SUPERVISORS AND COUNTY ADMINISTRATOR

Contact:
cc: BOS
CAO

BY Lane O'Neal, DEPUTY

A University of Maryland research project looked at the health of 200,000 individuals living in US metropolitan areas. The researchers compared the degree of lower-density development (in which homes are relatively far from shops, restaurants and other destinations) to the health problems of the people living there. They found that as the degree of density decreased, the chances that residents would be obese or have high blood pressure also increased.

Changes to our built environment can help reverse such trends. Improving streets for pedestrian and cyclist safety and increasing access to open space and recreation facilities can create more everyday opportunities for physical activity. Adopting local transportation and land use policies that promote the establishment of grocery stores and farmers' markets in more neighborhoods and that promote ease-of-use for bicycling and walking to reach such destinations are others.

Financial and staff resources for new initiatives are always an issue. The county's Community Development, Public Works, and Health Services are already working on related issues with small amounts of federal, state, and local funding. Projects that may emerge from this partnership could be eligible for funding through the Metropolitan Transportation Commission's (MTC's) Transportation for Livable Communities (TLC) program, Cal Trans, or MTC's Housing Incentive Program (HIP). If such grants were made to the County, this could position the County to receive other monies in turn.

Contra Costa is a growing, dynamic county of over one million people. We have always placed an emphasis on public health and the quality of life in our communities. To meet the challenges of future growth, our Departments must continue to work together to ensure a comprehensive approach to planning in our communities.

Attachment 2

Board Order February 6, 2007

Subject: Report and Recommendations on the Built Environment and Public Health

TO: BOARD OF SUPERVISORS

FROM: AD HOC COMMITTEE ON SMART GROWTH
SUPERVISOR JOHN GIOIA
SUPERVSOR FEDERAL GLOVER

Contra Costa County

DATE: FEBRUARY 6, 2007

D. 3

SUBJECT: **REPORT AND RECOMMENDATIONS ON THE BUILT ENVIRONMENT AND PUBLIC HEALTH**

SPECIFIC REQUEST(S) OR RECOMMENDATION(S) & BACKGROUND AND JUSTIFICATION

RECOMMENDATIONS

1. ACCEPT the report and recommendations on the Built Environment and Public Health prepared by an interdepartmental staff working group from Community Development, Health Services, and Public Works and submitted to the Ad Hoc Committee on Smart Growth.

2. ACKNOWLEDGE the impact of the built environment on public health.

3. AFFIRM the Board's commitment to promoting the public health principles in the land use planning and development process.

CONTINUED ON ATTACHMENT: **X YES**

SIGNATURE **Supervisor John Gioia** **Supervisor Federal Glover**

____ **RECOMMENDATION OF COUNTY ADMINISTRATOR** ____ **RECOMMENDATION OF BOARD COMMITTEE**
____ **APPROVE** ____ **OTHER**

SIGNATURE(S):

ACTION OF BOARD ON 02/06/07 **APPROVED AS RECOMMENDED** X **OTHER** X

The Board amended the Recommendations to the Planning Integration Team for Community Health (PITCH) to include a direction to examine the impacts of existing roadway conditions on the quality of life.

VOTE OF SUPERVISORS
X **UNANIMOUS (ABSENT ____)**
AYES:____ NOES:____
ABSENT:____ ABSTAIN:____

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF AN ACTION TAKEN AND ENTERED ON THE MINUTES OF THE BOARD OF SUPERVISORS ON THE DATE SHOWN

Contact: P. Roche, CDD-AP (925) 335-1242

cc: CDD
CCC-Public Works Dept.
CCC-Health Services Dept.
CAO
County Counsel

ATTESTED 02/06/07
JOHN CULLEN, CLERK OF THE BOARD OF SUPERVISORS AND COUNTY ADMINISTRATOR

BY_____, **DEPUTY**

RECOMMENDATIONS - continued

4. DIRECT that the staff working group from Community Development, Health Services, and Public Works departments formally establish an interdepartmental Planning Integration Team for Community Health (PITCH) to align and integrate various planning, engineering, and public health initiatives throughout the County into a coordinated team approach across departmental lines, and, as necessary, add staff from other County departments to the team.

5. DIRECT the Planning Integration Team for Community Health (PITCH) to pursue implementation of the recommended actions as described in the attached report on the built environment and public health, including:

   a) Evaluate the County's Roadway Policies and Standards based on the "Complete Streets" approach, which recognizes that our roads serve more than just the automobile and are an integral element in promoting the principles of a healthy community;
   b) Evaluate methods and measures to implement the General Plan policies that emphasize compact, infill, and mixed use development and consider impacts on public health;
   c) Identify and develop policies and implementation measures relating to the principles of public health that could be incorporated into pending General Plan Amendment studies, and into potential revisions in the General Plan and the County Ordinance Code;
   d) Integrate the principles of public health in the master planning of park and recreational facilities for the unincorporated area; and,
   e) Improve coordination and planning with school districts in the siting of new schools and/or expansion of existing schools in the unincorporated area with the aim of promoting the principles of public health.

6. DIRECT the Planning Integration Team for Community Health (PITCH) to evaluate the feasibility of implementing a County "Healthy Community" Pilot Program to demonstrate the concepts and principles of creating healthier communities, which would be funded through outside grant sources, and to report back to the Board on program feasibility, specifically investigating the opportunities in receiving outside grant fund sources and any potential constraints in applying them toward a pilot program.

7. DIRECT the Planning Integration Team for Community Health (PITCH) to report to the Ad Hoc Committee on Smart Growth and the Board of Supervisors by July 31, 2007 on progress in implementing the recommendations described above.

FISCAL IMPACT

None to the General Fund. Implementation of some recommendations in this report can begin with currently available funds. For instance, the staff time and expenses for the respective departments involved in the formation of the Planning Integration Team for Community Health (PITCH) may be funded through departmental budgets or through specific grant funding sources. Other recommendations described above may require securing additional funding from other agencies, such as grant funding, or in certain circumstances where appropriate and legal, recovering County costs through development application fees and park dedication fees.

BACKGROUND / REASONS FOR RECOMMENDATION

The Board of Supervisors at the June 26, 2006 meeting received a presentation from Dr. Richard Jackson, former State of California Health Officer, on public health and the built environment. Dr. Jackson's presentation reviewed the growing body of evidence showing how the design and physical layout of a community (the built environment) and certain land use policies can directly or indirectly influence a wide range of public health concerns. Dr. Jackson described how the design and layout of a community can often create barriers to physical activity for various segments of the population and this may be contributing to increased risks for obesity, heart disease, diabetes, and other chronic diseases. These barriers in community design and physical layout may include the absence of sidewalks, pedestrian/bicycle paths, and the distance or access to a community's public facilities, such as schools, parks, libraries, etc., or the distance and access from a community's residential area to its commercial area. Dr. Jackson also reviewed how certain land use policies, such as those promoting infill, compact, and mixed use development, can actually promote improved public health. For example, there is evidence that policies emphasizing infill, compact, and mixed use development can in the long-term minimize vehicle miles traveled and reduce the length of trips by the automobile, and thereby improve air quality. The improvement to air quality in turn helps reduce incidences of respiratory diseases among the population (e.g. reduction in the asthma rate in children).

Recognizing these links between public health and the built environment, the Board at the June 20, 2006 meeting received a report from Supervisor Mark DeSaulnier that requested the Board's Ad Hoc Committee on Smart Growth reconvene to investigate how public health considerations could be incorporated into the County's approach toward planning and development of the built environment (see Attachment #1). At the June 26, 2006 meeting, the Board unanimously approved a request to the Community Development, Health Services, and Public Works departments to work with the Board's Ad Hoc Committee on Smart Growth to identify approaches that incorporate public health concerns in the County's land use planning process and in the development of the public infrastructure.

This report to the Board of Supervisors from the Ad Hoc Committee on Smart Growth is in response to the Board's June 20, 2006 directives concerning the built environment and public health. Attached for the Board's consideration is a report on the built environment and public health submitted to the Ad Hoc Committee on Smart Growth that was prepared by an interdepartmental staff working group comprised of Community Development, Health Services, and Public Works departments (see Attachment #2). The report from the interdepartmental working group provides an inventory of current policies and ongoing efforts related to the built environment and public health. The report also recommends actions aimed at more directly incorporating public health concerns in the County's land use planning process and in the development of the public infrastructure. The Ad Hoc Committee on Smart Growth has reviewed the report from the interdepartmental staff working group and is recommending the Board take the following actions:

- Acknowledge the impact of the built environment on public health and affirm the Board's commitment to promoting the public health principles in the County's land use planning process and in the development of the public infrastructure (e.g. roads, parks, schools, etc.).

- Direct that the existing staff working group from Community Development, Health Services, and Public Works departments formally establish an interdepartmental Planning Integration Team for Community Health (PITCH) to align and integrate various ongoing planning, engineering, and public health initiatives throughout the County into a coordinated team approach across departmental lines, and, as necessary, add staff from other County departments to the team.

BACKGROUND / REASONS FOR RECOMMENDATION -continued

- Direct that the newly formed PITCH (Planning Integration Team for Community Health) also focus on the other actions that are described in the recommendation section to this Board Report, and to report back progress to the Ad Hoc Committee on Smart Growth and the Board of Supervisors by July 31, 2007.

Attachments (2)

Attachment 1: June 20, 2006 Board Order on the Built Environment from Supervisor Mark DeSaulnier

Attachment 2: Report to the Ad Hoc Committee on Smart Growth from Contra Costa County Interdepartmental Working Group on the Built Environment and Public Health, dated November 29, 2006

Attachment 1: **June 20, 2006 Board Order on the Built Environment from Supervisor Mark DeSaulnier**

P. 1

TO: **BOARD OF SUPERVISORS**

FROM: Mark DeSaulnier

DATE: June 20, 2006

SUBJECT: Built Environment

Contra Costa County

SPECIFIC REQUEST(S) OR RECOMMENDATION(S) & BACKGROUND AND JUSTIFICATION

(1) RECOMMENDATION: Receive and accept presentation from Dr. Richard Jackson, former Public Health Officer for the State of California and author of "Urban Sprawl and Public Health: Designing, Planning, and Building for Healthy Communities".

(2) RECOMMENDATION: Direct the Ad Hoc Committee on Smart Growth to reconvene to consider the County's approach to the "built environment". Ask staff from the Community Development, Public Works, and Health Services Departments to participate to give input into the scope and substance of this effort.

(3) RECOMMENDATION: Direct the Ad Hoc Committee on Smart Growth to convene within 30 days from today. Ask the Community Development, Public Works, and Health Services Departments to work together to develop preliminary recommendations and report back to the Ad Hoc Committee on Smart Growth within 90 of the initial meeting.

FISCAL IMPACT: None to general fund.

CONTINUED ON ATTACHMENT:_____YES SIGNATURE:

_____RECOMMENDATION OF COUNTY ADMINISTRATOR ____RECOMMENDATION OF BOARD COMMITTEE
____APPROVE ____OTHER

SIGNATURE(S):
ACTION OF BOARD ON 6/20/2006 APPROVED AS RECOMMENDED X OTHER

VOTE OF SUPERVISORS
X UNANIMOUS (ABSENT None)
AYES:_____NOES:_____
ABSENT:_____ABSTAIN:_____

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF AN ACTION TAKEN AND ENTERED ON THE MINUTES OF THE BOARD OF SUPERVISORS ON THE DATE SHOWN.

ATTESTED June 20, 2006
JOHN CULLEN, CLERK OF THE BOARD OF SUPERVISORS AND COUNTY ADMINISTRATOR

Contact:
cc: BOS
CAO

BY Lane O'Neal, DEPUTY

BACKGROUND: Aspects of the environment that are human modified – from our homes, schools, communities and workplaces, to our parks, industrial areas, roads and highways – are more frequently being referred to as the "built environment". There is increasing evidence that this built environment affects our health in significant ways. Many modern health problems including obesity, heart disease and stroke, cancer, asthma, stress, and traffic related injuries are impacted by how and where we build our communities.

Modifications to the built environment that incorporate a focus on public health could ultimately help decrease these health problems and improve both physical and mental health, learning, quality of life, and the more efficient movement of people, goods and services through our transportation system.

Obesity in the United States is a rapidly growing epidemic. Almost 30 percent of children in California are obese, more than the national average of 24 percent. In Contra Costa, 31 percent of all 5th graders are overweight, or about 11,764 children in this age group throughout the county The CDC estimates that if current trends continue, one out of four African American and Hispanic children will develop diabetes in their lifetime. (See attached Board Order on Child Obesity, presented to the Board of Supervisors on January 24, 2006 for additional information).

A new study by UCLA shows that the number of California teens who do not get regular physical activity is on the rise. The Health Policy Research Brief, a publication of the UCLA Center for Health Policy Research, also reports that one in four California adults does not walk at all for transportation or leisure in an average week – 6.8 million adults in all – and half walk less than one hour each week, or about nine minutes each day.

Dispersed, lower density development results in greater travel distances to jobs, schools, shopping and entertainment. Increased driving leads to poor air quality and higher rates of vehicle collisions and injuries. The United States has one of the highest per capita automobile-related fatality rates of developed countries. California's pedestrian fatality rate of 17 percent of all traffic fatalities is 6 percentage points higher than the national average. In 2003, the Surface Transportation Policy Project ranked Contra Costa 4th statewide in dangerous places for pedestrians. Latinos die more frequently than other Contra Costans from unintentional injuries such as these.

Physical activity can sharply reduce the incidence and severity of all chronic diseases and is strongly influenced by the built environment. Walking is a moderate-intensity physical activity that can provide significant health benefits, as can bicycling. Both of these forms of activity are inexpensive and could be available to most residents if the environment is built to foster these activities. A rapidly increasing body of literature supports the idea that modifications to the built environment – such as streets that better accommodate pedestrians and bicyclists – not only decrease injuries, but increase physical activity. Increased walking and bicycling will not only improve health and safety, but decrease use of vehicles; thereby reducing traffic and improving air quality.

Access to parks and other spaces where people can gather increases social cohesion, safety, and influences the level physical activity. More than one out of four California adolescents – over 825,000 – have no access to a safe park, playground or open space for physical activity.

A University of Maryland research project looked at the health of 200,000 individuals living in US metropolitan areas. The researchers compared the degree of lower-density development (in which homes are relatively far from shops, restaurants and other destinations) to the health problems of the people living there. They found that as the degree of density decreased, the chances that residents would be obese or have high blood pressure also increased.

Changes to our built environment can help reverse such trends. Improving streets for pedestrian and cyclist safety and increasing access to open space and recreation facilities can create more everyday opportunities for physical activity. Adopting local transportation and land use policies that promote the establishment of grocery stores and farmers' markets in more neighborhoods and that promote ease-of-use for bicycling and walking to reach such destinations are others.

Financial and staff resources for new initiatives are always an issue. The county's Community Development, Public Works, and Health Services are already working on related issues with small amounts of federal, state, and local funding. Projects that may emerge from this partnership could be eligible for funding through the Metropolitan Transportation Commission's (MTC's) Transportation for Livable Communities (TLC) program, Cal Trans, or MTC's Housing Incentive Program (HIP). If such grants were made to the County, this could position the County to receive other monies in turn.

Contra Costa is a growing, dynamic county of over one million people. We have always placed an emphasis on public health and the quality of life in our communities. To meet the challenges of future growth, our Departments must continue to work together to ensure a comprehensive approach to planning in our communities.

Attachment 2: **Report to the Ad Hoc Committee on Smart Growth from Contra Costa County Interdepartmental Working Group on the Built Environment and Public Health, dated November 29, 2006**

Report to the Ad Hoc Committee on Smart Growth, Contra Costa County Board of Supervisors

Contra Costa County
Interdepartmental Working Group
Built Environment and Public Health

November 29, 2006

Prepared By

Community Development Department
Health Services Department
Public Works Department

BACKGROUND

Land use planning decisions and the design and physical layout of a community (the built environment) can directly and/or indirectly influence a wide range of public health concerns.

The relationship between public health and how the built environment is developed can be illustrated as follows:

- **Air Quality** – Documented incidences of respiratory diseases among segments of the Bay Area's population has been linked to poor air quality. Poor air quality in the Bay Area is directly tied to pollution emitted from automobiles and other motor vehicles. Urban sprawl promotes more vehicle miles traveled thus increasing auto emissions that contribute to poor air quality. Policies promoting infill, compact, and mixed use development can help to minimize vehicle miles traveled by reducing the number and length of trips by the automobile, and thereby improve air quality.

- **Water Quality** – Runoff from development is one of the leading sources for degradation of water quality in Contra Costa County and throughout the Bay Area. Wastewater generated from development also poses a serious threat to water quality. Contra Costa County has been an active partner with Federal, State and Regional agencies in monitoring and improving water quality. Besides adhering to regulations promulgated by State and Federal agencies, the General Plan provides policy direction focused on improving and maintaining water quality not only within the boundaries of Contra Costa County but also within the Bay region.

- **Traffic Safety** – Although walking and bicycling currently account for a small percentage of trips, they can be viable alternatives to driving an automobile if the facilities for the bicyclist and pedestrian are properly planned and integrated into

the built environment. Providing for safe accommodation of the pedestrian and bicyclist within the built environment is essential to promoting these as alternatives to the automobile.

- **Physical Activity** – Recent health studies suggest that the design and layout of communities (the built environment) often create barriers to physical activity for various segments of the population, and this may be contributing to increased risks for obesity, heart disease, diabetes, and other chronic diseases. These barriers may include the absence of sidewalks, pedestrian/bicycle paths, and distance or access to recreational facilities.

- **Hazardous Materials** – Due to Contra Costa County's legacy of industrial development, hazardous materials are transported, stored, manufactured, or disposed of in many communities throughout the County. As the awareness and understanding of the health risks associated with the hazardous materials has become better known, land use and environmental regulations have been enacted in the County over the years to separate incompatible uses (e.g. housing away from certain heavy industry) and to reduce the population's potential exposure to hazardous materials. As with concerns about water and air quality, Contra Costa County has been an active partner with Federal, State and Regional agencies in monitoring hazardous materials and reducing the population's potential exposure to hazardous materials.

The built environment in Contra Costa County is shaped and influenced by many factors:

- Individual decisions about land use and the public infrastructure made by the County and the nineteen municipalities within the County, and the decisions made by single purpose agencies or special districts;

- General Plan policies and zoning regulations or standards for the County and each of the nineteen municipalities within the County;

- Funding priorities and design standards for the public infrastructure (e.g. streets and highways), which are determined by numerous public agencies at the local, regional, state, and federal level;

- The local economy and the market forces (increasingly regional and global market forces) on the local economy.

The interdepartmental working group decided early in its review to limit its investigations to those factors with which the County had the most direct role or involvement. Since the General Plan is the highest policy document intended to shape the built environment by defining a community's vision and providing a roadmap for achieving this vision, the interdepartmental working group initially reviewed the Contra Costa County General Plan (2005-2020) to determine what policies or directives are contained in that plan which relate to the concepts or principles for developing a healthy built environment. This review determined that there are policies and implementation measures already provided in the plan addressing many community and environmental health concerns. An inventory of the relevant General Plan policies is attached to this report as Exhibit "A".

The initial review by the interdepartmental working group also covered matters pertaining to roadway design standards as administered by the Public Works Department and typical conditions of approval used by the Community Development Department for residential subdivisions. These are some of the mechanisms typically used to implement General Plan policies.

The interdepartmental working group then set about identifying where new or renewed or modified efforts should be directed in promoting and developing a healthier built environment. To guide this exercise the following general of principles were applied:

- One size does not fit all. Contra Costa is a diverse county both in terms of geography and demographics. This means that while broad principles may apply in common for many communities, the needs, interests, and practical considerations will be different for each community.

- Health issues also vary widely from community to community. Income level and other factors create significant health disparities between residents of different communities.

- Incentive approaches vs. regulation and rule-making are likely to be less divisive and more successful in encouraging unique and creative approaches. We want to make it easier to do the right thing.

- Community input is an important element in any interdisciplinary approach to creating vibrant and healthy communities. Being innovative and thorough in gathering community input will be key to success.

- A lot is already being done. The recommendations recognize and seek to extend or expand current efforts that promote the concepts or principles for developing a healthy built environment. See Exhibit "B" to this report for a current listing of County initiatives related to developing a health built environment.

- Sometimes competing policies and interests may be encountered when implementing a program related to the built environment (e.g. mixed use development and higher densities are associated with higher noise levels).

RECOMMENDATIONS

Contra Costa County has always placed an emphasis on the public health and quality of life for its residents. To meet the challenges of future growth within the County the interdepartmental working group recommends the following set of actions.

1. EVALUATE THE COUNTY'S ROADWAY POLICIES AND STANDARDS BASED ON THE "COMPLETE STREETS" APPROACH

"Complete Streets" is a transportation planning concept that balances the needs of all users in designing and constructing streets. This approach recognizes that the County's roadways serve more than just the automobile. The needs of all users, including pedestrians, bicyclists, disabled people, motorists, and emergency vehicles, must be considered in the design of roadways. "Complete Streets" must

also be developed in compliance with Americans with Disabilities Act (ADA) and Clean Water standards. The following are some tools that could be applied to finding the desired balance among all users and in adapting it to specific situations:

a. Evaluate and update current Roadway Design Standards
b. Consider and adopt revised Level of Service Standards
c. Evaluate methods to improve neighborhood connectivity such as shift of streets back to grid system, pedestrian cut-through connections
d. Prioritize non-motorized travel and access to transit
e. Consider and apply a variety of traffic calming measures that are appropriate to the individual setting:
    i. Wide sidewalks
    ii. Barriers between vehicles and pedestrians
    iii. Planting strips for pedestrian protection
    iv. Bulb-outs to increase pedestrian visibility
    v. Short crossing distances and long signal timing to provide safer crossing
    vi. Well-marked cross walks
    vii. Street trees to safely narrow field of vision and slow traffic
    viii. Median islands for pedestrian safety
    ix. Roundabouts and traffic circles at intersection locations
    x. Encourage narrower roadways widths under special design standards such as P-1 zoning districts

2. CONTINUE GENERAL PLAN EMPHASIS ON COMPACT, INFILL AND MIXED USE DEVELOPMENT WHILE BALANCING PUBLIC HEALTH CONSIDERATIONS BASED ON CALIFORNIA AIR RESOURCES BOARD ADVISORY ON AIR QUALITY AND LAND USE

As noted in Exhibit "A" to this report, General Plan policies already emphasize that urban development in the unincorporated areas should occur within the County's Urban Limit Line to discourage urban sprawl. The General Plan also gives priority to

compact, infill, and mixed use development. While urban sprawl will be discouraged under such policies, the interdepartmental working group acknowledges that there must also be consideration of potential health impacts when implementing these policies. For example, when considering the location of new residential projects near industrial facilities or transportation corridors the environmental review should consider the potential exposure to new residents from the health harming emissions generated from the nearby industrial facilities or transportation corridors. The California Air Resources Board has recently published an advisory set of guidelines for local jurisdictions to consider when evaluating the potential air quality impacts related to the siting of new sensitive land uses (e.g. new residential subdivision) near industrial facilities and transportation corridors, such as freeways or railroad yards (source: *Air Quality and Land Use Handbook: A Community Health Perspective*, April 2005, California Air Resources Board). This document describes new air pollution studies that have shown the association between respiratory disease and proximity to high traffic roadways, it highlights the potential health impacts associated with proximity to air pollution sources, and it recommends that planners explicitly consider this issue in the planning process. The interdepartmental working group believes that through careful evaluation, infill development, mixed use, higher density, transit oriented development, and other concepts that benefit regional air quality can be compatible with protecting the health of individuals at the neighborhood level. The interdepartmental group recommends that the way to achieving this goal is through the measures, as identified in the handbook published by California Air Resources Board, which involve more direct communication and consultation between the planners in the Community Development Department and the air quality experts at the Bay Area Air Quality Management District and the public health and hazardous materials experts in the County's Health Services Department when reviewing applications to site sensitive land uses near industrial facilities or transportation corridors. Two immediate matters need attention in order to institute the approach recommended by the California Air Resources Board: 1) better definition in the methods or protocols for evaluating air quality impacts on sensitive land uses (e.g. determining air quality impacts from high traffic roadways

on a new residential subdivision); and 2) identification of a feasible range of measures to mitigate air quality impacts on the sensitive land uses, which are not the source of the impact. The Community Development Department will need the assistance and expertise of staff from both the Air District and Health Services Department in improving the methods for impact analysis and defining measures to mitigate impacts.

In addition to more explicitly evaluating the air quality impacts related to siting new sensitive land uses, the interdepartmental group also discussed the potential for applying a checklist or worksheet approach in reviewing land use proposals in relation to multiple policy concerns, including: Smart Growth, Public Health, Water Quality, Watershed Protection, etc. Attached for the Ad Hoc Committee's consideration under Exhibit "C" is a sample of a checklist developed by Tri-County Health Department in Colorado used by local health agencies to identify potential health impacts associated with new development. It might be possible to develop such a scoring checklist approach for evaluating the public health concerns (or in addition to other policy concerns) for land use proposals in the unincorporated area. However, no consensus was reached by the interdepartmental group on how and in what circumstances to apply the worksheet approach, not to mention what would be done with the results as the land use application proceeds through the hearing process. It may be possible to further explore the concept of a checklist approach if the Ad Hoc Committee is interested.

3. IMPROVE ACCESS TO COMMUNITY FACILITIES, GOODS, AND SERVICES

One of the most significant challenges facing certain communities in Contra Costa County, particularly low-income neighborhoods, is their poor access to vital public facilities, and essential goods and services. This is best illustrated by the greater distances that residents in low-income neighborhoods now must travel to reach a full service grocery store. This problem has recently been exacerbated by the changes in the grocery store business where major chain stores have been consolidated into

larger outlets located further from low-income neighborhoods. Poor access for low-income neighborhoods to essential and healthy foods has now become a public health concern. While not so much a land use planning issue, there are steps that the interdepartmental working group have identified that could partially address this problem, namely potential County support for Senate Bill 1329. SB 1329 (Alquist) or the "Healthy Food Retail Innovations Fund" proposed establishing a fund on a statewide competitive basis for loans and grants dedicated to the development of retail markets that would offer healthy, high quality, and affordable food in underserved communities. S.B. 1329 did not make it through this legislative session, but given the level of statewide interest it is seems likely to be re-introduced in the next legislative session.

Another matter concerning access to community facilities reviewed by the interdepartmental working was the siting of public schools. It is noted that while the County is consulted by school districts in regards to siting new schools, the consultation often occurs well after the school district has selected a site and is already engaged in the acquisition process when they need a determination of General Plan conformity from the County Planning Agency as directed under California Government Code Section 65402. More than a determination about General Plan conformance is needed. Too often the school district's imperatives to acquire a site drive the planning process, and concerns about providing access by all transportation modes (auto, public transit, bicycle, and walking) become a secondary concern. It is understood that a school district most follow a very elaborate school site selection and development process that is overseen by the state (California Department of Education and Office of State Architect). Ultimately, the school district must answer to the State of California to secure approval, and often funding, for a school site, and so the local jurisdiction's concerns are sometimes not foremost. Better coordination and planning for new schools between a school district and a local jurisdiction is needed not only to assure that a proposed school site matches local land use plans, but also to make sure it will be matched with adequate public infrastructure, and that it promotes the concepts and principles

of a healthy community. A review of the *Guide to School Site Analysis and Development* (2000 Edition), prepared by the California Department of Education, indicates that the criteria for site selection does pay attention to location in relation to walking, bicycling, and proximity to supporting public facilities (e.g. public library), but these criteria need greater emphasis. Additionally, the school site design and layout are based on the school facility essentially functioning in a stand-alone manner (sometimes the security and safety features in standard school design create a campus that is too internalized) with little recognition that after regular school hours the school site often becomes either a gathering place for community functions or a recreational facility.

The interdepartmental working group suggests that the County should directly engage school districts in the unincorporated area and the County Office of Education to establish a more coordinated process in the siting and development of public schools to recognize their importance in creating a healthy community.

4. OTHER POTENTIAL ACTIONS

In addition to the consensus recommendations contained #1 through #3 above, the interdepartmental working group identified other potential and related actions that the Ad Hoc Committee may want to consider, but as of the preparation of this report had not completed its review to reach a consensus. The following are offered for discussion purposes only:

a) "Healthy Community" Pilot Projects – The interdepartmental group discussed the potential of the County undertaking pilot projects to demonstrate the concepts and principles of creating healthier communities. These could be pilot projects in each Supervisorial District where there is a documented public health concern directly tied to the built environment. There is a broad range of possibilities for pilot projects, everything from building capital improvements tied to local public health (e.g. Montalvin Manor bus access

improvement project) to working on school siting issues. However, establishing funding source(s) for a County pilot program is necessary before this concept can advance much further.

b) "Healthy Community" Worksheet – As mentioned in Recommendation #2, the interdepartmental working group discussed the concept of creating a worksheet or checklist to evaluate how well a land use proposal incorporates the concepts and principles of a healthy community. An example of a worksheet used by the Tri-County Health Department in Colorado is provided in Exhibit "C" to this report. Inherent in this approach is reaching a clear consensus on all the elements that make up a "healthy" community – which necessarily would involve some subjectivity and judgment. Then there is the question of how the worksheet would actually be used in the planning process – what standing would it have in decision-making. This is not an insignificant question given that the land us planning process is already a complex exercise with the added legal requirement to process applications in a timely manner pursuant to the Permit Streamlining Act. There was some discussion that a worksheet approach could be used as an adjunct without prejudice to the environmental review required under the California Environmental Quality Act (CEQA). It is noted that the purpose of CEQA is to protect the environment from proposed projects, not to protect proposed projects from the existing environment, and to impose a requirement beyond CEQA or its guidelines is prohibited (Baird, et al, v. County of Contra Costa and Bi-Bett Corporation, California Court of Appeals, 1st District, February 1995). So while a worksheet could be prepared to score a land use application in relation to health concerns in parallel with the required CEQA review, it must by law be distinct and separate from the CEQA review process, in order to avoid any potential claim that it imposes a new requirement beyond CEQA or its guidelines.

It is noted that in 2004 the City and County of San Francisco through its Health Department initiated a health impact assessment for eastern neighborhoods in the city. The Eastern Neighborhoods Community Health Impact Assessment (ENCHIA) was an 18-month process where an assessment was conducted of the health benefits and burdens from development within several neighborhoods, including the Mission, South of Market, and Potrero Hill. An important outcome of this effort was the creation of a Healthy Development Measurement Tool (HDMT) to evaluate the extent to which development in these neighborhoods is meeting the needs of health. The HDMT (Tool) arrayed 27 community health objectives organized into seven elements: environmental stewardship, sustainable transportation, public safety, public infrastructure/access to goods and services, adequate and healthy housing, healthy economy, and community participation. This pilot project is the first known attempt at comprehensive health impact assessment of land use planning in the United States. A description of ENHCIA is attached as Exhibit "D" to this report.

c) Planning Integration Team for Community Health ("PITCH") - Establish an interdepartmental Planning Integration Team for Community Health (PITCH). This group would consist of representatives from County Administrator, Community Development, Public Works, Health Services, and Employment and Human Services departments. The purpose of PITCH would be to identify and coordinate current and future planning efforts to improve community health.

Community Development, Public Works, Health Services, and Employment and Human Services Departments are currently working on related and in some cases overlapping projects in the community of Bay Point. The County could more effectively align and integrate various planning, engineering, and public health initiatives by coordinating them in a team approach across departmental lines (similar in approach to the Service Integration Team established several

years ago for the Welfare To Work initiative). In Bay Point, for example, on-going related and overlapping efforts include:

- Community Based Transportation Plan
- Traffic Safety Education
- Safe Routes To Schools
- Specific Plan and Redevelopment Plan Implementation

The interdepartmental planning group has identified the following potential roles for the PITCH:

- Inventory and coordinate current activities in designated pilot communities;
- Identify opportunities for collaboration on the other projects identified in Exhibit "B"; that may significantly contribute to community health;
- Identify opportunities and funding to replicate these efforts in other Contra Costa communities;
- As a result of these collaborative efforts, identify opportunities, as needed, to modify the County General Plan and Zoning Codes to more effectively support community health; and,
- Identify benchmarks and proxy measures for evaluating these efforts on the health of county residents.

c) Add a Health Element to the General Plan – There was discussion about adding a Health Element to the County General Plan. There are a few jurisdictions in California that have or the equivalent of a Health Element in their General Plan. Examples include: the City of Benicia General Plan that has chapter devoted to "Community Health and Safety", which incorporates the requirements of the mandatory Safety Element and explicitly discusses a vision for creating a healthy community; and, the City of Palm Desert General Plan that has a Health Services Element, which addresses the significance of

health case accessibility and affordability, particularly in relation to its sizeable retired and senior population. Staff understands that the City of Richmond may consider a Health Element as part of their comprehensive update to the City's General Plan now in progress. It is noted that developing a Health Element could be a potentially staff intensive and a costly undertaking since there is no clear model to follow. The interdepartmental working group discussed as an alternative that it might be more feasible to develop and incorporate and explicitly state public health goals, policies, and measures within the framework of the Land Use, Public Facilities/Services, and Safety elements of the current General Plan rather than creating a whole new element.

[*Note: At the 10/12/2006 meeting of Ad Hoc Committee on Smart Growth, the committee members expressed a preference to recommend that the Board declare its intent to include a Health Element in the next comprehensive update to the General Plan and during the interim consider the addition and/or revision to the existing General Plan relating to community health and safety.*]

d) Community/Neighborhood Park – Parks, open space, and recreational facilities are an essential element for a vibrant and healthy community. While Contra Costa County is well served by regional parklands and open spaces, there is an ongoing challenge in developing and maintaining local (neighborhood or community) parks and recreational facilities within the unincorporated area. Some unincorporated communities are reasonably well served by neighborhood parks but many unincorporated communities are lacking in basic local-serving parks or recreational facilities. It is the view of interdepartmental working group members that the problem is not rooted in standards established for providing parks through the General Plan, but rather it is the level of funding and the organizational structure in which parks are planned and developed. Because the County does not have a Parks and Recreation Department, the responsibilities for the financing, planning, development, and management of local parks in the unincorporated area are

dispersed across several departments and service districts or service areas. There is no real focal point for master planning and funding of local parks and recreational facilities in the unincorporated area. Members of the interdepartmental working group expressed concerns with how well the funding level and the organizational structure for providing park and recreational opportunities is serving the interest of establishing healthy communities. To address these concerns, the County is nearing completion of a comprehensive update to the park dedication (Quimby Act) fees for the first time in nearly 20 years. Soon a new park dedication fee proposal will be presented to the Board of Supervisors. If adopted by the Board, the park dedication fee will not only increase funding for new park facility development but also provide funding for capital improvements to existing park facilities and enable the County to prepare its first comprehensive Parks Master Plan.

LIST OF EXHIBITS

Exhibit "A":	INVENTORY OF GENERAL PLAN POLICIES
Exhibit "B":	CURRENT INITIATIVES REGARDING THE BUILT ENVIRONMENT
Exhibit "C":	CHECKLIST – PUBLIC HEALTH IN LAND USE PLANNING & COMMUNITY DESIGN (TRI-COUNTY HEALTH DEPT., COLORADO)
Exhibit "D":	SAN FRANCISCO EASTERN NEIGHBORHOODS COMMUNITY HEALTH IMPACT ASSESSMENT

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EXHIBIT "A": Inventory of General Plan Policies

KEY GENERAL PLAN POLICIES PROMOTING INFILL DEVELOPMENT AND DISCOURAGING URBAN SPRAWL

OPEN SPACE ELEMENT, pages 9-3 to 9-4

OVERALL OPEN SPACE POLICIES

9-1. Permanent open space shall be provided within the County for a variety of open space uses.

9-2. Historic and scenic features, watersheds, natural waterways, and areas important for the maintenance of natural vegetation and wildlife populations shall be preserved and enhanced.

9-3. Areas designated for open space shall not be considered as a reserve for urban land uses. In accordance with Measure C - 1990, at least 65 percent of all land in the County shall be preserved for agriculture, open space, wetlands, parks and non-urban uses.

9-4. Where feasible and desirable, major open space components shall be combined and linked to form a visual and physical system in the County.

9-5. The visual identities of urban communities shall be preserved through the maintenance of existing open space areas between cities and/or communities.

9-6. Open space acquisition shall be planned and funded, in concert with the region's staged transportation, landfill, and water and sewage plant programs.

9-7. Open space shall be utilized for public safety, resource conservation and appropriate recreation activities for all segments of the community.

9-8. Development project environmental review will consider the effect of the project on the County's open space resources, whenever the project proposes to convert substantial amounts of land from an open space designation to an urban development designation.

9-9. The County shall preserve open space lands located outside the Urban Limit Line by declining to authorize requests for general plan amendment studies which would result in redesignation of such lands to urban land use designations. The County shall not designate any open space land located outside the ULL for an urban use. A substantial portion of land developed within the ULL shall be retained for open space, parks and recreational uses.

EXHIBIT "A": Inventory of General Plan Policies

KEY GENERAL PLAN POLICIES
IMPROVING AND MAINTAINING WATER QUALITY

PUBLIC FACILITIES/SERVICES ELEMENT, pages 7-5 to 7-16

WATER SERVICE POLICIES

7-1. Water service systems shall be required to meet regulatory standards for water delivery, water storage and emergency water supplies.

7-2. Water service agencies shall be encouraged to establish service boundaries and to develop supplies and facilities to meet future water needs based on the growth policies contained in the County and cities' General Plans.

7-3. Water service agencies should generally be discouraged from constructing new water distribution infrastructure which exceeds future water needs based on the buildout projections of the County General Plan and city general plans.

7-4. Urban development shall be encouraged within the existing water Spheres of Influence adopted by the Local Agency Formation Commission; expansion into new areas within the Urban Limit Line beyond the Spheres should be restricted to those areas where urban development can meet all growth management standards included in this General Plan.

7-5. Development of rural residences or other uses that will be served by well water or an underground water supply will be discouraged if a high nitrate concentration is found following Health Services Department testing (see Figure 7-2).

7-6. At the project approval stage, the County shall require new development to demonstrate that adequate water quantity and quality can be provided. The County shall determine whether (1) capacity exists within the water system if a development project is built within a set period of time, or (2) capacity will be provided by a funded program or other mechanism. This finding will be based on information furnished or made available to the County from consultations with the appropriate water agency, the applicant, or other sources.

7-7. Water service agencies shall be encouraged to meet all regulatory standards for water quality prior to approval of any new connections to that agency.

7-8. The County shall cooperate with other regulatory agencies to control point and non-point water pollution sources to protect adopted beneficial uses of water.

7-9. Opportunities shall be identified and developed in cooperation with water service agencies for use of non-potable water, including ground water, reclaimed water, and untreated surface water, for other than domestic use.

KEY GENERAL PLAN POLICIES
IMPROVING AND MAINTAINING WATER QUALITY

7-10. Land uses and activities that could result in contamination of groundwater supplies shall be identified, monitored and regulated to minimize the risk of such contamination.

7-11. The need for water system improvements shall be reduced by encouraging new development to incorporate water conservation measures to decrease peak water use.

7-12. The reclamation of water shall be encouraged as a supplement to existing water supplies.

7-13. The County shall encourage its water serving agencies to prepare written drought contingency plans and hold public hearings on these plans. These plans should identify the size of needed drought capacity reserves. In requests for capacity verification for new development, the County shall require that the serving agency exclude these reserves from its operating capacities for the purpose of the verification.

WATER SERVICE IMPLEMENTATION MEASURES

Development Review Process

The following measures were developed in order to ensure adequate water supply and quality for the current and future goals of the General Plan and to ensure consistency with the land use and growth management elements.

7-a. Conditionally approve all tentative subdivision maps and other preliminary development plans on verification of adequate water supply for the project. Such condition shall be satisfied by verification, based on substantial evidence in the record, that capacity within the system to serve the specific development project exists or comparable demonstration of adequate wastewater treatment capacity. Where no tentative map or preliminary plan is required prior to development, approve no map or development permit without this standard being satisfied.

7-b. Identify, map, and monitor those areas where high levels of nitrates have been detected in groundwater supplies.

7-c. Discourage subdivisions or other permits which would allow the construction of rural residential units served by well water in areas of high nitrate concentrations, consistent with existing Health Department policy.

7-d. Discourage subdivisions or other permits which would allow the construction of rural residential units served by well water on lots of less than one acre, consistent with existing Health Department policy.

KEY GENERAL PLAN POLICIES
IMPROVING AND MAINTAINING WATER QUALITY

SEWER SERVICE POLICIES

7-29 Sewer treatment facilities shall be required to operate in compliance with waste discharge requirements established by the California Regional Water Quality Control Board. Development that would result in the violation of waste discharge requirements shall not be approved.

7-30 Sewer service agencies shall be encouraged to establish service boundaries and develop treatment facilities to meet future service needs based on the growth policies contained in the County and cities' General Plans.

7-31 Urban development shall be encouraged within the sewer Spheres of Influence adopted by the Local Agency Formation Commission. Expansion into new areas within the Urban Limit Line but beyond the Spheres of Influence should be restricted to those areas where urban development can meet growth management standards included in this General Plan.

7-32 Development of rural residences, or other uses, that will be served by septic tank and leachfields, shall be discouraged in areas with high groundwater levels or soils with poor percolation characteristics.

7-33 At the project approval stage, the County shall require new development to demonstrate that wastewater treatment capacity can be provided. The County shall determine whether (1) capacity exists within the wastewater treatment system if a development project is built within a set period of time, or (2) capacity will be provided by a funded program or other mechanism. This finding will be based on information furnished or made available to the County from consultations with the appropriate water agency, the applicant, or other sources.

7-34 For future sewer facilities that may be required, appropriate land areas in the County shall be designated consistent with other policies in the General Plan.

7-35 Opportunities for using reclaimed wastewater shall be identified and developed in cooperation with sewer service and water service agencies.

7-35 Beneficial uses of treated wastewater including marsh enhancement and agricultural irrigation shall be encouraged. Such wastewater reclamation concepts shall be incorporated into resource management programs and land use planning.

7-36 The need for sewer system improvements shall be reduced by requiring new development to incorporate water conservation measures which reduce flows into the sanitary sewer system.

KEY GENERAL PLAN POLICIES
IMPROVING AND MAINTAINING WATER QUALITY

SEWER SERVICE IMPLEMENTATION MEASURES

In accordance with the land use and growth management elements of the General Plan that limit growth until adequate waste management services can be provided, the following measures were developed in order to provide for the liquid waste disposal needs of the community.

Development Review Process

7-e. Conditionally approve all tentative subdivision maps and other preliminary development plans on verification of adequate wastewater treatment capacity for the project. Such condition shall be satisfied by verification based upon substantial information in the record that capacity within the system to serve the specific development project exists or comparable demonstration of adequate wastewater treatment capacity. Where no tentative map or preliminary plan is required prior to development, approve no map or development permit without this standard being satisfied.

7-f. Identify, map, and monitor those areas where high groundwater levels and soils with poor percolation characteristics have been detected.

7-g. Discourage approval of subdivisions or other permits which would allow the construction of rural residential units served by septic tanks and leachfields in areas of high groundwater levels or poor percolation characteristics, consistent with existing Health Department policy.

7-h. Continue to enforce Sections 420-6.002 and 4200-6.008 of the County Code, which regulate the placement of septic tanks within the watersheds of reservoirs.

7-i. Include wastewater reduction and other measures recommended by sewer service agencies in the conditions of approval for subdivisions and other new development.

SAFETY ELEMENT, pages 10-40 to 10-42

WATER SUPPLY POLICIES

10-1. The County shall support local, regional, State, and Federal government efforts to improve water quality.

10-2. The County shall support water quality standards adequate to protect public health in importing areas as a priority at least equal in status to support of Bay/Delta estuary water standards.

10-3. Point sources of pollution shall be identified and controlled to protect adopted beneficial uses of water.

KEY GENERAL PLAN POLICIES
IMPROVING AND MAINTAINING WATER QUALITY

10-4. Public ownership of lands bordering reservoirs shall be encouraged to safeguard water quality.

10-5. Prohibit underground discharges of toxic liquid wastes.

10-6. Land use plans and major project proposals that would encourage development served by wells and septic systems shall be approved only after there are assurances of the adequacy of the aquifer and that there is minimum risk of well contamination during the rainy season.

10-7. Annexation of municipal or small service districts into the larger districts shall be supported when such annexations would result in water supply safety benefits to the consumers.

10-8. No new water districts shall be established.

10-9. The use of reclaimed water for industrial operations shall be encouraged.

10-10. Because of the public need for water of a quality suitable for domestic, industrial and agricultural uses, the County shall take an active role in reviewing regional, State and federal programs which could affect water quality and water supply safety in Contra Costa County.

10-11. New water storage reservoirs shall be encouraged in appropriate locations subject to adequate mitigation of environmental impacts.

10-12. Discourage the development of new wells for domestic use in areas with high nitrite concentrations in the ground water.

WATER SUPPLY IMPLEMENTATION MEASURES

10-aa. A permit system shall be required for all future wells or other shafts to aquifers.

10-ab. Monitoring of well water quality shall be required.

10-ac. Develop drilling and sealing ordinances designed for protection of aquifers and the public health and welfare.

10-ad. Instruct the County Health Department to do a study of the nitrite groundwater problem for East County including recommendations on continued approval of new wells for residential use.

10-ae. Prohibit underground discharge of toxic liquid wastes through adoption of a hazardous materials ordinance or other means.

10-af. Encourage local, State, and federal agencies to investigate and recommend methods of maintaining agricultural productivity with

reduced amounts of toxic and nutritive chemicals which can damage water quality.

10-ag. Encourage all water districts in their efforts to provide water supply safety for emergency and disaster uses by the most practicable means.

10-ah. Encourage domestic water services to participate in the State Emergency Services program for county-wide coordination of emergency response planning and to take advantage of low cost purchase of auxiliary power equipment where these programs would result in greater security for domestic water supplies.

10-ai. Encourage domestic water suppliers to undertake programs to inform homeowners, schools, convalescent hospitals, and other institutions of appropriate and efficient emergency use of available water in an immediate post-disaster recovery period.

10-aj. Review and evaluate regional, State, and federal programs which could affect water quality and water supply safety in the County.

KEY GENERAL PLAN POLICIES IMPROVING THE BUILT ENVIRONMENT FOR PEDESTRIANS / BICYCLISTS

TRANSPORTATION/CIRCULATION ELEMENT, pages 5-12 to 5-17

Circulation Safety, Convenience and Efficiency

5-1. Through-traffic along arterials shall be improved by minimizing the number of new intersecting streets and driveways; and, when feasible, by consolidating existing street and driveway intersections.

5-2. Direct frontage and access points on arterials and collectors shall be minimized.

5-3. Existing circulation facilities shall be improved and maintained by eliminating structural and geometric design deficiencies.

5-4. Development of a secondary road system of expressways shall be considered as part of the solution to congested freeways.

5-5. The use of freeways for community circulation shall be minimized by providing sufficient arterials and expressways.

5-6. The use of local and collector roadways for neighborhood circulation shall be encouraged.

5-7. Physical conflicts between vehicular traffic, bicyclists, and pedestrians shall be minimized.

5-8. Adequate lighting shall be provided for vehicular, pedestrian and bicyclist safety, consistent with neighborhood desires.

5-9. Curbs and sidewalks shall be provided in appropriate areas.

5-10. Emergency response vehicles shall be accommodated in development project design.

5-11. The design and the scheduling of improvements to arterials and collectors shall give priority to safety over other factors including capacity.

5-12. Efforts shall be made to increase short-term parking for retail uses in areas where it is currently inadequate.

5-13. New development (including redevelopment and rehabilitation projects) shall provide adequate off-street parking, or contribute funds and/or institute programs to reduce parking demand.

5-14. New subdivisions should be designed to permit convenient pedestrian access to bus transit and efficient bus circulation patterns.

KEY GENERAL PLAN POLICIES IMPROVING THE BUILT ENVIRONMENT FOR PEDESTRIANS / BICYCLISTS

5-25. Planning and provision for a system of safe and convenient pedestrian ways, bikeways and regional hiking trails shall be continued as a means of connecting community facilities, residential areas, and business districts, as well as points of interest outside the communities utilizing existing public and semi-public right-of-way.

ROADWAY AND TRANSIT IMPLEMENTATION MEASURES

Circulation Safety, Convenience, and Efficiency

5-a. Design local streets so that the widths and curvatures fit the desired speed of travel.

5-b. Design a system of local and collector streets within a development to connect residences with arterials, activity centers and adjacent neighborhoods.

5-c. Reserve rights-of-way to ensure compatibility with transit service in the design of developments on appropriate freeway, expressway, arterial and collector routes.

5-d. Adopt design standards and right-of-way standards with typical sections showing relationships of pavement, median, sidewalks, lighting, and landscaping. Typical sections for roadways shall be based on the following minimum design standards:

(1) 12 feet per travel lane;

(2) 12 feet per turn lane;

(3) 8 feet per shoulder; and

Add 4 feet per shoulder if bike lanes are to be provided where parking is allowed.

Alternative Transportation/Circulation Systems

5-e. Enforce County TDM (Transportation Demand Management) Ordinances consistent with State law, and encourage neighboring jurisdictions to adopt similar ordinances.

5-f. Develop and implement a comprehensive program of park-and-ride lots, in cooperation with the cities, transit agencies, and Caltrans, to serve the demand forecasted by this Plan.

5-g. Coordinate efforts with BART to expand parking facilities at or near stations.

KEY GENERAL PLAN POLICIES IMPROVING THE BUILT ENVIRONMENT FOR PEDESTRIANS / BICYCLISTS

5-h. Encourage and coordinate efforts with BART to extend train service along State Route 4 to Brentwood and along I-80 to northwestern Contra Costa County.

5-i. In cooperation with interested local jurisdictions, regional agencies, and transit operators, conduct a study investigating the feasibility of implementing commuter rail, urban rail, and other regional transit services within the Transit Corridors identified in the Transit Network Plan.

5-j. Request MTC, in cooperation with affected local jurisdictions and transit operators, develop a comprehensive plan on the use of the three percent discretionary funds from Regional Measure 1, and include in the Plan a determination of the feasibility of additional ferry operations.

5-k. Coordinate efforts with BART, bus operators, and other jurisdictions to reserve rights-of-way, station sites, and other support facilities for rail extensions within the Transit Corridors identified in the Transit Network Plan.

5-l. Coordinate efforts with all transit districts serving the county to provide for improved routing, bus frequencies, facilities, and improved design of land development plans.

5-m. Expand transit service areas to serve all urbanized portions of the El Sobrante Valley.

5-n. Provide safe pedestrian ways in the vicinity of schools and other public facilities, and in commercial areas, and provide convenient access to bus routes.

5-o. Construct the bikeways shown in the future Bikeway Network Plan and incorporate the needs of bicyclists in major roadway construction projects and normal safety and operational improvements.

5-p. Develop a parking program to maximize traffic flow on new and existing arterials and collectors by reducing or eliminating on-street parking, by providing off-street parking or parking bays to accommodate on-street parking, or enhancing transit or ridesharing services.

KEY GENERAL PLAN POLICIES
RECREATIONAL FACILITIES AND PARK/OPEN SPACE

OPEN SPACE ELEMENT, pages 9-22 to 9-24

PARKS AND RECREATION FACILITIES POLICIES

9-10. Major park lands shall be reserved to ensure that the present and future needs of the County's residents will be met and to preserve areas of natural beauty or historical interest for future generations. Apply the parks and recreation performance standards in the Growth Management Element.

9-11. A well-balanced distribution of local parks, based on character and intensity of present and planned residential development and future recreation needs, shall be preserved.

9-12. Park design shall be appropriate to the recreational needs and access capabilities of all residents in each locality.

9-13. Regional-scale public access to scenic areas on the waterfront shall be protected and developed, and water-related recreation, such as fishing, boating, and picnicking, shall be provided.

9-14. As a unique resource of State-wide importance, the Delta shall be developed for recreation use in accordance with the State environmental goals and policies. The recreational value of the Delta shall be protected and enhanced.

9-15. Public funds from agencies such as the Department of Fish and Game shall be utilized to purchase levees and acquire easements.

9-16. Public trail facilities shall be integrated into the design of flood control facilities and other public works whenever possible.

9-17. Recreational development shall be allowed only in a manner which complements the natural features of the area, including the topography, waterways, vegetation and soil characteristics.

9-18. Recreational activity shall be distributed and managed according to an area's carrying capacity with special emphasis on controlling adverse environmental impacts, such as conflict between uses and trespass. At the same time, the regional importance of each area's recreation resources shall be recognized.

KEY GENERAL PLAN POLICIES
RECREATIONAL FACILITIES AND PARK/OPEN SPACE

PARK AND RECREATION FACILITIES IMPLEMENTATION MEASURES

Ordinances and Programs

9-a. Complete a comprehensive study of all open space lands in the County to determine the areas that are most suitable for future park acquisition.

Development Review Process

9-b. Require that new development meet the park standards and criteria included in the growth management program and set forth in Table 7-3. Ensure that credit for the park dedication ordinance requirements be given for private recreation facilities only after a finding has been adopted that the facilities will be open to and serve the public.

9-c. Permit additional marinas to serve the Delta and the Bay in select areas if they meet the following criteria:

1) where projects can be clustered and located adjacent to similar uses;

2) along waterways having an adequate channel width as defined by the State Harbors and Navigation Code;

3) in areas having adequate public vehicular access;

4) where off-site improvements, such as required access roads, can be assigned to development;

5) where adequate on-site sewage disposal can be provided;

6) where located in an area served by a public fire protection district; and

7) when such uses will not conflict with adjacent agricultural uses.

Intergovernmental Coordination

9-d. Coordinate with the various school districts in the County to provide for the joint use of recreation facilities.

9-e. Coordinate funds and programs administered by County government and other agencies, such as the East Bay Regional Park District, to obtain optimum recreation facilities development.

KEY GENERAL PLAN POLICIES
RECREATIONAL FACILITIES AND PARK/OPEN SPACE

9-f. Develop a comprehensive and interconnected series of hiking, biking and riding trails in conjunction with cities, special districts, public utilities and county service areas.

Funding

9-g. Form a county-wide committee to explore funding sources for recreation and open space to support regional, community and local park and trails on a county-wide basis.

9-h. Work with local unincorporated communities to determine the means of providing local park services where the need presently exists, as well as when development occurs.

9-i. Increase the park dedication fee to a level which approaches the local park dedication standards called for in this Plan.

KEY GENERAL PLAN POLICIES
HAZARDOUS MATERIALS

SAFETY ELEMENT, pages 10-39 to 10-40

HAZARDOUS MATERIALS POLICIES

10-13. Hazardous waste releases from both private companies and from public agencies shall be identified and eliminated.

10-14. Storage of hazardous materials and wastes shall be strictly regulated.

10-15. Secondary containment and periodic examination shall be required for all storage of toxic materials.

10-16. Industrial facilities shall be constructed and operated in accordance with up-to-date safety and environmental protection standards.

10-17. Industries which store and process hazardous materials shall provide a buffer zone between the installation and the property boundaries sufficient to protect public safety. The adequacy of the buffer zone shall be determined by the County Planning Agency.

10-18. To the greatest possible extent, new fuel pipelines should not be routed through centers of population nor should they cross major disaster evacuation routes.

10-19. In order to provide for public safety, urban and suburban development should not take place in areas where they would be subject to safety hazards from oil and gas wells. Development near oil and gas wells should meet recognized safety standards.

10-20. When an emergency occurs in the transportation of hazardous materials, the County Office of Emergency Services shall be notified as soon as possible.

10-21. Industry should be encouraged to utilize underground pipelines, rail, and water transportation of hazardous materials to the greatest extent feasible to take advantage of the greater separation from the general public provided by these modes of transportation.

10-22. Applications for private or commercial recreation docks which would encroach into waterways used primarily for recreation boating should be reviewed by the County to evaluate their aggregate impact upon public safety.

HAZARDOUS MATERIALS IMPLEMENTATION MEASURES

10-ak. Encourage the State Department of Health Services and the California Highway Patrol to review permits for radioactive materials on a regular basis and to promulgate and enforce public safety

standards for the use of these materials, including the placarding of transport vehicles.

10-al. Request that State and federal agencies with responsibilities for regulating the transportation of hazardous materials review regulations and procedures, in cooperation with the County, to determine means of mitigating the public safety hazard in urbanized areas.

Exhibit "B": **CURRENT INITIATIVES REGARDING THE BUILT ENVIRONMENT**

CURRENT INITIATIVES REGARDING THE BUILT ENVIRONMENT

Initiative	Description	Assigned to
County Redevelopment Project Areas	Through implementation of Redevelopment Plans and Specific Plans the Redevelopment Agency seeks to incorporate infrastructure improvements within its Project Areas that not only address blighted conditions but establish well designed, sustainable, and healthy communities.	Jim Kennedy - Redevelopment Agency
Transportation Project Database	This database contains the universe of capital projects needed to implement the transportation/circulation element of the General Plan and to comply with applicable transportation-related regulations. The purpose of the database is to enable County staff to inquire about transportation projects that can address an identified need or affect other projects, programs or initiatives. The capital projects include road, transit, pedestrian and bicycle facilities. Each project has a separate record in the database. Each record has an extensive array of fields for information such as project type, limits, sponsor, status, cost, estimated completion date, funding source(s), etc. The database uses ACCESS software which allows queries by project name, ID#, sponsor, community, Supervisorial District, funding source eligibility, etc. The database is a viable tool to any County staff involved or others interested in transportation projects that are planned, proposed, funded or under construction for the unincorporated area and how it might affect their work assignments.	Steve Goetz - Community Development
Park Master Planning and Fee Ordinance	A comprehensive update to the County's park dedication (Quimby Act) fee ordinance is in progress. This is the first comprehensive review in nearly 20 years. The park dedication fee will not only propose a significant increase in developer fees to fund new park development, but will also provide funds for capital improvements to existing park facilities and enable the County to prepare its first comprehensive Parks Master Plan.	Jim Kennedy - Redevelopment Agency

CURRENT INITIATIVES REGARDING THE BUILT ENVIRONMENT

Initiative	Description	Assigned to
General Plan Amendment for the Countywide Bicycle/Pedestrian Plan	In 2004, the Board of Supervisors adopted the Countywide Bicycle and Pedestrian Plan prepared by the Contra Costa Transportation Authority. At that time County staff was authorized to prepare an amendment to the General Plan that incorporated relevant portions of the Countywide Bicycle and Pedestrian Plan. County staff has prepared a preliminary review of the General Plan and has identified potential changes to policies and maps related to trails, sidewalks, pedestrian amenities, street design and bike lanes. The policies and maps appear in the land use, transportation/circulation, and open space elements of the General Plan. These changes promote a built environment that encourages and support walking and bicycling by individuals that live and work in Contra Costa County. Staff can take this opportunity for Community Development, Public Works and Health Services staff to work jointly on the this proposed General Plan Amendment to ensure improvements for pedestrians and bicyclists are fully integrated into the County General Plan, and that these improvements are implemented as part of public and private development projects.	Steve Goetz - Community Development
County Ordinance Code Update Title 9: Subdivision	The County's Subdivision Ordinance, also referred to as Title 9, defines standards and provisions for subdividing land in Contra Costa County. It also establishes requirements for public improvements as part of a subdivision. The Public Works Department has undertaken an update to Title 9 to incorporate new rules and regulations promulgated by other agencies that affect the subdivision process, including new Clear Water regulations from the Regional Water Quality Control Board and new minimum design standards from the Contra Costa County Consolidated Fire Protection District. The Title 9 update will be reviewed comprehensively by all divisions within Public Works, Community Development, other County Departments, and applicable agencies. The update will be presented to the Board for adoption in the form of an ordinance.	Julie Bueren - Public Works

CURRENT INITIATIVES REGARDING THE BUILT ENVIRONMENT

Initiative	Description	Assigned to
Street Standards (Clean Water Regulations)	Street widths have always been a controversial issue among engineers, planners, residents, emergency responders, developers, regulators, disabled, and others. The issues include safety for the users of the facilities, livability of neighborhoods, emergency response times and access, traffic calming, parking, and cost of constructing and maintaining the facilities. In addition to these issues, new clean water requirements are dictating that local jurisdictions review their street design standards in an attempt to reduce impervious surface, thereby, reducing storm water runoff and improving water quality for Contra Costa. To pool knowledge from several Contra Costa jurisdictions and develop a set of uniform design guidelines, a subcommittee of the City-County Engineers Advisory Committee has been meeting with stakeholders to develop a set of design guidelines for streets that would allow jurisdictions the flexibility of permitting narrower roads in their respective jurisdictions in an effort to accomplish more livable neighborhoods, reduce vehicle speeds, reduce the cost and maintenance of the streets, and reduce storm water runoff while minimizing the impact on emergency responders. The Center for Watershed Protection's Site Planning Model Development Principles was used as a basis for developing the design guidelines and is discussed in further detail.	Steve Kowalewski - Public Works
Neighborhood Traffic Management Program	The Contra Costa County Neighborhood Traffic Management Program (NTMP) represents the County's commitment to the safety and livability of its neighborhoods. It is a community-based approach to traffic calming. The program is designed to educate and empower residents with the tools to evaluate, develop, and program traffic management solutions. The Program, along with the a Tool Kit identified in the program document, provides a process for identifying, measuring, and dealing with problems related to traffic safety on local streets. This process also facilitates the County's goal to "provide for safe and efficient vehicular, pedestrian, and bicycle movements on Contra Costa County streets."	Steve Kowalewski - Public Works

CURRENT INITIATIVES REGARDING THE BUILT ENVIRONMENT

Initiative	Description	Assigned to
Community Outreach	The Public Works Department has identified community outreach as a priority, including it as a goal in the current Strategic Plan. A part of the Department's goal is to improve the public's trust that our decisions are reasonable and cost-effective, and that we consider community priorities by enhancing our working relationship with the community and its decision-makers. The Department will strive to balance the needs of local citizens with the need for community-wide and regional improvements. The Department will work to provide information to community groups, individual citizens, and the public at large about projects and programs that may affect them. Through cooperation with the Board of Supervisors, the Public Works Department will participate in community meetings to explain what we do and to solicit input for the coming year. The Department continues to schedule regular meetings with individual members of the Board of Supervisors to discuss project status, emerging issues, and to identify priorities. The Department will also set up project-specific workshops with communities and elected officials and maintain communication from the initial planning phase through final construction through the use of the Public Works Web site, e-mail, community meetings, and newsletters such as The Community Informer.	Steve Kowalewski - Public Works
Air Resources Board Guidelines	In April 2005 the California Air Resources Board (CARB) issued an advisory set of guidelines for local jurisdictions to consider when evaluating the potential air quality impacts related to the siting of new sensitive land uses (e.g. new residential subdivision) near industrial facilities and transportation corridors. The Community Development Department is working to incorporate these advisory guidelines into the County's land use planning and development review process.	Patrick Roche - Community Development

CURRENT INITIATIVES REGARDING THE BUILT ENVIRONMENT

Initiative	Description	Assigned to
Street Smarts Program	The Public Works Department has teamed up with the Health Services Department to launch a public education campaign on traffic safety called "Street Smarts". The goal of the Street Smarts campaign is to educate drivers, bicyclists, and pedestrians on issues related to traffic safety. The program is initially being implemented in west Contra Costa County and in the community of Bay Point. In addition, the Public Works Department has teamed up with the Town of Danville, City of San Ramon, and the San Ramon Valley Unified School District to promote the Street Smarts program in the San Ramon Valley area. Street Smarts gets people thinking. The purpose of the program is to address traffic safety problems at their sources: in the minds of drivers, pedestrians, and cyclists. Street Smarts brings education into the equation. The purpose is to supplement and complement the on-going efforts involving engineering and enforcement. Street Smarts works on many levels. The program will be promoted through a brand awareness campaign, community events, school activities and discussions, neighborhood initiatives, corporate sponsorships, banners, and more. Street Smarts has no limits. The program is intended to grow and evolve as new issues relating to traffic safety surface. Just as driving under the influence and recycling campaigns have led to a shift in public behavior, we are optimistic that Street Smarts will be similarly successful on the issue of traffic safety. After all, Street Smarts is about changing behaviors and respecting the community within which we live and work.	Nancy Baer and Tracey Rattray – Health Services
Chronic Disease Prevention	The three leading causes of death in Contra Costa County – heart disease, cancer and stroke – are all influenced by the built environment. So too are diabetes, asthma, and injuries; significant local health problems in their own right. All of these conditions share risk factors in the built environment such as: limited opportunities to exercise, limited	Nancy Baer and Tracey Rattray – Health Services

CURRENT INITIATIVES REGARDING THE BUILT ENVIRONMENT

Initiative	Description	Assigned to
	access to nutritious food, poor air quality, unsafe walking and biking conditions, exposure to toxics, limited open space, and even the impacts of marketing and advertising unhealthy products like alcohol and tobacco. Contra Costa Health Services has incorporated built environment approaches into programs that address chronic disease risk factors using a broad range of strategies including community education, working with local coalitions, mobilizing neighborhoods, advocating for policy and changing organizational practices. Our work on obesity prevention includes working with residents and local government to ensure that fresh produce is easily available in neighborhoods through large chain stores, local markets, and farmers markets. The obesity prevention program also organizes walkability workshops throughout the county. These workshops teach residents to identify aspects of the built environment that impede safe walking and biking and to organize and advocate to improve these conditions. Walk to School Day promotes everyday exercise by working with parents to identify barriers in their neighborhood that prevent their children from walking safely to school. Lead poisoning prevention identifies children with elevated lead levels and coordinates remediation of their homes. The Health Department is also working on an exciting new project with the City Of Richmond and MIG, the city planning firm that is developing Richmond's General Plan. MIG and the Health Department are sharing data, and city planning/health promotion strategies to develop a health element for Richmond's General Plan. Listed below are other Health Department Prevention programs that involve working with the built environment – asthma and injury prevention/physical activity promotion.	

CURRENT INITIATIVES REGARDING THE BUILT ENVIRONMENT

Initiative	Description	Assigned to
Safe Communities Program	According to a recent study by the Surface Transportation Policy Project, which analyzed 1999California Highway Patrol statistics, Contra Costa County is the second riskiest county in the State for pedestrians. Contra Costa Safe Communities Project aims to reduce motor-vehicle related injuries in West Contra Costa County by coordinating resident involvement with enforcement, engineering, and educational interventions in selected high risk neighborhoods. Geographical considerations and an analysis of injury data county-wide led the Project to focus on the Cities Richmond, San Pablo and neighboring unincorporated areas. The Core Work Group, initiated by the Contra Costa Childhood Injury Prevention Coalition (CIPC) , includes residents, traffic engineers, and other key stakeholders. This group oversees: location mapping of injury data, focus groups and neighborhood asset mapping tours involving residents and key stakeholders, the development of a Community Profile for 2 – 4 high risk neighborhoods and the development of a Safe Communities Strategic Plan. The Work Group will advocate for including Strategic Plan recommendations in other public planning and funding processes. In addition, the Work Group will pursue additional funding for implementation and use the Strategic Plan to qualify for submission of a grant to the Office of Traffic Safety.	Nancy Baer and Tracey Rattray – Health Services
Safe Routes to School	*** I need to wait for Nancy on this one ******	Nancy Baer and Tracey Rattray – Health Services
Asthma Prevention	*North Richmond Truck Routes Project* Diesel air pollution is a health concern for those who suffer from asthma because diesel particulate matter is an environmental asthma trigger. In 2005 Health Services along with several community agencies (i.e., Community Health Initiative, Neighborhood House of North Richmond, West County Toxics Coalition, and the Pacific Institute) conducted a	Cedrita Claiborn and Tracey Rattray – Health Services

CURRENT INITIATIVES REGARDING THE BUILT ENVIRONMENT

Initiative	Description	Assigned to
	study that measured diesel air pollution in West Contra Costa. *The Deluged by Diesel: Healthy Solutions for West County* report showed that the average diesel emissions in inner West County are 40 times higher per square area than the California average and that there is 6 times more diesel particulate matter per square mile in inner West County that in the County as a whole. One way to reduce the health impacts of diesel air pollution is to ensure that vehicles such as buses, ships and trucks do not travel areas close to where people live, play and work. Community Development has partnered with Health Services and several community-based organizations within West County (i.e., Neighborhood House of North Richmond, West County Toxics Coalition, and the Community Health Initiative) to study truck routes in North Richmond. The goal of the project is to examine the current routes and to develop alternative, which will reduce human exposure to diesel air pollution. The alternative routes will be developed based upon input from community members. Residents and representatives from local businesses have been invited to participate in a series of meetings designed to provide opportunities for open dialogue between the two groups and to address the needs and concerns of all parties involved. *Goods Movement* Health Services will be working in partnership with the Pacific Institute, Neighborhood House of North Richmond, West County Toxics Coalition, and West Oakland Environmental Indicators Project on a Goods Movement and Community-Based Environmental Justice Planning Grant funded by Cal Trans. West Contra Costa County and West Oakland are both heavily affected by the regional and statewide expansion of the goods movement. West Oakland borders the marine	

CURRENT INITIATIVES REGARDING THE BUILT ENVIRONMENT

Initiative	Description	Assigned to
	Port of Oakland. West Contra Costa County contains the terminus for two major rail hubs, the Burlington Northern Santa Fe and Union Pacific, as well as the Port of Richmond. As two major nodes in the rapidly expanding regional system of goods movement, the landscape and livability of these communities is being impacted by congestion, noise, traffic hazards, and air pollution. In the Spring of 2007, the Goods Movement and Community-Based Planning Project will conduct workshops to residents in West Contra Costa and West Oakland on goods movement, transportation and land use planning. These workshops are designed to teach resident how land use and transportation planning affects decisions about goods movement, and to identify and map assets in their communities that are currently or in the future will be affected by goods movement. In addition, research will be conducted in collaboration with community partners to develop an inventory of how goods movement affects each community, and to answer questions developed by participants in the community workshops. The results of the workshops and research will be used to identify community-based solutions to challenges created by an increase in goods movement in each community. Community leaders in each community with relevant public agencies and elected officials will be engaged in the latter part of this process. They will be presented with the solutions developed with the community, and will also be encouraged to adopt and implement of the proposed solutions. *Wood Burning Ordinance* In 1998 the Bay Area Air Quality Management District (BAAQMD) developed a model wood smoke ordinance for fireplaces and woodstoves as a guide for cities and counties. The Wood-burning Ordinance regulates the installation wood-burning appliances in new	

CURRENT INITIATIVES REGARDING THE BUILT ENVIRONMENT

Initiative	Description	Assigned to
	construction, replacement or reconstruction and ensures that they are designed to meet the Ambient Air Quality Standards passed by the California Air Resources Board. The Contra Costa Asthma Coalition and Health Services has committed to working with local city governments to adopt the ordinance locally. The CCAC assisted in the passing of such an ordinance in the City of Richmond, and will not concentrate their efforts to work with the City of Concord with the hopes of a similar outcome.	

Exhibit "C": **CHECKLIST – PUBLIC HEALTH IN LAND USE PLANNING & COMMUNITY DESIGN (TRI-COUNTY HEALTH DEPT., COLORADO)**

Checklist

NACCHO NATIONAL ASSOCIATION OF COUNTY & CITY HEALTH OFFICIALS

Public Health in Land Use Planning & Community Design

NACCHO and the Tri-County Health Department in Colorado developed this checklist to assist local public health agencies (LPHAs) in their review of applications for new development or redevelopment plans in their communities. The checklist provides a method to ensure long term protection of public health and consistency in comments submitted for development plans, and broadens the health issues commented on by LPHAs during the planning process. It can also be used to identify potential health impacts and provide a screening process for improving the quality of decision-making. The checklist addresses not only those issues that LPHAs have regulatory authority over, but also the many public health issues that may arise during development and require policy change or other interventions. LPHAs can also incorporate issues that are specific to their jurisdictions. LPHAs should share the checklist with their local planning departments, elected officials, and the public, both to increase awareness of public health issues associated with land use planning and community design, and to encourage appropriate referral of applications to LPHAs for review and comment.

Water Quality

- ☐ What is the source of water for the project? A public system or individual well(s)?
  - ☐ If public, does the agency have any regulatory responsibility for quality assurance?
  - ☐ If private, are wellhead protection procedures proposed? Are the well(s) completed in an area of the aquifer that is free from identified or potential sources of contamination?
  - ☐ In rural areas where gas or oil exploration is occurring, are domestic wells planned with adequate setbacks from gas or oil wells?
- ☐ Does the project adequately address stormwater?
  - ☐ What is the drainage pattern on the site?
  - ☐ Are there indications of drainage problems, such as erosion, steep topography, wetlands, boggy areas, etc.?
  - ☐ Are there adjacent or nearby bodies of water (lakes, reservoirs, ditches, streams, etc.) that receive drainage from the site?
  - ☐ If an erosion control plan has been provided, are effective erosion control methods proposed during construction? Post-construction?
  - ☐ Does the plan include effective project-specific or regional stormwater quality measures? Both engineered and non-engineered?
  - ☐ Does the proposed use warrant specific best management or pollution prevention practices? (e.g., proper use of pesticides on golf courses)
  - ☐ Does the project include unnecessarily large expanses of paved areas?
- ☐ Is the property in a floodplain or a groundwater (aquifer) recharge area?
- ☐ Does the proposed use have the potential to release hazardous products or wastes into the surface or groundwater? (e.g., AST/USTs; chemicals, including agricultural chemicals such as pesticides and herbicides; asbestos)

For more information, visit:

www.epa.gov/water/yearofcleanwater/docs/growthwater.pdf
http://ohioline.osu.edu/ws-fact/0003.html
www.ire.ubc.ca/ecoresearch/publica3.html
www.fhwa.dot.gov/environment/wtrshd96.htm
www.cdc.gov/healthyplaces/about.htm

Wastewater

- ☐ Is the proposed wastewater treatment system adequate and effective?

  Centralized service
  - ☐ If new central service is proposed, does the proposed facility have an approved utility plan?
  - ☐ If new central service is not proposed, is the proposed project within the service area of an existing municipal utility or wastewater treatment district, based on its approved utility plan?
  - ☐ Does the existing or proposed service provider have the capacity to serve the development in compliance with regulatory requirements?
  - ☐ Is the proposed system fiscally sound?

  Individual sewage disposal systems (ISDS)
  - ☐ What type of systems do the soils warrant?
  - ☐ Are there site features or areas that should be avoided as ISDS locations? What are appropriate setbacks?
  - ☐ Should certain site uses be prohibited from discharging into the ISDS? Are provisions in place to segregate and collect these discharges?

For more information, visit:

www.asu.edu/caed/proceedings01/HOOVER/hoover.htm

Checklist

NACCHO NATIONAL ASSOCIATION OF COUNTY & CITY HEALTH OFFICIALS

Public Health in Land Use Planning & Community Design

Water Quantity

- ☐ Is there a sustainable water supply for the proposed use?
- ☐ Has the permitting agency (e.g., State Engineer's Office) provided written confirmation that the applicant owns sufficient water rights for the proposed development?
- ☐ Does the landscaping plan include appropriate water conservation measures?
- ☐ Are there opportunities for recycling or reuse of water and wastewater generated by the project?

For more information, visit:

www.epa.gov/ost/stormwater/usw_a.pdf
www.epa.gov/ordnrmrl/ORD/WebPubs/runoff.pdf
www.epa.gov/owow/nps/lidnatl.pdf
www.epa.gov/livability/pdf/growthwater.pdf

Air Quality

- ☐ From an air quality perspective, is the proposed use compatible with adjacent uses?
- ☐ Will the proposed use emit air pollutants? Does it require an emissions permit?
- ☐ Are fugitive dust emissions a potential problem? During construction? Post-construction? What mitigation measures should be taken?
- ☐ Will the project be served by paved roads? If not, is paving recommended?
- ☐ Does the proposed use generate odors? If the project will emit air pollutants or odors, what measures should be employed to eliminate or mitigate the emissions?
- ☐ As the project develops, will there be adequate transportation infrastructure in place to absorb the volume of traffic generated by the project without degrading air quality?
- ☐ Is the project designed to reduce vehicle emissions? E.g. grid layout or non-circuitous street system, internal and external connectivity, mixed uses
- ☐ Is the project designed to offer and encourage the use of travel choices in addition to the automobile? E.g., Transit-friendly design, bike/pedestrian trails, etc.
- ☐ Is the project in close proximity to cell towers, power lines or other uses that emit potentially harmful electromagnetic radiation?

For more information, visit:

www.epa.gov/otaq/transp/traqout/r01001.pdf
www.fhwa.dot.gov/environment/air_abs.htm

Opportunities for Physical Fitness

- ☐ Are open spaces and trails included to provide regular opportunity for physical activit ies such as walking and biking?
- ☐ Are communities built with mixed-use commercial and residential purposes, and with sidewalks so that people can walk to movies, restaurants, and so on?
- ☐ Are schools built within communities so that young people can walk to school?
- ☐ Are sidewalks wide enough for mulitiple uses (e.g., bikes and walkers)?
- ☐ Is lighting placed along trails and sidewalks to increase the comfort level of those using them?
- ☐ Is there park space and equipment for children to play with?

For more information, visit:

www.surgeongeneral.gov/topics/obesity/
www.sprawlwatch.org/health.pdf
www.nga.org/common/issueBriefDetailPrint/1,1434,2473,00.html
www.vtpi.org/walkability.pdf

Transportation and Injury Prevention

- ☐ If the proposed use involves significant truck traffic, does the site plan provide adequate room for truck turnarounds and safe truck access and egress, relative to neighboring developments?
- ☐ Does the proposed project include safe routes to school with a minimum of street crossings and high visibility for children walking to school?
- ☐ Does the proposed plan include pedestrian signals and mid-street islands on busy streets, and presence of bicycle lanes and trails?
- ☐ Does the project include traffic quieting road designs in both subdivisions and shopping districts?
- ☐ Does the project provide adequate neighborhood access to public transportation?
- ☐ Does the proposed project include ramps, depressed curbs or periodic breaks in curbs that act as ramps for people with disabilities?
- ☐ Does the proposed project include voice/audio or visual clues provided at crosswalks and transit stops?
- ☐ Does the project comply with ADA requirements for design of curb ramps, cross slopes and detectible warnings for new construction or retrofit projects?

For more information, visit:
www.transact.org/Reports/driven/
www-cta.ornl.gov/npts/1995/doc/NPTS_Booklet.pdf
www.aaafoundation.org/resources/index.cfm?button=agdrtext
www-nrd.nhtsa.dot.gov/pdf/nrd-30/NCSA/TSI2001/2001pedestrian.pdf

Noise

- ☐ Is the proposed project compatible with neighboring uses from a noise perspective?
- ☐ Is the proposed project subject to nuisance noises from nearby uses such as airports, high volume roadways, industrial uses?
- ☐ Is the proposed project likely to generate noises that will create a nuisance to neighboring uses?
- ☐ Are there engineered or non-engineered measures that can be employed to mitigate nuisance noises, such as setbacks, sound walls, vegetative barriers, operational practices, and so on?

For more information, visit:
www.culturechange.org/issue19/vehicle_noise.htm
www.noiseways.org/

Natural and Manmade Hazards

- ☐ Is the site in a flood or landslide prone area?
- ☐ Is the proposed use appropriate for the site, given the potential hazard(s)?
- ☐ Does the proposed use present the potential for releases or spills of toxic materials? (E.g., above or underground storage tanks, drum storage, pool chemicals, etc.)
- ☐ What measures (e.g., engineering controls, design features or buffering) should be employed to eliminate or mitigate the hazard(s)?

Solid and Hazardous Waste Disposal

- ☐ Is the geology and hydrology of the site suitable for the proposed waste handling or disposal activity?
- ☐ Is the proposed waste handling or disposal activity compatible with adjacent existing or zoned uses?
- ☐ What design, operational or pollution prevention practices should be employed to reduce the likelihood of releases or to mitigate potential impacts from the proposed waste handling or disposal activity?
- ☐ Are plans in place to prevent release of hazardous materials into the environment in the event of an on-site fire?

For more information, visit:
www.plannersweb.com/sprawl/solutions_regional.html
www.epa.gov/compliance/resources/publications/ej/reducing_risk_com_vol1.pdf

Past Site Uses

- ☐ Is there historic evidence of solid or hazardous waste disposal or releases on or adjacent to the site? If so, is there potential for exposure or risk due to contamination or explosive gases?
- ☐ What additional information, monitoring, or mitigation measures of these sites are necessary?
- ☐ Are new industrial facilities planned? Have the potential impacts on health been assessed?

For more information, visit:
www.sustainable.doe.gov/landuse/brownf.shtml
www.brownfield.org/Action/Landuse/BAP%20land.pdf

Bulk Storage Facilities (e.g., chemicals, fertilizers, etc.)

- ☐ What design, operational or pollution prevention practices should be employed to reduce the likelihood of releases or to mitigate potential impacts in the event of a release?
- ☐ Are adequate secondary containment measures proposed?
- ☐ Does the facility have an adequate proposal for or an approved spill prevention control and countermeasures (SPCC) plan?
- ☐ Is the facility near vulnerable resources that may require contingency planning for protection in the event of an on-site fire?

For more information, visit:
www.epa.gov/nerlesd1/land-sci/pdf/335feb99.pdf

Zoonosis

- ☐ Is the site on or adjacent to an area that might involve the risk of zoonotic disease transmission such as West Nile virus? If so, have measures been taken to prevent spread of zoonotic diseases such as filling in pools of water or open ditches that may provide breeding grounds for mosquitos or vermin?

- ☐ Have abatement/vector control measures been considered? If lethal control is proposed, is the applicant aware of regulatory standards for controlled use of pesticides?

Health Equity

- ☐ Are disadvantaged populations at greater risk of exposure to environmental hazards?
- ☐ How are potential hazards distributed across the community among different population groups?
- ☐ Are affected residents involved in the planning process?
- ☐ Have they been involved in providing data about their neighborhoods?
- ☐ Does the proposed project present unsafe conditions or deter access and free mobility for the physically handicapped?
- ☐ Are there information barriers preventing people with disabilities from participating in the planning process?
- ☐ What is the overall picture of environmental hazards among all of the categories listed in the checklist, particularly for low-income communities?
- ☐ What zoning decisions under consideration would alleviate or exacerbate the potential for creating environmental exposures to contaminants?
- ☐ What health data exist for the community that indicate leading causes of mortality and morbidity? How might they be important for expected redevelopment?

For more information, visit:

www.sprawlwatch.org/health.pdf
www.ejrc.cau.edu/natsmartgrwthinit.htm

Additional Resources

www.nrdc.org/cities/smartGrowth/solve/solveinx.asp
www.biodiversityproject.org/messagekit.htm

Case Studies

www.plannersweb.com/sprawl/solutions_regional.html
www.nga.org/common/issueBriefDetailPrint/1,1434,2488,00.html

National Association of County and City Health Officials (NACCHO)
Environmental Health Program Staff
1100 17th Street, NW • 2nd Floor • Washington, DC 20036
Phone (202) 783-5550 • Fax (202) 783-1583 • www.naccho.org

Exhibit "D": SAN FRANCISCO EASTERN NEIGHBORHOODS COMMUNITY HEALTH IMPACT ASSESSMENT

SAN FRANCISCO
DEPARTMENT OF PUBLIC HEALTH
OCCUPATIONAL AND ENVIRONMENTAL HEALTH

Our Mission: Ensuring safe and healthy living and working conditions for all San Franciscans

San Francisco Eastern Neighborhoods Community Health Impact Assessment

Community Council Members

American Lung Association
Asian Neighborhood Design
Center for Human Development
Charlie's Place
Citizen's Housing
Jardiniere / Nextcourse
Low Income Investment Fund
Mission Community Council
Mission Economic Development Association
Mission SRO Collaborative
Neighborhood Parks Council
Okamoto-Saijo Architecture
People Organizing to Demand Environmental and Economic Rights
People Organized to Win Employment Rights
SEIU Local 790
SF Bike Coalition
SF Community Land Trust
SF Food Systems/Food Alliance
SOMA Family Resource Center
South of Market Community Action Network
South of Market Employment Center
Tenants and Owners Development Corporation
Transportation for a Livable City
Urban Habitat
Walk SF

Government Agencies Providing Technical Support

SF Department of City Planning
SF Department of Parking and Traffic
SF Department of Public Health
SF Municipal Transportation Agency
SF Police Department
SF Recreation and Park Department

Technical Advisors

Columbia University
Center for Collaborative Policy

Sponsor and Coordinator

SF Department of Public Health
Program on Health, Equity and Sustainability

Website

www.sfdph.org/phes/enchia.htm

For more information, please contact:
Lili Farhang, ENCHIA Project Coordinator at lili.farhang@sfdph.org

Like many metropolitan areas, San Francisco must contend with multiple, and often competing, interests and needs as it makes decisions regarding economic and land use development. Ideally, City decisions will strike the right balance among social, economic, and environmental interests. However, despite the complementary goals of urban planning and public health, health considerations are typically left off of the scales.

The Eastern Neighborhoods Community Health Impact Assessment (ENCHIA) was an 18-month long process to assess the health benefits and burdens of development in several San Francisco neighborhoods, including the Mission, South of Market, and Potrero Hill. Convened and facilitated by the Program on Health, Equity, and Sustainability at the SF Department of Public Health, ENCHIA was guided by a multi-stakeholder Community Council of over 20 diverse organizations whose interests were affected by development.

Using a set of methods broadly referred to as "Health Impact Assessment" (HIA), the ENCHIA process reflected growing scientific understanding that optimal health could not be achieved by health services and individual behaviors alone but through healthful neighborhood conditions including adequate housing; access to public transit, schools, parks and public spaces; safe routes for pedestrians and bicyclists; meaningful and productive employment; unpolluted air, soil, and water; and, cooperation, trust, and civic participation.

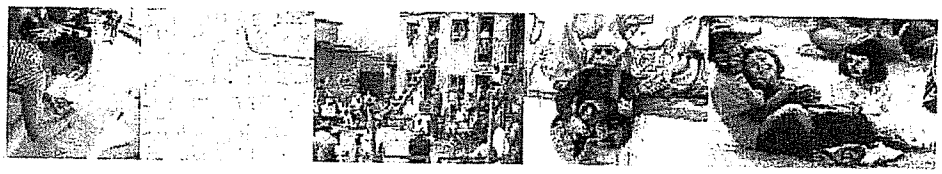
The ENCHIA process resulted in a number of important outcomes. Among them are:

- Producing a vision of a Healthy San Francisco;
- Developing community health planning objectives to reflect that *Health City Vision*;
- Identifying indicators to measure those objectives and vision;
- Generating and presenting data on those objectives and indicators to assess how the City was doing with respect to that *Vision*;
- Developing research and forecasting tools to relate planning to health outcomes;
- Developing a menu of urban policy strategies to advance those objectives; and,
- Integrating all of the above products into the *Healthy Development Measurement Tool (HDMT)*, an evidence-based support tool for healthy planning and policy-making.

ENCHIA has also resulted in a number of process outcomes. These include achieving an increased understanding of the human health impacts of development; the use of public health rhetoric and evidence in public policy dialogues and debates; new working relationships among Council members with complementary interests; and, a broadening of the horizons of a government agency.

The *Healthy Development Measurement Tool* represents the most significant product of this process. Participants in ENCHIA envision that the *Tool* might ultimately be used in a comprehensive way by many City agencies in comprehensive planning, in plan and project review, and in agency specific planning and budgeting. The SF Department of Public Health is committed to developing and maintaining the *Tool*, supporting pilot applications in San Francisco, and monitoring the progress of community health indicators.

This HIA reflects the first attempt at a comprehensive health impact assessment of land use planning in the United States. We feel successful in completing the process, maintaining stakeholder participation, and adapting and responding to challenges raised along the way. Today, as we prepare to apply the *Healthy Development Measurement Tool* to other planning contexts, we see this work as a reflection of the state of the field – a clear need for tools and methods to assess health in land use planning. We also believe this experience reflects the call for comprehensive health and social assessment, which has long been unheeded by many government agencies.



Example from HDMT

Element B. Sustainable Transportation (ST)

Objective ST.1 Decrease private motor vehicles trips and miles traveled	
Health-based Rationale [references forthcoming] ▪ Location-efficient growth can allow for population and job growth without increases in VMT which is directly proportional to gasoline consumption, vehicle emissions, pedestrian injury rate, hearing, environmental noise exposure, physical inactivity, lower social cohesion. ▪ Respiratory disease (air pollution), pedestrian injury, sleep disturbance, annoyance, speech impairment, hypertension (noise), exposure to environmental contamination due to fuel and oil spills, air emissions, etc. ▪ Link physical activity and health outcomes (ie CVD, stroke, cancer) as well as costs that are saved from the prevention of these diseases.	
Established Standards ▪ HP 2010 Objective 22.14: Increase the proportion of trips made by walking[36] ▪ HP 2010 Objective 22.15: Increase the proportion of trips made by bicycling	
Key Indicators	**Development Targets**
a. Vehicle miles traveled per San Francisco resident (SF drivers only) b. Aggregate regional vehicle miles traveled	Development results in regional contributions to vehicle miles traveled that are: ▪ Min: 20% below standard area trip generation rate for type and size of project ▪ Benchmark: 30% below area trip generation rate ▪ Max: --
c. Vehicle trips per resident	Development results in vehicle trips that are: ▪ Min: 20% below standard area trip generation rate for type and size of project ▪ Benchmark: 30% below area trip generation rate ▪ Max: --
d. Proportion of commute trips made by walking or biking	Development results in: ▪ Min: 10% increase in trips made by walking or bilking ▪ Benchmark: : 25% increase in trips made by walking or bilking ▪ Max: 50% increase in trips made by walking or bilking
e. Proportion of commute trips made by public transit	Development results in: ▪ Min: 10% increase in the trips made by public transportation ▪ Benchmark: 25% increase in the trips made by public transportation ▪ Max: 50% increase in the trips made by public transportation

Example from HDMT

f. Ratio of miles of bicycle lanes and paths to miles of roads	Development includes bicycle lanes linked to the cities existing bicycle network
g. Total transport expense relative to median income	Development subsidizes public transit passes for households earning <200% of the poverty line
h. Area score on Pedestrian Environmental Quality Index[37]	Development ensures: ▪ Min: PEQI score of a rating of good ▪ Benchmark: PEQI score of very good or improves the PEQI by one rating level
i. Proportion of households owning a car	Development provides structured parking ratios at the following ratios as a maximum: ▪ Min: Three spaces for every four households ▪ Benchmark: One space for every two households ▪ Max: –

Policy and Design Strategy Suggestions:

- Location of development close to high capacity transit
- Increased street connectivity[38]
- Construction of quality bike and pedestrian facilities
- Transportation impact fees based on vehicle trips generated by projects
- Congestion pricing policies on road facilities and within high traffic areas
- Reduced structured parking requirements
- Structured parking for car share programs
- No cost shuttles between worksites, homes, and regional public transit
- Employee subsidy for mass transit
- Tax incentive for mass transit
- Enhanced bicycle parking and changing facilities
- Employee parking policy parameters:[39]
  - Preferred car pool parking
  - Minimum parking prices should exceed the unsubsidized cost of transit fares
  - Set prices at par with market price for area all day parking facilities
  - No discount for long-term passes
  - Not allowing any reserved parking spaces for individual employees at existing facilities

Consider W/ D-3

D'Andre Wells/CD/CCC
02/13/2007 07:35 AM

To Patrick Roche/CD/CCC@CCC, Rose Marie Pietras/CD/CCC@CCC, David Brockbank/CD/CCC@CCC
cc Jim Kennedy/CD/CCC@CCC
bcc
Subject Fw: Nove Property Public Hearing

—— Forwarded by D'Andre Wells/CD/CCC on 02/13/2007 07:34 AM ——

"marvin mendelsohn" <marvin755@earthlink.net>
02/12/2007 08:55 PM
Please respond to marvin755@earthlink.net

To "D'Andre Wells" <DWell@cd.cccounty.us>
cc "ACTIONMETALS" <ACTIONMETALS@covad.net>, "John Troughton" <john_troughton@cushwake.com>
Subject Nove Property Public Hearing

Dear D'Andre,

Regarding the public hearing before the Contra Costa Board of Supervisors on the Nove Property development, my concerns are the following:

Action Metals has been located at the corner of Richmond Parkway and Pittsburg Avenue for 11 years. We've witnessed numerous automobile accidents and fatalities on that corner. We suggest an alternate truck route due to our safety concerns as well as health concerns from all the diesel fumes that would be emitted from the trucks. The K & B Bellaflora development project brought in hundreds of tons of dirt loaded onto diesel trucks, which we are sure will be duplicated by Signature Homes' project. That earthwork took over a year to be completed. Our customers' and employees' safety is our main concern. Heavy equipment such as semi-trucks and bottom loaders should not have access onto Pittsburg Avenue from the Richmond Parkway, and instead, should be routed down to Parr Boulevard and then onto 3rd. Pittsburg Avenue is too narrow to accommodate that type of equipment traffic. We feel our bus iness will also be impacted by the heavy trucks blocking our customers' ingress and egress from our property entrance which is only 60 feet from the intersection's traffic lights located on the Richmond Parkway.

The alternate access during the construction phase of the Nove Property should be in the Conditions of Approval to insure our customers, employees, and overall business is not negatively impacted.

Please present this to the Board of Supervisors on my behalf.

Sincerely,

--- marvin mendelsohn
--- marvin755@earthlink.net

President
Action Metal Recycling

WILLIAM B. WALKER, M.D.
HEALTH SERVICES DIRECTOR

WENDEL BRUNNER, M.D.
DIRECTOR OF PUBLIC HEALTH

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HEALTH SERVICES

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WENDEL.BRUNNER@HSD.CCCOUNTY.US

To: Family and Human Services Committee, Contra Costa Board of Supervisors
From: Tracey Rattray, Director Community Wellness and Prevention Program, Contra Costa Health Services
Re: Health In All Policies, Built Environment Program
Date: July 13, 2015

Background

At the Board of Supervisors meeting on May 12, 2015, Health Services staff was directed to provide a report to the Family and Human Services Committee (FHS) regarding the Planning and Integration Team for Community Health (PITCH) (submitted in a separate report), Health in All Policies and Contra Costa Health Services' Built Environment Program.

Health in All Policies

Health in All Policies (HiAP) is a concept that recognizes that the work of government and community agencies, such as park departments, police departments, planning departments, public works departments, schools, and day care centers, profoundly impacts the health of the communities they serve. HiAP is a strategy to improve population health that is promoted by a wide variety of organizations and entities including: the World Health Organization, the American Planning Association, the Institute of Medicine, the National Association of County and City Health Officials, and the California Strategic Growth Council. The State of California and, locally, the City of Richmond have officially adopted HiAP as part of their organizational policies.

These stakeholders use a variety of definitions of Health in All Policies to guide their work. Contra Costa Health Services Department uses the term Health in All Policies to signify the principle that agencies and institutions should consider health as one of the factors when developing plans and policies. Decision making around development, redevelopment, transportation, parks, schools, land use and other issues is complex and involves many interests. An HiAP approach says that health should be one issue, among many, that factors into making policies and plans.

HiAP efforts in Contra Costa over recent years have involved multiple partners, including residents, community organizations and local government, who have worked together to develop plans or implement policies that reduce risk factors for injuries and chronic diseases such as heart disease, cancer, stroke and diabetes. Some recent examples of HiAP include:

1. Reducing risk factors for chronic disease through Second Hand Smoke protections policies in outside public areas and for residents in multi-unit housing
2. Creating 100% smokefree campuses for all County properties.

3. Directing the formation of PITCH, to enable the Department of Conservation and Development, Public Works Department and Contra Costa Health Services (CCHS) to collaborate and explicitly examine the ways these county departments can work together to improve health
4. Promoting consumption of healthier foods and beverages through a 100% healthy vending machine policy in buildings occupied by CCHS
5. Reducing obesity and dental caries by encouraging family day care centers to eliminate sugary beverages for children
6. Promoting physical activity and reducing pedestrian/bicycle injuries through complete streets policies in the County's general plan
7. Promoting physical activity and reducing pedestrian/bicyle injuries by partnering with the Cities of Concord and Richmond on the development of bicycle and pedestrian plans
8. Increasing access to healthy food and affordable housing, promoting physical activity, and reducing injuries by partnering with the City of Richmond to conduct a Health Impact Assessment that will inform the development of major commercial corridors in central Richmond.

Role of Public Health in Built Environment Efforts with Communities and Cities

CCHS's Built Environment Program's (the BE program) activities reflect the World Health Organization (WHO), Center for Disease Control (CDC), American Planning Association (APA), and many other organizations' perspectives that how a community is designed has a direct effect on the health of its citizens. The WHO, CDC and APA offer research, education, and tools to health departments that are working to create community conditions that support health.

In addition, the Local Government Commission, State of California Nutrition and Physical Activity Initiative, Metropolitan Transportation Commission and others provide technical assistance to the BE program about how to adapt best practices in the field to conditions in Contra Costa County. These practices include providing data on the extent and nature of local health problems and environmental conditions; conducting health impact assessments of proposed polices and projects; conducting outreach and education activities; providing technical assistance on health issues to community groups and organizations, cities and elected officials who are already engaged in land use and transportation issues; and operating the national Safe Routes to Schools program at local school sites.

In 2008, BE program staff worked with the Public Health Director and published a paper, " Planning Communities; What Health Has To Do With It " which was based on these best practices and was distributed nationally as a model for health departments. (Attachment 1)

The BE Program's Work with Community Groups

The BE Program works with community groups that have identified areas for improvement in their communities, such as poor conditions in parks or busy streets with insufficient sidewalks. The BE program provides data to assist community groups in compiling all of the factors that influence the issue they have identified. Data assistance can include: researching GIS for park locations, creating digital versions of maps, and providing data about population density, income, rates of car ownership, chronic disease and obesity. The BE program also conducts walk audits with residents to identify barriers to walking safely to schools, parks and other destinations in the community. Local data adds value and a scientific perspective to the resident groups' work.

In addition, the BE program provides resident groups with training on how to work with and present their findings to local elected officials so that the group's participation is more meaningful and pertinent to decision-making processes. Training topics include the type of information that is relevant to a city council or planning commission; how to provide testimony at city council meetings; and how decisions are made by the city councils and commissions.

The BE program's work with the Healthy Eating and Active Living (HEAL) Collaborative in Concord, for example, helped community agencies, residents, city staff, and some city council members conduct a walk audit in their community to identify safety issues that hindered families' ability to get to destinations on Detroit Avenue including an elementary school, a major city park and First Five's Child Care Center. The BE program then trained HEAL, city staff and some city council members on traffic calming and design features to improve safety in this area. The city council incorporated the data the group had collected into a plan to redevelop this section of Detroit Avenue, and with the BE program's assistance, wrote a grant proposal for One Bay Area Grant funds (OBAG) to implement these improvements. The grant succeeded in winning the City of Concord a 2.15 million dollar grant for the project. Feedback from the Metropolitan Transportation Commission (MTC), which awarded the funds, showed that the proposal scored high points in the sections about public health and community engagement.

The BE Program's Work with Cities

Some BE program activities are funded by subcontracts with cities in Contra Costa. Major funders of land use and transportation work in cities, such as the Transportation Development Act funds, Strategic Growth Council, California Department of Transportation, and the Metropolitan Transportation Commission, are now calling for public health and community input into applications for funding. The BE Program has been collaborating with cities and the county Public Works program on grant applications to these funders over the past few years and has assisted in bringing $9,865,000 into Contra Costa County for land use and transportation projects that support community health. A summary of the BE Program's work and revenue generated for county and city programs for BE projects is attached (Attachment 2).

CCHS plays three main roles working with cities and the PWD on land use and transportation grants.

- Providing data and information on the health impacts of proposed projects to inform the development and implementation of grant funded projects
- Providing community outreach and education, and gathering community input, to inform the development and implementation of grant funded projects

- Subcontracting with cities to carry out portions of grant-funded projects. In addition to the roles above, the scopes of work for these subcontracts include providing technical expertise on health impact assessments, bicycle and pedestrian plans, traffic calming and safer street design.

Attachment 1

Planning Communities: What Health Has to Do With It

PLANNING COMMUNITIES: WHAT HEALTH HAS TO DO WITH IT

"Building a freeway to reduce traffic congestion is like loosening your belt to prevent obesity."—WALTER KULASH

Television commercials remind us that high cholesterol comes from our diet and from our ancestors, but our community also helps determine how healthy we are. Without us realizing it, the buildings, streets, and open space that make up our communities – the built environment – shape our lives, our health, our social relationships, and even influence our behavior.

HISTORY OF URBAN PLANNING AND HEALTH

The roots of modern land use planning grew out of concerns about the public's health. People living in 19th century cities lived in the midst of farm animals, butcher shops, tanneries, and industry with virtually no sewage or sanitation. Early land use and zoning measures were established at this time to protect people from contagious diseases such as tuberculosis and cholera, which were spread by sewage, contaminated water and air, and crowded, substandard housing. Public health practitioners helped initiate zoning to keep the most toxic land uses, such as slaughter houses and tanneries, separate from housing. Otherwise, there were few limitations and communities were built with a mixture of closely-located functions, including homes, businesses, schools, transportation and manufacturing. Distances were short and people lived close to where they worked.[1]

Public health practitioners' role in land use and zoning was an effective response to the communicable disease epidemics of the 19th century. Since that time public health departments have continued to play a role in ensuring that housing and places of business are clean and free from disease, and in monitoring industry to limit exposure to environmental contaminants. As the communicable diseases of the past have been contained, chronic diseases such as heart disease, diabetes, cancer, and asthma have emerged as the leading causes of sickness and death. Over the last half century, the focus of modern public health practice has shifted to reducing risk factors for chronic disease as well as reducing the incidence of traffic injuries, community violence, and disparities in health status between people of different ethnicities and income levels. Today's public health strategies include improving the built environment along with other fundamental approaches such as increasing access to health care, providing community education, and advocating for policies that support a healthy lifestyle.

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CONTRA COSTA
HEALTH SERVICES

HOW THE BUILT ENVIRONMENT AFFECTS HEALTH

Heart disease, cancer, stroke, diabetes, asthma, injuries, and violence all have risk factors in common. These factors are linked to the places where people live and work, the distance between these places, and how people get from one place to another. Risk factors include limited access to places for everyday physical activity and obtaining nutritious food; poor air quality; unsafe walking and biking conditions; unsafe public gathering places; substandard housing; and compromised air quality.

> *"The farther we live from where we work and conduct our daily activities, the more driving we do, the more health and safety problems we create. More automobiles, more air pollution, more injuries."*[2]

Physical Activity

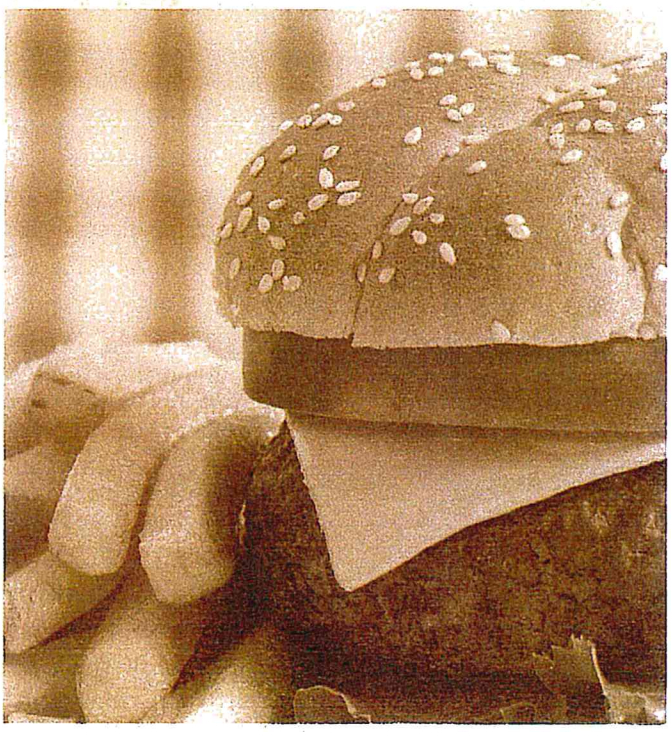
Despite evidence that regular physical activity reduces rates of obesity, diabetes, and chronic disease, most Americans don't get the minimum daily requirement of about one-half hour most days of the week.[3] A generation ago, most of us walked to school. Yet between 1977 and 1995 walking declined by 42%, while driving increased to about 89% of all trips.[4] Today, many of us live some distance from where we work, go to school, and buy our groceries. This encourages us to use the car for daily errands and trips, and discourages walking and bicycling.

Walking and bicycling, the most inexpensive and accessible forms of physical activity, are influenced by auto-oriented community design.[5] Barriers to what used to be "every day exercise" include missing or narrow sidewalks; lack of access to paths and parks; neighborhoods that are unsafe due to traffic or street violence; and long distances to useful and appealing destinations.[6] Studies show that when community design accommodates and integrates pedestrians and bicyclists, there are greater levels of walking and bicycling.[7] Thus, people are more likely to walk or bicycle for pleasure or goods and services when destinations are nearby, safe, useful, and attractive.

Nutrition

Recent figures attribute 35% of all cancers and 20-30% of all premature heart disease to diet.[8] A poor diet is also a risk factor for diabetes and obesity. Though we generally think of this issue in terms of personal food choices our community environment often promotes unhealthy super-sized food, and limits access to healthy food. Studies indicate that people who live in a neighborhood with access to a grocery store are more likely to eat a healthy diet.[9] Unfortunately, many low-income communities lack a grocery store – and are saturated with fast food restaurants and convenience stores that sell primarily liquor, sodas, and unhealthy snacks. A recent study showed that in Contra Costa County, there are 4.66 times as many fast food restaurants and convenience stores as supermarkets and produce vendors.[10]

The type, location, and number of food outlets is a result of jurisdictional zoning decisions and market forces that determine the placement of full-service grocery stores and other food outlets. Marketing and advertising unhealthy products like alcohol, tobacco, and junk food, often governed by local signage ordinances, also shapes the food environment.



An All-Too-Common Case Study

Leon Robinson drives to work in San Francisco daily. He uses his car for work during the day, so taking public transportation is not practical for him. Leon drops his son off at junior high, while his wife drives their younger daughter to elementary school. Both of the schools are within walking distance, but Leon and his wife don't feel safe letting the kids walk. Leon spends up to two hours a day commuting, much of it just sitting in traffic. At 42, Leon is overweight and was recently diagnosed with Type II Diabetes.

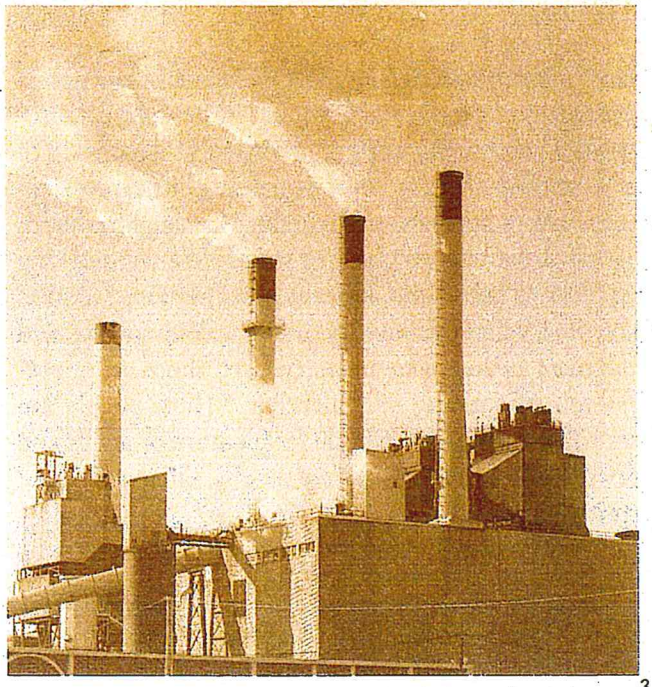
On the weekend, the family does grocery shopping, and the parents drive the kids to soccer practice and to their friends' houses. These errands are done by car because of time constraints and because the shopping center is more than a mile away, not easily walkable. Occasionally Leon and his wife, or sometimes the whole family, go to a weekend movie. These trips too are taken by car. Leon knows he should get more exercise, but he just doesn't have the time. He would like to live in a more convenient location, but housing prices closer to his work are too high, so he endures the commute.

Leon's lifestyle makes a case for safer streets, improved public transit, and mixed-use development that would enable Leon's family to conduct some of their activities without using the car. This would give them the opportunity to have physical activity "built-in" to their daily lives, breathe cleaner air, and become more connected to their community.

Asthma

Outdoor air pollution that triggers asthma originates from mobile and stationary sources in the built environment.[11] Mobile sources, primarily vehicle emissions, are responsible for one-third to one-half of all air quality problems. The resulting poor air quality is a risk factor for asthma, and studies confirm that children who live near busy roads are three times more likely to be treated for asthma than those who don't.[12] In addition to automobiles themselves, trains, trucks, buses, and ships involved in the movement of people and goods all have a tremendous impact on air quality. The movement of goods through California is projected to quadruple between 2000 and 2020, and without improvements, there will be a significant impact on air quality, increasing risks for asthma and other respiratory diseases.[13] Globally, vehicular emissions are a major contributor to the warming of the atmosphere, which has in turn increased pollen production and is thought by scientists to have increased asthma worldwide.[14]

Stationary sources of air pollution include power plants, refineries, and other industrial facilities that also contribute significantly to asthma risk. These sources are responsible for a significant amount of air contaminants in Contra Costa County that increase the occurrence of asthma episodes, and decrease lung function and growth.[15] These facilities produce regular emissions as a by-product of the manufacturing process, and also produce occasional toxic releases. These stationary sources are often located in close proximity to low-income communities of color,[16] contributing to health disparities.



Pedestrian and Bicycle Injuries

In California, pedestrian injuries are 17% of all traffic-related injuries, though only about 7% of all trips are made on foot.[17] This is significantly higher than the pedestrian injury rate for the United States as a whole. Although our vast network of freeways is where the most lethal traffic crashes occur, a significant number of fatal and non-fatal injuries, especially to pedestrians and bicyclists, occur on neighborhood streets. Automobile speeds and local street design are the major environmental risk factors for pedestrian and bicycle injuries.[18]

Most post-WWII communities were built to accommodate vehicle travel and often neglected the safety of pedestrians and bicyclists.[19] Street design during this time frequently included wide vehicle travel lanes, no designated space for bicycles, limited space for walking, and limited or inadequate pedestrian crossings. These and other factors encourage unsafe speeds and increase conflicts between vehicles, pedestrians, and bicyclists, contributing to injuries and death.[20]

Strategies to reduce these risks include adopting engineering measures to slow cars, known as traffic-calming, near schools and in residential and commercial areas. Community design can also support safe walking and bicycling by incorporating compact, mixed-used development that promotes a greater pedestrian presence, thus reducing the dominance of cars.[21]

Three out of the top 10 most congested Bay Area commutes are in Contra Costa County. These include the #1 most congested location, Interstate 80 westbound in the morning, and #6 and #8, Highway 4 westbound in the morning and eastbound in the evening.

source: Metropolitan Transportation Commission

Homicide and Assault

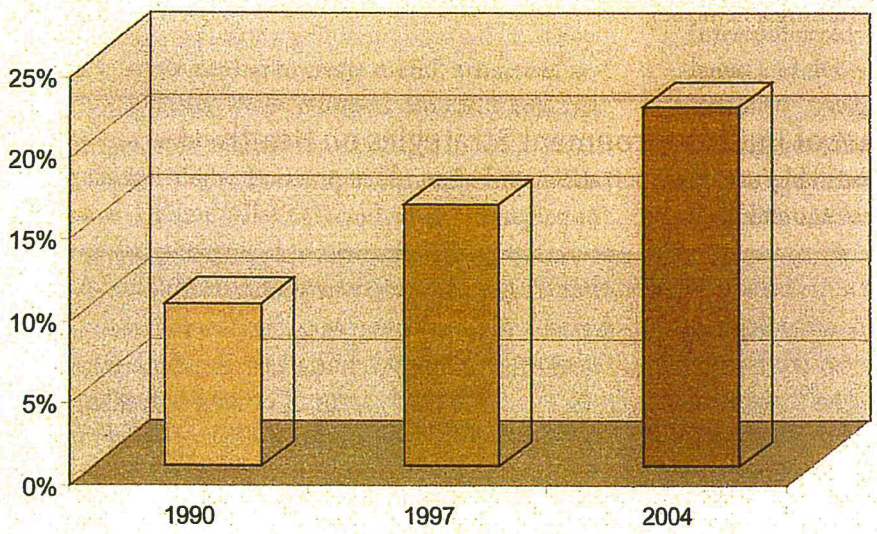
Community violence is a significant public health threa in many communities. Patterns of homicide and assaul generally correspond to patterns of housing segregate by poverty and race. In low-income communities, inade quate school systems, substandard housing, poor physica infrastructure, and lack of a thriving local economy lea to community deterioration, loss of community pride an hope, joblessness, and substance abuse – all of which con tribute to higher rates of street violence.[22]

Along with other interventions, land use and trans portation planning can help curb community violence Research shows that crime rates are influenced by th design of both the buildings and the space surroundin the buildings. The "eyes on the street" concept inheren in mixed-use development, with residences above retail makes it more likely that residents perceive the street a "their" space and will take action if they observe crimi nal behavior.[23] Inclusionary housing, where mixed income levels are included in the same development, is anothe promising strategy to help reduce violence. Incorporatin sound built environment principles in low-income com munities is an important part of the solution to crime anc violence. However, careful planning is needed to ensure that existing residents are not displaced.

Economic Costs of Dispersed Development

These health and safety issues have costs for individuals, businesses, our health care system, and for cities and counties. This graph outlines some of those costs.

The following graph illustrates dramatically rising adult obesity rates over a 15-year period, increasing from 9.8% in 1990 to 22% in 2004



In 2003, California spent $7.7 billion on obesity-attributable healthcare costs, over nine times the cost of providing health insurance to all uninsured men, women, and children in California (Finkelstein, et al, 2004; UCLA, 2005).

Costs of Dispersed, Auto-Oriented Development

- As of 2003, combined housing and transportation costs had increased to 57% of the average household budget.[24]
- San Francisco's Bay Area Economic Forum estimates that businesses lose $2B per year while employees sit in traffic.[25]
- A house built in the urban fringes costs $10,000 more in public services than one built in the urban core.[26]
- Moving to an area with lower housing costs often doesn't pay off for low-income Americans. Moving to an inexpensive outer suburb, but continuing to work near a city center, often results in commuting costs that equal or outstrip the savings on housing.[27]

- Free or under-priced parking actually costs cities and counties significantly in wasted land use, traffic congestion, and poor air quality.[28]

POLICIES AND BEST PRACTICES FOR A HEALTHY BUILT ENVIRONMENT

If the way communities are built contributes to health problems, communities can also be planned and constructed in a way that reduces risk factors for chronic disease, traffic injuries, and violence – and improves health and quality of life for residents of all income levels. Local cities, Contra Costa County, and others across the state and nation are beginning to learn about, plan and develop, or re-develop, healthier communities. A combination of best practices and policies that incorporate compact development, mixed-use, transportation alternatives, traffic calming measures, and inclusionary housing, are all part of creating a healthier, safer, and more livable community.

Compact, mixed-used development emphasizes havin less of a development "footprint" in the same amount o space and the co-location of residences, goods and servic es, and transit. Alternatives to automobile transportatio such as bus rapid transit, pedestrian and bicycle facilities light rail, and rail rapid transit have the potential to dra matically reduce automobile dependence. If implemente on a broad scale these practices will create healthier lo cal communities, and contribute to a reduction in globa warming.

The Impact of Built Environment Strategies on Health

This table illustrates the links between land use, transportation, and open space practices, their impact on the buil environment and subsequent health outcomes.

STRATEGY	BUILT ENVIRONMENT IMPACT	HEALTH OUTCOME
Transportation Neighborhood traffic calming,[29] bicycle lanes and paths, wide sidewalks, street trees,[30] transportation options[31]	–Slows traffic & makes neighborhood streets safer for pedestrians and cyclists –Provides alternatives to automobile travel –Decreases air pollution, carbon dioxide emissions	–Reduces injuries –Increases opportunities for walking or cycling to transit, reducing risk for chronic diseases –Reduces obesity and associated diseases –Reduces asthma
Land Use Compact mixed-use development;[32] co-location of housing, jobs, services, transportation; inclusionary zoning;[33] healthy food retail and restrictions on unhealthy food outlets;[34] reduced density of alcohol outlets;[35] land use patterns that encourage neighborhood interaction and a sense of community;[36] multi-use school facilities that can be used evenings and weekends	–Decreases automobile use –Decreases air pollution, carbon dioxide emissions –Creates useful and attractive pedestrian destinations –Supports healthy food retail and restricts poor quality food and alcohol outlets –Can foster "eyes on the street" –Ensures that housing development includes affordable homes	–Increases walking and bicycling, reducing risk for chronic diseases[3] –Reduces asthma –Reduces obesity and associated diseases –Increases neighborhood safety, reduces violence and creates a sense of community safety and security
Open Space Parks,[37] trails, urban forests, community gardens and urban farms, paths, greenways, street trees[38]	–Creates attractive destinations and space for recreation –Can connect parts of the community –Improves air quality –Improves quality of life	–Increases physical activity, thereby reducing risk for chronic diseases –Decreases asthma –Reduces stress and isolation associated with violence –Helps create a sense of community

Communities with these characteristics don't just happen. They are the result of complex transportation and land use planning processes. City or County General Plans, Specific Plans, Redevelopment Areas, Zoning Codes, local street design standards, and Transportation Plans all contribute to how healthy we are. Among transportation and land use strategies that support health are:

Land Use, General Plans, and Zoning

- **Prioritize business development in suburban residential communities to reduce vehicular traffic to urban job centers.**
- **Establish or revise zoning to create useful, attractive, accessible destinations, where residents can easily conduct daily business without a car.**
- **Utilize selected Crime Prevention Through Urban/Environmental Design (CPTED) and other strategies to create safe, crime-free public spaces; avoid those that create barriers between neighborhoods.**
- **Establish development with good connections to homes, shops, schools, and offices so people have many walking and bicycling choices.**
- **Enact inclusionary housing policies – different income levels in same neighborhood or development to create inclusive communities.**
- **Take every opportunity to establish green space, from parks large and small to street tree and urban forest programs to edible landscaping and community gardens. Maximize the extent to which all community residents can walk to these facilities.**
- **Accommodate urban agriculture and community gardening in the Open Space Element.**
- **Create joint use agreements with school to allow use of playgrounds and community meeting space.**
- **Protect agricultural lands by maintaining parcels large enough to support agricultural production and prevent conversion to non-agricultural uses.**
- **Develop local policies that support the establishment of full-service grocery stores, farmers' markets, and other fresh produce outlets.**
- **Limit the number and concentration of fast food restaurants and outlets that sell tobacco and alcohol.**
- **Add a Health Element to your jurisdiction's General Plan and incorporate health principles in its other elements.**

Traffic and Transportation

- **Improve access to transit and transportation alternatives; set high goals for getting people out of their cars.**
- **Revise local street standards and policies to create safer, more accessible environments for pedestrians, bicyclists and all users; including multi-modal goals and levels of service.**
- **Create a separate bicycle plan and pedestrian plan referenced in the Circulation Element of your General Plan; include designated Pedestrian Districts, and an interconnected network of sidewalks, on-street bike lanes, and designated bike trails.**
- **Establish Neighborhood Traffic Calming Plans throughout your jurisdiction to slow traffic and maintain neighborhood safety.**
- **Establish parking policies that charge fair-market prices for parking, and return the resulting revenue to the jurisdiction for public improvements.**
- **Adopt and implement "Complete Streets" policies that call for accommodating all users of the road.**
- **Develop "Safe Routes to Schools" programs to improve pedestrian and bicycle safety, especially for children.**

Contra Costa is a diverse county both in its geography and its people, so "one size does not fit all." While these policies and practices apply to all communities, the needs, interests, practical considerations, and solutions will be different for each community. For this reason, community involvement and the involvement of health professionals can be a meaningful addition to community planning processes.

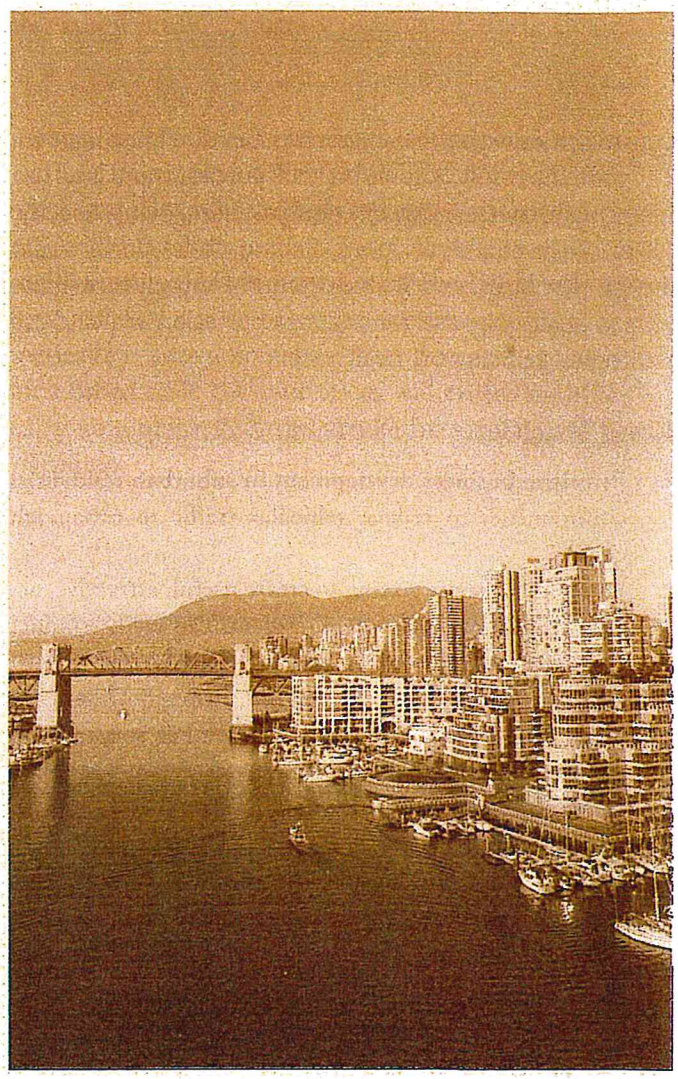
A NEW ROLE FOR PUBLIC HEALTH

In recent years planners, engineers, elected and appointed officials, and community residents have begun to incorporate health concepts and language into their community planning work. At the same time, public health practitioners have begun to learn about the ways in which land use and transportation planning can improve community health. As this movement progresses, new roles are emerging for public health to;

- **Provide data on the extent and nature of local health problems.**
- **Where quantitative local data is unavailable, provide qualitative data from community focus groups, key informant interviews, and community meetings.**
- **Identify the health impacts of proposed developments to shape local and state policies.**
- **Provide input on the development of health goals or a health element within general plans, regional transportation, and regional comprehensive plans.**
- **Participate in ongoing local land use and transportation planning and policy development.**
- **Provide training and foster the involvement of residents in community planning processes.**
- **Educate the public, planners, elected officials and others on the links between land use and health.**

In Contra Costa County, planners and health professionals are working together to promote health through land use and transportation planning. Under the direction of the County Board of Supervisors, the county's Community Development, Health Services, and Public Works Departments are working together on a Planning Integration Team for Community Health (PITCH). PITCH's purpose is to identify and coordinate land use and transportation planning efforts to improve community health in Contra Costa's unincorporated communities.

Contra Costa Health Services (CCHS) is working with two local cities to include a Health Element in the City General Plan, and, foster resident and business capacity to incorporate pedestrian safety and "walkability" into a Redevelopment Plan. CCHS has provided input into several Community-Based Transportation Plans, and



is currently working with planners, community groups, and residents to develop an alternative truck route to decrease residents' exposure to diesel particulate matter. Because built environment approaches are just one part of a comprehensive approach to health improvements, CCHS will continue to integrate built environment approaches, where sensible and realistic, into its other public health activities.

Facts & Figures

In Contra Costa County, as in California, the three leading causes of death are heart disease, cancer and stroke. Other serious conditions that lead to death and decreased quality of life include diabetes, obesity, asthma, injuries, and homicide. Below is a closer look at the health and safety conditions that affect Contra Costa residents. All health data were taken from the *Health Indicators for Selected Cities and Places in Contra Costa County* (Contra Costa Health Services, 2004) unless otherwise indicated.

Health Disparities

- The National Institute of Health defines health disparities as differences in the incidence, prevalence, mortality, and rate of diseases and other adverse health conditions between specific population groups. Many of these differences can be attributed to social determinants of health, e.g., education, income level, ethnicity, quality of housing, and neighborhood safety and quality of life.
- People of color are disproportionately represented among the poor and living in poor neighborhoods can have a direct negative impact on health.
- In Contra Costa, African Americans, Latinos, and those living in low-income communities are at greater risk for poor health outcomes. The health data that follows reveals significant disparities in Contra Costa County.

Heart Disease

- Heart disease is the leading cause of death in the country, and in Contra Costa, where it accounts for 27% of all deaths.
- From 2000-2002 about 5,623 Contra Costa residents died from heart disease, approximately 1,875 each year.
- People living in San Pablo, Oakley, Richmond, Antioch, Brentwood and Pittsburg, as well as African Americans and men, are more likely to die from heart disease compared to the county overall.

Cancer

- Cancer is the second leading cause of death in the country, and in Contra Costa, where it accounts for 25% of all deaths.
- From 2000-2002, there were 5,037 Contra Costa residents who died of cancer, approximately 1,675 each year.
- Residents of San Pablo, Oakley, Martinez, Brentwood, and Richmond are more likely to die from cancer compared to the county overall.
- African Americans are more likely to die from cancer compared to Contra Costa as a whole. Asians and Latinos are less likely to die from cancer compared to the county as a whole.

Stroke

- Stroke is the third leading cause of death in the country, and in Contra Costa, where it accounts for 9% of all deaths.
- From 2000-2002, 1,810 Contra Costa residents died of stroke, approximately 600 each year.
- Residents of San Pablo, Oakley, Pittsburg and Richmond are more likely to die from stroke compared to the county overall.
- African Americans in Contra Costa are more likely to die from stroke and Asians, Latinos, and Whites are equally likely to die from stroke.

Injuries

- Unintentional injury (all injuries except homicide and assault) is the fifth leading cause of death in Contra Costa. Car crashes are the leading cause of unintentional injury death among all age groups combined.
- From 2000-2004, 3,960 Contra Costa residents were hospitalized as a result of motor vehicle crashes; 15% of these were pedestrians and bicyclists, higher than the national average of 11%.
- Residents of San Pablo and Martinez are more likely to die from unintentional injury compared to the county overall.
- Residents of Antioch, Martinez, Richmond, and San Pablo are more likely to suffer pedestrian injuries, and residents of Concord and Richmond have higher rates of bicycle injuries.[39]

More Facts & Figures

Diabetes

- Almost 6% of Contra Costa residents have been diagnosed with diabetes, virtually the same rate as the Bay Area.
- African Americans in Contra Costa (12%) are more likely to be diagnosed with diabetes compared to the Bay Area (5%) as a whole.
- African American and Latino, as well as people living in San Pablo, Richmond, and Pittsburg, are more likely to die from diabetes compared to the county overall.
- Diabetes is on the rise. Experts predict that if current trends continue, one in four African American and Latino children born in California will develop diabetes in their lifetime. Increases in diabetes will increase chronic health conditions such as heart disease, stroke, blindness, kidney failure and leg and foot amputations.

Obesity

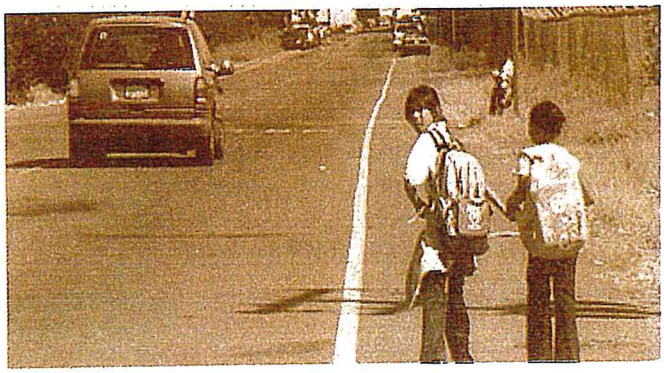
- Obesity is a significant risk factor for heart disease, cancer, stroke, and a major contributor to soaring rates of diabetes.
- In Contra Costa County 3,635 fifth graders, or 31%, are overweight. Fifth graders in the Byron (47%), Pittsburg (46%) and West Contra Costa (42%) school districts are more like to be overweight compared to the county overall.
- Twenty percent of Contra Costa adults are obese, a rate slightly higher than all of California.
- African American (32%) and Latino (21%) Bay Area residents are more likely to be obese compared to the Bay Area adults overall (16%).

Childhood Asthma

- In Contra Costa County about 15% of children 0-14 years have asthma.[40]
- From 1998-2000, 1,256 Contra Costa children ages 0-14 were hospitalized for asthma, or about 419 annually.[41]
- The hospitalization rate for children who live in Richmond and San Pablo (42/10,000 children) is much higher than the state average (18/10,000 children).
- From 2001-2003 the percentage of African American children diagnosed with asthma in Contra Costa County increased from 14% to 26%.
- In Contra Costa, the hospitalization rate for African American children (63/10,000) is almost five times that of White children (13/10,000).[42]

Homicide

- Homicide is the third leading cause of death among all Contra Costans under 25 years of age.
- From 2000-2002, 183 Contra Costa residents, died from homicide, approximately 60 each year.
- Over half (97) of these homicides were African American men. Men living in Richmond are 13 times more likely to die from homicide than people living in other areas of the county.
- Most of the homicide deaths occurred among African Americans (107), followed by Whites (37), Hispanic/Latinos (19), Asians (14), and other (6).



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WHERE DO WE GO FROM HERE?

Past land use and transportation planning practices have contributed to serious health, safety and quality of life problems for local communities and for the planet. They have also contributed to dramatic health disparities. These factors, along with projected state population increase of 12.5 million over the next 25 years, demand that we accelerate the pace of healthy urban planning.

We need to get out of our cars, find ways to make it safer, easier, and more attractive to walk and bicycle, and find alternative modes of transportation to and from work. We must also create communities where goods, services, jobs, schools, residences, and parks are located within easy traveling distance by foot or bicycle. And we must do these things in a way that benefits residents of all ethnic groups and income levels.

Studies indicate that public interest and demand for communities with these characteristics is high.[43] Residents and community leaders alike place a high priority on health, equity, and quality of life for themselves, and for others. Many planners and engineers have become skilled at applying healthy land use and transportation practices, and local and state health departments have gained significant capacity to contribute to urban planning.

These factors create an unprecedented opportunity to work across sectors and with the public to create healthy, livable communities for everyone. A great deal can be accomplished working at the local level, within each jurisdiction and with neighboring jurisdictions. When we revise or amend a General Plan, or create a Redevelopment Area, or set transportation priorities, we have excellent opportunities to create a healthier community. This in turn will influence policy at the state and national level, improving the health of our communities for future generations.

Photo by St[illegible]
Urban A[illegible]age

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CCHS Writers Group includes the Director of Public Health and other CCHS staff members. For information about other CCHS publications please contact Wendel Brunner at wbrunner@hsd.cccounty.us or visit our website at http://ccpublichealth.org

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Attachment 2

Summary of the Community Wellness and Prevention Program's Work on Built Environment Issues 2015

Summary of the Community Wellness and Prevention Program's work on Built Environment issues 2015

Through May 11, 2015, Contra Costa Health Services' Community Wellness and Prevention Program (CWPP) assisted in bringing approximately $9,865,000 into Contra Costa County through its work on built environment programs.

Increasingly, funding for cities is tied to public health considerations and Contra Costa Health Services is part of a growing number of health departments throughout the country that are addressing the impact of the built environment on public health. Major funders that require or favor public health input into proposals for land use and transportation projects in cities include: Transportation Development Act (TDA) funds, the Strategic Growth Council, the California Department of Transportation (Cal Trans), and the Metropolitan Transportation Commission (MTC).

CCHS's Built Environment Program's (the BE program) activities reflect the World Health Organization (WHO), Center for Disease Control (CDC), American Planning Association (APA), and many other organizations' perspectives that how a community is designed has a direct effect on the health of its citizens. The WHO, CDC and APA offer research, education, and tools to health departments that are working to create community conditions that support health.

In addition, the Local Government Commission, State of California Nutrition and Physical Activity Initiative, MTC and others provide technical assistance to the BE program about how to adapt best practices in the field to conditions in Contra Costa County. These practices include providing data on the extent and nature of local health problems and environmental conditions; conducting health impact assessments of proposed polices and projects; conducting outreach and education activities; providing technical assistance on health issues to community groups and organizations, cities and elected officials who are already engaged in land use and transportation issues; and operating the national Safe Routes to Schools program at local school sites.

CWPP's Work on the Built Environment

The following are examples of CWPP's work with cities and the County's unincorporated area. CWPP's work with cities is at their request and helps them to raise grant dollars for projects. Frequently cities subcontract with CWPP to co-implement projects.

Richmond

- Collaborated on Richmond's application to TDA for the City's Bicycle Plan. The City received $200,000 for the plan and worked with the BE program to help with community outreach and education, and consult on the health impacts of the plan.

- Collaborated on Richmond's application to the Strategic Growth Council for a zoning code update for major commercial corridors in Richmond, which was awarded $895,000 for a planning grant. The City subcontracted with CCHS to conduct a health impact assessment for the update and to provide feedback on the new code as it was being written.

- CWPP received $250,000 from The California Endowment and sub-contracted with the City of Richmond to purchase and install water fountains in schools, parks and other community locations in order to promote drinking tap water.

· San Pablo

- Collaborated on San Pablo's Caltrans Environmental Justice Grant to do a community-based planning project. The project was awarded $200,000 for planning and the City subcontracted with CCHS to lead community outreach and education. When the planning was complete, San Pablo won a $5.97 million grant from MTC's competitive One Bay Area Grant (OBAG) funding. MTC provided feedback that the resident engagement conducted during the planning phase contributed to the success of the grant proposal.

- Collaborated with the City of San Pablo on another Caltrans planning grant the following year. San Pablo was awarded $250,000 for this project. The City subcontracted with CCHS to lead community outreach and education for a planning project for Rumrill Ave.

· Concord

- With funding from Kaiser Permanente, and in collaboration with Monument Impact and First Five, the BE program led numerous "walk audits," where residents, city staff, elected officials and community based organization staff identified barriers to walking in their community. The BE program then held workshops to develop recommendations for streetscape improvements for Detroit Ave, a very busy street that bisects the Monument Community in Concord. The BE program worked closely with City planners and City Council members to incorporate resident feedback and develop a comprehensive plan for the street. These construction improvements for the street were awarded a $2.15 million grant from the competitive OBAG funding.

- Collaborated with the City of Concord to write a Safe Routes to Transit grant to create the city's first Bicycle, Pedestrian, and Access to Transit Plan. The City received $200,000 and is subcontracting with CCHS to conduct community outreach and education and provide feedback on drafts of the Plan.

- Collaborated and provided technical assistance to First Five's Resident Group on local data collection, their efforts to improve parks in low-income areas of Concord and how to present their park assessment findings and recommendations to city staff and the City Council.

- East Contra Costa

  - Worked with the Metropolitan Transportation Commission (MTC) to sponsor a multi-sectoral group from Antioch, Bay Point and Pittsburg to attend the New Partners for Smart Growth Conference in January 2015. Attendees included: representatives from Supervisor Piepho's and Glover's offices, a city council member from Antioch, city planner from Pittsburg, Mayor of Antioch, CEO of Antioch Chamber of Commerce, a representative from the Bay Point MAC, a planner from DCD, and representatives from two CBOs. The Mayor of Pittsburg was also invited and planned to attend, but had to decline at the last minute for personal reasons. The overall goal of this effort was to build capacity and promote relationships among members of a multi-sectorial group, that would expand to include other representatives from these jurisdictions. The group would identify priority smart growth issues, and pull down grants from national foundations, which in turn would lead to state and federal dollars being invested in East Contra Costa.

Throughout the County

  - CWPP responded to requests from the cities of Richmond, San Pablo, El Cerrito and County Public Works to complete the public health sections of their Active Transportation Grants, which will be distributed through a competitive process by Cal Trans.

  - MTC provided CCHS funding to conduct planning schools. This was a program that educated CBOs and residents about how the built environment affects health and how to participate in civic processes that impact the built environment. These schools were time-limited interventions, consisting of 1-5 sessions on various topics, based on requests from CBOs to support their work. Most of the work was with First Five on their efforts to improve parks. CWPP also worked with Building Blocks for Kids, CCISCO and Monument Impact.

  - Receives funding from Cal Trans to operate the national Safe Routes to Schools Program in West and Central Contra Costa County. Funding for Safe Routes to School in other areas of the county are awarded to 511, a community based organization that also implements this program.

Unincorporated Contra Costa County

- Collaborated with the Public Works Department (PWD) to write the public health section of six Active Transportation Program grants to CalTrans.

- If the grants are awarded, PWD plans to allocate funds to CCHS to conduct community outreach and education in tandem with their projects in Bay Point.

- In Bay Point, PWD allocated funds to CCHS to do community outreach and education in schools to assist with their side walk improvements on Pacifica Avenue

- Worked with DCD to add public health considerations to their Climate Action Plan.
- Staffs monthly meetings with the Planning Integration Team for Community Health (PITCH) in order to exchange information and work on joint projects with DCD and PWD.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Zero:2016 Resolution of Support

RECOMMENDATION(S):
ADOPT Resolution No. 2015/338 to Support the Contra Costa Zero:2016 Campaign to End Veteran and Chronic Homelessness.

FISCAL IMPACT:
No impact.

BACKGROUND:
Contra Costa's Homeless Program is one of over 70 organizations selected to join Zero: 2106, a national campaign that aims to end veteran and chronic homelessness within two years. The Zero: 2016 campaign, led by New York-based nonprofit Community Solutions, will provide technical assistance to local service providers and the Contra Costa Homeless Program as they enhance their strategies for helping people in these key, vulnerable demographics into permanent housing.

The campaign aims to reduce the average daily number of homeless veterans and chronically homeless individuals in participating communities to zero by 2016, using real-time data and performance management tracking developed to accelerate housing efforts. To date, the County is on track to end veteran homelessness by December 2015.
Local partners in the campaign include the Contra Costa Council

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jaime Jenett, (925) 313-7720

cc: T Scott, Natalie Rios

BACKGROUND: (CONT'D)

on Homelessness, Contra Costa Health Services, Contra Costa Interfaith Housing, Housing Authority of Contra Costa County, Multi-Faith ACTION Coalition, Richmond Community Foundation, SHELTER, Inc., and the U.S. Department of Veterans Affairs.

AGENDA ATTACHMENTS

Resolution No. 2015/338

MINUTES ATTACHMENTS

Signed Resolution No. 2015/338

The Board of Supervisors of Contra Costa County, California

In the matter of: **Resolution No. 2015/338**

Support for the Zero: 2016 Campaign

Whereas, Zero: 2016 is a national campaign coordinated by Community Solutions to house all homeless veterans by the end of 2015, and all people who are chronically homeless by the end of 2016; and
Whereas, Contra Costa has joined more than 70 other communities across the U.S., all working to quickly and efficiently reduce the number of veterans and chronically homeless people to zero; and
Whereas, "zero" means that the number of veterans and chronically homeless individuals who are permanently housed each month in our county is equal to or greater than the number of veterans and chronically homeless individuals who are entering homelessness; and
Whereas, in Contra Costa County, 237 veterans and 763 chronically homeless individuals (people with disabilities who have been homeless repeatedly or for an extended period of time) need housing; and
Whereas homelessness affects every community in Contra Costa County, and that as community members, we all have a role in finding permanent housing solutions for residents in need; and
Whereas, by focusing on housing opportunities and helping to build strategic partnerships, we believe that we can provide homes to all of the homeless veterans and chronically homeless people in our county, and provide the services they need to remain housed; and
Whereas Contra Costa Council on Homelessness, Contra Costa Health Services, Contra Costa Interfaith Housing, Housing Authority of Contra Costa County, Multi-Faith ACTION Coalition, Richmond Community Foundation, SHELTER, Inc., and U.S. Department of Veterans Affairs are all active partners in the Contra Costa Zero:2016 campaign; and
Whereas, partners commit to working with the campaign and encouraging others to do so, lending their experience, knowledge and expertise about the resources within our communities that could be used to find permanent housing solutions; and
Whereas, we agree to help build a system that meets the housing need in Contra Costa County, and specifically within our own communities.

Now, Therefore, Be It Resolved that the Board of Supervisors does pledge to endorse the Contra Costa Zero: 2016 campaign, and to do its part to end veteran homelessness in our county by December 2015, and chronic homelessness by December 2016.

_____
JOHN GIOIA
Chair,
District I Supervisor

_____
CANDACE ANDERSEN
District II Supervisor

_____
MARY N. PIEPHO
District III Supervisor

_____
KAREN MITCHOFF
District IV Supervisor

_____
FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa,

By: _____, Deputy

The Board of Supervisors of Contra Costa County, California

In the matter of Support for the Zero: 2016 Campaign

Resolution No. 2015/338

Whereas, Zero: 2016 is a national campaign coordinated by Community Solutions to house all homeless veterans by the end of 2015, and all people who are chronically homeless by the end of 2016; and

Whereas, Contra Costa has joined more than 70 other communities across the U.S., all working to quickly and efficiently reduce the number of veterans and chronically homeless people to zero; and

Whereas, "zero" means that the number of veterans and chronically homeless individuals who are permanently housed each month in our county is equal to or greater than the number of veterans and chronically homeless individuals who are entering homelessness; and

Whereas, in Contra Costa County, 237 veterans and 763 chronically homeless individuals (people with disabilities who have been homeless repeatedly or for an extended period of time) need housing; and

Whereas homelessness affects every community in Contra Costa County, and that as community members, we all have a role in finding permanent housing solutions for residents in need; and

Whereas, by focusing on housing opportunities and helping to build strategic partnerships, we believe that we can provide homes to all of the homeless veterans and chronically homeless people in our county, and provide the services they need to remain housed; and

Whereas Contra Costa Council on Homelessness, Contra Costa Health Services, Contra Costa Interfaith Housing, Housing Authority of Contra Costa County, Multi-Faith ACTION Coalition, Richmond Community Foundation, SHELTER, Inc., and U.S. Department of Veterans Affairs are all active partners in the Contra Costa Zero:2016 campaign; and

Whereas, partners commit to working with the campaign and encouraging others to do so, lending their experience, knowledge and expertise about the resources within our communities that could be used to find permanent housing solutions; and

Whereas, we agree to help build a system that meets the housing need in Contra Costa County, and specifically within our own communities;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby pledge to endorse the Contra Costa Zero: 2016 campaign, and to do its part to end veteran homelessness in our county by December 2015, and chronic homelessness by December 2016.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby

PASSED by a unanimous vote of the Board of Supervisors members present this day of , 2015.

JOHN GIOIA
Chair,
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

ABSENT

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: , 2015

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By _____, Deputy

Contra Costa County

To: Board of Supervisors

From: TRANSPORTATION, WATER & INFRASTRUCTURE COMMITTEE

Date: September 15, 2015

Subject: Report on the Development of a Transportation Expenditure Plan and potential sales tax ballot measure by the Contra Costa Transportation Authority

RECOMMENDATION(S):
ACCEPT a report on CCTA's development of a Transportation Expenditure Plan and potential sales tax ballot measure; DIRECT staff as appropriate, including potentially returning to the Board with a draft comment letter to CCTA, as recommended by the Transportation, Water, and Infrastructure Committee.

FISCAL IMPACT:
None. The recommendation addresses an outside agency's actions.

BACKGROUND:
Table of Contents/Summary of Recommendations:

1] INTRODUCTION
Recommendation: None, information only.

2] PROCESS: Relevant statutes, etc.
Recommendation: Initiate a dialog with the Contra Costa Transportation Authority (CCTA) on the proposed process to adopt and implement a Transportation Expenditure Plan (TEP).

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: John Cunningham, 674-7833

cc: Steve Kowalewski, Julie Bueren, Rich Seithel, John Kopchik, Maureen Toms

BACKGROUND: (CONT'D)

3] CCTA UPDATE: Polling information
Recommendation: None, information only.

4] COMMITTEE INPUT: Regional Transportation Planning Committees and Expenditure Plan Advisory Committee
Recommendation: None, information only.

5] MAINTENANCE AND THE *"LOCAL STREETS MAINTENANCE AND IMPROVEMENTS PROGRAM"*: Discussion regarding level of funding needed and state transportation initiatives
Recommendation: Staff recommends that the Board of Supervisors adopt a position on the level of maintenance funding in a new TEP consistent with the recommendations provided by the Regional Transportation Planning Committees (RTPCs).

6] ACCESSIBLE SERVICES/MOBILITY MANAGEMENT ADMINISTRATIVE CHANGES
Recommendation: Staff recommends sending communication to CCTA and Contra Costa County transit districts that:
1) Re-asserts the position that implementation and funding of mobility management is a priority, highlighting the Santa Clara mobility management/brokerage model and cost information provided in this report,
2) Formally requests participation in the OUTREACH/Santa Clara County tour from CCTA and transit district leadership,
3) Recommends that eligibility for any transit operations program funding in the TEP is contingent on participation in the implementation of a mobility management program and other identified improvements, and
4) Asserts that it is the intent of the Board of Supervisors to insulate the existing paratransit client population from service degradation or interruptions as implementation efforts move ahead and requests that CCTA and the transit providers adopt the same position.

7] BETTER COORDINATION OF LAND USE: AN ALTERNATIVE FORM OF TRANSPORTATION PROGRAM
Recommendation: Staff recommends the Board provide initial feedback on these concepts.

8] BICYCLE TRANSPORTATION ISSUES
Recommendation: Staff recommends sending communication to CCTA proposing the development and funding of a bicycle project and program strategy that substantially increases the County's trip-by-bike rate.

9] MAJOR PROJECTS
Recommendation: Staff recommends communicating BOS project priorities for a TEP to CCTA.

1] INTRODUCTION
The CCTA, on behalf of its member agencies, is currently developing both a Countywide Transportation Plan (CTP) and Transportation Expenditure Plan (TEP):

- CTP development is a requirement of our Growth Management Program (GMP). The GMP is a requirement of Measure J (2004), the current countywide ½ cent transportation sales tax.
- The TEP is being developed for inclusion in a possible 2016 ballot measure for a new transportation sales tax.
- The proposed sales tax would be for 25 years (expiring in 2042), for ½ cent, running concurrently with

Measure J (expiring in 2034) and is forecasted to generate $2.3 billion.

As established in the October 21, 2014 letter to CCTA regarding the CTP, the Board of Supervisors has not yet endorsed the proposed transportation sales tax.

The Board of Supervisor's October 2014 letter to CCTA (attached) established that, prior to supporting such a measure, the County 1) expects additional outreach to member jurisdictions, including members of the Board of Supervisors, 2) needs to consider conflicts with other public finance priorities, and 3) will consider if the need for additional funding justifies a new transportation sales tax.

The information and activities described in this report provide additional policy and technical information on CCTA's TEP relative to the priorities set by the Board of Supervisors in the October 2014 letter. Concepts that have not been previously discussed by the Board of Supervisors are identified as new where appropriate.

This report is being brought before the Board of Supervisors to:
1) Discuss the statutory process and authority under which a transportation sales tax measure would be developed and brought before the Board of Supervisors,
2) Provide additional information and analysis in support of Board of Supervisors refining its position and priorities for possible inclusion in a comment letter to CCTA (to be considered at a future Board of Supervisors meeting), and
3) Update members on recent activities that have taken place relative to TEP development.

The broad recommendation of this report is to *"DIRECT staff as appropriate, including potentially returning to the Board with a draft comment letter to CCTA …"*Explicit recommendations in specific areas are found in the Table of Contents above and repeated at the end of each of the topical sections below in **bold,** and underline.

Statewide Context: In order to better understand the statewide context relative to transportation related taxes, the table ***Transportation Related Taxes in California*** is attached.

In summary, there are eight counties that have multiple, concurrent transportation and transit sales taxes. Seven counties are located in the San Francisco Bay Area, with the eighth being Los Angeles County.

The most recent example in the Bay Area is Alameda County's Measure BB which passed in November 2014 with 70% support. Measure BB, which is forecast to generate $8 billion in revenue, renewed an existing ½ cent transportation sales tax and increased the sales tax by ½ cent for 30 years.

Three counties have transportation sales taxes that are more than 1% (Alameda, Los Angeles, and Santa Clara), and Santa Clara is considering an additional .5% for 2016.

Information Not Available For This Report
The following information was not available at the time this report was submitted. However, staff anticipates the information being available by the September 15th Board of Supervisors meeting:
1: CCTA's most recent polling results (CCTA and consultant staff have confirmed they will be present at the September 15th discussion.
2: The minutes and summary from the August 10th Expenditure Plan Advisory Committee.

History: Reports on this issue have been brought to previous Board of Supervisors meetings. Those reports included a substantial amount of background information and are available at the following links:

June 16, 2015
http://64.166.146.245/docs/2015/Board of Supervisors/20150616_591/601_6-16-15%20Board of Supervisors%20Packet.pdf#page=1222
October 21, 2014

http://64.166.146.245/docs/2014/Board of Supervisors/20141021_482/493_10-21-14_1410_AGENDApacket.pdf#page=453

September 23, 2014
http://64.166.146.245/docs/2014/Board of Supervisors/20140923_476/487_09-23-14_1017_AGENDApacket.pdf#page=28

2] PROCESS: Proposed 0.5% Sales Tax Increase for the Support of Countywide Transportation Projects and Programs

In 1988, Contra Costa County voters approved Measure C, a transportation sales tax measure. In November 2004, the voters approved Measure J to continue the half-cent transportation sales tax for 25 more years beyond the original expiration date of 2009. According to the CCTA's website, Measure C was approved by 71% of the voters.

Statutory Setting: The Legislature has limited the maximum combined rate of sales, transactions and use taxes that can be imposed in California at 9.5% (the "cap"). Cities and counties may collectively impose up to 2% of this amount.

The cities of Richmond, Moraga and Pinole each have sales and use tax rates at the 9.5% cap.

Last year, El Cerrito obtained special legislation that allowed it to exceed the 2% cap by 0.5%. City voters approved the additional 0.5% sales tax effective January 1, 2015, increasing the sales tax rate in El Cerrito to 10%.

In 2013, the Legislature amended Sections 7291 and 7292 of the Revenue and Taxation Code, allowing Alameda County and Contra Costa County each to impose a one-half cent (0.5%) transactions and use tax for countywide transportation programs above the maximum sales tax rate cap of 9.5%.

Specifically, Revenue and Taxation Code section 7291 states:

> *Notwithstanding any other law, the County of Alameda and the County of Contra Costa may each impose a transactions and use tax for the support of countywide transportation programs at a rate of no more than 0.5 percent that would, in combination with all taxes imposed pursuant to Part 1.6 (commencing with Section 7251), exceed the limit established in Section 7251.1, if all of the following requirements are met:*
> *(a) The county adopts an ordinance proposing the transactions and use tax by any applicable voting approval requirement.*
> *(b) The ordinance proposing the transactions and use tax is submitted to the electorate and is approved by the voters voting on the ordinance pursuant to Article XIII C of the California Constitution.*
> *(c) The transactions and use tax conforms to the Transactions and Use Tax Law, Part 1.6 (commencing with Section 7251), other than Section 7251.1.*

Because this legislation authorizes a new one-half cent (0.5%) transactions and use tax, for countywide transportation programs "notwithstanding any other law," a new half-cent sales tax increase could be proposed to the Contra Costa County voters in November 2016, even though the result would be that the sales and use tax rates in some cities in this County would exceed the 9.5% cap (i.e., the sales and use tax rate in Richmond, Moraga and Pinole would increase to 10% and the rate in El Cerrito would increase to 10.5%).

Under this authority, in November 2014, Alameda County voters approved Measure BB, which increased the local sales tax by 0.5% to support local transportation programs.

To implement a similar sales tax in Contra Costa County to support transportation programs, the ordinance proposing the special tax would need to be approved by four members of the Board of Supervisors and thereafter by two-thirds of qualified voters voting in the election, (R&T § 7287.5, Gov. Code § 53724(b), PUC § 180201). The authority to impose this tax expires if the voters have not approved the new tax by December 31, 2020.

Recommendation: Initiate a dialog with CCTA on the process to adopt and implement a TEP, in the event the effort receives the necessary support from the cities, County, and CCTA Board.

3] CCTA UPDATE

Polling: CCTA is conducting public opinion surveys of Contra Costa residents to assist in identifying CTP and TEP projects and programs most likely to accomplish public objectives and improve transportation and growth management, while sustaining the quality of life in Contra Costa.

The most recent poll was only just recently completed; results were not available at the time this report was published. This latest poll included 800 Contra Costa County voters likely to vote in November 2016. It was conducted between the dates of August 26 and September 3, 2015. The survey has a margin of error of +- 3.5%. Respondents were split into four sample groups with each receiving one of four sample potential sales tax measures. The sample sales tax measures tested were a 1/2 cent county specific tax; a 1/4 cent county specific tax; a 1/2 cent CCTA specific tax and a 1/4 cent CCTA specific tax. The survey also studied the effect of a potential BART bond measure sharing the November 2016 ballot.

CCTA and consultant staff will be present at the September 15 Board of Supervisors meeting to discuss the results of the poll and respond to questions.

Recommendation: None, information only.

4] COMMITTEE INPUT
Input on the TEP is being brought to CCTA through a number of forums which were listed in the June 16, 2015 report to the Board of Supervisors. Included below is input from the a) Expenditure Plan Advisory Committee, and b) Regional Transportation Planning Committees.

a) **Expenditure Plan Advisory Committee (EPAC) TEP Input:** CCTA formed this committee as a part of its comprehensive outreach program for TEP development. Membership on the committee reflects a broad range of issues and interests in the County including environmental, construction, bicycling, labor, elder issues, etc. The complete roster is attached. EPAC met on June 3, 2015; these meeting minutes are attached (EPAC 6-3-15 Meeting Minutes). CCTA provided the following summary of "common themes" expressed at the meeting:

• Interest in developing a balanced plan that voters will support.
• Using the Urban Limit Line to encourage density and development in the right places, expressed by both environmental and business advocates.
• Continuing to use funding from a potential ballot measure to leverage additional moneys, co-invest with other public agencies, and fill gaps resulting from State cutbacks.
• Identifying performance standards for the transportation system that facilitate comparison of options.

b) **Regional Transportation Planning Committees** (RTPCs)
The RTPCs were given the following targets to meet:

Funding Targets by Subregion

CONSTANT $	2030 Percentages POPULATION	25-year Measure REVENUE (x 1,000)
TRANSPLAN	28.25%	$ 660,756
TRANSPAC	29.37%	$ 686,929
WCCTAC	23.26%	$ 544,032
SWAT	19.13%	$ 447,366
TOTAL*	100.00%	$ 2,339,083

* may not add up due to rounding

Below is a summary table the input provided to CCTA from the RTPCs (Also attached as RTPC TEP Input):

TRANSPAC		
Programs	**Cost (x1000)**	**% of Share**
Local Streets Maintenance/Multi-Modal Improvements	$206,100	30.0%
Bike/Pedestrian/Trail Enhancement and Maintenance	$20,000	2.9%
Transportation for Seniors and Disabled	$21,300	3.1%
Safe Routes to School	$10,800	1.6%
Increased Bus to BART	$57,900	8.4%
Commute Alternatives	$10,000	1.5%
Transportation for Livable Communities	$24,700	3.6%
Technology Upgrades	$20,000	2.9%
Subtotal Programs	***$370,800***	***54.0%***
RTPC TOTAL	**$687,000**	**100.0%**
Capital Projects	**Cost (x1000)**	**% of Share**
New BART Cars	$10,000	1.5%
I-680/SR-4 Interchange	$60,000	8.7%
SR-242/Clayton Road On/Off Ramps	$17,700	2.6%
I-680 Operational Improvements	$15,000	2.2%
SR-4 Operational Improvement	$30,000	4.4%
Pacheco Boulevard Widening	$20,300	3.0%
Alhambra Avenue Widening	$10,000	1.5%
Galindo Street Corridor Improvements	$4,400	0.6%
Contra Costa Boulevard/Concord Avenue Interchange	$24,000	3.5%
Clayton Road/Treat Boulevard Intersection	$1,000	0.1%
Ygnacio Valley Road Complete Streets	$20,000	2.9%
Concord Boulevard Complete Streets	$8,000	1.2%
Willow Pass Road Capacity/Complete Streets	$5,000	0.7%

Contra Costa Boulevard Complete Streets - Phase Five and Six	$12,800	1.9%
Gregory Lane Complete Streets	$17,700	2.6%
Pleasant Hill Road Complete Streets - Phase Two and Three	$16,600	2.4%
West Downtown Public Improvements	$24,000	3.5%
Olympic Corridor Bike/Trail Connector	$11,700	1.7%
Ferry Service	$8,000	1.2%
Subtotal DRAFT Capital Projects	***$316,200***	***46.0%***
TRANSPLAN		
Programs	**Cost (x1,000)**	**% of Share**
Local Streets Maintenance and Improvements	$198,227	30.0%
Pedestrian/Bike	$9,911	1.5%
Transportation for Seniors and Disabled	$46,914	7.1%
Safe Transportation for Children/"Street Smarts"	$8,259	1.2%
Bus Service	$33,038	5.0%
Express Bus	$13,876	2.1%
Commute Alternatives	$6,608	1.0%
TLC	$16,519	2.5%
Ferry Service in East County	$6,608	1.0%
Subregional Transportation Needs	$10,110	1.5%
Subtotal DRAFT Programs	***$350,070***	***53.0%***
Capital Projects	**Cost (x1,000)**	**% of Share**
Major Streets in East County	$20,000	3.0%
BART Parking/Access/Other Improvements	$10,000	1.5%
BART Safety and System Reliability	$10,000	1.5%
eBART (Antioch to Brentwood)	$80,000	12.1%
Tri-Link (SR-239 - Brentwood to Tracy Expressway)	$120,000	18.2%
SR-4 Operational Improvements	$30,000	4.5%
Vasco Road Improvements	$40,000	6.1%
Subtotal DRAFT Capital Projects	***$310,000***	***46.9%***
SWAT		
Programs	**Cost (x1,000)**	**% of Share**
Local Streets & Roads (Option A)[1]	$134,000	30.0%
Local Streets & Roads (Option B)[2]	$112,000	25.0%
Pedestrian/Bike/TLC/Complete Streets	$40,000	8.9%

Transportation for Seniors	$10,000	2.2%
Safe Transportation for Children	$25,000	5.6%
Expanded Transit Access to BART	$60,000	13.4%
Commute Alternatives	$5,000	1.1%
Technology Upgrades (Signal Coordination, etc.)	$5,000	1.1%
Option A Subtotal DRAFT Programs	***$279,000***	***62.4%***
Option B Subtotal DRAFT Programs	***$257,000***	***57.4%***
Option A RTPC TOTAL	**$448,000**	**100.1%**
Option B RTPC TOTAL	**$448,000**	**100.1%**
Capital Projects	**Cost (x1,000)**	**% of Share**
Major Streets	$16,000	3.6%
Expanded BART Service (Option A)1	$28,000	6.3%
Expanded BART Service (Option B)2	$50,000	11.2%
I-680 Transit Congestion Relief	$80,000	17.9%
SR-24 Interchange Operational Improvements	$20,000	4.5%
PDA Bypass (Lafayette)	$25,000	5.6%
Option A Subtotal DRAFT Capital Projects	***$169,000***	***37.8%***
Option B Subtotal DRAFT Capital Projects	***$191,000***	***42.7%***
WCCTAC		
Programs	**Cost (x1,000)**	**% of Share**
Local Streets/Sidewalk Maintenance	$152,329	28.0%
Pedestrian, Bike, Trails	$27,202	5.0%
Transportation for Seniors and Disabled	$27,202	5.0%
Safe Routes to School	$5,440	1.0%
Student Bus Pass Program	$27,202	5.0%
Bus Service Improvements	$54,403	10.0%
Commute Alternatives (TDM)	$2,720	0.5%
Ferry Service in West County	$27,202	5.0%
Subregional Transportation Needs	$2,720	0.5%
Richmond Pkwy Maintenance	$13,601	2.5%
Clean Transportation	$10,881	2.0%
No Displacement from PDAs	$10,881	2.0%
Subtotal DRAFT Programs	***$361,783***	***66.5%***
RTPC Total	**$544,034**	**100.0%**
Capital Projects	**Cost (x1,000)**	**% of Share**
Major Roads, Bridges, Grade Separations	$13,600	2.5%
BART (Station, Safety, Other Improvements)	$43,523	8.0%

I-80 Interchange Improvements	$59,844	11.0%
High Capacity Transit Improvements	$54,403	10.0%
Hercules Intermodal Transit Center	$10,881	2.0%
Subtotal DRAFT Capital Projects	***$182,251***	***33.5%***

*At the 8/3/2015 SWAT Committee meeting, the SWAT Committee was split on whether to allocate 30% to Local Streets and Roads or allocate only 25% to Local Streets and Roads and increase funding to expanded BART service. The SWAT Committee approved the Draft SWAT TEP with a split in vote on the amount to allocate to Local Streets and Roads and expanded BART service.

[1]Option A based on Draft SWAT TEP proposal with 30% dedicated to Local Streets and Roads

[2]Option B based on Draft SWAT TEP proposal with 25% dedicated to Local Streets and Roads and increased funding to expanded BART service

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5] MAINTENANCE AND THE "LOCAL STREETS MAINTENANCE AND IMPROVEMENTS PROGRAM"

Due to the well-documented need, the Board of Supervisors previously supported increases in maintenance funding in communication both to CCTA and the State. The information below is provided to establish a more explicit basis on which to request increases in maintenance funding and identify an amount. Ultimately, this information would be distributed to CCTA in support of the Board of Supervisors efforts to increase maintenance funding.

Maintenance funding in the TEP has generated substantial dialog in many forums, in particular the RTPCs and the Public Managers Association/City-County Engineering Advisory Committee.

Generally, the conversation is in these areas:

a. What is the need for new maintenance funding and how much funding should be dedicated to maintenance in a new TEP?
b. How much transportation funding will be available from the state in the future (may impact the amount in ***a)*** *above)?*

a) Level of Need for Funding for Maintenance in a New TEP: Currently, Measure J provides 18% for the maintenance program referred to as "Local Streets Maintenance and Improvements". Due to the well documented maintenance backlog (see the problem statement in the attached, "*Fix our Roads Fact Sheet*"), there is general consensus that maintenance funding needs to be substantially increased. The dialog at the RTPCs and various staff committees has focused on how much of an increase is appropriate. The following information is being submitted in support of the staff recommendation for a specified maintenance funding level in a new TEP.

Detailed information on the maintenance backlog is available in the attached documents. *State* level information can be seen in the aforementioned – attached *Fix our Roads Fact Sheet*, and *regional* data can be seen in the Pavement Condition Index* (PCI) from the Metropolitan Transportation Commission's (MTC) Pavement Management Program (MTC CC County PCI). This information is summarized below:

• MTC performed a 24-year analysis that establishes how much funding is necessary to bring roads up to a state of good repair, assuming consistent revenues. The analysis shows a revenue shortfall in unincorporated Contra Costa County of approximately $179 million in pavement needs. If related, non-pavement needs are included ($263 million), that shortfall increases to **$442 million.**

If the proposed new 30% TEP program for Local, Streets Maintenance funding is added to MTC's assumed revenue (approximately $93 million in the 24- year analysis period for unincorporated Contra Costa), there would still be an **$87 million shortfall** in pavement needs alone for unincorporated Contra Costa County (in the 24-year analysis period). The shortfall is **$350 million** if the related, non-pavement needs are included.

In addition to the MTC projections, Contra Costa County Public Works Department (PWD) tracks PCI in the unincorporated area. **Their data indicates an even larger shortfall than the MTC data.**

Important Notes

- Maintaining roads in a "state of good repair" is not solely to provide a smooth driving experience for the driver, it is primarily a **critical, long-term cost saving measure**. If pavement condition is allowed to degrade, expensive rehabilitation and reconstruction is ultimately required. The cost of rehabilitation and reconstruction dwarfs the relatively small maintenance investment which greatly extends the original construction investment.
- While pavement condition data and costs are most frequently reported, the directly related, non-pavement needs exceed the pavement needs. These non-pavement needs are included in this discussion because they are inextricably linked to road maintenance costs and activities. Some of these costs include signage, traffic signal systems, shoulder maintenance, lighting, drainage/stormwater infrastructure (culverts, gutter, hydrauger, etc.), clean water infrastructure requirements, guardrail/crash cushion, sweeping, landscaping, street trees, curb/sidewalk, retaining walls, etc. This is an incomplete list.
- The establishment of additional maintenance funding could improve the County's competitiveness in grant applications. In particular, sustainable infrastructure grants often have a landscaping component. Currently, the County does not have adequate maintenance funding to maintain new landscaping. In this example, either we would not compete well with those applications or we would forego the grant opportunity.
- There are other assessments districts and revenue sources that can assist in funding some of the non-pavement costs mentioned above. However, those sources are not always available consistently throughout the unincorporated area and the available revenue stream is typically overwhelmed by costs. The Area of Benefit programs only fund capital costs, not maintenance.

*PCI is expressed by a number between 0 and 100 and is used to indicate the general condition of a pavement. Widely used in transportation civil engineering, it is a statistical measure and requires a pavement survey.

b) **State Transportation Funding:** There has been substantial dialog regarding two emerging state level transportation funding initiatives that could impact the decision on how much maintenance funding to dedicate in the TEP:

- The recent convening of a special session of the legislature to address state transportation funding/budgeting, and
- The relatively new Cap & Trade Program.

These state initiatives are being discussed in the context of a new local transportation sales tax. If substantial new state transportation revenues are provided to local jurisdictions it could reduce the need for TEP dedications to maintenance. In considering the dynamic between local and state funding the following should be considered:

• **New State Transportation Funding Initiative**
State revenues are potentially less useful than revenue from a local measure because the control of the revenue stream is with the state and expenditure priorities may not be flexible or correspond with local priorities.

However, the special session currently underway is considering a partial solution to this situation. Mark Watts, our state legislative advocate, is tracking these discussions closely continues to provide updates to staff. Discussions include placing funding formulas in statute with a follow-up constitutional amendment to prohibit reallocations. Without these fixes, the reliability of state revenues is somewhat speculative. This is distinct from local funds which are insulated from being used for other purposes. Local funds are relatively stable for the life of local transportation measures, subject only to the performance of the overall economy.

The outcome of the special session is currently unknown although it will be known prior to the adoption of the TEP. Mr. Watts and CCTA staff are closely monitoring the special session and CCTA staff will inform the CCTA Board of any actions that could impact our local TEP decision making.

Given the glaring maintenance shortfall that remains even after an assumed increase in local maintenance funds, staff does not consider the potential for increased state maintenance funding and funding reliability as substantially off-setting the need for increases in local maintenance funding. (The current proposal from the Governor's office (9/8/15), as we understand it at this time, does not come close to funding the gap discussed in the "Level of Need for Funding" section above.)

• **Cap-and-Trade Program*:** Currently, the only transportation programs in the Cap-and-Trade expenditure plan are high speed rail, intercity rail, and the transit-oriented development grant program. There have been discussions about using Cap-and-Trade funding for maintenance but this is unlikely. In theory, the transit-oriented grant program could offset programs in either our existing Measure J or the proposed augmentation. However, Cap-and-Trade funds are granted through a statewide competitive grant, rather than the programmatic manner in which local sales taxes are often disbursed.

The Cap-and-Trade Program is relatively new and the expenditure plan is likely to evolve and expand over time. However, any evolution in funding eligibility is constrained in that projects must have a clear nexus between project character/activity and reduction of greenhouse gas emissions. This typically prevents the funds from being used for routine maintenance. Future Cap-and-Trade programs are more of an unknown and the revenue stream is more unprotected relative to our local funding.

Staff does not consider Cap-and-Trade revenues as substantially off-setting the need for increases in local maintenance funding.

In summary of the discussion above, even in the event that a substantial amount of maintenance funding is established in the proposed TEP, ***and*** the State increases funds to local jurisdictions for maintenance, the deferred maintenance demand will continue to greatly exceed revenues, at a minimum in the short term. If, in the long-term, we have achieved our target PCI, the TEP can be amended to redistribute funds to higher priority projects.

Cap-and-Trade defined: *The California Cap-and-Trade Program is a market-based mechanism to lower greenhouse gas emissions. This mechanism is intended to reduce greenhouse gas emissions from regulated entities by more than 16 percent between 2013 and 2020. Under Cap-and-Trade, companies must hold enough emission allowances to cover their emissions, and are free to buy and sell allowances on the open market. Companies must purchase allowances at an auction. Auction revenues are spent according to a state adopted program. Program activities must have a direct nexus to greenhouse gas reduction.*

Other Considerations

Bay Area Rapid Transit (BART) Tax Increase: Similar to the deferred maintenance backlog faced by transportation agencies, BART has a substantial unfunded maintenance program. In BART's recent report on their 2015-2024 Capital Improvement program, BART has reported a $4.8 billion shortfall in funding. BART has plans to seek authorization from the voters in 2016 for a tax increase.

Other Staff Input: The Contra Costa Public Managers Association (PMA) and City County Engineering Advisory Committee (CCEAC) are both discussing the matter. Final input is not yet available from these groups.

However, at the time of the submission of this report, the majority of PMA and CCEAC members support 30% maintenance program.

Expansive Definition of Maintenance: The dialog regarding increases in maintenance funding has been somewhat confounded by the evolving definition of what activities are included in "maintenance" projects.

The existing Measure J Expenditure Plan includes the following categories – Transportation for Livable Communities, and Pedestrian, Bicycle and Trail Facilities – which, directly or indirectly, support alternatives to auto-based travel. At the time these project categories were developed (early 2000's), the state of transportation planning and engineering was such that if there was a desire for funds to be dedicated to these types of activities, they needed to be called out separately. Over 10 years later, transportation planning and engineering has evolved, advocacy efforts related to safety, livability, and the expansion of alternatives to the automobile have changed the state-of-the-practice.

With this evolution, the current dialog on maintenance funding has struggled to keep up with the state-of-the-practice which is now that consideration/accommodation of pedestrians and cyclists in all transportation projects is typically obligatory in some manner. This is not to say these "alternative" programs should necessarily be reduced or subsumed in to the general maintenance category. Rather, decision makers should consider that there is overlap between the categories of maintenance, bicycle/pedestrian trails, transportation for livable communities, etc.

In addition to including alternative modes in transportation projects, our well-documented deferred maintenance costs are magnified by ever stricter water quality requirements. Transportation projects, new construction and maintenance, are required to have runoff and pollution controls installed with the project to meet requirements in our Municipal Regional Stormwater/National Pollutant Discharge Elimination System Permit.

Recommendation: Staff recommends that the Board of Supervisors adopt a position on the level of maintenance funding in a new TEP consistent with the recommendations provided by the RTPCs*.

* RTPC Local Streets Maintenance Recommendations: TRANSPAC = 30%, TRANSPLAN = 30%, SWAT = 25-30%, WCCTAC = 28%.

6] ACCESSIBLE SERVICES/MOBILITY MANAGEMENT ADMINISTRATIVE CHANGES

Notes:
Accessible Services: *The type of transit service discussed in this section is referred to in shorthand as "accessible services". This includes many different types of service provided by different types of agencies including Americans with Disabilities Act (ADA) mandated paratransit service, senior/disabled service provided by private non-profit providers, mobility management programs, volunteer based programs, cities, community based programs, etc.*

Mobility Management Defined: *Mobility management is a strategic approach to service coordination and customer service, directing passengers to the most appropriate and cost-effective transportation service providers. A well-managed service area provides a full range of well synchronized mobility services in a cost effective manner.*

This issue was included as a priority in the October 2014 letter from the Board of Supervisors to CCTA. The letter emphasized the need for additional funding along with the need for "*fundamental administrative changes*". This issue is longstanding, and was a Board of Supervisors priority during the reauthorization of Measure C in 2004, (see attached letter: 2004 Board of SupervisorstoCCTA Comments Re Measure C Reauthorization).

Primary barriers to progress on this issue are 1) accessible transit responsibilities are diffused (geographically and

organizationally) throughout the county resulting in no single agency or organization falling naturally into a leadership role, 2) understandable resistance to implementing a countywide service that is now provided sub-regionally, 3) similar understandable resistance to changes in the way service is provided to a sensitive population, and 4) the initial investment necessary in an agency or organization that will be necessary to develop adequate administrative, technical and operational capacities to implement necessary changes.

The information below is provided to address some of the barriers listed above and to establish a more explicit rationale and more specific proposal on how we can make progress. Ultimately, this information could be distributed to CCTA and the transit providers in the County to pursue a more coordinated approach to improve accessible services.

Accessible Services Topics:

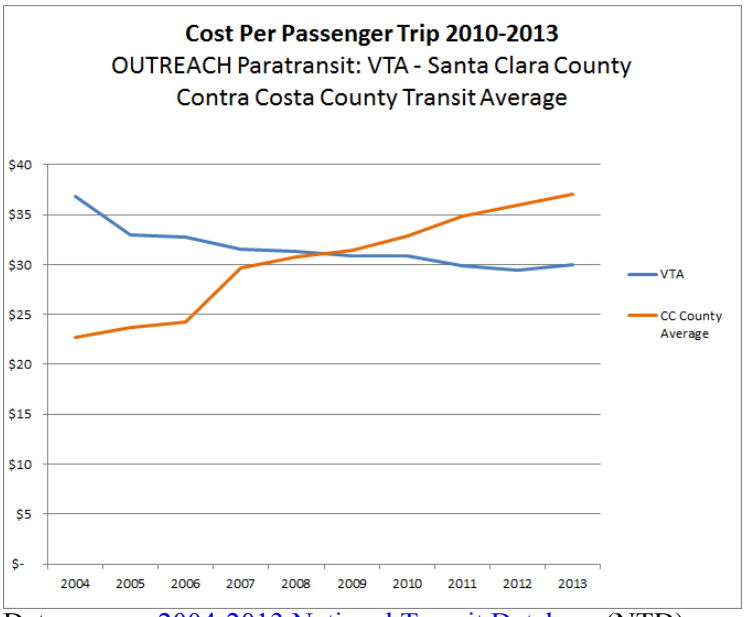
a. Issue Summary
b. Increasing Costs
c. Contra Costa County Mobility Management Plan
d. 2014 Federal Transit Administration Study: Accessible Transit Services For All
e. Contra Costa County Public Works/General Services Involvement
f. Santa Clara County – OUTREACH Tour
g. Coordination requirements
h. Acknowledgment of Sensitivity

a) Issue Summary: In order to cost effectively manage a range of accessible services, an agency must be able to manage:

- Clients with a wide range of intellectual and physical capacities,
- Transportation service providers with different vehicles/drivers/costs/capacities,
- deployment of new technology and systems in an seamless and effective manner,
- An array of funding sources with different policy eligibility and geographic eligibility,
- Trips with an array of origins/destinations (as opposed to fixed route bus service with set routes/stops), The co-mingling of the aforementioned funds, clients, and trips.

An agency with the capabilities mentioned above is relatively sophisticated and will require an investment. Due to economies of scale with such an operation, such an investment is not likely to be efficient on a sub-regional level; the return on investment is only likely to be reasonable if it is made on a countywide scale.

b) Increasing Costs: Costs for the provision of specific, required ADA paratransit by transit operators have increased as has been predicted for some time. Cost figures for Contra Costa County transit operators are provided below. The cost figures for Santa Clara County paratransit provider OUTREACH is also provided for context given the discussion further below in this report.



Data source: 2004-2013 National Transit Database (NTD)
ADA Paratransit is reported as "demand response" in the NTD reporting system
"CC County Average" includes cost for AC Transit, County Connection, Tri Delta, and WestCAT demand response services. Note that "VTA" is the Santa Clara Valley Transportation Authority.

The cost control shown by VTA-OUTREACH in the chart above is a result of a maturing mobility management program combined with a brokerage model. A brokerage is a central operation which selects the most appropriate and cost-effective transportation service providers for varying clients and trips and is provided by contractors to the broker. OUTREACH fulfills VTA's Americans with Disabilities service obligations in addition to providing other accessible services. OUTREACH is nationally recognized as a best-practice model for cost-effective procurement/contracting and operating practices (See 2014 FTA Accessible Transit Study section below).

In order to address the cost increases, and to improve service, a fundamental change in the way accessible services are administered is necessary. Mobility management was proposed in the Measure C reauthorization process and is suggested in the current Mobility Management Plan discussed further below. Currently, each transit district fulfills its ADA paratransit obligations independently, some cities provide additional accessible services to its citizens, and some specialized programs that serve elder clients or clients with disabilities provide their own transportation.

The recommendation in this report is for Contra Costa County and CCTA to examine the Santa Clara County brokerage model as a potential operation to replicate as an eventual evolution of the Mobility Management Plan mentioned above and discussed below. This approach would involve the countywide consolidation of *services* (as opposed to *agencies*).

The provision of lower-cost transportation providers such as volunteer programs, sedan services, Uber/Lyft, etc. alone will be inadequate to control costs. Efficient management of these resources, and the ability to quickly and accurately connect appropriate clients with the most appropriate lower-cost transportation provider is critical in reducing costs. Mobility Management and a brokerage model are not proposed in place of these lower-cost services, but rather to *enable* them.

c) Contra Costa County Mobility Management Plan:
A County Connection led effort in 2013 resulted in the "Contra Costa Mobility Management Plan" (MMP) being developed. The MMP provides recommendations for implementation of a program in the County:

Phase 1: Adoption of Plan

- *Obtain Transit Operator Support*

- *County Connection Board Adoption*
- *Forward MMP to CCTA for Implementation*

Phase 2: Form MMP Oversight Board

- *Members include executive staff from County Connection, Tri-Delta Transit, WestCAT, AC Transit, CCTA, BART, and three executives representing human service agencies*
- *CCTA Presentation*

Phase 3: Form a Consolidated Transportation Service Agency as the Mobility Management Agency

- *Oversight Board Hires Manager*
- *Oversight Board Conducts Performance Review*

Currently, the process is in Phase 2. A meeting of the MMP Oversight Board has been called. Staff will keep the Transportation, Water, and Infrastructure Committee and Board of Supervisors informed of progress on this issue.

d) 2014 FTA Study: Accessible Transit Services for All
As mentioned in the *Increasing Costs* section above, the Federal Transit Administration released a study in 2014 called*"AccessibleTransit Services for All"*which examined the state of accessible transit service in the nationwide. The study is critical because of its comprehensive nature but also because it provides contemporary examples of successful service models. Examination of current programs are important given the evolving nature of the accessible transit services field.

An excerpt from the study is attached, "FTA Report: OUTREACH Excerpts", and information related to the mobility management program, brokerage operation and associated cost savings are bookmarked and highlighted.

e) Contra Costa County Public Works/General Services Involvement
The FTA study mentioned above investigates the various reasons for the success of the OUTREACH program. Of interest to the Board of Supervisors may be the involvement of Santa Clara County government in the operation.

As noted in the study, County government provides competitive pricing to OUTREACH and VTA for the following: vehicle parking, vehicle maintenance, and bulk fuel purchase.

Staff from Public Works and Conservation and Development are currently exploring if this arrangement could be replicated in Contra Costa County.

f) Santa Clara County – OUTREACH Tour
The Transportation, Water, Infrastructure Committee (TWIC) expressed support for a tour of the OUTREACH/Santa Clara County operation and directed staff to begin making arrangements. Originally projected to take place in September, the tour will take place later in the fall due to scheduling conflicts with OUTREACH.

g) Coordination Requirements: In order to compel and accelerate implementation of the recommendations of the MMP and any outcomes or findings from the OUTREACH/Santa Clara County Tour, the Board of Supervisors should consider recommending to CCTA that eligibility for transit funding in a new TEP is contingent upon participation with mobility management and other identified efforts. **This type of requirement is not without precedent:**

- At the federal level, United States General Accounting Office produced a report in 2003,*"Disadvantaged Populations: Some Coordination Efforts Among Programs Providing Transportation Services, But Obstacles Persist".* The report found that increased coordination improved service and reduced costs.

Subsequent to this report, an Executive Order was issued directing increased coordination. With the next iteration of the federal transportation funding authorization (SAFETEA-LU), coordination was required pursuant to the Executive Order. To be eligible for certain federal transit funding for accessible type services coordination was required. Those requirements continued with each subsequent funding program and continuing resolution.

- At the regional level, the MTC passes along the federal coordination requirements mentioned above to local recipients of federal transit funding.
- At the local level, requirements currently exist in Measure J, albeit not relative to transit funding. Local jurisdictions are required to participate in, and demonstrate consistency with the Growth Management Program in order to be eligible for "*Local Streets Maintenance & Improvements*" program.

h) Acknowledgement of Sensitivity

Compounding the complexity of implementing a system is the sensitive nature of the client population being served. The existing client population should be insulated from any extreme or sudden changes in service provision. This issue is reflected in recommendation #4 immediately below.

Recommendation: Staff recommends sending communication to CCTA and Contra Costa County transit districts that:

1. Re-asserts the position that implementation and funding of mobility management is a priority highlighting the Santa Clara brokerage model and cost information provided in this report;
2. Formally requests participation in the OUTREACH/Santa Clara County tour from CCTA and transit district leadership;
3. Recommends that eligibility for any transit operations program funding in the TEP is contingent on participation in implementation of the countywide mobility management program, and other identified improvements;
4. Establishes that it is the intent of the Board of Supervisors to insulate the existing paratransit client population from service degradation or interruptions as implementation efforts move ahead and requests that CCTA and the transit providers adopt the same position.

7] BETTER COORDINATION OF LAND USE: AN ALTERNATIVE FORM OF TRANSPORTATION PROGRAM

The County's October 2014 letter included a funding request for economic development supportive activities under the heading of "Major Projects & Emerging Planning Initiatives". Further detail included a funding request for "transportation projects and programs, infrastructure improvements and other expenditures that facilitate needed economic development." This section is intended to expand on that idea, describe the connection to transportation and suggest for discussion purposes some alternative approaches that could be further evaluated and pursued for possible inclusion in the TEP.

The reverse-commute direction on regional routes is often under used. For example, State Route 4 in East Contra Costa County carries approximately 30,000 vehicles during the westbound AM and Eastbound PM commute direction. This is approximately 70% of the total corridor segment traffic volume during either of those peak commute periods. Again, this often leaves the off-peak direction operating with substantial remaining capacity. The top five cities in the Bay Area with the longest commute times are all in Contra Costa County*. That time that could be spent more productively with family, working, exercising, etc. Long and congested commute patterns contribute substantially to unhealthful and climate-altering emissions. A primary cause of this unbalanced, inefficient and resource-intensive transportation pattern is that it can be difficult to find jobs and housing in close proximity or to find jobs and housing connected by transit or other efficient transportation infrastructure. The potential sales tax measure now under consideration may present an opportunity to better address a root cause of the transportation challenges we face.

The interrelationship between transportation and land use has long been recognized and incorporated in policy. Measure C (1988) and Measure J (2004) included growth management programs for this reason. Both linked return to source funding for local jurisdictions to establishment of urban limit lines intended to curtail growth that

would further impact the overburdened transportation network. California Senate Bill 375, adopted in October 2008, seeks to reduce greenhouse gas emissions through the development of sustainable community strategies that call for better coordination between transportation and land use planning. The Association of Bay Area Governments, charged with implementing SP 375, has coordinated designation of Priority Development Areas--infill development areas near transit--as well as Priority Conservation Areas (PCAs). ABAG's Regional Planning Committee voted unanimously on June 3, 2015, to embark on further study of Priority Industrial Areas (PIAs), recognizing that land needs to be allocated for high-growth industries that generate significant jobs and tax revenues, and when centrally located, decrease travel time. Expenditures from the State Greenhouse Gas Reduction Fund (Cap and Trade) are being directed to promote development within PDAs. A potential sales tax measure for Contra Costa County may be able to employ some of these types of policies and customize them to Contra Costa County needs and circumstances. In fact, WCCTAC has recommended allocating sales tax funding in its region for PDAs and for anti-displacement activities within those PDAs.

To illustrate the types of provisions that could be considered for the TEP staff has outlined some examples that could effect transportation benefits through land-use. These examples belong to two categories: a) funding allocations to promote development that reduces congestion, and b) new policy incentives to promote development that reduces congestion.

* MTC's "Vital Signs": Oakley, Brentwood, Antioch, Hercules, Pittsburg.

Funding Allocations to Promote Development That Reduces Congestion.
The TEP could allocate a portion of the future funds to a transportation demand reduction program. Instead of focusing on building or expanding transportation infrastructure, funds for such a demand reduction program could be used to stimulate certain infill development. Such development would have to demonstrate reductions in transportation demand, such as reduced strain on the most congested freeways. This could take the form of development in PDAs near transit or other types of development that achieve the demand reduction goal. For Contra Costa County, jobs/housing balance is a key concern. A focus on developing employment centers that would offer well-paying jobs proximate to housing (i.e. priority employment areas) could have merit. Stimulating development that establishes well-paying jobs in East County, for example, could reduce strain on Highway 4, offer a far easier commute for East County residents and make better use of prior transportation investments by stimulating the counter commute.

Subject to establishment of a clear nexus to transportation needs, a broad range of activities designed to stimulate infill development and reduce demand on roads or other existing transportation facilities could be evaluated as part of this process. One example might be the improvement of roads in infill areas or transit access to those areas to stimulate development. However, some areas may need greater investment to reverse prior land-use trends and reduce transportation demand. In this case, broader investment options might be explored. Subject to legal analysis, ideas such as funding or partially-funding other public infrastructure (e.g., water, sewer, power, etc.), impact fees (including transportation fees) or possibly even the costs of land assembly or constructing a project such as a business park might be considered. Some approaches will work better than others or have broader support, and past experiences with investing in economic development could be a guide to more successful strategies.

Policy Incentives to Stimulate Infill Development. Alternatively or in addition, the Board might want to direct staff to evaluate whether the TEP might include policy incentives to promote infill development that reduces transportation demand. For example, staff could explore whether the TEP could include incentives for local agencies to adopt and implement certain land-use policies such as PDAs or priority employment areas, greater density along transit or employment targets similar to the housing targets local agencies are required to include in their General Plan Housing Elements. The Board might also want staff to evaluate whether infill development incentives could be linked to existing TEP funding. For instance, the Board might want staff to explore whether infill development or transportation demand reduction could be a criteria for allocating funding for complete streets projects or other categories of funds in the TEP, or whether the TEP could include planning funds to help local jurisdictions address problems like the job/housing balance.

Local land-use agencies, including the County, are eager to maintain control of their land-use process and new policy in incentives embedded in the TEP could be controversial. Such incentives can also have unintended consequences and any new policy incentive would need to be carefully considered.

Recommendation: The material presented in this section is intended to promote conversation and elicit policy guidance from the Board. It was not intended to be a detailed proposal and has not been thoroughly discussed with CCTA or other jurisdictions. If the Board wishes to pursue these ideas further, additional research and engagement with partners would be required to further explore the feasibility of these concepts and craft a more definitive proposal. Staff recommends the Board provide initial feedback on these concepts.

8] BICYCLE TRANSPORTATION ISSUES

Contra Costa County currently has the lowest rate of trips-by-bike rate in the Bay Area according to the MTC*. A strategic approach to developing and prioritizing bicycle project and program activities to reverse this rate could improve the County's ranking.

* MTC: Regional Bicycle Plan for the San Francisco Bay Area – 2009 Update.

Recommendation: Staff recommends sending communication to CCTA proposing the development and funding of a bicycle project and program strategy that substantially increases the County's trip-by-bike rate.

9] MAJOR PROJECTS

Below is a list of "major projects" included as priorities in the Board's October 2014 letter. Staff understands that these priorities are still valid. Modifications to the County position, where necessary, are provided.

• **TriLink (SR239):** Recommend continuing as a priority. Emphasize the Vasco-Byron Connector phase as a near term priority.

• **North Richmond Truck Route:** Recommend continuing as a priority.

• **I-680 HOV Gap Closure:** Recommend continuing as a priority. (*Note: The CCTA Administration and Planning Committee recently approved an agreement with MTC to study alternatives to close the gap.*)

• **Iron Horse/Lafayette-Moraga Trail Connector:** Recommend continuing as a priority.

• **Vasco Road Safety Improvements:** Recommend continuing as a priority.

• **Northern Waterfront Goods Movement Infrastructure:** Recommend continuing as a priority.

• **Kirker Pass Road Truck Climbing Lane:** This particular project did not make it on the RTPC project priority list. Staff recommends continuing with this project as a priority and communicating the importance of the project to CCTA as follows: The Northbound Project, estimated to cost $18 million, is scheduled for construction in 2018 and will provide a northbound truck climbing lane and paved shoulders for future Class II bike lanes between Clearbrook Drive in the City of Concord and the easternmost Hess Road intersection in the unincorporated area. The project is needed to improve safety for motorists and bicyclists along this stretch of road that experiences high truck traffic and is a major commute corridor between central and east county. With sustained grades steeper than eight percent, trucks are unable to match the speed of other vehicles on the roadway, causing significant congestion and creating a safety hazard.

The Southbound project will add a truck climbing lane in the opposite direction and is estimated to cost over $20 million. There is no date yet for construction, but project development activities are expected to be started within

the next few years.

• **Capitol Corridor Voucher Program: New Proposed Program:** Staff recommends requesting that WCCTAC and CCTA explore the concept. WCCTAC is currently involved in a high capacity transit study that would explicitly or effectively extend BART service in West Contra Costa County. Given that a service expansion of this type is typically a long-term process; a more immediate solution should be considered.

The CCJPA currently operates the Capitol Corridor service through Contra Costa County. In order to provide some service increase to West Contra Cost residents, a TEP-funded, Capitol Corridor voucher program for Contra Costa residents should be explored. The CCJPA is currently involved in a Capitol Corridor Vision Planning process that does call for coordination with WCCTAC and CCTA relative to the high capacity transit study.

Recommendation: Staff recommends communicating Board of Supervisors project priorities for a TEP to CCTA including the specific recommendations above.

CONSEQUENCE OF NEGATIVE ACTION:

If a comment letter is not transmitted, the Board will forgo an opportunity to provide input on the development of the Transportation Expenditure Plan.

CLERK'S ADDENDUM

Speakers: Debbie Toth, Rehabilitation Services of Northern California; Mary Bruns, Lamorinda Spirit; Vincent Wells, President Firefighters' Local 1230; Ella Jones, resident of San Pablo; Elaine L. Welch, Senior Helpline Services; Ralph Hoffmann, resident of Walnut Creek.

Staff prepared a PowerPoint presentation regarding polling on a possible tax measure that was not yet available at the time of publication of the agenda. By unanimous vote of all Supervisors present, the Better Government Ordinance 96 hour time limit for material submission is WAIVED. (attached) In regard to recommendation* 7, Better Coordination of Land Use: An Alternative Form of Transportation Program*, the Board supported staff having further conversations with County Counsel and conducting further analysis about policies designed to reduce transportation needs and stimulate growth, with more focus on creating job opportunities where housing structure is already in place. The possible policy incentive(s) should include consideration of Priority Industrial Area's, and infrastructure needs such as power and water. The Board expressed a desire to have the matter of possibly pursuing a county-wide sales tax measure scheduled on an October 2015 agenda. ADOPTED the recommendations of staff as presented today.

ATTACHMENTS

RTPC TEP Input

EPAC Roster (September 2015)

FTA Outreach Excerpts

10-21-14 BOSLettertoCCTAreCTP

Transportation Related Taxes in California

6-3-15 CCTA EPAC Mtg Minutes

Fix Our Roads Fact Sheet

MTC CC County PCI

2004 BOStoCCTA Comments Re Measure C Reauthorization

Funding Tragets Set by Subregion

Constant $	2030 Population %	25-year Measure Revenue (x1,000)
TRANSPAC	29.37%	$ 686,929
TRANSPLAN	28.25%	$ 660,756
SWAT	19.13%	$ 447,366
WCCTAC	23.26%	$ 544,032
Total	100.00%	$ 2,339,083

TRANSPAC

DRAFT Capital Projects	Cost (x1,000)	% of Share
I-680/SR-4 Interchange	$ 60,000.00	8.7%
SR-242/Clayton Rd On/Off Ramps	$ 17,700.00	2.6%
SR-4 Operational Imprvs	$ 30,000.00	4.4%
Contra Costa Blvd/Concord Ave Interchg	$ 24,000.00	3.5%
I-680 Operational Imprvs	$ 15,000.00	2.2%
New BART Cars	$ 10,000.00	1.5%
Ferry Service	$ 8,000.00	1.2%
Clayton Rd/Treat Blvd Intersection	$ 1,000.00	0.1%
Ygnacio Valley Rd Complete Sts	$ 20,000.00	2.9%
Concord Blvd Complete Sts	$ 8,000.00	1.2%
Willow Pass Rd Capacity/Complete Sts	$ 5,000.00	0.7%
Galindo St Corridor Imprvs	$ 4,400.00	0.6%
Conta Costa Blvd Complete Sts - Ph 5&6	$ 12,800.00	1.9%
Gregory Lane Complete Sts	$ 17,700.00	2.6%
Pleasant Hill Rd Complete Sts - Ph 2&3	$ 16,600.00	2.4%
Olympic Corridor Bike/Trail Connector	$ 11,700.00	1.7%
West Downtown Public Imprvs	$ 24,000.00	3.5%
Pacheco Blvd Widening	$ 20,300.00	3.0%
Alhambra Ave Widening	$ 10,000.00	1.5%
Subtotal Capital	$ 316,200.00	46.0%
DRAFT Programs	**Cost (x1,000)**	**% of Share**
Local Streets Maint/Multi Modal Imprvs	$ 206,100.00	30.0%
Technology Upgrades	$ 20,000.00	2.9%
Transportation for Livable Comms.	$ 24,700.00	3.6%
Safe Routes to School	$ 10,800.00	1.6%
Increased Bus to BART	$ 57,900.00	8.4%
Transportation for Seniors & Disabled	$ 21,300.00	3.1%
Bike/Ped/Trail Enhance & Maint.	$ 20,000.00	2.9%
Commute Alternatives	$ 10,000.00	1.5%
Subtotal Programs	$ 370,800.00	54.0%
TOTAL	**$ 687,000.00**	**100.0%**

TRANSPLAN

DRAFT Capital Projects	Cost (x1,000)	% of Share
eBART (Antioch to Brentwood)	$ 80,000.00	12.1%
SR-4 Operational Imprvs	$ 30,000.00	4.5%
Vasco Rd Imprvs	$ 40,000.00	6.1%
Tri Link (SR-239 - Brentwood to Tracy Exprswy)	$ 120,000.00	18.2%
BART Pkg/Access/Other Imprvs	$ 10,000.00	1.5%
BART Safety and System Reliability	$ 10,000.00	1.5%
Major Streets in East County	$ 20,000.00	3.0%
Subtotal Capital	$ 310,000.00	46.9%
DRAFT Programs	**Cost (x1,000)**	**% of Share**
Local Streets Maint & Imprvs	$ 198,227.00	30.0%
TLC	$ 16,519.00	2.5%
Ped/Bike	$ 9,911.00	1.5%
Transportation for Seniors & Disabled	$ 46,914.00	7.1%
Express Bus	$ 13,876.00	2.1%
Commute Alternatives	$ 6,608.00	1.0%
Safe Transp for Children/"Street Smarts"	$ 8,259.00	1.2%
Subregional Transportation Needs	$ 10,110.00	1.5%
Ferry Service in East County	$ 6,608.00	1.0%
Bus Service	$ 33,038.00	5.0%
Subtotal Programs	$ 350,070.00	53.0%
TOTAL	**$ 660,070.00**	**99.9%**

SWAT*

DRAFT Capital Projects	Cost (x1,000)	% of Share
I-680 Transit Congestion Relief	$ 80,000.00	17.9%
Major Streets	$ 16,000.00	3.6%
SR-24 Interchange Ops Imprvs.	$ 20,000.00	4.5%
PDA Bypass (Lafayette)	$ 25,000.00	5.6%
Expanded BART Service (Option A)[1]	$ 28,000.00	6.3%
Expanded BART Service (Option B)[2]	$ 50,000.00	11.2%
Subtotal Capital (Option A)[1]	$ 169,000.00	37.8%
Subtotal Capital (Option B)[2]	$ 191,000.00	42.7%
DRAFT Programs	**Cost (x1,000)**	**% of Share**
Local Streets & Roads (Option A)[1]	$ 134,000.00	30.0%
Local Streets & Roads (Option B)[2]	$ 112,000.00	25.0%
Expanded Transit Access to BART	$ 60,000.00	13.4%
Technology Upgrades (signal coord, etc)	$ 5,000.00	1.1%
Safe Transportation for Children	$ 25,000.00	5.6%
Commute Alternatives	$ 5,000.00	1.1%
Ped/Bike/TLC/Complete Sts	$ 40,000.00	8.9%
Transportation for Seniors	$ 10,000.00	2.2%
Subtotal Programs (Option A)[1]	$ 279,000.00	62.4%
Subtotal Programs (Option B)[2]	$ 257,000.00	57.4%
TOTAL (Option A)[1]	**$ 448,000.00**	**100.1%**
TOTAL (Option B)[2]	**$ 448,000.00**	**100.1%**

WCCTAC

DRAFT Capital Projects	Cost (x1,000)	% of Share
I-80 Interchange Imprvs	$ 59,844.00	11.0%
Major Roads, Bridges, Grade Separations	$ 13,600.00	2.5%
High Capacity Transit Imprvs	$ 54,403.00	10.0%
Hercules Intermodal Transit Center	$ 10,881.00	2.0%
BART (Station, Safety, Other Imprvs)	$ 43,523.00	8.0%
Subtotal Capital	$ 182,251.00	33.5%
DRAFT Programs	**Cost (x1,000)**	**% of Share**
Local Sts/Sidewalks Maint	$ 152,329.00	28.0%
Richmond Pkwy Maint	$ 13,601.00	2.5%
Safe Routes to School	$ 5,440.00	1.0%
Ped, Bike, Trails	$ 27,202.00	5.0%
Ferry Service in West County	$ 27,202.00	5.0%
Bus Service Improvements	$ 54,403.00	10.0%
Student Bus Pass Program	$ 27,202.00	5.0%
Transportation for Seniors & Disabled	$ 27,202.00	5.0%
Clean Transportation	$ 10,881.00	2.0%
No Displacement from PDA	$ 10,881.00	2.0%
Commute Alternatives (TDM)	$ 2,720.00	0.5%
Subregional Transportation Needs	$ 2,720.00	0.5%
Subtotal Programs	$ 361,783.00	66.5%
TOTAL	**$ 544,034.00**	**100.0%**

*At the 8/3/2015 SWAT Committee meeting,the SWAT Committee was split on whether to allocate 30% to Local Streets and Roads or allocate only 25% to Local Streets and Roads and increase funding to expanded BART service.

The SWAT Committee approved the Draft SWAT TEP with a split in vote on the amount to allocate to Local Streets and Roads and expanded BART service.

[1]Option A based on Draft SWAT TEP proposal with 30% dedicated to Local Streets and Roads

[2]Option B based on Draft SWAT TEP proposal with 25% dedicated to Local Streets and Roads and increased funding to expanded BART service

CONTRA COSTA
transportation
authority

Expenditure Plan Advisory Committee

Meeting Date: September 14, 2015

Subject	**EPAC Membership**

1. Bay Area Council
    - Mike Cunningham
    - Emily Loper (A)
2. Bike East Bay
    - Dave Campbell
    - Kenji Yamada (A)
3. Building and Construction Trades Council
    - Bob Lilley
    - Alternate to be determined
4. Building Industry Association
    - Lisa Vorderbrueggen
    - Bob Glover (A)
5. California Alliance for Jobs
    - Andy Fields
    - Michael Quigley (A)
6. Central Labor Council
    - Margaret Hanlon-Gradie
    - Cheryl Brown (A)
7. Contra Costa Community College District
    - Tim Leong
    - Alternate to be determined
8. Contra Costa County Taxpayers Association
    - Jack Weir
    - Mike McGill (A)
9. Contra Costa County Office of Education
    - Bruce Burns
    - Terry Koehne (A)

10. East Bay Economic Development Alliance
    - Dennis Freeman
    - Anne O (A)
11. East Bay Leadership Council
    - Kristin Connelly
    - Steve Van Wart (A)
12. East Bay Regional Park District
    - Sean Dougan
    - Erich Pfuehler (A)
13. Genesis
    - Reverend Hubert Ivery
    - Mary Lim-Lampe (A)
14. Greenbelt Alliance
    - Joel Devalcourt
    - Tom Brickley (A)
15. Paratransit
    - Rita Xavier
    - Shirley Cressey (A)
16. Rehabilitation Services of Northern California
    - Debbie Toth
    - Tighe Boyle (A)
17. Save Mount Diablo
    - Ron Brown;
    - Seth Adams (A)
18. TRANSFORM
    - Joel Ramos
    - Geoffrey Johnson * (A)
19. United Contractors
    - Emily Cohen
    - Man-Li Lin Kelly (A)
20. Alliance of Californians for Community Empowerment (ACCE)
    - David Sharples
    - Jovana Fajardo (A)

21. Northern Waterfront Economic Development Initiative
    - Rich Seithel
    - Jamar Stamps * (A)
22. Sierra Club
    - Patrisha Piras
    - Matt Williams (A)
23. TRANSDEF
    - Peter Lydon
    - David Schonbrunn (A)
24. Urban Habitat
    - Bob Allen
    - Ellen Wu (A)
25. California Trucking Association
    - Eric Sauer
    - Chris Shimoda (A)
26. Brentwood Agricultural Land Trust
    - Kathryn Lyddan
    - To be determined (A)
27. Business Parks
    - Alex Mehran
    - Chris Truebridge (A)
28. Public Health
    - Rebecca Rozen *
    - Alternate to be determined
29. John Muir Trust
    - Linus Eukel *
    - Alternate to be determined

* Interim appointment by CCTA Chair

Excerpts re:
OUTREACH/
Santa Clara County/
VTA

FTA RESEARCH

FEDERAL TRANSIT ADMINISTRATION

Accessible Transit Services for All

DECEMBER 2014

FTA Report No. 0081
Federal Transit Administration

PREPARED BY

Disability Rights Education & Defense Fund (DREDF)
Marilyn Golden

In collaboration with:
the Collaborative–David Chia
KFH Group–Buffy Ellis
TranSystems Corporation–Russell Thatcher

U.S. Department of Transportation
Federal Transit Administration

APPENDIX

D

Case Studies

APPENDIX D:
Case Studies

Twelve case studies were conducted to document actual practices in operating cost-effective ADA complementary paratransit service and implementing inclusive service designs. The transit agencies studied and the specific topics covered are shown in the table below. Case studies are presented in the order listed.

Transit Agency/Provider	Topics Studied
Santa Clara Valley Transportation Authority (VTA) and Outreach and Escort Service, Inc. (OUTREACH), San Jose, CA	Service design – brokerage; Cost-effective procurement and contracting; Cost-effective operating practices
Port Authority of Allegheny County (PAT) and ACCESS Transportation Systems, Inc.(ACCESS), Pittsburgh, PA	Service design – brokerage Coordination
San Mateo County Transit District, San Carlos, CA	General public demand responsive service; Service design – contracted turnkey
STAR, Arlington County, VA	Service design – contracted call/control center with contracted service providers; Coordination; Cost-effective contracting and procurement; Cost-effective operating practices; Use of taxis; Use of technologies
Dallas Area Rapid Transit (DART), Dallas, TX	Service design – contracted turnkey with taxi component; Contract monitoring; Use of Technology
Pelivan Transit, Big Cabin, OK	Coordination; Use of Technologies
Capital Metropolitan Transportation Authority (CapMetro), Austin, TX	Service design – in-house call/control center with contracted service providers; Use of taxis; Flex-routes
Southeastern Pennsylvania Transportation Authority (SEPTA), Philadelphia, PA	Cost-effective contracting and procurement; Performance monitoring; Use of technologies
Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA), Flagstaff, AZ	Use of Taxis
Broward County Transit (BCT), Broward County, FL	Community bus service
Utah Transit Authority (UTA), Salt Lake City, UT	FLEX Route services
Metro Transit, Seattle, WA	Coordination (Community Transportation Program); Use of taxis

Agency: Santa Clara Valley Transportation Authority (VTA) and Outreach and Escort Service, Inc. (OUTREACH), San Jose, CA

Topics: Paratransit Service Design – Full Service Brokerage
Cost-effective Procurement and Contracting
Cost-effective Operating Practices

Background

The Santa Clara Valley Transportation Authority (VTA) is an independent special district that is responsible for multi-modal transportation planning and public transit services in Santa Clara County, CA. VTA oversees the operation of fixed route transit—including light rail and fixed route bus services—as well as ADA paratransit services throughout the county. VTA also serves as the Congestion Management Agency (CMA) for Santa Clara County and the cities that are located in the county. As part of its role as the CMA, VTA conducts comprehensive countywide planning for highway as well as transit services. VTA also partners with the state and with neighboring counties to provide intercity rail services, commuter rail services, and regional bus services for the region.

VTA's service area includes all of Santa Clara County, which is at the southern tip of San Francisco Bay. There are 15 cities within the county, including the City of San Jose. Santa Clara County has a growing population and is home to many of the country's largest technology companies. The county covers 346 square-miles and had a population of 1,816,486 in 2013.

VTA operates a fleet of 99 light rail transit (LRT) cars over 42.2 miles of rail line that connect 62 stations. The LRT system is fully accessible to persons with disabilities. All grade-separated stations are equipped with elevators. The majority also have escalators. And all platforms at stations provide level boarding to the trains. LRT operates at 15 minute headways during peak hours, 15-30 minute headways during mid-day and weekend hours, and 15-60 minutes headways at night. In fiscal year 2012, the VTA's Light Rail provided over 10.3 million unlinked passenger trips and had an average weekday ridership of 32,716.

VTA also operates an extensive fixed route bus service. A fleet of 426 buses operate over a network of 71 routes with 1,236 route miles. Ninety of the buses are hybrid powered low emission. VTA's bus route system includes 53 local routes and 18 express and limited stop routes. The bus system can be reached by customers at 3,782 bus stops (2,220 with benches and/or shelters), 16 transit centers and 10 Park & Ride lots. All of VTA's buses are accessible, with a mix of ramps and lifts. In fiscal year 2012, the bus system provided over 32 million unlinked passenger trips and had an average weekday ridership of 104,583.

VTA encourages the use of its bus and light rail system by seniors and persons with disabilities by offering community oriented travel training outreach services. This involvement in travel training grew out of VTA's 2008 FTA New Freedom funded Mobility Options Program.

The Mobility Options Program was initiated to provide persons with disabilities the skills and confidence needed to independently travel on VTA's transit system. VTA's current travel training efforts, in partnership with its' ADA paratransit broker and other community social service agencies, focus on increasing the use of fixed route services through a Train the Trainer Academy, Daycation events,

educational campaigns, public outreach, and a mobility device Securement Marking and Tethering program.

VTA's ADA Paratransit Service

VTA provides ADA paratransit for persons with disabilities who are not able, because of their disability, to use the fixed route rail or bus services. VTA's ADA paratransit service is provided as part of a coordinated transportation brokerage. The brokerage is managed by Outreach and Escort Service, Inc. (OUTREACH), a regional non-profit public benefit agency.

The ADA paratransit service covers all origins and destinations that are within ¾-mile of non-commuter bus routes, or within a ¾ mile radius of rail stations. VTA also provides "premium" service to origins and destinations that are up to 1 mile outside these boundaries.

ADA paratransit is provided during the same days and hours as fixed route transit. Fares for ADA paratransit are $4 per trip, twice the non-discounted fixed route adult fare.

ADA paratransit is provided on a "next day" basis. Eligible riders can call up to the close of the reservations office to reserve a ride for any time the following day. Riders can also reserve trips up to 3 days in advance. The reservations office is open seven days a week, 365 days a year from 8 a.m. to 5 p.m. VTA also offers same day service on a space-available basis. Riders may use the IVR (Interactive Voice Response) system for trip confirmations, trip cancellations and to book trips.

In FY 2012, a total of 775,553 trips were provided by a fleet of 255 vehicles composed of hybrid gas-electric sedans, accessible minivans, raised-roof modified vans, and cutaway small buses. Average weekday ridership was 2,742 with 7,095 eligible ADA paratransit customers taking at least one trip during the fiscal year.

Riders can request trips based on either a desired arrival time (typically done for going trips with appointments), or a desired pickup time (typically done for return trips). For return trips, riders can either request a set pickup time, or can request an "Open Return" and call when they are ready. Open returns are provided on a space available basis, are not offered for trips after 8 p.m. or on a subscription basis, and riders can only request one Open Return trip per day. Policy allows open return pickups to be made up to 90 minutes after a call is received, but in practice riders wait 15 to 30 minutes on average. The fare for Open Return trips is also higher ($16) than the standard ADA paratransit fare.

Drivers provide assistance to and from the door. At larger facilities and apartment complexes, service is provided to the exterior door of the lobby. Door-to-door service is provided as long as drivers do not lose sight of their vehicles.

VTA also allows riders to make limited adjustments to return pickup locations. Return trip pickups can be changed to be at a different location at the same facility, or to nearby addresses (such as across the street from the original location). This flexibility was introduced to respond to changes in trips plans that are sometimes outside of the rider's control and to then prevent no-shows. Riders only need to call before the start of their 30-minute pickup window to request a different, nearby pickup location.

ADA Paratransit Service Design within the OUTREACH Brokerage and Mobility Management Center

VTA and OUTREACH have a longstanding contractual and working relationship, going back to 1993, for the operation and management of the brokerage. OUTREACH had been providing specialized transportation and individualized mobility options along with social services, information and assistance, and individualized case management since the 1970s. OUTREACH and VTA were early adapters to Intelligent Transportation Systems (ITS) and Information Technology (IT) for the paratransit program dating back to the early 1990s and have continuously updated systems to reflect advancements in technology. OUTREACH is somewhat atypical as a brokerage as it designs and implements many of its own ITS and IT systems—often with the involvement of local volunteer talent.

OUTREACH Coordination and Mobility Management Services

OUTREACH serves as the Consolidated Transportation Service Agency (CTSA) for the region with its first designation in 1982 and most recent re-designation in 2013. This is a designation bestowed by the San Francisco Bay Area Metropolitan Transportation Commission (MTC) in accordance with California's Social Service Transportation Improvement Act of 1979.

MTC is both the Regional Transportation Planning Agency (RTPA) and the (Metropolitan Planning Organization (MPO) for the nine-county San Francisco Bay Area, and in this capacity serves as a designated recipient of federal transportation funding. Under more recent federal requirements, MTC has developed a "blueprint" for implementing a range of strategies intended to promote and advance local efforts to improve transportation for persons with disabilities, older adults, and persons with low-incomes. The Coordinated Public Transit-Human Services Transportation Plan (Coordinated Plan) first developed in 2007 and revised in 2013 emphasizes the designation of CTSAs to avert duplication of efforts, to oversee a number of diverse funding sources, to facilitate sub-regional mobility management and transportation coordination and to help build continuity of services between public transit, paratransit and health and human service transportation.

CTSAs are recognized by the State Department of Transportation (Caltrans) and allowed to procure goods and services on the state contract. As the county's CTSA, OUTREACH endeavors to reduce service costs coordinating health and human services transportation and public paratransit services, enhance the efficient use of vehicles, purchase insurance and equipment at reduced costs, coordinate grant applications, and register its vehicles at discounted prices, among other coordination activities across a range of training, educational, and mobility options.

Through its one-stop eligibility and call center, the OUTREACH brokerage coordinates services to varied customers including but not limited to:

- Persons with Disabilities who are Certified ADA Eligible
- Regional Center persons with Developmental Disabilities
- Non/Limited English Speaking Riders
- Refugees/Immigrants
- Seniors
- Homeless Riders
- Children, Youth and Families
- Veterans
- Transportation Disadvantaged
- Residents of Institutional Settings

- Welfare-to-Work and Low Income
- Managed Care Riders
- Individuals Living in Communities of Concern
- Members of Faith Based Groups and Participants of Community Based Organizations/Non-profits

To serve this variety of riders, OUTREACH coordinates a number of funding sources, including but not limited to:

- FTA Job Access and Reverse Commute Small urban and Large urban Areas
- FTA New Freedom Small and Large urban Areas
- HUD Community Development Block Grant
- Local City General Funds
- County General Funds
- Older American Act Funds
- State Transit Assistance
- FTA Section 5310
- State Proposition 1B for capital
- Car and Cash Donations and Foundation and Corporate Grants
- Temporary Assistance for needy Families (TANF)/CalWORKs (California Work Opportunity and Responsibility to Kids)
- State Health and Human Services

Coordinated services include but are not limited to:

- ADA paratransit and Fare Subsidies
- Senior Transportation
- Employment and Low-Income Transportation
- Volunteer Transportation
- Managed Care Transportation
- Menu of Mobility Options such as Fixed Route Bus Passes, Gas Cards, Ride Sharing, Vehicle Sharing, Biking, Healthy Walking, Discount Taxi, Mileage Reimbursement, Older Driver Safety Courses, Individual and Group Travel Training Instruction, etc.

With funding from the California Department of Transportation (Caltrans), OUTREACH undertook a planning grant with the community to develop a mobility management center in 2009 to centralize many functions and activities into a one-call/one-click center. The following graphic illustrates the concept. The Mobility Management Center serves as a central repository for storing and sharing information about transportation services. It links to key organizations and public information systems, including the AAA (Area on Aging), ILC (Independent Living Center), 2-1-1 (Santa Clara County United Way with health and human services Information and Referral), transportation providers and funders, 511.org (for regional transit), VTA.org (for local transit), services for Veterans (VA), among others. Consumers, social service agencies, and transportation providers and funders can then access this information through the Center.

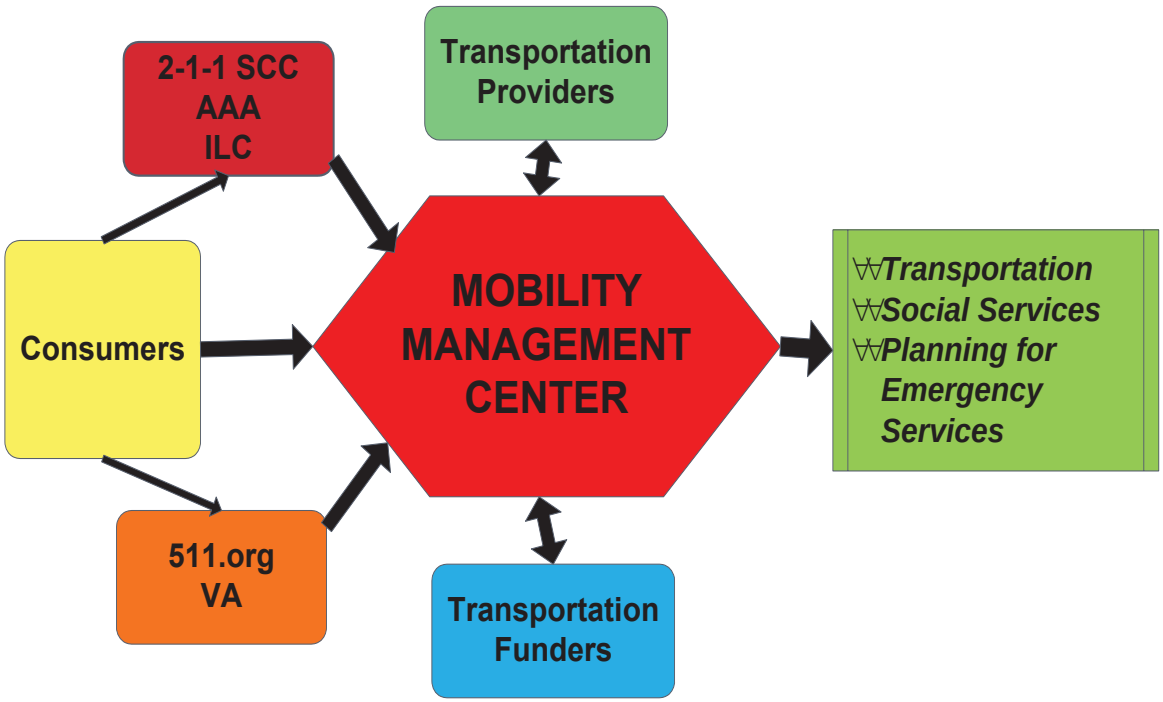


Figure D-1. OUTREACH Mobility Management Concept

In addition to providing live support and direct delivery of transportation services, OUTREACH has also created a web portal for virtual, "one-call/one-click" mobility management services. Nonprofits, community groups and other entities may set up accounts for their members or clients and use the cloud-hosted web portal at no charge. Typical users are faith-based groups, Veterans organizations, homeless shelters, senior/gerontology groups, and health care providers. Or nonprofits, community groups and other entities may call or have their clients call OUTREACH's multi-lingual mobility managers through the one-call center 800-number. These live agent and/or web portal call functions and activities include but are not limited to:

- Emergency planning for transportation and evacuation of vulnerable populations in the event of a disaster or security threat through:
    - Fleet and driver inventory resource management system linked to County office of Emergency Operations Center
    - Mapping of encrypted at-risk vulnerable populations to be accessed only when emergency is declared; encrypted file updated every 90 days.
    - Mapping of accessible shelters, staging areas and evacuation routes, etc.
- Volunteer driver modules
- Vehicle sharing modules across organizations
- Trip booking system for reservations
    - Single trips or standing sent by agency to vendor dashboard in real time
    - Agency may select one or more paid vendors (accessible vans, discount taxi, nonprofit, etc.) or volunteers to perform trips
    - Trip bookings with other organizations to share vehicles or seats
    - Google mapping for shortest distance,
    - Trip authorization functions based on customized business rules and policies
    - Reporting and invoicing
    - Fee or charge functions if needed

  - Fund accounting if managing more than one funding source
  - automated invoices and reports, and linked in real time to vendor service providers via dashboards
  - Trip booking for paid providers like accessible van companies or discounted taxi companies
  - Trip bookings with other organizations to share vehicles or seats
  - Trip bookings for volunteer drivers
- Mobility option or benefit management system for tracking gas cards, bus passes, ADA eligibility subsidies, mileage reimbursement, bikes, healthy walking programs, etc.

The screen print the following page captures many of the business and operational functions on the left and the simple reservations system on the right of the screen.

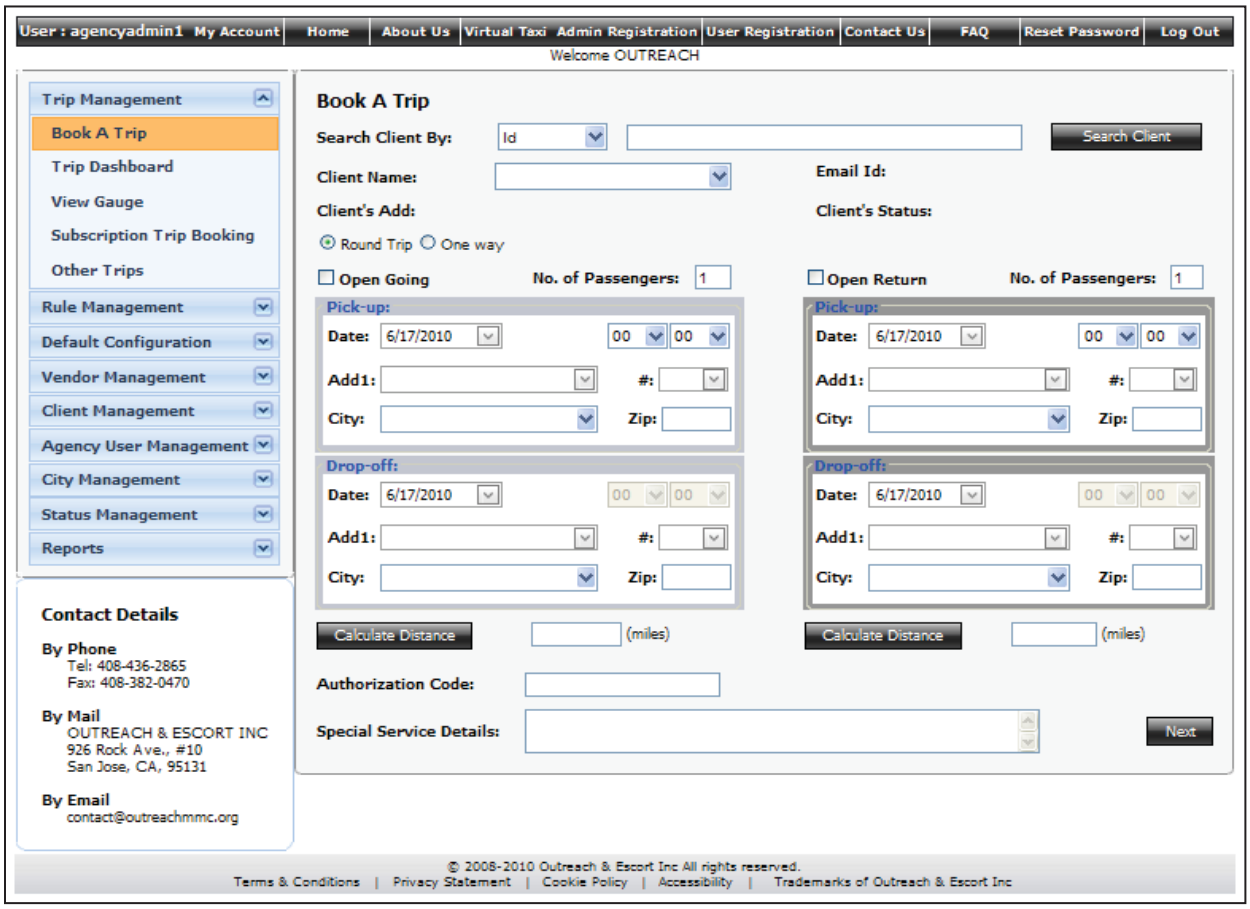


Figure D-2. OUTREACH Mobility Management Center TripNet Web Portal

Current and future ADA Certified Eligible persons have many options within the OUTREACH brokerage in addition to paratransit. Accurate and easy access to information about resources is a key factor to identifying, comparing, and selecting one or more options. OUTREACH provides a "Community Search System" to the public. This system is a searchable database of transportation and community resources that can be compared in terms of location, services, eligible criteria, accessibility, hours of operation, wheelchair accessibility, target populations, languages, fees, contact information and many other features. The user may select language of choice as well as size of font and can save, email or print off results. Searches can be general or targeted by rider type such as older adults, persons with

disabilities, Veterans, low-income individuals and so forth. A live chat support assists with any questions about resources. This tool is being expanded through partnerships with Salinas-Monterey Transit to the south and Marin Transit to the north of OUTREACH creating a regional system stretching over 250 miles among others as part of VTA and OUTREACH's VTCLI grant (Veterans Transportation and Community Living Imitative).

OUTREACH also partnered with the National Center for Senior Transportation to develop a person-centered, rider choice model providing over 800 persons with disabilities and older adults with a range of flexible mobility options for travelling to places to a range of community services. The goal of the program is to provide individuals with a wide range of transportation options and to allow them to choose the option that best meets their needs. Figure D-3 illustrates the wide range of mobility options that have been developed for accessing various community services.

The Administrative Brokerage Model

OUTREACH manages all of these programs as an "administrative broker." This means that OUTREACH does not directly operate vehicles, but contracts with transportation companies for the delivery of service. OUTREACH's broader roles and responsibilities as the administrative broker and CTSA are to:

- Develop partnerships with local and regional agencies
- Cooperatively plan and develop transportation services
- Contract with funding agencies to manage the delivery of transportation services
- Pursue additional funding to supplement monies provided through contracts, including the preparation of grant applications and local fundraising
- Cooperatively negotiate overall budgets for service and manage the proper allocation of costs to participating agencies
- Work cooperatively with funding agencies to develop public information and market the transportation services provided
- Conduct open, competitive procurement processes, in compliance with state and federal laws, for companies to delivery transportation services
- Monitor service provider contracts and performance
- Perform customer service and quality assurance duties
- Receive rider input and investigate and resolve rider complaints and concerns
- Review and process invoices from service providers and bill funding agencies
- Manage rider fares and accounts
- Prepare required service and financial reports for funding agencies

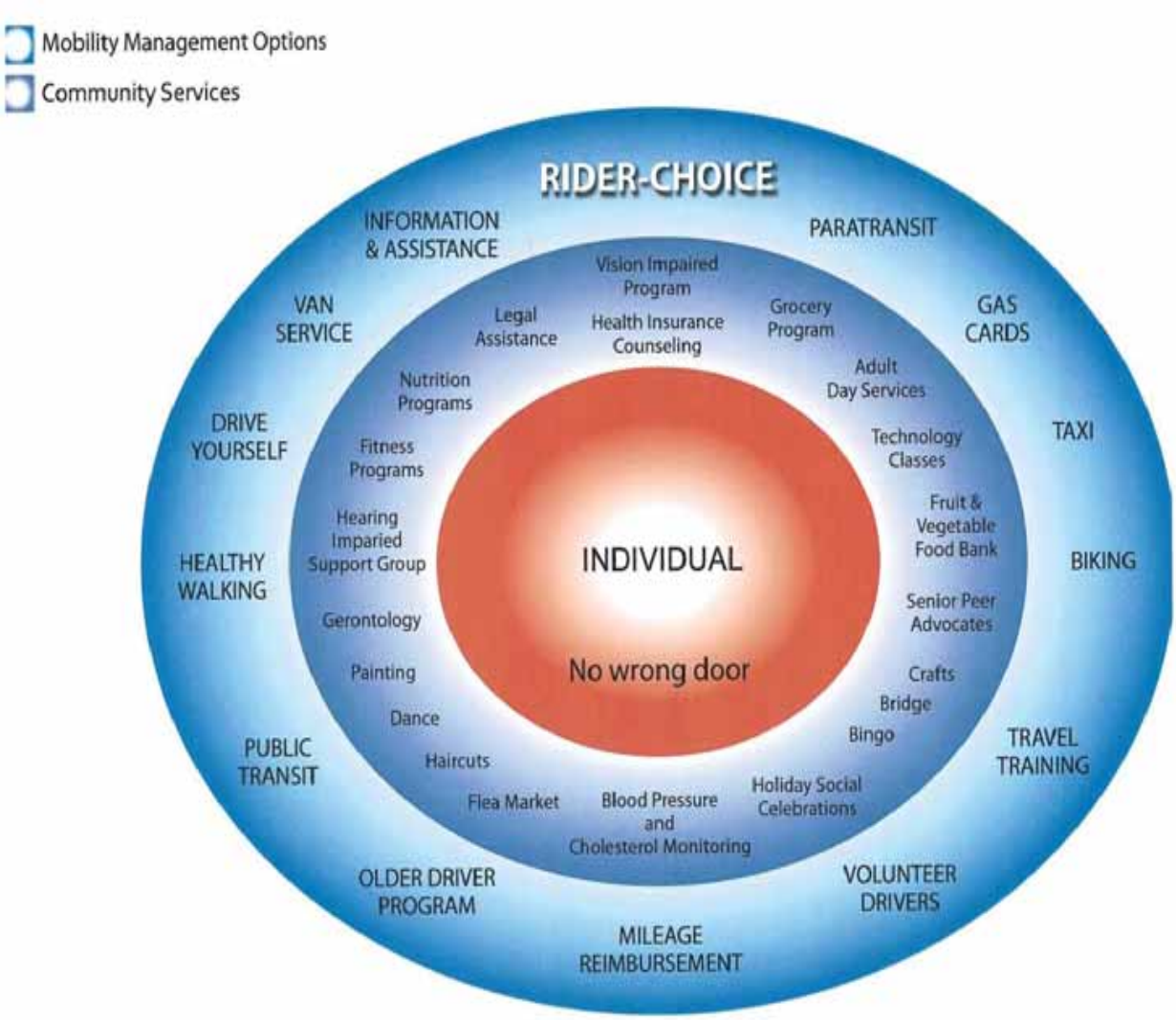


Figure D-3. OUTREACH Mobility Management Options

Depending on the needs of participating funding agencies and the transportation services being provided for them, OUTREACH also performs other more specific tasks. For example, for VTA and the ADA paratransit service, OUTREACH:

- Accepts applications from individuals and makes determinations of ADA paratransit eligibility
- Administers an appeal process for ADA paratransit eligibility
- Operates a call and control center to accept and schedule trip requests and to provide radio dispatch services
- Provides support to VTA, as needed, to meet regulatory requirements, including NTD reporting, safety and security planning, Title VI and LEP planning and compliance, and SBE and DBE plans and goals
- Oversees fuel and vehicle maintenance contracts with the County of Santa Clara
- Prepares and submits annual California State Excise Tax Rebate forms

VTA sets overall policies for the ADA paratransit service, including eligibility requirements, service area, days and hours of operation, fares, and other riders and service policies. VTA also negotiates and manages the contract with OUTREACH for brokerage services, develops funding for the ADA

paratransit service, reviews invoices for service provided, processes payment to OUTREACH, and monitors service quality.

At the time of the case study in April 2013, OUTREACH had contracts with several companies for the delivery of service. The largest contract was with a company for the operation of vehicles "dedicated" to the paratransit service. The vehicles and on-board equipment (MDTs, AVL) used in this part of the operation are leased to the dedicated provider as part of the company's contractual relationship with OUTREACH. The lease is $1.00 per equipped vehicle. OUTREACH is unique in that it designs the in-vehicle system and develops the software that links the dispatch center to the vehicles in real-time. VTA and OUTREACH both seek public grants for hardware and technology having been early adaptors to automated scheduling, vehicle routing and tracking, and digitized mapping since the early 1990s when FTA and Caltrans New Technology grants were implemented. OUTREACH is now on its 4th generation of Intelligent Transportation systems (ITS).

OUTREACH develops daily schedules and batch optimizes the trips that are transmitted to the service provider. The "dedicated" service provider is paid a monthly amount for fixed cost, plus a per trip rate for variable costs.

As one of several cost savings initiatives (described below), OUTREACH has negotiated a contract that allows paratransit vehicles operated by the dedicated service provider to be maintained at County garages by staff that also maintain other County vehicles. This arrangement was possible because of the positive working relationship that both VTA and OUTREACH together have with the County, as well as separately though other contractual arrangements. OUTREACH as a broker also has agreements with the County for other social service mobility options, transportation services and case management. Dedicated vehicles are fueled at County fueling stations to take advantage of bulk purchase savings. OUTREACH has also arranged for dedicated vehicles to be parked at VTA and County facilities to reduce service provider facility costs.

The dedicated service provider is mainly responsible for managing staff involved in the direct operation of service. This includes drivers, road supervisors, pullout ("window") dispatchers, managers, and administrative staff. The dedicated service provider is responsible for hiring, background checks, training, and supervision of these staff. Other responsibilities include:

- Providing vehicle and general liability insurance
- Contracting for the repair of body damage
- Operating vehicles in compliance with contract requirements
- Accident and incident reporting and claims management
- Providing OUTREACH with daily and monthly service reports

OUTREACH developed a somewhat unique approach for control and dispatch of paratransit service a decade ago. While OUTREACH has sole responsibility for trip reservations and scheduling, it shares responsibility for radio dispatch and management of vehicle runs with its dedicated service provider. Both parties have access to OUTREACH's software systems and vehicle locating and tracking systems in an area called the "Day of Service Department." At each dispatch "station," there is an OUTREACH representative as well as a dedicated service provider dispatcher. These two professionals work as a collaborative team.

This dispatching partnership allows OUTREACH to provide the client with individual assistance and to be directly involved in making any required changes to schedules and to ensure that service policies are followed. At the same time, it allows the dedicated service provider to maintain responsibility for supervising and managing its drivers, and to ensure that the drivers are supported in the field. In practice, this collaborative team atmosphere ensures the well-being of both OUTREACH's clients and the service provider's drivers in the field.

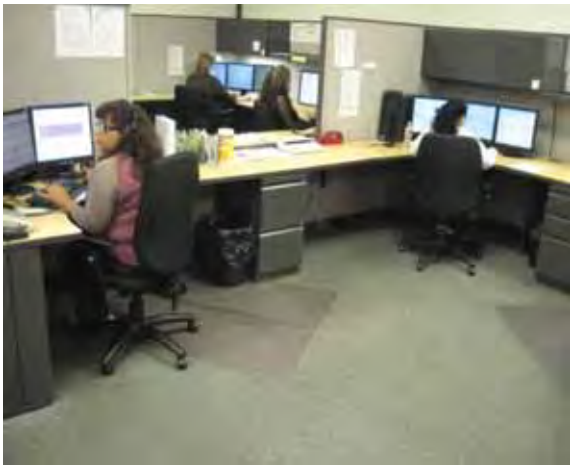


Figure D-4. Dispatch Teams at OUTREACH Call and Control Center

OUTREACH's dispatch approach has resulted in improved on-time schedules, less time to resolve service issues or challenges in real-time, more satisfied clients, and drivers that are able to get timely rest and meal breaks. Since the introduction of this collaborative dispatch method, the combined number of FTEs for broker and vendors personnel in the Day of Service/Dispatch Department has declined at the same rate as the overall staffing levels of the paratransit program as follows:

- Total OUTREACH paratransit personnel declined 35% from 73 to 48 FTEs from FY 02 to FY 13
- Total Dedicated Vendor paratransit personnel declined 29% from 301 to 215 FTEs from FY 02 to FY 13

In addition to its dedicated service provider contact, OUTREACH contracts with local taxi companies to provide "non-dedicated" service. A daily list of trips is developed by the call center and transmitted to each taxi company. Each company then dispatches and provides the trips as part of its overall taxicab operation. Taxi vendors are reimbursed for local trips based on the number of miles of service operated. The miles to be paid are generated by the OUTREACH scheduling system and are based on revenue vehicle miles. Deadhead is excluded and the same mileage rate is paid regardless of the number of riders on the vehicle. This arrangement allows OUTREACH to group taxi trips whenever possible for cost savings.

Long distance taxi trips are reimbursed on a flat rate based on distance. At the time of the case study, trips from 10 to 19.99 miles were $30; trips 20-29.99 miles were $42.50; and trips 30-40 miles were $55.

In addition to having the same general operating responsibilities of the dedicated service provider, taxi vendors are responsible for providing vehicles and on-board equipment, for purchasing fuel, and for maintaining vehicles. The taxi vendors also dispatch vehicles directly, although vehicle information from the taxi dispatch software is "patched" into the OUTREACH control center so that the delivery of service by taxis can be monitored in real time. In 2013, OUTREACH procured accessible vehicles with FTA New Freedom funds through MTC. These vehicles are being provided to taxi providers in order to allow them to better serve riders with mobility devices for both the paratransit program and the general public as these vehicles will not be restricted. VTA also enables taxi companies to increase their accessible vehicles by allowing the Broker to make available those vehicles that are being retired from the paratransit fleet during replacement cycles.

Figure D-5 illustrates the above described roles and responsibilities under the brokerage model that has been developed by VTA and OUTREACH.

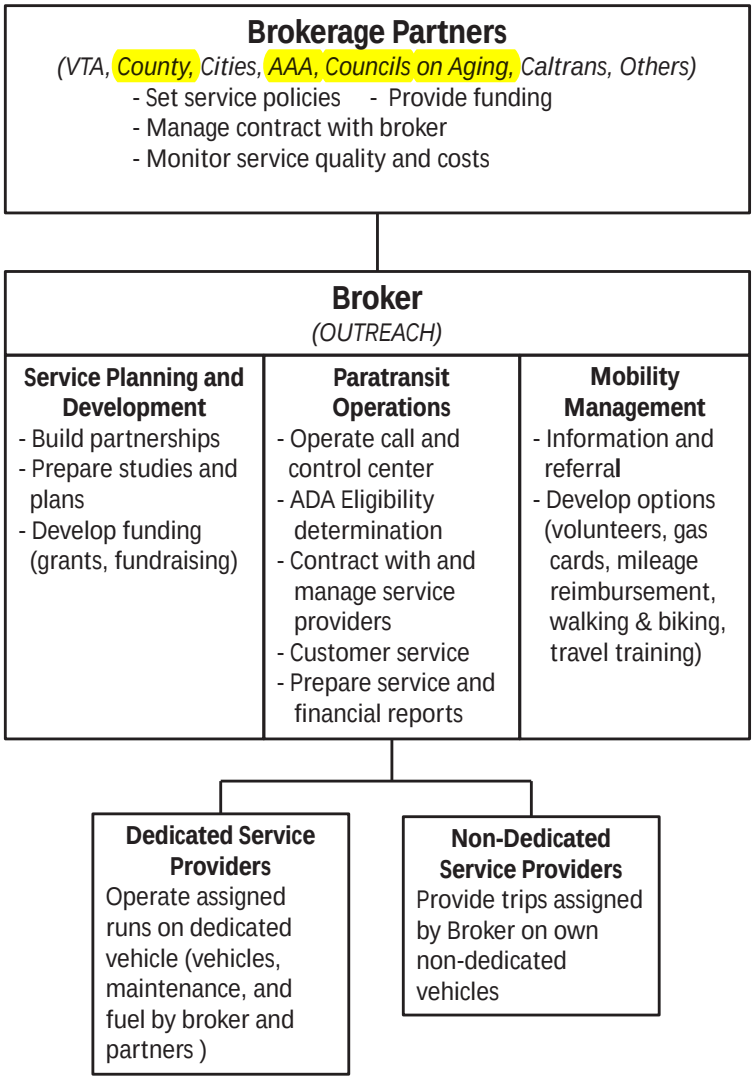


Figure D-5. VTA-OUTREACH Brokerage Model

VTA and OUTREACH Vehicles

VTA and OUTREACH work on multi-year vehicle purchasing plans based on fleet needs and the availability of capital funding from both federal and state sources. In FY 2013, the combined VTA and OUTREACH fleet for paratransit was 255 vehicles (187 VTA owned vehicles and 68 OUTREACH owned vehicles). Table D-1 shows the composition of this dedicated fleet.

Table D-1. Joint Fleet of 255 Vehicles Dedicated to VTA Paratransit

Vehicle Type	Owned By	
	VTA	OUTREACH
Hybrid Sedan	100	31
Mini Van	64	10
Modified Van	3	16
Cutaway Van	20	11
Total	**187**	**68**

VTA recently completed a replacement of 154 paratransit vehicles bringing the average fleet age to 2.5 years. Some of the retired vehicles went to OUTREACH to support other transportation programs. Some also went to other nonprofits to support transportation services operated directly by these agencies. Some went to local taxi companies to increase the accessibility of taxicab fleets.

OUTREACH also owns an additional 72 vehicles for its other non-VTA social service transportation programs. These vehicles can also be used for VTA paratransit services if needed. Table D-2 shows the composition of this additional OUTREACH fleet. As noted above, several of these additional vehicles were obtained from VTA during recent dedicated fleet replacements.

Table D-2. Additional OUTREACH Brokerage Vehicles Used for Non-VTA Services

Vehicle Type	Owned By OUTREACH
Hybrid Sedan	56
Mini Van	12
Modified Van	2
Cutaway Van	0
Total	**72**

The joint VTA and OUTREACH vehicle procurement program anticipates an additional 26 accessible vehicles from FTA 5310 Cycle 10 and Cycle 11 grant awards to OUTREACH. With Cycle 12 underway, an additional 13 accessible vehicles will be acquired.

VTA and OUTREACH are also the recipients of state funding for a back-up fleet wide emergency radio communication system as well as funding to procure 70 to 90 plug-in electric vehicles and charging system. Procurement of these vehicles will occur in 2013 and 2014 and the County of Santa Clara will partner in terms of charging infrastructure and locations.

History and Development of the OUTREACH Brokerage Program

Prior to the passage of the ADA in 1990, VTA met its Section 504 requirements by operating accessible fixed route services. Paratransit services in Santa Clara County were provided by non-profit organizations and local communities. OUTREACH was the largest provider of special needs transportation among the nonprofit providers with service dating back to the 1970s and the War on Poverty.

To respond to the ADA requirement to provide both accessible fixed route and paratransit service, VTA undertook a study in 1992 to examine alternative paratransit service delivery designs and approaches. Because a strong network of local services already existed, VTA chose to pursue the development of a brokerage model to build on these services, rather than to develop a separate ADA paratransit program.

In 1993, VTA issued a RFP for a paratransit broker. OUTREACH, which was the largest of the then five CTSAs in the area, responded and was selected to be the broker. OUTREACH worked with the other CTSAs, as well as with the 15 cities within the county, to coordinate existing transportation services into a single brokerage program throughout the entire VTA service area. Given that OUTREACH operated a number of different community transportation programs within the umbrella of the overall brokerage, OUTREACH developed an overall program budget and contracted with VTA as well as other participating organizations.

The initial contract between VTA and OUTREACH, which became effective in 1993, was for three years with two option years. In 1998, based on the success of the program, VTA opted to negotiate a five year extension rather than to re-bid. VTA has elected to do the same thing ever since, extending the OUTREACH contract each time it was scheduled to expire. This approach is not atypical in California where other transit agencies have long-standing relationships for decades with the same nonprofit CTSAs as in Los Angeles (LA Access Services) and in Sacramento (Paratransit Inc.) given the high degree of coordination that the relationship brings when the nonprofit CTSA is also engaged in paratransit management and service delivery. Nonprofit CTSAs can apply for grants and health and human funding sources that are not otherwise available to transit agencies.

VTA and OUTREACH staff noted that the long-term relationship that has developed between the agencies is a partnership rather that a short-term contractor/vendor relationship. VTA and OUTREACH work collaboratively—together with other partners and funding agencies—to develop and improve the service. As a non-profit public benefit agency, OUTREACH's costs are also regularly audited by VTA and other organizations, which provides for detailed cost accountability and control.

It is important to note that year-after-year, the direct service provider costs comprise 80% or greater of the program operating costs. Vendor services are competitively procured by OUTREACH on a regular frequency, following Federal Transit Administration Circular C4220 for guidance on best practices used in the industry for competitive third party contracting requirements. These competitive procurements also meet all state and VTA procurement requirements.

VTA noted that in 2003 FTA changed its requirement that all services be competitively procured at least every 7 years. FTA now allows transit agencies to maintain the kind of partnerships that VTA has with OUTREACH if this is a business decision determined to be in the best interest of the transit agency and the region.

Over time, VTA and OUTREACH have worked together to build and strengthen the brokerage model. Different combinations of dedicated and non-dedicated service providers have been used. Expanded collaborative arrangements with the County and other local and state agencies have also been developed to expand services and achieve cost-savings. The design of the call center has also been revised. Prior to 1999, OUTREACH only handled trip reservations and scheduling. Contracted service providers were responsible for radio dispatching and run management. Over the past decade, the dispatching of dedicated service was also centralized. OUTREACH and VTA have found that this has given them much better control over service efficiency and service quality.

Annual budgets for brokerage of ADA paratransit services are negotiated each year by VTA and OUTREACH. These annual budgets are then incorporated into VTA's two-year budget process. The OUTREACH budget has four components:

- Broker Services – This includes overall broker management and administrative functions, as well as call and control center costs for trip reservations, scheduling, dispatch, customer service, fleet management and IT functions.
- Vendor Services – This includes dedicated and non-dedicated service provider costs. It also includes operating costs outside of service provider contracts, such as fuel, vehicle maintenance, vehicle registrations, communications, and vehicle depreciation.
- Eligibility Certification – This includes costs incurred by OUTREACH for managing the ADA paratransit eligibility certification and appeals processes.
- Capital – This includes non-vehicle capital, such as computer system costs.

The VTA and OUTREACH Brokerage model has the following budgetary and control characteristics:

Allowable Costs and Total Compensation. OUTREACH abides by the "Cost Principles for Non-Profit Organizations" established by the federal Office of Management and Budget and published in Circular A-122, and VTA only compensates OUTREACH for costs allowable pursuant to the principles stated therein. OUTREACH is compensated for services performed based on actual allowable costs. This compensation does not exceed the amount authorized by VTA's Board of Directors.

Biennial Budget Projections. OUTREACH provides VTA with a proposed budget and annual trip estimates by a date requested by VTA (typically December 1) for the preparation of VTA's biennial budget. After review and consultation with OUTREACH, the proposed budget is incorporated into VTA's biennial budget document, which is subject to VTA Board approval. In determining the proposed budget, the parties consider the cost per trip, projected growth, program policies and services, and cost containment strategies. In the spirit of the partnership that has been developed, OUTREACH's financial records are open and a reasonable budget is negotiated to achieve the goals established each year.

Long Term Budget Estimates. Upon request of VTA, OUTREACH develops longer term (5-10 years) budget(s) and trip estimates to support VTA service and financial planning efforts.

Annual Budget Submittal. In the last quarter of each fiscal year, OUTREACH develops and submits an annual line-item budget for all expenses to provide paratransit services for the subsequent fiscal year. All line-items have corresponding back-up justification and explanation. The proposed budget shall be due by a date specified by VTA (typically June 1). After review, and modification as needed, the VTA Project Manager approves such annual budget in writing. The budget may be amended at mid-year or when needed, reasonable and justified, to reflect changes in vendor costs, broker costs, eligibility costs or capital needs brought on by unforeseeable circumstances or by changes in VTA-approved service policies, procedures, guidelines and service delivery practices. The budget includes costs for broker and vendor services, capital procurements and the ADA paratransit eligibility certification program. The budget submittal also includes an organizational chart, staffing plan, vehicle assignment list, a description with budget impact of any proposed programmatic change and other documents needed to support the requested budget.

Additional and/or Alternative Funding. If OUTREACH receives additional or alternative funding that is incorporated into the paratransit program budget, OUTREACH identifies these revenues, the type of funds, funding source, amount of funding and the potential impacts to the paratransit program as part of the budget process. Any agreement between OUTREACH and a third party to provide these funds is made available to VTA upon request. A typical example of this additional funding that has been recognized in the annual budget is the contribution of the County of Santa Clara, Aging an Adult Services, which will contribute to part of the cost of the paratransit trips for ADA-certified eligible riders to and from the network of 39 senior/community/nutrition centers in Santa Clara County. The County contribution goes beyond covering the rider fare and contributes to the actual cost per trip.

Fare Collection. OUTREACH collects over $2.4 million per year in client fare payments using a virtual paratransit pre-paid debit account payment system. This system is highly secure and eliminates any fraud at the time of the ride. Customers enjoy the convenience of the system in not having to carry cash, tokens, tickets, or smart cards. Fares collection is automated through this virtual debit system with each client having an individual account with OUTREACH eliminating the need for in-vehicle fare equipment and costly fare collection procedures. Customers have the convenience of setting-up standing or single payments. Clients can pay into their accounts using cash, checks, commuter checks, credit cards, and other options. The fare account system is designed to accept ride sponsors and subsidies. The Broker

submits fare reconciliation sheets to VTA monthly showing all transactions. Fare-box recovery is in the 12% to 15% range.

Invoices – Paratransit Brokerage Service. VTA pays OUTREACH in advance for broker services, based upon estimates for costs to be incurred for each billing period. Cost estimates are submitted to the VTA Project Manager who reviews and approves for processing of the invoice and payment by the 10th day after receipt of the invoice. OUTREACH submits a month end invoice by the 20th day of each month for services provided during the previous month, to include billings for actual costs incurred by OUTREACH. OUTREACH reconciles the difference between the prior period's advance payments and actual costs incurred for that invoice period. OUTREACH adjusts the subsequent advance payment requests for any underestimated costs and VTA is credited any over-estimate in costs for the brokerage services.

Invoices – Paratransit Vendor Services. VTA pays OUTREACH in advance for the Vendor fixed cost, which is a pre-determined amount, set in the contract(s) between OUTREACH and its Vendor(s) for each billing period. OUTREACH submits to VTA's Project Manager who reviews and approves for processing of the Invoice(s) and payment(s) by the 10th day after receipt of the Invoice. For services provided by vendors, OUTREACH submits a provisional claim to VTA's Project Manager by the 5th and 20th of each month for services performed. VTA arranges a wire transfer of funds no later than the 15th and 30th of each month. OUTREACH submits a month-end invoices by the 20th of each month for services provided during the previous month, to include billings for actual costs incurred by OUTREACH. OUTREACH reconciles the difference between the prior period's advance payments and actual costs incurred for that invoice period. OUTREACH adjusts the subsequent provisional claim request on the 20th of each month for any underestimated costs and VTA is credited any over-estimate in costs for the vendor services.

Invoices – Eligibility Services. OUTREACH submits invoices to the VTA's Project Manager by the 20th of each month for Eligibility Services provided during the previous month. The Eligibility Service invoices include billings for actual costs incurred by OUTREACH.

Invoices – Capital Expenses (Excluding fleet/vehicles jointly procured separately). OUTREACH submits an invoice to the VTA's Project Manager by the 20th of each month for capital purchases incurred during the previous month, as needed. OUTREACH is paid by VTA within 30 days upon receipt of such invoice.

Back-up Documentation. OUTREACH provides appropriate back up documentation supporting the amounts billed in the invoices, including, but not limited to, receipts, complete third party invoices including fuel invoices, work orders, ridership information and documents used to pay vendors. OUTREACH provides VTA with an invoice, detailing each item of expense. All third party invoices and other supporting documents are provided to substantiate all capital costs. OUTREACH provides additional reports and documents upon VTA request.

Year-End Invoice. OUTREACH submits the year-end "close-out" invoice to VTA for the June 30th close-out of the fiscal year by July 20th. In this invoice, OUTREACH reconciles actual costs for brokerage and vendor services incurred for the immediately preceding fiscal year with the annual budget of that year.

Annual State Fuel Tax Exemption Claim. OUTREACH submits an end of year state fuel tax exemption claim. OUTREACH submits the fuel tax exemption refund from the California Controller to VTA to offset paratransit expenses. OUTREACH provides a copy of the claim to VTA.

Reporting: VTA requires the Broker to submit extensive monthly and quarterly reporting of financial and operational data.

Auditing: OUTREACH submits an annual audit and indirect cost audit to VTA conducted by an independent third party CPA firm. VTA conducts extensive auditing the paratransit program as part of the VTA Internal Audit Work Plan. In 2012 VTA's Internal Auditor reported to the VTA Board that an extensive paratransit contract compliance audit had been conducted using the services of Deloitte & Touche LLP. The audit team conducted a 300 hour extensive review of the budgeting, invoicing, fare collection, reporting, procurement practices, control procedures, data management and verification, among other focus areas. The audit firm concluded that OUTREACH had strong and effective controls and was complaint with its contractual requirements.

As a non-profit public benefit agency, OUTREACH's costs are also regularly audited by other organizations given the diverse funding sources, which provides for detailed cost accountability and control.

Advantages of the OUTREACH Brokerage Model

The brokerage approach to delivering ADA paratransit service has several advantages for VTA as well as for the region.

- VTA is able to manage the ADA paratransit service with a relatively small staff since OUTREACH performs many administrative functions on its behalf.
- Brokerage services are shared by all funding partners. Once OUTREACH establishes its overall administrative budget, these costs are allocated to all funding partners.
- The services developed by OUTREACH through its mobility management center have provided ADA paratransit eligible individuals with multiple additional travel options. These additional options have reduced reliance solely on ADA paratransit services. Also, the options selected by riders through the mobility manager are often less costly to provide.
- VTA benefits from the relationships and contacts that OUTREACH has with other organizations in the community. These relationships are often important for developing alternative funding or service delivery options. OUTREACH's non-profit status also assists with obtaining grants and raising supplemental funds.
- OUTREACH, as the broker, has the flexibility to change or expand the pool of direct service providers. This can produce lower costs, as more cost-effective service providers or delivery options are developed. It can also help to ensure service quality, as non-performing providers can easily be replaced with performing providers.
- Change at the service delivery level is also possible with minimum disruptions or transitions. With vehicles owned by VTA and the Broker, and software and information centralized with the broker, it is a relatively straightforward matter to involve a new service provider or switch out an existing provider.
- As a non-profit public benefit agency, OUTREACH's sole priority is to deliver quality, cost-effective service.
- Because OUTREACH is strictly an administrative broker and does not operate any of the service, it can make decisions on assigning trips to providers without bias.

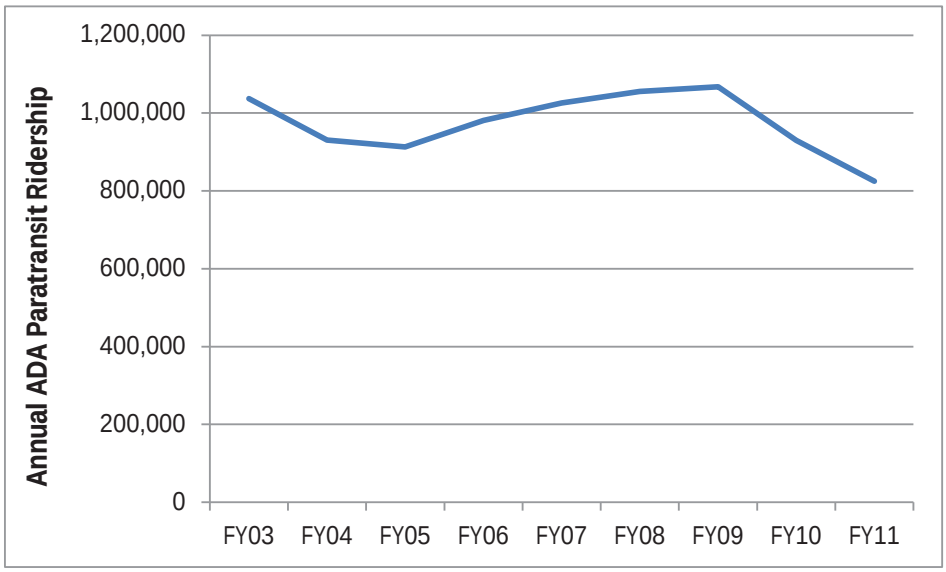
One small example of the added value of the model to VTA is the outside fund-raising that OUTREACH has done to make ADA paratransit service more affordable to low-income residents. At $4.00 per trip, paratransit is unquestionably a bargain, but an $8.00 round-trip to shop or get to an appointment can be unaffordable to some. Above and beyond the contract with VTA, OUTREACH has raised $275,000

from local communities and organizations to help pay fares for low-income riders. These types of efforts not only are beneficial to riders, but help build community support. The client accounting system with individual accounts enables a robust subsidy system that can target individuals and/or individual trips. For example, the City of Santa Clara uses CDBG funding and subsidies a flat amount for rides taken by all of its residents. This subsidy is automated and easy to track for accountability.

The broader community also benefits from the expertise that has been created at OUTREACH. Other human service agencies and communities can get assistance with expanding and improving transportation in the county. OUTREACH is also available to assist with new initiatives like the mobility management initiative, emergency preparedness planning, and other important programs.

Service Statistics and Costs

Figure D-6 shows annual ADA paratransit ridership in the VTA area from FY2003 through FY2011. Ridership dropped significantly from FY2003 through FY2005. VTA and OUTREACH staff noted that this was during the economic downturn and that the decline in the local economy was mainly responsible for this decrease in ridership. From FY2006 through FY2009, ridership increased back to FY2003 levels. In FY2010 and FY2011, ridership has decreased again—by 12.8% from FY2009 to FY2010, and by 11.3% from FY2010 to FY2011.

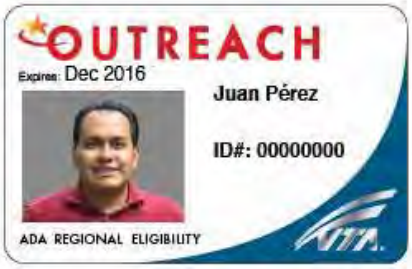


FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11
1,036,768	930,540	912,668	981,098	1,025,937	1,055,426	1,067,115	930,156	824,813

Figure D-6. VTA Annual ADA Paratransit Ridership (Unlinked Passenger Trips)

VTA and OUTREACH staff noted that the most recent decreases in ADA paratransit ridership were due to a combination of factors, including:

- Increased use of other travel options made available through the Mobility Management program such as free or greatly discounted taxi rides, free gas cards, volunteer trips, among other flexible and affordable solutions
- Increased use of fixed route transit services, due in part to expanded travel training services and free access to fixed route via the VTA/OUTREACH picture ID. Use of the ID card (see sample ID card) accounts for 2% of VTA overall bus ridership.
- Some reductions in premium service trips provided with premium fare increases and VTA bus service reductions and paratransit policy changes



Analysis in FY2012 by VTA and OUTREACH showed the impact of increased use of fixed route transit and other travel options on ADA paratransit ridership. As shown in Figure D-7, ADA paratransit ridership was just under 800,000 trips in FY2012. ADA paratransit eligible individuals also took over 600,000 trips that year on the VTA fixed route bus system (note that the analysis did not count ridership on VTA rail services, rather only boardings on fixed route bus services are counted), and almost 400,000 trips that year using other travel options available through the Mobility Management program. In total, ADA paratransit eligible individuals made almost 1.8 million trips on all these modes and only about 40% the total trips were on the ADA paratransit service.

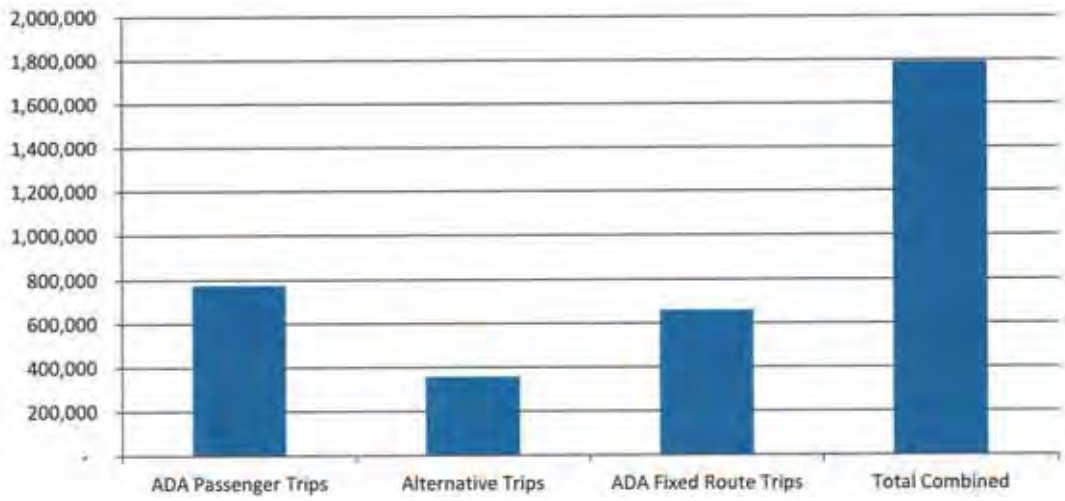


Figure D-7. Trip-Making by ADA Paratransit Eligible Riders (2012)

In FY 2013, paratransit customers took an average of 48,000 trips per month on VTA bus services using the OUTREACH Picture ID. This level of bus ridership exceeds the average monthly 45,000 paratransit trip taking by clients in FY 2013 by 7%. The combined ridership (bus and paratransit) is 93,000 per month across modes, where 52% is on VTA fixed route bus (light rail data not available). The expense to the paratransit program if all of the trips were performed as demand responsive would be an additional $1.1 million per month.

Approximately 48% of all certified ADA eligible riders have been certified as "conditional" with the expectation that they may take some or all of their trips on fixed route independently as their functional disabilities and the situation permits. OUTREACH has a strict eligibility program and for those deemed conditional, OUTREACH provides travel training and other support to encourage fixed route utilization. OUTREACH also tracks conditional ridership patterns to see what additional support the client may need to access fixed route.

It should be noted that the 93,000 trips per month does not include the trip count for all of the alternative trips with gas cards and other options that OUTREACH provides. The bottom-line is that there is increased mobility in Santa Clara County through the VTA and OUTREACH coordinated partnership. Over 1,600 car pool trips are being taken each month through the OUTREACH Mobility Management web portal (TripNet). OUTREACH's gas card programs are gaining community support among car pools and volunteer drivers due to these programs' flexibility.

OUTREACH provides software and training to manage rider options via TripNet to other nonprofits at no charge. In addition to coordination and procurement strategies as a CTSA, and the benefits of the Mobility Management Center's multiple strategies to build rider choice, OUTREACH continued business cost containment measures reduced budgeted expenses in FY 13 by $2.7 million.

Figure D-8 shows productivity (unlinked passenger trips per vehicle-revenue-hour) for the ADA paratransit service from FY2003 through FY2011. As shown, VTA and OUTREACH have been able to steadily increase the productivity of the service over time—from 2.11 trips per vehicle-revenue-hour in FY2003 to 2.58 trips per vehicle-revenue-hour in FY2011. This statistic is based on 100% of all trips system wide and not a sampling. Peak hour passenger per tends to run higher as OUTREACH provides group trip services, standing orders/subscription trips, and has shared vehicle arrangements where riders are coming and going from common locations. Operating practices that have been used to increase service productivity are described in the next section.

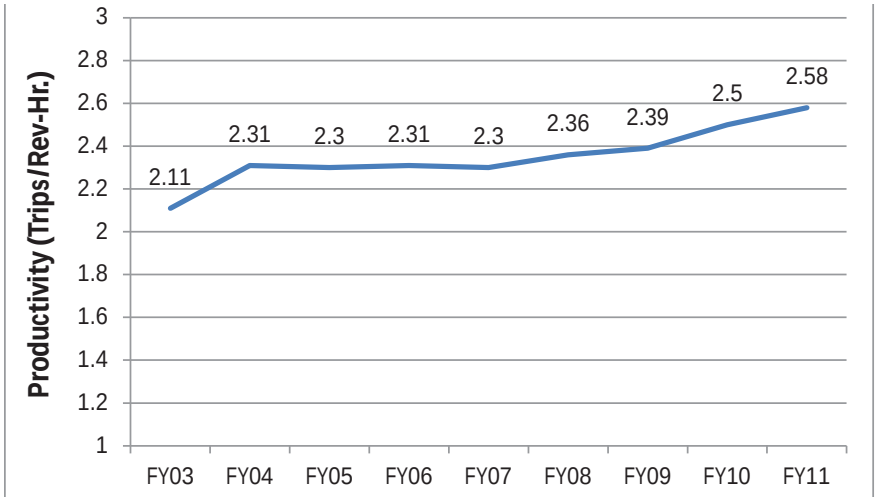


Figure D-8. ADA Paratransit Productivity (Unlinked Passenger Trips/Vehicle-Revenue-Hour)

Figure D-9 shows the total operating cost for ADA paratransit service from FY2003 through FY2012. Total operating costs, including OUTREACH brokerage costs and service provider costs (including fuel, maintenance and facility costs) are included. VTA administrative costs are not included. As shown, the

cost per trip increased slightly from FY2003 to FY2004 mainly as a result in the significant drop in ridership that year related to the economic downturn (see Figure D-8). Prior to FY 07, the service provider rate included capital for vehicles, fuel, maintenance, parking yards, and communications among other expenses. Starting in FY 06-07, VTA and OUTREACH have been able to steadily reduce the cost per trip by using more grant dollars for vehicles and equipment, by jointly procuring vehicles and leasing to vendors, by introducing more energy efficient vehicles into the fleet mix, by having the Broker control fuel and maintenance expenses directly through contract partnerships with the County of Santa Clara, and by using existing parking yards owned by VTA and the County. The cost per trip has been reduced from $30.40 in FY 04 to $ 26.46 in FY 12, which is well below the most recently published Top 50 NTD value. If the cost of living during this time period was factored in the decrease in unit cost would be even more significant (cumulative decrease of 26.8% or approximately $7 per ride).

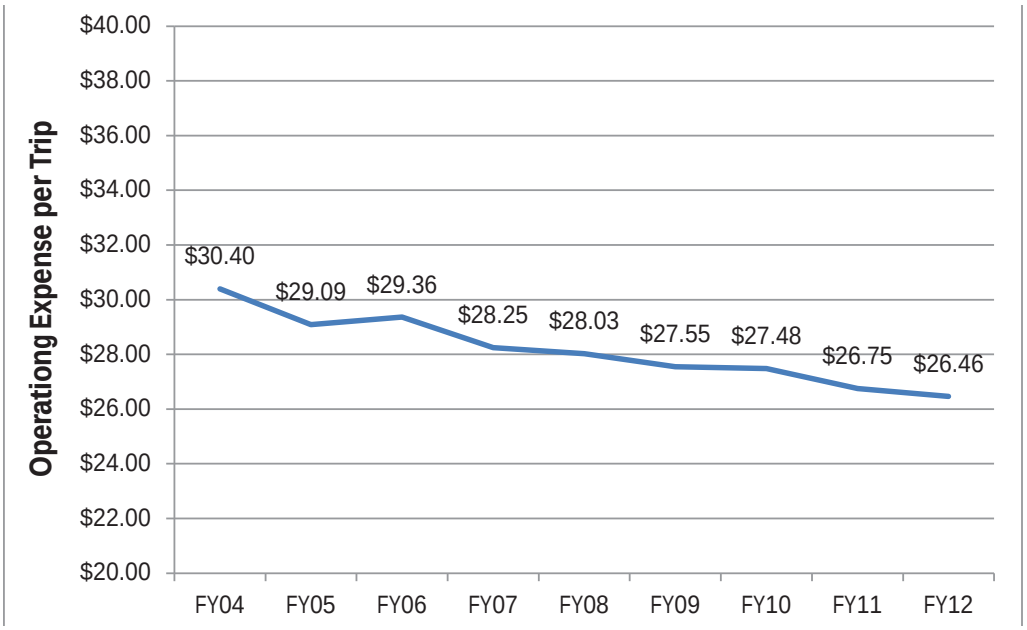


Figure D-9. ADA Paratransit Operating Cost per Trip

The farebox recovery increased from 8% in FY 03 to 15% in FY 13, also well above the most recently published Top 50 NTD value. The net operating cost has decreased dramatically by 55% from 2002 to 2012 ($31.9 million to $17.6, respectively).

VTA and OUTREACH staff noted that the increase in productivity was one major factor in reducing the cost per trip. In addition, though, they noted several cost-saving efforts that also have contributed to the reduction in the unit cost of the service. These efforts are described in the next section.

Efforts to Manage Service Quality and Costs

VTA and OUTREACH staff noted that they work together each year to improve service availability and service quality, as well as increase service efficiency and decrease costs. Following are some of the successful efforts and key changes that have been made in recent years to improve service quality and reduce costs.

Use of Capital Funding for Paratransit Fleet

Prior to FY07, the dedicated service provider purchased vehicles. Since that time VTA has used available federal capital funding to purchase vehicles for the ADA paratransit service. OUTREACH has also applied for and received vehicles under the Section 5310 program for use in the coordinated brokerage. All vehicles used in dedicated service are now purchased by VTA and OUTREACH and leased to the dedicated service provider for $1 per year. OUTREACH estimates that using capital funding to buy paratransit vehicles has reduced the operating cost by several dollars per vehicle-revenue-hour.

More Fuel Efficient Vehicles

VTA and OUTREACH utilize smaller, more fuel efficient vehicles than most other paratransit programs. The current fleet includes 95 ramp-equipped minivans, 110 sedans, 19 modified, raised-roof vans, and 31 body-on-chassis (cutaway) minibuses.

Figure D-10. OUTREACH Ramp-Equipped Minivans

In FY2007, VTA and OUTREACH introduced 20 Toyota Prius hybrid gas-electric sedans into the paratransit fleet as a test. This pilot project proved to be successful as the Prius' proved to be reliable, were able to be integrated into the scheduling process without losing productivity, and provided savings due to lower fuel costs. There are now 110 Priuses in the overall paratransit fleet.

In FY2006, prior to the introduction of Prius sedans, the paratransit fleet averaged about 14 miles per gallon. OUTREACH and VTA continued to add Prius sedans to the mix and now operate over 100 Prius sedans per day, averaging 47 mpg, reducing the fuel cost over $600,000 per year. In FY 12, the paratransit fleet averaged 19.5 miles per gallon. In FY 13, VTA and OUTREACH will be introducing plug-in electric sedans and charging systems to gain further increases on fuel efficiency and emission reduction.

Improved Routing and Scheduling

VTA and OUTREACH have placed a lot of emphasis on fully understanding and utilizing the capabilities of their automated paratransit scheduling system (Trapeze). Trip reservations and scheduling parameters in the system have been fine-tuned over the years to improve the quality of the schedules.

Schedulers at OUTREACH have also developed an innovative approach to creating schedules to allow a large number of sedans to be efficiently integrated into the fleet. First, they employ "zonal routing" (assigning vehicles to operating zones) to ensure that an appropriate mix of sedans and accessible minivans and vans are available throughout the service area. Second, they instruct the software to give preference to scheduling trips by ambulatory riders on the sedans, which keeps the accessible minivans and vans available for riders who use wheelchairs. Third, they sequence the batching of trips to runs in the following way: (1) riders who use mobility devices; (2) longer trips; and (3) ambulatory riders making shorter trips. This sequencing ensures that the final trips that need to be scheduled are shorter trips by

riders who are able to use any of the vehicles in the fleet. Taxi providers can then be used to serve these riders if the dedicated vehicles are fully booked.

Expertise in using the software has been important not only for service efficiency and costs, but for service quality. OUTREACH is able to set system parameters to provide for responsive scheduling and service delivery that meets service standards. For example, by creating distance-based travel time parameters, OUTREACH is able to efficiently schedule "going" trips that have appointment times based on the desired arrival time, rather than on an estimated pickup time. This helps ensure that riders get to appointments on-time while at the same time ensuring that travel times are not too long or drop-offs too early.

OUTREACH creates numerous additional applications available to all call agents, supervisors and managers via a web-based dashboard and with real-time access and alerts to mobile devices. For example, call agents may see the current account balance of the caller and if a payment has just been made as OUTREACH operates a pay as you go debit type fare system; phone queue information about how many are waiting in each queue and wait time (if wait is more than 60 seconds an email alert goes out to all supervisors and managers to ensure staffing is shifted as OUTREACH uses hybrid staff trained across many functional areas); tracking codes on each ride and call that are visible to all call agents and Customer Services in real time who can sort codes and follow up directly with clients or vendors to ensure any issue is resolved as needed; route management tools that will send alerts to supervisors and managers if any policy violations occur such as being on board longer than planned in order to determine the causes and trends; and hourly information by route on late and early trips with projections of which routes need pre-emptive actions to ensure on-time performance for the next 1 to 3 hours.

County Maintenance of Dedicated Vehicles

As noted earlier, VTA and OUTREACH negotiated with Santa Clara County to have all dedicated vehicles in the paratransit fleet maintained through the County's vehicle maintenance program. Santa Clara County has a large and high-quality program that maintains public works, emergency response, and county administrative service vehicles. The scale of this operation provides economies of scale in the maintenance of the paratransit fleet.

After negotiating with the County for maintenance services, OUTREACH negotiated with the dedicated service provider to identify maintenance costs. The maintenance costs were then removed from the provider's rate. Prior to the use of County maintenance services, OUTREACH estimates that vehicle maintenance averaged about $1.20 per trip. In FY 2012 and the first half of FY 2013, OUTREACH calculated that vehicle maintenance was averaging about $1.05 per trip (about a 12.5% savings in maintenance costs).

Figure D-11. County Maintenance Shop

VTA and OUTREACH staff noted that they were able to negotiate a sharing of maintenance services largely because Santa Clara County is well-run and takes an entrepreneurial approach to the provision of services. The County is open to these types of cost-sharing arrangements as a way to not only help other local organizations, but as a way to generate income and share its own overhead costs.

In-Kind Parking and Operating Facilities

Also as noted earlier, VTA and the County provide space for parking paratransit vehicles and for housing the dedicated service provider staff. Parts of two of VTA's operating divisions were not being used. These areas included parking and modular buildings. The areas were made available to the dedicated service provider. One county parking lot with unused space was also identified and made available for parking vehicles. The parking areas are fenced and secure (one is co-located with the County Sheriff's office).

As the use of these facilities was being arranged, OUTREACH negotiated with the dedicated service provider to identify and delete facility and parking costs included in the contractor's operating rate. This negotiation reduced about $500,000 per year in operating costs from the contractor's operating budget and rate.

Figure D-12. OUTREACH Minivan at County Fueling Station

Bulk Purchase of Fuel

To take advantage of bulk purchase pricing, VTA and OUTREACH have arranged to purchase fuel from the County of Santa Clara. Vehicles involved in dedicated service are fueled at one of the County fueling stations. Because taxi vehicles are not dedicated solely to the paratransit service, taxi contractors still are responsible for purchasing their own fuel.

VTA and OUTREACH estimate that fuel purchased through the County is about 20 cents less per gallon than fuel purchased on the open market. In FY2012, a total of 351,965 gallons of fuel were used in paratransit operations. This translates to savings of about $70,393 per year.

Federal and State Fuel Tax Rebates

The paratransit service also qualifies for Federal and State excise tax rebates. OUTREACH files for these rebates each year. In FY2012, the Federal excise tax rebate was 6 cents per gallon, or $18,551. The State excise tax rebate was 18 cents per gallon, or $63,354. In total, OUTREACH and VTA saved $81,905 in FY2012 by filing for these rebates.

Limited Reliance on Liquidated Damages for Contractor Performance

OUTREACH staff noted that they do not rely solely on liquidated damages in service provider contracts to ensure service quality and contract compliance. While the contracts do contain performance standards and associated incentives as well as liquidated damages, the terms of the contracts limit service provider liability to a maximum of $2,000 per month in liquidated damages. OUTREACH staff noted that they rely more on identifying the core issues and working with service providers to correct these issues. If providers are not responsive to addressing and correcting identified problems, OUTREACH has the option to move business to performing contractors.

While it was not possible to place a dollar amount on the savings from this approach to contract oversight, OUTREACH staff felt that it minimizes the inclusion of contingencies in service provider contracts to cover possible liquidated damages.

Coordinated Procurement of Paratransit Services

To achieve the best prices, OUTREACH bundles all paratransit services and competitively procures providers for all of the services through a coordinated procurement. RFPs request providers for the combined ADA paratransit service, senior transportation program, and CalWORKS program.

Use of "Standby" Runs

To help ensure service quality, OUTREACH has "standby" vehicles and drivers. These runs start the day without any scheduled trips and are therefore fully available to dispatchers to respond to same day service issues. This allows dispatchers to better manage schedules, do proactive dispatching, and move trips to standby runs from runs that are behind schedule. It also allows schedulers to be more aggressive in creating efficient schedules. If unpredicted delays (traffic, weather, rider issues, etc.) occur, OUTREACH can still stay on schedule even though the schedules are tighter. Depending on the day and time of day, the run structure includes between 5% and 8% standby runs.

Detailed and Specific Service Provider RFPs

Given OUTREACH's long-term experience with management of the paratransit services, it has a very exact understanding of the service provider requirements. It can estimate staffing needs, service productivities, and other factors very accurately.

OUTREACH uses this experience and knowledge to create very detailed service provider RFPs. This eliminates any "guesswork" on the part of proposers and minimizes the contingencies that proposers feel they have to build in to prices to cover "unknowns." It also allows OUTREACH to have a clear understanding of exactly what prices are being proposed. This then is useful in determining if prices are reasonable, appropriate, and realistic. A clear understanding of service provider costs also becomes very useful if prices need to be re-negotiated for desired contract changes (e.g., changes to permit County maintenance of vehicles, bulk fuel purchasing, in-kind donation of parking and facilities, etc.).

Dedicated Taxi Runs

While taxis can be effectively used to serve low-productivity trips cost-effectively, and provide overflow and back-up, ensuring taxi service quality can be a challenge. To address this issue, OUTREACH has worked with taxi companies to develop "dedicated" taxi runs. The taxi companies dedicate certain vehicles and drivers to OUTREACH paratransit service and OUTREACH is able to efficiently schedule to these runs. The OUTREACH RFP required taxi vendors to ensure that those who serve the contact are earning a livable wage, are covered by Worker's Compensation Insurance, and have benefits.

Findings and Conclusions

VTA and OUTREACH have succeeded in building one of the premier paratransit brokerages in the country. The OUTREACH brokerage provides high-quality and cost-effective paratransit services for VTA as well as other local and regional agencies and communities. The expertise that has been developed through the brokerage has also made it possible for the region to be on the cutting edge of innovative service planning and service delivery. This is evident in the innovative Mobility Management Program that has been successfully implemented, as well as in the many innovations employed for managing service quality and cost.

VTA and OUTREACH staff noted several important lessons that have been learned through the years in development and operation of the transportation brokerage program. They noted that these are important to the success of the program and would be key to replication of the model in other areas.

- A high level of trust must exist between the broker, VTA, and other participating agencies. It is vital that this trust be maintained over time, through good times as well as challenging times. Open communication is important for developing and maintaining this trust. The broker has a "can-do" attitude such that its social workers and mobility managers will make every effort to find a mobility solution for agencies and members of the public and often paratransit is only one of many options.
- Having a non-profit public benefit agency as the broker helps maintain trust. OUTREACH's primary obligations are to riders, funding agencies, and taxpayers.
- Accurate data from the broker is important for maintaining trust with partner agencies. The broker must have the tools to properly account for and allocate services and costs.
- Partners must be willing to "collaborate" on the development of a coordinated transportation program, rather than desire unilateral "control" of services. This collaboration is needed to ensure that various needs and requirements of the partners can be combined into a coordinated program.
- Clarifying and agreeing on the roles and responsibilities of the broker, and the roles and responsibilities of funding partners are important. Once all parties agree to this model, each must be willing to collaboratively participate within these defined roles.
- Partners must be willing to take leadership as well as supportive and enabling roles to help secure and implement grants for technology, energy efficient vehicles, to expand the system in place to address emerging needs such as Veterans transportation.
- Owning the infrastructure, information technology, and data provides the broker and participating agencies with a high degree of flexibility in managing service delivery. The mix of service providers and service delivery can be more easily adjusted to achieve both high quality and low-cost service.
- Having a stable broker over the long term allows for the development of important partnerships at the local and regional level. It also allows the broker to develop expertise and detailed knowledge of local needs that are important for the effective management of services.
- Building local service provider capabilities is important for developing a robust, competitive service delivery market. "Cooperative" contract management on the part of the broker can help build this network. Technical assistance from the broker can also help to strengthen local service providers.
- Detailed RFPs and familiarity with service provider cost structures is important for ensuring that costs are reasonable and appropriate.
- Very strong controls in place by the Broker makes VTA over-sight of contract, ADA and service policy compliance routine and measurable.

- Independent audits of both VTA and the Broker ensure that the best interest of the public, transit agency, and persons with disabilities is served by this arrangement.
- A one-stop, one-call/one-click center for coordinated eligibility, funding, paratransit and other health and human services transportation, travel training and access to fixed route, and other affordable and flexible mobility options reduces paratransit expense while creating an environment for enhancements, such as premium services, cost-sharing, vehicle sharing and mobility management strategies that will increase accessibility for all.
- A pre-paid client fare payment debit account system enhances client fare payments, negates cash collection, counting and custody costs, and allows fare payment sponsorship by third parties.

The Board of Supervisors

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Contra Costa County

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Clerk of the Board
and
County Administrator
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October 21, 2014

Kevin Romick, Chair
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Subject: 2014 Countywide Transportation Plan Update

Dear Chair Romick:

On September 23, 2014, the Board of Supervisors authorized the Chair to transmit comments on the 2014 update to the Countywide Transportation Plan (CTP). We understand that the CTP is intended to guide the development of the transportation system for the next 25 years. We also understand that this update will result in a list of projects and programs intended to respond to growing population, increasing maintenance demands, and shifting priorities.

As an overall comment, the Board of Supervisors would like to thank the Contra Costa Transportation Authority (Authority) for the substantial effort put in to the draft CTP. The CTP raises numerous contemporary issues which should facilitate a productive discussion about our future.

The comment letter is comprised of three sections, broad discussion on priorities, chapter by chapter comments, and an attached, Public Review Draft Volume 3: Comprehensive Transportation Project List with comments embedded.

PRIORITIES

Increased Local Road Funding Needs: Maintenance, Complete Streets, Storm Water Requirements

Nationally, there is a well-documented, growing need to address our aging infrastructure. On the local level it is no different; we are straining to maintain adequate pavement conditions while being required to be compliant with new water quality, complete streets, and greenhouse gas reduction statutes and initiatives. **While the need for adequate maintenance funding is mentioned throughout the document, the scale of the issue warrants a much more prominent discussion in the CTP, particularly given the discussion of new revenue sources.**

Transit Service Improvements

There is increasing pressure to improve transit service due, in part, to new State statutes. As called out in the CTP, our maturing transportation network and land use patterns are at the point where we are facing diminishing returns on roadway capacity. In this light transit investments may be more attractive. Transit agencies in Contra Costa County are likely to need additional resources to respond to this increase in demand for service and the draft CTP acknowledges this unfunded demand. More specific comments:

- With **conventional fixed route service**, a number of potential mitigation measures proposed by the Office of Planning and Research (OPR) in their efforts to implement SB 743 (2013) relate to improved transit service. As acknowledged in the CTP, SB 743 eliminated congestion based transportation impact measures (level of service/LOS) under the California Environmental Quality Act (CEQA). A proposed alternative metric, likely to be Vehicle Miles Traveled (VMT), is intended to better reduce greenhouse gas production. However, in Contra Costa, our local policies compel us to continue using LOS **in addition to** the new impact measures imposed by the State. In order to offset any potential adverse impact on development activity caused by multiple mitigation measures, the Board of Supervisors requests that the Authority explore the possibility of using an expansion of bus service or bus service funding to establish a transit mitigation bank or programmatic VMT mitigation for member agencies.

  The Board of Supervisors continues to be committed to the policy of having development pay for any facilities required to meet the demands resulting from growth. However, subjecting applicants to the full cost of both LOS and VMT analysis and mitigation may inappropriately constrain needed economic and housing development activities.

- **Paratransit** service for the elderly and people with disabilities, in addition to requiring additional funding, will also require fundamental administrative changes if 1) the Authority is to respond adequately to the projected demand for

service, and 2) expect that response to be cost-effective. In addition to the oft-cited demographic changes (aging population), the impact on travel demand for this portion of our constituency is likely to be further magnified by the consolidation of medical services and new health trends. The inclusion of these significant challenges would improve the *"new challenges"*, *"challenges ahead"* sections of the CTP.

- The Board of Supervisors is aware of the Authority's efforts to implement the Mobility Management Plan (MMP) which could improve coordination and operating efficiencies of multiple transportation providers. We understand that progress is being made and applaud the efforts of Authority staff in navigating this complex issue. While we recognize that the MMP is mentioned in the Action Plan section of the CTP, given the countywide implications of the MMP a detailed discussion may be warranted in a more prominent place in the document.

  Surveys conducted in the beginning of the CTP indicated that the Authority should be "more aspirational" in its undertakings. The implementation of a coordinated, countywide mobility management program would be responsive to that direction.

Safe Routes to School (SR2S) Program

The Authority's Safe Routes to School Master Plan Task Force assisted with the development of a needs assessment to estimate the cost of SR2S projects and programs. The Board of Supervisors thanks the Authority for their leadership on this effort and we look forward to the findings and recommendations being implemented.

In order to make better use of past and future SR2S investments, we encourage the Authority to capitalize on one particular finding in the 2011 survey conducted early in the Master Plan effort. The survey established that the most consistent reason cited by parents and school administrators for K-12 students not walking and bicycling to school is related to traffic, either *"driver behavior"* or *"driving too fast"*. This finding is consistent with statewide and national survey results.

The County has developed a 2015 legislative proposal to enhance school zones through expansion and increased penalties. We have met with our legislative delegation on our proposal. The members were supportive of the concept and offered assistance. The County is in the process of securing support from other agencies and we are formally requesting the Authority support in this effort. The goal of the legislation, in combination with existing projects and program, is to assist in reversing the well-known low walk and bike rates to and from K-12 school. This may be another area

where the Authority could be responsive to the "more aspirational" findings in the surveys.

Major Projects & Emerging Planning Initiatives

A comprehensive response on project priorities can be seen in the attached list. This list includes the Board of Supervisors high priority projects including, but not limited to, TriLink (SR239), North Richmond Truck Route, I-680 HOV Gap Closure, Iron Horse/Lafayette-Moraga Trail Connector, Kirker Pass Road Truck Climbing Lane, Vasco Road Safety Improvements, and Northern Waterfront Goods Movement Infrastructure Projects.

In addition to these projects, the Board of Supervisors requests continued Authority advocacy and funding for activities supportive of economic development in areas of the County where such investment is needed and desired by local communities. For instance, this support could fund activities within Priority Development Area (PDAs) and as part of the Northern Waterfront Economic Development Initiative. We are supportive of CTP actions that include planning and implementation funding for transportation projects and programs, infrastructure improvements and other expenditures that facilitate needed economic development. Such investment will help balance jobs and housing and make more efficient use of our transportation infrastructure. The Board of Supervisors considers these efforts as integral to the continued growth of our region and economy.

CHAPTER COMMENTS

Executive Summary

Page ES-3

The telecommuting information is informative; the document would benefit from other relevant changes in commute patterns listed. Nationwide, bicycle commuting has doubled in a shorter time frame than telecommuting and the Authority has more direct responsibility to facilitate further growth in this area.

Page ES-13

Sustainable Communities Strategy

The Board of Supervisors thanks the Authority for their tireless engagement with the Metropolitan Transportation Commission and the Association of Bay Area Governments on the process to implement SB375. In particular, we encourage continued advocacy for additional resources and consideration for subareas that accommodate a substantial amount of planned growth. For the benefit of our constituents, MTC, and the State, it may be useful to point out in the CTP that our planned growth is, and has

been for some time, well-managed not through State or regional mandate but through a voter-approved Urban Limit Line and Growth Management Program. .

Pages ES-11-14 The information on SB 375 (2008) in the document is useful given the land use and transportation emphasis in the legislation. However, we believe that additional focus on AB 32 (2006), in particular the Cap-and-Trade Program, should be included in the CTP. This information could better position the County to receive Program revenues. At a minimum, the relationship between the *"transformative"* transit investments contemplated in the CTP and the *"Affordable Housing and Sustainable Communities"* and *"Transit and Intercity Rail Capital"* Cap-and-Trade programs should be strengthened.

Prior to contemplating a new transportation sales tax, we believe all other funding opportunities should be examined and maximized to the extent possible in the CTP.

As indicated earlier in this letter and acknowledged later in the CTP, SB 743 (2013) is likely to substantially influence how agencies can 1) claim exemption from CEQA and 2) how we will analyze and mitigate the transportation impacts for development. While implementation policies are still being developed by the State; some mention of the issue in the Executive Summary is warranted considering the potential impact on member jurisdictions and the development community.

At this time, focus on SB 743 issues is being directed at the State. This is understandable given that implementation strategies are currently being developed. However, once the State's work is finished, focus will shift to local jurisdictions who are ultimately responsible for analyzing and mitigating for VMT. As mentioned earlier in this letter, additional attention should be given to potential mitigation strategies. This would be valuable to both your member agencies and the development community.

The Board of Supervisors appreciates the Authority's efforts to engage the State on this critical issue.

Page ES-20

Regarding the need to "renew the sales tax measure", prior to establishing this need in policy we ask that the Authority conduct additional outreach to all member jurisdictions, including all members of the Board Supervisors. As you are aware, the Contra Costa County Board of Supervisors has diverse obligations which vary substantially throughout Supervisorial Districts. In considering whether to support such a measure the Board of Supervisors would consider factors such as possible

conflicts with other public finance priorities, and the need for additional transportation funding.

Introduction

Page I-15

This section discusses auto-ownership rates and age distribution in the context of demographics. Mention of the increase in the elderly segment of the population, and the impact on transportation needs, would serve to make the demographics discussion more useful in the context of the CTP.

Figure 3-1: Roadway Action Plan Projects and Programs

The park/open space data used to compile this figure (and other Figures with the same data) is outdated. It is important that the most current dataset is used so that the status of preserved lands relative to planned improvements is understood. This will help avoid conflicts between transportation planning and conservation efforts. Notably, conserved land data is missing from areas around Vasco Road, the Byron Airport, and along Kirker Pass Road south of the City of Pittsburg. A current dataset can be obtained from East Contra Costa County Habitat Conservancy.

As I am sure you are aware, many critical transportation projects have received streamlined permitting as a result of this program including Vasco Road Widening, SR-4/S-160 Connectors, Deer Valley Road safety shoulders, eBART, State Route 4 between Lone Tree and San Jose Avenue (including Sand Creek Interchange), and State Route 4 medians and shoulders from Discovery Bay to Byron Highway.

Vision, Goals and Strategy

Page I-28

The Board of Supervisors supports the approach described in the *"Finding the Right Balance"* section. The approach of *"Recognizing the differing needs and situations of Contra Costa's subareas…"* has worked well in this diverse County in the past. We expect it to continue to be successful well into the future.

Page I-29

Goal 1: Movement of people

With respect to the language in the first Goal, *"…all available travel modes…"*, the subsequently listed Strategies would be more representative of all modes, and more consistent with Goal 3, if non-motorized facilities were to be addressed in a manner similar to the road system.

For example, *"Define and close gaps in the Countywide and Regional Bikeway Network, including gaps in Class I and major off-street paths"*. In addition, this change would improve internal consistency, in the *"Pedestrian and Bicycle Facilities"* section the following action is highlighted, *"Close gaps in the regional trail system…"*.

Goal 1: Movement of Goods

Consistent with Authority support for, and assistance with the Northern Waterfront Economic Development Initiative, please include the following language, *"Identify new strategies to improve freight movement on freeways, **waterways** and rail lines to improve air quality and the safety and efficiency of goods movement"*.

Page I-32

The discussion regarding *"Maintaining the transportation system"* would be more informative and complete if new requirements, often required to be implemented concurrent with maintenance projects, were described in this section. Complete streets and water quality requirements can result in substantially increased maintenance costs.

Page I-36

"Our ability to expand the roadway system is extremely limited": In addition to the barriers to roadway expansion listed in this section (limited right-of-way, noise, air pollution, etc.), please include *"expanding maintenance obligations"*.

Page I-41

Transit, Including Buses, Rail, Paratransit, and Ferries

As indicated in the Priorities section above, some mention of Authority leadership on the implementation of the MMP would be informative in this section.

Page I-51

Pedestrian and Bicycle Facilities

This section may benefit from a review by the Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) who could assist in finding solutions to the numerous barriers to improving non-motorized transportation identified in the CTP.

The barriers to increased walking and cycling identified in the CTP are not unique to Contra Costa County. These barriers can be addressed through a methodical planning and investment response. The 2009 Update to MTC's Regional Bicycle Plan for the San

Francisco Bay Area indicates that Contra Costa County is tied with Solano County for the lowest rate of bicycle commuters. A strategic approach to address identified barriers and improve that ranking may be another "aspirational program". As indicated in the draft CTP, the County has numerous attributes that we could capitalize on; excellent climate, favorable topography, an excellent multi-use path network, and second only to Alameda County in terms of numbers of BART stations.

On a related note, the Authority may wish to consider combining the Safe Routes to School Master Plan Task Force with the CBPAC to form an "Active Transportation Working Group". The subject matter addressed by the committees is similar and combining the committees may result in a critical mass of issues to address that would ideally lead to regular consultation and collaboration.

Page I-61

Facilities for Goods Movement

The Board of Supervisors appreciates the Authority's assistance with the Northern Waterfront Economic Development Initiative. Considering the initiative addresses goods movement infrastructure including maritime, rail, and highway projects, some mention of the Northern Waterfront effort would strengthen this section.

Page I-65

The Board of Supervisors welcomes the description of the Comprehensive Transportation Project List (CTPL) as "evolving". As subregional and local priorities change and we are required to respond to changing policies it is essential that we are afforded the flexibility of a "living document".

Page 1-105

Implementation

The comments in this letter suggest possible changes to activities listed in the Implementation section including, but not limited to; 1) addition of State policy advocacy, and 2) updates to other Measure J implementation documents as suggested at the Technical Coordinating Committee (Technical Procedures Manual, Measure J Growth Management Implementation Guide, etc).

The Board of Supervisors appreciates the outreach of the Authority Board and its staff to obtain comments on the Draft CTP Update and we look forward to additional dialog and engagement on this effort.

Sincerely,

Karen Mitchoff

Karen Mitchoff, Chair
Contra Costa County Board of Supervisors
Supervisor, District IV

C:
Janet Abelson, Chair - WCCTAC
Candace Andersen, Chair – SWAT
Salvatore Evola, Chair, TRANSPLAN
Mark Ross, Chair – TRANSPAC

Attachments:
Comments on *Volume 3: Comprehensive Transportation Project List*

File: Transportation > Transportation > Committees > CCTA > CCTA Board of Directors
File: Transportation > Projects > CCTA > CTP 2014-15
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Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
COUNTYWIDE PROJECTS							
	Countywide Curb Ramp Program	ADA	Upgrade curb ramps to current standards throughout Unincorporated Contra Costa County through an annual project to eventually provide pedestrian access to all users on all County roads. This annual project is in addition to curb ramp upgrades implemented adjacent to capital improvement projects.	$3,000,000	Ongoing	Contra Costa County	All
	Countywide Guard Rail Upgrade	Safety	Upgrade metal beam guard rails to meet current Caltrans Standards. The upgrade relates to replacement of the end treatments.	$5,000,000	Planning	Contra Costa County	All
4411	Countywide Overlay Project	Arterial/Roadway	Provide an overlay and/or cold-in-place recycling to Vasco Road, Pleasant Hill Road (NB) and Byron Highway.	$3,423,000	Design and ROW	Contra Costa County	All
WCCTAC PROJECTS							
2767	San Pablo Dam Road Walkability Project	Arterial/Roadway	Add transit stop access and amenities, sidewalks and other improvements to pedestrian and bicycle facilities, turn lanes.	$7,300,000	Design and ROW	Contra Costa County	WCCTAC
3225	Cummings Skyway Truck Climbing Lane Extension	Arterial/Roadway	Extend truck climbing lane on eastbound Cummings Skyway to allow faster moving vehicles to safely pass slow moving trucks climbing existing 10% grade.	$1,500,000	Not Begun	Contra Costa County	WCCTAC
3350	North Richmond Truck Route Project	Arterial/Roadway	Extend Pittsburg Avenue 0.3 miles eastward, and extend either Seventh Street or Soto Street 0.1 mile northward, to intersect with each other and create a truck route from the North Richmond industrial area to the Richmond Parkway.	$19,300,000	Not Begun	Contra Costa County	WCCTAC
3353	Parr Boulevard Widening and Overlay	Arterial/Roadway	widen Parr Boulevard to bring it to arterial standard design and overlay, on a one-mile stretch from Richmond Parkway to the Union Pacific tracks.	$2,772,000	Not Begun	Contra Costa County	WCCTAC
3435	Third Street / Goodrick Avenue Realignment Project	Arterial/Roadway	Realign either Goodrick Avenue or Third Street as it approaches Parr Boulevard to create a direct north-south route and only one intersection with Parr Boulevard.	$1,750,000	Not Begun	Contra Costa County	WCCTAC
3436	North Richmond Overlay / Reconstruction	Arterial/Roadway	Reconstruct York Street and overlay Goodrick Avenue	$359,000	Not Begun	Contra Costa County	WCCTAC
3534	Appian Way and Pebble Drive Signal	Arterial/Roadway	Install signal at Appian Way and Pebble Drive.	$175,000	Not Begun	Contra Costa County	WCCTAC
			Remove and combine with 3536				
3536	Appian Way Complete Streets Project	Arterial/Roadway	Construct Appian Way ultimate improvements.	$4,300,000	Underway	Contra Costa County	WCCTAC
3537	Appian Way Widening at Triangle	Arterial/Roadway	Modify layout of Appian Way and Valley View. Potential roundabout.	$4,000,000	Underway	Contra Costa County	WCCTAC
3543	Brookside Drive Widening	Arterial/Roadway	Acquire ultimate right of way to widen Brookside Drive from 3rd Street to railroad tracks	$772,000	Not Begun	Contra Costa County	WCCTAC
3545	Castro Ranch Road Widening	Arterial/Roadway	Widen Castro Ranch Road.	$1,600,000	Not Begun	Contra Costa County	WCCTAC
3572	El Portal Drive Widening: Richmond City Limit to San Pablo Dam Road	Arterial/Roadway	Widen El Portal Drive	$450,000	Not Begun	Contra Costa County	WCCTAC

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
3576	North Richmond Improvements - Pittsburg Avenue Extension	Arterial/Roadway	The project consists of extending Pittsburg Avenue from 3rd Street to the proposed 7th Street extension.	$1,700,000	Not Begun	Contra Costa County	WCCTAC
3587	San Pablo Dam Road and Greenridge Drive Signal	Arterial/Roadway	Construct signal at San Pablo Dam Road and Greenridge Drive	$250,000	Not Begun	Contra Costa County	WCCTAC
3588	San Pablo Dam Road Improvements	Arterial/Roadway	Construct San Pablo Dam Road improvements and widening.	$6,500,000	Not Begun	Contra Costa County	WCCTAC
3589	San Pablo Dam Road Middle Turn Lane	Arterial/Roadway	Add a middle lane to San Pablo Dam Road	$5,000,000	No Longer Supported	Contra Costa County	WCCTAC
3818	El Sobrante Village Center Drive East	Arterial/Roadway	Eastward extension of Village Center Drive (Project 230), extending 1,200 feet east/northeast from Village Center Drive to connect with San Pablo Dam Road at a point west of the Las Colinas intersection.	$1,960,000	Not Begun	Contra Costa County	WCCTAC
3819	El Sobrante Village Center Drive	Arterial/Roadway	A 600-foot new street parallel to San Pablo Dam Road on its south side, with a 76-foot right of way.	$2,220,000	Not Begun	Contra Costa County	WCCTAC
3821	San Pablo Dam Road Sidewalks near May Road	Arterial/Roadway	Construct sidewalk to fill gaps in the May Road area (Safe Routes to Schools Project).	$651,000	Not Begun	Contra Costa County	WCCTAC
4051	Replace San Pablo Avenue Bridge Over Rodeo Creek	Arterial/Roadway	Replace bridge on San Pablo Avenue over Rodeo Creek. Bridge has less than 50 rating	$3,614,000	Under Construction	Contra Costa County	WCCTAC
4334	Appian Way and Argyle Road Signal Project	Arterial/Roadway	Traffic signal at Appian Way and Argyle Road	$420,000	Not Begun	Contra Costa County	WCCTAC
4338	Appian Way and Santa Rita Road Signal Project	Arterial/Roadway	Install traffic signal at intersectioni	$400,000	Not Begun	Contra Costa County	WCCTAC
4350	Fred Jackson Way/Third Street Complete Street Concepts Plan	Arterial/Roadway	Provide travel lanes, bike lanes, parking lanes and median along Fred Jackson Way	$2,600,000	Not Begun	Contra Costa County	WCCTAC
4351	Seventh Street Extension to Brookside Drive Improvements Project	Arterial/Roadway	Extend Seventh Street, North Richmond, from Wildcat Creek to Brookside Drive	$6,325,000	Not Begun	Contra Costa County	WCCTAC
4587					Delete – same as 3589		
					Delete: Same as 3587		
4360	El Portal Drive Complete Street Improvements	Arterial/Roadway	Widen to 4 travel lanes	$400,000	No Longer Supported	Contra Costa County	WCCTAC
4365	Tara Hills Traffic Calming/Complete Street Plan	Arterial/Roadway	Provide safety improvements and traffic calming measures along Tara Hills Drive	$1,500,000	Underway	Contra Costa County	WCCTAC
4367	Colusa Avenue Complete Street Project	Arterial/Roadway	Provide median, parking lanes and bike lanes.	$500,000	Not Begun	Contra Costa County	WCCTAC
4368	Kensington Curb Ramps Project	Arterial/Roadway	Install ADA compliant a various location along Kensington Avenue	$400,000	Underway	Contra Costa County	WCCTAC
4370	Arlington Avenue Intersection Improvements	Arterial/Roadway	Provide intersection improvements and traffic signals at intersections	$350,000	Not Begun	Contra Costa County	WCCTAC
2795	Olinda Road Sidewalk Gap Closures	Bicycle/Pedestrian	Fill in sidewalk gaps along Olinda Road including the installation of pedestrian bridge over a creek.	$522,000	Not Begun	Contra Costa County	WCCTAC

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
3187	Franklin Canyon Undercrossing, Sobrante Ridge to Carquinez Strait Trail	Bicycle/Pedestrian	Sobrante Ridge to Carquinez Strait Trail: construct Franklin Canyon undercrossing for regional trail access	$300,000	Not Begun	Contra Costa County	WCCTAC
3188	SR 4 West Bikeway: Construct	Bicycle/Pedestrian	SR 4 West Bikeway: Construct bikeway parallel to SR 4 west	$2,000,000	Not Begun	Contra Costa County	WCCTAC
3231	San Pablo Dam Rd Pedestrian Improvements	Bicycle/Pedestrian	The purpose of this project is to create a pedestrian friendly business district for the Community of El Sobrante by upgrading the existing aged path of travel to a new ADA standard accessible pathway with new landscaping along San Pablo Dam Road between Appian Way and Hillcrest Road. San Pablo Dam Road is a major arterial through downtown El Sobrante providing access to I-80. It also provides connection between I80 and SR-24 in Orinda, making it a commuter route carrying approximately 30,000 vehicles per day. The project, in compliance with ADA, will include reconstruction of existing sidewalk, curb and gutter, and driveway conforms along both sides of San Pablo Dam Road between Appian Way and 100 feet west of Hillcrest Drive; an approximate project length of 1,700 feet. The project will also include limited drainage modifications, utility adjustments, street tree removal and replacement, sign relocation, bus stop relocation, new potted landscaping, and removal or relocation of existing sidewalk features (street furniture).	$3,915,000	Under Construction	Contra Costa County	WCCTAC
3497	Third Street Pedestrian Project, Phase 2	Bicycle/Pedestrian	Widen sidewalks, calm traffic and add streetlights and street trees to Third Street between Grove Avenue and Wildcat Creek in North Richmond.	$2,300,000	Not Begun	Contra Costa County	WCCTAC
					Delete: Same as 3231		
3789	Crockett Downtown Upgrade Project	Bicycle/Pedestrian	Upgrade the pedestrian facilities along Pomona Avenue between 2nd Avenue and 1st Avenue in the downtown Crockett Area.	$351,000	Design and ROW	Contra Costa County	WCCTAC
3795	Castro Ranch Road AC Path	Bicycle/Pedestrian	Build Sidewalk on Castro Ranch Road from San Pablo Dam Road to Hillside Drive (east side)	$242,000	Not Begun	Contra Costa County	WCCTAC
3817	San Pablo Creek Pedestrian/Bicycle Bridge	Bicycle/Pedestrian	Bridge for pedestrians and bicycles over San Pablo Creek, from Via Verde into downtown El Sobrante. Will connect to walkway along San Pablo Creek	$350,000	Not Begun	Contra Costa County	WCCTAC
4079	Cummings Skyway Bike Lanes	Bicycle/Pedestrian	Construct Class II bike lanes on Cummings Skyway from Crockett Blvd. to Franklin Canyon Rd.	$3,500,000	Not Begun	Contra Costa County	WCCTAC
4178	Montalvin Manor Sidewalk and Transit Access Improvements	Bicycle/Pedestrian	Install 3,000 ft of sidewalk, drainage, installation/improvements, installation of two new bus shelters, and installation of ADA accessible curb ramps along San Pablo Avenue and Kay Road.	$1,810,000	Complete	Contra Costa County	WCCTAC
4184	Chesley Ave Railroad Pedestrian Crossing	Bicycle/Pedestrian	Railroad crossing pedestrain facilities, 5 foot wide sidewalk, curb gutter, railroad warning devices.	$140,000	Complete	Contra Costa County	WCCTAC

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
4188	Market Avenue Railroad Pedestrian Crossing	Bicycle/Pedestrian	Improves the pedestrian facilities along the north side of Market Avenue between 7th Street and Soto Street, west of the Union Pacific Railroad crossing	$227,000	Complete	Contra Costa County	WCCTAC
4189	Market Avenue Sidewalk Improvements	Bicycle/Pedestrian	Improve the pedestrian facilities along the north side of Market Avenue by constructing 6.5-foot wide concrete sidewalk, curb, gutter, and curb ramps between 7th Street and Soto Street, west of the Union Pacific Railroad crossing.	$280,000	Complete	Contra Costa County	WCCTAC
4352	N. Richmond Pedestrian and Community Enhancement	Bicycle/Pedestrian	Installation of sidewalk, curb and gutter, curb ramps, and bulb outs within the North Richmond PDA. The location is the area north of Market Avenue, south of Wildcat Creek, east of Fred Jackson Way and west of the railroad tracks in the vicinity of Verde Elementary School.	$4,200,000	Not Begun	Contra Costa County	WCCTAC
4353	Hillside Drive Sidewalk Gap Closure	Bicycle/Pedestrian	Provide a 5 feet wide sidewalk on the north side of Hillside Drive, El Sobrante.	$200,000	Under Construction	Contra Costa County	WCCTAC
4354	Valley View Road Bike Lanes Project	Bicycle/Pedestrian	Provide class II bike lanes on both sides of Valley View Road.	$250,000	Not Begun	Contra Costa County	WCCTAC
4363	San Pablo Avenue Complete Street Project	Bicycle/Pedestrian	Provide pedestrian and bicycle improvements from Rodeo to Crockett	I1,200,000	Not Begun	Contra Costa County	WCCTAC
4364	Tara Hills Drive Complete Street Pedestrian Improvements	Bicycle/Pedestrian	Provide a pathway to Montara Bay Park	$600,000	Under Construction	Contra Costa County	WCCTAC
4366	Dolan Way Pedestrian Improvements Project	Bicycle/Pedestrian	Close a 70 feet long sidewalk gap, provide curb ramps along Dolan Way, bulb-outs at Flannery Road.	$650,000	Design and ROW	Contra Costa County	WCCTAC
4369	Rincon Road Widening and Pedestrian Improvements Project	Bicycle/Pedestrian	Provide minimum 12' travel lanes and 5' wide sidewalk along one side of Rincon Road. Grading, retaining walls and right of way acquisition would be required.	$2,500,000	Not Begun	Contra Costa County	WCCTAC
4444	Rodeo Downtown & Waterfront Infrastructure Program	Bicycle/Pedestrian	Install curb, sidewalks, gutters, ADA compliant ramps in downtown area	$1,116,000	Not Begun	Contra Costa County	WCCTAC
4445	6th Street Rodeo Sidewalk Project	Bicycle/Pedestrian	Provide sidewalk on one side of 6th Street	$375,000	Not Begun	Contra Costa County	WCCTAC
4446	7th Street Rodeo Sidewalk Project	Bicycle/Pedestrian	Provide sidewalk on one side	$480,000	Not Begun	Contra Costa County	WCCTAC
4447	Pomona Ave Sidewalk Project	Bicycle/Pedestrian	Provide sidewalk of south side of Pomona St, ret. Wall.	$450,000	Not Begun	Contra Costa County	WCCTAC
4521	West County Safe Routes to School Expansion Project	Safe Routes to School	Expand the West Contra Costa SR2S program to add 2 additional elementary schools to each jurisdiction within West Contra Costa: Richmond, San Pablo, El Cerrito, Pinole, Hercules, and the unincorporated area.	$801,800	Under Construction	Contra Costa County	WCCTAC
TRANSPAC PROJECTS							
ADD	Contra Costa Centre Treat Blvd/I680 Bicycle and Pedestrian	Bicycle/Pedestrian	Ped/Bike improvements along Treat Boulevard between the Iron Horse Trail, through the (I-680) over-crossing to Geary	TBD	Planning	Contra Costa County	TRANSPAC

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
	Plan		Road/North Main Street in the City of Walnut Creek				
2568	Pacheco Boulevard Complete Streets:Blum to Martinez City Limit	Arterial/Roadway	Widen Pacheco Boulevard from Blum Road to Martinez City Limit, and allow for bicycle lanes, sidewalks, median, and turn lanes, where appropriate.	$35,200,300	Not Begun	Contra Costa County	TRANSPAC
2595	Pacheco Boulevard Complete Streets: Arthur to Morello	Arterial/Roadway	Widen Pacheco Boulevard to provide bicycle and pedestrian improvements from Arthur Road to Morello Avenue	$6,363,000	Not Begun	Contra Costa County	TRANSPAC
3368	Arnold Drive Extension	Arterial/Roadway	Extend Arnold Drive eastward beneath I-680 to join Imhoff Drive at Blum Road.	$15,000,000	Not Begun	Contra Costa County	TRANSPAC
3374	Alhambra Valley Road Safety Project at Pig Farm Curve	Arterial/Roadway	Construct new three-way stop controlled "T" intersection at Alhambra Valley Road and Rancho La Boca Road, to improve greater sight distance for travelers approaching the intersection.	$335,000	Design and ROW	Contra Costa County	TRANSPAC
3383	Center Avenue Widening	Arterial/Roadway	Widen Center Avenue to provide bicycle and pedestrian improvements on each side of the street.	$416,000	Not Begun	Contra Costa County	TRANSPAC
			Remove, no longer supported.				
3397	Marsh Creek Road Safety Improvements	Arterial/Roadway	Improve safety and operations on Marsh Creek Road by realigning certain curves on the segment between Aspara Drive and Deer Valley Road.	$8,200,000	Not Begun	Contra Costa County	TRANSPAC
3452	Alhambra Valley Road Improvements	Arterial/Roadway	Provide safety and capacity improvements.	$10,600,000	Not Begun	Contra Costa County	TRANSPAC
3476	Evora Road/Willow Pass Road Intersection Improvements	Arterial/Roadway	Improve the intersections of Evora Road and Willow Pass Road (West-Concord Side) and Willow Pass Road with ramps to State Route 4 (West-Concord Side) with additional approach lanes and traffic signalization.	$800,000	Not Begun	Contra Costa County	TRANSPAC
3477	Evora Road Widening from Willow Pass Road to Driftwood Drive	Arterial/Roadway	Widen existing road to a width of 72 feet, for four lanes, from Willow Pass Road to Driftwood Drive	$4,573,000	Not Begun	Contra Costa County	TRANSPAC
3478	Willow Pass Road Widening/ Gap Closure	Arterial/Roadway	Widen existing road to four lanes, with a median, from Bailey Road to the Pittsburg City limits.	$2,500,000	Not Begun	Contra Costa County	TRANSPAC
3481	Pacifica Avenue East Extension	Arterial/Roadway	The project consists of construction an approximately 2,800 ft east extension of Pacifica Avenue, to connect with a proposed north extension of Manor Road or Alves Lane	$3,800,000	Not Begun	Contra Costa County	TRANSPAC
3482	Alves Lane Extension	Arterial/Roadway	The project consists of construction an approximately 3000 ft north extension of Alves Lane, to connect with a proposed eastern extension of Pacifica Avenue.	$3,000,000	Not Begun	Contra Costa County	TRANSPAC
3546	Center Avenue Widening: Pacheco Boulevard to Blackwood Drive	Arterial/Roadway	Widen Center Avenue to four lanes with a sidewalk on each side of the street.	$588,000	Not Begun	Contra Costa County	TRANSPAC
3574	Marsh Drive Widening	Arterial/Roadway	Widen Marsh Drive to four lanes with sidewalk on each side of the street.	$2,471,000	Not Begun	Contra Costa County	TRANSPAC
3578	Pacheco Boulevard Complete Streets: Martinez City Limit to Arthur Road	Arterial/Roadway	Widen Pacheco Boulevard to provide bicycle and pedestrian improvements from Martinez City Limit to Arthur Road.	$1,757,000	Not Begun	Contra Costa County	TRANSPAC

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
3579	Pacifica Avenue Left Turn Pocket at Rio Vista School	Arterial/Roadway	Construct left turn pocket at Rio Vista Elementary School.	$375,000	Not Begun	Contra Costa County	TRANSPAC
3586	Rudgear Road/San Miguel Drive/Walnut Boulevard/Mountain View Boulevard Safety Improvements	Arterial/Roadway	Safety improvements for Rudgear Road, San Miguel Drive, Walnut Boulevard, and Mountain View Boulevard.	$350,000	Design/Const	Contra Costa County	TRANSPAC
3765	Deer Valley Road Safety Improvements	Arterial/Roadway	Develop shoulder projects, curve alignments, etc. along Deer Valley Road.	$1,400,000	Not Begun	Contra Costa County	TRANSPAC
3768	Treat Boulevard Reconstruction	Arterial/Roadway	Remove and relplace asphalt overlay and bring curb ramps into ADA compliance. The project will remove and replace the existing rubberized asphalt overlay that covers Treat Boulevard from Buskirk Avenue to the bridge structure at Walnut Creek Channel	$2,241,000	Not Begun	Contra Costa County	TRANSPAC
3770	Alhambra Valley Road Shoulder Widening. East of Castro Ranch	Arterial/Roadway	Shoulder widening along Alhambra Valley Road. This project improves a section of Alhambra Valley Road, beginning from approximately 4,700 feet east of Castro Ranch Road, going east 1,650 feet. This project consists of; road widening for shoulders, slope cutting and retaining wall construction on the north side of the road to accommodate the road widening, place guardrail, striping, relocate / remove / add new signage, etc.The proposed shoulder widening will also serve as a Class III bicycle facility.	$2,000,000	Not Begun	Contra Costa County	TRANSPAC
4179	Alhambra Valley Road Improvements - Ferndale Rd to Rancho La Boca Rd	Arterial/Roadway	Realignment, widening, pavement reflector markers repair, traffic warning sign and striping on Alhambra Valley Road between Ferndale Road and Rancho La Boca Road.	$890,000	Design and ROW	Contra Costa County	TRANSPAC
4180	Alhambra Valley Road Improvements - Alhambra Creek Road and Quail Lane	Arterial/Roadway		$490,000	Not Begun	Contra Costa County	TRANSPAC
4336	Olympic Boulevard and Bridgefield Road Signal Project	Arterial/Roadway	Provide traffic signal at Olympic Boulevard and Bridgefield Road	$415,000	Not Begun	Contra Costa County	TRANSPAC
4337	N. Buchanan Cir and Pacheco Blvd Signal Project	Arterial/Roadway	Install traffic signal at Intersection	$585,000	Not Begun	Contra Costa County	TRANSPAC
4340	Bailey Road and Mary Anne Lane Signal Project	Arterial/Roadway	Install signal at Bailey Rd/Mary Ann Ln	$585,000	Under Construction	Contra Costa County	TRANSPAC
4373	Livorna Road and Intersection Improvements at Wilson Rd	Arterial/Roadway	Install signal, turn pockets, bicycle and pedestrian safety improvements at the intersection.	$2,000,000	Design and ROW	Contra Costa County	TRANSPAC
			Remove, no longer supported.				
4375	Stone Valley Road at Roundhill Road Improvements	Arterial/Roadway	Road diet/crosswalk improvements at Roundhill Road Intersection	$500,000	Not Begun	Contra Costa County	TRANSPAC
					Delete Project		
						completed	
4378	Livorna Road Improvements	Arterial/Roadway	Provide Standard pavement width along Livorna Road	$85,000	Not Begun	Contra Costa County	TRANSPAC

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
4438	Whyte Park Avenue Sidewalk Project	Bicycle/Pedestrian	Provide sidewalk	$80,000	Not Begun	Contra Costa County	TRANSPAC
4439	Ped Bridge at Dewing Lane across Las Trampas Creek	Bicycle/Pedestrian	Construct a pedestrian bridge to cross creek	$1,500,000	Not Begun	Contra Costa County	TRANSPAC
4440	Pedestrian facilities for San Miguel Drive	Bicycle/Pedestrian	Provide a 4' wide walkable shoulder one side, ret. walls, grading, r/w acquisition required.	$1,500,000	Not Begun	Contra Costa County	TRANSPAC
4441	Newell Avenue Pedestrian Path Project	Bicycle/Pedestrian	AC Pedestrian path along Newell Avenue from Parkmead Elementary to Las Lomas High.	$1,200,000	Not Begun	Contra Costa County	TRANSPAC
4442	Boulevard Way Sidewalk Project	Bicycle/Pedestrian	Provide sidewalk	$980,000	Not Begun	Contra Costa County	TRANSPAC
4451	Monterey Street Safety Improvements	Bicycle/Pedestrian	Pipe existing 100 ft. long ditch, drainage improvements, provide walkable shoulders	$550,000	Not Begun	Contra Costa County	TRANSPAC
4455	Bay Area Ridge Trail Connection at Benicia Bridge	Bicycle/Pedestrian	Pedestrian and Bicycle upgrades at Benicia Bridge to provide connection for the Bay Area Ridge Trail.	$300,000	Not Begun	Contra Costa County	TRANSPAC
4456	Pacheco Boulevard Sidewalk Gap Closure Phase II	Bicycle/Pedestrian	Provide sidewalk, parking lane and bike lane	$1,148,000	Under Construction	Contra Costa County	TRANSPAC
4457	Pacheco Blvd Complete Street Concept Plan	Bicycle/Pedestrian	Provide medians, sidewalk, parking lane, and bike lanes along Pacheco Blvd	$1,500,000	Not Begun	Contra Costa County	TRANSPAC
4458	Aspen Drive Pedestrian Improvements	Bicycle/Pedestrian	Provide a 12 foot wide AC path along park	$250,000	Not Begun	Contra Costa County	TRANSPAC
4460	Pacheco Blvd Pedestrian Path under AT&SF Bridge	Bicycle/Pedestrian	Provide Pedestrian Path under AT&SF Bridge	$200,000	Not Begun	Contra Costa County	TRANSPAC
4474	Gloria Terrace Sidewalk Project	Bicycle/Pedestrian	Provide a sidewalk or walkable shoulders.	$1,800,000	Not Begun	Contra Costa County	TRANSPAC
3215	Olympic Corridor Trail Connector Study	Study	This study will identify options for improving the non-motorized connection between the Lafayette-Moraga Trail (LMT) and the Iron Horse Trail (IHT). Study elements include public outreach, alternative identification, selection of preferred alignment, preliminary design, cost, phasing. This study is needed to improve the current connection (an inconsistent variety of on and off-street facilities) with a lower stress (e.g. off-street) connection similar to that of the LMT & IHT in the Olympic Boulevard Corridor. The LMT and the IHT are popular multi-use paths providing a low-stress (off-street) option for pedestrians and cyclists. This study will examine options for connecting these two facilities with a similar off-street connection in the Olympic Boulevard corridor. This connection, in addition to the existing IHT connection to the Contra Costa Canal Trail, would create a continuous connection joining Concord, Danville, Lafayette, Martinez, Moraga, Pleasant Hill, San Ramon, and Walnut Creek.	$195,000	Not Begun	Contra Costa County	TRANSPAC
3584	Pomona Street / Winslow Avenue / Carquinez Scenic Drive Safety Alignment Study	Study	Alignment Studies for Pomona Street, Winslow Avenue, and Carquinez Scenic Drive.	$50,000		Contra Costa County	TRANSPAC

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
4263	Contra Costa Centre Treat Blvd/I680 Bicycle and Pedestrian Plan	Study		$75,000	Not Applicable	Contra Costa County	TRANSPAC
ADD	Pacheco Blvd intersection with Muir Rd	Arterial/Roadway	Add second East Bound RightTurn lane	$700,000	Not Begun	Contra Costa County	TRANSPAC
ADD	Pacheco Blvd intersection with Center Ave	Arterial/Roadway	Add second East Bound Right Turn lane	$750000	Not Begun	Contra Costa County	TRANSPAC
ADD	Pacheco Blvd - Arnold Dr to Muir Rd	Bicycle/Pedestrian	Bicycle improvements	$450,000	Not Begun	Contra Costa County	TRANSPAC
ADD	Center Ave East of Pacheco Blvd	Bicycle/Pedestrian	Bicycle improvements	$350,000	Not Begun	Contra Costa County	TRANSPAC
ADD	Center Ave - Berry Dr to Marsh Dr	Bicycle/Pedestrian	Pedestrian improvements	$350,000	Not Begun	Contra Costa County	TRANSPAC
ADD	Marsh Dr -Center Ave to Bridge (by the Iron Horse Trail)	Bicycle/Pedestrian	Add shoulders; bicycle improvements	$550,000	Not Begun	Contra Costa County	TRANSPAC
ADD	Concord Ave -Contra Costa Blvd to Diamond Blvd	Arterial/Roadway	Widen Concord Ave	$750,000	Not Begun	Contra Costa County	TRANSPAC
ADD	Concord Ave- I-680 Off-ramp to Iron Horse Trail	Bicycle/Pedestrian	Bicycle improvements	$600,000	Not Begun	Contra Costa County	TRANSPAC
ADD (Could replace 4385)	Iron Horse/Lafayette-Moraga Trail Connector (p	Bicycle/Pedestrian	TBD/Study Complete Winter 2014	TBD/Study Complete Winter 2014	Not Begun	Contra Costa County	TRANSPAC/SWAT
ADD	Danville Boulevard Improvments	Arterial/roadway	Striped median from St Alphonsus Ct to Jackson Way. Hard medians and curb extensions from St Alphonsus Ct to Stone Valley Rd. Install traffic signal at Danville Blvd/Orchard Ct intersection. Construct roundabout at Danville Blvd/Orchard Ct intersection.	$3,000,000	Not Begun	Contra Costa County	TRANSPAC
TRANSPLAN PROJECTS							
ADD	Marsh Creek Trail	Bicycle/Pedestrian	Add an off-street, multi-use path along Marsh Creek Road/Marsh Creek from Brentwood to Clayton	TBD	Not Begun	CONTRA COSTA COUNTY	TRANSPLAN (TRANSPAC)
2978	Kirker Pass Road Northbound Truck Climbing Lane	Arterial/Roadway	Add a dedicated northbound 12-foot wide truck climbing lane and a Class II bike lane within an 8-foot paved shoulder from Clearbrook Drive in Concord to a point 1000 feet beyond the crest of the Kirker Pass Rd.	$17,400,000	Design and ROW	Contra Costa County	TRANSPLAN
ADD	Kirker Pass Road Southbound Truck Climbing Lane	Arterial/Roadway	Add an SB truck climbing lane from Nortonville Road to a point beyond the crest of Kirker Pass Road. Project will include a 12-foot dedicated truck climbing land and a classs II bike land with 8-foot paved shoulders	$20,000,000	Not Begun	Contra Costa County	TRANSPLAN
2997	Evora Road Widening from Driftwood Drive to Pomo Street	Arterial/Roadway	Widen Evora Road in Bay Point	$3,575,000	Not Begun	Contra Costa County	TRANSPLAN
3130	Bethel Island Bridge Replacement at Dutch Slough	Arterial/Roadway	Replaces existing bridge with a four lane bridge and improved geometrics.	$24,000,000	Complete	Contra Costa County	TRANSPLAN
3147	Byron Highway Widening and Overlay	Arterial/Roadway	Overlay and widen Byron Highway to provide shoulders on both sides from Byron Hot Springs Road to County line.	$2,012,000	Design and ROW	Contra Costa County	TRANSPLAN
3167	Byron Highway-Camino Diablo Intersection Improvements	Arterial/Roadway	Byron Highway: widen roadway to provide shoulders along Byron Highway for about 1,500 feet on	$3,904,000	Design and ROW	Contra Costa County	TRANSPLAN

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
4424	Taylor Boulevard Safety Improvement Project	Arterial/Roadway	Safety and capacity Improvement project	$670,000	Not Begun	Contra Costa County	TRANSPAC
4430	Center Avenue Widening (Marsh Drive / Pacheco Boulevard)	Arterial/Roadway	Widen to 4 lanes, and provide sidewalks on both sides	$416,000	Not Begun	Contra Costa County	TRANSPAC
4431	Center Avenue Widening (Pacheco Boulevard to Blackwood Drive)	Arterial/Roadway	Widen to 4 lanes, and provide sidewalks on both sides	$416,000	Delete: Same as 3546	Contra Costa County	TRANSPAC
4448	Peach Street Closure Project	Arterial/Roadway	Close Peach Street and provide a cul-de-sac.	$350,000	Not Begun	Contra Costa County	TRANSPAC
4449	Alhambra Valley Rd guard rail/realignment Project	Arterial/Roadway	Guard rail upgrade to current standards	$450,000	Not Begun	Contra Costa County	TRANSPAC
4450	Bear Creek Road Safety Improvements	Arterial/Roadway	Safety Improvement along Bear Creek Rd	$850,000	Not Begun	Contra Costa County	TRANSPAC
4452	McNabney Marsh Open Space Connection to Waterfront Road Project	Arterial/Roadway	Provide entrance and connecting road to McNabney Marsh Open Space from Waterfront Rd	$350,000	Not Begun	Contra Costa County	TRANSPAC
4454	Alhambra Valley Road Safety Improvements Project	Arterial/Roadway	Realign horiz.and vert. curves; widen travel; install paved shoulders and shoulder backing; relocate roadside obstacles	$2,764,000	Under Construction	Contra Costa County	TRANSPAC
4459	Pacheco Boulevard Realignment	Arterial/Roadway	Realign grade crossing with AT&SF	$17,000,000	Not Begun	Contra Costa County	TRANSPAC
2609	Pleasant Hill BART Station Bicycle and Pedestrian Access	Bicycle/Pedestrian	Improve access for pedestrian and bicyclists	$2,444,000	Design and ROW	Contra Costa County	TRANSPAC
3580	Pacifica Avenue Phase II: Improvements	Bicycle/Pedestrian	Widen both sides of roadway between Driftwood Drive and Rio Vista Elementary School and install bike lane striping, driveway conforms, concrete curbs, and minor drainage. Construct sidewalk both sides and drainage facilities.	$675,000	Under Construction	Contra Costa County	TRANSPAC
3782	Pleasant Hill BART Shortcut Pedestrian Path	Bicycle/Pedestrian	Plan, Design, and Construct a shortcut path at the Pleasant Hill BART Station.	$2,800,000	Not Begun	Contra Costa County	TRANSPAC
3799	Pacheco Blvd Bike and Pedestrian Project	Bicycle/Pedestrian	The purpose of this project is to help create a walkable, pedestrian-friendly neighborhood and business district. Pacheco Boulevard is a minor arterial road, with daily average trips (ADT) of 18,519. Installation of a continuous sidewalk and bike infrastructure will eliminate safety concerns and encourage residents to choose alternative modes of transportation. This project will close the last gap of sidewalk and bike lanes on the north side of Pacheco Boulevard. This project will construct approximately 1,200 linear feet of 6.5' wide concrete sidewalk with curb and gutter and a 5' wide class II bike lane from Windhover Way to 230' south of Morello Avenue. Driveway conforms will be installed as required. The project will include ADA compliant curb ramps to be installed at the corners of Windhover Way and Goree Court, retaining walls, removal of two earthen mounds, relocating utility poles, installation of a storm drain inlet, some pavement and striping.	$1,150,000	Under Construction	Contra Costa County	TRANSPAC

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
3800	Carquinez Scenic Trail	Bicycle/Pedestrian	Design and construct Class I trail along closed Carquniez Scenic Drive between Port Costa and Martin	$3,800,000	Complete	Contra Costa County	TRANSPAC
3801	North Richmond Bikeway Project	Bicycle/Pedestrian	Construct a class 2 bicycle lane on 3rd Street between Grove Ave and a class 1 on Wildcat Trail and a class 3 bicycle route on Market Ave. between 3rd St and the County limits.	$73,000	Not Begun	Contra Costa County	WCCTAC
3807	Port Costa - Martinez Bike/Ped Trail	Bicycle/Pedestrian	Repair and recontstruct trail into a Class I multi-use bicycle/pedestrian trail.	$1,179,000	Not Begun	Contra Costa County	TRANSPAC
					Completed		
3834	San Pablo Avenue / Parker Avenue Sidewalk	Bicycle/Pedestrian	Connecting a gap in the sidewalk. Project in conjunction with City of Hercules.	$397,000	Not Begun	Contra Costa County	TRANSPAC
4371	Hemme Avenue Sidewalk Improvements	Bicycle/Pedestrian	Provide 5 feet wide sidewalk, curb and gutter	$250,000	Not Begun	Contra Costa County	TRANSPAC
4372	Livorna Road Bikeway	Bicycle/Pedestrian	Provide a class I bikeway	$344,000	Not Begun	Contra Costa County	TRANSPAC
					Delete: Study = 3215 , New Project ADDED		
4384	Tice Valley Blvd Safety Improvement	Bicycle/Pedestrian	Provide a class II bike lane from Tice Valley Ln at Walnut Creek border to Iron Horse Trail	$3,000,000	Not Begun	Contra Costa County	TRANSPAC
					Delete: same as 3215		
4422	Pleasant Hill Road Bicycle Project	Bicycle/Pedestrian	Provide class II bike lanes	$270,000	Not Begun	Contra Costa County	TRANSPAC
4423	Pleasant Hill Road Sidewalk Project	Bicycle/Pedestrian	Provide sidewalk on west side	$150,000	Not Begun	Contra Costa County	TRANSPAC
4425	Contra Costa Centre Infrastructure Improvements Project	Bicycle/Pedestrian	Closure of sidewalk gaps, repair of cracked and uplifted surfaces in sidewalks, crosswalks, and tree wells, and upgrade of pedestrian facilities to current Americans with Disabilities Act (ADA) standards.	$1,105,000	Complete	Contra Costa County	TRANSPAC
4432	Jones Rd Bike Route Project	Bicycle/Pedestrian	Provide a class III bike route	$100,000	Not Begun	Contra Costa County	TRANSPAC
4433	Marshall Drive Sidewalk	Bicycle/Pedestrian	Provide sidewalk on both sides	$380,000	Not Begun	Contra Costa County	TRANSPAC
4434	Mayhew Way Sidewalk Project	Bicycle/Pedestrian	Provide sidewalk	$80,000	Not Begun	Contra Costa County	TRANSPAC
4435	Pleasant Hill BART area Bike Route - Las Juntas Wy, Oak Rd, Wayne Dr (from Jones Rd to Various)	Bicycle/Pedestrian	Class III bike route	$100,000	Not Begun	Contra Costa County	TRANSPAC
4436	Springbrook Road Sidewalk Project	Bicycle/Pedestrian	Provide sidewalk	$350,000	Not Begun	Contra Costa County	TRANSPAC
4437	Walnut Boulevard Bicycle and Pedestrian Project	Bicycle/Pedestrian	Provide Pedestrian Path and Bike Route along north side of Walnut Blvd	$1,016,000	Under Construction	Contra Costa County	TRANSPAC

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
			either side of Camino Diablo				
3199	Vasco Road and Camino Diablo Intersection Improvements	Arterial/Roadway	Increase capacity at intersection and construct safety improvements as needed.	$2,000,000	Not started	Contra Costa County	TRANSPLAN
3377	Balfour Road Shoulder Widening: Deer Valley Road to Brentwood City Limit	Arterial/Roadway	Widen 3 miles of Bafour from two 9'-10' lanes to two 12' lanes with 6' wide paved shoulders and two feet of shoulder backing on both sides.	$1,211,000	Design and ROW	Contra Costa County	TRANSPLAN
3378	Byron Highway Extension to Bethel Island	Arterial/Roadway	Extend Byron Highway northward, from its current northern terminus at Delta Road, to the East Cypress Road/Bethel Island Road intersection. Project will include the construction of a bridge over Rock Slough.	$7,200,000	Not Begun	Contra Costa County	TRANSPLAN
3379	Byron Highway Widening at Byron Elementary School	Arterial/Roadway	Widen the existing pavement to provide a dual left-turn lane along the frontage of the School District office and the Byron Elementary School, creating more storage for Byron Highway motorists waiting to turn left into the school district or school areas.	$699,000	Not Begun	Contra Costa County	TRANSPLAN
3382	Canal Road Bridge Replacement	Arterial/Roadway	Replace the existing Canal Road Bridge over the Contra Costa Canal, because the existing bridge is functionally obsolete.	$1,956,000	Design and ROW	Contra Costa County	TRANSPLAN
3393	Eden Plains Road Widening: Sunset Road to Marshall Court	Arterial/Roadway	Widen Eden Plains Road to two-lane arterial standard design, with two 12foot lanes and 4-foot-wide paved shoulders on both sides of the street.	$325,000	Not Begun	Contra Costa County	TRANSPLAN
3394	Evora Road Extension	Arterial/Roadway	Extend Evora Road westward to the Port Chicago Highway.	$9,900,000	Not Begun	Contra Costa County	TRANSPLAN
3428	Orwood Road Bridge Replacement	Arterial/Roadway	Replace bridge, which has reached the end of its design life and is not designed for earthquake loading. This project consists of replacing the existing wood bridge over Orwood Slough, reconstruct approach, drainage improvements and retaining walls.	$8,000,000	Design and ROW	Contra Costa County	TRANSPLAN
3431	State Route 4 / Byron Highway Intersection Improvements, Phase 2	Arterial/Roadway	Widen the pavement to provide two lanes in each direction on Byron Highway at the intersection.	$634,000	Not Begun	Contra Costa County	TRANSPLAN
3531	Widen SR 4 from 2 to 4 lanes, Marsh Creek Road to San Joaquin	Arterial/Roadway	Widen State Route 4 as a continuous 4-lane arterial from Marsh Creek Road to the San Joaquin County Line	$150,000,000	Not Begun	Contra Costa County	TRANSPLAN
3539	Balfour Road Shoulder Widening	Arterial/Roadway	Install 4' wide sections of shoulder backing along both sides of Balfour Road	$176,000	Design and ROW	Contra Costa County	TRANSPLAN
3540	Balfour Road - Byron Highway Traffic Signal	Arterial/Roadway	This project consists of installing traffic signals at the intersections.	$1,057,000	Not Begun	Contra Costa County	TRANSPLAN
3541	Bethel Island Road / Sandmound Boulevard Intersection Signal	Arterial/Roadway	Install traffic signals at this intersection.	$600,000	Not Begun	Contra Costa County	TRANSPLAN
3583	Point of Timber - Byron Highway Traffic Signal	Arterial/Roadway	This project consists of installing a traffic signal at the intersection.	$1,771,000	Not Begun	Contra Costa County	TRANSPLAN
3595	Sellers Avenue / Balfour Road Traffic Signal and Turn Lanes	Arterial/Roadway	This project consists of installing a traffic control signal and left turn lanes.	$1,088,000	Not Begun	Contra Costa County	TRANSPLAN
3596	State Route 4 - Byron Highway Left Turn Lane on Byron Highway	Arterial/Roadway	This project consists of widening Byron Highway at the State Route 4 intersection to provide for a second left turn lane.	$752,000	Not Begun	Contra Costa County	TRANSPLAN

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
3597	State Route 4 / Newport Drive Traffic Signal	Arterial/Roadway	Install a traffic signal at the intersection of State Route 4 and Newport Drive.	$427,000	Not Begun	Contra Costa County	TRANSPLAN
3755	Byron Highway Shoulder Widening	Arterial/Roadway	Construct 6' wide paved shoulders and 2' of shoulder backing along Byron Highway.	$2,176,000	Not begun	Contra Costa County	TRANSPLAN
3761	Marsh Creek Road / Morgan Territory Road Intersection Improvements	Arterial/Roadway	This project will widen the travel lanes to have 12 feet of pavement, widen the shoulders to a minimum 4 feet of pavement, place a minium 3 feet sholder backing, etc.	$1,000,000	Not Begun	Contra Costa County	TRANSPLAN
3767	Marsh Creek Road Intersection Improvements, Round Valley Park to Lydia Lane	Arterial/Roadway	The project involves widening the traveled way, shoulders, and shoulder backing and making several roadside improvements along a 2,900 ft segment of Marsh Creek Road from west of Round Valley Park up to Lydia Lane.	$2,492,000	Complete	Contra Costa County	TRANSPLAN
3786	Marsh Creek Detention Facility Bridge	Arterial/Roadway	Significant erosion 2005/2006 at the bridge across from the Marsh Creek Detention Facility. Replacement of the structure is necessary	$1,644,000	Under Construction	Contra Costa County	TRANSPLAN
3823	Briones Valley Road Bridge	Arterial/Roadway	Remove the existing wood deck and superstructure, and construct new bridge footings, superstructure, and bridge deck	$150,000	Not Begun	Contra Costa County	TRANSPLAN
4046	Deer Valley Road Safety Improvements Project	Arterial/Roadway	Provide safety improvements along Deer Valley Road	$2,623,000	Not Begun	Contra Costa County	TRANSPLAN
4049	Marsh Creek Safety Improvements Project	Arterial/Roadway	Provide safety improvements along Marsh Creek Road (to be defined).	$1,400,000	Not Begun	Contra Costa County	TRANSPLAN
4054	Willow Pass Road Safety Improvements Project	Arterial/Roadway	Construct safety improvements along Willow Pass Road	$1,000,000	Complete	Contra Costa County	TRANSPLAN
4187	Driftwood Drive Landscape Improvement Project	Arterial/Roadway	repair the existing streetscape along Driftwood Drive between Evora Road and Jill Avenue in the community of Bay Point.	$750,000	Complete	Contra Costa County	TRANSPLAN
4333	Byron Highway Bridge Replacement over California Acqueduct	Arterial/Roadway	Replace existing timber bridge with new concrete bridge, reconstruct approach and drainage improvements	$11,000,000	Design and ROW	Contra Costa County	TRANSPLAN
4339	Marsh Creek Road and Deer Valley Road Signal Project	Arterial/Roadway	Install traffic signal at intersection and pavement widening necessary for a turn pocket	$1,080,000	Not Begun	Contra Costa County	TRANSPLAN
4341	Marsh Creek Road Bridge Replacement over Marsh Creek #141	Arterial/Roadway	Replace existing timber bridge with new concrete bridge in stages, reconstruct approach and drainage improvements.	$3,800,000	Design and ROW	Contra Costa County	TRANSPLAN
4342	Marsh Creek Road Bridge Replacement over Marsh Creek #143	Arterial/Roadway	Replace existing timber bridge with new concrete bridge in stages, reconstruct approach, drainage improvements and retaining walls.	$4,500,000	Design and ROW	Contra Costa County	TRANSPLAN
4343	Marsh Creek Road Bridge Replacement over Marsh Creek #145	Arterial/Roadway	Replace existing timber bridge with new concrete bridge in stages, reconstruct approach, drainage improvements.	$3,000,000	Design and ROW	Contra Costa County	TRANSPLAN
					delete; same as 3786		
4387	Interim safety improvements on Marsh Creek Road Project	Arterial/Roadway	Install low cost Traffic Calming measures, slowing/striping enhancements.	$350,000	Not Begun	Contra Costa County	TRANSPLAN
4388	Safety Improvement at Marsh Creek Rd. at Clayton Mobile Home Park Entrance	Arterial/Roadway	Safety Improvements.	$150,000	Not Begun	Contra Costa County	TRANSPLAN

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
4392	Byron Highway at Byron Elementary School	Arterial/Roadway	Provide a left turn lane at school	$217,000	Not Begun	Contra Costa County	TRANSPLAN
4395	Morgan Territory Road Safety Improvements	Arterial/Roadway	Safety Improvements along Morgan Territory Rd.	$1,000,000	Not Begun	Contra Costa County	TRANSPLAN
4396	Kit fox crossing near Marsh Creek Rd. and Morgan Territory Rd.	Arterial/Roadway	Install appropriate sized culverts under road for Kit fox crossing	$800,000	Not Begun	Contra Costa County	TRANSPLAN
			Remove – covered by 4046 and 4049				
4398	Route 84/Vasco Road Widening to County line	Arterial/Roadway	Provide 4 lane widening	$200,000,000	Not Begun	Contra Costa County	TRANSPLAN
4399	Evora Road Widening	Arterial/Roadway	Widen to 4 travel lanes	$5,800,000	Not Begun	Contra Costa County	TRANSPLAN
4400	Wilbur Avenue Safety Improvement Project	Arterial/Roadway	Widen to four travel lanes	$5,000,000	Not Begun	Contra Costa County	TRANSPLAN
4401	Deer Valley Road Widening Project	Arterial/Roadway	Widen to 4 travel lanes	$9,000,000	Not Begun	Contra Costa County	TRANSPLAN
4402	Walnut Boulevard Road Widening Project	Arterial/Roadway	Widen to 4 travel lanes	$12,000,000	Not Begun	Contra Costa County	TRANSPLAN
4403	Byron Highway Safety Enhancement Project	Arterial/Roadway	Safety Enhancement Project	$3,600,000	Not Begun	Contra Costa County	TRANSPLAN
			Remove – same as 4049				
					Delete: same as 3541		
4406	Marsh Creek Rd Safety Improvements - Camino Diablo Intersection	Arterial/Roadway	Provide traffic signal and turn lanes	$600,000	Not Begun	Contra Costa County	TRANSPLAN
4409	Marsh Creek Road Safety Improvements at Russelman Road	Arterial/Roadway	Widen roadway along Marsh Creek Road east of Russelmann Park Road	$2,851,000	Under Construction	Contra Costa County	TRANSPLAN
4410	Marsh Creek Road Safety Improvements west of Deer Valley Road	Arterial/Roadway	Curve Realignment and road widening project from 2.0 to 2.25 mi west of Deer Valley Road	$2,390,000	Design and ROW	Contra Costa County	TRANSPLAN
4464	Port Chicago Highway Safety Improvements	Arterial/Roadway	Reconstruct, restripe, intersection improvements	$600,000	Not Begun	Contra Costa County	TRANSPLAN
4467	Willow Pass Road Widening Project	Arterial/Roadway	Widen to 4 travel lanes	$3,450,000	Not Begun	Contra Costa County	TRANSPLAN
3082	Delta Road: Add Bicycle Lane	Bicycle/Pedestrian	Delta Road: add class 2 bike lane.	$530,000	Not Begun	Contra Costa County	TRANSPLAN
3083	Delta-De Anza Trail, Evora Road to Port Chicago Hwy	Bicycle/Pedestrian	Delta-De Anza Trail: construct Class I bikeway from Evora Road to Port Chicago Hwy	$500,000	Not Begun	Contra Costa County	TRANSPLAN
3084	Delta-De Anza Trail, Port Chicago Hwy to Iron Horse Trail	Bicycle/Pedestrian	Delta-De Anza Trail: construct Class I bikeway from Port Chicago Hwy to Iron Horse Trail	$1,500,000	Not Begun	Contra Costa County	TRANSPLAN
3581	Pacifica Avenue Phase III: Pedestrian Facilities	Bicycle/Pedestrian	Provide sidewalks, curb ramps, and drainage improvements along Pacifica Avenue between Driftwood Drive and Port Chicago Highway	$1,160,000	Not Applicable	Contra Costa County	TRANSPLAN

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
3796	Knightsen Pedestrian Project	Bicycle/Pedestrian	The purpose of this project is to replace the sidewalk on Knightsen Avenue from the intersection with A Street to approximately 200' south-east along Knightsen Avenue. This project will construct approximately 220 linear feet of 8' wide sidewalk on Knightsen Avenue and A Street.	$570,000	Complete	Contra Costa County	TRANSPLAN
3835	Delta Road Sidewalk and Bike Lanes	Bicycle/Pedestrian	Construct sidewalk and bike lanes on Delta Road	$580,000	Not Begun	Contra Costa County	TRANSPLAN
3897	Bailey Road Transit Access Improvement	Bicycle/Pedestrian	Pedestrian crossing improvements to BART station including sidewalk widening and security lighting.	$2,197,506	Not Begun	Contra Costa County	TRANSPLAN
4053	Willow Lake Road Sidewalk Project	Bicycle/Pedestrian	Construct sidewalk along the south side of Willow Lake Road from Discovery Bay Boulevard to Discovery Bay Elementary School. Currently there is no sidewalk or path along the south side of Willow Lake Road connecting the residents south of the road with their school.	$232,000	complete	Contra Costa County	TRANSPLAN
4055	Delta De Anza Trail Gap Closure Bay Point	Bicycle/Pedestrian	Install a 12-foot wide asphalt concrete bike trail along the east side of Willow Pass Road at the location stated above. Stripe a bike lane on the west side of the road opposite the AC path. Install bike lane signage and a pedestrian barricade.	$100,973	Complete	Contra Costa County	TRANSPLAN
4186	Driftwood Drive Bike Lanes	Bicycle/Pedestrian	Install 4,300-foot long 5-foot bike lanes in each direction of traffic, and improve drainage inlet grates.	$50,000	Complete	Contra Costa County	TRANSPLAN
4190	Viera Avenue Bike Lanes Project	Bicycle/Pedestrian	Widen Viera Avenue between East Eighteenth Street and Wilbur Avenue to a 32 foot road width. This will provide 12 foot travel lanes and 4 foot shoulders for Class II bike lanes.	$746,000	Complete	Contra Costa County	TRANSPLAN
4280	Bailey Rd./SR 4 Interchange Pedestrian & Bicycle Improvement Project	Bicycle/Pedestrian	Interchange modifications to provide bicycle and pedestrian improvements along Bailey Road.	$5,200,000	Design	Contra Costa County	TRANSPLAN
4389	Lone Tree Way (Anderson Lane) bike lane gap closure	Bicycle/Pedestrian	Provide 4 ft. wide class II bike lanes	$1,300,000	Not Begun	Contra Costa County	TRANSPLAN
4390	Main Street Sidewalk	Bicycle/Pedestrian	Provide sidewalk, curb and gutter on the west side of Main Street, Byron	$200,000	Design and ROW	Contra Costa County	TRANSPLAN
4391	Holway Drive Safety Improvements	Bicycle/Pedestrian	Connects sidewalks, curb ramps, and crosswalks.	$390,000	Not Begun	Contra Costa County	TRANSPLAN
4407	Gateway Road Sidewalk Project	Bicycle/Pedestrian	Provide sidewalk, curb and gutter on one side.	$500,000	Not Begun	Contra Costa County	TRANSPLAN

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
4420	Knightsen Ave. onto Delta Rd Pedestrian Project	Bicycle/Pedestrian	Provide sidewalk along Knightsen Avenue	$450,000	Complete	Contra Costa County	TRANSPLAN
4421	Delta Road Sidewalk Project	Bicycle/Pedestrian	Provide sidewalk	$400,000	Not Begun	Contra Costa County	TRANSPLAN
4426	Kirker Pass Road Bicycle Project	Bicycle/Pedestrian	Provide class II bike lanes	$5,000,000	Not Begun	Contra Costa County	TRANSPLAN
4462	Trail improvements in Bay Point	Bicycle/Pedestrian	Provide sidewalk along Driftwood Drive, Steffa Street, and Tradewinds Court. Provide trail from Beaulieu Ct along the north into parcel 098021030 to Beaulieu Court to Rapallo Lane to Waterview Place. Provide trail along the water canal from Mota Drive to Willow Pass Road. Provide trail along the creek from Pacifica Avenue to Riverside Drive.	$2,600,000	Not Begun	Contra Costa County	TRANSPLAN
4465	Pacifica Avenue Sidewalk Project	Bicycle/Pedestrian	Provide sidewalk along north side of Pacifica Avenue	$1,200,000	Under Constructi on	Contra Costa County	TRANSPLAN
4468	Bella Vista Neighborhood Infrastructure Improvements Project	Bicycle/Pedestrian	Neighborhood infrastructure Improvements	$18,300,000	Not Begun	Contra Costa County	TRANSPLAN
4470	Delta DeAnza Trail Connection	Bicycle/Pedestrian	Upgrade trail connections in intersecting streets	$150,000	Not Begun	Contra Costa County	TRANSPLAN
4471	Canal Road Bicycle and Pedestrian Improvement Program	Bicycle/Pedestrian	Provide sidewalk and bike lanes along segment of Canal Road	$1,690,000	Design and ROW	Contra Costa County	TRANSPLAN
4520	Port Chicago Highway/Willow Pass Road Pedestrian & Bicycle Improvement Project	Safe Routes to School	The installation of bike lane, sidewalk, curb and gutter, curb ramps, and a pedestrian actuated flasher to increase safety for an improved route to school, trail and transit in a Community of Concern.	$1,784,000	Design and ROW	Contra Costa County	TRANSPLAN
4183	Byron Vasco Connector Project	Study	Study feasibility of alternatives for connectors between Byron and Vasco Road as part of CDD General Plan Amendment	$14,052,000	Not Begun	Contra Costa County	TRANSPLAN
3502	Willow Pass Beautification Project	TLC	Install street trees along both sides of Willow Pass Road and within a landscaped median, and add special pedestrian-scale lighting.	$2,400,000	Not Begun	Contra Costa County Redevelopmen t Agency	TRANSPLAN
ADD	Northern Waterfront Good Movement Infrastructure	TBD/ Arterial/Roadway/R ail/Water	TBD Study Phases	TBD	Not Bugun (Study Phase)	Contra Costa County	TRANSPLAN
ADD	Willow Pass Rd at West interchange at SR 4	Arterial/Roadway	Signalize EB and WB off-ramps	$1,088,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Willow Pass Rd at Evora at Willow Pass Ct	Arterial/Roadway	Add turn lanes	$803,000	Not Begun	Contra Costa County	TRANSPLAN

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
ADD	Willow Pass Rd at Bailey Rd to Pittsburg City Limits	Arterial/Roadway	Restripe to four lanes	$214,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Willow Pass Rd at Intersection at Bailey Rd	Arterial/Roadway	Add turn lanes	$1,058,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Port Chicago Highway - Driftwood to West of McAvoy Rd	Bicycle/Pedestrian	Add shoulders and sidewalks	$2,830,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Port Chicago Highway - West of McAvoy Rd to Pacifica Ave	Bicycle/Pedestrian	Re-align to standards with sidewalks	$1,404,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Driftwood Dr - Port Chicago Hwy to Pacifica Ave	Bicycle/Pedestrian	Complete street with sidewalks	$2,457,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Pacifica Ave - Port Chicago Hwy to Alves Lane Ext	Arterial/Roadway	Extend roadway	$4,773,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Alves Lane Extension	Arterial/Roadway	Extend roadway Willow Pass Rd to Pacifica Ave Ext	$4,516,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Bailey Rd - Canal Rd to BART			$7,140,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Loftus Rd - Canal Rd to Willow Pass Rd	Bicycle/Pedestrian	Complete street with sidewalk	$1,873,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Bethel Island Rd - Wells Rd to Sandmound Blvd	Arterial/Roadway	Add Shoulders	$512,000	Not Begun	Contra Costa County	TRANSPLAN

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
ADD	Sandmound Blvd - Oakley City Limits to Mariner Rd	Arterial/Roadway	Add Shoulders	$799,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Sandmound Blvd - Mariner Rd to Cypress Rd	Arterial/Roadway	Add Shoulders	$2,629,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Gateway Rd - Bethel Island Rd to Piper Rd	Arterial/Roadway	Add Shoulders	$1,690,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Piper Rd - Gateway Rd to Willow Rd	Arterial/Roadway	Add Shoulders	$1,293,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Discovery Bay Blvd Intersection with SR-4	Arterial/Roadway	Modify signal timing	$60,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	Discovery Bay Blvd Intersection with Clipper Drive	Arterial/Roadway	Convert intersection to all-way stop-controlled	$90,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	SR-4 between Newport Dr and Discovery Bay Blvd	Bicycle/Pedestrian	Widen roadway and improve bicycle facilities	$450,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	SR-4 Intersection with Newport Dr	Arterial/Roadway	Add traffic signal	$500,000	Not Begun	Contra Costa County	TRANSPLAN
ADD	SR4 Bypass, Segment 2	Freeway	Widen to 6 lanes, Laurel Road to Sand Creek Road	$38,000,000	Not Begun	East Contra Costa Regional Fee and Financing Authority	TRANSPLAN
ADD	SR4 Bypass, Segment 3	Freeway	Widen to 4 lanes: Balfour Road to Marsh Creek Road	$38,000,000	Not Begun	East Contra Costa Regional Fee and Financing Authority	TRANSPLAN
ADD	Buchanan Road or Buchanan Road Bypass (currently known as James Donlan Extension)	Arterial	New 4-lane arterial (perhaps 2-lanes depending on studies) and Railroad Avenue to Sommersville Road, widen to 4-lanes	$40,000,000	Not Begun	Pittsburg	TRANSPLAN
ADD	Neroly Road	Arterial	Oakley Road to Laurel Road, widen to 4-lanes	$5,000,000	Not Begun	Contra Costa County	TRANSPLAN

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
ADD	Balfour Road Widening	Arterial	Widen to 4 lanes: Deer Valley Road to Brentwood City Limits	$6.800.000	Not Begun	Contra Costa County	TRANSPLAN
SWAT-LAMORINDA PROJECTS							
3833	Repair Boulevard Way Bridge at Las Trampas Creek	Arterial/Roadway	Repair of degraded Creek invert and armor the banks.	$444,000	Not Begun	Contra Costa County	SWAT/Lamorinda
4386	Fish Ranch Road Safety Improvements	Arterial/Roadway	Safety Improvement, traffic calming measures	$100,000	Not Begun	Contra Costa County	SWAT/Lamorinda
2904	SR 24 Bikeway	Bicycle/Pedestrian	SR 24 Bikeway: Unincorporated portions of bikeway from Camino Pablo to Walnut Creek: Install destination, warning and traffic control signage; new bike lanes on Olympic Blvd.	$128,000	Not Begun	Contra Costa County	SWAT/Lamorinda
SWAT-TRIVALLEY PROJECTS							
2591	East Branch Road Extension	Arterial/Roadway	Construct 4 lane arterial from Bollinger Canyon Road to Windemere Parkway	$14,000,000	Not Begun	Contra Costa County	SWAT/TVTC
2606	Dougherty Rd.: Widen, Red Willow to Alameda County	Arterial/Roadway	Widen Dougherty road from 2 to 6 lanes from Red Willow Road to Alameda/Contra Costa border	$47,800,000	Not Begun	Contra Costa County	SWAT/TVTC
2991	Vasco Road Safety Improvements, Phase 1	Arterial/Roadway	Phase 1 - Widen and construct a median barrier approx two miles north of Contra Costa/Alameda County line to a point three miles north of the County line (Approx. one mile in the Brushy Creek Area), with necessary striping, signing, left turn pockets and barrier-end treatments. Also construct along this stretch a southbound passing lane with necessary widening of Brushy Creek bridge.	$43,300,000	Complete	Contra Costa County	SWAT/TVTC
2992	Vasco Road Safety Improvements, Phase 2	Arterial/Roadway	Vasco Road Safety Improvements: realign roadway to improve sight distance, construct meadian barrier, and add shoulders for 1.5 mile segment.	$15,000,000	Design and ROW	Contra Costa County	SWAT/TVTC
3206	Camino Tassajara Curve Realignment	Arterial/Roadway	Realign S-curve located halfway between Highland Road and the Alameda county line; includes widening to rural road, 55-mph design standard.	$2,748,000	Design and ROW	Contra Costa County	SWAT/TVTC
3207	Camino Tassajara Road Widening: Windermere to County Line	Arterial/Roadway	Widen to 4 lanes including 8-foot paved shoulders and Class II bike lanes in both directions.	$12,500,000	Not Begun	Contra Costa County	SWAT/TVTC
3432	Stone Valley Road Improvements: High Eagle to Roundhill Road	Arterial/Roadway	Widen the roadway on Stone Valley Road to provide two 12-foot travel lanes and asphalt concrete shoulders.	$127,000	Not Begun	Contra Costa County	SWAT/TVTC
3433	Stone Valley Road Improvements: Roundhill Road to Glenwood Court	Arterial/Roadway	Widen the roadway to provide two 12-foot travel lanes and two 5-foot Class II bike lanes.	$1,023,000	Not Begun	Contra Costa County	SWAT/TVTC
3575	Miranda Avenue Widening and Curb Project	Arterial/Roadway	Construct pavement widening and curbs on each side.	$392,000	Not Begun	Contra Costa County	SWAT/TVTC
			Remove – same as 4413				
4379	Miranda Avenue Improvements	Arterial/Roadway	Provide 32' Pavement sections and curb and gutter.	$392,000	Not Begun	Contra Costa County	SWAT/TVTC
4380	Camino Tassajara Improvements	Arterial/Roadway	Provide 6 lane highway standard.	$1,170,000	Not Begun	Contra Costa County	SWAT/TVTC
4381	Norris Canyon Road Safety Improvements	Arterial/Roadway	Safety and capacity improvements	$4,500,000	Not Begun	Contra Costa County	SWAT/TVTC

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
4382	Highland Road Improvements -Camino Tassajara to Alameda County Line	Arterial/Roadway	Safety and capacity improvement project	$25,000,000	Not Begun	Contra Costa County	SWAT/TVTC
4413	Camino Tassajara Shoulder Widening Project	Arterial/Roadway	Widen shoulders along Camino Tassajara to provide class 2 bike lanes.	$19,160,000	Design and ROW	Contra Costa County	SWAT/TVTC
4419	Deer Valley Road Shoulder Widening Project	Arterial/Roadway	Provide 4' wide road shoulders from Marsh Creek Road to 600 ft. north, and 2,300 feet north to 3,200 feet north.	$1,000,000	Under Construction	Contra Costa County	SWAT/TVTC
2621	Stone Valley Road Bike Lane Gap Closure	Bicycle/Pedestrian	The purpose of this project will be to widen the roadway along a 1.0 mile segment of Stone Valley Road to provide Class II bike lanes that will close a gap in an existing 2.7 mile route from Danville Boulevard east to Green Valley Road in unincorporated Alamo. Stone Valley Road is a major arterial road and connects Green Valley Road with Danville Boulevard. The project will provide for a safe, accessible, and convenient access to residences, schools, parks, businesses, shopping centers, as well as neighboring towns. The project will widen the roadway between High Eagle Road and Winding Glen to provide consistent, uniform paved shoulders. Pavement widening will require the removal and relocation of existing AC dikes, curbs, striping, drainage inlets, and other roadside features. Some minor utility adjustments, driveway conforms, and retaining walls will be required to accommodate the road widening. Restriping will be needed to accommodate bike lanes in both directions with the addition of appropriate roadside bike lane signage.	$1,100,000	Under Construction	Contra Costa County	SWAT/TVTC
2641	Stone Valley Road West Sidewalks at Iron Horse Trail	Bicycle/Pedestrian	Extend bike and pedestrian trail including other improvements and amenities.	$35,000	Not Begun	Contra Costa County	SWAT/TVTC
			Remove – same as 4413				
4047	Iron Horse Trial Flashers at Alamo School	Bicycle/Pedestrian	Install in-pavement flashers	$244,000	Not Begun	Contra Costa County	SWAT/TVTC
ADD	Downtown Alamo	Bicycle/Pedestrian	Pedestrian safety improvements	$3,614,000	Not Begun	Contra Costa County	SWAT/TVTC
ADD	Livorna Rd, Stone Valley Rd, and Danville Blvd	Bicycle/Pedestrian	Pedestrian and bicycle improvements	$2,289,000	Not Begun	Contra Costa County	SWAT/TVTC
ADD	Stone Valley Middle, Alamo Elementary, and Rancho Romero Schools	Bicycle/Pedestrian	Pedestrian safety improvements	$2,319,000	Not Begun	Contra Costa County	SWAT/TVTC
ADD	Danville Blvd and Hemme Ave intersections	Bicycle/Pedestrian	Safety improvements	$504,000	Not Begun	Contra Costa County	SWAT/TVTC
COUNTYWIDE PROGRAMS							
2623	I-680 Bikeway Signage	Bicycle/Pedestrian	I-680 Bikeway Signage: install signage for bicyclists in unincorporated portions of the I-680 Bikeway: Rudgear Road to Danville Town Limits	$20,000	Not Begun	Contra Costa County	Countywide
3390	Countywide Traffic Betterment: New Striping Program	Operations	This program provides the resources to install the necessary traffic striping projects as needed during the year	$490,000	Under Construction	Contra Costa County	Countywide
3389	Countywide Traffic Betterment: New Sign Program	Operations	This program provides the resources to install traffic signs as the need arises	$700,000	Under Construction	Contra Costa County	Countywide
3388	Countywide Traffic Program	Operations	This program provides for safety and efficient movement of vehicular and pedestrian traffic while preserving neighborhood character and minimizing disruption to the residents. This includes Safety Investigation, Traffic Operation, Traffic Data & Records, and Traffic	$4,200,000	Under Construction	Contra Costa County	Countywide

Project ID	Project Name	Project Type	Description	Total Project Cost	Project Status	Primary Sponsor	RTPC
			Signal & Traffic Management				
ADD	Countywide Safe Routes to School Program	Bicycle/Pedestrian	Walkability audits and other non-infrastructure type of education and parent-student surveys and then installed improvements such as painting bike lanes green or switching out ped crossings to include a countdown rather than a flashing hand OR proposed sidewalk gap closure primarily at one school site but coupled it with education efforts at all city schools and then included all pedestrian collisions throughout the City in their B/C ratio	$700,000	Not Begun	Contra Costa County	Countywide
ADD	Coutywide Mobility Improvement Program	Bicycle/Pedestrian	Evaluation of current pedestrian facilities for ADA accessibility	$400,000	Not Begun	Countra Costa County	Countywide
ADD	Annual Polymer Modified Asphalt Emulsion Double Chip Seal Project	Maintenance-Arterial, Collector and Residential Roads	Apply polymer modified asphalt emulsion double chip seal to various unincorporated County roads	$54,000,000	Not Begun	Countra Costa County	Countywide
ADD	Annual Polymer Modified Asphalt Emulsion Single Chip Seal Project	Maintenance-Arterial, Collector and Residential Roads	Apply polymer modified asphalt emulsion single chip seal to various unincorporated County roads	$30,000,000	Not Begun	Countra Costa County	Countywide
ADD	Annual Slurry Seal Project	Maintenance-Arterial, Collector and Residential Roads	Apply slurry seal to various unincorporated County roads	$42,000,000	Not Begun	Countra Costa County	Countywide
ADD	Annual Micro-Surfacing Project	Maintenance-Arterial, Collector and Residential Roads	Apply micro-surfacing to various unincorporated County roads	$20,000,000	Not Begun	Countra Costa County	Countywide
ADD	Annual Asphalt Rubber Cape Seal Project	Maintenance-Arterial, Collector and Residential Roads	Apply asphalt rubber cape seal to various unincorporated County roads	$140,000,000	Not Begun	Countra Costa County	Countywide
ADD	Annual Asphalt Overlay Project	Maintenance-Arterial Roads	Overlay selected unicorporated County arterial roads	$14,000,000	Not Begun	Countra Costa County	Countywide
ADD	Annual Asphalt Overlay Project	Maintenance-Collector Roads	Overlay selected unicorporated County collector roads	$46,000,000	Not Begun	Countra Costa County	Countywide
ADD	Annual Asphalt Overlay Project	Maintenance-Residential Roads	Overlay selected unicorporated County residential roads	$80,000,000	Not Begun	Countra Costa County	Countywide
ADD	Annual Reconstruction Project	Maintenance-Arterial Roads	Reconstruction of selected unicorporated County arterial roads	$14,000,000	Not Begun	Countra Costa County	Countywide
ADD	Annual Reconstruction Project	Maintenance-Collector Roads	Reconstruction of selected unicorporated County collector roads	$30,000,000	Not Begun	Countra Costa County	Countywide
ADD	Annual Reconstruction Project	Maintenance-Residential Roads	Reconstruction of selected unicorporated County residential roads	$40,000,000	Not Begun	Countra Costa County	Countywide
TRANSPAC PROGRAMS							
2624	Iron Horse Trail Signage	Bicycle/Pedestrian	Iron Horse Trail Signage: install signage for bicyclists and pedestrians along the entire length of the Iron Horse Trail that is within the County-owned former railroad right-of-way	$300,000	Under Construction	Contra Costa County	TRANSPAC

Transportation Related Taxes In California

Notes:
This list primarily contains sales and use taxes for transportation purposes. Potential BART taxes are also listed. Jurisdictions may have other funding directed to transit or transportation which are not reflected in this table.

Information below is from the State Board of Equalization. Staff has attempted to to be as inclusive as possible in identifying relevant taxes. There may be local general fund or other revenue dedications to transportation that are not listed in the BOE resource. The source document is available here:
https://www.boe.ca.gov/pdf/boe105.pdf

County/ Tax	Percentage	Inception	Sunset	Use/Description	Funding Mechanism
Alameda County					
Alameda County Transportation Improvement Authority (ACTI)	0.50%	4/1/2002	2022	Diverse Transportation/Transit	Sales Tax
Alameda County Transportation Improvement Authority (ACTC)	0.50%	4/1/2015	2045	Diverse Transportation/Transit	Sales Tax
Bay Area Rapid Transit District (BART)	0.50%	4/1/1970	Continuous	Transit	Sales Tax
Total	**1.50%**				
Possible 2016 Bay Area Rapid Transit District (BART) Tax	*TBD*			*Transit*	*Unknown*
Possible Future Total	***1.50%***				
Contra Costa County*					
Contra Costa Transportation Authority (CCTA)	0.50%	4/1/1989	2034	Diverse Transportation/Transit	Sales Tax
Bay Area Rapid Transit District (BART)	0.50%	4/1/1970	Continuous	Transit	Sales Tax
Total	**1.00%**				
Proposed 2016 Sales Tax	*0.50%*			*Diverse Transportation/Transit*	*Sales Tax*
Possible 2016 Bay Area Rapid Transit District (BART) Tax	*TBD*			*Transit*	*Unknown*
Possible Future Total	***1.50%***				
Fresno County					
Fresno County Transportation Authority (FCTA)	0.50%	7/1/1987	2027	Diverse Transportation/Transit	Sales Tax
Imperial County					
Imperial County Local Transportation Authority (IMTA)	0.50%	4/1/1990	2050	Diverse Transportation/Transit	Sales Tax
Los Angeles County					
Los Angeles County Transportation Commission (LATC)	0.50%	4/1/1991	Continuous	Local = 25%, Transit = 35%, Roads = 0, Discretionary = 40%, Ped/Bike = 0%	Sales Tax
Los Angeles County Transportation Commission (LATC)	0.50%	7/1/1982	Continuous	Local = 20%, Transit = 55%, Roads = 25% (transit specific projects only), Discretionary = 40%, Ped/Bike = 0%	Sales Tax
Los Angeles County Metro Transportation Authority (LAMT)	0.50%	7/1/2009	2039	Local = 15%, Transit = 65%, Roads = 20%, Discretionary = 0%, Ped/Bike = 0%	Sales Tax
Total	**1.50%**				

Transportation Related Taxes In California

County/ Tax	Percentage	Inception	Sunset	Use/Description	Funding Mechanism
Madera County					
Madera County 2006 Transportation Authority (MCTC)	0.50%	4/1/2007	2027	Diverse Transportation/Transit	Sales Tax
Marin County					
Transportation Authority Marin County (TAMC)	0.50%	4/1/2005	2025	Diverse Transportation/Transit	Sales Tax
Sonoma-Marin Area Rail Transit District (SMRT)	0.25%	4/1/2009	2019	Transit	Sales Tax
Mendocino County*					
Monterey County					
Monterey-Salinas MST Special Transit District (MSTD)	0.13%	4/1/2015	2030	Transit Services for Seniors, Veterans, and People with Disabilities	Sales Tax
Nevada County*					
Orange County					
Orange County Local Transportation Authority (OCTA)	0.50%	4/1/1991	2041	Diverse Transportation/Transit	Sales Tax
Riverside County					
Riverside County Transportation Commission (RCTC)	0.50%	7/1/1989	2039	Diverse Transportation/Transit	Sales Tax
Sacramento County					
Sacramento Transportation Authority (STAT)	0.50%	4/1/1989	2039	Diverse Transportation/Transit	Sales Tax
San Bernadino County					
San Bernardino County Transportation Authority (SBER)	0.50%	4/1/1990	2040	Diverse Transportation/Transit	Sales Tax
San Diego County					
San Diego County Regional Transportation Commission (SDTC)	0.50%	4/1/1988	2044	Diverse Transportation/Transit	Sales Tax
San Francisco City/County					
San Francisco County Transportation Authority (SFTA)	0.50%	4/1/1990	2034	Diverse Transportation/Transit	Sales Tax
Bay Area Rapid Transit District (BART)	0.50%	4/1/1970	Continuous	Transit	Sales Tax
Total	**1.00%**				
Possible 2016 Bay Area Rapid Transit District (BART) Property Tax	*TBD*			*Transit*	*Unknown*
Possible Future Total	***1.00%***				
San Joaquin County					

Transportation Related Taxes In California

County/ Tax	Percentage	Inception	Sunset	Use/Description	Funding Mechanism
San Joaquin Transportation Authority (SJTA)	0.50%	4/1/1991	2041	Diverse Transportation/Transit	Sales Tax
San Mateo County					
San Mateo County Transportation Authority (SMTA)	0.50%	1/1/1989	2033	Diverse Transportation/Transit	Sales Tax
San Mateo County Transit District (SMCT)	0.50%	7/1/1982	Continuous	Transit	Sales Tax
Santa Barbara County					
Santa Barbara County Local Transportation Authority (SBAB)	0.50%	4/1/1990	2040	Diverse Transportation/Transit	Sales Tax
Santa Clara County					
Santa Clara County Transit District (SCCT)	0.50%	10/1/1976	Continuous	Transit	Sales Tax
Santa Clara County Valley Transportation Authority (SCVT)	0.50%	4/1/2006	2036	Diverse Transportation/Transit	Sales Tax
Santa Clara VTA BART Operating and Maintenance Transactions and	0.13%	7/1/2012	2042	Transit (BART)	Sales Tax
Total	**1.13%**				
Proposed 2016 Sales Tax	*0.50%*			*Diverse Transportation/Transit*	*Sales Tax*
Possible Future Total	***1.63%***				
Santa Cruz County					
Santa Cruz Metropolitan Transit District (SCMT)	0.50%	1/1/1979	Continuous	Transit	Sales Tax
Sonoma County					
Sonoma County Transportation Authority (SNTA)	0.25%	4/1/2005	2025	Diverse Transportation/Transit	Sales Tax
Sonoma-Marin Area Rail Transportation Authority (SMRT)	0.25%	4/1/2009	2019	Transit	Sales Tax
Tulare County					
Tulare County Transportation Authority (TCTA)	0.50%	4/1/2007	2037	Diverse Transp;ortation/Transit	Sales Tax

***Cities with Transportation Sales Taxes**

City of El Cerrito (Contra Costa County) - 0.50% (2008-Continuous)

City of Fort Bragg (Mendocino County) - 0.50% (2005-2023)

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Contra Costa Transportation Authority ***STAFF REPORT***

Meeting Date: July 15, 2015

Subject	**Development of a Transportation Sales Tax Transportation Expenditure Plan (TEP) – Expenditure Plan Advisory Committee (EPAC) June 3, 2015 Meeting Minutes**
Summary of Issues	The Authority has approved the formation of the Expenditure Plan Advisory Committee (EPAC), one component of a comprehensive stakeholder outreach program necessary to gain consensus on a Transportation Expenditure Plan (TEP) for a potential 2016 sales tax ballot measure. The EPAC is scheduled to meet through December 2015 to discuss a wide range of issues associated with the creation of a TEP. The committee membership represents a balance of stakeholders that reflect the broad range of issues and interests in Contra Costa. Staff will provide the Authority with the Meeting Minutes after they are reviewed and approved by the EPAC.
Recommendations	N/A – Information Only
Financial Implications	N/A
Options	N/A
Attachments	**A.** June 3, 2015 EPAC Meeting (#1) Summary/Minutes **B.** EPAC Meeting Calendar **C.** Agenda Topics for EPAC – Draft Schedule
Changes from Committee	*N/A*

Attachment A

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Expenditure Plan Advisory Committee

Meeting Date: July 1, 2015

Subject	**Approval of Meeting Summary / Minutes of June 3, 2015 Expenditure Plan Advisory Committee (EPAC) Meeting #1 (1345 Treat Boulevard, Walnut Creek)**

Acting as facilitator in place of David Early, Andrew Hill of PlaceWorks opened the first meeting of the EPAC and invited Committee members to introduce themselves and their organizations. Bill Gray of Gray-Bowen-Scott introduced the project team, including Authority staff and consultants. Then Authority Chair Julie Pierce welcomed the group and made opening remarks, explaining that the EPAC's role is to consider options and advise the CCTA. She emphasized that no decision has been made yet to put a countywide transportation sales tax measure on the ballot, and the EPAC's role is to develop a balanced plan and to help the CCTA make that decision.

Following the welcome remarks and introductions, there was a brief discussion of EPAC general business items, then the CCTA project team made a series of three presentations to provide background for the EPAC. Presentations were followed by time for questions and answers, and the remainder of the meeting was given over to EPAC discussion. EPAC members were invited to comment on the key issues they hope to see addressed in the Transportation Expenditure Plan (TEP) process, and they were asked to comment on the TEP Principles for a New Transportation Expenditure Plan, adopted by the CCTA on May 20, 2015.

A summary of key points from the EPAC discussion is provided below, together with a list of action items.

General Business

Facilitator Andrew Hill reviewed the schedule of future EPAC meetings and the EPAC membership roster with the group. EPAC members suggested additional appointments be made to represent agriculture and goods movement on the Committee.

Bill Gray then outlined how the EPAC fits into the Transportation Expenditure Plan (TEP) process and how input from the EPAC will contribute to development of the TEP. Bill attributed

the success of a 2003 sales tax ballot measure in part to the consensus achieved by an EPAC, which acts as a single committee forum for multiple points of view.

Project Team Presentations

The CCTA project team gave a series of three presentations to provide background for the EPAC. A synopsis of the presentations and the questions that followed is provided below.

- Impetus for the Transportation Expenditure Plan (TEP). Randell Iwasaki, CCTA Executive Director, gave a PowerPoint presentation focused on the history of ballot measures in Contra Costa County, CCTA's success in delivering projects and why Contra Costa County is thinking about a new ballot measure.
  - One EPAC member requested additional information on past investment in transportation programs, including any improvements in transit service or benefits to underserved or disadvantaged segments of the population.
  - In response to a question it was clarified that CCTA has been successful in increasing funding from local sources for two reasons: first, CCTA has been able to identify funding opportunities not only for new construction but also for maintenance and rehabilitation; additionally, CCTA has effectively managed the construction contracting process to reduce risk for contractors, which results in lower bids and allows the available dollars to fund more projects.
- Overview of Comprehensive Countywide Transportation Plan (CTP). Martin Engelmann, CCTA Deputy Executive Director, Planning, gave a PowerPoint presentation that provided information on the CTP.
  - In response to questions, staff explained that the $4.7 billion in identified funding referenced in his presentation looks out to 2040 and assumes that all current funding sources remain in place.
  - Staff also clarified that the CTP will be updated every 4-5 years to address new circumstances and incorporate new ideas. Additionally, there is a mechanism in Measure J that allows for course correction mid-stream, especially if new funding sources become available.
  - In response to a question about how the CTP addresses regional GHG reductions targets, staff explained the CTP incorporates the land use strategy from the Sustainable Communities Strategy (SCS) for consistency with the MTC's reductions efforts and that

the CTP will seek to go beyond this by evaluating GHG emissions and vehicle miles travelled that would result from the CTP to make sure that the plan supports a further reduction in GHG emissions.

- Public Opinion Research and Other Potential Ballot Measures. Sara Labatt, of EMC Research, presented an overview of the public opinion research that has been done to date and also discussed other potential upcoming ballot measures.
  - In response to several questions, Sara clarified that the public has been polled on numerous questions over and above those reported in her presentation, and agreed to share additional details of polling done to date.

Brad Beck, Senior Transportation Planner with CCTA, answered some overall questions from EPAC members.

- In response to a question about evaluating performance of the transportation systems, Brad Beck clarified that the CTP will look at options for expenditure and that it will include an analysis of alternatives overall as well as of major projects in the CTP individually. Performance evaluation will be done using the current, adopted MTC performance goals established for Plan Bay Area 1.0, as the revision that MTC is currently working on will not be released until after the TEP process is complete.
- Brad further clarified that EPAC discussions will help frame the alternatives for analysis in the CTP and EIR. Results of the performance evaluation of CTP alternatives and major projects will be presented to the EPAC and to the Regional Transportation Planning Committees. Additionally, there will a scoping meeting on the CTP EIR and input received via all those channels will inform the alternatives that move forward.

EPAC Discussion

EPAC members each spoke to introduce themselves, the organizations they represent, and the key issues they hope will be addressed in the process. Overall, EPAC members expressed a willingness to work collaboratively to develop a TEP that benefits all Contra Costans.

Common themes included:

- Interest in developing a balanced plan that voters will support.
- Using the Urban Limit Line to encourage density and development in the right places, expressed by both environmental and business advocates.

- Continuing to use funding from a potential ballot measure to leverage additional moneys, co-invest with other public agencies and fill gaps resulting from State cutbacks
- Identifying performance standards for the transportation system that facilitate comparison of options.

TEP Principles. Facilitator Andrew Hill introduced the TEP Principles adopted by the Authority to guide the process and asked EPAC members for comment with a view to refining. EPAC members agreed the TEP Principles provide solid framework for the process, and offered the following comments:

- Under 1. Vision and Goals, add that TEP investments should not only support but achieve the vision and goals.
- Under 4. Consensus-Based Planning, recognize that there are legal requirements that must be met - such as legal requirements for GHG reduction - irrespective of consensus among EPAC members.
- Under 5. Balanced Approach, substitute "intentional" or "holistic" for "balanced."
- Under 6. Public Health and Safety, clarify that the TEP should promote a policy that results in the reduction of negative transportation impacts.
- Under 7. Maintenance of the Existing System, clarify to say "through maintenance and other measures, ensure" the existing local roads, bicycle, pedestrian and transit systems are in a safe and operable condition.
- Under 9. Commitment to Growth Management and Cooperative Planning, clarify that new development should carry its fair share of the cost of infrastructure improvement needs. Consider even incentivizing housing development in the right places, in view of its social, economic and environmental benefits.
- Add a new Principle that helps direct thinking about cumulative environmental impacts and a comprehensive strategy for mitigation that will improve Contra Costa's long term economic development and quality of life.
- Establish “strong economy”, referenced under 5. Balanced Approach, as its own bullet in recognition of the importance of economic development to Contra Costans.

Adjournment

EPAC members agreed to continue a discussion of EPAC Ground Rules and Future Meeting topics to their next meeting, scheduled for July 1, 2015. Additionally, EPAC members agreed to electronic packets in advance of future EPAC meetings to reduce the need for printed paper. The meeting was then adjourned.

Meeting Attendance

Organization	Representative	Mtg 1 *Jun 3*	Mtg 2 *Jul-1*	Mtg 3	Mtg 4	Mtg 5	Mtg 6	Mtg 7	Mtg 8	Mtg 9
Alliance of Californians for Community Empowerment (ACCE)	David Sharples	N								
Bay Area Council	Mike Cunningham	Y								
Bike East Bay	Dave Campbell	Y								
Building and Construction Trades Council	Bob Lilley	Y								
Business Industry Association	Lisa Vordebreuggen	Y								
California Alliance for Jobs	Andy Fields	Y								
Central Labor Council	Margaret Hanlon-Gradie	*Y**								
Community College District	Tim Leong	Y								
Contra Costa County Conservation & Development	Rich Seithel	Y								
Contra Costa County Taxpayers Association	Jack Weir	Y								
County Office of Education	Bruce Burns	*Y**								
East Bay Economic Development Alliance	Dennis Freeman	Y								
East Bay Leadership Council	Kristin Connelly	Y								
East Bay Regional Park District	Sean Dougan	Y								
Genesis	Rev. Hubert Ivery	*Y**								
Greenbelt Alliance	Joel Devalcourt	Y								
Paratransit Coordinating Council	Rita Xavier	Y								
Rehabilitation Services of Northern California	Debbie Toth	Y								
Save Mount Diablo	Ron Brown	Y								
Sierra Club	Patrisha Piras	Y								
TRANSDEF	Peter Lydon	Y								
TRANSFORM	Joel Ramos	Y								
United Contractors	Emily Cohen	Y								
Urban Habitat	Bob Allen	Y								

** Alternate attended*

Attachment B

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Expenditure Plan Advisory Committee

Meeting Date: July 1, 2015

Subject	**EPAC Meeting Calendar**

Date	Time	Location
June 3, 2015	10:00 am	Alameda Ballroom Embassy Suites Walnut Creek 1345 Treat Blvd, Walnut Creek, CA 94597
July 1, 2015	10:00 am	Contra Costa Ballroom Embassy Suites Walnut Creek 1345 Treat Blvd, Walnut Creek, CA 94597
August 10, 2015	1:30 pm	Contra Costa Ballroom Embassy Suites Walnut Creek 1345 Treat Blvd, Walnut Creek, CA 94597
September 14, 2015	1:30 pm	Contra Costa Ballroom Embassy Suites Walnut Creek 1345 Treat Blvd, Walnut Creek, CA 94597
September 28, 2015	1:30pm	Contra Costa Ballroom Embassy Suites Walnut Creek 1345 Treat Blvd, Walnut Creek, CA 94597
October 12, 2015	1:30 pm	Contra Costa Ballroom Embassy Suites Walnut Creek 1345 Treat Blvd, Walnut Creek, CA 94597
October 26, 2015	1:30 pm	Contra Costa Ballroom Embassy Suites Walnut Creek 1345 Treat Blvd, Walnut Creek, CA 94597
December 7, 2015	1:30 pm	Contra Costa Ballroom Embassy Suites Walnut Creek 1345 Treat Blvd, Walnut Creek, CA 94597

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Expenditure Plan Advisory Committee

Meeting Date: July 1, 2015

Subject	Agenda Topics for EPAC – DRAFT SCHEDULE

June 3, 2015 (Meeting #1) - Foundation:

- EPAC Meeting Calendar. (Attachment - Information)
- EPAC Roster. EPAC members will introduce themselves. (Attachment - Information)
- Purpose of Expenditure Plan Advisory Committee (EPAC).
- Impetus for the Transportation Expenditure Plan (TEP).
- Overview of Comprehensive Countywide Transportation Plan (CTP).
- Public Opinion Research and Other Potential Ballot Measures.
- Transportation Expenditure Plan (TEP) Principles for a New Transportation Expenditure Plan -
- Self-Introductions by All Members. - Introduce themselves, the organizations that they represent, and the key issues they hope to see addressed in the process.

July 1, 2015 (Meeting #2) – Housekeeping:

- EPAC Scope and Function
- Expenditure Plan Advisory Committee (EPAC) Ground Rules
- EPAC agendas/materials and communications protocol
- Presentation on Project Performance Results (Qualitative Evaluation)
    - Presentation by CCTA staff
    - EPAC comment- EPAC members will be given the opportunity to comment or ask questions on the presentation.
- Schedule of Future Meetings/Topics
    - EPAC discussion - Facilitator will lead a discussion, inviting EPAC members to comment on items to add and order in which to address the topics

August 10, 2015 (Meeting #3) – Presentations

- Problem Statement (available funding vs. “project wishlist”)
- Presentation on eligible uses of transportation use tax revenue
- Presentation by RTPC’s/Transit Operators/Cities

- EPAC Discussion

September 14, 2015 (Meeting #4) - Discuss TEP Issues and Make Recommendations

September 28, 2015 (Meeting #5) - Discuss TEP Issues and Make Recommendations

October 12, 2015 (Meeting #6) - Discuss TEP Issues and Make Recommendations

Over a series of three meetings in September and October, it is anticipated that the EPAC will review and discuss topics as they develop a TEP Proposal for consideration by the Authority. At their July 1 meeting, the EPAC will be asked for feedback regarding future agenda topics and the order in which to address them. The proposed agenda topics will be further detailed at that time. This agenda planning document will continue to be updated to reflect the future anticipated agenda items in response to issues and ideas raised at future EPAC meetings.

October 26, 2015 (Meeting #7) - Discuss TEP Issues and Make Recommendations

- Review / Confirm Consensus for TEP Proposal

November

- No Meeting - Public Release of Discussion Draft

December 7, 2015 (Meeting #8) – Review Discussion Draft TEP

- Public Outreach and Polling Results
- Review Discussion Draft TEP

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Problem: California lacks adequate funding to fix crumbling roads, highways, bridges and transportation infrastructure.

California's network of roads and highways are critical to our quality of life and economy. Yet the condition of our deteriorating network of roads is staggering:

- Our crumbling roads cost motorists $762 a year per driver for vehicle maintenance.
- California has the second highest share of roads in "poor condition" in the nation.
- 58% of state roads need rehabilitation or pavement maintenance.
- California has 4 of 5 cities with the worst road conditions in the nation.
- 55% of local bridges require rehabilitation or replacement.
- Nearly 70% of California's urban roads and highways are congested.
- Without additional funding, 1/4 of local streets and roads will be in failed condition by 2024.

Our state lacks adequate funding to address these critical deficiencies:

- Local streets and roads face an estimated shortfall of $78 billion in deferred maintenance and an annual shortfall of $7.8 billion.
- CalTrans faces a $59 billion backlog in deferred maintenance and an annual shortfall in the State Highway Operation and Protection Program (SHOPP) of $5.7 billion.

Solution: A responsible, accountable solution to fix our roads.

A broad coalition of cities, counties, labor, business, public safety and transportation advocates has formed to meet the Governor's call to address California's chronic transportation infrastructure funding shortfall. During the 2015 special session on transportation, we support the following priorities:

1. **Make a significant investment in transportation infrastructure.**
   If we are to make a meaningful dent that demonstrates tangible benefits to taxpayers and drivers, any package should seek to raise at least $6 billion annually and should remain in place for at least 10 years or until an alternative method of funding our transportation system is agreed upon.

2. **Focus on maintaining and rehabilitating the current system.**
   Repairing California's streets and highways involves much more than fixing potholes. It requires major road pavement overlays, fixing unsafe bridges, providing safe access for bicyclists and pedestrians, replacing storm water culverts, as well as operational improvements that necessitate, among other things, the construction of auxiliary lanes to relieve traffic congestion choke points and fixing design deficiencies that have created unsafe merging and other traffic hazards.

   Efforts to supply funding for transit in addition to funding for roads should also focus on fixing the system first.

3. **Invest a portion of diesel tax and/or cap & trade revenue to high-priority goods movement projects**.
While the focus of a transportation funding package should be on maintaining and rehabilitating the existing system, California has a critical need to upgrade the goods movement infrastructure that is essential to our economic well-being. Establishing a framework to make appropriate investments in major goods movement arteries can lay the groundwork for greater investments in the future that will also improve air quality and reduce greenhouse gas emissions.

4. **Raise revenues across a broad range of options.**
Research by the California Alliance for Jobs and Transportation California shows that voters strongly support increased funding for transportation improvements. They are much more open to a package that spreads potential tax or fee increases across a broad range of options rather than just one source. Additionally, any package should move California toward an all-users pay structure in which everyone who benefits from the system contributes to maintaining it - from traditional gasoline-fueled vehicles, to hybrids, alternative fuel and electric vehicles, to commercial vehicles. Our coalition supports:

   - Reasonable increases in:
     - Gasoline and diesel excise taxes.
     - Vehicle registration and vehicle license fees.
   - Dedicating a portion of the cap and trade revenue paid by motorists at the pump to transportation projects that reduce greenhouse emissions.
   - Ensuring existing transportation revenues are invested in transportation-related purposes (i.e. truck weight fees and fuel taxes for off-road vehicles that are currently being diverted into the general fund).
   - User charge for electric and other non-fossil fuel powered vehicles that currently do not contribute to road upkeep.

5. **Equal split between state and local projects.**
We support sharing revenue for roadway maintenance equally (50/50) between the state and cities and counties. Funding to local governments should be provided directly (no intermediaries) to accelerate projects and ensure maximum accountability.

6. **Strong accountability requirements to protect the taxpayers' investment.**
Voters and taxpayers must be assured that all transportation revenues are spent responsibly. Authorizing legislation should:

   - Constitutionally protect transportation revenues for transportation infrastructure only. Time and again (Prop 42, 2002; Prop 1A, 2006; Prop 22, 2010), voters have overwhelmingly supported dedicating and constitutionally protecting transportation dollars for those purposes. We strongly support protections that prohibit using transportation dollars for other purposes.
   - Repay existing transportation loans and end ongoing diversions of transportation revenues, including approximately $850 million in loans to the general fund and the annual loss of approximately $140 million in off-highway vehicle fuel taxes.

Strong accountability requirements to protect the taxpayers' investment (Continued).

- Establish performance and accountability criteria to ensure efficient and effective use of all funding. All tax dollars should be spent properly, and recipients of new revenues should be held accountable to the taxpayers, whether at the state or local level. Counties and cities should adopt project lists at public hearings and report annually to the State Controller's Office regarding all transportation revenues and expenditures. Local governments should also commit to ensuring any new revenues supplement revenues currently invested in transportation projects. Both Caltrans and local governments can demonstrate and publicize the benefits associated with new transportation investments.
- Caltrans reform and oversight. To increase Caltrans effectiveness, provide stronger oversight by the state transportation commission of the programs funded by new revenues and establish an Inspector General office to provide accountability. Reduce Caltrans administrative budgets through efficiency reviews with all savings to be spent on road improvements.
- Expedite project delivery. More should be done to streamline project delivery, including but not limited to:
    - Establishing timelines for actions required by state agencies and eliminating other permit delays.
    - Increased implementation of alternative delivery systems that encourage more investment from the private sector.
    - Reforms to speed project completion.

7. **Provide Consistent Annual Funding Levels.**
Under current statute, the annual gas tax adjustment by the Board of Equalization is creating extreme fluctuations in funding levels -- a $900 million drop in this budget year alone. A transportation funding package should contain legislation that will create more consistent revenue projections and allow Caltrans and transportation agencies the certainty they need for longer term planning. While this change would not provide any new revenue to transportation, it would provide greater certainty for planning and project delivery purposes.

Contra Costa County
(In $2015 Dollars)
24-Year Pavement Needs -- Maintain Current PCI
DRAFT

	2014 PCI	Maintain PCI	Non-Pavement Needs*	Total SGR Needs	Total SGR Revenue	Remaining SGR Needs	Remaining Pavement Needs	Remaining Non-Pavement Needs
Antioch	66	$ 148,209,747	$ 210,204,175	$ 358,413,922	$ 127,000,000	$ 231,413,922	$ 95,693,266	$ 135,720,656
Brentwood	85	$ 58,088,967	$ 173,882,652	$ 231,971,619	$ 46,000,000	$ 185,971,619	$ 46,569,918	$ 139,401,701
Clayton	82	$ 15,092,361	$ 31,873,721	$ 46,966,082	$ 7,000,000	$ 39,966,082	$ 12,842,939	$ 27,123,143
Concord	62	$ 189,544,150	$ 253,735,708	$ 443,279,858	$ 100,000,000	$ 343,279,858	$ 146,784,673	$ 196,495,186
Contra Costa County	73	$ 278,147,774	$ 409,285,339	$ 687,433,113	$ 245,000,000	$ 442,433,113	$ 179,016,377	$ 263,416,735
Danville	74	$ 66,753,867	$ 122,024,480	$ 188,778,347	$ 56,000,000	$ 132,778,347	$ 46,951,720	$ 85,826,627
El Cerrito	84	$ 15,358,625	$ 65,414,911	$ 80,773,536	$ 24,000,000	$ 56,773,536	$ 10,795,163	$ 45,978,373
Hercules	73	$ 22,149,574	$ 53,203,451	$ 75,353,025	$ 10,000,000	$ 65,353,025	$ 19,210,133	$ 46,142,891
Lafayette	76	$ 27,081,327	$ 65,589,118	$ 92,670,445	$ 28,000,000	$ 64,670,445	$ 18,898,814	$ 45,771,632
Martinez	50	$ 51,107,080	$ 51,717,202	$ 102,824,282	$ 42,000,000	$ 60,824,282	$ 30,231,686	$ 30,592,596
Moraga	65	$ 27,202,713	$ 35,202,124	$ 62,404,837	$ 17,000,000	$ 45,404,837	$ 19,792,292	$ 25,612,545
Oakley	75	$ 58,438,419	$ 98,631,258	$ 157,069,677	$ 17,000,000	$ 140,069,677	$ 52,113,499	$ 87,956,178
Orinda	48	$ 26,862,937	$ 30,874,696	$ 57,737,633	$ 15,000,000	$ 42,737,633	$ 19,884,056	$ 22,853,577
Pinole	65	$ 27,948,278	$ 37,243,325	$ 65,191,603	$ 14,000,000	$ 51,191,603	$ 21,946,341	$ 29,245,262
Pittsburg	71	$ 78,277,753	$ 146,837,578	$ 225,115,331	$ 72,000,000	$ 153,115,331	$ 53,241,705	$ 99,873,626
Pleasant Hill	66	$ 49,562,719	$ 68,411,534	$ 117,974,253	$ 76,000,000	$ 41,974,253	$ 17,634,001	$ 24,340,252
Richmond	62	$ 131,270,334	$ 182,350,090	$ 313,620,424	$ 124,000,000	$ 189,620,424	$ 79,368,353	$ 110,252,072
San Pablo	76	$ 21,699,545	$ 72,341,250	$ 94,040,795	$ 18,000,000	$ 76,040,795	$ 17,546,116	$ 58,494,679
San Ramon	79	$ 96,151,444	$ 220,264,333	$ 316,415,777	$ 150,000,000	$ 166,415,777	$ 50,569,910	$ 115,845,867
Walnut Creek	72	$ 158,081,965	$ 161,121,651	$ 319,203,616	$ 26,000,000	$ 293,203,616	$ 145,205,760	$ 147,997,856
Total/Average	69	**$ 1,547,029,579**	**$ 2,490,208,596**	**$ 4,037,238,175**	**$ 1,214,000,000**	**$ 2,823,238,175**	**$ 1,084,296,722**	**$ 1,738,941,453**
		$ 64,459,566	**$ 103,758,691**					

*Assumes state of repair approximates general pavement conditions

Assumptions:	38.32%	61.68%	$465,192,745
Approx. 38.32 % revenue to pavement			
Approx. 61.68 % revenue to non-pavement			$748,807,255

	Total revenue	Annual revenue	Annual needs	Annual Shortfall	TEP revenues	% of TEP
Pavement projected revenue	$465,192,745	$19,383,031	$64,500,000	-$45,116,969	$93,600,000	-48.2%

CC County Staff Revenue Notes/Assumptions:
- Includes local funding, reported by individual jurisdictions
- Includes state funding, reported by the state
- Does NOT include federal revenue due to discretionary use

The Board of Supervisors

County Administration Building
651 Pine Street, Room 106
Martinez, California 94553-1293

John Gioia, 1st District
Gayle B. Uilkema, 2nd District
Millie Greenberg, 3rd District
Mark DeSaulnier, 4th District
Federal D. Glover, 5th District

Contra Costa County

John Sweeten
Clerk of the Board
and
County Administrator
(925) 335-1900

March 16, 2004

The Honorable Amy Worth, Chair
CC Transportation Authority
3478 Buskirk Ave #100
Pleasant Hill CA 94523

Dear Chair Worth,

On March 16, 2004, the Board of Supervisors discussed the Draft Final Paratransit Improvement Study and how the recommendations in the study could be addressed in the reauthorization of Measure C. The Board authorized me to forward our comments to the Authority. This letter summarizes our comments.

The Board finds a number of the recommendations in the draft study encouraging, but believes that steps should be taken to ensure implementation. It is our opinion that Measure C represents an excellent opportunity to make some positive changes in the provision of paratransit, and a promising start in positioning the county to respond to the impending increase in demand for services directed to seniors and persons with disabilities.

The Board embraces the findings in the study and proposes that the recommendations be implemented in a reauthorized Measure C as a part of a "Paratransit Improvement Program". The funding of these specific recommendations would be **in addition to funding for paratransit operations.** Funding of this recommendation would be minimal and would ensure the Measure C funds provided for operations will be spent cost effectively.

The following are the recommendations that the Board finds most promising along with comments that are intended to ensure that the recommendations are implemented and effective:

1. **Develop a Comprehensive Technology Plan (Recommendation 7.3):** Funding for implementation and ongoing staffing, support and maintenance of this program needs to be provided. We are aware that the consultant highlighted this need during discussions with the Technical Advisory Committee but neglected to include it in the Draft Final Report and Action Plan.

2. **Integrating Sedans into the Fleet Mix (Recommendation 7.1.1):** Funding could be made available in a reauthorized Measure C to subsidize the purchase of sedans by transportation providers.

3. **Establish a Coordination/Mobility Manager Function (Recommendation 7.6):** This recommendation is promising in that it represents the beginnings of increased expansion of coordination activities. As the senior and disabled populations grow, these types of activities will be necessary if not compulsory. Given the likely demands placed on this function during the life of a reauthorized Measure C, the Board believes that the funding burden listed in the study is an underestimate.

4. **Establish an Advisory Committee on Accessible Transportation (ACAT) (Recommendation 7.7):** This committee is an excellent candidate to oversee the implementation and long-term responsibility for the plan's recommendations. Considering the changes that are to occur in the paratransit landscape during the life of the Measure, this Committee will need a budget for planning activities. The composition of this committee should be structured to include, at a minimum, representatives from the operators, and appointees from the regional transportation planning committees.

Other considerations to take into account to ensure effectiveness and implementation of the aforementioned recommendations:

5. **Cost Survey:** A cost survey should be done to verify and provide greater detail on the amount of funding needed to implement the recommendations found in the study and discussed above.
6. **Long-Term Relevance:** The recommendations of the study must be relevant during the life of a reauthorized Measure C. It is the Board's suggestion that the study and the recommendations be amended and/or updated as appropriate by the ACAT or its functional equivalent.

In regards to the amount of paratransit operations funds that should be allocated in a reauthorized Measure C, it is the Board's opinion that paratransit operations should be funded at a level greater than what is currently being provided. The Contra Costa Transportation Authority (CCTA) may also wish to consider making paratransit operations funding available to transportation providers' subject to their participation on ACAT and in the implementatation of the recommendations in the Paratransit Study.

It is the Board's hope that our suggestions can generate some discussion on this matter so that a well-planned, effective approach to address paratransit issues may be developed for inclusion in a reauthorized Measure C.

The Board of Supervisors commends the CCTA for their proactive role in addressing paratransit issues by sponsoring and conducting the paratransit study. It is precisely because of this effort that we, as a county, can now begin to take a strategic approach to addressing transportation issues for seniors and persons with disabilities in the reauthorization of Measure C.

Sincerely,

Federal D. Glover, Chair
Contra Costa County
Board of Supervisors

FDG\JC

c: Members, PCC
Advisory Council on Aging

CONTRA COSTA COUNTY
PARATRANSIT COORDINATING COUNCIL

Hookston Square
3478 Buskirk Avenue, Suite 100
Pleasant Hill, CA 94523
(925) 939-9PCC

March 23, 2004

Amy Worth, Chair
Contra Costa Transportation Authority
3478 Buskirk Avenue, #100
Pleasant Hill, CA 94523

RE: Paratransit Improvement Study Recommendations

Dear Chairwoman Worth:

At its meeting of March 22, 2004, the Paratransit Coordinating Council reviewed and discussed the recommendations of the subject study. The following summarizes the Council's conclusions.

The Council supports the following study recommendations:

7.1.1	Use of sedans for paratransit.
7.2.1	Use of a 30 minute "window".
7.3	Technology Plan.
7.5.2	Fare Incentives.
7.6	Mobility Manager
7.7	Advisory Committee on Accessible Transportation (ACAT).

The Council gave conditional support to the following recommendations:

7.4	Lifeline Transit, but pointed out that needs exist for paratransit service outside ADA service limits.
7.5.1	Travel Training, without additional funding as this is already done by the operators.

The Council was opposed to the following recommendations:

7.1.2	Use of taxis, because of very poor experience with taxi operators and drivers (who do not have requisite drug and other clearances), and with the lack of taxi companies in many parts of the County.
7.2.2	Overbooking, because of the many service denials generated by this practice.

In addition to the above, the Council approved the following motion:

Regarding the telephone survey component of the Paratransit Study, the PCC is pleased to note that the 57% of the respondents who were identified as regular paratransit users had a high level of satisfaction with the services. However we find that there should be greater follow-up research and analysis on those 43% of the respondents who either don't use paratransit or use it less than 10 days per year, as to the reasons for their non-use or infrequent use of paratransit.

Other discussion included concerns that paratransit services be significantly funded using current and future Measure C funds, and that transfer trips were not adequately addressed in the study.

We hope this information will be useful as the CCTA Board considers the recommendations of this study. Please contact me if you desire additional information.

Sincerely,

Janet Abelson
PCC Chair

Contra
Costa
County

To: Board of Supervisors

From: Candace Andersen, District II Supervisor

Date: September 15, 2015

Subject: Hearing to Consider Claim for Property Tax Refund filed on behalf of Lafayette Christian Church

RECOMMENDATION(S):
OPEN the public hearing and take testimony on claim for property tax refund filed on behalf of Lafayette Christian Church. CLOSE the public hearing. CONSIDER claim. If claim granted, AUTHORIZE and DIRECT the Auditor-Controller to refund monies paid for property taxes for the 2014-2015 tax year in the approximate amount of $8,972.42 inclusive of interest.

FISCAL IMPACT:
If the claim is granted, the County's portion of the refund in the amount of approximately $1,194 will be paid from the County General Fund.

BACKGROUND:
On March 24, 2014, the Lafayette Christian Church applied to the Assessor's Office for a welfare exemption from property tax for the 2014-2015 tax year for one of its properties located at 3213 Sharon Court in Lafayette. The Church maintained that the property was used for exempt religious activities during the relevant period. These activities include acting as a parsonage from March 1, 2013 through October 1, 2013, serving as a recruitment tool for new ministers from late 2013 through early 2014 and providing a place to house furniture, appliances and church supplies, among other uses.

On June 17, 2014, the Assessor's Office wrote to the Church denying the claim for refund on the basis that the property was not used as a parsonage on January 1, 2014, the statutory date used to determine eligibility for the exemption for 2014-2015 tax year. The Assessor's Office maintained that the property did not qualify for an

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☐ APPROVED AS RECOMMENDED ☑ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lisa Driscoll, (925) 335-1023

By: , Deputy

cc: Russell Watts, County Treasurer-Tax Collector

BACKGROUND: (CONT'D)

>

exemption because the vacant property was not being used for a religious purpose, despite the Church's intention of doing so in the future. On June 22, 2015, the Church filed a claim for property tax refund for the 2014-2015 tax year with the County for $9,806.14 after the parties attempted unsuccessfully to resolve their differences. (Attached.)

Revenue and Taxation Code section 214 provides that property that is used exclusively for religious purposes may be eligible for an exemption from ad valorem property taxation if a taxpayer applies for a welfare exemption. Housing used for religious purposes may fall within this exemption. See, e.g., In *House of Rest of the Presbyterian Church in the USA v. County of Los Angeles* (1957) 151 Cal.App.2d 523. In such a case, the taxpayer may be eligible for a refund of property taxes paid on the basis that taxes should not have been levied on the property. [Rev. & Tax. Code, §§ 5096(c), 5097(a)(2).] The Board of Supervisors has discretion to determine whether the taxpayer qualifies for the refund of property taxes.

To be eligible for 100 percent of the exemption, the deadline for submitting a welfare exemption claim is on or before February 15. When a claim is not filed on or before February 15, 90 percent of any tax, penalty, or interest may be canceled or refunded if the claim is filed on or before January 1 of the next calendar year. In this instance, the taxpayer filed on March 24, 2014, two months after the February 15, 2014 filing deadline for the 2014-2015 year. If the Board determines that the property located at 3213 Sharon Court in Lafayette should have been eligible for the welfare exemption for the 2014-2015 tax year, the Lafayette Christian Church would be eligible for a refund of 90 percent of the claim, in the approximate amount of $8,972.42.

Property tax refunds ordered by the Board are paid by the Auditor-Controller. [Rev. & Tax. Code, § 5101; see also Rev. & Tax. Code, § 5151.]

CONSEQUENCE OF NEGATIVE ACTION:

Failure to take the recommended action may prevent the Lafayette Christian Church from having its claim concerning the property-tax exempt use of the property heard.

CLERK'S ADDENDUM

OPENED the public hearing and received testimony on the claim for property tax refund from: Alaine Brandt on behalf of Lafayette Christian Church; and Beth Grose and Gus Kramer of County Assessor's office on behalf of Contra Costa County; Public commentary was provided by Ralph Hoffmann, resident of Walnut Creek, who spoke on the importance of separation of church and state. CONSIDERED the Claim. Supervisor Mitchoff moved, as seconded by Supervisor Piepho, to deny the claim. (AYES: III, IV; NOES: I, II ABSENT: V ABSTAIN: None) The motion did not receive a majority vote. Supervisor Andersen moved, as seconded by Supervisor Gioia, to CONTINUE the hearing to October 6, 2015 at 9:30 am. (AYES: I, II, III, IV; NOES: None; ABSENT: V)

ATTACHMENTS

Lafayette Christian Church - Claim for Property Tax Refund

BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY
INSTRUCTIONS TO CLAIMANT

A. A claim relating to a cause of action for death or for injury to person or to personal property or growing crops shall be presented not later than six months after the accrual of the cause of action. A claim relating to any other cause of action shall be presented not later than one year after the accrual of the cause of action.
(Gov. Code § 911.2.)

B. Claims must be files with the Clerk of the Board of Supervisors at its office in Room 106, County Administration Building, 651 Pine Street, Martinez CA 94553.

C. If claim is against a district governed by the Board of Supervisors, rather than the County, the name of the District should be filed in.

D. If the claim is against more than one public entity, separate claims must be filed against each public entity.

E. Fraud- See penalty or fraudulent claims, Penal Code Sec. 72 at the end of this form.

RE: Claim By:

Lafayette Christian Church
584 Glenside Dr.
Lafayette, CA 94549

Against the County of Contra Costa or

_____ District

(Fill in the name)

_____

Reserved for Clerk's filing stamp

RECEIVED
JUN 22 2015
CLERK BOARD OF SUPERVISORS
CONTRA COSTA CO.

The undersigned claimant hereby makes claim against the County of Contra Costa or the above-named district in the sum of $ 9,806.14 and in support of the claim represents as follows:

1. When did the damage or injury occur? (Give exact date and hour)
   17 June, 2014

2. Where did the damage or injury occur? (Include city and county)
   County Assessor's Office

3. How did the damage or injury occur? (Give full details; use extra paper if required)
   Failure to grant an exemption to Property Taxes for property used as a parsonage. See Exhibit A and B.

4. What particular act or omission on the part of county or district officers, servants or employees caused the damage or injury?
   See #3 above.

5. What are the names of county or district officers, servants or employees causing the damage or injury?
   Gus S. Kramer
   Assessor
   Contra Costa County

6. What damage or injuries do you claim resulted? (Give full extent of injuries or damages claimed. Attach two estimates for auto damage.)
   Payment of $9,806.14

7. How was the amount claimed above computed? (Include the estimated amount of any prospective damage or injury.) See attached copy of 2014 - 2015 Secured Property Tax Bill

8. Names and addresses of witnesses, doctors and hospitals:

NA

9. List the expenditures you made on account of the accident or injury:

DATE	TIME	AMOUNT
December 10, 2014		$4,543.07
April 10, 2015		$4,543.07

Gov. Code Sec. 9110.2 provides "The claim shall be signed by the claimant or by some person on his behalf.

SEND NOTICES TO: (Attorney)
Name and address of Attorney
Lafayette Christian Church
Attention: Richard Black
584 Glenside Drive
Lafayette, CA 94549

Telephone No. 925-283-8304

Richard Black
(Claimant's Signature)
Chief Financial Officer
3082 Sweetbrier Circle
(Address)
Lafayette, CA 94549

Telephone No. 925-283-8376

PUBLIC RECORDS NOTICE:

Please be advised that this claim form, or any claim filed with the County under the Tort Claims Act is subject to public disclosure under the California Public Records Act. (Gov. Code §§ 6500 et seq.) Furthermore, any attachments, addendums, or supplements attached to the claim form, including medical records, are also subject to public disclosure.

NOTICE:

Section 72 of the Penal Code provides:

Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, city or district board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account voucher, or writing, is punishable either by imprisonment in the County jail for a period of not more than one year, by a fine of not exceeding one thousand dollars ($1000.00), or by both such imprisonment and fine, or by imprisonment in the state prison, by a fine of not exceeding ten thousand dollars ($10,000.000, or by both such imprisonment and fine.

EXHIBIT A

Pastor Rev. Dr. Martha A. Williams

Lafayette Christian Church

Lafayette Christian Church
(Disciples of Christ)
584 Glenside Drive
Lafayette, CA 94549

Phone: 925-283-8304
Fax: 925-283-2784
Email: lcc.disciples@gmail.com
Website: www.lafayettechristianchurch.org

Clerk of the Board of Supervisors
Room 106
County Administration Building
651 Pine Street
Martinez, California 94553

18 June 2015

Dear Clerk of the Board,

Re: Welfare Exemption Claim for Lafayette Christian Church
Parsonage for Parcel No. 237-022-024-2

Lafayette Christian Church hereby appeals the decision of the Office of the Assessor denying a welfare exemption for the 2014-2015 tax year for the property at 3213 Sharon Court Lafayette, CA 94549.

This property was put into use for exempt religious activities of the church from its inception, has continued this exempt use without interruption, and has never used the property for anything but the exempt religious work of the Lafayette Christian Church.

Following the initial denial of the exemption, the church submitted detailed additional information supporting the exemption to Sandra Williams, Contra Costa Assessor's Office, in the form of a letter from Lauren Cesare dated December 30, 2014. This letter is attached below and made a part of this appeal.

Background

The Lafayette Christian Church was established in 1959 and has been in continuous operation since then providing a welcoming Christian community for Lafayette and greater Contra Costa community. The location at 584 Glenside Drive is limited in space. Therefore, when a generous donation was made to the church in 2013, the facility came as a welcome addition. The property at 3213 Sharon Court was donated, along with its contents of furniture, appliances, some library materials (Bibles etc), a workshop and various other household items, for the use of Lafayette Christian Church (LCC).

The property, located only a few blocks from the church, was immediately put into use by the church and has been continuously used by the church to carry out its exempt activities. These activities include being used to provide space for meetings and choir rehearsals, to store furniture, supplies, church records and files, to house a work space with numerous tools for repairing church property (such as the sanctuary chairs), to provide a residence for ministers and to serve as a recruitment tool for new ministers. LCC has maintained the property continuously by keeping all utilities on, maintaining a twice a month gardener, continuing garbage service and by making various other repairs as needed to the property.

EXHIBIT A

Timeline of relevant dates:

January 2013	3213 Sharon Court was donated to LCC, along with furniture, appliances, workshop, books and other household items.
March 1, 2013	Rev Steven Moore, the minister at LCC, moved into the property. The furniture, appliances, workshop, books and household items remained in the property.
February 15, 2013	LCC filed a claim for FY 2013-2014 Welfare Exemption. The Exemption was granted. (Attachment #1)
October 1, 2013	Moore resigned his pastorate and moved out of the property and away from the area, leaving the furniture, appliances, workshop, books and household items on the property.
October 2013 through summer 2014	The property was used continuously for a variety of church purposes including Property Committee, Finance Committee and Pastoral Search Committee meetings, choir practice, repairing sanctuary chairs and use of laundry to wash church kitchen linens. In addition, the property was shown to potential ministers who were being recruited for the pastor position.
March 24, 2014	Frank Scudero, Moderator of the Board of LCC, filed a claim for Welfare Exemption for relief from FY 2014-2015 Ad Valorem Taxes (Attachment #2)
April 22, 2014	In a letter to the Assessor's Office, Frank Scudero, Moderator of Lafayette Christian Church, noted that the property permitted the Church "to attract and retain pastoral staff" and was for various church activities, including "Board, Elder and Committee meetings, group and individual counseling, educational activities, social interaction with members of the congregation, and fellowship with the parsonage family." In response to a specific question from the Assessor's Office regarding page 2 of the Claim for Welfare Exemption regarding the use of the space as living quarters, Mr. Scudero indicated that there had been no minister living there since Rev. Moore left and that the church was "actively looking for a new Pastor." (Attachment #3) Mr. Scudero was not asked to delineate the other exempt uses of the property.
June 17, 2014	Assessor's Findings on Qualification of Property Use for 2014 noted that the requirements for the exemption had not been met due to "N.E.U" (Property is not used exclusively for religious, hospital, or charitable purposes within the meaning of section 214 of the Revenue and Taxation Code.) and "V.U.P." (Vacant, unused property does not meet the requirements for exemption.) The Findings noted: "Based on the letter you sent us, attached to the 2014 Welfare claim, you advised us that your Pastor Steven Moore, resided in the Parsonage through

October 2013. This Parsonage does not qualify for the 2014 tax year, therefore it is considered Taxable."

The Findings indicated that "you may submit additional information and/or documents in support of your claim." (Attachment #4) Please note: Additional information was submitted. See December 30, 2014 below.

July 31, 2014	Regional Minister Christian Church (Disciples of Christ) Rev. Dr. LaTaunya Bynum was hired with the agreement that she would move into 3213 Sharon Court later in the summer. The property was then prepared for her arrival.
September 25, 2014	Rev. LaTaunya Bynum, Regional Minister, moved into the property. The furniture, appliances, workshop, books and household items remained in the property.
December 30, 2014	LCC provided additional information outlining both the facts regarding the continuous use of 3213 Sharon Court and the law supporting the church's entitlement to the FY 2014-2015 Welfare exemption in a letter to Sandra Williams from Lauren Cesare. (Attachment # 5)
June 2015	The Assessor's office has not yet replied to LCC's letter in writing. However, Ms. Williams of that Office has stated verbally that she will not change her position on the 2014-15 taxes.

Lafayette Christian Church hereby appeals to the Contra Costa County Board of Supervisors the denial of the FY 2014-2015 Welfare Exemption claim for Lafayette Christian Church Parsonage for Parcel No. 237-022-024-2 and respectfully requests that the taxes be refunded. The property has been in continuous use by the Church to carry out the Church's exempt activities since it was given to the Church in 2013 and therefore is entitled to the exemption.

Thank you for your consideration.

Sincerely,

Richard Black
Chair, Stewardship and Finance Committee
Chief Financial Officer, Lafayette Christian Church

Cc: Supervisor Candace Andersen

Attachments: It is requested that the Board of Supervisors consider the five attachments listed below and include them as part of this appeal.

Attachment # 1	February 15, 2013 Claim for FY 2013-2014 Welfare Exemption (Granted)
Attachment # 2	March 24, 2014 Claim for FY 2014-2015 Welfare Exemption
Attachment # 3	April 22, 2014 Letter from Frank Scudero to Office of Assessor
Attachment # 4	June 17, 2014 2014-2015 Welfare Exemption Denial Form
Attachment # 5	December 30, 2014 Letter from Lauren W. Cesare to County Assessor's Office

Attachment # 1 Feb ry 15, 2013 Claim for FY 13-14 Welfar xemption (Granted)

BOE-267 (P1) REV. 13 (05-12)

RECEIVED
FEB 15 2013
CONTRA COSTA COUNTY ASSESSOR

GUS S. KRAMER, ASSESSOR
CONTRA COSTA COUNTY
2530 Arnold Drive, Suite 100
Martinez, CA 94553-1795
FOR INFORMATION: (925) 313-7470

CLAIM FOR WELFARE EXEMPTION (FIRST FILING)

(For new locations and/or in-lieu of preprinted claim form BOE-267-A)

This claim is filed for fiscal year 20 13 - 20 14.
(Example: a person filing a timely claim in January 2011 would enter "2011-2012.")

NAME OF ORGANIZATION: Lafayette Christian Church (Disciples of Christ)

ADDRESS *(number and street)*: 584 Glenside

CITY, STATE, ZIP CODE: Lafayette, CA 94549

WEBSITE ADDRESS *(if any)*:

CORPORATE ID NO. *(if any)*:

CHECK, IF CHANGED WITHIN THE LAST YEAR:
☐ MAILING ADDRESS ☐ CORPORATE NAME ☐ ORGANIZATION'S FORMATIVE DOCUMENT *(amendment to articles of incorporation, constitution, trust instrument, articles of organization)*

ORGANIZATIONAL CLEARANCE CERTIFICATE NUMBER: 7124

Provide a copy of the certificate issued by the State Board of Equalization (Board), and a copy of the finding sheet issued by the Board. ✓

If you do not have an Organizational Clearance Certificate (OCC), have you filed a claim for an OCC with the Board?
☒ Yes ☐ No If No, see instructions for obtaining an OCC.

PRIOR YEAR FILINGS
Has the organization filed for the welfare exemption in this county in prior years? ☒ Yes ☐ No If Yes, state: (a) latest year filed: 2012

EXACT NAME OF ORGANIZATION UNDER WHICH FILED: Lafayette Christian Church

IDENTIFICATION OF PROPERTY

1. Owner and operator: *(check applicable boxes)*
Claimant is: ☒ Owner and operator ☐ Owner only ☐ Operator only
and claims exemption on all ☒ Land ☒ Buildings and improvements and/or ☐ Personal property
If persons or organizations other than the claimant use this property, please provide on an attached list: the name of the user, frequency of use, and square footage used.

2. ADDRESS OF PROPERTY *(number and street)*: 3213 Sharon Court

CITY, STATE, ZIP CODE: Lafayette, CA 94549

ASSESSOR'S PARCEL NUMBER: 237-022-024-2

3. Is this a new location this year? ☒ Yes ☐ No 4. When was the property put to exempt use? (MM/DD/YYYY)

5. **Real property.** If claiming an exemption for real property, on what date was the property acquired? (MM/DD/YYYY)

5.(a) **Land.** If seeking an exemption on land, provide the following: (1) Area in acres or square feet: AREA

(2) Primary and incidental use of the property described: Parsonage

5.(b) **Building or Improvements:** If seeking an exemption on buildings or improvements, provide the following:
(1) Building number or name, number of floors, type of construction: Same as #2 above
(2) Primary and incidental use of the property described: Parsonage

6. **Personal Property:** If seeking an exemption on personal property, provide the following:
(a) Personal Property description (type): N/A
(b) Primary and incidental use of the property described:

USE OF PROPERTY

7. **Leased or rented (since January 1 of prior year)?**
(a) Is any portion of the property described rented, leased, or being used or operated part time or full time by some other person or organization?
☐ Yes ☒ No If **Yes**, attach a description of that portion and its use, attach a copy of the agreement, and list the amount received by claimant.
(b) Is any equipment or other property at this location being leased, rented, or consigned from someone else?
☐ Yes ☒ No If **Yes**, attach a list of equipment and other property at this location that is being leased, rented, or consigned to the claimant. Please list the name and address of lessor or consignor and the quantity and description of the property, and attach to the claim. Property so listed is not subject to the exemption, and will be assessed by the Assessor if owned by a taxable entity.

THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

DE- Attachment # 2 March 24, 201 . Claim for Welfare Exemption

01 CLAIM FOR WELFARE
XEMPTION (ANNUAL FILING)

) receive the full exemption, a claimant must complete and file this form with e Assessor by February 15.

CONTRA COSTA COUNTY
2530 Arnold Drive, Suite 10
Martinez, CA 94553-435

Local Exemptions : (925) 313-747

ation Name and Mailing Address: *(Make necessary corrections in ink to the printed l address.)*

LAFAYETTE CHRISTIAN CHURCH (DISCIPLES OF CHRIST)

584 GLENSIDE DRIVE
LAFAYETTE CA 94549

Property Location:

This organization ☒ owns ☐ rents/leases this location
3213 Sharon Ct, Lafayette
Parcel / Account: 237-022-024-2

Property No.: 2 Class:

ast year your organization received the Welfare Exemption for all or part of the property listed above. To continue receiving the exemption for this locatio ou must complete, sign and return this claim form to the Assessor. **A separate claim form is required for each location.** If you wish to receive th xemption on property at locations for which you have not received or filed a claim form, contact the Assessor immediately.

you no longer seek an exemption at this location, check here ☐, sign and return this form to the Assessor.

dditionally, if your organization is dissolved and therefore no longer needs an Organizational Clearance Certificate, check here ☐

heck, if changed within the last year: ☐ Mailing Address ☐ Corporate Name

oes your organization have a valid *Organizational Clearance Certificate* (OCC) issued by the State Board of Equalization? ☒ Yes ☐ No

yes, enter OCC No. 7124 and date issued 12/11/95

ave you amended the organization's formative documents (i.e., articles of incorporation, constitution, trust instrument, articles of organization) since la ear? ☐ Yes ☒ No If yes, please mail an endorsed copy of the amendment to the State Board of Equalization, County-Assessed Properties Divisio O. Box 942879, Sacramento, CA 94279-0064. Please include your OCC number. (NOTE TO ASSESSOR STAFF: If the organization is dissolved or th rmative documents were amended, please forward a copy of this page to the Board of Equalization.)

he Assessor may ask for additional information. If you do not provide such information, it will result in denial of your claim for exemptio *arefully read the information on the reverse side before completing. All questions must be answered.* **IF THE ANSWER TO ANY QUESTION IS "YES XPLAIN IN "REMARKS" OR ON AN ATTACHMENT.** *Contact the Assessor immediately if special forms are needed to complete this application.*

ES	NO	Since January 1, last year:
	☒	1. Has the use on any portion of the property that received an exemption last year changed?
	☒	2. Is any portion of this property being used for exempt purposes that was not being used in that manner last year?
		3. Is any portion of this property vacant or unused? If yes, since (date) _____ Area (sq.ft.) _____
		4. Is any portion of this property used as a retail outlet or for other fundraising purposes? (Note: Thrift stores which are part of a planne formal rehabilitation program may be exempt if BOE-267-R is filed with this claim.)
	☐	5. Is any portion of the property used for living quarters (other than low-income housing or housing for the elderly or handicapped listed und questions 6 or 7)? If yes, and you claim exemption for this portion, submit documentation including the occupant's position or role in th organization including a statement indicating that the housing continues to be used for organization's exempt purpose *(see Housing reverse)* or, if living quarters associated with a rehabilitation program, submit BOE-267-R. Parsonage
	☒	6. Is this property used as low-income housing? If yes, and the property is owned by a nonprofit organization or eligible limited liabi company, BOE-267-L must be submitted. If yes and the property is owned by a limited partnership, BOE-267-L1 must be submitted
	☒	7. Is this property used as a facility for the elderly or handicapped? If yes, BOE-267-H must be submitted unless care or services are provide or the property is financed by the federal government under sections 202, 231, 236, or 811 of the Federal Public Laws.
	☒	8. Do other persons or organizations use any of this property? If yes, please provide a list including the name of user, frequency of use a square footage used. *(See Owner/Operator on reverse.)*
	☒	9. Did this or any portion of this property generate taxable "unrelated business taxable income," as defined in section 512 of the Intern Revenue Code? If yes, see *"Unrelated Income"* on the reverse.
	☒	10. Have the organization's income and/or expenses increased by more than 25 percent since last year? If yes, attach a copy of your mo recent and the prior year's complete financial statements.
	☒	11. Is there any equipment or property at this location that is leased or rented to the claimant? If yes, provide the owner's name and addres and a description of the property. This property is taxable as it is not owned by the claimant.

ARKS (attach separate sheet if necessary)

E OF PERSON TO CONTACT FOR ADDITIONAL INFORMATION (please print)
FRANK SCODERO

DAYTIME TELEPHONE
(925) 285-0948

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing and all information hereon, including any accompanying statements or documents, is true, correct and complete to the best of my knowledge and belief.

NATURE OF CLAIMANT [signature] TITLE Moderator & Board DATE 3/24/14

IL ADDRESS fscodero@aol.com

ASSESSOR'S USE ONLY

1: ☐ ALL ☐ PART ☐ Denied Reason(s) for Denial:

THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

Attachment # 3 April 22, 2014 Letter from Frank Scudero to Office of Assessor

Lafayette Christian Church

Pastor

Lafayette Christian Church
(Disciples of Christ)
584 Glenside Drive
Lafayette, CA 94549

Phone: 925-283-8304
Email: lcc.disciples@gmail.com
www.lafayettechristianchurch.org
www.foundersgrove.net

April 22, 2014

Office of the Assessor
Contra Costa County

This letter is intended to serve as a reconfirmation, as of this date that:

1. Lafayette Christian Church has been blessed by a gift from Ann Wolf of her residence in Lafayette located at 3213 Sharon Court, and the transfer of title was completed on January 28, 2013; and

2. Ann has provided the Board with a note setting forth her wishes and hopes for the use of the house, but which do not constitute deed restrictions or contractual restrictions on the use of the property; it is the desire of the Board to implement Ann's hopes and wishes to the extent feasible to have the property used as a parsonage by our Church, subject to and consistent with the financial needs of the Church, prudent business judgment in management of the Church's affairs, and the other goals and missions of the Church, and to use the property exclusively for religious or charitable purposes; and

3. The Church is now capable of providing a parsonage in close proximity to the Church facilities which permits the Church to attract and retain pastoral staff, and the parsonage can be used from time to time for other purposes such as Board, Elder and Committee meetings, group and individual counseling, educational activities, social interaction with members of the congregation, and fellowship with the parsonage family, all of which uses are necessary to the goals and missions of the Church; and

4. The Church desires to covenant with its present and future pastors and their families to provide housing for their needs and the needs of the Church, and in so doing provide support for the parsonage family and facilitate ministry together;

Lafayette Christian Church dedicated 3213 Sharon Court, Lafayette, California, for use as a parsonage and entered into a covenant or agreement with Steven Moore, Pastor, for his residence in the parsonage, subject to and consistent with the Findings stated above. Pastor Moore resided in the Parsonage through October 2013 when his call to Lafayette Christian Church ended.

The Parsonage has remained empty from that time until this date. We have formed a Pastoral Search Committee and are actively looking for a new Pastor with the intention of using the Parsonage as the residence for that new Pastor.

Frank Scudero

Moderator of the Board
Lafayette Christian Church

Contra Costa County Asse
2530 Arnold Drive Suite 100, Martinez, CA 94553-4359
amer, Assessor
Welfare Exemptions: (925) 313-7470

WELFARE OR VETERANS' ORGANIZATION EXEMPTION
ASSESSOR'S FINDING ON QUALIFICATION OF PROPERTY USE

DATE: June 17, 2014

Organization Name and Mailing Address:

Lafayette Christian Chuirch
Attn: Frank Scudero
584 Glenside Drive
Lafayette CA 94549

Property Location:

3213 Sharon Ct - Lafayette
Parcel #237-022-024-2
Parsonage

Under the provisions of section 254.5 of the Revenue and Taxation Code, we have reviewed the Claim for Welfare or Veterans' Organization Exemption together with other material submitted for the above property. Our finding is that the requirements of section 214 or section 215.1 and following of the Revenue and Taxation Code, which provide for the welfare or veterans' organization exemption, have "Been Met," "Not Been Met," or your claim was determined to be "Incomplete" as indicated below:

☐ BEEN MET		☐ INCOMPLETE		☐ NOT BEEN MET	
☐ P.P.O.	☐ L.R.	☐ H.E.H.	☐ N.F.S.	☐ F.R.P.	☐ O.N.F.
☐ P.P. & IMP.	☐ R.O.	☐ H.L.I.	☐ N.O.S.	☑ N.E.U.	☐ O.N.Q.
☐ P.P. & P.I.	☐ N.I.N.	☐ H.L.P.	☐ N.O.C.C.	☑ V.U.P.	☐ L.F.
☐ O.E.U.	☐ P.V.P.	☐ R.L.Q.	☐ F.N.C. *(see below)*	☐ P.N.R.	
☐ E.U.	☐ L.F. (90%)				
☐ O.F.L.	☐ L.F. (85%)				

If this finding sheet indicates an Incomplete or Not Been Met finding, you may submit additional information and/or documents in support of your claim. Please submit such documents to the Assessor, along with a copy of this finding sheet.

SEE REVERSE FOR DESCRIPTION OF ABBREVIATIONS AND BELOW FOR ADDITIONAL COMMENTS REGARDING THE FINDING:

Based on the letter you sent us, attached to the 2014 Welfare claim, you advise us that your Pastor, Steven Moore, resided in the Parsonage through Oct 2013. This Parsonage does not qualify for the 2014 tax year, therefore it is considered Taxable.

IMPORTANT NOTICE
PLEASE READ CAREFULLY

IN FUTURE YEARS, YOU WILL NOT RECEIVE A FINDING SHEET FROM THIS OFFICE UNLESS THE PROPERTY IS INELIGIBLE FOR EXEMPTION.

The Assessor may not approve a property tax exemption claim until the claimant has been issued a valid *Organization Clearance Certificate* from the State Board of Equalization.

If the exemption is denied and the claimant does not agree with the above findings, the claimant may seek a refund of property taxes paid by filing a claim for refund with the county board of supervisors, and if the claimant's refund with the county is denied, the claimant may file a refund action in superior court.

Attachment 4 December 30, 2014 Letter from Lauren W. Cesare to County Assessor's Office

Lauren W. Cesare, Esq.
1521 Cherry Valley Dr.
San Jose, CA 95125
408.289.1520/fax 408.292.7875
cesarelaw@att.net

December 30, 2014

Certified Mail, Return Receipt Requested
Receipt No. 7014 0510 0000 6400 2792

Ms. Sandra Williams
Contra Costa County Assessor's Office
2530 Arnold Dr., Suite 100
Martinez, CA 94553-4359

Re: Claim for Welfare Exemption for Lafayette Christian Church, Parcel No. 237-022-024-2

Dear Ms. Williams;

Pursuant to our phone conversation, I am writing to you on behalf of my client, Lafayette Christian Church (the "Church") to provide you with additional information regarding the Church's entitlement to the Welfare Exemption from property taxes for the parcel located at 3213 Sharon Ct., Lafayette, California 94549, Parcel No. 237-022-024-2 (the "Property"). A copy of the Finding Sheet is attached hereto.

Facts

The entire Property has been in continuous use by the Church to carry out the Church's exempt activities since it was given to the Church in January of 2013. As you know, the Property was used as a parsonage for the Church's minister, Rev. Moore, from March 1, 2013 through September 30, 2013. In addition, the Church has used the Property for several other purposes to carry out its exempt activities. Since it received the Property, the Church has continuously stored a great deal of furniture, appliances, tools and other property at the Property, through the present time, including a bed with chenille bedspread, a dresser, a mirror, a dining room hutch, a dining room table, dining room chairs, a few side chairs, an antique rocking chair, a large coffee table, a two drawer file cabinet storing Church papers, a freezer, a washing machine and a dryer, a Mixmaster and other appliances, several serving plates, two trays, lamps, a coffee urn, cleaning equipment and cleaning supplies, a large historical mural, an outdoor love seat with two outdoor chairs, an outdoor table, a workbench, a table saw, a lawn mower, garden tools, and miscellaneous other tools. It addition, two bibles and two hymnals are stored in the home.

Not only has the Property been in continuous use to store property of the Church, the Church also used the Property as extra space for its activities including meetings, choir practice and work

space when the minister was not living there. January 8th – 13th, 2014 a member of the Church Property Committee worked at the Property to repair Sanctuary chairs using the workbench and the tools stored at the Property. February 26, 2014 members of the Property committee met at the Property to discuss replacement of facia boards. March 2, 2014 a Church member washed the laundry of the Church at the Property using the washer and dryer stored there. March 8th and 9th, 2014 the Chair of the Finance Committee had meetings with Church members at the Property to discuss Church issues. On March 22, 2014 the Moderator, Vice Moderator, and the Chair of the Pastoral Search Committee held a meeting with Rev. Dr. Martha Williams at the Property. On April 15, 2014 the Choir Director held choir rehearsal at the Property, of course using the furniture kept at the Property. On July 31, 2014, Rev. Williams and the Ministry Council Chair held a meeting with Rev. LaTaunya Bynum, Regional Minister of the Christian Churches of Northern California-Nevada at the Property. On September 13, 2014, the Church moderator and another Church member spent time at the Property using the cleaning equipment and supplies stored at the Property to do some cleaning, sorted through the files stored at the Property, and organized and evaluated tools and other items stored in the garage at the Property.

As further evidence that the Church has continually used the Property, the Church has kept the utilities and water on, continued the garbage service, continued the twice monthly gardener service, and paid the utility, water, garbage, and gardener bills. In addition, on February 5th and 6th, 2014 a member of the Church Property Committee did additional yard work at the Property, trimmed the hedges, repaired a leaning fence, and picked the oranges, using the tools and equipment stored at the Property. The Church kept the light, heat, water, and garbage and gardener services on because they were continually using the Property; it was not closed down, it was not vacant. The Property was being used by the Church to carry on its various church activities, before, on, and after the January 1, 2014 lien date.

Further still, the Church was using the Property in an additional way. The Church was using the Property to recruit a new pastor for the Church. When a pastor's call to this Church ends, the process to call a new pastor to the Church involves the Congregation searching for and hiring a new pastor. The Church formed a search committee in November, 2013. The Pastoral Search Committee of the Church used the Property as a possible parsonage for a new pastor as a recruiting tool. The Pastoral Search Committee and Stewardship and Finance Committee included the possible use of the Property as a parsonage in determining their compensation parameters. It was included in the job description prepared by the Pastoral Search Committee for the Church's Transitional Pastor Position Description and submitted to the Regional Minister, and likely will be for the permanent pastor position. This can be particularly important to recruiting in the Bay Area where housing can be prohibitively expensive. The facts that the Church kept the Property well maintained and kept the utilities, water, and other services going are also evidence of the Church's use of the Property as a recruiting tool (in addition to needing to do so for the above-described uses.) The candidate for transitional pastor was in fact shown the Property for her consideration as part of the compensation package.

Law

There is no question under the law that a property can be used for more than one of the exempt purposes designated in RTC §214 and qualify for the Welfare Exemption. *Attorney General*

Opinion CV 74-16, 3/6/74. "§214 states that the use of the property shall be for religious, hospital, scientific or charitable purposes; that is, the property must be used exclusively for any *one or more* of the designated purposes." *Id., emphasis in original.* The subject of that opinion was a church that was using a portion of its building for a Project Headstart program. The Attorney General opined that a church which uses part of its building for charitable as well as religious purposes can qualify that part of the building for the Welfare Exemption. Furthermore, in *Santa Catalina Island Conservancy v. County of Los Angeles, 126 Cal. App. 3d 221,* the court recognized several charitable purposes with respect to the land that was the subject of the Welfare Exemption, including preservation of the environment and recreational use.

A facility which is incidental to and reasonably necessary for the accomplishment of the charitable purpose, or any facility which is reasonably necessary for the fulfillment of a generally recognized function of a complete modern operation, comes within the Welfare Exemption. *Santa Catalina Island Conservancy, supra, citing Cedars of Lebanon Hosp. v. County of L.A. (1950) 35 Cal.2d 729.* In several cases, housing facilities at properties covered by the Welfare Exemption were found to be incidental to and reasonably necessary for the accomplishment of the exempt charitable purposes. *Saint Germain Foundation v. County of Siskiyou (1963) 212 Cal. App. 2d 911* (residential quarters of caretakers and maintenance workers); and the integrated activities as a whole must be examined in determining the tax status of property for the welfare exemption. *Serra Retreat v. County of Los Angeles (1950) 35 Cal. 2d 755* (portions of retreat house used for living quarters of priests and lay brothers); *Y.M.C.A. of Los Angeles v. County of Los Angeles (1950) 35 Cal. 2d. 760* (dormitories); *Cedars of Lebanon Hospital, supra* (housing for nurses); *The Church Divinity School of the Pacific v. County of Alameda (1957) 152 Cal. App. 2d 496* (housing and parking lots for faculty, students and their families.)

According to the Appraisers Handbook 267 p. 29, the courts have liberally construed what constitutes use in actual operation of an exempt activity, citing *San Francisco Boys' Club, Inc. v. Mendocino County*, (1967) 254 Cal. App. 2d 548 and *Christward Ministry v. County of San Diego*, (1969) 271 Cal. App. 2d 805. Actual physical use of the entire property is not required for qualification under the Welfare Exemption. In *Christward Ministry v. County of San Diego*, land used for trails and religious shrines for meditation around a religious retreat qualified for the exemption when found necessary to assure protection of the religious environment. In determining whether the amount of property used for the retreat site was reasonably necessary, the determination of those carrying out the religious purposes was to be respected.

Further, the property need not be used for the charitable purposes all year-round. In *San Francisco Boys' Club, Inc. v. Mendocino County*, a 2000 acre boys' summer camp was exempt even though 1400 acres were devoted to commercial logging operations in the off-season. The court held that it was sufficient that the property was necessary for and devoted to the charitable purpose during the summer season. In addition, the determination of what acreage was reasonably necessary to provide outdoor recreation for the boys made by those responsible for carrying out the charitable purpose of the organization was to be respected.

Analysis

Since it received the Property, the Church has made continuous use of the Property to carry out its exempt purposes in different ways. For the entire time it has owned the Property, the Church has stored a great deal of furniture and other property inside the home and in the yard. From March 1, 2013 through September 30, 2013, the Church also used the Property as a Parsonage. From October 1, 2013 to August 31, 2014, when no minister was living there, the Church devoted the Property to other necessary exempt uses: as extra space for its activities including meetings, choir practice, and work space to carry out tasks for the Church. In addition, from that date, the Church has used the Property as a recruitment tool to aid in its search to call a new minister to the Church. Under the Attorney General Opinion and *Santa Catalina Island Conservancy*, cited above, it is permissible to use a property for more than one and/or different exempt purposes under RTC §214 and qualify for the Welfare Exemption. And under *Serra Retreat v. County of Los Angeles,* the integrated activities as a whole must be examined in determining the tax status of property for the Welfare Exemption. Accordingly, all of the uses of the Property by the Church must be considered as a whole, and the Property is eligible for the Welfare Exemption even though the Church has used the Property in different ways over the year in question to carry out its exempt purposes.

As noted above, a facility which is incidental to and reasonably necessary for the accomplishment of the charitable purpose, or any facility which is reasonably necessary for the fulfillment of a generally recognized function of a complete modern operation, comes within the Welfare Exemption. Housing for ministers, space for meetings, choir practice, repair work, laundry of Church linens, and storage of Church files, furniture, tools and equipment, and other property are all uses of a facility which are incidental to and reasonably necessary for the accomplishment of the exempt purposes and functions of the Church. Using the Property as a recruitment tool to attract and retain new transitional and permanent ministers is also a use which is reasonably necessary for the accomplishment of the Church's exempt purposes, and essential, for without a minister, it will not be able to carry out its exempt purposes. Under *Christward Ministry v. County of San Diego*, actual physical use of the entire property is not required for qualification under the Welfare Exemption, thus it is not necessary that one of the uses being made of the Property, as a recruitment tool, is not a physical use. Further, the determination of those carrying out the religious purposes of the Church to so use the Property to carry out those purposes is to be respected.

Finally, under *San Francisco Boys' Club, Inc. v. Mendocino County,* property need not be used for the charitable purposes all year-round to be eligible for the Welfare Exemption. Accordingly, it is sufficient that various uses of the Property have continuously been carried on to fulfill the exempt purposes of the Church since the Property was acquired. The Property need not be used solely or constantly as a parsonage. That is one eligible use. The other uses entitle the Church to the Welfare Exemption as well. Further, the Property does not have to be used every day, or in the same way every day.

Conclusion

In the Findings Sheet that you sent the Church, you checked NEU and VUP, that the requirements of the Welfare Exemption had not been met because the Property was not used exclusively for religious or charitable purposes and was vacant, unused property. You also stated that based on the letter the Church sent, the Pastor, Steven Moore, resided in the Parsonage through Oct 2013, and that the parsonage therefore does not qualify for the 2014 tax year. Based upon our conversation and the information in the Finding Sheet, it appears that you came to your conclusion that the Property no longer qualified for the Welfare Exemption based upon a miscommunication in that letter by the Moderator, Frank Scudero. In the letter, Mr. Scudero said that the Parsonage remained empty from the time Pastor Moore left until the date of the letter, and that they had formed a Pastoral Search Committee and were actively looking for a new Pastor with the intention of using the Property as a residence for the new Pastor. When Mr. Scudero used the word "empty", he only meant no one was living at the Property. He did not mean the Property was not being used for other Church purposes. The confusion stems from the fact that in that letter, he was responding to your questions about use of the Property as living quarters. He had no idea his statement would be interpreted to mean that the Property was not used at all.

However, he also mentioned in the letter that with the gift of the Property, the Church is able to provide a parsonage to attract and retain pastoral staff, and to use the Property from time to time for other Church purposes such as Church meetings, group and individual counseling, educational activities, and fellowship, all of which uses, he said, are necessary to the goals and missions of the Church. As noted above, the Church has used the Property for these purposes.

Based on the additional information that we have provided to you above, we hope that any confusion is now put to rest. The Church has continuously and exclusively used the Property for its exempt purposes, and the Property is clearly not "vacant, unused property". The Church is, therefore, entitled to the Welfare Exemption for the Property for the 2014-2015 year. In September, 2014, the Church rented the Property to the Christian Churches of Northern California-Nevada, of which the Church is a member, for use by the Regional Minister. Accordingly, the Property will continue to qualify for the Welfare Exemption in subsequent years.

In view of the foregoing, we respectfully request that the Assessor approve the Welfare Exemption for the Property, grant a refund for the ad valorem taxes that were already paid in the amount of $4,903.07, with interest thereon, and cancel all assessments and any additional taxes.

Please contact me at 408.289.1520 if you have any questions, and thank you for your attention to this matter.

Very truly yours,

Lauren W. Cesare

Lauren Watson Cesare

Cc: Richard Black

EXHIBIT B

SELL V. WATTS

CONTRA COSTA COUNTY TREASURER-TAX COLLECTOR
ROOM 100, 625 COURT STREET, MARTINEZ, CA 94553
TELEPHONE: (925) 957-5280 FAX: (925) 957-2898

2014-2015

FISCAL YEAR JULY 1, 2014 TO JUNE 30, 2015

SECURED PROPERTY TAX BILL

INTERNET COPY

PROPERTY ADDRESS
3213 SHARON CT, LAFAYETTE CA

ASSESSEE AS OF JANUARY 1, 2014

MAILING ADDRESS

APN 237-022-0242

ADDRESS INFORMATION NOT AVAILABLE ON LINE

THE ACCURACY OF THIS BILL MAY BE AFFECTED BY PENDING PAYMENTS AND CORRECTIONS

ASSESSMENT INFORMATION

LAND	$793,586
IMPROVEMENTS	$90,408
PERSONAL PROP	$0
GROSS VALUE	$883,994
EXEMPTIONS	$0
NET VALUE AS OF JAN 1, 2014	$883,994

SPECIAL MESSAGES

PARCEL NUMBER	BILL NUMBER	CORTAC AGENCY	TAX RATE AREA	ISSUE DATE	TYPE
237-022-0242 0	2014-247681		14002	09/07/2014	ORIGINAL

SPECIAL TAXES & ASSESSMENTS

DESCRIPTION	CODE	INFORMATION	AMOUNT
MOSQUITO & VECTOR	DV	(925) 867-3400	$4.74
EMERGENCY MED B	DY	(925) 646-4690	$10.00
CCCSD SEWER CHG	GE	(925) 229-7115	$439.00
LAF MEAS J&B PCLTX	IB	(925) 927-3505	$549.70
FED STORMWATER A-7	IJ	(925) 313-2023	$35.00
ACL MEAS G&A PCLTX	JF	(925) 280-3908	$301.00
EASTBAY TRAILS LLD	KA	(800) 676-7516	$5.44
TOTAL SPECIAL TAXES & ASSESSMENTS			$1,344.88

AD VALOREM TAXES & ASSESSMENTS

DESCRIPTION	RATE	AMOUNT
1%COUNTYWIDE TAX	1.0000	$8,839.94
CITY OF LAFAYETTE	0.0120	$106.07
BART	0.0045	$39.78
EAST BAY REG PK BD	0.0085	$75.14
ACALANES BOND 97	0.0171	$151.17
ACALANES BOND 88	0.0020	$17.68
ACALANES BOND 2002	0.0159	$140.55
LAFAYETTE ELEM 95	0.0241	$213.04
COMM COLL 2002 BND	0.0040	$35.36
COMM COLL 2006 BND	0.0082	$72.49
COMM COLL 2014 BND	0.0130	$114.92
TOTAL AD VALOREM TAXES	1.1093	$9,806.14
ADD: SPECIAL TAXES & ASSESSMENTS		$1,344.88
DELINQUENT PENALTY		$0.00
DELINQUENT COST		$0.00
LESS: PAYMENTS RECEIVED		$0.00
TOTAL AMOUNT DUE		$11,151.02

PARCEL NUMBER	BILL NUMBER	CORTAC AGENCY	TAX RATE AREA	ISSUE DATE	TYPE
237-022-0242 0	2014-247681 2		14002	09/07/2014	ORIGINAL

2ND INSTALLMENT

CHECK THIS BOX IF REQUESTING CHANGE OF BILLING ADDRESS OR PRIMARY RESIDENCE ON THE BACKSIDE OF THIS COUPON

CHECK HERE

To ensure proper credit, please write the parcel number on check

MAKE CHECK PAYABLE TO:

CONTRA COSTA COUNTY TAX COLLECTOR

FINANCE BUILDING, ROOM 100
625 COURT STREET
P.O. BOX 631
MARTINEZ, CA 94553-0063

INTERNET COPY

2014-2015

SECURED PROPERTY TAXES

SEND COUPON WITH FULL PAYMENT. DO NOT STAPLE, TAPE OR WRITE ON COUPON.

DUE BY *FEB 1, 2015* *Delinquent after 5:00 PM April 10, 2015*	$5,575.51
AFTER APR 10, 2015 *Includes 10% Penalty Plus Cost*	$6,153.06
TO PAY FULL TAX RETURN BOTH STUBS WITH THIS AMOUNT BY DEC 10, 2014	$11,151.02

VISIT WWW.CCTAX.US OR CALL 925-957-5280 FOR CREDIT CARD AND E-CHECK PAYMENTS

1237022024220142476812000005575510201504100000061530 60

PARCEL NUMBER	BILL NUMBER	CORTAC AGENCY	TAX RATE AREA	ISSUE DATE	TYPE
237-022-0242 0	2014-247681 1		14002	09/07/2014	ORIGINAL

Contra Costa County

To: Board of Supervisors

From: David Twa, County Administrator

Date: September 15, 2015

Subject: Resolution No. 2015/337 Adoption of the FY 2015/16 Budget As Finally Determined

RECOMMENDATION(S):

ADOPT Resolution No. 2015/337 adopting the FY 2015/16 Adopted Budget as finally determined, including:

a. Final changes to close out the 2014/2015 County Budget, including changes to revenues, appropriations, and obligated fund balances; and AUTHORIZE the Auditor-Controller to make the necessary changes in the financial accounting system, as reflected in Attachment A;
b. Final changes in the 2015/2016 County Budget, including changes to appropriations, revenues, and obligated fund balances; and AUTHORIZE the County Administrator and Auditor-Controller to make technical adjustments to the budgets pursuant to Attachment B (County - Schedule A, B, and C);
c. Final changes to close out the 2014/2015 Special Districts Budget, including changes to revenues, appropriations, and obligated fund balances; and AUTHORIZE the Auditor-Controller to make the necessary changes in the financial accounting system, as reflected in Attachment C; and
d. Final changes in the 2015/2016 Special Districts Budget, including changes to appropriations, revenues, and obligated fund balances; and AUTHORIZE the County Administrator and Auditor-Controller to make technical adjustments to the budgets pursuant to Attachment D (Special Districts - Schedule A, B, and C).

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☑ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Federal D. Glover, District V Supervisor

Contact: Lisa Driscoll, County Finance Director (925) 335-1023

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc: Robert Campbell, County Auditor-Controller

FISCAL IMPACT:

As described in the background information below, this action adjusts FY 2014/15 appropriations and revenues to balance budgeted figures to actual experience; and for FY 2015/16, includes fund balances, reserves, designations and all estimated revenue and appropriation line item changes to correspond to the latest information.

BACKGROUND:

On April 21, 2015, the Board of Supervisors adopted the FY 2015/16 Recommended Budget for Countywide Funds and Special Districts. On April 21, the Board of Supervisors conducted public hearings on County and Special District budgets and directed the County Administrator to prepare for Board adoption the FY 2015/16 County and Special District Budgets, as modified, to incorporate any changes directed by the Board during the public hearings.

On May 12, 2015, the Board of Supervisors requested that the Auditor-Controller make adjustments to the FY 2014/2015 appropriations and revenues by reallocating and balancing budgeted and actual expenditures and revenues as needed for various budget units and special districts, subject to Board approval in September. This request is pursuant to state law that requires each budget unit and expenditure object level within those units not exceed appropriations. Each year, this requirement generates a substantial number of adjustments to balance each budget unit and object. Attachments A and C (County and Special Districts respectively) contain the necessary appropriation adjustments to close out the 2014/2015 Budget.

Also on May 12, the Board of Supervisors authorized the Auditor-Controller to make technical adjustments to the FY 2015/2016 County and Special District Budgets when actual amounts were known. This action is pursuant to state law that requires the Board of Supervisors adopt a budget which includes obligated fund balances and all estimated revenue and appropriation line item changes to the proposed Budget no later than October 2 of each year. Attachments B and D (County and Special Districts respectively) include changes to revenues, appropriations, and obligated fund balances in the 2015/2016 Budget to correspond with the latest fiscal and legal information and the necessity to re-budget appropriations for programs not fully utilizing Board authorized spending levels in 2014/2015.

CONSEQUENCE OF NEGATIVE ACTION:

Delay in Final Budget Adoption.

AGENDA ATTACHMENTS

Resolution No. 2015/337

Attachment A

Attachment B

Attachment C

Attachment D

15-16 Budget & 14-15 Preliminary Close-Out Presentation

MINUTES ATTACHMENTS

Signed Resolution No. 2015/337

Signed Appropriations

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/15/2015 by the following vote:

AYE:	4	**John Gioia** **Candace Andersen** **Mary N. Piepho** **Karen Mitchoff**
NO:		
ABSENT:	1	**Federal D. Glover**
ABSTAIN:		
RECUSE:		

Resolution No. 2015/337

In The Matter Of: Adopting the FY 2015/16 Adopted Budget as finally determined and Closing-out the FY 2014/15 Budget.

The Contra Costa County Board of Supervisors acting in its capacity as the Governing Board of the County of Contra Costa and all districts of which it is the ex-officio governing Board**RESOLVES THAT**:

The Board ADOPT final materials including:

1. Final changes to close out the 2014/2015 County Budget, including changes to revenues, appropriations, and obligated fund balances; and AUTHORIZE the Auditor-Controller to make the necessary changes in the financial accounting system, as reflected in Attachment A;
2. Final changes in the 2015/2016 County Budget, including designations and changes to appropriations, revenues, and obligated fund balances; and AUTHORIZE the County Administrator and Auditor-Controller to make technical adjustments to the budgets pursuant to Attachment B (County - Schedule A, B, and C);
3. Final changes to close out the 2014/2015 Special Districts Budget, including changes to revenues, appropriations, and obligated fund balances; and AUTHORIZE the Auditor-Controller to make the necessary changes in the financial accounting system, as reflected in Attachment C; and
4. Final changes in the 2015/2016 Special Districts Budget, including designations and changes to appropriations, revenues, and obligated fund balances; and AUTHORIZE the County Administrator and Auditor-Controller to make technical adjustments to the budgets pursuant to Attachment D (Special Districts - Schedule A, B, and C);

Contact: Lisa Driscoll, County Finance Director (925) 335-1023

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc: Robert Campbell, County Auditor-Controller

D 9

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/15/2015 by the following vote:

AYE:	4	**John Gioia** **Candace Andersen** **Mary N. Piepho** **Karen Mitchoff**
NO:		
ABSENT:	1	**Federal D. Glover**
ABSTAIN:		
RECUSE:		

Resolution No. 2015/337

In The Matter Of: Adopting the FY 2015/16 Adopted Budget as finally determined and Closing-out the FY 2014/15 Budget.

The Contra Costa County Board of Supervisors acting in its capacity as the Governing Board of the County of Contra Costa and all districts of which it is the ex-officio governing Board**RESOLVES THAT**:

The Board ADOPT final materials including:

1. Final changes to close out the 2014/2015 County Budget, including changes to revenues, appropriations, and obligated fund balances; and AUTHORIZE the Auditor-Controller to make the necessary changes in the financial accounting system, as reflected in Attachment A;
2. Final changes in the 2015/2016 County Budget, including designations and changes to appropriations, revenues, and obligated fund balances; and AUTHORIZE the County Administrator and Auditor-Controller to make technical adjustments to the budgets pursuant to Attachment B (County - Schedule A, B, and C);
3. Final changes to close out the 2014/2015 Special Districts Budget, including changes to revenues, appropriations, and obligated fund balances; and AUTHORIZE the Auditor-Controller to make the necessary changes in the financial accounting system, as reflected in Attachment C; and
4. Final changes in the 2015/2016 Special Districts Budget, including designations and changes to appropriations, revenues, and obligated fund balances; and AUTHORIZE the County Administrator and Auditor-Controller to make technical adjustments to the budgets pursuant to Attachment D (Special Districts - Schedule A, B, and C);

Contact: Lisa Driscoll, County Finance Director (925) 335-1023

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc: Robert Campbell, County Auditor-Controller

D-9

Attachment C

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

AUDITOR-CONTROLLER USE ONLY
FINAL APPROVAL NEEDED BY:
[X] BOARD OF SUPERVISORS
[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Special Districts - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
7024	1011	BU 7024	100	00		
7024	3611				100	00
7028	2479	BU 7028	500,000	00		
7028	4953				500,000	00
7031	4795	BU 7031	60,000	00		
7031	3611				60,000	00
7036	4953	BU 7036	200,000	00		
7036	2479				200,000	00
7300	1011	BU 7300	70,000	00		
7300	2479				20,000	00
7300	3611				50,000	00
7300	4955		21,000	00		
7300	4951				7,000	00
7300	4953				14,000	00
7520	3611	BU 7520	300	00		
7520	4953				300	00
7568	3611	BU 7568	300	00		
7568	5011				300	00
7569	3611	BU 7569	300	00		
7569	5011				300	00
7595	2479	BU 7595	200	00		
7595	5011				200	00
7406	2479	BU 7406	24,000	00		
7405	1011	BU 7405			14,000	00
7405	2479				10,000	00
		TOTALS	876,200	00	876,200	00

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES: Gioia, Andersen, Piepho, Mitchoff

NO: None

BY: [signature] DATE 9-15-15

EXPLANATION OF REQUEST

Special Districts FY2014-15 Year End Clean Up

SIGNATURE TITLE DATE

APPROPRIATION APOO 5093

(M 8134 Rev. 2/86)

Attachment C

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

CONTRA COSTA COUNTY

APPROPRIATION ADJUSTMENT

T/C 27

ACCOUNT CODING		BUDGET UNIT: Special Districts - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
7484	2479	BU 7484	10,000	00		
7484	5011				10000	00
7517	3611	BU 7517	107,000	00		
7517	2479				105,000	00
7517	4294				2,000	00
7603	3611	BU 7603	3,500	00		
7603	5011				3,500	00
7607	3611	BU 7607	300	00		
7607	5011				300	00
7608	3611	BU 7608	1,300	00		
7608	5011				1,300	00
7609	3611	BU 7609	2,600	00		
7609	5011				2,600	00
7610	3611	BU 7610	400	00		
7610	5011				400	00
7615	3611	BU 7615	800	00		
7615	5011				800	00
7616	3611	BU 7616	500	00		
7616	5011				500	00
7621	3611	BU 7621	200	00		
7621	5011				200	00
7628	3611	BU 7628	300	00		
7628	5011				300	00
7633	3611	BU 7633	700	00		
7633	5011				700	00
		TOTALS	127,600	00	127,600	00

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES: Gioia, Andersen, Piepho, Mitchoff

NO: None

BY: [signature] DATE 9-15-15

EXPLANATION OF REQUEST

Special Districts FY2014-15 Year End Clean Up

SIGNATURE TITLE DATE

APOO 5093

ADJ. JOURNAL NO.

(M 8134 Rev. 2/86)

Attachment C

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

BUDGET UNIT: Special Districts - various

ACCOUNT CODING						
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
7637	3611	BU 7637	700	00		
7637	5011				700	00
7638	3611	BU 7638	200	00		
7638	5011				200	00
7639	3611	BU 7639	500	00		
7639	5011				500	00
7640	3611	BU 7640	5,700	00		
7640	5011				5,700	00
7642	3611	BU 7642	1,200	00		
7642	5011				1,200	00
7645	3611	BU 7645	600	00		
7645	5011				600	00
7646	3611	BU 7646	600	00		
7646	5011				600	00
7648	3611	BU 7648	300	00		
7648	5011				300	00
7649	3611	BU 7649	200	00		
7649	5011				200	00
7652	2479	BU 7652	10	00		
7652	3611				10	00
7653	2479	BU 7653	250,000	00		
7653	1011				250,000	00
7655	1011	BU 7655			200,000	00
7655	2200				2,500	00
7655	3611				2,600	00
		TOTALS	260,010	00	465,110	00

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES: Gioia, Andersen, Piepho, Mitchoff

NO: None

BY: [signature] DATE 9-15-15

EXPLANATION OF REQUEST

Special Districts FY2014-15 Year End Clean Up

SIGNATURE TITLE DATE

APOO 5093

ADJ. JOURNAL NO.

(M 8134 Rev. 2/86)

Attachment C

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

ACCOUNT CODING		BUDGET UNIT: Special Districts - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
7657	2479	BU 7657	25,000	00		
7657	1011				25000	00
7658	3611	BU 7658	3,000	00		
7658	5011				3,000	00
7671	3611	BU 7671			300	
7671	5011				3,200	00
7673	3611	BU 7673	6,200	00		
7673	5011				12,000	00
7680	3611	BU 7680	1,000	00		
7680	5011				1,000	00
7681	3611	BU 7681	20	00		
7681	5011				20	00
7683	3611	BU 7683	600	00		
7683	5011				600	00
7684	3611	BU 7684	2,650	00		
7684	5011				2,650	00
7685	3611	BU 7685	50	00		
7685	5011				50	00
7688	3611	BU 7688	300	00		
7688	5011				300	00
7690	3611	BU 7690	600	00		
7690	5011				600	00
		TOTALS	39,420	00	48,720	00

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES: Gioia, Andersen, Piepho, Mitchoff

NO: None

BY: [signature] DATE 9-15-15

EXPLANATION OF REQUEST

Special Districts FY2014-15 Year End Clean Up

SIGNATURE TITLE DATE

APPROPRIATION ADJ. JOURNAL NO. APOO 5093

(M 8134 Rev. 2/86)

Attachment C

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

ACCOUNT CODING		BUDGET UNIT: Special Districts - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
7693	3611	BU 7693	2,000	00		
7693	5011				2000	00
7694	3611	BU 7694	2,000	00		
7694	5011				2,000	00
7695	3611	BU 7695	400	00		
7695	5011				400	00
7696	3611	BU 7696	1,000	00		
7696	5011				1,000	00
7700	3611	BU 7700	8,000			
7700	5011				8,000	00
7701	3611	BU 7701	100	00		
7701	5011				100	00
7705	3611	BU 7705	1,200	00		
7705	5011				1,200	00
7707	3611	BU 7707	500	00		
7707	5011				500	00
7708	3611	BU 7708	20	00		
7708	5011				20	00
7717	3611	BU 7717	100	00		
7717	5011				100	00
7718	3611	BU 7718	400	00		
7718	5011				400	00
7719	3611	BU 7719	15,000	00		
7719	5011				48,000	00
		TOTALS	30,720	00	63,720	00

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES: Gioia, Andersen, Piepho, Mitchoff

NO: None

BY: [signature] DATE 9-15-15

EXPLANATION OF REQUEST

Special Districts FY2014-15 Year End Clean Up

SIGNATURE TITLE DATE

APPROPRIATION APOO 5093

(M 8134 Rev. 2/86)

Attachment C

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

BUDGET UNIT: Special Districts - various

ACCOUNT CODING						
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
7720	3611	BU 7720	800	00		
7720	5011				1200	00
7721	3611	BU 7721	700	00		
7721	5011				700	00
7723	3611	BU 7723	1,500	00		
7723	5011				1,500	00
7724	3611	BU 7724	3,500	00		
7724	5011				3,500	00
7726	3611	BU 7726	600	00		
7726	5011				2,900	00
7731	3611	BU 7731	600	00		
7731	5011				600	00
7734	3611	BU 7734	200	00		
7734	5011				200	00
7737	3611	BU 7737	200	00		
7737	5011				200	00
7365	2479	BU 7365			18,759	00
7365	3611				8,871	00
7365	5011				24,875	00
7473	2479	BU 7473	200	00		
7473	5011				200	00
7496	2479	BU 7496	2,000	00		
7496	5011				2,000	00
7758	2479	BU 7758	1,000	00		
7758	5011				1,000	00
		TOTALS	11,300	00	66,505	00

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES: Gioia, Andersen, Piepho, Mitchoff

NO: None

BY: [signature] DATE 9-15-15

EXPLANATION OF REQUEST

Special Districts FY2014-15 Year End Clean Up

SIGNATURE TITLE DATE

APOO 5093

ADJ. JOURNAL NO.

(M 8134 Rev. 2/86)

Attachment C

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

CONTRA COSTA COUNTY

APPROPRIATION ADJUSTMENT

T/C 27

ACCOUNT CODING		BUDGET UNIT: Special Districts - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
7980	2479	BU 7980	77,259	00		
7980	3611				77270	00
7494	2479	BU 7494	100	00		
7494	3611				100	00
7636	3530	BU 7636	720	00		
7636	5016				720	00
7300	2479	BU 7300			3,500,000	00
7521	3611	BU 7521	50,000	00		
7521	5011				50,000	00
7658	5011	BU 7658	500	00		
7658	3530				500	00
7685	3530	BU 7685	120	00		
7685	5016				120	00
7687	3530	BU 7687	40	00		
7687	5016				40	00
		TOTALS	128,739	00	3,628,750	00

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES: Gioia, Andersen, Piepho, Mitchoff

NO: None

BY: [signature] DATE 9-15-15

EXPLANATION OF REQUEST

Special Districts FY2014-15 Year End Clean Up

SIGNATURE	TITLE	DATE
APPROPRIATION	APOO	5093

(M 8134 Rev. 2/86)

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING		BUDGET UNIT: Special Districts - various				
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>	
7655	8981	BU 7655	205,100	00		
7671	9066	BU 7671	3,500	00		
7673	9066	BU 7673	5,800	00		
7719	9066	BU 7719	33,000	00		
7720	9066	BU 7720	400	00		
7726	9066	BU 7726	2,300	00		
7365	9956	BU 7365	52,505	00		
7980	9011	BU 7980	11	00		
7300	9011	BU 7300	3,500,000	00		
		TOTALS	3,802,616	00	0	00

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES: Gioia, Andersen, Piepho, Mitchoff

NO: None

BY: [signature] DATE 9-15-15

EXPLANATION OF REQUEST

Special Districts FY2014-15 Year End Clean Up

REVENUE ADJ. JOURNAL NO. RAOO 5093

(M 8134 Rev. 2/86)

Attachment A

AUDITOR-CONTROLLER USE ONLY

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

FINAL APPROVAL NEEDED BY:

[x] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: County - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
1100	2100	BU 0001	1,000	00		
1100	3611				1,000	00
1112	2479	BU 0007	70,000	00		
1112	1011				70,000	00
0036	1011	BU 0036	42,000	00		
0036	2479				42,000	00
0478	2479	BU 0478	300,000	00		
0478	5011				300,000	00
1695	2479	BU 0145	293,000	00		
1695	1011				26,000	00
1695	5011				267,000	00
0002	2479	BU 0002	100	00		
0002	3611				100	00
1200	2479	BU 0003	33,400	00		
1200	5011				25,000	00
0018	3611	BU 0018			4,000,000	00
		TOTALS	**739,500**	**00**	**4,731,100**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

FY 2014-15 County Clean Up

SIGNATURE TITLE DATE

APPROPRIATION APOO **5092**

ADJ. JOURNAL NO.

(M129 Rev 2/86)

Attachment A

AUDITOR-CONTROLLER USE ONLY

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

FINAL APPROVAL NEEDED BY:
[x] BOARD OF SUPERVISORS
[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING | BUDGET UNIT: **County - various**

ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
1060	1011	BU 0147	1,047,000	00		
1060	2479				1,020,000	00
1060	5011				27,000	00
4280	1011	BU 0060	144,000	00		
4280	3611		322,000	00		
4280	5011		1,025,000	00		
4280	2479				2,062,000	00
0356	3611	BU 0356			8,400	00
1300	2479	BU 0035	110,000	00		
1300	5011				110,000	00
1000	2479	BU 0010	5,500	00		
1000	5011				5,500	00
4110	4470	BU 0085	100,000	00		
4110	4431				100,000	00
4405	4100	BU 0111			120,585	00
4405	4106				1,036,224	00
4419	4101				113	00
4419	4102				1,191	00
4413	4194				471,419	00
4405	4197				240,035	00
4402	4265				30,861	00
4402	4268				1,011,105	00
4402	4269				3,695,770	00
		TOTALS	**2,753,500**	**00**	**9,940,203**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

FY 2014-15 County Clean Up

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APPROPRIATION APOO **5092**

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CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

FINAL APPROVAL NEEDED BY:
[x] BOARD OF SUPERVISORS
[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: County - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
0015	1011	BU 0015	110,650	00		
0015	2479				104,200	00
0015	4951				6,200	00
0015	5011				250	00
1600	1011	BU 0016	1,464,000	00		
1600	2479				230,000	00
1600	5011				51,000	00
0019	2479	BU 0019			283,000	00
1700	2479	BU 0030	47,000	00		
1700	5011				47,000	00
5901	2251	BU 0467	1,304	00		
0586	2479	BU 0586	7,500	00		
0586	1011				4,300	00
0586	3611				3,000	00
0586	5011				200	00
0585	2479	BU 0585			6,000	00
5561	2479	BU 0581	83,000	00		
5561	1011				17,000	00
5561	5011				66,000	00
		TOTALS	**1,713,454**	**00**	**818,150**	**00**

APPROVED

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BY: [signature] DATE 8/27/15

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[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: County - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
5101	1011	BU 0501	2,660,000	00		
5101	5022		3,900,000	00		
5101	2479				6,701,000	00
5101	3611				20,000	00
5203	1011	BU 0502	1,730,000	00		
5203	2479				1,200,000	00
5203	5011				530,000	00
5273	1011	BU 0503	1,200,000	00		
5273	2479				1,400,000	00
5273	3611				1,700,000	00
5273	5011				1,200,000	00
0505	2479	BU 0505	7,000	00		
0505	3611				7,000	00
5635	1011	BU 0506	700,200	00		
5635	2479				700,000	00
5635	4267				200	00
0508	3611	BU 0508	39,000	00		
0508	1011				31,000	00
0508	5011				8,000	00
		TOTALS	**10,236,200**	**00**	**13,497,200**	**00**

APPROVED

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BY: [signature] DATE 8/27/15

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[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: County - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
5601	5011	BU 0583	329,000	00		
5601	2479				111,000	00
5601	3611				218,000	00
2100	2479	BU 0202	1,300,000	00		
2100	1011				636,000	00
2100	3611				711,000	00
0239	2479	BU 0239	8,840	00		
0238	2479	BU 0238			43,000	00
2560	2479	BU 0260	575,000	00		
2560	5011				575,000	00
0264	5011	BU 0264	43,958	00		
0264	3611				195,553	00
0275	2479	BU 0275	75,020	00		
0275	5011				75,000	00
3260	2479	BU 0325			20	00
2350	1011	BU 0043	1,200	00		
2350	3611				600	00
2350	5011				600	00
		TOTALS	**2,333,018**	**00**	**2,565,773**	**00**

APPROVED

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ACCOUNT CODING		BUDGET UNIT: County - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
2450	4951	BU 0353	33,000	00		
2450	4956				33,000	00
0129	5011	BU 0129	1,500,000	00		
0129	2479				1,500,000	00
2500	3611	BU 0255	31,724	00		
2500	4948		642,621	00		
2500	4951		118,352	00		
2500	4952		45,000	00		
2500	4953		46,776	00		
2500	4954		976,693	00		
2500	4955		87,146	00		
2500	4956		20,000	00		
2500	1011				921,238	00
2500	2479				764,014	00
2500	5011				697,068	00
2553	1011	BU 0258	117,000	00		
2553	2479				78,000	00
2553	3611				39,000	00
0262	3611	BU 0262			800	00
0262	5011				43,100	00
		TOTALS	**3,618,312**	**00**	**4,076,220**	**00**

APPROVED

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[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: County - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
0263	5011	BU 0263	44,250	00		
0263	3611				350	00
2591	1011	BU 0277	42,000	00		
2591	2479				42,000	00
2590	1011	BU 0300	803,008	00		
2590	2479				389,000	00
2590	4955		189,000	00		
2590	4274				152,000	00
2590	4275				37,000	00
0359	2479	BU 0359	62,200	00		
0359	1011				59,000	00
0359	5011				3,200	00
3620	5011	BU 0362	275,000	00		
3620	4954				11,000	00
3620	4955				242,000	00
3620	4956				22,000	00
3000	1011	BU 0308	351,500	00		
3000	2479				151,000	00
3000	3611				5,500	00
3000	5011				195,000	00
		TOTALS	**1,766,958**	**00**	**1,309,050**	**00**

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BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

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[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: County - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
3120	1011	BU 0309	630,924	00		
3120	2479				350,000	00
3120	3611				1,300	00
3065	2479	BU 0310			153,000	00
3065	3611				3,338,000	00
0313	2479	BU 0313	30,000	00		
0313	3611				30,000	00
3300	1011	BU 0335	86,500	00		
3300	2479				43,100	00
3300	5011				43,400	00
3300	4953		22,000	00		
3300	4956				22,000	00
3330	1011	BU 0366	734,600	00		
3330	2479				649,000	00
3330	3611				10,500	00
3330	5011				75,100	00
0369	2479	BU 0369	163,000	00		
0369	5011				163,000	00
2601	2479	BU 0280	1,264,263	00		
2601	3611				458,000	00
2601	5011				775,000	00
		TOTALS	**2,931,287**	**00**	**6,111,400**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

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FINAL APPROVAL NEEDED BY:

[x] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: County - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
0285	2479	BU 0285	97,100	00		
0285	1011				84,000	00
0285	3611				13,100	00
0114	4185	BU 0114			1,087	00
0114	4386				30,176	00
0479	2479	BU 0479			200,983	00
0479	3611				13393	00
0479	5011				17456	00
1580	3611	BU 0580	5,000	00		
1580	5011				5,000	00
0591	1011	BU 0591	65,000	00		
0591	5011				65,000	00
1585	2479	BU 0590	5,000	00		
1585	5011				5,000	00
1590	3611	BU 0592	51,000	00		
1590	5011				51,000	00
		TOTALS	**223,100**	**00**	**486,195**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: _____ DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: L Duncoll DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

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BY: _____ DATE _____

EXPLANATION OF REQUEST

FY 2014-15 County Clean Up

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CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

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[x] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: County - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
0351	5011	BU 0351	22,000	00		
0351	2479				22,000	00
0367	2479	BU 0367	1,000	00		
0367	3611				1,000	00
0561	2479	BU 0561	70,000	00		
0561	5011				70000	00
0595	2479	BU 0595	88,578	00		
0595	3611		21,983	00		
0595	5011				552,321	00
1591	2479	BU 0596	96,537	00		
1591	3611				4	00
1591	5011				564,238	00
1594	2479	BU 0594	487	00		
1501	2479	BU 0599			487	00
		TOTALS	**300,585**	**00**	**1,210,050**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

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FY 2014-15 County Clean Up

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T/C 27

FINAL APPROVAL NEEDED BY:

[x] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: County - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
1780	1011	BU 0249	643,306	00		
1780	4953		7,899	00		
1780	4956		15,000	00		
1780	2479				568,581	00
1780	3611				57,489	00
1780	5011				43,844	00
0233	5011	BU 0233	2,000	00		
0233	2479				2,000	00
0241	5011	BU 0241	1,000	00		
0241	3611				1,000	00
2800	4951	BU 0242	2,603	00		
2800	5011		62,040	00		
2800	1011				436,979	00
2800	2479				825,414	00
2800	3611				12,637	00
2886	3611	BU 0244	178,000	00		
2886	2479				178,000	00
2895	1011	BU 0245	110,706	00		
2895	2479				16,821	00
2895	5011				185,020	00
		TOTALS	**1,022,554**	**00**	**2,327,785**	**00**

APPROVED

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BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

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BOARD OF SUPERVISORS:

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CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

ACCOUNT CODING		BUDGET UNIT: County - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
0247	2479	BU 0247	89,000	00		
0247	5011				89,000	00
0251	2479	BU 0251	190,000	00		
0251	5011				190,000	00
0364	1011	BU 0364			4,532	00
0364	2479				7,097	00
2900	3611	BU 0243	12	00		
2900	4951		26,025	00		
2900	1011				55,253	00
2900	2479				288,528	00
2900	4953				25,976	00
2900	5011				32,781	00
2770	5011	BU 0296			6,404,358	00
0020	1011	BU 0020	35,743	00		
0020	2479				149,255	00
0020	5011				1,160	00
4262	2479	BU 0063	73,469	00		
		TOTALS	**414,249**	**00**	**7,247,940**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/22/15

COUNTY ADMINISTRATOR:

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BOARD OF SUPERVISORS:

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ACCOUNT CODING		BUDGET UNIT: County - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
4282	4953	BU 0064	1,145,000	00		
4282	1011				32,000	00
4282	3611				410,000	00
4282	5011				703,000	00
4301	5011	BU 0077	311,861	00		
4301	2479				281,000	00
4010	1011	BU 0079	2,399,549	00		
4010	4951		47,000	00		
4010	4953		80,294	00		
4010	4956		58,597	00		
4010	5011		1,336,768	00		
4010	2479				5,670,064	00
4010	3611				25,268	00
4210	1011	BU 0148	234,489	00		
4210	5011		192,701	00		
4210	2479				530,106	00
4730	2479	BU 0473			14,000	00
0632	3611	BU 0632	96	00		
0632	5011				35,628	00
		TOTALS	**5,806,355**	**00**	**7,701,066**	**00**

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ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
0634	3611	BU 0634	349	00		
0634	5011				12,505	00
0635	5011	BU 0635			103,000	00
0641	3611	BU 0641	41	00		
0641	5011				2,200,088	00
0644	5011	BU 0644	19	00		
0644	3611				32	00
0645	2479	BU 0645	20,000	00		
0645	3611		825	00		
0645	5011				84,854	00
4500	1011	BU 0650	1,350,000	00		
4500	2479				1,345,000	00
4500	3611				5,000	00
0651	2479	BU 0651	25,000	00		
0651	3611				25,000	00
0653	5011	BU 0653			79,000	00
0662	2479	BU 0662	140,000	00		
0662	3611				140,000	00
		TOTALS	**1,536,234**	**00**	**3,994,479**	**00**

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CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

ACCOUNT CODING | BUDGET UNIT: **County - various**

ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
0674	5011	BU 0674	1,000	00		
0674	3611				1,000	00
0676	2479	BU 0676			480,229	00
0676	3611				1,265,032	00
0676	5011				492,949	00
0680	5011	BU 0680			12,000	00
0684	5011	BU 0684			21,000	00
0687	5011	BU 0687			40,000	00
0699	2479	BU 0699	3,000	00		
0699	5011				3,000	00
4841	1011	BU 0841	25,000	00		
4841	5011				25,000	00
4853	2479	BU 0843			73,000	00
4853	3611				1,057,000	00
4844	2479	BU 0844			3,300	00
4844	3611				11,000	00
3702	1011	BU 0620	730,000	00		
3702	4951		25,000	00		
3702	2479				755,000	00
		TOTALS	**784,000**	**00**	**4,239,510**	**00**

APPROVED

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BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

FY 2014-15 County Clean Up

SIGNATURE TITLE DATE

APPROPRIATION APOO **5092**

ADJ. JOURNAL NO.

(M129 Rev 2/86)

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

[x] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

ACCOUNT CODING — **BUDGET UNIT: County - various**

ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
0622	3611	BU 0622	5,000	00		
0622	5011				5,000	00
0579	1011	BU 0579	34,000	00		
0579	2479				27,000	00
0579	5011				7,000	00
6200	1011	BU 0540			100,000	00
6200	2479				17,900,000	00
6177	2479	BU 0863			7	00
6271	2861	BU 0861	100	00		
6280	1011				95	00
6271	3580				5	00
6830	2817	BU 0862	100	00		
6831	3580				100	00
1780	2479	BU 0249			17,000	00
1060	2479	BU 0147			2,292,000	00
1060	1011	BU 0060	29,100	00		
4295	2479				47,000	00
		TOTALS	**68,300**	**00**	**20,395,207**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

FY 2014-15 County Clean Up

SIGNATURE TITLE DATE

APPROPRIATION APOO **5092**

ADJ. JOURNAL NO.

(M129 Rev 2/86)

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

[x] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

ACCOUNT CODING — **BUDGET UNIT: County - various**

ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
1100	2479	BU 0001	150,000	00		
1110	5016				150,000	00
4263	3560	BU 0063	75,000	00		
4262	2479				75,000	00
2100	3611	BU 0202			55,000	00
1095	2479	BU 0235	60,000	00		
1094	5022				60,000	00
5700	1011	BU 0301	80,000	00		
5700	5011				30,000	00
5700	2479				145,000	00
3315	4953	BU 0335	2,000	00		
3305	3612				2,000	00
5750	1011	BU 0450	200,000	00		
5752	2100				200,000	00
0451	1011	BU 0451	20,000	00		
0451	2479				20,000	00
		TOTALS	**587,000**	**00**	**737,000**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

FY 2014-15 County Clean Up

SIGNATURE TITLE DATE

APPROPRIATION APOO **5092**

ADJ. JOURNAL NO.

(M129 Rev 2/86)

AUDITOR-CONTROLLER USE ONLY

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

FINAL APPROVAL NEEDED BY:
[x] BOARD OF SUPERVISORS
[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING | BUDGET UNIT: **County - various**

ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
5870	2479	BU 0452	2,000	00		
5875	3612				2,000	00
5731	2310	BU 0463	56,000	00		
5731	1011				1,000	00
5731	5011				55,000	00
5900	1011	BU 0466	30,489	00		
5900	4948		7,984	00		
5900	2479				381,000	00
5900	3611				404	00
5900	5011				300,000	00
0119	5016	BU 0119	564,510	00		
0119	3619				649,896	00
0662	2479	BU 0662	10,000	00		
0662	3611				10,000	00
0663	2310	BU 0663	101,197	00		
0663	3611				4,748,407	00
0663	5011				274,276	00
1802	1011	BU 0589	744,553	00		
1802	2110		399,707	00		
1802	4953		100,000	00		
1802	3611				1,700,000	00
1802	5011				2,350,000	00
		TOTALS	**2,016,440**	**00**	**10,471,983**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

FY 2014-15 County Clean Up

SIGNATURE TITLE DATE

APPROPRIATION APOO **5092**

ADJ. JOURNAL NO.

(M129 Rev 2/86)

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

[x] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

ACCOUNT CODING — **BUDGET UNIT: County - various**

ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
0241	3611	BU 0241			1,000	00
0241	5011				14,000	00
0262	3611	BU 0263			800	00
0263	5011	BU 0263	1,000	00		
0263	3611				1,000	00
0475	5011	BU 0475			3,140,000	00
1200	1011	BU 0003	2	00		
2900	1011	BU 0243			2	00
0017	5016	BU 0017	140,000	00		
0017	3611				140,000	00
2971	2479	BU 0294			200	00
0637	5011	BU 0637			63,000	00
5721	1011	BU 0467	1,574,544	00		
5721	3611		564,375	00		
5721	4953		50,693	00		
5721	5011		567,410	00		
5721	2479				4,250,312	00
		TOTALS	**2,898,024**	**00**	**7,610,314**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: _____ DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: _____ DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

FY 2014-15 County Clean Up

SIGNATURE TITLE DATE

APPROPRIATION APOO **5092**

ADJ. JOURNAL NO.

(M129 Rev 2/86)

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

[x] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

ACCOUNT CODING — **BUDGET UNIT: County - various**

ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
0241	5011	BU 0241			6200	00
0262	5011	BU 0262			6,200	00
6200	2849	BU 0540	425,000	00		
6200	1011				425,000	00
6200	2849				1,200,000	00
6200	2479	BU 0540	17,900,000	00		
6200	2849				17,900,000	00
5900	5011	BU 0467	1,350	00		
5921	2479				1,350	00
4282	2479	BU 0064	1,500	00		
4282	3611				1,500	00
		TOTALS	**18,327,850**	**00**	**19,540,250**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

NO:

BY:_____ DATE_____

EXPLANATION OF REQUEST

FY 2014-15 County Clean Up

SIGNATURE TITLE DATE

APPROPRIATION APOO **5092**

ADJ. JOURNAL NO.

(M129 Rev 2/86)

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING | **BUDGET UNIT: County - Various**

ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>	
0005	8981	BU 0005	10,235,975	00		
4280	9620	BU 0060	571,000	00		
4405	9851	BU 0111	136,224	00		
4402	9975		1,011,105	00		
0585	9140	BU 0585	6,000	00		
5101	9268	BU 0501	161,000	00		
5273	9263	BU 0503	3,100,000	00		
2100	9684	BU 0202	47,000	00		
0264	9956	BU 0264	151,595	00		
3120	9362	BU 0309	1,491,811	00		
3065	9951	BU 0310	1,719,565	00		
0479	9183	BU 0479	6,358	00		
0479	8981	BU 0364	225,474	00		
0595	8981	BU 0595	441,760	00		
1591	9660	BU 0596	54,490	00		
1591	8981		413,215	00		
1780	8981	BU 0249	3,709	00		
2800	9446	BU 0242	13,930	00		
2900	9951	BU 0243	1,716	00		
2770	9263	BU 0296	6,404,358	00		
0020	9975	BU 0020	41,203	00		
4010	9879	BU 0079	1,773,124	00		
4210	9881	BU 0148	102,916	00		
4730	9126	BU 0473	14,000	00		
0632	9752	BU 0632	3,642	00		
0632	8981	BU 0632	31,890	00		
0634	8981	BU 0634	12,156	00		
		TOTALS	**28,175,216**	**00**	**0**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: _____ DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: _____ DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

SIGNATURE | TITLE | DATE

REVENUE ADJ. JOURNAL NO. RAOO **5092**

(M 8134 Rev. 2/86)

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING | **BUDGET UNIT: County - Various**

ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>	
0635	9752	BU 0635	103,000	00		
0641	9752	BU 0641	52,195	00		
0641	8981		2,147,852	00		
0644	9181	BU 0644	13	00		
0645	9752	BU 0645	64,029	00		
0653	8981	BU 0653	79,000	00		
0672	9851	BU 0672	1,483,998	00		
0676	9951	BU 0676	754,212	00		
0680	9752	BU 0680	12,000	00		
0684	8981	BU 0684	21,000	00		
0687	8981	BU 0687	40,000	00		
4853	8981	BU 0843	1,130,000	00		
4844	8981	BU 0844	14,300	00		
0241	9956	BU 0241	6,200	00		
0262	9956	BU 0262	6,200	00		
6200	8121	BU 0540	1,200,000	00		
0462	9956	BU 0462	800	00		
2971	8981	BU 0294	200	00		
0637	9752	BU 0637	63,000	00		
0005	8981	BU 0467	1,493,290	00		
6200	8131	BU 0540	18,000,000	00		
6100	8312	BU 0860	7	00		
1780	8981	BU 0249	17,000	00		
1060	8981	BU 0147	2,292,000	00		
4295	9195	BU 0060	17,900	00		
		TOTALS	**28,998,196**	**00**	**0**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

NO:

BY:_____ DATE_____

EXPLANATION OF REQUEST

SIGNATURE	TITLE	DATE
	REVENUE ADJ. JOURNAL NO. RAOO	**5092**

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING | **BUDGET UNIT: County - Various**

ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>	
2120	9150	BU 0202	55,000	00		
5700	9975	BU 0301	95,000	00		
5900	9322	BU 0466	636,578	00		
5700	9951	BU 0466	6,353	00		
0119	9151	BU 0119	85,386	00		
0663	9595	BU 0663	4,921,486	00		
1802	9431	BU 0589	2,805,740	00		
2971	9956	BU 0241	15,000	00		
0475	9435	BU 0475	3,140,000	00		
		TOTALS	**11,760,543**	**00**	**0**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

NO:

BY:_____ DATE_____

EXPLANATION OF REQUEST

SIGNATURE	TITLE	DATE
	REVENUE ADJ. JOURNAL NO. RAOO	**5092**

(M 8134 Rev. 2/86)

AUDITOR CONTROLLER USE ONLY

Final Approval Needed By:

☑ Board Of Supervisors

☐ County Administrator

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT
T/C 27

ACCOUNT CODING | BUDGET UNIT: Detention Facilities (0301) | Page 1 of 1

ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DESCRIPTION	< DECREASE >	INCREASE
5700	1011	Permanent Salaries		$ 1,367,664 00
5700	1013	Temporary Salaries	192,188 00	
5700	1014	Permanent Overtime	156,388 00	
5700	1017	Perm Phys Salaries		15,077 00
5700	1044	Retirement Expense	691,683 00	
5700	1060	Employee Group Insurance	326,654 00	
5700	2141	Pharmaceuticals		315,385 00
5700	2310	Non County Professional Specialized Services		218,865 00
5700	2314	Temporary Help	652,745 00	
5700	2321	County Hospital Services	720,966 00	
5700	2340	Other Interdptmntl Charges		100,533 00
5700	3611	Inter-Fund Expenditure Transfers		35 00
5700	5021	Intra-Fund Expenditure Transfers	30,762 00	
			2,771,386 00	2,017,559 00

Approved
AUDITOR - CONTROLLER

By: [signature] Date: 7/31/15

COUNTY ADMINISTRATOR

By: [signature] Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

To adjust salaries, services and supplies, and expenditure transfer appropriations due to decreased expenditure below the adopted budget level.

County general fund costs will be increased as a result of these adjustments.

Summary:

	Expenditure Decr.	Revenue Decrease	Cnty. Cntrb. Decr.
HSD Dept. 0301	$ 753,827	$ 292,588	$ 461,239

[signature] Controller 05/28/15

Signature Title Date

Appropriation Adj. Journal NO. AP00 5078

CONTRA COSTA COUNTY

ESTIMATED REVENUE ADJUSTMENT /

ALLOCATION ADJUSTMENT

T/C 24

AUDITOR CONTROLLER USE ONLY

Final Approval Needed By:

- [x] Board Of Supervisors
- [ ] County Administrator
- [ ] Auditor-Controller

ACCOUNT CODING | BUDGET UNIT: Detention Facilities (0301) | Page 1 of 1

ORG'N.	REVENUE SUB-ACCT.	REVENUE ACCOUNT DECSRIPTION	INCREASE	<DECREASE>
5700	9259	State Aid Realign. - VLF	$ 16,056 00	
5700	9263	State Aid Realign. - Sales Tax		8,211 00
5700	9951	Reimbursments - Gov/Gov		275,174 00
5700	9975	Misc Non-Taxable Revenue		25,259 00
			$ 16,056 00	$ 308,644 00

Approved

AUDITOR - CONTROLLER

By: Date: 7/31/15

COUNTY ADMINISTRATOR

By: Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

To adjust revenue resulting from decreased State reimbursement for AIDS pharmaceutical costs, other misc. revenues, and Sales Tax revenue below the adopted budget level.

County general fund costs will be increased as a result of these adjustments.

Summary:

	Revenue Decrease	Expenditure Decr.	Cnty Contri. Decr.
HSD Dept. 0301	$ 292,588	$ 753,827	$ 461,239

Signature | Controller Title | 05/28/15 Date

Revenue Adj. Journal NO. RA00 5078

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT
T/C 27

AUDITOR CONTROLLER USE ONLY
Final Approval Needed By:
☑ Board Of Supervisors
☐ County Administrator

BUDGET UNIT: Health Services Department - Public Health (0450)

ACCOUNT CODING ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DECSRIPTION	< DECREASE >	INCREASE
5750	1011	Permanent Salaries		745,712 .00
5750	2330	Other Gen Svcs		127,200 .00
5750	2262	Occupancy		295,526 .00
5750	2310	Non Cnty Prof Spclzd Svcs		645,754 .00
5750	4948	Misc Equip		50,000 .00
5750	4954	Med & Lab Equip	39,000 .00	
5750	4971	Capitalized Software		2,400 .00
5750	5022	Intrafund-trans-services	322,557 .00	
			361,557 .00	1,866,592 .00

Approved
AUDITOR - CONTROLLER
By: Date: 7/31/15

COUNTY ADMINISTRATOR
By: Date: 9/9/15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLAINATION OF REQUEST

To adjust fiscal year-ending 6/30/2015 appropriation based on the most current estimates.

Revenue Increase(Decrease)	$	(687,186)
Expenditure Increase(Decrease)	$	1,505,035
Subsidy Change(Increase)	$	(2,192,222)

Signature: Patrick Godley
PATRICK GODLEY

COO/CFO
Title

05/28/15
Date

Appropriation **AP00** 5078
Adj. Journal NO.

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING ORG'N.	REVENUE SUB-ACCT.	BUDGET UNIT: Health Services Department - Public Health (0450)	INCREASE	< DECREASE >
			.00	.00
5750	9281	Admin-State Health Misc		687,186 .00
			.00	687,186 .00

Page 1 of 1

Approved
AUDITOR - CONTROLLER
By: Date: 7/31/15

COUNTY ADMINISTRATOR
By: Date: 8-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLAINATION OF REQUEST

To adjust fiscal year-ending 6/30/2015 appropriation based on the most current estimates.

Revenue Increase(Decrease)	$	(687,186)
Expenditure Increase(Decrease)	$	1,505,035
Subsidy Change <Increase>	$	(2,192,222)

Signature: PATRICK GODLEY
Title: COO/CFO
Date: 05/28/15

Revenue Adj. Journal NO. **RA00** 5078

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT
T/C 27

AUDITOR CONTROLLER USE ONLY

Final Aproval Needed By:

☑ Board Of Supervisors

☐ County Administrator

ACCOUNT CODING | **BUDGET UNIT(s): CONSERVATORSHIP (Dept#0451)** | Page 1 of 1

ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DECSRIPTION	< DECREASE >		INCREASE	
0451	1011	Permanent Salaries	54,809	00		
0451	1013	Temporary Salaries	18,297	00		
0451	1014	Permanent Overtime	2,945	00		
0451	1044	Retirement Expense	22,502	00		
0451	1061	Retiree Health Insurance	12,693	00		
0451	2160	Clothing and Personal Supplies	21,967	00		
0451	2262	Occ Cost- Own Bldg			13,319	00
0451	2301	Auto Mileage			13,989	00
0451	2310	Non Cnty Prof/Spclzd Svcs	25,982	00		
0451	2340	Other Intrdeptmntal Charges	109,815	00		
0451	5011	Reim Gov/Gov (Cnty Vehicles)			1,808	00
			269,010	00	29,116	00

Approved

AUDITOR - CONTROLLER

By: Date: 7/31/15

COUNTY ADMINISTRATOR

By: Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

This adjustment is necessary to align the budget with projected Annual Expenditures

County General Fund will DECREASE as a result of these adjustments.

Summary:

	Expenditure DECREASE	Revenue Increase	Cnty Cntrb. DECREASE
HSD DEPT#0451	($239,894)		($239,894)

SIGNATURE: PATRICK GODLEY

COO/CFO

TITLE | DATE

Appropriation Adj. Journal No. **AP00** 5078

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT
T/C 27

AUDITOR CONTROLLER USE ONLY

Final Aproval Needed By:

- [x] Board Of Supervisors
- [ ] County Administrator

ACCOUNT CODING | BUDGET UNIT: **ENVIRONMENTAL HEALTH (0452)** | Page 1 of 2

ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DESCRIPTION	< DECREASE >	INCREASE
5873	1011	PERMANENT SALARIES	149,000 .00	
5876	1011	PERMANENT SALARIES	263,059 .00	
5878	1011	PERMANENT SALARIES	250,000 .00	
5885	1011	PERMANENT SALARIES	26,000 .00	
5886	1011	PERMANENT SALARIES	195,000 .00	
5875	1014	PERMANENT OVERTIME	200,000 .00	
5876	1044	RETIREMENT EXPENSE	102,500 .00	
5878	1044	RETIREMENT EXPENSE	110,000 .00	
5885	1044	RETIREMENT EXPENSE	95,000 .00	
5886	1044	RETIREMENT EXPENSE	142,500 .00	
5873	1060	EMPL GRP INS	30,000 .00	
5876	1060	EMPL GRP INS	30,000 .00	
5886	1060	EMPL GRP INS	20,000 .00	
5887	1060	EMPL GRP INS	20,000 .00	
		page total	$1,633,059 .00	$0 .00

Approved
AUDITOR - CONTROLLER
By: Date: 7/31/15

COUNTY ADMINISTRATOR
By: Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

To adjust Fiscal year-end 6/30/15 appropriation based on the most current esti

Revenue Increase(Decrease)	($2,894,429)
Expense Increase(Decrease)	(2,714,569)
Subsidy Increase (Decrease)	$179,860.00
Budgeted Expenditures	$20,823,809
Revised FY2014/15 Expenditures	18,109,240
FY14/15 Expenditure Decrease	($2,714,569.00)

Signature	Title	Date
PATRICK GODLEY	COO/CFO	06/08/15

Appropriation Adj. Journal NO. **AP00** 5078

AUDITOR CONTROLLER USE ONLY

Final Aproval Needed By:

☑ Board Of Supervisors

☐ County Administrator

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT
T/C 27

ACCOUNT CODING | BUDGET UNIT: **ENVIRONMENTAL HEALTH (0452)** | Page 2 of 2

ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DESCRIPTION	< DECREASE >	INCREASE
5879	2100	OFFICE EXPENSE	21,000 .00	
5889	2100	OFFICE EXPENSE	21,000 .00	
5889	2110	COMMUNICATIONS	30,000 .00	
5879	2131	MINOR FURNITURE/EQUIPMENT	56,210 .00	
5879	2140	MEDICAL & LAB SUPPLIES	15,000 .00	
5889	2140	MEDICAL & LAB SUPPLIES	5,000 .00	
5879	2251	COMPUTER SOFTWARE COST	10,000 .00	
5889	2251	COMPUTER SOFTWARE COST	14,000 .00	
5875	2270	MAINTENANCE - EQUIPMENT	9,000 .00	
5889	2270	MAINTENANCE - EQUIPMENT	9,000 .00	
5877	2479	OTHER SPECIAL DPMTAL EXP	238,644 .00	
5878	2479	OTHER SPECIAL DPMTAL EXP	500,000 .00	
5879	2479	OTHER SPECIAL DPMTAL EXP	71,043	
5889	2479	OTHER SPECIAL DPMTAL EXP		
5879	4951	OFFICE EQUIP & FURNITURE	13,505 .00	
5889	4951	OFFICE EQUIP & FURNITURE	7,000 .00	
5886	5011	REIMBURSEMENTS-GOV/GOV	20,000 .00	
5880	5011	REIMBURSEMENTS-GOV/GOV	30,000 .00	
5875	5011	REIMBURSEMENTS-GOV/GOV	11,108 .00	
		page Total	$1,081,510 .00	$0 .00

Approved
AUDITOR - CONTROLLER
By: Date: 7/31/15

COUNTY ADMINISTRATOR
By: Date: 9/9/15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST TOTAL → $2,714,569.00

To adjust Fiscal year-end 6/30/15 appropriation based on the most current estimates.

Revenue Increase(Decrease)	($2,894,429)
Expense Increase(Decrease)	(2,714,569)
Subsidy Increase (Decrease)	$179,860.00
Budgeted Expenditures	$20,823,809
Revised FY2014/15 Expenditures	18,109,240
FY14/15 Expenditure Decrease	($2,714,569.00)

Signature	Title	Date
PATRICK GODLEY	COO/CFO	06/08/15

Appropriation Adj. Journal NO. **AP00** 5078

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING		BUDGET UNIT: **ENVIRONMENTAL HEALTH (0452)**		Page 1 of 1
ORG'N.	REVENUE SUB-ACCT.	REVENUE ACCOUNT DESCRIPTION	INCREASE	<DECREASE>
5884	9775	MISC HEALTH FEES		300,000 00
5886	9761	HEALTH INSPECTION FEES		1,926,854 00
5878	9761	HEALTH INSPECTION FEES		667,575 00
			$0 00	$2,894,429 00

Approved
AUDITOR - CONTROLLER

By: Date: 7/31/15

COUNTY ADMINISTRATOR

By: Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

To adjust Fiscal year-end 6/30/15 appropriation based on the most current estimates.

Revenue Increase(Decrease)	($2,894,429.00)
Expense Increase(Decrease)	($1,081,510.00)
Subsidy Increase (Decrease)	$1,812,919.00

Budgeted Revenues	$20,181,231
Revised FY2014/15 Revenues	17,286,802
FY14/15 Revenue Decrease	($2,894,429.00)

Signature	Title	Date
PATRICK GODLEY	COO/CFO	06/08/15

Revenue Adj. Journal NO. **RA00** 5078

AUDITOR CONTROLLER USE ONLY

Final Aproval Needed By:

☑ Board Of Supervisors

☐ County Administrator

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT
T/C 27

ACCOUNT CODING | BUDGET UNIT: Health Services Depart. - California Children's Services (0460) | Page 1 of 1

ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DECSRIPTION	< DECREASE >		INCREASE	
5890	1011	Permanent Salaries	45,000	.00		
5890	1042	F.I.C.A	7,176	.00		
5890	1044	Retirement Expense	16,000	.00		
5890	1060	Employee Group Insurance	155,000	.00		
5890	1061	Retiree Health Insurance	16,000	.00		
5890	2310	Non Cnty Prof Spclzd Svcs			129,306	.00
5890	5022	Intrafund-Trans-Services	11,097	.00		
			250,273	.00	129,306	.00

Approved
AUDITOR - CONTROLLER
By: Date: 7/31/15

COUNTY ADMINISTRATOR
By: Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

To adjust fiscal year ending 6/30/15 appropriation based on the most current estimates.

Revenue Increase (Decrease)	$	589,459.00
Exp Increase (Decrease)	$	(120,967.00)
Subsidy Decrease	$	710,426.00

Patrick Godley

Siignature	Title	Date
PAT GODLEY	COO/CFO	06/10/15

Appropriation Adj. Journal NO. **AP00** 5076

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING		BUDGET Health Services Department - CA Children's Services (0460)		Page 1 of 1
ORG'N.	REVENUE SUB-ACCT.	REVENUE ACCOUNT DECSRIPTION	INCREASE	< DECREASE >
5890	9295	State Aid for Crippled Child	494,151 00	
5890	9895	Misc Current Svcs	72,164 00	
5890	9975	Misc Non-Taxable Revenue	23,144 00	
			589,459 00	0 00

Approved
AUDITOR - CONTROLLER
By: Date: 7/3/15

COUNTY ADMINISTRATOR
By: Date: 7/7/15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLAINATION OF REQUEST

To adjust fiscal year-ending 6/30/2015 appropriation based on the most current estimates.

Revenue Increase(Decrease)	$ 589,459.00
Exp Increase(Decrease)	$ (120,967.00)
Subsidy Change	$ 710,426.00

Patrick Godley — COO/CFO — 06/10/15
Signature — Title — Date
PATRICK GODLEY

Revenue Adj. Journal NO. **RA00** 5018

AUDITOR CONTROLLER USE ONLY

Final Aproval Needed By:

☑ Board Of Supervisors

☐ County Administrator

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT
T/C 27

ACCOUNT CODING | **BUDGET UNIT(s): HOMELESS PROGRAMS (Dept#0463)** | Page 1 of 1

ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DECSRIPTION	< DECREASE >		INCREASE	
5731	1011	Permanent Salaries	136,150	00		
5731	2310	Non Cnty Prof./Spclzd. Svcs			2,234,648	00
5731	3611	Interfund Exp - Gov/Gov			300	00
5731	5022	Intrafund-Trans-Services	1,053,565	00		
			1,189,715	.00	2,234,948	.00

Approved

AUDITOR - CONTROLLER

By: [signature] Date: 7/21/15

COUNTY ADMINISTRATOR

By: [signature] Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

This adjustment is necessary to align the budget with projected Annual Expenditures

County General Fund will INCREASE as a result of these adjustments.

Summary:

	Expenditure Increase	Revenue Increase	Cnty Cntrb. Increase
HSD DEPT#0463	$1,045,233	$578,180	$467,053

[signature]

SIGNATURE

PATRICK GODLEY

COO/CFO

TITLE

DATE

Appropriation Adj. Journal No. **AP00** 5070

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING		BUDGET UNIT(s): HOMELESS PROGRAMS (Dept#0463)			Page 1 of 1	
ORG'N.	REVENUE SUB-ACCT.	REVENUE DESCRIPTION	INCREASE		< DECREASE >	
5731	9499	Misc Fed Health Projects	578,180	00		
			578,180	00	0	00

Approved
AUDITOR - CONTROLLER
By: Date: 7/31/15

COUNTY ADMINISTRATOR
By: Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

This adjustment is necessary to align the budget with actual revenue below the adopted budget level.

County General Fund will INCREASE as a result of these adjustments.

Summary:

	Expenditure Increase	Revenue Increase	Cnty Cntrb. Increase
HSD DEPT#0463	$1,045,233	$578,180	$467,053

SIGNATURE
PATRICK GODLEY

COO/CFO
TITLE DATE

Appropriation Adj. Journal No. **RA00** 5078

AUDITOR CONTROLLER USE ONLY

Final Approval Needed By:

- [x] Board Of Supervisors
- [ ] County Administrator
- [ ] Auditor-Controller

CONTRA COSTA COUNTY

APPROPRIATION ADJUSTMENT

ALLOCATION ADJUSTMENT

T/C 27

ACCOUNT CODING | BUDGET UNIT: Mental Health Services (0467) | Page 1 of 1

ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DESCRIPTION	< DECREASE >		INCREASE	
5721	1011	Permanent Salaries	473,618	.00		
5971	1011	Permanent Salaries	746,708	.00		
5957	1017	Permanent Physician Salaries	400,000	.00		
5991	1017	Permanent Physician Salaries	566,824	.00		
5941	1044	Retirement Expense	1,276,688	.00		
5957	1044	Retirement Expense	500,000	.00		
5986	1060	Employee Group Insurance	300,000	.00		
5957	1060	Employee Group Insurance	474,197	.00		
5901	2310	Non County Professional Specialized Services			236,465	.00
5901	2320	Outside Medical Services			8,278,389	.00
5901	2321	County Hospital Services			1,822,583	.00
5901	2340	Other Interdepartmental Charge			1,140,089	.00
5901	2479	Other Special Departmenatl Exp			231,910	.00
5901	3310	State Hospital Use			28,331	.00
5946	4953	Autos & Trucks			52,850	.00
5901	5021	Intra-Fund Trans - Salaries	1,109,330	.00		
			5,847,365	.00	11,790,617	.00

Approved

AUDITOR - CONTROLLER

By: [signature] Date: 7/31/15

COUNTY ADMINISTRATOR

By: [signature] Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

To adjust salaries and services and supplies appropriations due to increased costs above the adopted budget level.

Summary:

	Expenditure Incr	Revenue Incr	Cnty. Cntrb. Incr.
HSD Dept. 0467	$ 5,943,252	$ 440,484	$ 5,502,768

[signature] COO/CFO 05/27/15

Signature Title Date

PATRICK GODLEY

Appropriation Adj. Journal NO. AP00 5078

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- [x] BOARD OF SUPERVISORS
- [ ] COUNTY ADMINISTRATOR
- [ ] AUDITOR-CONTROLLER

CONTRA COSTA COUNTY

ESTIMATED REVENUE ADJUSTMENT/ ALLOCATION ADJUSTMENT

T/C 24

ACCOUNT CODING | BUDGET UNIT: Mental Health Services (0467) | Page 1 of 1

ORG'N.	REVENUE SUB-ACCT.	REVENUE ACCOUNT DECSRIPTION	INCREASE	<DECREASE>
5901	9781	MH Svcs - Medicare		$ 767,296 .00
5901	9782	MH Svcs - Pvt Pay/Ins		6,711,072 .00
5901	9785	MH Svcs - Medi-Cal	805,404 .00	
5901	9786	MH Svcs - Other HMO	4,107,501 .00	
5901	9281	Adm-State Health Misc		
5901	9306	State Aid - MH Short Doyle		
5901	9310	State Aid -Realignment MH		
5901	9311	State Aid -Realignment VLF -MH	415,491 .00	
5901	9951	Reimbursements (Gov/Gov)	1,536,421 .00	
5721	9951	Reimbursements (Gov/Gov)	3,452,622 .00	
5901	9429	State Aid - Madated Expenditures		1,951,826 .00
5901	9569	Other Federal Aid		
5901	9956	Transfer-Gov't to Gov't		
5901	9194	Rent of Office Space		
5901	9161	General Fine	179,361 .00	
5901	9975	Misc Non-Taxable Revenue		626,122 .00
			$ 10,496,800 .00	$ 10,056,316 .00

Approved

AUDITOR - CONTROLLER

By: [signature] Date: 7/31/15

COUNTY ADMINISTRATOR

By: [signature] Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST:

To adjust revenue resulting from increased grants and realignment funds from the adopted budget level.

Summary:

	Revenue INCREASE	Expenditure INCREASE	County Contribution INCREASE
HSD Dept. 0467	$ 440,484	$ 5,943,252	$ 5,502,768

[signature] COO/CFO 05/27/15

Signature Title Date

PATRICK GODLEY

Revenue Adj. Journal NO. RA00 5078

AUDITOR CONTROLLER USE ONLY

Final Aproval Needed By:

☑ Board Of Supervisors

☐ County Administrator

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT
T/C 27

ACCOUNT CODING | BUDGET UNIT: Health Services Department EF1 145000-0540 | Page 1 of 1

ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DECSRIPTION	< DECREASE >		INCREASE	
6200	1011	PERMAMENT SALARIES			4,351,369	.00
6200	1013	TEMPORARY SALARIES	3,050,717	.00		
6200	1014	PERMANENT OVERTIME			1,334,658	.00
6200	1017	PERMANENT PHYSICIANS SALARIES			1,748,496	.00
6200	1042	F.I.C.A.			302,873	.00
6200	1063	UNEMPLOYMENT INSURANCE	25,452	.00		
6200	2802	REGISTRY			363,292	.00
6200	2822	SPECIALIZED SVCS NON-MED	1,351,046	.00		
6200	2826	MED FEES-PHYSICN-CLIN SVC			2,211,620	.00
6200	2838	PHARMACEUTICALS			4,259,112	.00
6200	2849	OTHR MINOR EQUIPMENT			1,167,417	.00
6200	2861	MEDICAL-PURCHASED SERVICE	24,824,112	.00		
6200	2866	OTHER PURCHASED SERVICES			1,815,264	.00
6200	2869	REQUESTED MAINT-GEN SVCS			1,073,146	.00
6200	2876	RENTAL/LSE COSTS-EQUIPMNT			726,154	.00
6200	2884	INTEREST EXPENSE			1,080,710	.00
6200	2885	TELEPHONE/TELEGRAPH			1,537,388	.00
6200	2898	LOSS OF DISPOSAL			432,912	.00
			29,251,327	.00	22,404,411	.00

Approved
AUDITOR - CONTROLLER
By: [signature] Date: 7/31/15

COUNTY ADMINISTRATOR
By: [signature] Date: 9/15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

To adjust FY 14/15 expenditures appropriations to current estimates.

Increase (Decrease) in Revenues	5,204,783
Increase (Decrease) in Expenditures	(6,846,916)
Increase (Decrease) in Co. Contrib.	($12,051,699)

[signature]
Signature
PATRICK GODLEY

COO/CFO
Title

06/19/15
Date

Appropriation
Adj. Journal NO.

AP00 5078

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING | BUDGET UNIT: Health Services-Enterprise Fund I (145000-0540) | Page 1 of 1

ORG'N.	REVENUE SUB-ACCT.	REVENUE ACCOUNT DECSRIPTION	INCREASE	<DECREASE>
6200	8111	Medicare RHS/IP	6,639,856 .00	
6200	8121	Medi-Cal Patient Svcs	9,851,272 .00	
6200	8131	Hlth Plan RHS/IP		19,080,599 .00
6200	8141	Private Pay Patient Svcs	1,537,060 .00	
6200	8161	Interdept RHS/IP		720,966 .00
6200	8220	Grants & Donations	6,636,160 .00	
6200	8230	Oth External Hosp Revenue		4,600 .00
6200	8231	Occupancy & Rental Charges		
6200	8232	Med Rec Charges		21,581 .00
6200	8233	Education & Training		2,250 .00
6200	8234	Cafeteria Receipts	13,543 .00	
6200	8236	Telephone Receipts		397 .00
6200	8239	Misc Hospital Revenue	2,461,171 .00	
6200	8243	Gain on Disposal of Fixed Assets		
6200	8276	Chg to A/DA/Mental Health	1,822,583 .00	
6200	8277	Chrgs to Envirmntl Hlth		
6200	8283	Other ID Charges		15,849 .00
6200	8313	Realignment VLF Revenue	2,420,207 .00	
6200	8317	CC Health Plan Premiums		8,947,919 .00
6200	8336	Interest Earnings		88,765 .00
6200	8337	Realignment ST Revenue	2,171,296 .00	
6200	8850	Rental and Leases	534,561 .00	
6200	8861	Bond Interest		
6200	8381	Hospital Subsidy		12,051,699 .00
			34,087,709 .00	40,934,625 .00

Approved
AUDITOR - CONTROLLER
By: Date: 7/31/15

COUNTY ADMINISTRATOR
By: Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

To adjust estimated revenues for fiscal year 2014/15 in both hospital units and the outpatient clinic services

Increase (Decrease) in Revenues	$5,204,783
Increase (Decrease) in Expenditures	(6,846,916)
Increase (Decrease) in Co. Contrib.	($12,051,699)

Signature: PATRICK GODLEY
Title: COO/CFO
Date: 06/19/15

Revenue Adj. Journal NO: RA00 5078

AUDITOR CONTROLLER USE ONLY

Final Aproval Needed By:

- [x] Board Of Supervisors
- [ ] County Administrator

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT
T/C 27

ACCOUNT CODING | BUDGET UNIT: **ENTERPRISE FUND 1 - CAPITAL (145000-0853)** | Page 1 of 1

ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DESCRIPTION	< DECREASE >	INCREASE
6971	4192	025 NEW PSYCH FACILITY		1,719 00
6971	4265	VARIOUS IMPROVEMNTS		325,757 00
6971	4501	555 SECURITY WALL 3C & 4C		86 00
6971	4504	555-2500 ALH-CNVRT ED RMS		350,000 00
6971	4507	733-25 ALLEN-ADA CMPL WRK		20,000 00
6971	4550	FAB/INST MODULAR CLINIC		950,000 00
6971	4564	555 REPLACE BOILER		300,000 00
6971	4609	HOSP AMBUL CARE CLINIC	1,112,664 00	
6971	4647	SB1953 SEISMIC RETROFIT		86,304 00
6977	4954	Medical & Lab Equipment		1,294,437 00
6979	4951	Office Equipment & Furniture		4,804,999 00
6992	3505	Retire Other Long Term Debt		116,179 00
			$1,112,664 00	$8,249,481 00

Approved

AUDITOR - CONTROLLER

By: Date: 7/31/15

COUNTY ADMINISTRATOR

By: Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

Rebudgeting of previously approved building projects and to appropriate expenditures and funding sources for capital equipment purchased during the fiscal year.

Revenue Increase(Decrease)	$2,015,461.00
Expense Increase(Decrease)	$7,136,817.00
Subsidy Increase (Decrease)	$5,121,356.00

Signature: Patrick Godley | Title: COO/CFO | Date: 06/04/15

Appropriation: AP00 5078

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING | BUDGET UNIT: **ENTERPRISE FUND 1 - CAPITAL (145000-0853)** | Page 1 of 1

ORG'N.	REVENUE SUB-ACCT.	REVENUE ACCOUNT DESCRIPTION	INCREASE	<DECREASE>
6971	8121	Medi-Cal RHS/IP	2,754,987 00	
6971	8239	Misc. Hospital Revenue		2,575,627 00
6971	8381	Hospital Subsidy	741,842 00	
6977	8121	Medi-Cal RHS/IP	1,112,572 00	
6977	8381	Hospital Subsidy	181,865 00	
6979	8121	Medi-Cal RHS/IP	1,023,529 00	
6979	8239	Misc. Hospital Revenue		300,000 00
6979	8381	Hospital Subsidy	4,081,470 00	
6992	8121	Medi-Cal RHS/IP	982,725 00	
6992	8239	Misc. Hospital Revenue		982,725 00
6992	8381	Hospital Subsidy	116,179 00	
			$10,995,169 00	$3,858,352 00

Approved
AUDITOR - CONTROLLER
By: Date: 7/31/15

COUNTY ADMINISTRATOR
By: Date: 6-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

Rebudgeting of previously approved building projects and to appropriate expenditures and funding sources for capital equipment purchased during the fiscal year.

Revenue Increase(Decrease)	$2,015,461.00
Expense Increase(Decrease)	7,136,817.00
Subsidy Increase (Decrease)	$5,121,356.00

Signature: Patrick Godley
Patrick Godley
COO/CFO — Title
06/03/15 — Date

RA00 5078
Journal NO.

AUDITOR CONTROLLER USE ONLY

Final Aproval Needed By:

☑ Board Of Supervisors

☐ County Administrator

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT
T/C 27

ACCOUNT CODING | BUDGET UNIT 0860:ENTERPRISE FUND 146000 (HMO ENTERPRISE) | Page 1 of 1

ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DESCRIPTION	< DECREASE >		INCREASE	
6100	1011	PERMANENT SALARIES	$215,603	00		
6100	2861	MEDICAL-PURCHASED SERVICES			$240,573,901	00
6100	3580	CONTRIB TO OTHER AGENCIES			$47,513,830	00
			$215,603	00	$288,087,731	00

Approved

AUDITOR - CONTROLLER

By: Date: 7/31/15

COUNTY ADMINISTRATOR

By: Date: 7-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

To adjust FY 2014/15 EF-II appropriations to current estimates.

Increase(Decrease) in Revenues	$287,872,128
Increase(Decrease) in Expenditures	$287,872,128
Increase(Decrease) in Co. Subsidy	$0

Patrick Godley

Signature: Patrick Godley

Title: HSD CFO/COO

Date: 05/29/15

Appropriation Adj. Journal NO.: AP00 5078

Prepared by: B. Peregrino
Reviewed by: M. Lejano

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING		BUDGET UNIT 0860: ENTERPRISE FUND 146000 (HMO ENTERPRISE)		Page 1 of 1
ORG'N.	REVENUE SUB-ACCT.	REVENUE ACCOUNT DESCRIPTION	INCREASE	<DECREASE>
6100	8312	PHP/Medi-Cal Premiums	287,872,128 00	00
			$ 287,872,128 00	$ - 00

Approved
AUDITOR - CONTROLLER
By: Date: 7/31/15

COUNTY ADMINISTRATOR
By: Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

To adjust FY 2014/15 EF-II appropriations to current estimates.

Increase(Decrease) in Revenues	$287,872,128
Increase(Decrease) in Expenditures	$287,872,128
Increase(Decrease) in Co. Subsidy	$0

Patrick Godley — HSD CFO/COO — 05/29/15
Signature — Title — Date
Patrick Godley

Revenue Adj. Journal NO. RA00 5078

Prepared by: B. Peregrino
Reviewed by: M. Lejano

AUDITOR CONTROLLER USE ONLY

Final Aproval Needed By:

☑ Board Of Supervisors

☐ County Administrator

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CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT
T/C 27

ACCOUNT CODING | BUDGET UNIT 0861:ENTERPRISE FUND 146100 (HMO ENTERPRISE-COMMUNITY PLAN) | Page 1 of 1

ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DESCRIPTION	< DECREASE >	INCREASE
6271	2861	MEDICAL PURCHASED SERVICES	7,333,939 00	
6271	3580	CONTRIB TO OTHER AGENCIES	295,324 00	
			$7,629,263 00	$0 00

Approved

AUDITOR - CONTROLLER

By: [signature] Date: 7/31/15

COUNTY ADMINISTRATOR

By: [signature] Date: 7-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

FY 2014/15 appropriation adjustment for Fund 146100:

Expenditure Increase/(Decrease)	($7,629,263)
Revenue Increase/(Decrease)	($7,629,263)
County Subsidy Increase/(Decrease)	($0)

Explanation:
To adjust appropriations and revenues to reflect changes to estimated FY 14/15 CCHP Community Plan premiums and expenditures.

[signature] HSD CFO/COO 05/29/15

Signature Title Date

Patrick Godley

Appropriation Adj. Journal NO. AP00 5078

Prepared by: B. Peregrino
Reviewed by: M. Lejano

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

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ACCOUNT CODING		BUDGET UNIT 0861:ENTERPRISE FUND 146100 (HMO ENTERPRISE-COMMUNITY PLAN)		Page 1 of 1
ORG'N.	REVENUE SUB-ACCT.	REVENUE ACCOUNT DESCRIPTION	INCREASE	<DECREASE>
6271	8220	GRANTS & DONATION	8,221 00	
6271	8330	OTHER EXTERNAL PLAN REV		7,637,484 00
			$8,221 00	$7,637,484 00

Approved
AUDITOR - CONTROLLER
By: Date: 7/31/15

COUNTY ADMINISTRATOR
By: Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

FY 2014/15 appropriation adjustment for Fund 146100:

Expenditure Increase (Decrease)	($7,629,263)
Revenue Increase (Decrease)	($7,629,263)
County Sudsidy Increase (Decrease)	($0)

Explanation:
To adjust appropriations and revenues to reflect changes to estimated FY 14/15 CCHP Community Plan premiums and expenditures.

Signature	Title	Date
Patrick Godley	HSD CFO/COO	05/29/15

Revenue Adj. Journal NO. RA00 5078

Prepared by: B. Peregrino
Reviewed by: M. Lejano

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT
T/C 27

AUDITOR CONTROLLER USE ONLY
Final Aproval Needed By:

☑ Board Of Supervisors

☐ County Administrator

BUDGET UNIT(s): ALCOHOL & OTHER DRUG SERVICES (0466)

ACCOUNT CODING ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DECSRIPTION	< DECREASE >		INCREASE	
5900	1011	PERMANENT SALARIES	449,706	00		
5933	1044	RETIREMENT EXPENSE	588,457	00		
5920	1060	EMPLOYEE GROUP INSURANCE	60,474	00		
5900	2320	OUTSIDE MEDICAL SERVICES			2,795,736	00
5933	4948	OTHER FIXED ASSETS			7,834	00
5900	5022	EXPENDITURE TRANSFERS	1,063,598	00		
			2,162,235	00	2,803,570	00

Approved
AUDITOR - CONTROLLER
By: [signature] Date: 7/31/15

COUNTY ADMINISTRATOR
By: [signature] Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

This adjustment is necessary to align the budget with projected Annual Expenditures

Summary:

	Expenditure INCREASE	Revenue INCREASE	Cnty Cntrb. DECREASE
HSD DEPT#0467	$641,335	$641,335	$0

[signature]
SIGNATURE
Patrick Godley

COO/CFO
TITLE

DATE

Appropriation Adj. Journal No. **AP00** 5078

ecn: appr 11-12
5/27/15 4:48 PM

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING		BUDGET UNIT(s): ALCOHOL & OTHER DRUG SERVICES (0466)				Page 1 of 1
ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DECSRIPTION	INCREASE		< DECREASE >	
5900	9785	MEDI-CAL DRUG FFP	1,049,052	00		
5900	9770	DRINKING DRIVER PROGRAM			54,382	00
5900	9322	SUBSTANCE ABUSE-FEDERAL			458,610	00
5900	9951	REIMBURSEMENT GOV TO GOV	105,275	00		
			1,154,327	00	512,992	00

Approved
AUDITOR - CONTROLLER
By: Date: 7/31/15

COUNTY ADMINISTRATOR
By: Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

This adjustment is necessary to align the budget with projected Annual Revenues.

Summary:

	Expenditure INCREASE	Revenue INCREASE	Cnty Cntrb. DECREASE
HSD DEPT#0467	$641,335	$641,335	$0

SIGNATURE
Patrick Godley

COO/CFO
TITLE DATE

Appropriation **RA00** 5078
Adj. Journal No.

ecn: appr 11-12
5/27/15 4:58 PM

AUDITOR CONTROLLER USE ONLY

Final Aproval Needed By:

☑ Board Of Supervisors

☐ County Administrator

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT
T/C 27

ACCOUNT CODING | BUDGET UNIT: HEALTH SERVICES DEPARTMENT - 0465 | page 1 of 1

ORG'N.	EXPENSE SUB-ACCT.	EXPENDITURE ACCOUNT DECSRIPTION	< DECREASE >	INCREASE
		Subsidy 100300-0465		
0465	3570	Contribution to Enterprise Fund - MH 0467	5,502,768.00	
0465	3570	Contribution to Enterprise Fund - Cons 0451		239,894.00
0465	3570	Contribution to Enterprise Fund - Detn 0301		461,239.00
0465	3570	Contribution to Enterprise Fund - PH 0450	2,192,221.00	
0465	3570	Contribution to Enterprise Fund - EH 0452	179,860.00	
0465	3570	Contribution to Enterprise Fund - CCS 0460		710,426.00
0465	3570	Contribution to Enterprise Fund - Homeless 0463	467,053.00	
			8,341,902.00	1,411,559.00

Approved
AUDITOR - CONTROLLER
By: Date: 7/31/15

COUNTY ADMINISTRATOR
By: Date: 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: Date:

EXPLANATION OF REQUEST

To adjust Fiscal year-end 6/30/14 appropriation based on the most current estimates

EF1 Subsidy Adj (decrease)	$ (12,051,699)
EF1 Capital adj (increase)	5,121,356
EF2 Subsidy Adj (increase)	-
EF3 Subsidy Adj (increase)	-
Enterprise Subsidy to/fr GF	$ (6,930,343)

Patrick Godley

Siignature | Title | 06/19/15 Date

Appropriation Adj. Journal NO. AP00 5078

AUDITOR-CONTROLLER USE ONLY:
FINAL APPROVAL NEEDED BY:
☑ BOARD OF SUPERVISORS
☐ COUNTY ADMINISTRATOR
☐ AUDITOR-CONTROLLER

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT/
ALLOCATION ADJUSTMENT
TC/24

ACCOUNT CODING		DEPARTMENT	P Community Plan		
ORGANIZATION	REVENUE ACCOUNT		T DESCRIPTION	INCREASE	<DECREASE>
6271	8330			2,828,661.00	
			TOTALS	2,828,661.00	0.00

FROM:
Bobby Peregrino
HSD
957-5476
PROVIDED 9/17

APPROVED

AUDITOR – CONTROLLER

By: _____ Date 9/12/15

COUNTY ADMINISTRATOR

By: _____ Date 9-9-15

BOARD OF SUPERVISORS

YES:

NO:

By: _____ Date _____

EXPLANATION OF REQUEST

To adjust FY2014/15 revenues to current estimates.

PREPARED BY: Patrick Godley
TITLE: HSD CFO/COO
DATE: 8/3/2015

REVENUE ADJ. JOURNAL NO. RAOO 5091

AUDITOR-CONTROLLER USE ONLY:
FINAL APPROVAL NEEDED BY:

- [x] BOARD OF SUPERVISORS
- [ ] COUNTY ADMINISTRATOR
- [ ] AUDITOR-CONTROLLER

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT/
ALLOCATION ADJUSTMENT
T/C-27

ACCOUNT CODING		DEPARTMENT: 0861 - CCHP Community Plan		
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>	INCREASE
6271	2861	In Plan Expenses		2,805,268.00
6271	3580	Contributions to Other Agencies		23,393.00
			0.00	2,828,661.00

APPROVED

AUDITOR – CONTROLLER

By: [signature] Date 8/12/15

COUNTY ADMINISTRATOR

By: [signature] Date 9-4-15

BOARD OF SUPERVISORS

YES:
NO:

By: _____ Date _____

EXPLANATION OF REQUEST

To adjust FY 2014/15 EF II appropriations to current estimates.

[signature]

PREPARED BY: Patrick Godley
TITLE: HSD CFO/COO
DATE: 08/03/15

APPROPRIATION ADJ. JOURNAL NO. APOO 5091

(M 129 Rev. 6/09)

SCHEDULE A

CONTRA COSTA COUNTY
DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES
FOR FISCAL YEAR 2015-2016 FINAL BUDGETS

FUND		OBLIGATED FUND BALANCE AS OF 6/30/2015	CANCELLATIONS RECOMMEND	CANCELLATIONS ADOPT	INCREASES RECOMMEND	INCREASES ADOPT	TOTAL OBLIGATED FUND BALANCE FOR BUDGET YEAR
1003	NONSPENDABLE -INVENTORIES	1,672,121					1,672,121
1003	ASSIGNED -EQUIPMENT REPLACEMENT	3,634,751					3,634,751
1003	NONSPENDABLE -DEPARTMENTAL PETTY CASH	306,045					306,045
1003	NONSPENDABLE -PREPAID EXPENSE	8,782,540					8,782,540
1003	ASSIGNED -LITIGATION & AUDIT EXCEPTIONS	5,000,000					5,000,000
1003	RESTRICTED - EBRCS INVESTMENTS	2,375,176					2,375,176
1003	ASSIGNED -GENERAL FUND CAPITAL RESERVE	31,616,029			13,678,031	13,678,031	45,294,060
1003	ASSIGNED -GENERAL FUND RESERVE	112,703,278			35,663,903	35,663,903	148,367,181
	SUBTOTAL GENERAL FUND	166,089,940	0	0	49,341,934	49,341,934	215,431,874
1041	ASSIGNED - CO SERVICE AREA REV RESERVE	100,000					100,000
1100	NONSPENDABLE- PREPAID EXP (REC MODERNIZATION)	2,770					2,770
1104	ASSIGNED -EQUIP REPL (CRIMINALISTICS LAB)	14,299					14,299
1108	ASSIGNED -EQUIPMENT REPLACEMENT (ROAD)	5,727,875					5,727,875
1111	ASSIGNED - PRIVATE ACTIVITY BOND	4,009,452	163,561	163,561			3,845,891
1111	NONSPENDABLE -ADVANCE (PRIVATE ACTIVITY BOND)	263,700					263,700
1113	ASSIGNED -AFFORDABLE HOUSING	9,097,393					9,097,393
1115	ASSIGNED -TOSCO/SOLANO TRANS MITIGATION	5,310,173	9,740	9,740			5,300,433
1116	NONSPENDABLE- PREPAID EXP (CHILD DEVLPMT)	367,254					367,254
1120	ASSIGNED -DEPT CONSERVATION & DEVLPMNT	11,470,386					11,470,386
1120	NONSPENDABLE -PETTY CASH (AFFORDABLE HOUSING)	150					150
1120	NONSPENDABLE -PREPAID EXP (DCD)	388,437					388,437
1120	ASSIGNED -EQUIP REPL (DCD)	411,211					411,211
1126	ASSIGNED -DISPUTE RESOLUTION PROG	84,027					84,027
1127	NONSPENDABLE -PREPAID EXP (ZERO TOLERANCE)	1,713					1,713
1129	NONSPENDABLE -PREPAID EXP (DA REV NARCOTICS)	19,324					19,324
1131	NONSPENDABLE -PETTY CASH (DA FORFEITURE-FED)	3,500					3,500
1134	ASSIGNED -EQUIP REPLACEMENT (DCSS)	92,356					92,356
1134	NONSPENDABLE -PREPAID EXPENSE (DCSS)	331,710					331,710
1146	ASSIGNED -PROP 63	49,028,276					49,028,276
1148	NONSPENDABLE -PREPAID EXP (COMM COLL CHILD DEV)	57,847					57,847
1150	ASSIGNED -AUTOMATED SYSTEMS DEVELOPMENT	3,823,694	186,012	186,012			3,637,682
1153	ASSIGNED -CTY LOCAL REV FUND 2011	29,448,173			9,506,575	9,506,575	38,954,748
1155	NONSPENDABLE -PREPAID EXP (IHSS PUBLIC AUTH)	2,150					2,150

SCHEDULE A

CONTRA COSTA COUNTY
DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES
FOR FISCAL YEAR 2015-2016 FINAL BUDGETS

FUND		OBLIGATED FUND BALANCE AS OF 6/30/2015	CANCELLATIONS RECOMMEND	CANCELLATIONS ADOPT	INCREASES RECOMMEND	INCREASES ADOPT	TOTAL OBLIGATED FUND BALANCE FOR BUDGET YEAR
1157	ASSIGNED - COMM CORR PRFMC INCNTV RSRV	4,454,384			2,821,353	2,821,353	7,275,737
1159	RESTRICTED - L/M HSG ASSET FD-LMIHAF	16,815,706					16,815,706
1206	ASSIGNED -LIBRARY AUTOMATION	3,065,004			300,000	300,000	3,365,004
1206	ASSIGNED -LIBRARY FACILITIES	2,203,003			500,000	500,000	2,703,003
1206	ASSIGNED -LIBRARY BRANCH OPERATIONS	4,805,934			800,000	800,000	5,605,934
1206	ASSIGNED -EQUIPMENT REPLACEMENT (LIBRARY)	134,921					134,921
1206	NONSPENDABLE -PETTY CASH (LIBRARY)	2,710					2,710
1206	NONSPENDABLE -PREPAID EXP (LIBRARY)	208,395					208,395
1231	ASSIGNED -HERCUL/RODEO/CROCK AREA OF BENEFIT	45,000	2,100	2,100			42,900
1232	ASSIGNED -WEST COUNTY AREA OF BENEFIT	118,391					118,391
1234	ASSIGNED -NORTH RICHMOND AOB	1,216,413	8,035	8,035			1,208,378
1240	ASSIGNED -MARTINEZ AREA OF BENEFIT	2,267,648			263,030	263,030	2,530,678
1241	ASSIGNED -BRIONES AREA OF BENEFIT	510,735			255	255	510,990
1242	ASSIGNED -CENTRAL COUNTY AREA OF BENEFIT	3,124,007	1,724	1,724			3,122,283
1243	ASSIGNED -SO WC AREA OF BENEFIT	160,001			3,844	3,844	163,845
1260	ASSIGNED -ALAMO AREA OF BENEFIT	59,062	59,062	59,062			0
1270	ASSIGNED -SOUTH COUNTY AREA OF BENEFIT	2,092,810			939,380	939,380	3,032,190
1282	ASSIGNED -EAST COUNTY AREA OF BENEFIT	3,985,022			348,697	348,697	4,333,719
1290	ASSIGNED -BETHEL ISLAND AREA OF BENEFIT	401,280	37,768	37,768			363,512
1337	ASSIGNED -LIVABLE COMMUNITIES	5,488,016					5,488,016
1390	ASSIGNED -ROAD DEVLPMNT DISCOVERY BAY	955,231			686,428	686,428	1,641,659
1392	ASSIGNED -ROAD IMPROVEMENT FEE	21,565,244	3,291,757	3,291,757			18,273,487
1394	ASSIGNED -ROAD DEVLPMNT RICH/EL SOBRANTE	413,980	8,323	8,323			405,657
1395	ASSIGNED -ROAD DEVLPMNT BAY POINT AREA	822,575			114,114	114,114	936,689
1399	ASSIGNED -ROAD DEVLPMNT PACHECO AREA	461,610	75,549	75,549			386,061
	TOTAL GENERAL COUNTY FUNDS	361,522,891	3,843,631	3,843,631	65,625,610	65,625,610	423,304,870

SCHEDULE B

CONTRA COSTA COUNTY

FUND BALANCE AVAILABLE

FUND		FUND BALANCE PER AUDITOR AS OF 6/30/2015	LESS: OBLIGATED FUND BALANCES ENCUMBRANCES	NONSPENDABLE, RESTRICTED & COMMITTED	ASSIGNED	FUND BALANCE AVAILABLE
1003	GENERAL	295,303,898	42,744,027	13,135,882	202,295,992	37,127,997
1041	COUNTY SERVICE AREA ADVANCES	100,000			100,000	0
1056	LAW ENFORCEMENT - EQUIP REPLACE	2,214,147				2,214,147
1100	RECORDER MODERNIZATION	8,834,153	8,361	2,770		8,823,021
1101	COURT/CLERK AUTOMATION	78				78
1102	FISH & GAME	175,789				175,789
1103	LAND DEVELOPMENT	45,805				45,805
1104	CRIMINALISTICS LABORATORY	131,040			14,299	116,741
1105	SURVEY MONUMENT PRESERVATION	621,385				621,385
1108	ROAD	18,656,688	7,783,786		5,727,875	5,145,027
1110	SAN CRAINTE DRAINAGE	257,126				257,126
1111	PRIVATE ACTIVITY BOND	4,109,591		263,700	3,845,891	0
1113	AFFORDABLE HOUSING	9,097,393			9,097,393	0
1114	NAVY TRANSPORTATION MITIGATION	5,712,834				5,712,834
1115	TOSCO/SOLANO TRANSPORTATION MITIGATION	5,300,433			5,300,433	0
1116	CHILD DEVELOPMENT	483,971	9,720	367,254		106,997
1118	HUD NSP	1,315				1,315
1120	CONSERVATION AND DEVELOPMENT	15,576,326	53,430	388,587	11,881,597	3,252,713
1121	CDD/PWD JOINT REVIEW FEE	656,285				656,285
1122	DRAINAGE DEFICIENCY	2,240,054				2,240,054
1123	PUBLIC WORKS TRUST	1,764,826				1,764,826
1124	D.A. CONSUMER PROTECTION	4,424,404				4,424,404
1125	DOM. VIOLENCE VICTIM ASSIST.	10,779				10,779
1126	DISPUTE RESOLUTION PROG.	339,867			84,027	255,840
1127	ZERO TOLERANCE-DOM VIOLENCE	345,582		1,713		343,868
1129	D.A. REVENUE NARCOTICS	368,434		19,324		349,110
1130	D.A. ENVIRON/OSHA	2,256,622				2,256,622
1131	D.A. FORFEITURE-FED-DOJ	230,292		3,500		226,792
1132	WALDEN GREEN MAINTENANCE	388,372				388,372
1133	R/ESTATE FRAUD PROSECUTE	794,162				794,162
1134	CHILD SUPPORT SERVICES	468,824	176,216	331,710	92,356	(131,458)
1135	EMERGENCY MED SVCS FUND	556,828				556,828

SCHEDULE B

CONTRA COSTA COUNTY

FUND BALANCE AVAILABLE

FUND		FUND BALANCE PER AUDITOR AS OF 6/30/2015	LESS: OBLIGATED FUND BALANCES ENCUMBRANCES	NONSPENDABLE, RESTRICTED & COMMITTED	ASSIGNED	FUND BALANCE AVAILABLE
1137	HLT SVC - CHIP/AB75 TOBACCO	50				50
1139	TRAFFIC SAFETY	370,291				370,291
1140	PUB PROTECT-SPEC REV FND	2,494,239				2,494,239
1141	SHERIFF NARCOTICS FORFEIT-ST/LOCAL	164,095				164,095
1142	SHERIFF NARCOTICS FORFEIT-FEDERAL	476,836				476,836
1143	SUP LAW ENFORCEMENT SVCS	782,099				782,099
1145	SHERIFF FORFEIT-FEDERAL DEPT OF TREASURY	194,262				194,262
1146	PROP 63 MH SVCS ACT	53,030,896			49,028,276	4,002,620
1147	PRISONERS WELFARE FUND	1,543,072				1,543,072
1148	COMM COLL CHILD DEV FUND	37,471		57,847		(20,375)
1149	PROBATION OFFICERS SPEC	199,308				199,308
1150	AUTOMATED SYSTEMS DEVELOPMENT	3,822,682			3,637,682	185,000
1151	PROPERTY TAX ADMIN PROGRAM	2,926,780				2,926,780
1153	CTY LOCAL REV FUND 2011	38,954,748			38,954,748	0
1155	IHSS PUBLIC AUTHORITY	99,884		2,150		97,734
1156	DNA IDENTIFICATION	229,322				229,322
1157	COMM CORR PRFMC INCNTV FD	7,084,524			7,275,737	(191,213)
1158	NO RICH WST&RCVY MTGN FD	769,167				769,167
1159	L/M HSG ASSET FD-LMIHAF	16,815,706		16,815,706		0
1160	BAILEY RD MNTC SURCHARGE	1,553,892				1,553,892
1161	HOME INVSTMT PRTNRSHP ACT	115				115
1206	LIBRARY	16,736,811	763,417	211,105	11,808,862	3,953,427
1207	CASEY LIBRARY GIFT TRUST	251,520				251,520
1231	HERCUL/RODEO/CROCK AREA OF BENEFIT	45,000			42,900	2,100
1232	WEST COUNTY AREA OF BENEFIT	118,391			118,391	0
1234	NORTH RICHMOND AREA OF BENEFIT	1,208,378			1,208,378	0
1240	MARTINEZ AREA OF BENEFIT	2,530,678			2,530,678	0
1241	BRIONES AREA OF BENEFIT	510,990			510,990	0
1242	CENTRAL COUNTY AREA OF BENEFIT	3,203,283			3,122,283	81,000
1243	SOUTH WALNUT CREEK AREA OF BENEFIT	163,845			163,845	0
1260	ALAMO AREA OF BENEFIT	59,062			0	59,062
1270	SOUTH COUNTY AREA OF BENEFIT	3,372,690			3,032,190	340,500
1282	EAST COUNTY AREA OF BENEFIT	4,634,719			4,333,719	301,000
1290	BETHEL ISLAND AREA OF BENEFIT	392,012			363,512	28,500
1328	COUNTY CHILDRENS	173,043				173,043

SCHEDULE B

CONTRA COSTA COUNTY

FUND BALANCE AVAILABLE

FUND		FUND BALANCE PER AUDITOR AS OF 6/30/2015	LESS: OBLIGATED FUND BALANCES ENCUMBRANCES	NONSPENDABLE, RESTRICTED & COMMITTED	ASSIGNED	FUND BALANCE AVAILABLE
1332	ANIMAL BENEFIT	645,555				645,555
1334	CO-WIDE GANG & DRUG	1,296,271				1,296,271
1337	LIVABLE COMMUNITIES FUND	6,629,390			5,488,016	1,141,374
1349	HUD BLDG INSP NPP	4,508				4,508
1350	RETIREMENT UAAL BOND FUND	10,125,347				10,125,347
1354	FAMILY LAW CTR DEBT SVC	2,306,196				2,306,196
1360	CENTRAL IDENTIFY BUREAU	2,646,436				2,646,436
1388	SOUTHERN PACIFIC RIGHT OF WAY	3,888,976				3,888,976
1390	ROAD DEVELOPMENT DISCOVERY BAY	1,641,659			1,641,659	0
1392	ROAD IMPROVEMENT FEE	22,215,487			18,273,487	3,942,000
1394	ROAD DEVELOPMENT RICHMOND/EL SOBRANTE	410,657			405,657	5,000
1395	ROAD DEVELOPMENT BAY POINT AREA	936,689			936,689	0
1399	ROAD DEVELOPMENT PACHECO AREA	464,461			386,061	78,400
	TOTAL GENERAL COUNTY FUNDS	599,628,795	51,538,957	31,601,248	391,703,623	124,784,968

SCHEDULE C

RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATIONS AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2015-16 FINAL BUDGET

FUND	2015-2016. RECOMMENDED BUDGET FUND BALANCE	2015-2016. FINAL BUDGET FUND BALANCE	FINAL YEAR-END FUND BALANCE	CHANGE	RECOMMENDED LINE ITEM CHANGES AMOUNT	B/U ACCT
1003 GENERAL FUND	0	0	37,127,997	37,127,997	34,336	0001-2479
					300,000	0003-2310
					4,333,614	0003-2479
					120,000	0004-2479
					1,920,416	0007-2479
					500,000	0010-2479
					30,000	0025-4951
					1,348,776	0025-2479
					600,000	0030-2479
					90,000	0035-2479
					118,741	0038-2479
					1,500,000	0043-2479
					861,797	0043-4951
					400,000	0111-4250
					1,500,000	0111-4412
					49,828	0135-3611
					2,284,432	0145-2310
					11,408,844	0145-2479
					5,362,500	0235-2310
					80,000	0242-2251
					330,000	0255-2479
					874,885	0265-2479
					250,000	0308-2310
					524,699	0308-2479
					100,000	0366-1011
					200,000	0366-2479
					772,736	0452-2479
					588,586	0580-2479
					253,807	0590-2479
					390,000	0650-2479
1056 CO LAW ENF CMPTR CAP PROJ	831,221	831,221	2,214,147	1,382,926	1,291	0126-5011
					1,224,791	0129-5011
					156,844	0131-5011

SCHEDULE C

RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATIONS AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2015-16 FINAL BUDGET

FUND	2015-2016. RECOMMENDED BUDGET FUND BALANCE	2015-2016. FINAL BUDGET FUND BALANCE	FINAL YEAR-END FUND BALANCE	CHANGE	RECOMMENDED LINE ITEM CHANGES AMOUNT	B/U ACCT
1059 ELLINWOOD CAP PROJ	250	250	0	(250)	(250)	0130-5016
1100 RECORDER MODERNIZATION	9,395,581	9,395,581	8,823,021	(572,560)	(572,560)	0353-2479
1101 COURT/CLERK AUTOMATION	78	78	78	0		
1102 FISH & GAME	0	0	175,789	175,789	175,789	0367-2479
1103 LAND DEVELOPMENT	0	0	45,805	45,805	45,805	0651-2479
1104 CRIMINALISTICS LABORATORY	0	0	116,741	116,741	116,741	0256-2479
1105 SURVEY MONUMENT PRESERVATION	518,487	518,487	621,385	102,898	102,898	0161-2479
1108 ROAD	0	0	5,145,027	5,145,027	5,145,027	0662-2479
1110 SANS CRAINTE DRAINAGE	254,533	254,533	257,126	2,593	2,593	0120-5011
1114 NAVY TRANS MITIGATION	5,756,118	5,756,118	5,712,834	(43,284)	(43,284)	0697-5011
1116 CHILD DEVELOPMENT	0	0	106,997	106,997	106,997	0589-2479
1118 HUD NSP	0	0	1,315	1,315	1,315	0380-5011
1120 CONSERVATION & DEVELOPMENT	0	0	3,252,713	3,252,713	3,252,713	0280-2479
1121 CDD/PWD JOINT REVIEW FEE	701,910	701,910	656,285	(45,625)	(45,625)	0350-5011
1122 DRAINAGE DEFICIENCY	2,239,312	2,239,312	2,240,054	742	742	0648-2479
1123 PUBLIC WORKS TRUST	1,061,234	1,061,234	1,764,826	703,592	703,592	0649-5011
1124 DA CONSUMER PROTECTION	150,000	150,000	4,424,404	4,274,404	4,274,404	0247-2479
1125 DOM. VIOLENCE VICTIM ASSIST	0	0	10,779	10,779	10,779	0585-2479
1126 DISPUTE RESOLUTION PROGRAM	0	0	255,840	255,840	255,840	0246-2479
1127 ZERO TOLERANCE-DOM VIOLENCE	0	0	343,868	343,868	343,868	0586-2479
1129 D.A. REVENUE NARCOTICS	(120,000)	(120,000)	349,110	469,110	469,110	0244-3626
1130 D.A. ENVIRON/OSHA	106,910	106,910	2,256,622	2,149,712	2,149,712	0251-2479
1131 D.A. FORFEITURE-FED-DOJ	(29,500)	(29,500)	226,792	256,292	256,292	0234-2479
1132 PH BART GREENSPACE MTCE	0	0	388,372	388,372	388,372	0664-5011
1133 RE FRAUD PROSECUTE	(42,600)	(42,600)	794,162	836,762	836,762	0233-5011
1134 CCC DEPT CHILD SUPPORT SVCS	0	0	(131,458)	(131,458)	(131,458)	0249-1011
1135 EMERGENCY MED SVCS FUND	0	0	556,828	556,828	556,828	0471-2310
1137 HLTH SVC-CHIP/AB75 TOBACCO	0	0	50	50	50	0468-2310
1139 TRAFFIC SAFETY	366,960	366,960	370,291	3,331	3,331	0368-2479
1140 PUBLIC PROTECTION-SPEC, REV	2,179,251	2,179,251	2,494,239	314,988	314,988	0260-2479
1141 SHER NARC FORFEIT-ST/LOCAL	0	0	164,095	164,095	164,095	0253-5011
1142 SHER NARC FORFEIT-FEDERAL	0	0	476,836	476,836	476,836	0252-5011

SCHEDULE C

RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATIONS AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2015-16 FINAL BUDGET

FUND	2015-2016. RECOMMENDED BUDGET FUND BALANCE	2015-2016. FINAL BUDGET FUND BALANCE	FINAL YEAR-END FUND BALANCE	CHANGE	RECOMMENDED LINE ITEM CHANGES AMOUNT	B/U ACCT
1143 SUP LAW ENFORCEMENT SVCS	0	0	782,099	782,099	(766)	0241-5011
					(30,866)	0262-5011
					1,696	0263-5011
					38,326	0264-5011
					773,709	0311-5011
1145 SHERIFF FORFEIT-FED TREASURY	0	0	194,262	194,262	194,262	0268-5011
1146 PROP 63 MH SVCS ACT	0	0	4,002,620	4,002,620	4,002,620	0475-5011
1147 PRISONERS WELFARE FUND	1,360,592	1,360,592	1,543,072	182,480	182,480	0273-2479
1148 COMM COLL CHILD DEV FUND	0	0	(20,375)	(20,375)	(20,375)	0584-5011
1149 PROBATION OFFICERS SPEC	232,000	232,000	199,308	(32,692)	(32,692)	0313-2479
1150 AUTOMATED SYSTEMS DEVELOPMENT	185,000	185,000	185,000	0		
1151 PROPERTY TAX ADMIN PROGRAM	3,052,351	3,052,351	2,926,780	(125,571)	(125,571)	0017-5016
1155 IHSS PUBLIC AUTHORITY	0	0	97,734	97,734	97,734	0508-3611
1156 DNA IDENTIFICATION FUND	0	0	229,322	229,322	229,322	0275-2479
1157 COMM CORR PRFMC INCNTV FD	(191,213)	(191,213)	(191,213)	0		0477-5011
1158 NO RICH WST&RCVY MTGN FD	0	0	769,167	769,167	769,167	0478-2479
1160 BAILEY RD MNTC SURCHARGE	0	0	1,553,892	1,553,892	1,553,892	0660-2479
1161 HOME INVSTMT PRTNRSHP ACT	0	0	115	115	115	0561-2479
1206 LIBRARY	0	0	3,953,427	3,953,427	200,000	0620-1011
					2,388,387	0620-2479
					57,800	0620-3620
					202,240	0620-4951
					300,000	0621-1011
					561,000	0621-2479
					144,000	0621-3620
					100,000	0621-4951
1207 CASEY LIBRARY GIFT TRUST	(400)	(400)	251,520	251,920	251,920	0622-3611
1231 HERCUL/RODEO/CROCK AREA OF BEN	2,100	2,100	2,100	0		
1240 MARTINEZ AREA OF BENEFIT	(19,500)	(19,500)	(0)	19,500	19,500	0635-5011
1241 BRIONES AREA OF BENEFIT	(1,300)	(1,300)	0	1,300	1,300	0636-5011
1242 CENTRAL COUNTY AREA OF BENEFIT	81,000	81,000	81,000	0		
1243 SO WAL CRK AREA OF BENEFIT	(35,000)	(35,000)	0	35,000	35,000	0638-5011
1260 ALAMO AREA OF BENEFIT	250,200	250,200	59,062	(191,138)	(191,138)	0641-5011

SCHEDULE C

RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATIONS AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2015-16 FINAL BUDGET

FUND	2015-2016. RECOMMENDED BUDGET FUND BALANCE	2015-2016. FINAL BUDGET FUND BALANCE	FINAL YEAR-END FUND BALANCE	CHANGE	RECOMMENDED LINE ITEM CHANGES AMOUNT	B/U ACCT
1270 SOUTH CO AREA OF BENEFIT	340,500	340,500	340,500	0		
1282 EAST COUNTY AREA OF BENEFIT	301,000	301,000	301,000	0		
1290 BETHEL ISL AREA OF BENEFIT	28,500	28,500	28,500	0		
1328 COUNTY CHILDRENS	0	0	173,043	173,043	173,043	0505-2479
1332 ANIMAL BENEFIT	0	0	645,555	645,555	645,555	0369-2479
1334 CO-WIDE GANG & DRUG	0	0	1,296,271	1,296,271	1,296,271	0271-2479
1337 LIVABLE COMMUNITIES FUND	0	0	1,141,374	1,141,374	1,141,374	0370-3611
1349 HUD BLDG INSP NPP	0	0	4,508	4,508	4,508	0597-3611
1350 RETIREMENT UAAL BOND FUND	0	0	10,125,347	10,125,347	10,125,347	0791-3510
1354 FAMILY LAW CTR DEBT SVC	2,087,030	2,087,030	2,306,196	219,166	219,166	0794-2479
1360 CENTRAL IDENTIFY BUREAU	1,875,100	1,875,100	2,646,436	771,336	771,336	0270-5011
1388 SOUTHERN PACIFIC RIGHT OF WAY	3,759,034	3,759,034	3,888,976	129,942	129,942	0678-2479
1390 ROAD DEVELOPMENT DISCOVERY BAY	(150,200)	(150,200)	(0)	150,200	150,200	0680-5011
1392 ROAD IMPROVEMENT FEE	3,942,000	3,942,000	3,942,000	0		
1394 RD DEVELOPMENT RICH/EL SOBRANTE	5,000	5,000	5,000	0		
1395 RD DEVELOPMENT BAY POINT	(28,600)	(28,600)	(0)	28,600	28,600	0685-5011
1399 ROAD DEVELOPMENT PACHECO AREA	78,400	78,400	78,400	0		
TOTAL GENERAL COUNTY FUNDS	40,523,339	40,523,339	124,784,968	84,261,629	84,261,629	

Attachment C

AUDITOR-CONTROLLER USE ONLY

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

FINAL APPROVAL NEEDED BY:

[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Special Districts - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
7024	1011	BU 7024	100	00		
7024	3611				100	00
7028	2479	BU 7028	500,000	00		
7028	4953				500,000	00
7031	4795	BU 7031	60,000	00		
7031	3611				60,000	00
7036	4953	BU 7036	200,000	00		
7036	2479				200,000	00
7300	1011	BU 7300	70,000	00		
7300	2479				20,000	00
7300	3611				50,000	00
7300	4955		21,000	00		
7300	4951				7,000	00
7300	4953				14,000	00
7520	3611	BU 7520	300	00		
7520	4953				300	00
7568	3611	BU 7568	300	00		
7568	5011				300	00
7569	3611	BU 7569	300	00		
7569	5011				300	00
7595	2479	BU 7595	200	00		
7595	5011				200	00
7406	2479	BU 7406	24,000	00		
7405	1011	BU 7405			14,000	00
7405	2479				10,000	00
		TOTALS	**876,200**	**00**	**876,200**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: _____ DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: _____ DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

Special Districts FY2014-15 Year End Clean Up

SIGNATURE TITLE DATE

APPROPRIATION APOO 5093

(M 8134 Rev. 2/86)

Attachment C

AUDITOR-CONTROLLER USE ONLY

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

FINAL APPROVAL NEEDED BY:

[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Special Districts - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
7484	2479	BU 7484	10,000	00		
7484	5011				10000	00
7517	3611	BU 7517	107,000	00		
7517	2479				105,000	00
7517	4294				2,000	00
7603	3611	BU 7603	3,500	00		
7603	5011				3,500	00
7607	3611	BU 7607	300	00		
7607	5011				300	00
7608	3611	BU 7608	1,300	00		
7608	5011				1,300	00
7609	3611	BU 7609	2,600	00		
7609	5011				2,600	00
7610	3611	BU 7610	400	00		
7610	5011				400	00
7615	3611	BU 7615	800	00		
7615	5011				800	00
7616	3611	BU 7616	500	00		
7616	5011				500	00
7621	3611	BU 7621	200	00		
7621	5011				200	00
7628	3611	BU 7628	300	00		
7628	5011				300	00
7633	3611	BU 7633	700	00		
7633	5011				700	00
		TOTALS	**127,600**	**00**	**127,600**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

NO:

BY: _____ DATE _____

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Special Districts FY2014-15 Year End Clean Up

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(M 8134 Rev. 2/86)

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CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

FINAL APPROVAL NEEDED BY:

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[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Special Districts - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
7637	3611	BU 7637	700	00		
7637	5011				700	00
7638	3611	BU 7638	200	00		
7638	5011				200	00
7639	3611	BU 7639	500	00		
7639	5011				500	00
7640	3611	BU 7640	5,700	00		
7640	5011				5,700	00
7642	3611	BU 7642	1,200	00		
7642	5011				1,200	00
7645	3611	BU 7645	600	00		
7645	5011				600	00
7646	3611	BU 7646	600	00		
7646	5011				600	00
7648	3611	BU 7648	300	00		
7648	5011				300	00
7649	3611	BU 7649	200	00		
7649	5011				200	00
7652	2479	BU 7652	10	00		
7652	3611				10	00
7653	2479	BU 7653	250,000	00		
7653	1011				250,000	00
7655	1011	BU 7655			200,000	00
7655	2200				2,500	00
7655	3611				2,600	00
		TOTALS	**260,010**	**00**	**465,110**	**00**

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BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

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BY: DATE

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CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

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[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Special Districts - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
7657	2479	BU 7657	25,000	00		
7657	1011				25000	00
7658	3611	BU 7658	3,000	00		
7658	5011				3,000	00
7671	3611	BU 7671			300	
7671	5011				3,200	00
7673	3611	BU 7673	6,200	00		
7673	5011				12,000	00
7680	3611	BU 7680	1,000	00		
7680	5011				1,000	00
7681	3611	BU 7681	20	00		
7681	5011				20	00
7683	3611	BU 7683	600	00		
7683	5011				600	00
7684	3611	BU 7684	2,650	00		
7684	5011				2,650	00
7685	3611	BU 7685	50	00		
7685	5011				50	00
7688	3611	BU 7688	300	00		
7688	5011				300	00
7690	3611	BU 7690	600	00		
7690	5011				600	00
		TOTALS	**39,420**	**00**	**48,720**	**00**

APPROVED

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BOARD OF SUPERVISORS:

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BY: _____ DATE _____

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CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

FINAL APPROVAL NEEDED BY:

[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Special Districts - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
7693	3611	BU 7693	2,000	00		
7693	5011				2000	00
7694	3611	BU 7694	2,000	00		
7694	5011				2,000	00
7695	3611	BU 7695	400	00		
7695	5011				400	00
7696	3611	BU 7696	1,000	00		
7696	5011				1,000	00
7700	3611	BU 7700	8,000			
7700	5011				8,000	00
7701	3611	BU 7701	100	00		
7701	5011				100	00
7705	3611	BU 7705	1,200	00		
7705	5011				1,200	00
7707	3611	BU 7707	500	00		
7707	5011				500	00
7708	3611	BU 7708	20	00		
7708	5011				20	00
7717	3611	BU 7717	100	00		
7717	5011				100	00
7718	3611	BU 7718	400	00		
7718	5011				400	00
7719	3611	BU 7719	15,000	00		
7719	5011				48,000	00
		TOTALS	**30,720**	**00**	**63,720**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

Special Districts FY2014-15 Year End Clean Up

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(M 8134 Rev. 2/86)

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CONTRA COSTA COUNTY

APPROPRIATION ADJUSTMENT

T/C 27

FINAL APPROVAL NEEDED BY:

[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Special Districts - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
7720	3611	BU 7720	800	00		
7720	5011				1200	00
7721	3611	BU 7721	700	00		
7721	5011				700	00
7723	3611	BU 7723	1,500	00		
7723	5011				1,500	00
7724	3611	BU 7724	3,500	00		
7724	5011				3,500	00
7726	3611	BU 7726	600	00		
7726	5011				2,900	00
7731	3611	BU 7731	600	00		
7731	5011				600	00
7734	3611	BU 7734	200	00		
7734	5011				200	00
7737	3611	BU 7737	200	00		
7737	5011				200	00
7365	2479	BU 7365			18,759	00
7365	3611				8,871	00
7365	5011				24,875	00
7473	2479	BU 7473	200	00		
7473	5011				200	00
7496	2479	BU 7496	2,000	00		
7496	5011				2,000	00
7758	2479	BU 7758	1,000	00		
7758	5011				1,000	00
		TOTALS	**11,300**	**00**	**66,505**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

NO:

BY: DATE

EXPLANATION OF REQUEST

Special Districts FY2014-15 Year End Clean Up

SIGNATURE TITLE DATE

APOO 5093

ADJ. JOURNAL NO.

(M 8134 Rev. 2/86)

Attachment C

AUDITOR-CONTROLLER USE ONLY

CONTRA COSTA COUNTY

APPROPRIATION ADJUSTMENT

T/C 27

FINAL APPROVAL NEEDED BY:

[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Special Districts - various				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
7980	2479	BU 7980	77,259	00		
7980	3611				77270	00
7494	2479	BU 7494	100	00		
7494	3611				100	00
7636	3530	BU 7636	720	00		
7636	5016				720	00
7300	2479	BU 7300			3,500,000	00
7521	3611	BU 7521	50,000	00		
7521	5011				50,000	00
7658	5011	BU 7658	500	00		
7658	3530				500	00
7685	3530	BU 7685	120	00		
7685	5016				120	00
7687	3530	BU 7687	40	00		
7687	5016				40	00
		TOTALS	**128,739**	**00**	**3,628,750**	**00**

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

Special Districts FY2014-15 Year End Clean Up

SIGNATURE TITLE DATE

APPROPRIATION APOO 5093

(M 8134 Rev. 2/86)

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING		BUDGET UNIT: Special Districts - various				
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>	
7655	8981	BU 7655	205,100	00		
7671	9066	BU 7671	3,500	00		
7673	9066	BU 7673	5,800	00		
7719	9066	BU 7719	33,000	00		
7720	9066	BU 7720	400	00		
7726	9066	BU 7726	2,300	00		
7365	9956	BU 7365	52,505	00		
7980	9011	BU 7980	11	00		
7300	9011	BU 7300	3,500,000	00		
		TOTALS	3,802,616	00	0	00

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 8/27/15

COUNTY ADMINISTRATOR:

BY: [signature] DATE 9-9-15

BOARD OF SUPERVISORS:

YES:

NO:

BY:_____ DATE_____

EXPLANATION OF REQUEST

Special Districts FY2014-15 Year End Clean Up

REVENUE ADJ. JOURNAL NO. RAOO 5093

(M 8134 Rev. 2/86)

SCHEDULE A
DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES
FOR FISCAL YEAR 2015-2016 FINAL BUDGETS
County Special Districts

FUND	DESCRIPTION - PURPOSE	OBLIGATED FUND BAL BALANCE AS OF 6/30/2015	AMOUNT MADE AVAILABLE BY CANCELLATION		INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED		TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR
			RECOMMENDED	ADOPTED	RECOMMENDED	ADOPTED	
	PUBLIC PROTECTION						
	FIRE PROTECTION						
	CCC FIRE DISTRICT CONSOLIDATED						
202000	NONSPENDABLE-PETTY CASH	500					500
202000	ASSIGNED-GENERAL FUND RESERVE	9,943,912			7,732,203	7,732,203	17,676,115
202000	NONSPENDABLE-INVENTORIES	611,364					611,364
202000	NONSPENDABLE-PREPAID EXPENSE	1,251,017					1,251,017
	TOTAL FIRE PROTECTION	11,806,793	0	0	7,732,203	7,732,203	19,538,996
	FLOOD CONTROL						
	CCC FLOOD CTL WTR CONS						
250500	ASSIGNED-EQUIP REPLACEMENT	738,740					738,740
250500	NONSPENDABLE-ADV TO OTHER FUNDS	3,013,500					3,013,500
	FLOOD CONTROL ZONE 3B						
252000	NONSPENDABLE-ADV TO OTHER FUNDS	2,404,485					2,404,485
	FLOOD CNTL Z 1 MARSH CR						
252100	NONSPENDABLE-ADV TO OTHER FUNDS	70,000					70,000
	FLD CONTROL DRAINAGE 33A						
253500	NONSPENDABLE-ADV TO OTHER FUNDS	108,000					108,000
	FLD CNTRL DRNG AREA 67						
253900	NONSPENDABLE-ADV TO OTHER FUNDS	70,000					70,000
	FLOOD CONTROL DRNG 10						
255400	NONSPENDABLE-ADV TO OTHER FUNDS	225,000					225,000
	FLOOD CONTROL DRNG 29C						
255500	NONSPENDABLE-ADV TO OTHER FUNDS	77,000					77,000
	FLOOD CTL DRAINAGE 15A						
255900	NONSPENDABLE-ADV TO OTHER FUNDS	25,000					25,000
	FLD CONTROL DRNG 910						
256000	NONSPENDABLE-ADV TO OTHER FUNDS	30,000					30,000
	FLD CNTRL DRNG AREA 56						
256600	NONSPENDABLE-ADV TO OTHER FUNDS	879,000					879,000
	FLOOD CONTROL DRNG 55						

SCHEDULE A
DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES
FOR FISCAL YEAR 2015-2016 FINAL BUDGETS
County Special Districts

FUND	DESCRIPTION - PURPOSE	OBLIGATED FUND BAL BALANCE AS OF 6/30/2015	AMOUNT MADE AVAILABLE BY CANCELLATION		INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED		TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR
			RECOMMENDED	ADOPTED	RECOMMENDED	ADOPTED	
257900	NONSPENDABLE-ADV TO OTHER FUNDS	125,000					125,000
	FLD CNTRL DRNGE 1010						
258000	NONSPENDABLE-ADV TO OTHER FUNDS	106,000					106,000
	FLD CNTRL DRNG 101A						
258100	NONSPENDABLE-ADV TO OTHER FUNDS	96,000					96,000
	FLOOD CONTROL DRAINAGE 16						
258300	NONSPENDABLE-ADV TO OTHER FUNDS	155,000					155,000
	FLOOD CONTROL DRNG 22						
258800	NONSPENDABLE-ADV TO OTHER FUNDS	80,000					80,000
	TOTAL FLOOD CONTROL	8,202,725	0	0	0	0	8,202,725
	SERVICE AREA POLICE						
	P-6 CENTRAL ADMIN BASE						
262900	ASSIGNED-EQUIP REPLACEMENT	23,945					23,945
	SERV AREA P-2 ZONE A						
265300	ASSIGNED-EQUIP REPLACEMENT	77,924					77,924
	POLICE AREA 5 RND HILL						
265500	ASSIGNED-GENERAL RESERVE	179,900					179,900
265500	ASSIGNED-EQUIP REPLACEMENT	3,393					3,393
	SERV AREA P-2 ZONE B						
265700	NONSPENDABLE-PREPAID EXPENSE	7,255					7,255
265700	ASSIGNED-EQUIP REPLACEMENT	26,884					26,884
	TOTAL SERVICE AREA POLICE	319,301	0	0	0	0	319,301
	TOTAL PUBLIC PROTECTION	20,328,818	0	0	7,732,203	7,732,203	28,061,021
	HEALTH AND SANITATION						
	EMERGENCY MEDICAL SERVICES						
240600	SERV AREA EM-1 ZONE B						
	NONSPENDABLE-PREPAID EXPENSE	7,590					7,590
	TOTAL EMERGENCY MEDICAL SRVCES	7,590	0	0	0	0	7,590

SCHEDULE A
DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES
FOR FISCAL YEAR 2015-2016 FINAL BUDGETS
County Special Districts

FUND	DESCRIPTION - PURPOSE	OBLIGATED FUND BAL BALANCE AS OF 6/30/2015	AMOUNT MADE AVAILABLE BY CANCELLATION		INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED		TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR
			RECOMMENDED	ADOPTED	RECOMMENDED	ADOPTED	
	TOTAL HEALTH AND SANITATION	7,590	0	0	0	0	7,590
	PUBLIC WAYS & FACILITIES						
	SERVICE AREA MISCELLANEOUS						
	SERV AREA M-17 MONTALVIN						
248900	NONSPENDABLE-PETTY CASH	5,000					5,000
	TOTAL SERVICE AREA MISCELLANEOUS	5,000	0	0	0	0	5,000
	TOTAL PUBLIC WAYS & FACILITIES	5,000	0	0	0	0	5,000
	RECREATION & CULTURAL SVC						
	SERVICE AREA RECREATION						
	SERV AREA R-7 ZONE A						
275800	NONSPENDABLE-PETTY CASH	5,000					5,000
	SERV AREA R-10 RODEO						
276000	NONSPENDABLE-PETTY CASH	3,000					3,000
	TOTAL SERVICE AREA RECREATION	8,000	0	0	0	0	8,000
	TOTAL RECREATION & CULTURAL SVC	8,000	0	0	0	0	8,000
	TOTAL OBLIGATED FUND BALANCES	20,349,408	0	0	7,732,203	7,732,203	28,081,611

SCHEDULE B

2015- 2016
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

		District	Fund Balance Per Auditor as of 6/30/2015	Encumbrances	Less Obligated Fund Balances: Nonspendable, Restricted & Committed	Less Obligated Fund Balances: Assigned	Fund Balance Available
PUBLIC PROTECTION							
		FIRE PROTECTION					
202000	7300	CCCFPD-Consolidated Fire	23,693,645	61,612	1,862,881	17,676,115	4,093,038
202200	7022	CCCFPD POB Debt Svc Fund	10,431,279				10,431,279
202400	7024	CCCFPD POB Stabilization Fund	6,551,199				6,551,199
202800	7028	Crockett-Carquinez Fire Dist	329,641				329,641
203100	7031	CCCFPD-Cap Outlay-Consolidated	3,073,913	292,653			2,781,260
203300	7033	CCCFPD Developer Fee	674				674
203400	7034	Riverview Fire Developer Fee	55,799				55,799
203500	7035	CCCFPD Fire Prevention-Consolidated	214				214
203600	7036	CCCFPD New Devlpmt Pmt Fee FD	205,625	8,540			197,085
203800	7038	CCCFPD Pittsburg Special	865,907				865,907
		TOTAL FIRE PROTECTION	45,207,896	362,805	1,862,881	17,676,115	25,306,095
		FLOOD CONTROL					
250500	7505	Flood Control & Wtr Conserv	7,372,832	94,531	3,013,500	738,740	3,526,061
252000	7520	Flood Control Zone #3B	23,411,528		2,404,485		21,007,043
252100	7521	Flood Control Zone #1	163,859		70,000		93,859
252200	7522	Flood Control Zone #2	564				564
252600	7526	Flood Control Zone #6A	17,923				17,923
252700	7527	Flood Control Zone #7	731,977				731,977
253000	7530	Flood Control Zone #8	94,525				94,525
253100	7531	Flood Control Zone #8A	316,996				316,996
253200	7532	Flood Control Zone #9	131,517				131,517
253400	7534	Flood Control Drainage 37A	9,999				9,999
253500	7535	Flood Control Drainage 33A	205,483		108,000		97,483
253600	7536	Flood Control Drainage 75A	300,547				300,547
253700	7537	Flood Control Drainage 128	75,904				75,904
253800	7538	Flood Control Drainage 57	48,188				48,188
253900	7539	Flood Control Drainage 67	100,391		70,000		30,391
254000	7540	Flood Control Drainage 19A	36,348				36,348
254100	7541	Flood Control Drainage 33B	8,720				8,720
254200	7542	Flood Control Drainage 76	278,206				278,206
254300	7543	Flood Control Drainage 62	100,600				100,600
254400	7544	Flood Control Drainage 72	20,818				20,818
254500	7545	Flood Control Drainage 78	4,775				4,775
254600	7546	Flood Control Drainage 30B	354,730				354,730
254700	7547	Flood Control Drainage 44B	323,872				323,872
254800	7548	Flood Control Drainage 29E	28,701				28,701
254900	7549	Flood Control Drainage 52B	33,851				33,851
255000	7550	Flood Control Drainage 290	17,426				17,426
255100	7551	Flood Control Drainage 300	60,060				60,060

SCHEDULE B

2015- 2016
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

		District	Fund Balance Per Auditor as of 6/30/2015	Less Obligated Fund Balances: Encumbrances	Less Obligated Fund Balances: Nonspendable, Restricted & Committed	Less Obligated Fund Balances: Assigned	Fund Balance Available
		FLOOD CONTROL CONT.					
255200	7552	Flood Control Drainage 13A	3,455,780				3,455,780
255300	7553	Flood Control Drainage 52A	232,532				232,532
255400	7554	Flood Control Drainage 10	3,224,635		225,000		2,999,635
255500	7555	Flood Control Drainage 29C	271,782		77,000		194,782
255600	7556	Flood Control Drainage 29D	31,008				31,008
255700	7557	Flood Control Drainage 30A	23,850				23,850
255800	7558	Flood Control Drainage 30C	1,699,286				1,699,286
255900	7559	Flood Control Drainage 15A	149,524		25,000		124,524
256000	7560	Flood Control Drainage 910	211,551		30,000		181,551
256100	7561	Flood Control Drainage 33C	927				927
256300	7563	Flood Control Drainage 127	17,699				17,699
256500	7565	Flood Control Drainage 40A	359,794				359,794
256600	7566	Flood Control Drainage 56	8,087,977		879,000		7,208,977
256700	7567	Flood Control Drainage 73	227,735				227,735
256800	7568	Flood Control Drainage 29G	76,508				76,508
256900	7569	Flood Control Drainage 29H	20,336				20,336
257000	7570	Flood Control Drainage 29J	12,420				12,420
257100	7571	Flood Control Drainage 52C	2,041,165				2,041,165
257200	7572	Flood Control Drainage 48C	541,004				541,004
257300	7573	Flood Control Drainage 48D	18,522				18,522
257400	7574	Flood Control Drainage 48B	287,337				287,337
257500	7575	Flood Control Drainage 67A	261,875				261,875
257600	7576	Flood Control Drainage 76A	116,056				116,056
257700	7577	Flood Control Drainage 520	105,281				105,281
257800	7578	Flood Control Drainage 46	1,172,723		0		1,172,723
257900	7579	Flood Control Drainage 55	2,843,817		125,000		2,718,817
258000	7580	Flood Control Drainage 1010	745,745		106,000		639,745
258100	7581	Flood Control Drainage 101A	894,983		96,000		798,983
258200	7582	Flood Control Drainage 1010A	220,304				220,304
258300	7583	Flood Control Drainage 16	1,077,108		155,000		922,108
258400	7584	Flood Control Drainage 52D	18,626				18,626
258500	7585	Flood Control Drainage 87	31,899				31,899
258600	7586	Flood Control Drainage 88	22,665				22,665
258700	7587	Flood Control Drainage 89	21,046				21,046
258800	7588	Flood Control Drainage 22	194,179		80,000		114,179
259500	7595	Flood Control Drainage 109	6,638				6,638
259700	7597	Flood Control Drainage 47	141,991				141,991
		TOTAL FLOOD CONTROL	63,116,648	94,531	7,463,985	738,740	54,819,392

SCHEDULE B

2015- 2016
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

		District	Fund Balance Per Auditor as of 6/30/2015	Less Obligated Fund Balances: Encumbrances	Less Obligated Fund Balances: Nonspendable, Restricted & Committed	Less Obligated Fund Balances: Assigned	Fund Balance Available
		STORM DRAINAGE DISTRICTS					
259400	7594	Storm Drainage Zone #19	1,859				1,859
		TOTAL STORM DRAINAGE DISTRICTS	1,859	0	0	0	1,859
		STORMWATER UTILITY DISTRICTS					
248400	7484	CCC CFD 2007-1 Stormwater	34,569				34,569
250100	7501	Stormwater Util A-1 Ant	104,617				104,617
250200	7502	Stormwater Util A-2 Clyn	9,131				9,131
250300	7503	Stormwater Util A-3 Conc	87,616				87,616
250400	7504	Stormwater Util A-4 Danv	24,471				24,471
250700	7507	Stormwater Util A-7 Laf	26,347				26,347
250800	7508	Stormwater Util A-8 Mrtz	24,636				24,636
250900	7509	Stormwater Util A-9 Mrga	21,321				21,321
251000	7510	Stormwater Util A-10 Orin	25,952				25,952
251100	7511	Stormwater Util A-11 Pinl	36,698				36,698
251200	7512	Stormwater Util A-12 Pitt	75,785				75,785
251300	7513	Stormwater Util A-13 Pl H	32,134				32,134
251400	7514	Stormwater Util A-14 S Pb	33,960				33,960
251500	7515	Stormwater Util A-15 S Rm	37,353				37,353
251600	7516	Stormwater Util A-16 W Ck	23,704				23,704
251700	7517	Stormwater Util A-17 Co	818,618				818,618
251800	7518	Stormwater Util A-18 Okly	27,438				27,438
251900	7519	Stormwater Util Admin	3,479,645				3,479,645
252300	7523	Stormwater Util A-19 Rich	80,847				80,847
252500	7525	Stormwater Util A-5 El C	44,581				44,581
253300	7533	Stormwater Util A-20 Brnt	48,643				48,643
252400	7596	Stormwater Util A-6 Herc	28,319				28,319
		TOTAL STORMWATER UTILITY DISTRICTS	5,126,385	0	0	0	5,126,385
		SERVICE AREA-POLICE					
260300	7603	Area P-6 Zone 502	4,372				4,372
260500	7605	Area P-6 Zone 1508	1,657				1,657
260600	7606	Area P-6 Zone 1614	1,487				1,487
260700	7607	Area P-6 Zone 1804	1,356				1,356
260800	7608	Area P-6 Zone 2201	1,365				1,365
260900	7609	Area P-6 Zone 501	2,108				2,108
261000	7610	Area P-6 Zone 1613	1,233				1,233
261100	7611	Area P-6 Zone 2200	700				700
261200	7612	Area P-6 Zone 2502	1,488				1,488
261300	7613	Area P-6 Zone 2801	1,498				1,498
261400	7614	Area P-6 Zone 1609	981				981
261500	7615	Area P-6 Zone 1610	700				700
261600	7616	Area P-6 Zone 1611	840				840

SCHEDULE B

2015- 2016
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

		District	Fund Balance Per Auditor as of 6/30/2015	Less Obligated Fund Balances: Encumbrances	Less Obligated Fund Balances: Nonspendable, Restricted & Committed	Less Obligated Fund Balances: Assigned	Fund Balance Available
		SERVICE AREA-POLICE CON'T.					
261700	7617	Area P-6 Zone 1612	1,404				1,404
261800	7618	Area P-6 Zone 2501	2,389				2,389
261900	7619	Area P-6 Zone 2800	1,405				1,405
262100	7621	Area P-6 Zone 1101	1,405				1,405
262200	7622	Area P-6 Zone 1803	846				846
262300	7623	Area P-6 Zone 1700	5,666				5,666
262400	7624	Area P-6 Zone 2000	1,754				1,754
262600	7626	Area P-6 Zone 1505	700				700
262700	7627	Area P-6 Zone 1506	700				700
262800	7628	Area P-6 Zone 1001	700				700
262900	7629	P-6 Central Admin Base	7,850,173			23,945	7,826,228
263000	7630	Area P-6 Zone 1607	700				700
263100	7631	Area P-6 Zone 1504	700				700
263200	7632	Area P-6 Zone 2702	1,744				1,744
263300	7633	Area P-6 Zone 1606	853				853
263400	7634	Area P-6 Zone 1605	1,005				1,005
263600	7636	Area P-6 Zone 1503	700				700
263700	7637	Area P-6 Zone 400	858				858
263800	7638	Area P-6 Zone 702	700				700
263900	7639	Area P-6 Zone 1502	1,015				1,015
264000	7640	Area P-6 Zone 3100	864				864
264100	7641	Area P-6 Zone 2500	1,922				1,922
264200	7642	Area P-6 Zone 701	700				700
264300	7643	Area P-6 Zone 202	1,518				1,518
264400	7644	Area P-6 Zone 1501	1,190				1,190
264500	7645	Area P-6 Zone 1604	1,028				1,028
264600	7646	Area P-6 Zone 1801	1,028				1,028
264700	7647	Area P-6 Zone 2901	1,842				1,842
264800	7648	Area P-6 Zone 1603	700				700
264900	7649	Area P-6 Zone 1200	1,331				1,331
265000	7650	Police SVC-Crockett Cogen	756,637		0		756,637
265200	7652	Police Area 2 Danville	6,378				6,378
265300	7653	Area P-2 Zone A, Blackhawk	737,860		0	77,924	659,936
265400	7654	Area P-6 Zone 2902	1,684				1,684
265500	7655	Area P-5, Roundhill Area	199,010			183,293	15,717
265600	7656	Service Area PL6	1,379,394				1,379,394
265700	7657	Area P-2 Zone B, Alamo	263,647	11,107	7,255	26,884	218,401
265800	7658	Area P-6 Zone 206	1,515				1,515
265900	7659	Area P-6 Zone 207	1,274				1,274
266100	7661	Area P-6 Zone 200	1,470				1,470
267100	7671	Area P-6 Zone 209	816				816

SCHEDULE B

2015- 2016
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

		District	Fund Balance Per Auditor as of 6/30/2015	Less Obligated Fund Balances: Encumbrances	Less Obligated Fund Balances: Nonspendable, Restricted & Committed	Less Obligated Fund Balances: Assigned	Fund Balance Available
		SERVICE AREA-POLICE CON'T.					
267200	7372	Area P-6 Zone 211	700				700
267300	7673	Area P-6 Zone 1005	1,050				1,050
267400	7674	Area P-6 Zone 201	5,628				5,628
267500	7675	Area P-6 Zone 2700	1,028				1,028
268000	7680	Area P-6 Zone 700	701				701
268100	7681	Area P-6 Zone 1100	867				867
268200	7682	Area P-6 Zone 1600	1,028				1,028
268300	7683	Area P-6 Zone 2601	1,033				1,033
268400	7684	Area P-6 Zone 500	3,190				3,190
268500	7685	Area P-6 Zone 1000	1,889				1,889
268700	7687	Area P-6 Zone 2900	700				700
268800	7688	Area P-6 Zone 1006	700				700
268900	7689	Area P-6 Zone 1601	1,074				1,074
269000	7690	Area P-6 Zone 2300	1,033				1,033
269300	7693	Area P-6 Zone 1602	1,680				1,680
269400	7694	Area P-6 Zone 1800	1,198				1,198
269500	7695	Area P-6 Zone 2600	700				700
269600	7696	Area P-6 Zone 2701	1,354				1,354
269700	7697	Area P-6 Zone 1500	218				218
269900	7699	Area P-6 Zone 3000	1,517				1,517
271500	7735	Area P-6 Zone 1512	700				700
271600	7736	Area P-6 Zone 1608	741				741
271700	7737	Area P-6 Zone 1616	1,049				1,049
271800	7738	Area P-6 Zone 1802	700				700
272000	7700	Area P-6 Zone 503	28,185				28,185
272100	7701	Area P-6 Zone 3103	700				700
272200	7703	Area P-6 Zone 900	700				700
272300	7704	Area P-6 Zone 1509	700				700
272400	7705	Area P-6 Zone 3101	829				829
272500	7706	Area P-6 Zone 1615	1,472				1,472
272600	7707	Area P-6 Zone 1511	1,215				1,215
272700	7708	Area P-6 Zone 1510	1,215				1,215
272800	7709	Area P-6 Zone 203	1,210				1,210
273000	7714	Area P-6 Zone 1002	955				955
273100	7715	Area P-6 Zone 2602	1,237				1,237
273200	7716	Area P-6 Zone 204	700				700
273300	7717	Area P-6 Zone 1003	700				700
273400	7718	Area P-6 Zone 1201	700				700
273500	7719	Area P-6 Zone 2203	2,998				2,998
273600	7720	Area P-6 Zone 3001	949				949
273700	7723	Area P-6 Zone 504	2,067				2,067

SCHEDULE B

2015- 2016
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

		District	Fund Balance Per Auditor as of 6/30/2015	Less Obligated Fund Balances: Encumbrances	Less Obligated Fund Balances: Nonspendable, Restricted & Committed	Less Obligated Fund Balances: Assigned	Fund Balance Available
		SERVICE AREA-POLICE CON'T.					
273800	7721	Area P-6 Zone 3102	830				830
273900	7722	Area P-6 Zone 3104	948				948
274000	7724	Area P-6 Zone 2202	3,308				3,308
274100	7725	Area P-6 Zone 205	652				652
274200	7726	Area P-6 Zone 301	700				700
274300	7727	Area P-6 Zone 1004	828				828
274400	7728	Area P-6 Zone 2603	700				700
274600	7746	Area P-6 Zone 3002	1,514				1,514
274700	7747	Area P-6 Zone 3105	3,238				3,238
274800	7748	Area P-6 Zone 3106	1,599				1,599
274900	7749	Area P-6 Zone 3107	1,060				1,060
277500	7745	Area P-6 Zone 0210	700				700
277600	7734	Area P-6 Zone 1513	500				500
277700	7741	Area P-6 Zone 2604	1,259				1,259
277800	7742	Area P-6 Zone 2605	67				67
277900	7743	Area P-6 Zone 3003	923				923
278100	7731	Area P-6 Zone 3108	700				700
278200	7732	Area P-6 Zone 3109	1,206				1,206
278300	7733	Area P-6 Zone 3110	805				805
278500	7730	Area P-6 Zone 3112	752				752
		TOTAL SERVICE AREA-POLICE	11,356,310	11,107	7,255	312,046	11,025,902
		SERVICE AREA-DRAINAGE					
260200	7602	Area D-2,Walnut Creek	319,168				319,168
		TOTAL SERVICE AREA-DRAINAGE	319,168	0	0	0	319,168
		MISCELLANEOUS DISTRICTS					
277100	7771	Discovery Bay West Parking	23,916				23,916
282500	7825	Contra Costa Water Agency	775,544				775,544
		TOTAL MISCELLANEOUS DISTRICTS	799,460	0	0	0	799,460
		TOTAL PUBLIC PROTECTION	125,927,726	468,443	9,334,121	18,726,900	97,398,262
		HEALTH AND SANITATION					
		EMERGENCY MEDICAL SERVICES					
240500	7405	Area EM-1, Zone A	(13,623)				(13,623)
240600	7406	Area EM-1, Zone B	4,561,265	1,283	7,590		4,552,392
		TOTAL EMERGENCY MEDICAL SERVICES	4,547,642	1,283	7,590	0	4,538,769
		SANITATION DISTRICTS					
236500	7365	District #6	0	(9,266)			9,266
		TOTAL SANITATION DISTRICTS	0	(9,266)	0	0	9,266
		TOTAL HEALTH AND SANITATION	4,547,642	(7,983)	7,590	0	4,548,035

SCHEDULE B

2015- 2016
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

		District	Fund Balance Per Auditor as of 6/30/2015	Less Obligated Fund Balances: Encumbrances	Less Obligated Fund Balances: Nonspendable, Restricted & Committed	Less Obligated Fund Balances: Assigned	Fund Balance Available
		EDUCATION					
		SERVICE AREA-LIBRARY					
270200	7702	Area LIB-2,El Sobrante	57,305				57,305
271000	7710	Area LIB-10,Pinole	1,567				1,567
271200	7712	Area LIB-12,Moraga	10,374				10,374
271300	7713	Area LIB-13,Ygnacio	82,746				82,746
		TOTAL SERVICE AREA-LIBRARY	151,992	0	0	0	151,992
		TOTAL EDUCATION	151,992	0	0	0	151,992
		PUBLIC WAYS AND FACILITIES					
		SERVICE AREA-LIGHTING					
240100	7394	Area L-100, Countywide	5,545,336				5,545,336
248700	7487	CCC CFD 2010-1 St Lightng	21,583				21,583
		TOTAL SERVICE AREA-LIGHTING	5,566,919	0	0	0	5,566,919
		SERVICE AREA-MISCELLANEOUS					
247000	7470	Area M-1, Delta Ferry	3,397				3,397
247500	7475	Area M-29, Dougherty Valley	5,382,269				5,382,269
247600	7476	Area M-31 PH BART	10,686				10,686
248000	7480	CSA T-1 Danville	1,934,363				1,934,363
248500	7485	No Rchmd Mtce CFD 2006-1	101,799				101,799
248600	7486	Bart Trnsit VLG CFD 2008-1	188,037				188,037
248800	7488	Area M-16, Clyde	9,021				9,021
248900	7489	Area M-17, Montalvin Manor	91,302		5,000		86,302
249200	7492	Area M-20, Rodeo	14,747				14,747
249600	7496	Area M-23, Blackhawk	143,858				143,858
249900	7499	Area M-30, Danville	5,115				5,115
		TOTAL SERVICE AREA-MISCELLANEOUS	7,884,594	0	5,000	0	7,879,594
		SERVICE AREA-ROAD MAINTENANCE					
249400	7494	Area RD-4, Bethel Island	146,249				146,249
		TOTAL SERVICE AREA-ROAD MAINTENANCE	146,249	0	0	0	146,249
		TOTAL PUBLIC WAYS AND FACILITIES	13,597,762	0	5,000	0	13,592,762
		RECREATION/CULTURAL SVCS					
		SERVICE AREA-RECREATION					
275100	7751	Service Area R-4 Moraga					0
275700	7757	Service Area R-9, El Sobrante	27,214				27,214
275800	7758	Service Area R-7,Zone A Alamo	3,509,224	645	5,000		3,503,579

SCHEDULE B

2015- 2016
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

	District	Fund Balance Per Auditor as of 6/30/2015	Less Obligated Fund Balances: Encumbrances	Less Obligated Fund Balances: Nonspendable, Restricted & Committed	Less Obligated Fund Balances: Assigned	Fund Balance Available
	SERVICE AREA-RECREATION CONT.					
276000	7770 Service Area R-10, Rodeo	4,307		3,000		1,307
	TOTAL SERVICE AREA-RECREATION	3,540,745	645	8,000	0	3,532,100
	TOTAL RECREATION/CULTURAL SVCS	3,540,745	645	8,000	0	3,532,100
	TOTAL COUNTY SPECIAL DISTRICTS	147,765,867	461,105	9,354,711	18,726,900	119,223,151

SCHEDULE C
RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2015-2016 FINAL BUDGET

DISTRICT	2015-2016 RECOMMENDED BUDGET FUND BALANCE	2015-2016 FINAL BUDGET FUND BALANCE	FINAL YEAR-END FUND BALANCE AVAILABLE	FUND BALANCE CHANGE	RECOMMENDED LINE ITEM CHANGES AMOUNT	B/U-ACCT
PUBLIC PROTECTION						
FIRE PROTECTION						
7300 CCCFPD-Consolidated Fire	4,093,038	4,093,038	4,093,038	0	0	7300-2479
7022 CCCFPD POB Debt Svc Fund	10,420,564	10,420,564	10,431,279	10,715	10,715	7022-3501
7024 CCCFPD POB Stabilization Fund			6,551,199	6,551,199	6,551,199	7024-1044
7028 Crockett-Carquinez Fire Dist			329,641	329,641	329,641	7028-2479
7031 CCCFPD-Cap Outlay-Consolidated	3,061,981	3,061,981	2,781,260	(280,721)	(280,721)	7031-4795
7033 CCCFPD Developer Fee	538	538	674	136	136	7033-4955
7034 Riverview Fire Developer Fee	55,663	55,663	55,799	136	136	7034-2281
7035 CCCFPD Fire Prevention-Consolidated			214	214	214	7035-2190
7036 CCCFPD New Devlpmt Pmt Fee FD	201,517	201,517	197,085	(4,432)	(4,432)	7036-2281
7038 CCCFPD Pittsburg Special	866,838	866,838	865,907	(931)	(931)	7038-2281
TOTAL FIRE PROTECTION	18,700,139	18,700,139	25,306,095	6,605,956	6,605,956	
FLOOD CONTROL						
7505 Flood Control & Wtr Conserv	5,087,040	5,087,040	3,526,061	(1,560,979)	(1,560,979)	7505-2340
7520 Flood Control Zone #3B	22,859,984	22,859,984	21,007,043	(1,852,941)	(1,852,941)	7520-2340
7521 Flood Control Zone #1	1,799,166	1,799,166	93,859	(1,705,307)	(1,705,307)	7521-2340
7522 Flood Control Zone #2	1,081	1,081	564	(517)	(517)	7522-5011
7526 Flood Control Zone #6A	17,923	17,923	17,923	(0)	(0)	
7527 Flood Control Zone #7	703,964	703,964	731,977	28,013	28,013	7527-2310
7530 Flood Control Zone #8	93,717	93,717	94,525	808	808	7530-2310
7531 Flood Control Zone #8A	315,692	315,692	316,996	1,304	1,304	7531-2310
7532 Flood Control Zone #9	142,897	142,897	131,517	(11,380)	(11,380)	7532-2340
7534 Flood Control Drainage 37A	9,999	9,999	9,999	0	0	
7535 Flood Control Drainage 33A	203,568	203,568	97,483	(106,085)	(106,085)	7535-2340
7536 Flood Control Drainage 75A	242,452	242,452	300,547	58,095	58,095	7536-2310
7537 Flood Control Drainage 128	80,349	80,349	75,904	(4,445)	(4,445)	7537-2340
7538 Flood Control Drainage 57	55,981	55,981	48,188	(7,793)	(7,793)	7538-2340
7539 Flood Control Drainage 67	99,928	99,928	30,391	(69,537)	(69,537)	7539-2340
7540 Flood Control Drainage 19A	35,392	35,392	36,348	956	956	7540-2310
7541 Flood Control Drainage 33B	9,490	9,490	8,720	(770)	(770)	7541-2340
7542 Flood Control Drainage 76	257,183	257,183	278,206	21,023	21,023	7542-2310
7543 Flood Control Drainage 62	95,554	95,554	100,600	5,046	5,046	7543-2310
7544 Flood Control Drainage 72	18,348	18,348	20,818	2,470	2,470	7544-2310
7545 Flood Control Drainage 78	4,063	4,063	4,775	712	712	7545-5011
7546 Flood Control Drainage 30B	350,555	350,555	354,730	4,175	4,175	7546-2310
7547 Flood Control Drainage 44B	322,575	322,575	323,872	1,297	1,297	7547-2310
7548 Flood Control Drainage 29E	25,984	25,984	28,701	2,717	2,717	7548-2310
7549 Flood Control Drainage 52B	33,141	33,141	33,851	710	710	7549-3611
7550 Flood Control Drainage 290	17,403	17,403	17,426	23	23	7550-2310
7551 Flood Control Drainage 300	59,964	59,964	60,060	96	96	7551-2310
7552 Flood Control Drainage 13A	3,445,922	3,445,922	3,455,780	9,858	9,858	7552-2310
7553 Flood Control Drainage 52A	231,767	231,767	232,532	765	765	7553-2310

SCHEDULE C
RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2015-2016 FINAL BUDGET

	DISTRICT	2015-2016 RECOMMENDED BUDGET FUND BALANCE	2015-2016 FINAL BUDGET FUND BALANCE	FINAL YEAR-END FUND BALANCE AVAILABLE	FUND BALANCE CHANGE	RECOMMENDED LINE ITEM CHANGES AMOUNT	B/U-ACCT
	FLOOD CONTROL CON'T						
7554	Flood Control Drainage 10	3,205,826	3,205,826	2,999,635	(206,191)	(206,191)	7554-2340
7555	Flood Control Drainage 29C	272,955	272,955	194,782	(78,173)	(78,173)	7555-2340
7556	Flood Control Drainage 29D	35,089	35,089	31,008	(4,081)	(4,081)	7556-2340
7557	Flood Control Drainage 30A	20,465	20,465	23,850	3,385	3,385	7557-3611
7558	Flood Control Drainage 30C	1,692,379	1,692,379	1,699,286	6,907	6,907	7558-2310
7559	Flood Control Drainage 15A	149,146	149,146	124,524	(24,622)	(24,622)	7559-2340
7560	Flood Control Drainage 910	179,623	179,623	181,551	1,928	1,928	7560-5011
7561	Flood Control Drainage 33C	1,204	1,204	927	(277)	(277)	7561-5011
7562	Flood Control Drainage 130	18,654	18,654	0	(18,654)	(18,654)	7562-5011
7563	Flood Control Drainage 127	18,514	18,514	17,699	(815)	(815)	7563-2340
7565	Flood Control Drainage 40A	359,326	359,326	359,794	468	468	7565-5011
7566	Flood Control Drainage 56	8,105,932	8,105,932	7,208,977	(896,955)	(896,955)	7566-2340
7567	Flood Control Drainage 73	227,134	227,134	227,735	601	601	7567-2310
7568	Flood Control Drainage 29G	76,201	76,201	76,508	307	307	7568-2310
7569	Flood Control Drainage 29H	19,390	19,390	20,336	946	946	7569-2310
7570	Flood Control Drainage 29J	10,650	10,650	12,420	1,770	1,770	7570-2310
7571	Flood Control Drainage 52C	1,851,784	1,851,784	2,041,165	189,381	189,381	7571-2310
7572	Flood Control Drainage 48C	542,359	542,359	541,004	(1,355)	(1,355)	7572-2340
7573	Flood Control Drainage 48D	22,768	22,768	18,522	(4,246)	(4,246)	7573-2340
7574	Flood Control Drainage 48B	284,837	284,837	287,337	2,500	2,500	7574-2310
7575	Flood Control Drainage 67A	208,382	208,382	261,875	53,493	53,493	7575-2310
7576	Flood Control Drainage 76A	37,839	37,839	116,056	78,217	78,217	7576-2310
7577	Flood Control Drainage 520	84,521	84,521	105,281	20,760	20,760	7577-2310
7578	Flood Control Drainage 46	1,139,108	1,139,108	1,172,723	33,615	33,615	7578-3611
7579	Flood Control Drainage 55	2,835,022	2,835,022	2,718,817	(116,205)	(116,205)	7579-2340
7580	Flood Control Drainage 1010	614,343	614,343	639,745	25,402	25,402	7580-2310
7581	Flood Control Drainage 101A	893,871	893,871	798,983	(94,888)	(94,888)	7581-2340
7582	Flood Control Drainage 1010A	152,966	152,966	220,304	67,338	67,338	7582-2310
7583	Flood Control Drainage 16	1,071,588	1,071,588	922,108	(149,480)	(149,480)	7583-2340
7584	Flood Control Drainage 52D	20,161	20,161	18,626	(1,535)	(1,535)	7584-2340
7585	Flood Control Drainage 87	30,318	30,318	31,899	1,581	1,581	7585-2310
7586	Flood Control Drainage 88	21,946	21,946	22,665	719	719	7586-2310
7587	Flood Control Drainage 89	19,351	19,351	21,046	1,695	1,695	7587-2310
7588	Flood Control Drainage 22	192,826	192,826	114,179	(78,647)	(78,647)	7588-2340
7595	Flood Control Drainage 109	6,745	6,745	6,638	(107)	(107)	7595-2340
7597	Flood Control Drainage 47	137,297	137,297	141,991	4,694	4,694	7597-2310
	TOTAL FLOOD CONTROL	61,181,602	61,181,602	54,819,392	(6,362,210)	(6,362,210)	
	STORM DRAINAGE DISTRICTS						
7594	Zone #19	1,859	1,859	1,859	0	0	
	TOTAL STORM DRAINAGE DISTRICTS	1,859	1,859	1,859	0	0	

SCHEDULE C
RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2015-2016 FINAL BUDGET

	DISTRICT	2015-2016 RECOMMENDED BUDGET FUND BALANCE	2015-2016 FINAL BUDGET FUND BALANCE	FINAL YEAR-END FUND BALANCE AVAILABLE	FUND BALANCE CHANGE	RECOMMENDED LINE ITEM CHANGES AMOUNT	B/U-ACCT
	STORMWATER UTILITY DISTRICTS						
7484	CCC CFD 2007-1 Stormwater	39,902	39,902	34,569	(5,333)	(5,333)	7484-2340
7501	Stormwater Util A-1 Ant	115,984	115,984	104,617	(11,367)	(11,367)	7501-2310
7502	Stormwater Util A-2 Clyn	4,423	4,423	9,131	4,708	4,708	7502-2310
7503	Stormwater Util A-3 Conc	109,569	109,569	87,616	(21,953)	(21,953)	7503-2310
7504	Stormwater Util A-4 Danv	15,503	15,503	24,471	8,968	8,968	7504-2310
7507	Stormwater Util A-7 Laf	28,873	28,873	26,347	(2,527)	(2,527)	7507-2310
7508	Stormwater Util A-8 Mrtz	32,322	32,322	24,636	(7,686)	(7,686)	7508-2310
7509	Stormwater Util A-9 Mrga	16,317	16,317	21,321	5,004	5,004	7509-2310
7510	Stormwater Util A-10 Orin	28,979	28,979	25,952	(3,028)	(3,028)	7510-2310
7511	Stormwater Util A-11 Pinl	21,643	21,643	36,698	15,055	15,055	7511-2310
7512	Stormwater Util A-12 Pitt	87,704	87,704	75,785	(11,919)	(11,919)	7512-2310
7513	Stormwater Util A-13 Pl H	27,717	27,717	32,134	4,417	4,417	7513-2310
7514	Stormwater Util A-14 S Pb	25,111	25,111	33,960	8,849	8,849	7514-2310
7515	Stormwater Util A-15 S Rm	32,681	32,681	37,353	4,672	4,672	7515-2310
7516	Stormwater Util A-16 W Ck	36,450	36,450	23,704	(12,746)	(12,746)	7516-2310
7517	Stormwater Util A-17 Co	977,635	977,635	818,618	(159,017)	(159,017)	7517-2310
7518	Stormwater Util A-18 Okly	27,603	27,603	27,438	(165)	(165)	7518-2310
7519	Stormwater Util Admin	2,378,031	2,378,031	3,479,645	1,101,614	1,101,614	7519-2310
7523	Stormwater Util A-19 Rich	109,646	109,646	80,847	(28,799)	(28,799)	7523-3611
7525	Stormwater Util A-5 El C	28,422	28,422	44,581	16,159	16,159	7525-2310
7533	Stormwater Util A-20 Brnt	95,651	95,651	48,643	(47,008)	(47,008)	7533-3611
7596	Stormwater Util A-6 Herc	4,685	4,685	28,319	23,634	23,634	7596-2310
	TOTAL STORMWATER UTILITY DISTRICTS	4,244,851	4,244,851	5,126,385	881,534	881,534	
	SERVICE AREA-POLICE						
7603	Area P-6 Zone 502	0	0	4,372	4,372	4,372	7603-3530
7605	Area P-6 Zone 1508	0	0	1,657	1,657	1,657	7605-3530
7606	Area P-6 Zone 1614	0	0	1,487	1,487	1,487	7606-3530
7607	Area P-6 Zone 1804	0	0	1,356	1,356	1,356	7607-3530
7608	Area P-6 Zone 2201	0	0	1,365	1,365	1,365	7608-3530
7609	Area P-6 Zone 501	0	0	2,108	2,108	2,108	7609-3530
7610	Area P-6 Zone 1613	0	0	1,233	1,233	1,233	7610-3530
7611	Area P-6 Zone 2200	0	0	700	700	700	7611-3530
7612	Area P-6 Zone 2502	0	0	1,488	1,488	1,488	7612-3530
7613	Area P-6 Zone 2801	0	0	1,498	1,498	1,498	7613-3530
7614	Area P-6 Zone 1609	0	0	981	981	981	7614-3530
7615	Area P-6 Zone 1610	0	0	700	700	700	7615-3530
7616	Area P-6 Zone 1611	0	0	840	840	840	7616-3530
7617	Area P-6 Zone 1612	0	0	1,404	1,404	1,404	7617-3530
7618	Area P-6 Zone 2501	0	0	2,389	2,389	2,389	7618-3530
7619	Area P-6 Zone 2800	0	0	1,405	1,405	1,405	7619-3530
7621	Area P-6 Zone 1101	0	0	1,405	1,405	1,405	7621-3530
7622	Area P-6 Zone 1803	0	0	846	846	846	7622-3530
7623	Area P-6 Zone 1700	0	0	5,666	5,666	5,666	7623-3530

SCHEDULE C
RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2015-2016 FINAL BUDGET

	DISTRICT	2015-2016 RECOMMENDED BUDGET FUND BALANCE	2015-2016 FINAL BUDGET FUND BALANCE	FINAL YEAR-END FUND BALANCE AVAILABLE	FUND BALANCE CHANGE	RECOMMENDED LINE ITEM CHANGES AMOUNT	B/U-ACCT
	SERVICE AREA-POLICE CON'T						
7624	Area P-6 Zone 2000	0	0	1,754	1,754	1,754	7624-3530
7626	Area P-6 Zone 1505	0	0	700	700	700	7626-3530
7627	Area P-6 Zone 1506	0	0	700	700	700	7627-3530
7628	Area P-6 Zone 1001	0	0	700	700	700	7628-3530
7629	P-6 Central Admin Base	0	0	7,826,228	7,826,228	7,826,228	7629-2479
7630	Area P-6 Zone 1607	0	0	700	700	700	7630-3530
7631	Area P-6 Zone 1504	0	0	700	700	700	7631-3530
7632	Area P-6 Zone 2702	0	0	1,744	1,744	1,744	7632-3530
7633	Area P-6 Zone 1606	0	0	853	853	853	7633-3530
7634	Area P-6 Zone 1605	0	0	1,005	1,005	1,005	7634-3530
7636	Area P-6 Zone 1503	0	0	700	700	700	7636-3530
7637	Area P-6 Zone 400	0	0	858	858	858	7637-3530
7638	Area P-6 Zone 702	0	0	700	700	700	7638-3530
7639	Area P-6 Zone 1502	0	0	1,015	1,015	1,015	7639-3530
7640	Area P-6 Zone 3100	0	0	864	864	864	7640-3530
7641	Area P-6 Zone 2500	0	0	1,922	1,922	1,922	7641-3530
7642	Area P-6 Zone 701	0	0	700	700	700	7642-3530
7643	Area P-6 Zone 202	0	0	1,518	1,518	1,518	7643-3530
7644	Area P-6 Zone 1501	0	0	1,190	1,190	1,190	7644-3530
7645	Area P-6 Zone 1604	1,552	1,552	1,028	(524)	(524)	7645-3530
7646	Area P-6 Zone 1801	0	0	1,028	1,028	1,028	7646-3530
7647	Area P-6 Zone 2901	0	0	1,842	1,842	1,842	7647-3530
7648	Area P-6 Zone 1603	0	0	700	700	700	7648-3530
7649	Area P-6 Zone 1200	0	0	1,331	1,331	1,331	7649-3530
7650	Police SVC- Crockett Cogen	48,079	48,079	756,637	708,558	708,558	7650-2160
7652	Police Area 2 Danville	0	0	6,378	6,378	6,378	7652-2310
7653	Area P-2 Zone A, Blackhawk	66,555	66,555	659,936	593,381	593,381	7653-2479
7654	Area P-6 Zone 2902	0	0	1,684	1,684	1,684	7654-3530
7655	Area P-5, Roundhill Area	45,180	45,180	15,717	(29,463)	(29,463)	7655-3611
7656	Service Area PL6	178,990	178,990	1,379,394	1,200,404	1,200,404	7656-5011
7657	Area P-2 Zone B, Alamo	67,187	67,187	218,401	151,214	151,214	7657-2479
7658	Area P-6 Zone 206	0	0	1,515	1,515	1,515	7658-3530
7659	Area P-6 Zone 207	0	0	1,274	1,274	1,274	7659-3530
7661	Area P-6 Zone 200	0	0	1,470	1,470	1,470	7661-3530
7372	Area P-6 Zone 211	0	0	700	700	700	7372-3530
7671	Area P-6 Zone 209	0	0	816	816	816	7671-2479
7673	Area P-6 Zone 1005	0	0	1,050	1,050	1,050	7673-3530
7674	Area P-6 Zone P-7 201	0	0	5,628	5,628	5,628	7674-5016
7675	Area P-6 Zone 2700	0	0	1,028	1,028	1,028	7675-3530
7680	Area P-6 Zone 700	0	0	701	701	701	7680-3530
7681	Area P-6 Zone 1100	0	0	867	867	867	7681-3530
7682	Area P-6 Zone 1600	0	0	1,028	1,028	1,028	7682-3530
7683	Area P-6 Zone 2601	0	0	1,033	1,033	1,033	7683-3530

SCHEDULE C
RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2015-2016 FINAL BUDGET

	DISTRICT	2015-2016 RECOMMENDED BUDGET FUND BALANCE	2015-2016 FINAL BUDGET FUND BALANCE	FINAL YEAR-END FUND BALANCE AVAILABLE	FUND BALANCE CHANGE	RECOMMENDED LINE ITEM CHANGES AMOUNT	B/U-ACCT
	SERVICE AREA-POLICE CON'T						
7684	Area P-6 Zone 500	0	0	3,190	3,190	3,190	7684-3530
7685	Area P-6 Zone 1000	0	0	1,889	1,889	1,889	7685-3530
7687	Area P-6 Zone 2900	0	0	700	700	700	7687-3530
7688	Area P-6 Zone 1006	0	0	700	700	700	7688-3530
7689	Area P-6 Zone 1601	0	0	1,074	1,074	1,074	7689-3530
7690	Area P-6 Zone 2300	0	0	1,033	1,033	1,033	7690-3530
7693	Area P-6 Zone 1602	0	0	1,680	1,680	1,680	7693-3530
7694	Area P-6 Zone 1800	0	0	1,198	1,198	1,198	7694-3530
7695	Area P-6 Zone 2600	0	0	700	700	700	7695-3530
7696	Area P-6 Zone 2701	0	0	1,354	1,354	1,354	7696-3530
7697	Area P-6 Zone 1500	0	0	218	218	218	7697-3530
7699	Area P-6 Zone 3000	0	0	1,517	1,517	1,517	7699-3530
7700	Area P-6 Zone 503	0	0	28,185	28,185	28,185	7700-3530
7701	Area P-6 Zone 3103	0	0	700	700	700	7701-3530
7703	Area P-6 Zone 900	0	0	700	700	700	7703-3530
7704	Area P-6 Zone 1509	0	0	700	700	700	7704-3530
7705	Area P-6 Zone 3101	0	0	829	829	829	7705-3530
7706	Area P-6 Zone 1615	0	0	1,472	1,472	1,472	7706-3530
7707	Area P-6 Zone 1511	0	0	1,215	1,215	1,215	7707-3530
7708	Area P-6 Zone 1510	0	0	1,215	1,215	1,215	7708-3530
7709	Area P-6 Zone 203	0	0	1,210	1,210	1,210	7709-3530
7714	Area P-6 Zone 1002	0	0	955	955	955	7714-3530
7715	Area P-6 Zone 2602	0	0	1,237	1,237	1,237	7715-3530
7716	Area P-6 Zone 204	0	0	700	700	700	7716-3530
7717	Area P-6 Zone 1003	0	0	700	700	700	7717-3530
7718	Area P-6 Zone 1201	0	0	700	700	700	7718-3530
7719	Area P-6 Zone 2203	0	0	2,998	2,998	2,998	7719-3530
7720	Area P-6 Zone 3001	0	0	949	949	949	7720-3530
7721	Area P-6 Zone 3102	0	0	830	830	830	7721-3530
7722	Area P-6 Zone 3104	0	0	948	948	948	7722-3530
7723	Area P-6 Zone 504	0	0	2,067	2,067	2,067	7723-3530
7724	Area P-6 Zone 2202	0	0	3,308	3,308	3,308	7724-3530
7725	Area P-6 Zone 205	0	0	652	652	652	7725-3530
7726	Area P-6 Zone 301	0	0	700	700	700	7726-3530
7727	Area P-6 Zone 1004	0	0	828	828	828	7727-3530
7728	Area P-6 Zone 2603	0	0	700	700	700	7728-3530
7746	Area P-6 Zone 3002	0	0	1,514	1,514	1,514	7746-3530
7747	Area P-6 Zone 3105	0	0	3,238	3,238	3,238	7747-3530
7748	Area P-6 Zone 3106	0	0	1,599	1,599	1,599	7748-3530
7749	Area P-6 Zone 3107	0	0	1,060	1,060	1,060	7749-3530
7745	Area P-6 Zone 0210	0	0	700	700	700	7745-3530
7734	Area P-6 Zone 1513	0	0	500	500	500	7734-3530
7741	Area P-6 Zone 2604	0	0	1,259	1,259	1,259	7741-3530

SCHEDULE C
RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2015-2016 FINAL BUDGET

	DISTRICT	2015-2016 RECOMMENDED BUDGET FUND BALANCE	2015-2016 FINAL BUDGET FUND BALANCE	FINAL YEAR-END FUND BALANCE AVAILABLE	FUND BALANCE CHANGE	RECOMMENDED LINE ITEM CHANGES AMOUNT	B/U-ACCT
	SERVICE AREA-POLICE CON'T						
7742	Area P-6 Zone 2605	0	0	67	67	67	7742-3530
7743	Area P-6 Zone 3003	0	0	923	923	923	7743-3530
7731	Area P-6 Zone 3108	0	0	700	700	700	7731-3530
7732	Area P-6 Zone 3109	0	0	1,206	1,206	1,206	7732-3530
7733	Area P-6 Zone 3110	0	0	805	805	805	7733-3530
7730	Area P-6 Zone 3112	0	0	752	752	752	7730-3530
7735	Area P-6 Zone 1512	0	0	700	700	700	7735-3530
7736	Area P-6 Zone 1608	0	0	741	741	741	7736-3530
7737	Area P-6 Zone 1616	0	0	1,049	1,049	1,049	7737-3530
7738	Area P-6 Zone 1802	0	0	700	700	700	7738-3530
	TOTAL SERVICE AREA-POLICE	407,543	407,543	11,025,902	10,618,359	10,618,359	
	SERVICE AREA-DRAINAGE						
7602	Area D-2,Walnut Creek	317,155	317,155	319,168	2,013	2,013	7602-2310
	TOTAL SERVICE AREA-DRAINAGE	317,155	317,155	319,168	2,013	2,013	
	MISCELLANEOUS DISTRICTS						
7771	Discovery Bay West Parking	17,382	17,382	23,916	6,534	6,534	7771-2479
7825	Contra Costa Water Agency	490,211	490,211	775,544	285,333	285,333	7825-2479
	TOTAL MISCELLANEOUS DISTRICTS	507,593	507,593	799,460	291,867	291,867	
	TOTAL PUBLIC PROTECTION	85,360,742	85,360,742	97,398,262	12,037,520	12,037,520	
	HEALTH AND SANITATION						
	EMERGENCY MEDICAL SERVICES						
7405	Area EM-1, Zone A	0	0	(13,623)	(13,623)	(13,623)	7405-2479
7406	Area EM-1, Zone B	663,690	663,690	4,552,392	3,888,702	3,888,702	7406-2479
	TOTAL EMERGENCY MEDICAL SERVICES	663,690	663,690	4,538,769	3,875,079	3,875,079	
	SANITATION DISTRICTS						
7365	District #6			9,266	9,266	9,266	7365-2479
	TOTAL SANITATION DISTRICTS	0	0	9,266	9,266	9,266	
	TOTAL HEALTH AND SANITATION	663,690	663,690	4,548,035	3,884,345	3,884,345	
	EDUCATION						
	SERVICE AREA-LIBRARY						
7702	Area LIB-2,El Sobrante	0	0	57,305	57,305	57,305	7702-3611
7710	Area LIB-10,Pinole	0	0	1,567	1,567	1,567	7710-3611
7712	Area LIB-12,Moraga	0	0	10,374	10,374	10,374	7712-3611
7713	Area LIB-13,Ygnacio	0	0	82,746	82,746	82,746	7713-3611
	TOTAL SERVICE AREA-LIBRARY	0	0	151,992	151,992	151,992	
	TOTAL EDUCATION	0	0	151,992	151,992	151,992	

SCHEDULE C
RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2015-2016 FINAL BUDGET

DISTRICT	2015-2016 RECOMMENDED BUDGET FUND BALANCE	2015-2016 FINAL BUDGET FUND BALANCE	FINAL YEAR-END FUND BALANCE AVAILABLE	FUND BALANCE CHANGE	RECOMMENDED LINE ITEM CHANGES AMOUNT	B/U-ACCT
PUBLIC WAYS AND FACILITIES						
SERVICE AREA-LIGHTING						
7394 Area L-100, Countywide	5,462,302	5,462,302	5,545,336	83,034	83,034	7394-2479
7487 CCC CFD 2010-1 St Lightng	21,082	21,082	21,583	501	501	7487-5011
TOTAL SERVICE AREA-LIGHTING	5,483,384	5,483,384	5,566,919	83,535	83,535	
SERVICE AREA-MISCELLANEOUS						
7470 Area M-1, Delta Ferry	4,288	4,288	3,397	(891)	(891)	7470-2479
7475 Area M-29, Dougherty Valley	5,852,641	5,852,641	5,382,269	(470,372)	(470,372)	7475-2479
7476 Area M-31, PH BART	2,316	2,316	10,686	8,370	8,370	7476-2310
7480 CSA T-1 Danville	1,886,859	1,886,859	1,934,363	47,504	47,504	7480-2479
7485 No Rchmd Mtce CFD 2006-1	89,455	89,455	101,799	12,344	12,344	7485-2479
7486 Bart Trnsit VLG CFD 2008-1	186,180	186,180	188,037	1,857	1,857	7486-2479
7488 Area M-16, Clyde	4,202	4,202	9,021	4,819	4,819	7488-5011
7489 Area M-17, Montalvin Manor	60,467	60,467	86,302	25,835	25,835	7489-2310
7492 Area M-20, Rodeo	4,731	4,731	14,747	10,016	10,016	7492-2479
7496 Area M-23, Blackhawk	144,947	144,947	143,858	(1,089)	(1,089)	7496-3580
7499 Area M-30 Danville	1,209	1,209	5,115	3,906	3,906	7499-2479
TOTAL SERVICE AREA-MISCELLANEOUS	8,237,295	8,237,295	7,879,594	(357,701)	(357,701)	
SERVICE AREA-ROAD MAINTENANCE						
7494 Area RD-4, Bethel Island	146,021	146,021	146,249	228	228	7494-2479
TOTAL SERVICE AREA-ROAD MAINTENANCE	146,021	146,021	146,249	228	228	
TOTAL PUBLIC WAYS AND FACILITIES	13,866,700	13,866,700	13,592,762	(273,938)	(273,938)	
RECREATION/CULTURAL SVCS						
SERVICE AREA-RECREATION						
7757 Area R-9, El Sobrante	9,037	9,037	27,214	18,177	18,177	7757-2479
7758 Area R-7,Zone A Alamo	3,366,662	3,366,662	3,503,579	136,917	136,917	7758-3620
7770 Area R-10, Rodeo	0	0	1,307	1,307	1,307	7770-2479
7980 Area R-8 Debt Svc, Walnut Creek	77,259	77,259	0	(77,259)	(77,259)	7980-2479
TOTAL SERVICE AREA-RECREATION	3,452,958	3,452,958	3,532,100	79,142	79,142	
TOTAL RECREATION/CULTURAL SVCS	3,452,958	3,452,958	3,532,100	79,142	79,142	
TOTAL COUNTY SPECIAL DISTRICTS	103,344,090	103,344,090	119,223,151	15,879,061	15,879,061	

Preliminary Year End
Close-Out Report

Fiscal Year 2014-2015

County of
Contra Costa
California

Reserve Classifications

Classification	Definition	Example
Non-spendable	Inherently non-spendable.	Inventories, Prepaid Items & Deposits
Restricted	Source of constraint is external or the source is Board action passing a County ordinance where the ordinance specifies constraints on the funds by an underlying Government code.	Lease Purchases, Mitigation revenues – Transfer Stations, Richmond Sanitary Service, Doherty Valley, Vehicle Theft, HOPWA, etc.
Committed	Source of constraint is passing of an ordinance with no external constraint on the funds, and the constraint can only be removed via the same Board action.	TOT Futures
Assigned	Items that can lapse or change without Board action such as budget items or encumbrances that are not otherwise restricted or committed and funds supported only by a Board order or resolution.	Encumbrances, equipment replacement, audit and litigation reserve, general fund capital reserve, Venture Capital, CCTV, Medicare Part D, CMS, etc.
Unassigned	Total fund balance in the general fund in excess of non-spendable, restricted, committed, and assigned fund balance.	Residual net resources

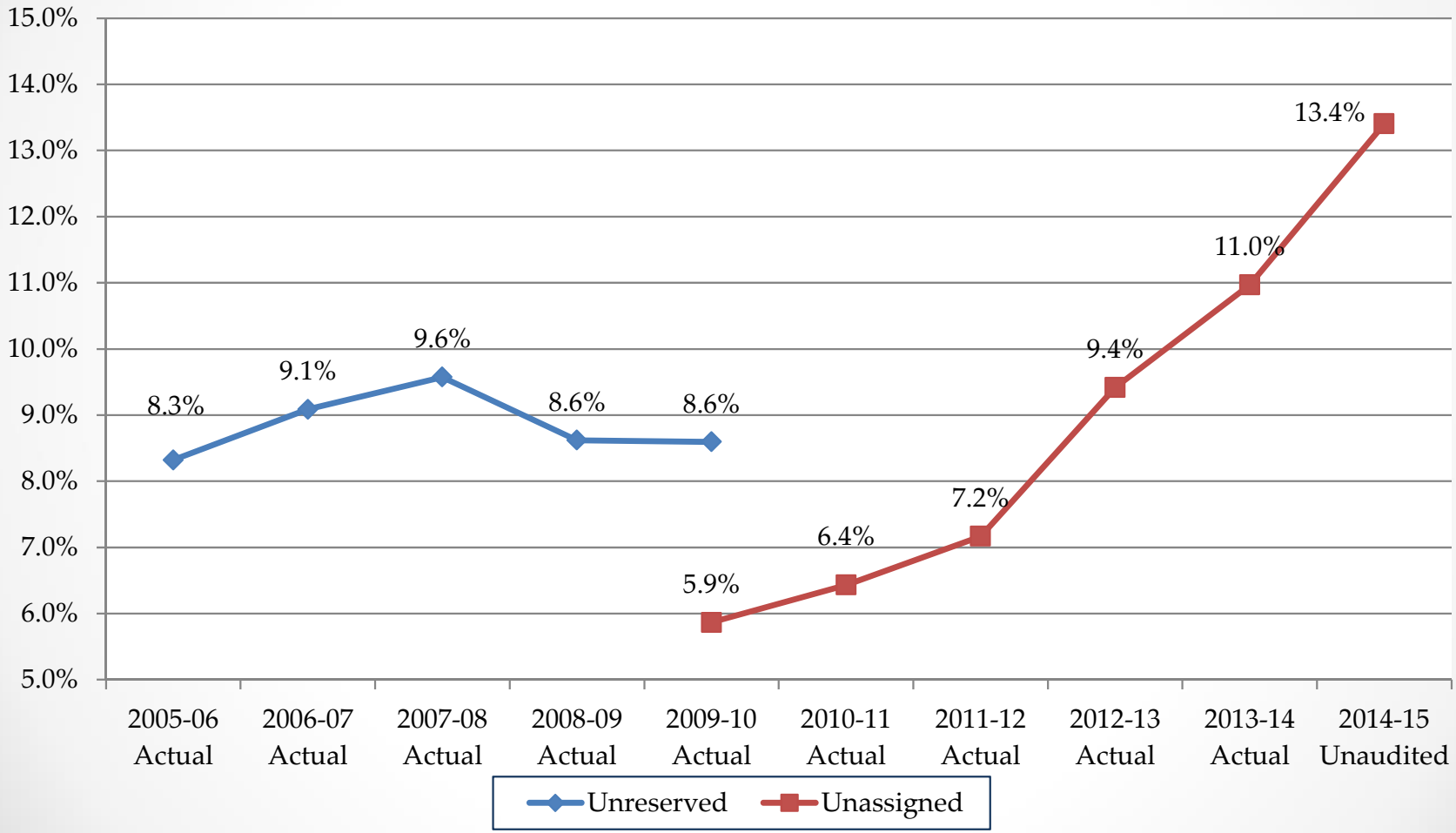
General Fund Balance

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Unaudited	Change from Prior Year
Nonspendable	16,474,000	6,103,000	7,946,000	10,764,000	2,818,000
Restricted	6,388,000	6,798,000	7,254,000	9,014,000	1,760,000
Committed	711,000	1,335,000	1,575,000	1,508,000	-67,000
Assigned	47,246,000	57,754,000	78,136,000	94,170,000	16,034,000
Unassigned	81,541,000	115,518,000	142,293,000	182,895,000	40,602,000
Total Fund Balance	152,360,000	187,508,000	237,204,000	298,351,000	61,147,000
Total Fund Balance to Total Revenue	13.39%	15.29%	18.28%	21.86%	3.58%

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Unaudited	Change from Prior Year
Taxes	286,122,000	294,155,000	314,670,000	336,788,000	22,118,000
Licenses, permits and franchise fees	11,344,000	10,737,000	11,678,000	13,623,000	1,945,000
Fines, forfeitures and penalties	15,131,000	28,016,000	29,357,000	27,944,000	-1,413,000
Use of money and property	3,078,000	4,967,000	3,408,000	3,821,000	413,000
Intergovernmental	479,494,000	482,049,000	488,683,000	516,511,000	27,828,000
Charges for services	203,374,000	196,362,000	207,361,000	220,355,000	12,994,000
Other revenue	139,180,000	210,328,000	242,236,000	245,487,000	3,251,000
Total Revenues	1,137,723,000	1,226,614,000	1,297,393,000	1,364,529,000	67,136,000

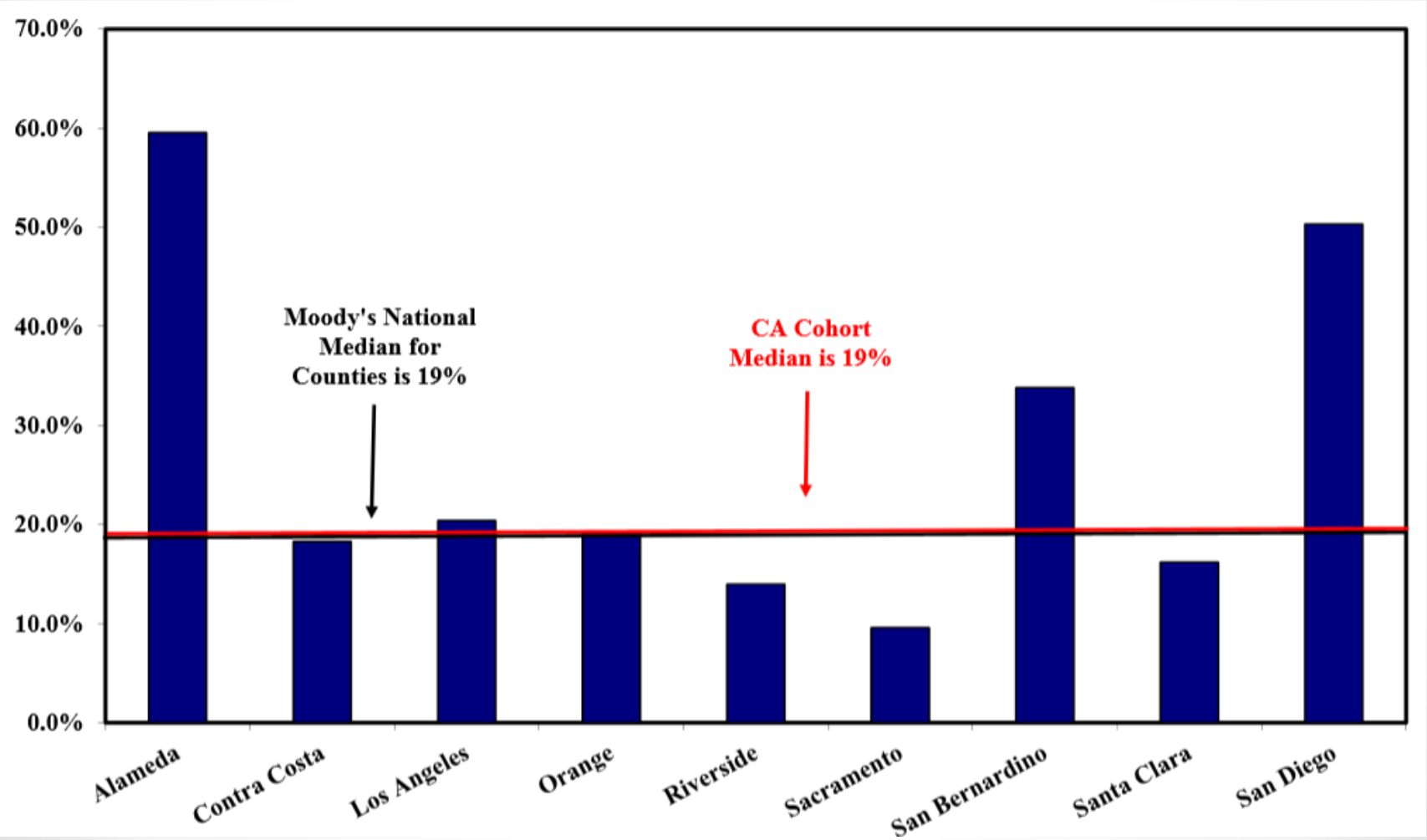
Unreserved/Unassigned Fund Balance

As of June 30



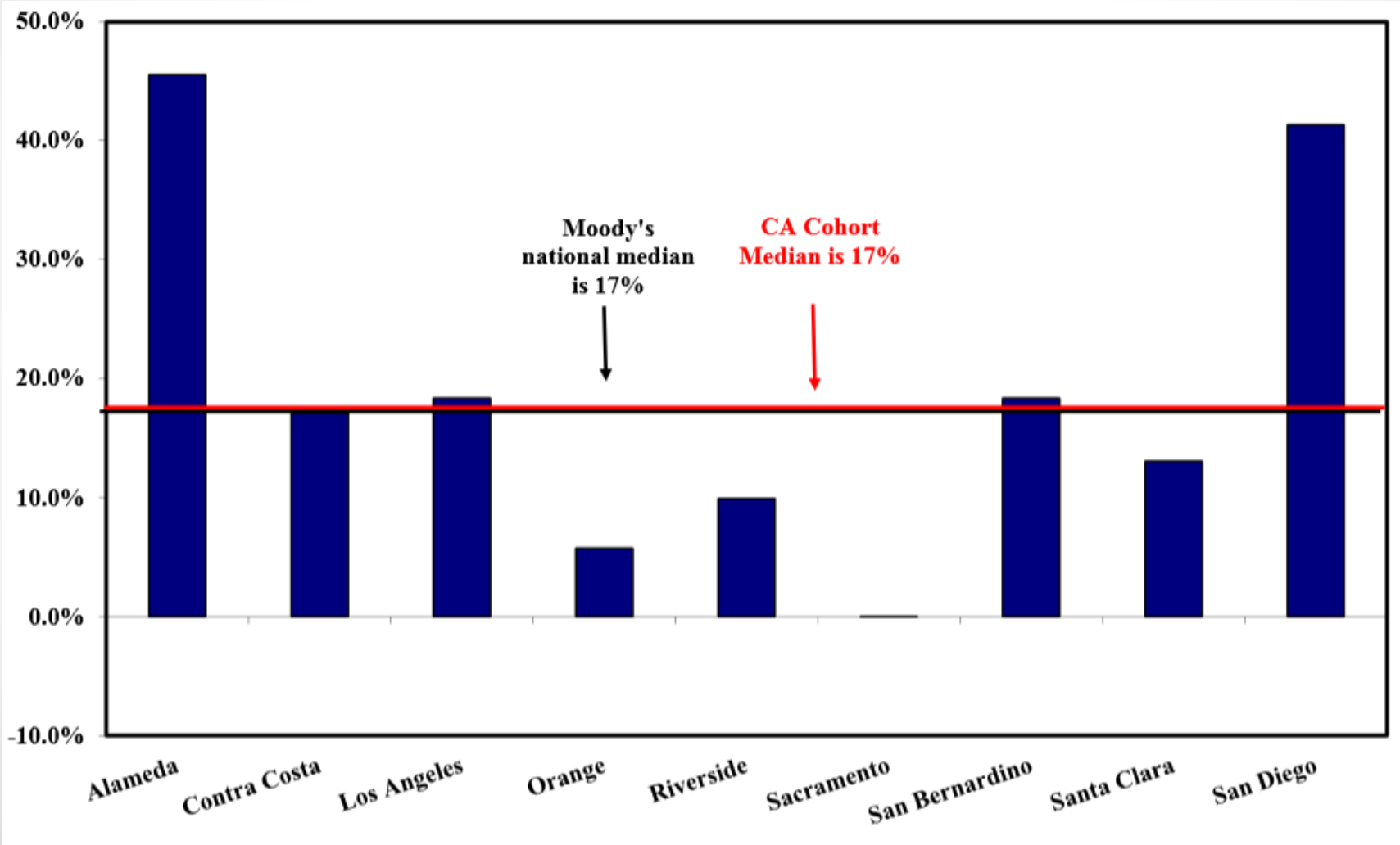
Total Fund Balance as % of Revenues

As of June 30, 2014



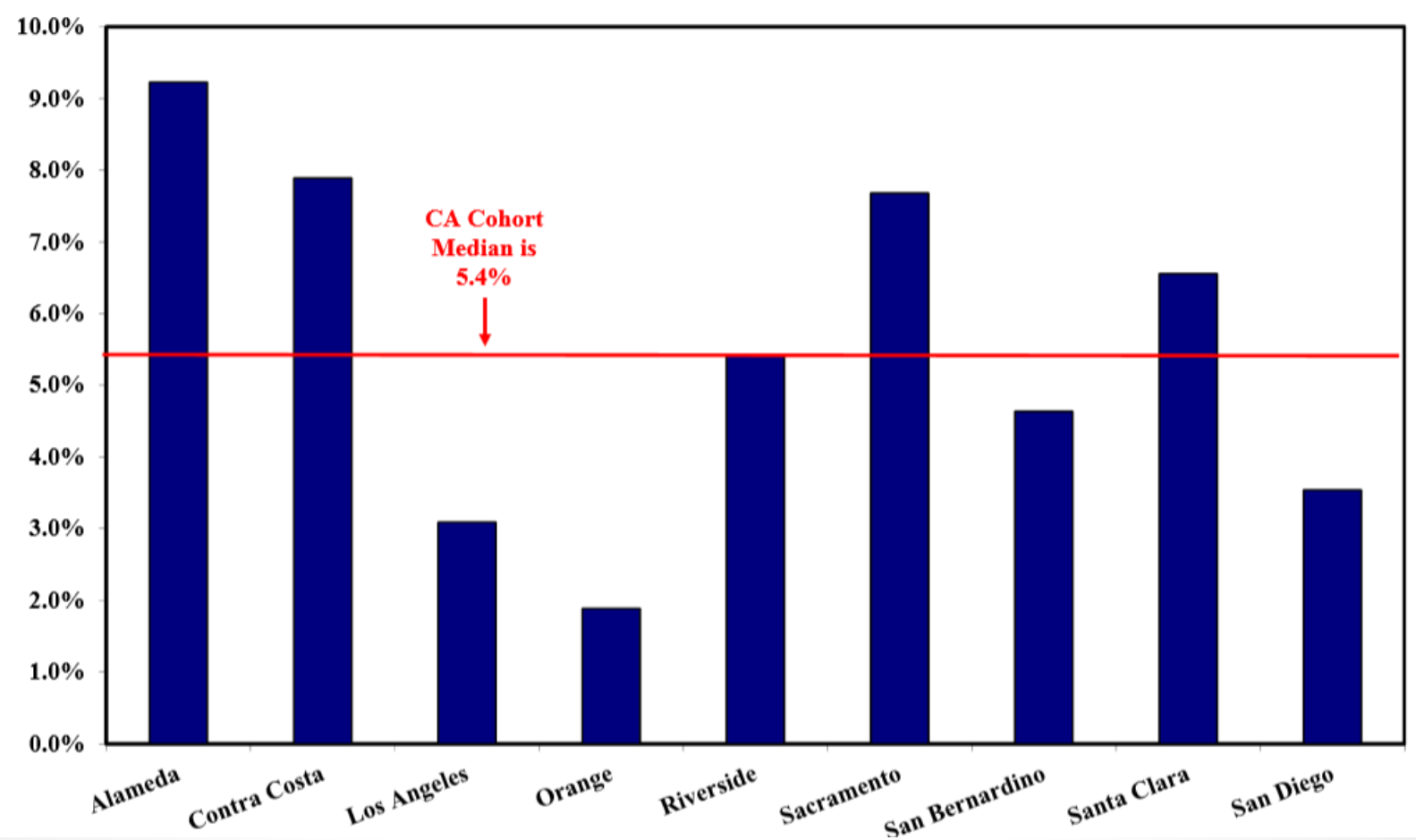
Available Fund Balance as % of Revenues

As of June 30, 2014



Annual General Fund Debt Service Burden as Percent of General Fund Revenues

As of June 30, 2014



Alameda County had the highest annual debt service burden among the counties as measured by Annual General Fund Debt Service as a Percent of General Fund Revenues. Contra Costa County had the second highest annual debt service burden followed closely by Sacramento County. While the County improved upon this metric in the past couple of years, its relatively poor performance may reflect the large decline in County revenues compared to the cohort counties due to prior weakness in assessed valuation performance.

Fiscal Year 2015-2016
Budget Adoption
September 15, 2015

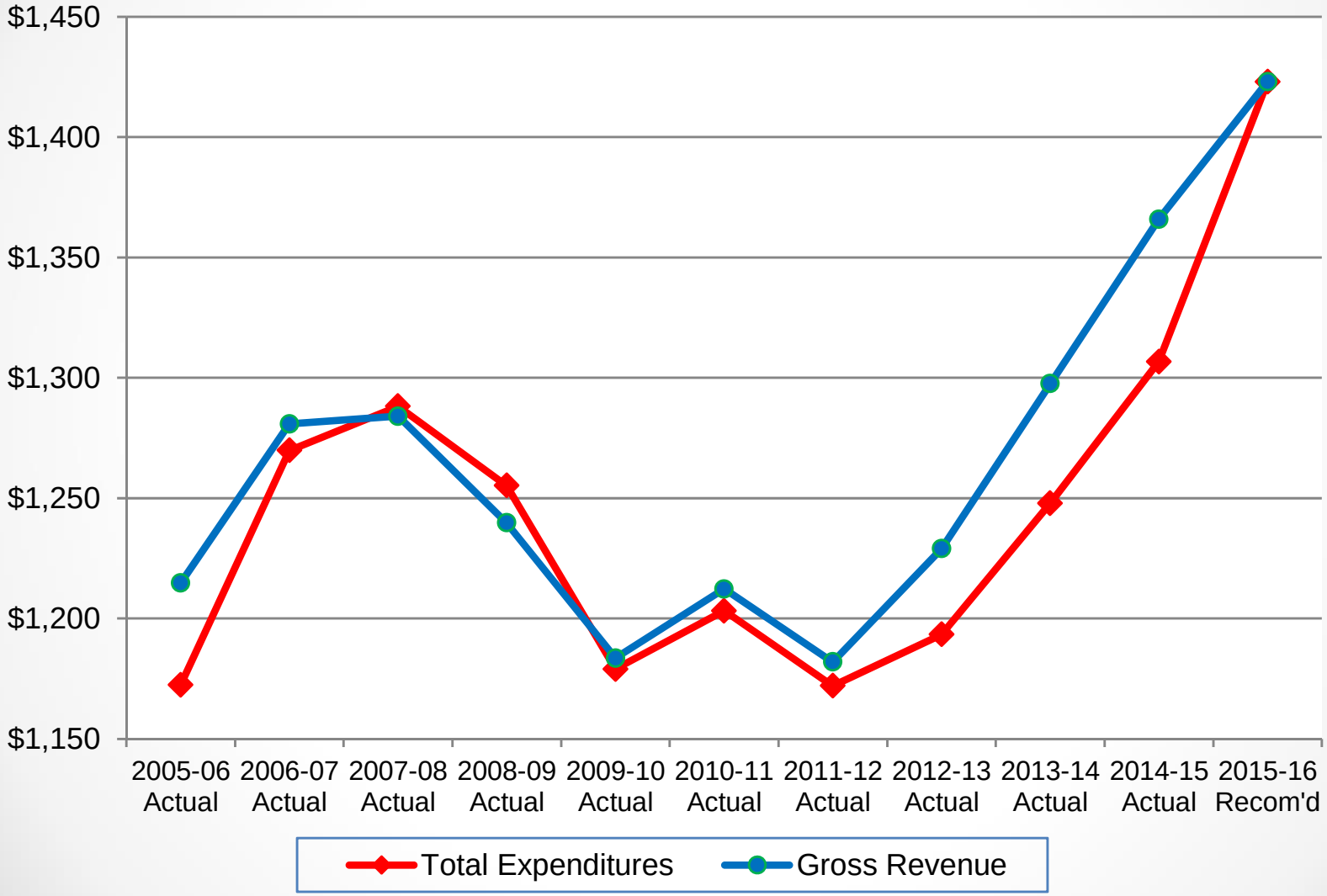
County of
Contra Costa
California

Photo by Sally Rae Kimmel

Contra Costa County
Moving in Right Direction

Change in General Fund Actual Status

(Operational)



Tax Losses Reserve Fund

Recent higher than 'normal' delinquency deposits into the Tax Losses Reserve have allowed the County to:

- Transfer larger annual amounts into the General Fund for general purpose;
- Fund property tax related losses such as the FY 12-13 adverse decision regarding Property Tax Administration Fees ($5.3 million) without impacting services in the General Fund; and
- Fund much needed facility repairs, which would otherwise be funded with General Fund dollars.

Fiscal Year	Tax Losses Reserve Transfers	Delinquent Tax @ June 30	Reserve Balance @ June 30
FY 05-06	9,000,000	47,003,688	26,334,817
FY 06-07	8,000,000	97,323,762	33,558,844
FY 07-08	10,000,000	143,490,997	45,174,112
FY 08-09	9,000,000	129,971,278	66,209,174
FY 09-10	9,000,000	101,461,335	84,269,785
FY 10-11	12,000,000	78,164,109	94,110,127
FY 11-12	9,000,000	96,699,117	101,354,611
FY 12-13	22,304,000	58,162,000	96,423,523
FY 13-14	22,000,000	51,636,396	90,648,537
FY 14-15 Unaudited	22,000,000	46,986,870	84,019,204
Total Since 2005	**$132,304,000**		
Budgeted FY 15-16	$22,000,000	[$12 M for general purpose; $10 M for facilities]	

Bargaining Contract Status

	Total Number of Employees		Contract Expiration Date
Currently Negotiating			
California Nurses Association	577		7/31/2014
California Nurses Association - Per Diem Unit	340		1/31/2013
CCC Deputy District Attorneys' Association	83		6/30/2015
Contra Costa County Defenders Association	76		6/30/2015
IHSS SEIU - United Healthcare Workers West			10/31/2015
Probation Peace Officers Association	247	1,323	6/30/2015
Expired or Expiring as of September 10, 2015		14.2%	
Settled			
AFSCME Local 2700, United Clerical, Technical and Specialized Employees	1,671		6/30/2017
AFSCME Local 512, Professional and Technical Employees	277		6/30/2016
Deputy Sheriff's Association, Mgmt Unit and Rank and File Unit	800		6/30/2016
District Attorney Investigator's Association	13		6/30/2016
IAFF Local 1230	251		6/30/2017
Physicians and Dentists of Contra Costa	256		10/31/2016
Professional & Technical Engineers – Local 21, AFL-CIO	899		6/30/2016
Public Employees Union, FACS Site Supervisor Unit	15		6/30/2016
Public Employees Union, Local One	2,426		6/30/2016
SEIU Local 1021, Rank and File and Service Line Supervisors Units	999		6/30/2016
United Chief Officers' Association	12		6/30/2017
Western Council of Engineers	23		6/30/2017
Management Classified & Exempt & Management Project	343	7,985	
	Total	9,308	

Reasons for Optimism

Positive Economic Outlook

- State Revenues Up
- State Budget reasonably stable
- Affordable Care Act intact
- 7.5% growth AV revenue in 2015/16
- Unemployment rate down to 5.2% (pre Great Recession rate)

Positive County Results

- Structurally balanced Budget for fifth year in a row
- OPEB managed
- Minimal Lay Offs over past 5 years
- Have begun pre-funding infrastructure needs
- Fund balance increased
- Standard & Poor's Rating AAA
- Stabilized AB 109 funding for Community Corrections Partnership (CCP)
- Pension costs appear stable after 5 years of double digit increases
- Authorized establishment of Laura's Law to be in place effective Fall of 2016

Reasons for Concern

- Contra Costa County Economy will continue slow recovery
- Extremely high number of vacant positions
- High number of vacant key management positions
- Labor Negotiations
  - Pent-up demand for wages
  - Health Insurance Costs
  - Increased costs of benefits
- Fund Infrastructure Needs (Repair & Maintenance)
- Aging Technology – People Soft Upgrade
- Unfunded Pension & Health Insurance Liability
- Adequate funding for Public Safety Departments
- Affordable Care Act (ACA) May depend on who is the next President
- CCC Fire Protection District – EMS Cooperation; Structure; and Funding
- Doctors Medical Center Closure
- Need to continue to Build Reserves for next economic downturn

Conclusion

- Our ending fiscal condition continues to improve.
- As a County, we will continue our focus on
  - Fiscal Health, Service Delivery, Efficiency & Effectiveness
  - Employee training, Team & Organizational Development
- Continued efforts to avoid short term solutions and not relying on one-time resources together with balanced increases to employee compensation/benefits is key to retaining a structurally sound fiscal condition, which will provide for **sustainable growth** in the future.

Contra Costa County

To: Board of Supervisors

From: David Twa, County Administrator

Date: September 15, 2015

Subject: Appointment of the Public Administrator and Transferring the Office of the Public Administrator to the Health Services Department

RECOMMENDATION(S):

1. ADOPT Resolution No. 2015/339, rescinding and superseding Resolution 84/346, to appoint William B. Walker, M.D., to the Office of Public Guardian and the Office of Public Administrator, effective October 1, 2015, pursuant to Government Code sections 27431 and 24011 and Ordinance No. 2015–20; and

2. APPROVE Appropriation Adjustment No. 5001 transferring $200,000 in appropriations and revenues from the District Attorney's Public Administrator budget (0364) and appropriating revenues and expenditures of $252,504 from the General Fund to the Health Services Department Public Administrator's Office (0454) to cover the period of October 1, 2015 through June 30, 2016; and

3. ADOPT Position Adjustment Resolution No. 21732 to add one (1) Deputy Public Administrator (AXFA) position and add one part-time (20/40) Public Administrator Program Assistant (AXSD) position in the Health Services Department, effective October 1, 2015.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Enid Mendoza, (925) 335-1039

cc:

FISCAL IMPACT:

The Public Administrator receives revenue from probate case fees paid by the estates they manage. The amount of these fees is established by the Probate Code and based on the value of each estate, pursuant to Cal. Prob. Code, §§ 10800, 10810. In addition to statutory fees, the Court, upon request, may award the Public Administrator extraordinary fees for such extra work as selling real and personal property, petitioning for determination of heirship, litigation to collect assets, and defending actions against the estate and other similar matters (Cal. Prob. Code, §§ 10801, 10811). We anticipate that the Public Administrator's office will generate about $200,000 in revenues during fiscal year 2015-16.

The addition of 1.5 FTEs will require approximately $189,000 in General Fund monies for salaries and benefits. Approximately $37,600 will be required for services and supplies expenditures in the Public Administrator's Office.

BACKGROUND:

The County Administrator's Office recognizes that the Public Guardian and the Public Administrator perform closely related and similar duties. Both officials protect and manage the estates of descendants and at-risk individuals who are unable to make decisions. Both offices' duties and routines are governed by the same or similar laws, court rules and procedures; and both are regulated by and appear before the Probate Court. Therefore, the County Administrator's Office believes that the transfer of the Public Administrator to the Health Services Department will be conducive to County operations.

On August 18, 2015, the County Administrator proposed to the Board of Supervisors the transition of the Public Administrator functions to the Health Services Department. The Board of Supervisors therefore considered and approved the introduction of Ordinance No. 2015-20, which proposed to amend the County Ordinance Code and separate the Office of the Public Administrator from the Office of the District Attorney. On August 25, 2015, the Board of Supervisors adopted Ordinance No. 2015-20, separating the Office the Public Administrator from the District Attorney's Office.

As proposed on both August 18 and 25, 2015, the County Administrator is now returning to the Board of Supervisors for approval of the actions stated in the recommendations of this Board Order to appoint the Health Services Director as the Public Guardian and as the Public Administrator, and administratively transfer the fiscal and personnel functions of the Office of the Public Administrator to the Health Services Department, effective October 1, 2015.

In order to effectively transfer the Public Administrator functions to the Health Services Department, the County Administrator's Office has determined that the addition of 1.5 FTEs and increased services and supplies will be necessary to support the operations of the Public Administrator's Office. The additional 1.5 FTEs and operational expenditures will require additional General Fund monies in the Public Administrator's Office. It is anticipated that the additional FTEs will support operational efficiencies that could generate additional revenues, which would offset some of the additional general fund monies being requested.

ATTACHMENTS

Resolution No. 2015/339

Resolution No. 84/346

Ordinance No. 2015-20

Appropriation Adjustment No. 5001

P300 No. 21732

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/15/2015 by the following vote:

AYE:	4	**John Gioia** **Candace Andersen** **Mary N. Piepho** **Karen Mitchoff**
NO:		
ABSENT:	1	**Federal D. Glover**
ABSTAIN:		
RECUSE:		

Resolution No. 2015/339

In the Matter of Appointing William B. Walker, M.D., Director of Health Services, as the Public Guardian and Public Administrator.

WHEREAS, on December 13, 1983, the Board of Supervisors appointed William B. Walker, M.D., as the Public Guardian pursuant to Ordinance Code Section 24-25.002; and

WHEREAS, in 2014, the Legislature enacted SB 803, to amend Government Code section 24011 to allow Contra Costa County to separate the offices of district attorney and public administrator, and to convert the office of the public administrator from an elected to an appointed position in order to allow the County to appoint the same person to the offices of the public administrator and public guardian; and

WHEREAS, on August 25, 2015, the Board of Supervisors adopted Ordinance No. 2015-20, amending the County Ordinance Code to separate the Office of the Public Administrator from the Office of the District Attorney and changing the Office of the Public Administrator to an appointive office, effective October 1, 2015; and

WHEREAS, Resolution No. 2015/339 rescinds and supersedes Resolution No. 84/346, which was adopted by the Board of Supervisors on June 12, 1984.

NOW, THEREFORE, BE IT RESOLVED that William B. Walker, M.D. is appointed Public Guardian and Public Administrator pursuant to Government Code sections 27431 and 24011 and Ordinance Code No. 2015-20.

Contact: Enid Mendoza, (925) 335-1039

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

Adopted this Order on June 12, 1984, by the following vote:

AYES: Supervisors Powers, Fahden, Schroder, Torlakson.
NOES: None.
ABSENT: Supervisor McPeak.
ABSTAIN: None.

RESOLUTION NO. 84/346

SUBJECT: Appointment of Public Guardian

The Board on December 13, 1983 having accepted the resignation of Arnold S. Leff, M.D., as Director of Health Services and, therefore, as Public Guardian; and

The Board on December 13, 1983 having appointed William B. Walker, M.D. as Acting Health Services Director, effective December 17, 1983; and

The Board on February 7, 1984 having adopted Ordinance 84-4 which amends Contra Costa Ordinance Code Section 24-25.002 to provide that the Board of Supervisors appoint the Public Guardian by resolution rather than by ordinance;

IT IS BY THE BOARD RESOLVED that William B. Walker, M.D. is appointed Public Guardian pursuant to Ordinance Code Section 24-25.002.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 12, 1984

J.R. OLSSON, COUNTY CLERK
and ex officio Clerk of the Board

By C Matthews, Deputy

Orig. Dept.: County Administrator
cc: County Counsel
Acting Health Services Director

ORDINANCE NO. 2015-20

(An Ordinance to Separate the Office of the Public Administrator from the Office of the District Attorney and Change the Office of Public Administrator to an Appointive Office.)

The Contra Costa County Board of Supervisors ordains as follows (omitting the parenthetical footnotes from the official text of the enacted or amended provisions of the County Ordinance Code):

SECTION I: **SUMMARY.** This ordinance amends the County Ordinance Code to separate the office of public administrator from the office of the district attorney and change the office of public administrator to an appointive office.

SECTION II: Chapter 24-25 of the County Ordinance Code, including Section 24-25.002, is repealed in its entirety.

SECTION III: From and after the effective date of this ordinance, the office of the public administrator is separated from the office of district attorney and the office of public administrator, and the office of public guardian will be filled by appointment of the board of supervisors. Chapter 24-14 is retitled and amended to read as follows:

Chapter 24-14
PUBLIC GUARDIAN AND PUBLIC ADMINISTRATOR

Section 24-14.002 Office, pay, appointment

The office of public guardian is created in this county. The office of the public administrator is separated from the office of the district attorney and is made an appointive office pursuant to Government Code section 24011. The office of the public administrator and the office of the public guardian shall be filled by board appointment by resolution. The public guardian and public administrator shall not receive any compensation for services as such. The board of supervisors determines that it is in the best interests of the County to waive the requirements of Government Code section 24001 for appointment to the office of the public guardian and the office of the public administrator. (Ords. 2015-20, § 3, 84-4 § 1, 81-81 § 2, 71-110 § 2 68-59 § 2, 68-45 § 1, 1192. 1172.)

SECTION IV: **EFFECTIVE DATE**. This ordinance becomes effective on October 1, 2015, and within 15 days of passage shall be published once with the names of the supervisors voting for and against it in the Contra Costa Times, a newspaper published in this County.

PASSED ON August 25 2015 by the following vote:

AYES: Gioia, Andersen, Piepho, Mitchoff

NOES: None

ABSENT: Glover

ABSTAIN: None

ATTEST: DAVID TWA, Clerk of
the Board and County Administrator

By: _____
Deputy

_____
Board Chair

[SEAL]

SLA:la

H:\Ordinances\PublicAdministratorPublicGuardian V4 7-31-15FINAL.doc

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

ACCOUNT CODING		BUDGET UNIT: 0364 - District Attorney/Public Administrator				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
0364	1011	Permanent Salaries	122,726	00		
0364	1015	Deferred comp	765	00		
0364	1042	FICA/Medicare	11,979	00		
0364	1043	Ret Exp-Pre 97 Retirees	482	00		
0364	1044	Retirement Expense	43,828	00		
0364	1060	Employee Group Insurance	22,688	00		
0364	1061	Retiree Health Insurance	8,995	00		
0364	1062	OPEB Pre-Pay	12,090	00		
0364	1063	Unemployment Insurance	368	00		
0364	1070	Workers Comp Insurance	1,648	00		
0364	2315	Data Processing Services	23	00		
0364	2326	Information Security Charges	204	00		
0364	2479	Other Departmental Charges			25,796	
		TOTALS	225,796	00	25,796	00

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 9/9/15

COUNTY ADMINISTRATOR:

BY: Enid Mendoza DATE 9/9/15

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

(Deputy)

(M129 Rev 2/86)

EXPLANATION OF REQUEST

Transfer of Public Administrator from the District Attorney to the Health Services Department. General Fund appropriation remains with the District Attorney.

Dorothy Sanna Sr. Dep Co Admin 9/9/15

SIGNATURE TITLE DATE

APPROPRIATION APOO 5001

ADJ. JOURNAL NO.

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING		BUDGET UNIT: 0364 - District Attorney/Public Administrator				
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>	
0364	9690	Estate Fees			200,000	00
		TOTALS		00	200,000	00

APPROVED

AUDITOR-CONTROLLER:
BY: [signature] DATE 9/9/15

COUNTY ADMINISTRATOR:
BY: Enid Mendoza DATE 9/9/15

BOARD OF SUPERVISORS:
YES:

NO:

BY: DATE

EXPLANATION OF REQUEST

[signature] Sr. Dep. Co. Adm. 9/9/15
SIGNATURE TITLE DATE

REVENUE ADJ. JOURNAL NO. RAOO 5001

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

ACCOUNT CODING		BUDGET UNIT: 0454 - Health Services/Public Administrator				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
0454	1011	Permanent Salaries			221,964	00
0454	1015	Deferred comp			1,785	00
0454	1042	FICA/Medicare			19,570	00
0454	1043	Ret Exp-Pre 97 Retirees			482	00
0454	1044	Retirement Expense			79,874	00
0454	1060	Employee Group Insurance			62,352	00
0454	1061	Retiree Health Insurance			8,995	00
0454	1062	OPEB Pre-Pay			12,090	00
0454	1063	Unemployment Insurance			672	00
0454	1070	Workers Comp Insurance			7,111	00
		Continued on next page				
		SUB-TOTAL	0	00	414,895	00

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 9/9/15

COUNTY ADMINISTRATOR:

BY: Enid Mendoza DATE 9/9/15

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

(Deputy)

(M129 Rev 2/86)

EXPLANATION OF REQUEST

Transfer of Public Administrator from the District Attorney to the Health Services Department.

[signature] Sr. Dep Co Admin 9/9/15

SIGNATURE TITLE DATE

APPROPRIATION APOO 5001

ADJ. JOURNAL NO.

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

[X] BOARD OF SUPERVISORS

[ ] COUNTY ADMINISTRATOR

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

ACCOUNT CODING		BUDGET UNIT: 0454 - Health Services/Public Administrator				
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE	
0454	2100	Office Expense			1,500	00
0454	2102	Books-Periodicals-Subscriptions			1,500	00
0454	2110	Communications			1,000	00
0454	2111	Telephone Exchange Service			970	00
0454	2131	Minor Furniture/Equipment			1,500	00
0454	2132	Minor Computer Equipment			3,000	00
0454	2250	Rents and Leases-Equipment			2,100	00
0454	2251	Computer Software Costs			5,000	00
0454	2262	Building Occupancy Costs			8,400	00
0454	2301	Autom Mileage Employees			4,750	00
0454	2303	Other Travel Employees			1,610	00
0454	2310	Non County Professional/Specialized Services			1,000	00
0454	2315	Data Process Services			75	00
0454	2326	Inforamtion Security Charges			204	00
454	2479	Other Special Departmental Expenses			5,000	00
		SUB-TOTAL FROM PAGE 1			414,895	00
		GRAND TOTAL	0	00	452,504	00

APPROVED

AUDITOR-CONTROLLER:

BY: [signature] DATE 9/9/15

COUNTY ADMINISTRATOR:

BY: Enid Mendoza DATE 9/9/15

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

(Deputy)

(M129 Rev 2/86)

EXPLANATION OF REQUEST

Transfer of Public Administrator from the District Attorney to the Health Services Department.

[signature] Sr. Dep Co Admin 9/9/15

SIGNATURE TITLE DATE

APPROPRIATION APOO 5001

ADJ. JOURNAL NO.

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING		BUDGET UNIT: 0454 - Health Services/Public Administrator				
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>	
0454	9690	Estate Fees	200,000	00		
0005	8981	Fund Balance Available	252,504	00		
		TOTALS	452,504	00	0	00

APPROVED

AUDITOR-CONTROLLER:
BY: [signature] DATE 9/9/15

COUNTY ADMINISTRATOR:
BY: Enid Mendoza DATE 9/9/15

BOARD OF SUPERVISORS:
YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

Budget appropriaitons for fee revenue to be recevied in new unit. Public Administrator functions are being transferred from the District Attorny to the Health Services Department.

[signature] Sr. Dep. Co. Adm. 9/9/15
SIGNATURE TITLE DATE

REVENUE ADJ. JOURNAL NO. RAOO 5001

POSITION ADJUSTMENT REQUEST

NO. 21732
DATE 8/15/15

Department HEALTH SERVICES-Public Admin Department No./ Budget Unit No. 0454 Org No. 0454 Agency No. A18

Action Requested: Add one Deputy Public Administrator (AXFA) and one half time (20/40) Public Administrator Program Assistant (AXSD) in the Health Services Department

Proposed Effective Date: 10/1/15

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	$189,327.00	Net County Cost	$189,327.00
Total this FY	$141,995.00	N.C.C. this FY	$141,995.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

William Walker
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe — 8/17/2015
Deputy County Administrator — Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE _____
Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
☐ _____(Date)

(for) Director of Human Resources — Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE 9/4/15

☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☒ Other: Approve as requested

Dorothy Sansoe
(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE _____ BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: APPROVE the Las Trampas Creek Repair at Boulevard Way Bridge Project and related actions under the California Environmental Quality Act.

RECOMMENDATION(S):

APPROVE the Las Trampas Creek Repair at Boulevard Way Bridge Project (Project), as recommended by the Public Works Director, Walnut Creek area, [County Project No. 0672-6U2507, DCD-CP#12-35] (District II), and

DETERMINE the Project is a California Environmental Quality Act (CEQA), Class 1(c) Categorical Exemption, pursuant to Article 19, Section 15301 of the CEQA Guidelines, and

DIRECT the Director of Conservation and Development to file a Notice of Exemption with the County Clerk, and

AUTHORIZE the Public Works Director to arrange for payment of a $25 fee to Conservation and Development for processing, and a $50 fee to the County Clerk for filing the Notice of Exemption.

FISCAL IMPACT:

100% Local Road Funds.

BACKGROUND:

A scour hole approximately 3 feet deep, 45 feet long and 20 feet wide has developed on the upstream side of Boulevard Way Bridge around the column footings. The streambed has scoured down to sandstone bedrock and may eventually impact the mid-span bridge column footings. There is also scouring at the toe of the slope of

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: A. Nattkemper, Environmental (925) 313-2364

cc: A. Nattkemper, Environmental Services, L. Mangabay, Finance, H. Finch, Maintenance Division

BACKGROUND: (CONT'D)

the south bridge abutment, which is armored with grouted riprap. The scour is approximately 50 feet long, 2 feet deep and extends approximately 3 feet horizontally under the riprap. The Project consists of filling the scour hole upstream of the bridge's mid-span column and at the toe of the slope along the south abutment with riprap.

CONSEQUENCE OF NEGATIVE ACTION:

Delay in approving the Project may result in a delay of construction.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

CEQA Documents

Contra Costa County

PUBLIC WORKS DEPARTMENT INITIAL STUDY OF ENVIRONMENTAL SIGNIFICANCE

PROJECT NUMBER: 0672-6U2507

CP# 12-35

PROJECT NAME: Las Trampas Creek Repair at Boulevard Way Bridge

PREPARED BY: Alex Nattkemper AN DATE: July 7, 2015

APPROVED BY: Lori C. G DATE: 7-14-15

RECOMMENDATIONS:

☒ **Categorical Exemption [Class 1(c)]**

☐ Environmental Impact Report Required

☐ Negative Declaration

☐ Conditional Negative Declaration

The project will not have a significant effect on the environment. The recommendation is based on the following: The project consists of repair of an existing public structure, involving negligible or no expansion of use beyond what is previous existing; pursuant to section 15301(c) of the CEQA guidelines. The project will not result in the removal of any scenic resource.

What changes to the project would mitigate the identified impacts: N/A

USGS Quad Sheet: Walnut Creek	**Base Map Sheet #: P-13**	**Parcel #: 185-290-030, 185-230-049, 184-150-020, 184-150-019**

GENERAL CONSIDERATIONS:

1. **Location:** The project is located 0.2 mile north of Olympic Boulevard near the City of Walnut Creek where Boulevard Way Bridge spans Las Trampas Creek [Figures 1-3].

2. **Project Description:** The purpose of this project is to stabilize and protect the bridge's columns and abutment within Las Trampas Creek from current and future scouring. A scour hole has developed on the upstream side of the bridge around the column footings. The stream bed material loss is approximately 3 feet deep, 45 feet long and 20 feet wide at its widest point. The streambed has scoured down to sandstone bedrock in many places and may eventually impact the mid-span bridge column footings. There is also scouring at the toe of the slope of the south bridge abutment, which is armored with grouted riprap. The scour is approximately 50 feet long, 2 feet deep and extends approximately 3 feet horizontally under the riprap. The Project consists of filling the scour hole upstream of the bridge's mid-span column and at the toe of the slope along the south abutment with riprap. Excavation will need to be performed to establish a 5-foot wide by 2-foot deep "key" for the rock rip-rap at the toe of the slope. Dewatering of the creek is required to conduct the work, which would extend approximately 60 feet upstream and 40 feet downstream of the bridge. Dewatering could require operating pumps overnight. However, low volume or muffled pumps will be used to reduce potential for noise disruption. Construction will occur during the dry season between June 1 and October 15 and is expected to be completed within 20 working days. The work area will be accessed via the creek bank from the upstream side of the south bridge abutment, approximately 20 feet wide by 40 feet long. Low impact equipment (i.e., Spyder excavator) and worker personnel will use this access route. Materials will be lowered into the work area from a crane operating from the bridge deck. A staging area for materials, equipment, and vehicles will be located outside of the stream zone along the east side of Boulevard Way south of the bridge within the County's road right-of-way (ROW). While traffic control will be required, lane closure is not anticipated. Emergency vehicles will have access at all times. It will be necessary to acquire temporary rights-of-entry permits from two property owners upstream and two property owners downstream of the project. Although not anticipated, utility relocations or adjustments may be necessary. Vegetation removal will include a few small trees less than 4 inches in diameter at breast height located in the south embankment area and a few landscaped plants within the County ROW along the edge of the road. If tree trimming is necessary, branches will be cut cleanly. Environmentally Sensitive Area (ESA) fencing will be installed to clearly define the project limits and impact area. No impact beyond the ESA fencing will be allowed and a clean worksite will be maintained. Avoidance and Minimization Measures will be implemented to minimize potential for impacts to water quality and wildlife and will be consistent with the Programmatic Agreement between the USFWS and the USACE to minimize potential impacts to California red-legged frog. These measures will include, but are not limited to, best management practices to avoid transporting sediment out of the project area, pre-construction surveys and having a biological monitor onsite. As such, no impacts to aquatic or terrestrial species are anticipated as a result of the project.

3. **Does it appear that any feature of the project will generate significant public concern?**

   ☐ Yes ☒ **No** ☐ maybe (Nature of concern):

4. **Will the project require approval or permits by other than a County agency?**

   ☒ Yes ☐ **No** U.S. Army Corps of Engineers, Regional Water Quality Control Board, U.S. Fish and Wildlife Service, and California Department of Fish and Wildlife

5. **Is the project within the Sphere of Influence of any city?** Walnut Creek

Las Trampas Creek Repair at Boulevard Way Bridge

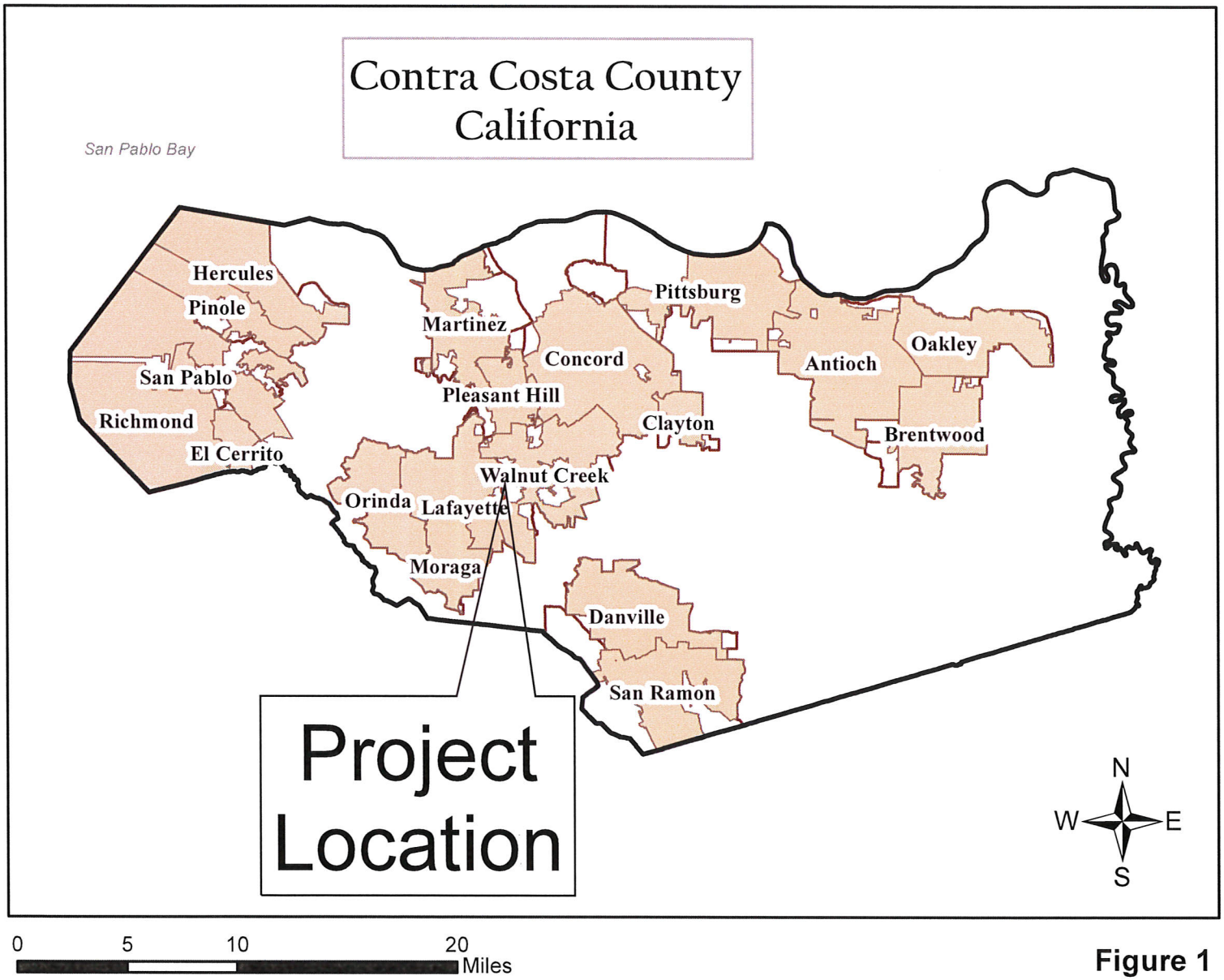
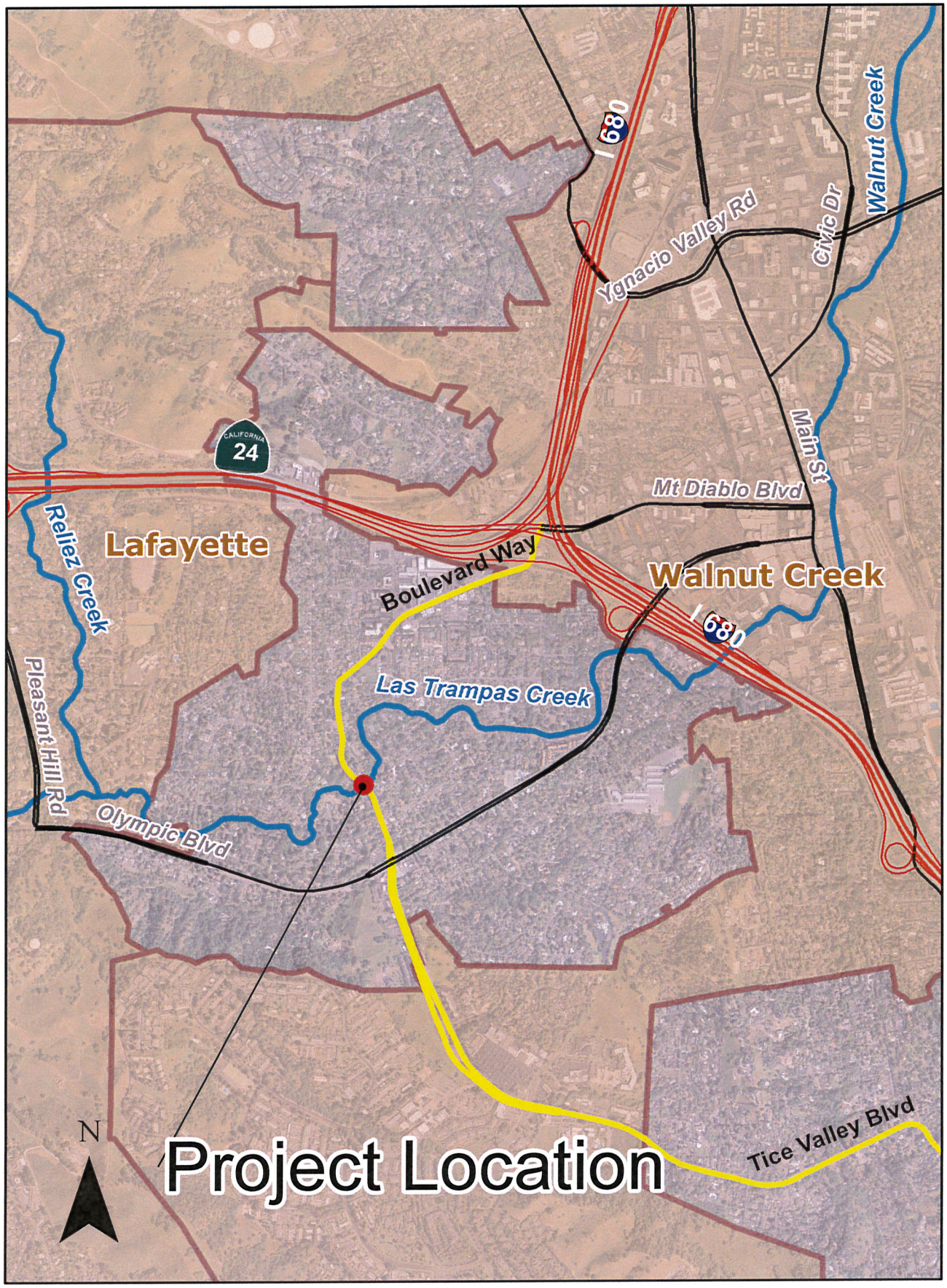


Figure 1

Boulevard Way Bridge Vicinity



0 0.25 0.5 1 Miles

Figure 2

Boulevard Way Bridge Site Map

0 50 100 200 Feet

Figure 3

CALIFORNIA ENVIRONMENTAL QUALITY ACT

Notice of Exemption

To: ☐ Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

☒ County Clerk
County of: Contra Costa

From: Contra Costa County
Dept. of Conservation & Development
30 Muir Road
Martinez, CA 94553

Project Title: Las Trampas Creek Repair at Boulevard Way Bridge, Project No. 0672-6U2507 **& CP# 12-35**

Project Applicant: **Contra Costa County Public Works Department**

Project Location – **Specific**: The project is located 0.2 miles north of Olympic Boulevard near the City of Walnut Creek where Boulevard Way Bridge spans Las Trampas Creek.

Project Location: Unincorporated Community of Saranap

Project Location – County: **Contra Costa**

Description of Nature, Purpose and Beneficiaries of Project:

The purpose of this project is to stabilize and protect the bridge's columns and abutment within Las Trampas Creek from current and future scouring. A scour hole has developed on the upstream side of the bridge around the column footings. The stream bed material loss is approximately 3 feet deep, 45 feet long and 20 feet wide. The streambed has scoured down to sandstone bedrock and may eventually impact the mid-span bridge column footings. There is also scouring at the toe of the slope of the south bridge abutment, which is armored with grouted riprap. The scour is approximately 50 feet long, 2 feet deep and extends approximately 3 feet horizontally under the riprap. The Project consists of filling the scour hole upstream of the bridge's mid-span column and at the toe of the slope along the south abutment with riprap. This requires dewatering of the creek, which would extend approximately 60 feet upstream and 40 feet downstream of the bridge, and could require operating pumps overnight. However, low volume or muffled pumps will be used to reduce potential for noise disruption. Construction will occur between June 1 and October 15 and is expected to be completed within 20 working days. The work area will be accessed via the creek bank from the upstream side of the south bridge abutment. Low impact equipment and worker personnel will use this access route. Materials will be lowered into the work area from a crane operating from the bridge deck. A staging area for materials, equipment, and vehicles will be located along the east side of Boulevard Way south of the bridge within the County's road right-of-way (ROW). While traffic control will be required, lane closure is not anticipated. Emergency vehicles will have access at all times. It will be necessary to acquire temporary rights-of-entry permits from four property owners. Although not anticipated, utility relocations or adjustments may be necessary. A few small trees less than 4 inches in diameter in the south embankment area and a few landscaped plants within the County ROW will be removed. Environmentally Sensitive Area (ESA) fencing will be installed to clearly define the project limits and impact area. No impact beyond the ESA fencing will be allowed. Avoidance and Minimization Measures will be implemented to minimize potential for impacts to water quality and wildlife and will be consistent with the Programmatic Agreement between the USFWS and the USACE to minimize potential impacts to California red-legged frog. These measures include erosion control, pre-construction surveys and having a biological monitor onsite. As such, no impacts to aquatic or terrestrial species are anticipated as a result of the project.

Name of Public Agency Approving Project: **Contra Costa County**

Name of Person or Agency Carrying Out Project: **Contra Costa County Public Works Department**

Exempt Status:

☐ Ministerial Project (Sec. 21080(b) (1); 15268;
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☒ Categorical Exemption: **Class 1(c)**
☐ Other Statutory Exemption, Code No.:_____
☐ General Rule of Applicability [Article 5, Section 15061 (b)(3)]

Reasons why project is exempt: **The project consists of repair to an existing bridge; pursuant to section 15301(c) of the CEQA guidelines. The project will not result in the removal of any scenic resource.**

Lead Agency Contact Person: **Alex Nattkemper - Public Works Dept.** Area Code/Telephone/Extension: **(925) 313-2364**

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☒ Yes ☐ No

Signature: _____ Date: _____ Title: _____

☐ Signed by Lead Agency ☐ Signed by Applicant

AFFIDAVIT OF FILING AND POSTING

I declare that on _____ I received and posted this notice as required by California Public Resources Code Section 21152(c). Said notice will remain posted for 30 days from the filing date.

_____ _____
Signature Title

Applicant:
Public Works Department
255 Glacier Drive
Martinez, CA 94553
Attn: Alex Nattkemper
Environmental Services Division
Phone: (925) 313-2364

Department of Fish and Game Fees Due
☐ EIR - $3,069.75
☐ Neg. Dec. - $2,210.00
☐ DeMinimis Findings - $0
☒ **County Clerk - $50**
☒ **Conservation & Development - $25**

Total Due: $ 75.00
Total Paid $ _____
Receipt #: _____

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: APPROVE the Vasco Road Embankment Repair Project and related actions under the California Environmental Quality Act.

RECOMMENDATION(S):

APPROVE the Vasco Road Embankment Repair Project (Project), as recommended by the Public Works Director, Byron area, [County Project No. 0672-6U2319, DCD-CP#15-24] (District III), and

DETERMINE the Project is a California Environmental Quality Act (CEQA), Class 1(c) Categorical Exemption, pursuant to Article 19, Section 15301 of the CEQA Guidelines, and

DIRECT the Director of Conservation and Development to file a Notice of Exemption with the County Clerk, and

AUTHORIZE the Public Works Director to arrange for payment of a $25 fee to Conservation and Development for processing, and a $50 fee to the County Clerk for filing the Notice of Exemption.

FISCAL IMPACT:

100% Local Road Funds.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: A. Nattkemper, Environmental (925) 313-2364

cc: L. Mangabay, Finance, A. Nattkemper, Environmental Services, B. Louis, Maintenance, M. Cordis, Maintenance

BACKGROUND:

The purpose of this Project is to repair severe erosion along the road embankment and replace sections of a damaged concrete ditch in two locations within the right of way of Vasco Road in order to redirect the drainage back toward a perennial tributary of Brushy Creek, as originally intended by embankment construction. The Project consists of excavating, benching, and compacting the eroded areas so that fill composed of native material can be deposited at these locations. The failed concrete ditch material will be recycled by breaking it up and incorporating it into the fill as riprap. The concrete ditch will then be reconstructed with a 12” tall, 6” wide concrete salamander barrier spanning the entire length of the ditch on the uphill side. The barbed wire fence along the right of way will be replaced. The disturbed areas will be planted with native seed after construction is complete.

CONSEQUENCE OF NEGATIVE ACTION:

Delay in approving the Project may result in a delay of construction.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

CEQA Documents

Contra
Costa
County

PUBLIC WORKS DEPARTMENT
INITIAL STUDY OF
ENVIRONMENTAL SIGNIFICANCE

PROJECT NUMBER: 0672-6U2319
CP# 15-24

PROJECT NAME: Vasco Road Embankment Repair

PREPARED BY: Alex Nattkemper DATE: July 9, 2015

APPROVED BY: DATE: 7-20-15

RECOMMENDATIONS:

☒ **Categorical Exemption [Class 1(c)]**
☐ Environmental Impact Report Required
☐ Negative Declaration
☐ Conditional Negative Declaration

The project will not have a significant effect on the environment. The recommendation is based on the following: The project consists of repair of an existing public structure (concrete ditch) pursuant to section 15301(c) of the CEQA guidelines. The project will not result in the removal of any scenic resource.

What changes to the project would mitigate the identified impacts: N/A

USGS Quad Sheet: Byron Hot Springs	Base Map Sheet #: V-25	Parcel #: N/A

GENERAL CONSIDERATIONS:

1. **Location:** The project is located on the north side of Vasco Road, approximately 0.7 mile northeast from the County line, in the Byron area [Figures 1-3].

2. **Project Description:** The purpose of this project is to repair severe erosion along the road embankment and replace sections of a damaged concrete ditch in two locations within the right of way of Vasco Road in order to redirect the drainage back toward a perennial tributary of Brushy Creek, as originally intended by embankment construction. The concrete ditch receives runoff from the roadway and the hills to the south through culverts under Vasco Road. Drainage that was carried by the now damaged concrete ditch is draining towards a man-made stock pond, which connects to the same Brushy Creek tributary.

   Two areas (Location 1 and Location 2) will be repaired. Location 1 begins approximately 10' downstream of the connection of the concrete ditch with the flared end section of a 24" culvert crossing Vasco Road. At Location 1, the concrete ditch is undermined, broken, and displaced for approximately 75' as it curves from the road until parallel with and approximately 10' offset from the road right of way line. The eroded area at this location is approximately 9' deep and 12' wide at its largest point. Location 2 is at the outfall of the concrete ditch and at the end of a 30" culvert crossing Vasco Road. The concrete ditch at this location is approximately 15' from the road right of way line. At Location 2, the concrete ditch is also undermined and broken, and the eroded area is approximately 3' deep and 6' wide. Drainage that was carried by the concrete ditch and from a nearby stilling basin is now draining towards the same above mentioned stock pond, approximately 50' from the second location.

   The Project consists of excavating, benching, and compacting the eroded areas so that fill composed of native material can be deposited at these locations. The failed concrete ditch material will be recycled by breaking it up and incorporating it into the fill as riprap. The concrete ditch will then be reconstructed with a 12" tall, 6" wide concrete salamander barrier spanning the entire length of the ditch on the uphill side. The barbed wire fence along the right of way will be replaced. The disturbed areas will be planted with native seed after construction is complete.

   An existing gravel turnout located west and uphill of Location 1 will be used for staging equipment and materials. Access will be established from Vasco Road to Locations 1 and 2 through temporary impact areas. One lane of southbound traffic may be closed while equipment is moving along the road shoulder. All work will take place within the existing right of way or easement, and is not expected to impact the pond or the creek.

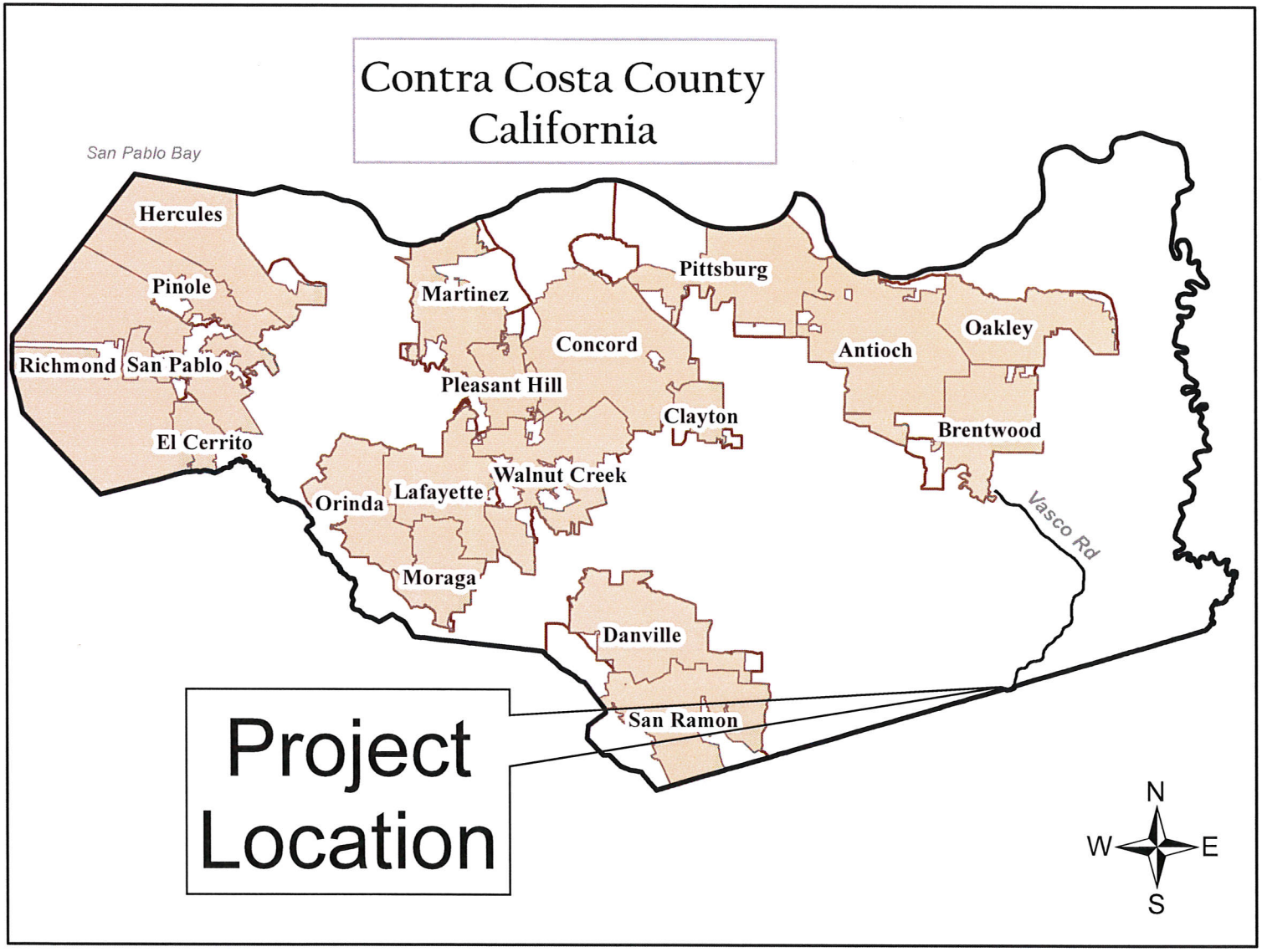
   The project is a covered activity under the East Contra Costa County Habitat Conservation Plan/Natural Community Conservation Plan (HCP/NCCP). The project will follow the HCP/NCCP Avoidance and Minimization Measures to minimize impacts to covered species and water quality. In addition, HCP/NCCP development fees will be paid to the Conservancy prior to the start of construction, which will take place during the dry season (April 15 to October 15) and is anticipated to be completed in approximately 14 working days.

3. **Does it appear that any feature of the project will generate significant public concern?**
   ☐ Yes ☒ **No** ☐ maybe (Nature of concern):

4. **Will the project require approval or permits by other than a County agency?**
   ☒ Yes ☐ **No** East Contra Costa County Habitat Conservancy

5. **Is the project within the Sphere of Influence of any city?** No.

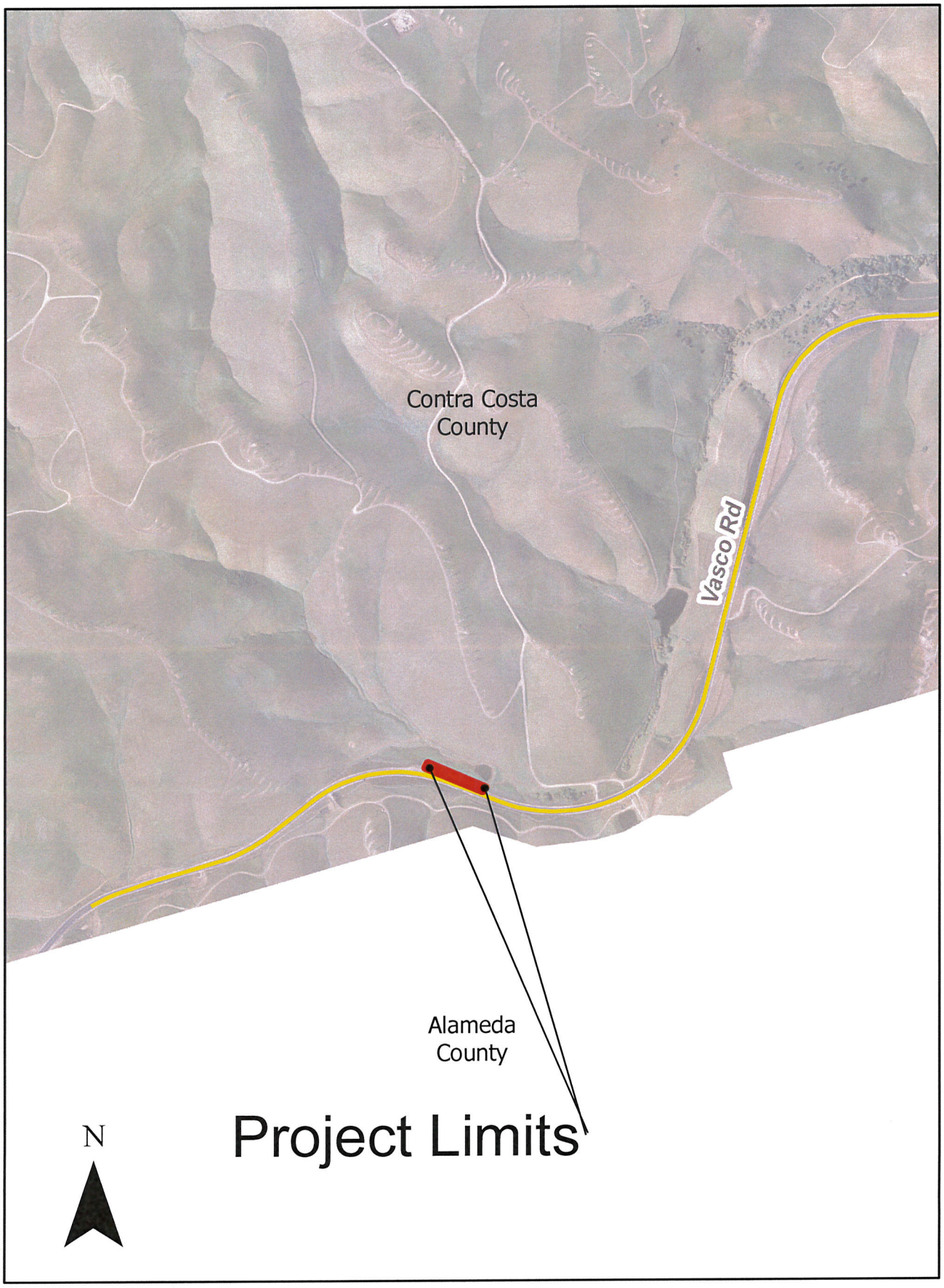
Vasco Road Embankment Repair



0 5 10 20 Miles

Figure 1

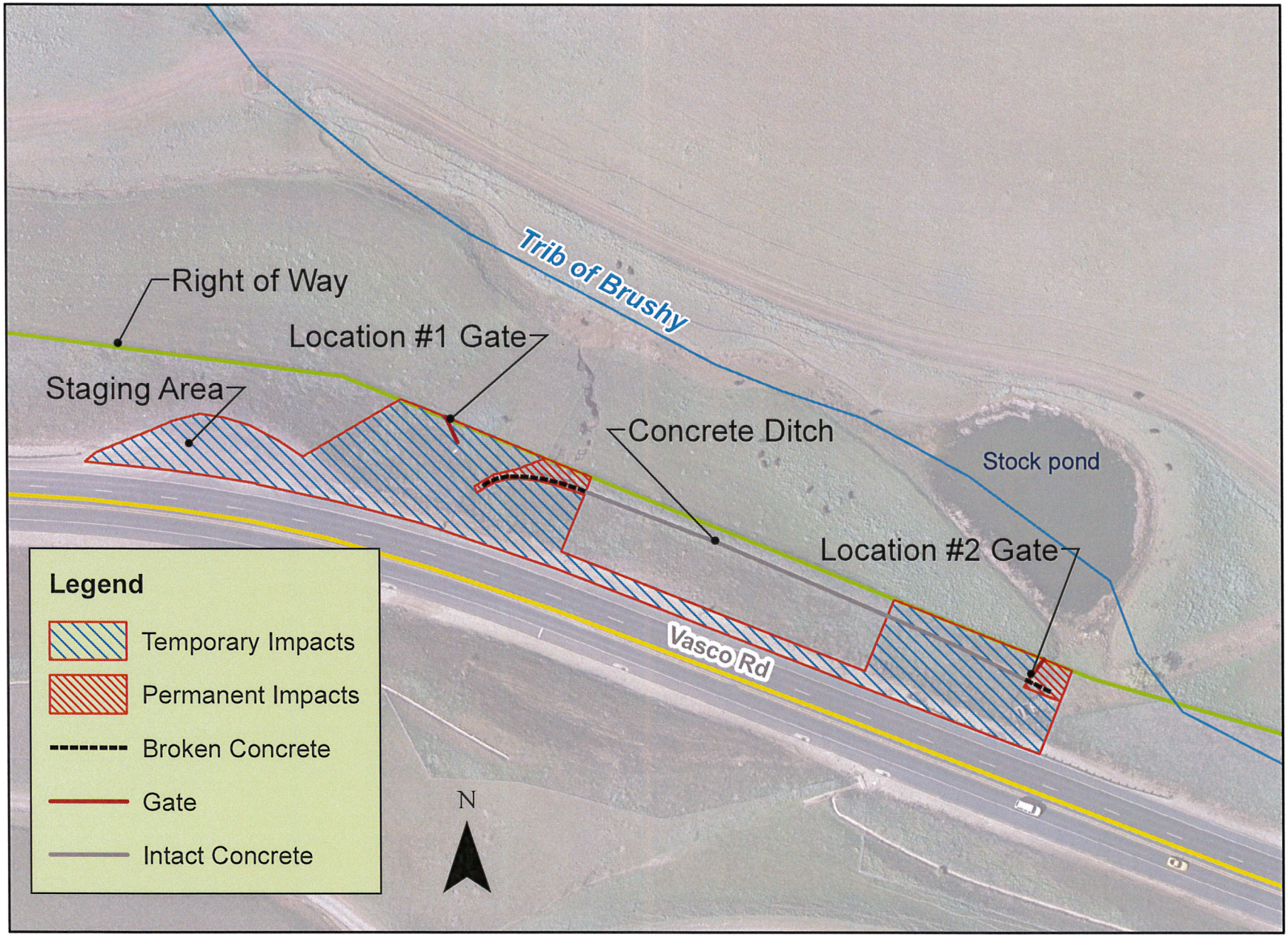
Vasco Road Embankment Vicinity



0 0.25 0.5 1 Miles

Figure 2

Vasco Road Embankment Site Plan



0 50 100 200 300 400 Feet

Figure 3

CALIFORNIA ENVIRONMENTAL QUALITY ACT

Notice of Exemption

To: ☐ Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

☒ County Clerk
County of: Contra Costa

From: Contra Costa County
Dept. of Conservation & Development
30 Muir Road
Martinez, CA 94553

Project Title: Vasco Road Embankment Repair, Project No. 0672-6U2319 **& CP# 15-24**

Project Applicant: **Contra Costa County Public Works Department**

Project Location – **Specific**: The project is located on the north side of Vasco Road, approximately 0.7 mile northeast from the County line, in the Byron area.

Project Location: Unincorporated Byron area

Project Location – County: **Contra Costa**

Description of Nature, Purpose and Beneficiaries of Project:

The purpose of this project is to repair severe erosion along the road embankment and replace sections of a damaged concrete ditch in two locations within the right of way of Vasco Road in order to redirect the drainage back toward a perennial tributary of Brushy Creek. Drainage that was carried by the now damaged concrete ditch is draining towards a man-made stock pond. Two areas (Location 1 and Location 2) will be repaired. Location 1 begins approximately 10' downstream of the connection of the concrete ditch with a culvert crossing Vasco Road. At Location 1, the concrete ditch is undermined, broken, and displaced. Erosion at this location is approximately 9' deep and 12' wide. Location 2 is at the outfall of the concrete ditch and at the end of a culvert crossing Vasco Road. The concrete ditch at this location is approximately 15' from the road right of way line. At Location 2, the concrete ditch is also undermined and broken, and the erosion is approximately 3' deep and 6' wide. Drainage that was carried by the concrete ditch and from a nearby stilling basin is now draining towards the same stock pond. The Project consists of excavating, benching, and compacting the eroded areas so that fill composed of native material can be deposited at these locations. The failed concrete ditch material will be recycled by breaking it up and incorporating it into the fill as riprap. The concrete ditch will then be reconstructed with a 12" tall, 6" wide concrete salamander barrier spanning the entire length of the ditch on the uphill side. The barbed wire fence along the right of way will be replaced. The disturbed areas will be planted with native seed after construction is complete. An existing gravel turnout located west and uphill of Location 1 will be used for staging equipment and materials. Access will be established from Vasco Road to Locations 1 and 2 through temporary impact areas. One lane of southbound traffic may be closed while equipment is moving along the road shoulder. All work will take place within the existing right of way or easement, and is not expected to impact the pond or the creek. The project is a covered activity under the East Contra Costa County Habitat Conservation Plan/Natural Community Conservation Plan (HCP/NCCP) and will follow the HCP/NCCP Avoidance and Minimization Measures to minimize impacts to covered species and water quality. In addition, HCP/NCCP development fees will be paid to the Conservancy prior to the start of construction, which will take place during the dry season (April 15 to October 15) and is anticipated to be completed in approximately 14 working days.

Name of Public Agency Approving Project: **Contra Costa County**

Name of Person or Agency Carrying Out Project: **Contra Costa County Public Works Department**

Exempt Status:

☐ Ministerial Project (Sec. 21080(b) (1); 15268;
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☒ Categorical Exemption: **Class 1(c)**
☐ Other Statutory Exemption, Code No.:_____
☐ General Rule of Applicability [Article 5, Section 15061 (b)(3)]

Reasons why project is exempt: **The project consists of repair of an existing public structure; pursuant to section 15301(c) of the CEQA guidelines. The project will not result in the removal of any scenic resource.**

Lead Agency Contact Person: **Alex Nattkemper - Public Works Dept.** Area Code/Telephone/Extension: **(925) 313-2364**

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☒ Yes ☐ No

Signature: _____ Date: _____ Title: _____

☐ Signed by Lead Agency ☐ Signed by Applicant

AFFIDAVIT OF FILING AND POSTING

I declare that on _____ I received and posted this notice as required by California Public Resources Code Section 21152(c). Said notice will remain posted for 30 days from the filing date.

_____ Signature

_____ Title

Applicant:
Public Works Department
255 Glacier Drive
Martinez, CA 94553
Attn: Alex Nattkemper
Environmental Services Division
Phone: (925) 313-2364

Department of Fish and Game Fees Due
☐ EIR - $3,069.75
☐ Neg. Dec. - $2,210.00
☐ DeMinimis Findings - $0
☒ **County Clerk - $50**
☒ **Conservation & Development - $25**

Total Due: $ 75.00
Total Paid $ _____

Receipt #: _____

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: ADOPT Resolution No. 2015/328 terminating and abandoning a portion of an Offer of Dedication

RECOMMENDATION(S):
ADOPT Resolution No. 2015/328 terminating and abandoning a portion of an offer of dedication of a Landscape Maintenance Easement (LME) over a portion of Assessor's Parcel Number 222-620-039, along Lilac Ridge Road in San Ramon, Dougherty Valley area. (Project No. 0651-WL72RP, Permit SD06-09134)

DIRECT the Real Estate Division of the Public Works Department to record a certified copy of the Resolution in the office of the County Clerk-Recorder.

FISCAL IMPACT:
100% Applicant Fees.

BACKGROUND:
The applicant, Shapell Homes, a Division of Shapell Industries, Inc., has requested the termination of a portion of the offer of dedication of

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Julie Carlson, 925-313-2133

cc:

BACKGROUND: (CONT'D)

a LME filed July 29, 2013, on Subdivision 06-9134. It has been determined that a portion of the offered area is not required and will not be used for the purpose for which it was dedicated.

In September of 2006, an Addendum to the 1992 Environmental Impact Report (State Clearing House [SCH] No. 91053014) and the 1996 Subsequent Environmental Impact Report (SCH No. 96013003) was prepared by the Community Development Department to consider the environmental effects of the proposed amendment to the Dougherty Valley Specific plan relating to the Gale Ranch Middle School relocation. It has been determined that terminating and abandoning a portion of the offer of dedication will not have a significant effect on the environment.

CONSEQUENCE OF NEGATIVE ACTION:

Contra Costa County may be responsible for the maintenance of an easement that is not required for the purpose for which it was dedicated.

AGENDA ATTACHMENTS

Resolution No. 2015/328

Exhibit A

Exhibit B

MINUTES ATTACHMENTS

Signed Res 2015_328

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/15/2015 by the following vote:

AYE:	3	**John Gioia** **Candace Andersen** **Karen Mitchoff**
NO:		
ABSENT:	2	**Mary N. Piepho** **Federal D. Glover**
ABSTAIN:		
RECUSE:		

Resolution No. 2015/328

ADOPT Resolution No. 2015/328 terminating and abandoning a portion of an Offer of Dedication of a Landscape Maintenance Easement over a portion of Assessor's Parcel Number 222-620-039 in San Ramon, Doughtery Valley area, District II. Project No.: 0651-WL72RP (Permit SD 06-09134)

WHEREAS, in July 2013 Contra Costa County (County) received, but did not accept, an offer to dedicate for a Landscape Maintenance Easement (LME), over a portion of Assessor's Parcel Number (APN) 222-620-039, San Ramon (Dougherty Valley) area. The offer of dedication was included on the approved Parcel Map for Subdivision SD06-09134.

WHEREAS, the current owners of APN 222-620-039 have requested that the County terminate and abandon a portion of the offer of dedication.

The portion of an easement to be terminated and abandoned is more particularly described and depicted in Exhibit "A" and Exhibit "B", attached hereto and by reference made a part hereof.

WHEREAS, that this termination request is for a portion of an easement that the date of dedication is less than five years, and more than one year, immediately preceding the date of this action, and the easement was not used continuously since that date. (S&H Code Section 8333(b))

WHEREAS, Public Works Department staff has determined there is no possibility that terminating and abandoning a portion of the offer of dedication of the easement may have a significant adverse effect on the environment.

WHEREAS, there are no known public facilities within the easement area.

NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of Contra Costa County that:

The Board FINDS that there is no reasonable probability that a portion of the offer of dedication will be accepted into the County's Right-of-Way Landscaping system, that the County has not expended County funds to maintain or improve the easement, and it is in the best interests of the County and the public that a portion of the easement be terminated.

The Board FINDS that terminating and abandoning a portion of the offer of dedication of the easement will not have a significant effect on the environment, pursuant to the 1992 Environmental Impact Report (State Clearing House [SCH] #91503014) and the Subsequent Environmental Impact Report (SCH #96013003).

The easement described and depicted in Exhibit "A" and Exhibit "B" is hereby TERMINATED and ABANDONED pursuant to Government Code section 66477.2 subdivision (c) or 7050, and to Part 3 of Division 9, Chapter 4 of the Streets and Highways Code, commencing with section 8330 et.seq.

The Board DIRECTS the Public Works Director to cause a certified copy of this Resolution to be recorded.

From and after the date this Resolution is recorded, the Offer of Dedication described and depicted in Exhibit "A" and Exhibit "B" is terminated and the County's right to accept the offer is abandoned.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

Contact: Julie Carlson. 925-313-2133

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

C3

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/15/2015 by the following vote:

AYE:	3	**John Gioia** **Candace Andersen** **Karen Mitchoff**
NO:		
ABSENT:	2	**Mary N. Piepho** **Federal D. Glover**
ABSTAIN:		
RECUSE:		

Resolution No. 2015/328

ADOPT Resolution No. 2015/328 terminating and abandoning a portion of an Offer of Dedication of a Landscape Maintenance Easement over a portion of Assessor's Parcel Number 222-620-039 in San Ramon, Doughtery Valley area, District II. Project No.: 0651-WL72RP (Permit SD 06-09134)

WHEREAS, in July 2013 Contra Costa County (County) received, but did not accept, an offer to dedicate for a Landscape Maintenance Easement (LME), over a portion of Assessor's Parcel Number (APN) 222-620-039, San Ramon (Dougherty Valley) area. The offer of dedication was included on the approved Parcel Map for Subdivision SD06-09134.

WHEREAS, the current owners of APN 222-620-039 have requested that the County terminate and abandon a portion of the offer of dedication.

The portion of an easement to be terminated and abandoned is more particularly described and depicted in Exhibit "A" and Exhibit "B", attached hereto and by reference made a part hereof.

WHEREAS, that this termination request is for a portion of an easement that the date of dedication is less than five years, and more than one year, immediately preceding the date of this action, and the easement was not used continuously since that date. (S&H Code Section 8333(b))

WHEREAS, Public Works Department staff has determined there is no possibility that terminating and abandoning a portion of the offer of dedication of the easement may have a significant adverse effect on the environment.

WHEREAS, there are no known public facilities within the easement area.

NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of Contra Costa County that:

The Board FINDS that there is no reasonable probability that a portion of the offer of dedication will be accepted into the County's Right-of-Way Landscaping system, that the County has not expended County funds to maintain or improve the easement, and it is in the best interests of the County and the public that a portion of the easement be terminated.

The Board FINDS that terminating and abandoning a portion of the offer of dedication of the easement will not have a significant effect on the environment, pursuant to the 1992 Environmental Impact Report (State Clearing House [SCH] #91503014) and the Subsequent Environmental Impact Report (SCH #96013003).

The easement described and depicted in Exhibit "A" and Exhibit "B" is hereby TERMINATED and ABANDONED pursuant to Government Code section 66477.2 subdivision (c) or 7050, and to Part 3 of Division 9, Chapter 4 of the Streets and Highways Code, commencing with section 8330 et.seq.

The Board DIRECTS the Public Works Director to cause a certified copy of this Resolution to be recorded.

From and after the date this Resolution is recorded, the Offer of Dedication described and depicted in Exhibit "A" and Exhibit "B" is terminated and the County's right to accept the offer is abandoned.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

Contact: Julie Carlson. 925-313-2133

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

Exhibit "A"

"TERMINATION OF PORTION OF OFFER OF DEDICATION"

Land Description of real property situate in the County of Contra Costa, State of California, and being a portion of Lot 39 as shown on that certain map entitled "SUBDIVISION 9134 – GALE RANCH" filed on July 29, 2013 in Map Book 517, Pages 1 through 13, Official Records of Contra Costa County, and being more particularly described as follows:

Beginning at the intersection of the west line of Lot 39 and the Landscape Maintenance Easement from which point bears North 30° 18' 11" West – 19.66 feet from the southwest corner of Lot 39; Thence along said west line, North 30° 18' 11" West – 8.54 feet; Thence crossing through Lot 39 for the following three (3) courses: (1) North 14° 11' 38" East – 14.63 feet, (2) North 42° 38' 30" East – 53.72 feet, and (3) North 48° 43' 05" East – 23.84 feet to a point on the south line of the said Landscape Maintenance Easement; Thence continuing across Lot 39 and along the south line of the Landscape Maintenance Easement for the following two (2) courses: (1) South 38° 36' 25" West -80.12 feet, and (2) South 14° 11' 38" West – 14.63 feet to the **Point of Beginning**.

Containing 474 square feet of land area, more or less.

End of Description

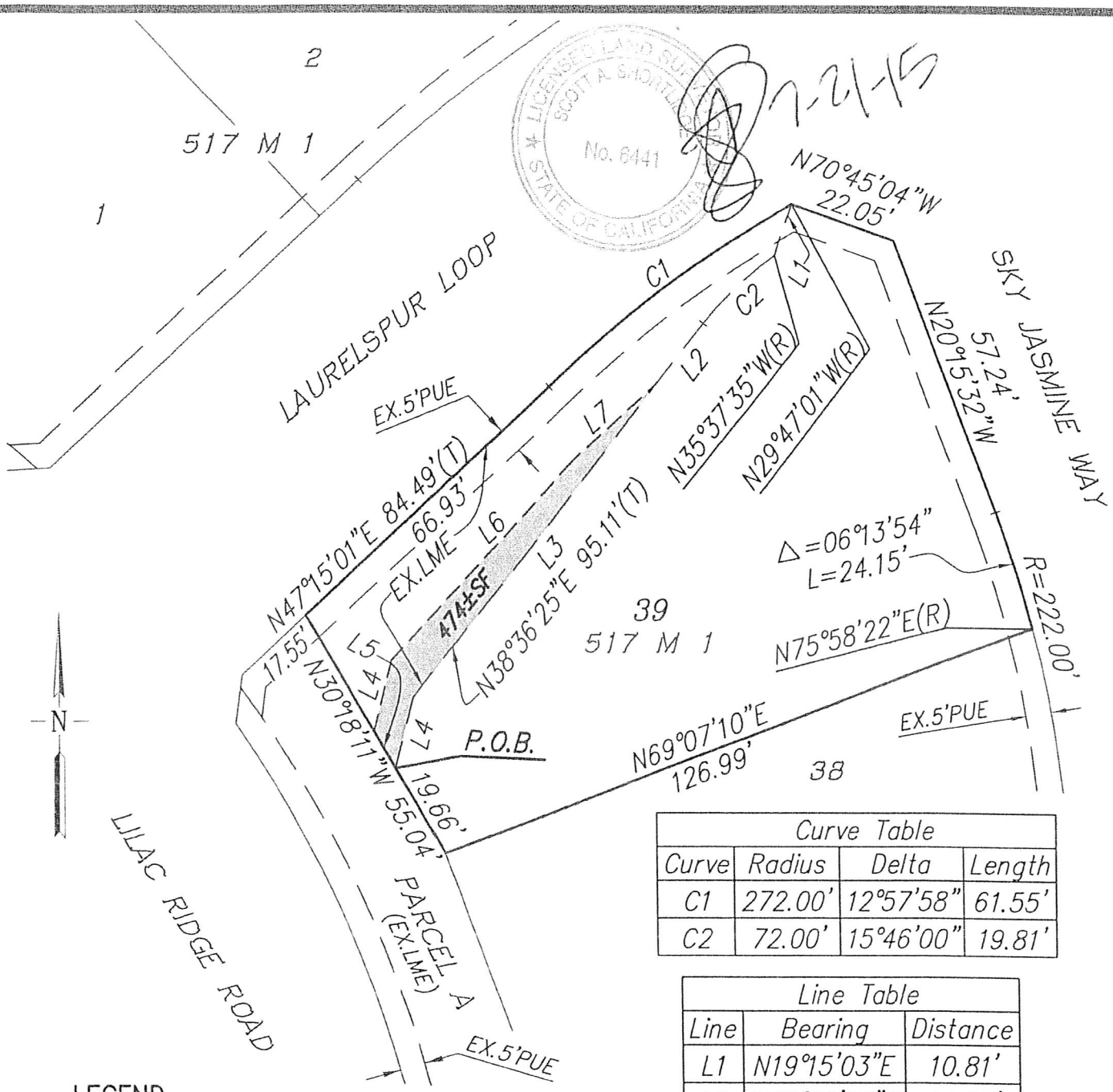
Prepared by:

LICENSED LAND SURVEYOR SCOTT A. SHORTLIDGE No. 6441 STATE OF CALIFORNIA

Scott Shortlidge, LS 6441

7-21-15

Date



Curve Table			
Curve	Radius	Delta	Length
C1	272.00'	12°57'58"	61.55'
C2	72.00'	15°46'00"	19.81'

Line Table		
Line	Bearing	Distance
L1	N19°15'03"E	10.81'
L2	N38°36'25"E	14.99'
L3	N38°36'25"E	80.12'
L4	N14°11'38"E	14.63'
L5	N30°18'11"W	8.54'
L6	N42°38'30"E	53.72'
L7	N48°43'05"E	23.84'

LEGEND

P.O.B.	POINT OF BEGINNING
EX.	EXISTING
LME	LANDSCAPE MAINTENANCE EASEMENT
(R)	RADIAL BEARING
(T)	TOTAL
SF	SQUARE FEET

EXHIBIT B

PLAT TO ACCOMPANY LEGAL DESCRIPTION
"TERMINATION OF PORTION OF
OFFER OF DEDICATION"
WITHIN LOT 39
SUBDIVISION 9134 (517 M 1)
CITY OF SAN RAMON, CONTRA COSTA COUNTY, CALIFORNIA

G:\GALEPH2\991084E\G2FINALMAPS\Plats\LME QuitClaim-Lot 39 (9134).dwg

RUGGERI-JENSEN-AZAR
ENGINEERS • PLANNERS • SURVEYORS
4690 CHABOT DRIVE, SUITE 200 PLEASANTON, CA 94588
PHONE: (925) 227-9100 FAX: (925) 227-9300

SCALE:	DATE:	JOB NO.:
1"=30'	07-20-2015	073001

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: Notice of Completion of Contract for the Miranda Avenue Sidewalk Improvements Project, Alamo area.

RECOMMENDATION(S):
ADOPT Resolution No. 2015/334 accepting as complete the contracted work performed by Hess Concrete Construction Co., Inc. for the Miranda Avenue Sidewalk Improvements Project, as recommended by the Public Works Director, Alamo area. Project No. 0662-6R4111

FISCAL IMPACT:
Project was funded by 14.2% Transportation Development Act (TDA) Grant Funds and 85.8% Alamo Area of Benefit Funds.

BACKGROUND:
The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of August 24, 2015.

CONSEQUENCE OF NEGATIVE ACTION:
The contractor will not be paid and acceptance notification will not be recorded.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Kevin Emigh, 925-313-2233

cc:

ATTACHMENTS

Resolution No.
2015/334

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/15/2015 by the following vote:

AYE:	3	**John Gioia** **Candace Andersen** **Karen Mitchoff**
NO:		
ABSENT:	2	**Mary N. Piepho** **Federal D. Glover**
ABSTAIN:		
RECUSE:		

Resolution No. 2015/334

In the Matter of Accepting and Giving Notice of Completion of Contract for the Miranda Avenue Sidewalk Improvements Project, Alamo area. Project No. 0662-6R4111

WHEREAS the Board of Supervisors RESOLVES that on June 16, 2015, the County contracted with Hess Concrete Construction Co., Inc. for the work generally consisting of widening the roadway to accommodate Class II bike lanes and paved shoulders for parking, installation of drainage improvements and ADA compliant curb ramps, curb, gutter and sidewalk along the west side of Miranda Avenue fronting Stone Valley Middle School in the Alamo area, with Travelers Casualty and Surety Company of America as surety, for work to be performed on the grounds of the County; and

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of August 24, 2015.

NOW THEREFORE, BE IT RESOLVED said work is ACCEPTED as complete on said date, and the Clerk shall file with the County Recorder a copy of this resolution and Notice as a Notice of Completion for said contract.

Contact: Kevin Emigh, 925-313-2233

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: Notice of Completion of Contract for the Pacheco Boulevard Sidewalk Gap Closure - Phase II Project, Pacheco area.

RECOMMENDATION(S):
ADOPT Resolution No. 2015/335 accepting as complete the contracted work performed by GradeTech, Inc. for the Pacheco Boulevard Sidewalk Gap Closure - Phase II Project, as recommended by the Public Works Director, Pacheco area. Project No. 0662-6R4122

FISCAL IMPACT:
Project was funded by 62.4% Measure J Funds, 7.3% Transportation Development Act (TDA) Funds, 27.5% Martinez Area of Benefit (Martinez AOB) Funds, and 2.8% Local Road Funds.

BACKGROUND:
The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of July 29, 2015.

CONSEQUENCE OF NEGATIVE ACTION:
The contractor will not be paid and acceptance notification will not be recorded.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Kevin Emigh, 925-313-2233

cc:

ATTACHMENTS

Resolution No.
2015/335

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/15/2015 by the following vote:

AYE:	3	**John Gioia** **Candace Andersen** **Karen Mitchoff**
NO:		
ABSENT:	2	**Mary N. Piepho** **Federal D. Glover**
ABSTAIN:		
RECUSE:		

Resolution No. 2015/335

In the Matter of Accepting and Giving Notice of Completion of Contract for the Pacheco Boulevard Sidewalk Gap Closure - Phase II Project, Pacheco area. Project No. 0662-6R4122

WHEREAS the Board of Supervisors RESOLVES that on April 14, 2015, the County contracted with GradeTech, Inc. for the work generally consisting of removing a portion of existing sidewalk, widening the roadway to provide a parking and bike lane, constructing curb, sidewalk, curb ramp and driveways, removal of existing and installation of new retaining walls and striping in the Pacheco area, with Great American Insurance Company as surety, for work to be performed on the grounds of the County; and

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of July 29, 2015.

NOW THEREFORE, BE IT RESOLVED said work is ACCEPTED as complete on said date, and the Clerk shall file with the County Recorder a copy of this resolution and Notice as a Notice of Completion for said contract.

Contact: Kevin Emigh, 925-313-2233

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: Notice of Completion of Contract for the Giaramita Street Sidewalk Replacement Project, North Richmond area.

RECOMMENDATION(S):
ADOPT Resolution No. 2015/336 accepting as complete the contracted work performed by Malachi Paving & Grading, Inc. for the Giaramita Street Sidewalk Replacement Project, as recommended by the Public Works Director, North Richmond area. Project No. 0662-6R4126

FISCAL IMPACT:
The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of July 22, 2015.

BACKGROUND:
The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of July 22, 2015.

CONSEQUENCE OF NEGATIVE ACTION:
The contractor will not be paid and acceptance notification will not be recorded.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Kevin Emigh, 925-313-2233

cc:

ATTACHMENTS

Resolution No.
2015/336

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/15/2015 by the following vote:

AYE:	3	**John Gioia** **Candace Andersen** **Karen Mitchoff**
NO:		
ABSENT:	2	**Mary N. Piepho** **Federal D. Glover**
ABSTAIN:		
RECUSE:		

Resolution No. 2015/336

In the Matter of Accepting and Giving Notice of Completion of Contract for the Giaramita Street Sidewalk Replacement Project, North Richmond area. Project No. 0662-6R4126

WHEREAS the Board of Supervisors RESOLVES that on May 5, 2015, the County contracted with Malachi Paving & Grading, Inc. for the work generally consisting of sidewalk improvements, curb ramps, curb, gutter, valley gutter, pavement conform, storm drain improvements, slurry seal, signing, and thermoplastic striping in the North Richmond area, with Hudson Insurance Company as surety, for work to be performed on the grounds of the County; and

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of July 22, 2015.

NOW THEREFORE, BE IT RESOLVED said work is ACCEPTED as complete on said date, and the Clerk shall file with the County Recorder a copy of this resolution and Notice as a Notice of Completion for said contract.

Contact: Kevin Emigh, 925-313-2233

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: Contract Amendment with T.Y. Lin International, Brentwood area.

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Public Works Director, or designee, to execute Contract Amendment No. 6 to the Consulting Services Agreement with T.Y. Lin International (TYLin), effective January 1, 2015, to increase the payment limit by $153,300 to a new payment of $929,345, to provide design, environmental, and construction support services for the Orwood Road Bridge Replacement Project, Brentwood area. (Project No. 0662-6R4076)

FISCAL IMPACT:
CSA Amendment No. 6 allows for an additional $153,300 above the previously approved contract payment limit of $776,045. The increase in payment is to be funded by 80% Federal Funds and 20% Local Road Funds.

BACKGROUND:
The existing Orwood Road Bridge was constructed in 1947. The bridge is constructed primarily of wood components. As a result of its age and exposure to a marine environment, the bridge is coming to the end of its serviceable life.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Kevin Emigh, 925-313-2233

cc:

BACKGROUND: (CONT'D)

On May 5, 2005, the Board of Supervisors approved the CSA for design of the bridge replacement project with TYLin.

On November 27, 2007, the Board approved Amendment No. 1 to the CSA to increase the payment limit by $78,650 for additional bridge design services due to modifications to the bridge design. The modifications included adding an 8-foot wide pedestrian trail on the new bridge and modifying the approach roadway design to minimize the impacts to adjacent property owners.

On June 23, 2009, the Board approved Amendment No. 2 to the CSA to increase the payment limit by $68,320 in order to provide environmental consulting services.

On April 5, 2011, the Board approved Amendment No. 3 to the CSA to increase the payment limit by $125,289 in order to provide additional environmental consulting services and project management services.

On December 6, 2011, the Board approved Amendment No. 4 to the CSA to increase the payment limit by $15,755 in order to provide additional design and environmental services.

On June 4, 2013, the Board approved Amendment No. 5 to the CSA to increase the payment limit by $76,915 in order to provide additional design and environmental services.

Proposed Amendment No. 6 will amend payment limits in order to provide additional design, environmental, and construction support services.

CONSEQUENCE OF NEGATIVE ACTION:

Public Works staff does not have the expertise to perform this work in-house. Negative action will result in the Public Works Department having to hire other environmental and design consultants, which will delay project completion and possibly jeopardize Federal funding.

Contra Costa County

To: Board of Supervisors

From: Sharon Offord Hymes, Risk Manager

Date: September 15, 2015

Subject: Final Settlement of Claim, Greicy Bermudez vs. County of Contra Costa

RECOMMENDATION(S):
RECEIVE this report concerning the final settlement of Greicy Bermudez and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed $75,954.00 less permanent disability payments.

FISCAL IMPACT:
Workers' Compensation Internal Service Fund payment of $75,954 less permanent disability payments.

BACKGROUND:
Attorney Amy Shen, defense counsel for the County, has advised the County Administrator that within authorization an agreement has been reached settling the workers' compensation claim of Greicy Bermudez vs. County of Contra Costa. The Board's August 25, 2015 closed session vote was: Supervisors Gioia, Andersen, Piepho and Mitchoff - Yes; Supervisor Glover - Absent. This action is taken so that the terms of this final settlement and the earlier August 25, 2015 closed session vote of this Board authorizing its negotiated settlement are known publicly.

CONSEQUENCE OF NEGATIVE ACTION:
Case will not be settled.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Sharon Hymes-Offord
925.335.1450

cc:

CHILDREN'S IMPACT STATEMENT:

None.

Contra Costa County

To: Board of Supervisors

From: Sharon Offord Hymes, Risk Manager

Date: September 15, 2015

Subject: Final Setlement of Claim, Marina Ramos vs. County of Contra Costa

RECOMMENDATION(S):
RECEIVE this report concerning the final settlement of Marina Ramos and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed 80,000 less permanent disability payments.

FISCAL IMPACT:
Workers' Compensation Internal Service Fund payment of $80,000 less permanent disability advances.

BACKGROUND:
Attorney Mark R Peterson, defense counsel for the County, has advised the County Administrator that within authorization an agreement has been reached settling the workers' compensation claim of Marina Ramos vs. County of Contra Costa. The Board's August 25, 2015 closed session vote was: Supervisors Gioia, Andersen, Piepho and Mitchoff - Yes; Supervisor Glover - Absent. This action is taken so that the terms of this final settlement and the earlier August 25, 2015 closed session vote of this Board authorizing

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Sharon Hymes-Offord
925.335.1453

cc:

BACKGROUND: (CONT'D)
its negotiated settlement are known publicly.

CONSEQUENCE OF NEGATIVE ACTION:
Case will not be settled.

CHILDREN'S IMPACT STATEMENT:
None.

Contra Costa County

To: Board of Supervisors

From: Sharon Offord Hymes, Risk Manager

Date: September 15, 2015

Subject: Final Settlement of Claim, Lavarie McNair vs. Contra Costa County

RECOMMENDATION(S):
RECEIVE report concerning the final settlement of Lavarie McNair and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed $32,500.

FISCAL IMPACT:
Workers' Compensation Internal Service Fund payment of $32,500.

BACKGROUND:
Attorney Mark A Cartier, defense counsel for the County, has advised the County Administrator that within authorization an agreement has been reached settling the workers' compensation claim of Lavarie McNair vs. Contra Costa County. The Board's August 18, 2015 closed session vote was: Supervisors Gioia, Piepho and Mitchoff - Yes. Supervisors Andersen and Glover - Absent. This action is taken so that the terms of this final settlement and the earlier August 17, 2015 closed session vote of this Board authorizing its negotiated settlement are known publicly.

CONSEQUENCE OF NEGATIVE ACTION:
Case will not be settled.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Sharon Hymes-Offord
925.335.1450

cc:

CHILDREN'S IMPACT STATEMENT:

None.

Contra Costa County

To: Board of Supervisors

From: David Twa, County Administrator

Date: September 15, 2015

Subject: claims

RECOMMENDATION(S):
DENY claims filed by Allstate Insurance A/S/O Alexis White, Consuela Deets, James Fallon, Diane Lowery, Shannon Murphy Sr., and Dale Robert Vorozilchak. DENY amended claims filed by Lamon Raney.

FISCAL IMPACT:
No fiscal impact.

BACKGROUND:
*

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Joellen Balbas
925-335-1906

cc:

Contra Costa County

To: Board of Supervisors

From: Sharon L. Anderson, County Counsel

Date: September 15, 2015

Subject: Public report of litigation settlement agreements that became final during the period of August 1, 2015 through August 31, 2015.

RECOMMENDATION(S):
RECEIVE public report of litigation settlement agreements that became final during the period of August 1, 2015 through August 31, 2015, as recommended by County Counsel.

FISCAL IMPACT:
Settlement amounts are listed below.

BACKGROUND:
Two agreements to settle pending litigation, as defined in Government Code section 54956.9, became final during the period of August 1, 2015 through August 31, 2015.

Contra Costa County v. KPR Balmore Manor, et al., CCC Superior Court Case No. C13-02085. On December 16, 2014, the Board of Supervisors authorized settlement of a lawsuit involving a defaulted subdivision. The bonding company defendant agreed to pay the County $10,000 in settlement of the lawsuit. The settlement was authorized in closed session by a 5-0 vote. The settlement became final on August 18, 2015.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Thomas Geiger, (925) 335-1800

cc: Thomas L. Geiger, Assistant County Counsel, Sharon Hymes-Offord, Risk Mangager

BACKGROUND: (CONT'D)

Contra Costa County v. Christine Lee, et al., CCC Superior Court Case No. C13-02477. On December 16, 2014, the Board of Supervisors authorized settlement of a lawsuit involving a defaulted subdivision. The bonding company defendant agreed to pay the County $28,327 in settlement of the lawsuit. The settlement was authorized in closed session by a 5-0 vote. The settlement became final on August 18, 2015.

This report includes final settlements of litigation matters handled by the Office of the County Counsel. This report does not include litigation settlements that were reported by the Risk Management Division of the County Administrator's Office as a consent item on the Board's open session agenda.

CONSEQUENCE OF NEGATIVE ACTION:

The report would not be accepted.

CHILDREN'S IMPACT STATEMENT:

N.A.

Contra Costa County

To: Board of Supervisors

From: David Twa, County Administrator

Date: September 15, 2015

Subject: APPROVE the Board Meeting minutes for August 2015

RECOMMENDATION(S):
APPROVE the Board meeting minutes for August 2015, as on file with the Office of the Clerk of the Board.

FISCAL IMPACT:
None.

BACKGROUND:
Government Code Section 25101(b) requires the Clerk of the Board to keep and enter in the minute book of the Board a full and complete record of the proceedings of the Board at all regular and special meetings, including the entry in full of all resolutions and of all decisions on questions concerning the allowance of accounts. The vote of each member on every question shall be recorded.

CONSEQUENCE OF NEGATIVE ACTION:
Contra Costa County will fail to meet the requirements of Government Code Section 25101(b).

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Joellen Balbas
925.335.1906

cc:

Contra Costa County

To: Board of Supervisors

From: Federal D. Glover, District V Supervisor

Date: September 15, 2015

Subject: Recognizing the Month of September as National Recovery Month in Contra Costa County

---

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Lynn Reichard-Enea 6-8138

cc:

AGENDA ATTACHMENTS

Resolution No. 2015/353

MINUTES ATTACHMENTS

Signed Resolution No. 2015/353

The Board of Supervisors of Contra Costa County, California

In the matter of: **Resolution No. 2015/353**

Recognizing the Month of September as National Recovery Month in Contra Costa County.

WHEREAS, behavioral health is an essential part of health and one's overall wellness; and
WHEREAS, prevention of mental and alcohol and other drug disorders works, treatment its effective, and people recover in our area and around the nation; and
WHEREAS, the benefits of preventing and overcoming mental and alcohol and other drug disorders are significant and valuable to individuals, families, and the community at large; and
WHEREAS, people in recovery achieve healthy lifestyles, both physically and emotionally, and contribute in positive ways to their communities; and
WHEREAS, we must encourage relatives and friends of people with mental and alcohol and other drug disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and
WHEREAS, since 2005 Support4Recovery Inc., a grass roots non-profit organization, holds its Annual Recovery Walk Celebration in Martinez honoring those who have overcome their addictions and celebrates life; along with educating community members about alcohol and other drug disorders, the effectiveness of various programs, and the realistic possibility of recovery; and
WHEREAS, we invite all residents of Contra Costa County to participate in National Recovery Month events throughout the County.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Contra Costa County do hereby proclaim the Month of September 2015 as NATIONAL RECOVERY MONTH in Contra Costa County and call on the residents to observe this month with appropriate programs, activities such as the 11th Annual Recovery Walk, and ceremonies to support the people to achieve and sustain long-term recovery.

_____
JOHN GIOIA
Chair,
District I Supervisor

_____
CANDACE ANDERSEN
District II Supervisor

_____
MARY N. PIEPHO
District III Supervisor

_____
KAREN MITCHOFF
District IV Supervisor

_____
FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa,

By: _____, Deputy

The Board of Supervisors of Contra Costa County, California

In the matter of Recognizing the Month of September as National Recovery Month in Contra Costa County.

Resolution No. 2015/353

WHEREAS, behavioral health is an essential part of health and one's overall wellness; and

WHEREAS, prevention of mental and alcohol and other drug disorders works, treatment its effective, and people recover in our area and around the nation; and

WHEREAS, the benefits of preventing and overcoming mental and alcohol and other drug disorders are significant and valuable to individuals, families, and the community at large; and

WHEREAS, people in recovery achieve healthy lifestyles, both physically and emotionally, and contribute in positive ways to their communities; and

WHEREAS, we must encourage relatives and friends of people with mental and alcohol and other drug disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

WHEREAS, since 2005 Support4Recovery Inc., a grass roots non-profit organization, holds its Annual Recovery Walk Celebration in Martinez honoring those who have overcome their addictions and celebrates life; along with educating community members about alcohol and other drug disorders, the effectiveness of various programs, and the realistic possibility of recovery; and

WHEREAS, we invite all residents of Contra Costa County to participate in National Recovery Month events throughout the County.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Contra Costa County do hereby proclaim the Month of September 2015 as NATIONAL RECOVERY MONTH in Contra Costa County and call on the residents to observe this month with appropriate programs, activities such as the 11th Annual Recovery Walk, and ceremonies to support the people to achieve and sustain long-term recovery.

PASSED by a unanimous vote of the Board of Supervisors members present this 15th day of September 2015.

JOHN GIOIA
Chair,
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

ABSENT
MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

ABSENT
FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: September 15, 2015

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By Chris Hack, Deputy

Contra Costa County

To: Board of Supervisors

From: John Gioia, District I Supervisor

Date: September 15, 2015

Subject: Declaring September 2015 as Childhood Cancer Awareness Month in Contra Costa County

---

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Kate Rauch, (510) 231-8686

cc:

AGENDA ATTACHMENTS

Resolution No. 2015/266

MINUTES ATTACHMENTS

Signed Resolution No. 2015/266

The Board of Supervisors of Contra Costa County, California

In the matter of: **Resolution No. 2015/266**

Declaring September 2015 as Childhood Cancer Awareness Month in Contra Costa County.

Whereas, the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among U.S. children between infancy and age 15. This tragic disease is detected in more than 15,000 of our country's young people each and every year; and

Whereas, one in five of our nation's children loses his or her battle with cancer. Many infants, children and teens will suffer from long-term effects of comprehensive treatment, including secondary cancers; and

Whereas, founded over twenty years ago by Steven Firestein, a member of the philanthropic Max Factor cosmetics family, the American Cancer Fund for Children, Inc. and Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and

Whereas, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at Lucile Packard Children's Hospital at Stanford in Palo Alto, UCSF Benioff Children's Hospital, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families; and

Whereas, the American Cancer Fund for Children and Kids Cancer Connection also sponsor Courageous Kid Recognition Award ceremonies, community Get Well cards and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.

Now, Therefore, Be It Resolved that the Board of Supervisors of Contra Costa County do hereby declare September 2015 as Childhood Cancer Awareness Month in Contra Costa County and thank and honor the work of all organizations and agencies such as the American Cancer Fund for Children, Inc., Kids Cancer Connection, Inc., as well as, the Contra Costa Health Services Department who are dedicated to helping our youngest cancer patients in all aspects of their care.

_____

JOHN GIOIA
Chair,
District I Supervisor

_____

CANDACE ANDERSEN
District II Supervisor

_____

MARY N. PIEPHO
District III Supervisor

_____

KAREN MITCHOFF
District IV Supervisor

_____

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa,

By: _____, Deputy

The Board of Supervisors of Contra Costa County, California

In the matter of Declaring September 2015 as Childhood Cancer Awareness Month in Contra Costa County

Resolution No. 2015/266

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among U.S. children between infancy and age 15. This tragic disease is detected in more than 15,000 of our country's young people each and every year; and

WHEREAS, one in five of our nation's children loses his or her battle with cancer. Many infants, children and teens will suffer from long-term effects of comprehensive treatment, including secondary cancers; and

WHEREAS, founded over twenty years ago by Steven Firestein, a member of the philanthropic Max Factor Cosmetics family, the American Cancer Fund for Children, Inc. and Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at Lucile Packard Children's Hospital at Stanford in Palo Alto, UCSF Benioff Children's Hospital, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection also sponsor Courageous Kid Recognition Award ceremonies, community Get Well cards and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby declare September 2015 as Childhood Cancer Awareness Month in Contra Costa County and thank and honor the work of all organizations and agencies such as the American Cancer Fund for Children, Inc., Kids Cancer Connection, Inc., as well as, the Contra Costa Health Services Department who are dedicated to helping our youngest cancer patients in all aspects of their care.

PASSED by a unanimous vote of the Board of Supervisors members present this day 15th of September 2015.

JOHN GIOIA
Chair,
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

ABSENT
FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: September 15, 2015

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By Chris Hech, Deputy

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: County Service Award - Jacqueline Pigg 25 Year Service Award

RECOMMENDATION(S):

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Melissa Carofanello
925-957-5248

cc:

AGENDA ATTACHMENTS

Resolution No. 2015/317

Ceremonial Resolution

MINUTES ATTACHMENTS

Signed Resolution No. 2015/317

The Board of Supervisors of Contra Costa County, California

In the matter of: **Resolution No. 2015/317**

Honoring Jacqueline Pigg

Upon The Occasion of 25 Years of Service with Contra Costa Health Services

WHEREAS, Jacqueline began her career with Contra Costa County as a Clerk-Experienced Level in the Health Services Personnel Unit on April 11, 1990; and

WHEREAS, Jacqueline transferred to the Contracts and Grants Unit and was promoted to a Clerk-Senior Level in November, 1991; and

WHEREAS, Jacqueline advanced into the Contracts and Grants Specialist position in 1998; and

WHEREAS, Jacqueline then further advanced into the role of the Contracts and Grants Administrator in 2004, where she currently remains; and

WHEREAS, Jacqueline has provided day to day oversight of the Contracts and Grants Unit for over 12 years and has made many improvements during this time; and

WHEREAS, Jacqueline was instrumental in leading the Unit with regard to electronically archiving contracts and developing an automated system for Health Services Department staff to request, track and view contracts on-line; and

WHEREAS, Jacqueline, during her years of service, has worn many hats. She is always willing to go the extra mile to help find a solution and expedite a contract.

NOW, THEREFORE, IT IS BY THE BOARD RESOLVED that the Contra Costa Board of Supervisors hereby recognizes Jacqueline Pigg for her contributions to the Contra Costa Health Services Department and the residents of Contra Costa County whose health and safety have been improved by these efforts.

_____

JOHN GIOIA
Chair,
District I Supervisor

_____

CANDACE ANDERSEN
District II Supervisor

_____

MARY N. PIEPHO
District III Supervisor

_____

KAREN MITCHOFF
District IV Supervisor

_____

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa,

By: _____, Deputy

The Board of Supervisors of Contra Costa County, California

In the Matter of RESOLUTION NO. _____

Honoring Jacqueline Pigg
Upon The Occasion of 25 Years of Service with Contra Costa Health Services

WHEREAS, Jacqueline began her career with Contra Costa County as a Clerk-Experienced Level in the Health Services Personnel Unit on April 11, 1990.

WHEREAS, Jacqueline transferred to the Contracts and Grants Unit and was promoted to a Clerk-Senior Level in November, 1991.

WHEREAS, Jacqueline advanced into the Contracts and Grants Specialist position in 1998.

WHEREAS, Jacqueline then further advanced into the role of the Contracts and Grants Administrator in 2004, where she currently remains.

WHEREAS, Jacqueline has provided day to day oversight of the Contracts and Grants Unit for over 12 years and has made many improvements during this time.

WHEREAS, Jacqueline was instrumental in leading the Unit with regard to electronically archiving contracts and developing an automated system for Health Services Department staff to request, track and view contracts on-line.

WHEREAS, Jacqueline, during her years of service, has worn many hats. She is always willing to go the extra mile to help find a solution and expedite a contract.

NOW, THEREFORE, IT IS BY THE BOARD RESOLVED that Jacqueline Pigg, be recognized and thanked for her contributions to the Contra Costa Health Services Department and the residents of Contra Costa County whose health and safety have been improved by these efforts.

_____
JOHN GIOIA
Chair,
District I Supervisor

_____
CANDACE ANDERSON
District II Supervisor

_____
MARY N. PIEPHO
District III Supervisor

_____
KAREN MITCHOFF
District IV Supervisor

_____
FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: September 15, 2015

David Twa, Clerk of the Board of Supervisors and County Administrator

By _____, Deputy

RESOLUTION NO. _____

The Board of Supervisors of Contra Costa County, California

In the matter of Honoring Jacqueline Pigg Upon The Occasion of 25 Years of Service with Contra Costa County

Resolution No. 2015/317

WHEREAS, Jacqueline began her career with Contra Costa County as a Clerk-Experienced Level in the Health Services Personnel Unit on April 11, 1990; and

WHEREAS, Jacqueline transferred to the Contracts and Grants Unit and was promoted to a Clerk-Senior Level in November, 1991; and

WHEREAS, Jacqueline advanced into the Contracts and Grants Specialist position in 1998; and

WHEREAS, Jacqueline then further advanced into the role of the Contracts and Grants Administrator in 2004, where she currently remains; and

WHEREAS, Jacqueline has provided day to day oversight of the Contracts and Grants Unit for over 12 years and has made many improvements during this time; and

WHEREAS, Jacqueline was instrumental in leading the Unit with regard to electronically archiving contracts and developing an automated system for Health Services Department staff to request, track and view contracts on-line; and

WHEREAS, Jacqueline, during her years of service, has worn many hats. She is always willing to go the extra mile to help find a solution and expedite a contract.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby recognize Jacqueline Pigg for her contributions to the Contra Costa Health Services Department and the residents of Contra Costa County whose health and safety have been improved by these efforts.

PASSED by a unanimous vote of the Board of Supervisors members present this day 15th of September 2015.

JOHN GIOIA
Chair,
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

ABSENT
FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: September 15, 2015

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By Chris Heck, Deputy

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: Recognizing Vonley R. Honey on his 25 years of service to Contra Costa County

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☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: David Gould, 925-313-2151

cc:

AGENDA ATTACHMENTS

Resolution No. 2015/307

MINUTES ATTACHMENTS

Signed Resolution No. 2015/307

The Board of Supervisors of Contra Costa County, California

In the matter of: **Resolution No. 2015/307**

RECOGNIZING the contributions of Vonley R. Honey on his 25 years of service to Contra Costa County

WHEREAS after serving our country in the United States Navy, Vonley R. Honey began his career with Contra Costa County in 1990 as an Equipment Services Worker; and

WHEREAS Vonley received many letters of commendation for his hard work, enthusiasm, competence and motivation servicing county vehicles; and

Whereas Vonley was instrumental in moving the Fleet Service Center to its current location; and

WHEREAS Vonley was responsible for establishing an electronic inventory system for Building Maintenance, Fleet Services, and Telecommunications; and

WHEREAS in 1995 Vonley was promoted to Auto Parts Technician where he was acknowledged many times for his improvements to inventory control, starting the PG&E Rebate Program, and reducing costs; and

WHEREAS he has been a valued leader on the County's Emergency Operations Center's Logistics Team; and

WHEREAS, in 2007 was promoted to Buyer I and in 2008 promoted to Buyer II in Purchasing; and

WHEREAS, Vonley has made significant contributions to the Purchasing Division through his knowledge, professionalism, team-work, and his commitment to outstanding customer service; and

WHEREAS, Vonley's many contributions to his community through 30 years of Little League, and as an instructor of volunteers in the event of a disaster known as VOAD; and

NOW, THEREFORE, IT IS BY THE BOARD RESOLVED that the Contra Costa County Board of Supervisors hereby recognizes Vonley R. Honey for his 25 years of dedicated service to Contra Costa County and for the high quality of the work performed by him during his career.

_____
JOHN GIOIA
Chair,
District I Supervisor

_____
CANDACE ANDERSEN
District II Supervisor

_____
MARY N. PIEPHO
District III Supervisor

_____
KAREN MITCHOFF
District IV Supervisor

_____
FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa,

By: _____, Deputy

The Board of Supervisors of Contra Costa County, California

In the matter of Recognizing the Contributions of Vonley R. Honey on his 25 years of service to Contra Costa County

Resolution No. 2015/307

WHEREAS, after serving our country in the United States Navy, Vonley R. Honey began his career with Contra Costa County in 1990 as an Equipment Services Worker; and

WHEREAS, Vonley received many letters of commendation for his hard work, enthusiasm, competence and motivation servicing county vehicles; and

WHEREAS, Vonley was instrumental in moving the Fleet Service Center to its current location; and

WHEREAS, Vonley was responsible for establishing an electronic inventory system for Building Maintenance, Fleet Services, and Telecommunications; and

WHEREAS, in 1995 Vonley was promoted to Auto Parts Technician where he was acknowledged many times for his improvements to inventory control, starting the PG&E Rebate Program, and reducing costs; and

WHEREAS, Vonley has been a valued leader on the County's Emergency Operations Center's Logistics Team; and

WHEREAS, in 2007 Vonley was promoted to Buyer I and in 2008 promoted to Buyer II in Purchasing; and

WHEREAS, Vonley has made significant contributions to the Purchasing Division through his knowledge, professionalism, teamwork, and his commitment to outstanding customer service; and

WHEREAS, Vonley's many contributions to his community through 30 years of Little League, and as an instructor of volunteers in the event of a disaster known as VOAD

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby recognize Vonley R. Honey for his 25 years of dedicated service to Contra Costa County and for the high quality of the work performed by him during his career.

PASSED by a unanimous vote of the Board of Supervisors members present this day 15th of September 2015.

JOHN GIOIA
Chair,
District I Supervisor

ABSENT
MARY N. PIEPHO
District III Supervisor

CANDACE ANDERSEN
District II Supervisor

ABSENT
FEDERAL D. GLOVER
District V Supervisor

KAREN MITCHOFF
District IV Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: September 15, 2015

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By Chris Heck, Deputy

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: Recognizing Stanley A. Burton on his 35 years of service to Contra Costa County

---

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Joe Yee, 925-313-2104

cc:

AGENDA ATTACHMENTS

Resolution No. 2015/316

MINUTES ATTACHMENTS

Signed Resolution No. 2015/316

The Board of Supervisors of Contra Costa County, California

In the matter of: **Resolution No. 2015/316**

Recognizing the contributions of Stanley A. Burton on his 35 years of service to Contra Costa County.

WHEREAS Stanley A. Burton began his career with Contra Costa County on June 16, 1980 as a Temporary Automotive Parts Technician Assistant for the Public Works Department; and

WHEREAS Stan diligently and effectively utilized his skills and knowledge leading to his hiring as a permanent Automotive Parts Technician in 1981; and

WHEREAS Stan excelled in his assigned duties and promoted to Lead Materials Technician in 1997; and

WHEREAS Stan willingly accepted new challenges and responsibilities leading him to a promotion as Supply and Distribution Supervisor in 2005; and

WHEREAS Stan continued to accept more and more responsibilities resulting in the formation in 2009 of a new Materials Management Division in the General Services Department supporting the procurement function of the Department and the materials management, inventory, and warehouse operations for the Facilities, Fleet, and Print & Mail Divisions; and

WHEREAS Stan is trained as a warehouse manager for the Strategic National Stockpile and is ready to respond to national emergencies requiring quick distribution of medical supplies; and

WHEREAS Stan was reclassified in 2014 to the position of Materiel Manager to better reflect his responsibilities of performing purchasing and procurement functions to maintain an inventory of materials and supplies that is used by the entire County and for operating the Recycle and Surplus Center to ensure as much as possible material from daily county operations is recycled or reused; and

WHEREAS Stan received the 2015 American Public Works Association's Sustainability Practices Award in recognition of the massive amounts of material recycled at the Recycle and Surplus Center which minimizes the amount of material diverted to landfill; and

WHEREAS Stan is a proud third generation County employee whose grandfather started working for the County in 1935 as a Deputy Sheriff and father in 1959 also as a Deputy Sheriff; and

WHEREAS because of his many talents, skills and abilities, and his positive can-do attitude, he has earned the moniker "STAN the MAN"; and

NOW, THEREFORE, BE IT RESOLVED that the Contra Costa County Board of Supervisors does hereby recognize and honor Stanley A. Burton for his 35 years of service, and gives it's full appreciation for his dedicated service to the Public Works Department and the people of this County.

JOHN GIOIA
Chair,
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa,

By: _____, Deputy

The Board of Supervisors of Contra Costa County, California

In the matter of Recognizing the contributions of Stanley A. Burton on his 35 years of service to Contra Costa County

Resolution No. 2015/316

WHEREAS, Stanley A. Burton began his career with Contra Costa County on June 16, 1980 as a Temporary Automotive Parts Technician Assistant for the Public Works Department; and
WHEREAS, Stan diligently and effectively utilized his skills and knowledge leading to his hiring as a permanent Automotive Parts Technician in 1981; and
WHEREAS, Stan excelled in his assigned duties and promoted to Lead Materials Technician in 1997; and
WHEREAS. Stan willingly accepted new challenges and responsibilities leading him to a promotion as Supply and Distribution Supervisor in 2005; and
WHEREAS. Stan continued to accept more and more responsibilities resulting in the formation in 2009 of a new Materials Management Division in the General Services Department supporting the procurement function of the Department and the materials management, inventory, and warehouse operations for the Facilities, Fleet, and Print & Mail Divisions; and
WHEREAS, Stan is trained as a warehouse manager for the Strategic National Stockpile and is ready to respond to national emergencies requiring quick distribution of medical supplies; and
WHEREAS, Stan was reclassified in 2014 to the position of Materiel Manager to better reflect his responsibilities of performing purchasing and procurement functions to maintain an inventory of materials and supplies that is used by the entire County and for operating the Recycle and Surplus Center to ensure as much as possible material from daily county operations is recycled or reused; and
WHEREAS, Stan received the 2015 American Public Works Association's Sustainability Practices Award in recognition of the massive amounts of material recycled at the Recycle and Surplus Center which minimizes the amount of material diverted to landfill; and
WHEREAS, Stan is a proud third generation County employee whose grandfather started working for the County in 1935 as a Deputy Sheriff and father in 1959 also as a Deputy Sheriff; and
WHEREAS, because of his many talents, skills and abilities, and his positive can-do attitude, he has earned the moniker "STAN the MAN".

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby recognize and honor Stanley A. Burton for his 35 years of service, and gives it's full appreciation for his dedicated service to the Public Works Department and the people of this County.

PASSED by a unanimous vote of the Board of Supervisors members present this day 15th of September 2015.

JOHN GIOIA
Chair,
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

ABSENT
MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

ABSENT
FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: September 15, 2015

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By Chris Heck, Deputy

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: Recognizing Steve Kowalewski on his 25 years of service to Contra Costa County

---

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Julie Bueren, 925-313-2201

cc:

AGENDA ATTACHMENTS

Resolution No. 2015/322

MINUTES ATTACHMENTS

Signed Resolution No. 2015/322

The Board of Supervisors of
Contra Costa County, California

In the matter of: **Resolution No. 2015/322**

Recognizing the contributions of Steve Kowalewski on his 25 years of service to Contra Costa County.

WHEREAS, in 1990, Steve Kowalewski started his career with the Public Works Department as an Engineer in the Design Division and moved to the Transportation Division in 1994; and

WHEREAS, Steve has been recognized several times in his career with the Public Works Department Award of Excellence: in 1993 for his work on the State Route 4 @ Byron Highway Intersection project; in 1998 for his excellent work on the Marsh Creek Road Alignment Study; in 1999 for his preparation and presentation to a class on the Basic Construction Plan and Right of Way Drawing Reading Class; and in 2002 for the quality of service he provided to our communities in taking the first steps in making the Camino Diablo/Vasco Road Intersection project a reality; and

WHEREAS, in 1997 Steve was promoted to Associate Civil Engineer in Transportation and in 1998 he was promoted again to Senior Civil Engineer in the Transportation Engineering Division; and

WHEREAS, in 2003 Steve and his Team were nominated for the J. Michael Walford Award for working with the City of Brentwood and the East County Transportation Improvement Authority to secure funding for the Camino Diablo/Vasco Road Intersection Project; and

WHEREAS, in February 2003, Steve was promoted to Supervising Civil Engineer in the Transportation Engineering Division; and

WHEREAS, Steve was recognized by Supervisor Mary N. Piepho for taking time out of his personal time on a Saturday to attend an ALL Municipal Advisory Committee meeting to answer community questions and address their concerns and again was recognized in 2005 for his help in making the Annual Alamo Tree Lighting Ceremony safe, secure and an enjoyable environment for everyone in the community; and

WHEREAS, in 2006 Steve received the J. Michael Walford Team of the Year Award for developing the "Community Informer" newsletter that provided FAQ's and other Public Works issues of interest to Municipal Advisory Councils and other neighborhood groups to improve the Public Works Departments communication and relationship with community groups; and

WHEREAS, in 2007 Steve was promoted to Public Works Deputy Director; and

WHEREAS, in 2007 Steve received a "Certificate of Appreciation" for his participation as a team member in the "Challenge Area 7: Improve Intersection and Interchange Safety for Roadway Users" from the Strategic Highway Safety Improvement Plan; and

WHEREAS, in 2007 he received an Award of Merit from the American Public Works Association of Northern California; and

WHEREAS, Steve is actively involved in Statewide issues and is currently serving as the Bay Area Regional Director for the County Engineers Association of California; and

WHEREAS, Steve has made a difference in the quality of life for residents of Contra Costa County by delivering top quality services and programs; and

WHEREAS, Steve has a passion for strategic planning and has been the champion in Public Works developing a balanced scorecard to measure performance; and

WHEREAS, Steve is the champion of cooking chili as he won the award for the best chili at the "Annual Public Works Chili Cook-off" for 3 years.

NOW, THEREFORE, IT IS BY THE BOARD RESOLVED that Steve Kowalewski be recognized for his 25 year anniversary of dedicated service to Contra Costa County and for the high quality of work performed by him during his career.

_____

JOHN GIOIA
Chair,
District I Supervisor

_____
CANDACE ANDERSEN
District II Supervisor

_____
MARY N. PIEPHO
District III Supervisor

_____
KAREN MITCHOFF
District IV Supervisor

_____
FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa,

By: _____, Deputy

The Board of Supervisors of Contra Costa County, California

In the matter of Recognizing the contributions of Steve Kowalewski on his 25 years of service to Contra Costa County

Resolution No. 2015/322

WHEREAS, in 1990, Steve Kowalewski started his career with the Public Works Department as an Engineer in the Design Division and moved to the Transportation Division in 1994; and
WHEREAS, Steve has been recognized several times in his career with the Public Works Department Award of Excellence: in 1993 for his work on the State Route 4 @ Byron Highway Intersection project; in 1998 for his excellent work on the Marsh Creek Road Alignment Study; in 1999 for his preparation and presentation to a class on the Basic Construction Plan and Right of Way Drawing Reading Class; and in 2002 for the quality of service he provided to our communities in taking the first steps in making the Camino Diablo/Vasco Road Intersection project a reality; and
WHEREAS, in 1997 Steve was promoted to Associate Civil Engineer in Transportation and in 1998 he was promoted again to Senior Civil Engineer in the Transportation Engineering Division; and
WHEREAS, in 2003 Steve and his Team were nominated for the J. Michael Walford Award for working with the City of Brentwood and the East County Transportation Improvement Authority to secure funding for the Camino Diablo/Vasco Road Intersection Project; and
WHEREAS, in February 2003, Steve was promoted to Supervising Civil Engineer in the Transportation Engineering Division; and
WHEREAS, Steve was recognized by Supervisor Mary N. Piepho for taking time out of his personal time on a Saturday to attend an ALL Municipal Advisory Committee meeting to answer community questions and address their concerns and again was recognized in 2005 for his help in making the Annual Alamo Tree Lighting Ceremony safe, secure and an enjoyable environment for everyone in the community; and
WHEREAS, in 2006 Steve received the J. Michael Walford Team of the Year Award for developing the "Community Informer" newsletter that provided FAQ's and other Public Works issues of interest to Municipal Advisory Councils and other neighborhood groups to improve the Public Works Departments communication and relationship with community groups; and
WHEREAS, in 2007 Steve was promoted to Public Works Deputy Director; and
WHEREAS, in 2007 Steve received a "Certificate of Appreciation" for his participation as a team member in the "Challenge Area 7: Improve Intersection and Interchange Safety for Roadway Users" from the Strategic Highway Safety Improvement Plan; and
WHEREAS, in 2007 he received an Award of Merit from the American Public Works Association of Northern California; and
WHEREAS, Steve is actively involved in Statewide issues and is currently serving as the Bay Area Regional Director for the County Engineers Association of California; and
WHEREAS, Steve has made a difference in the quality of life for residents of Contra Costa County by delivering top quality services and programs; and
WHEREAS, Steve has a passion for strategic planning and has been the champion in Public Works developing a balanced scorecard to measure performance; and
WHEREAS, Steve is the champion of cooking chili as he won the award for the best chili at the "Annual Public Works Chili Cook-off" for 3 years

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby recognize and honor Steve Kowalewski for his 25 year anniversary of dedicated service to Contra Costa County and for the high quality of work performed by him during his career.

PASSED by a unanimous vote of the Board of Supervisors members present this day 15th of September 2015.

JOHN GIOIA
Chair, District I Supervisor

CANDACE ANDERSEN
District II Supervisor

MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

ABSENT
FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: September 15, 2015

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By Orris Heck, Deputy

Contra Costa County

To: Board of Supervisors

From: Candace Andersen, District II Supervisor

Date: September 15, 2015

Subject: Resolution recognizing the partnership between DeNova Homes and HomeAid of Northern California

---

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Lauri (925) 957-8860

cc:

AGENDA ATTACHMENTS

Resolution No. 2015/331

MINUTES ATTACHMENTS

Signed Resolution No. 2015/331

The Board of Supervisors of Contra Costa County, California

In the matter of: **Resolution No. 2015/331**

Recognizing the partnership between DeNova Homes and HomeAid of Northern California.

Whereas, Lori and David Sanson, owners of DeNova Homes, have the reputation of selflessly volunteering and helping the less fortunate; and

Whereas, the Sansons have helped build a shelter for Stand! For Families Free of Violence, they've helped with food drives and fundraisers for Essentials for Young Lives and Shelter Inc., they've participated in volunteer work days at Caring Closets and Shepherd's Gate; and

Whereas, one organization the Sansons have contributed countless hours and resources to is HomeAid of Northern California, to which they began donating time and money more than a decade ago; and

Whereas, the Sansons and HomeAid Northern California, a non-profit provider of housing that includes domestic violence survivors as one of the many causes it has served, partnered to renovate and rejuvenate both the interior and exterior of the Rollie Mullen Center's 24-bed emergency shelter and transitional housing facility for women and children escaping abuse; and

Whereas, thanks to the time, effort and donations contributed by the community and led by DeNova Homes, the shelter can continue to provide excellent support to survivors, now and in the future.

Now, Therefore, Be It Resolved that the Board of Supervisors of Contra Costa County does hereby honor and congratulate on the partnership between **DeNova Homes and HomeAid of Northern California.**

_____

JOHN GIOIA
Chair,
District I Supervisor

_____

CANDACE ANDERSEN
District II Supervisor

_____

MARY N. PIEPHO
District III Supervisor

_____

KAREN MITCHOFF
District IV Supervisor

_____

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa,

By: _____, Deputy

The Board of Supervisors of Contra Costa County, California

In the matter of Recognizing the partnership between DeNova Homes and HomeAid of Northern California

Resolution No. 2015/331

WHEREAS, Lori and David Sanson, owners of DeNova Homes, have the reputation of selflessly volunteering and helping the less fortunate; and

WHEREAS, the Sansons have helped build a shelter for Stand! For Families Free of Violence, they've helped with food drives and fundraisers for Essentials for Young Lives and Shelter Inc., they've participated in volunteer work days at Caring Closets and Shepherd's Gate; and

WHEREAS, one organization the Sansons have contributed countless hours and resources to is HomeAid of Northern California, to which they began donating time and money more than a decade ago; and

WHEREAS, the Sansons and HomeAid Northern California, a non-profit provider of housing that includes domestic violence survivors as one of the many causes it has served, partnered to renovate and rejuvenate both the interior and exterior of the Rollie Mullen Center's 24-bed emergency shelter and transitional housing facility for women and children escaping abuse; and

WHEREAS, thanks to the time, effort and donations contributed by the community and led by DeNova Homes, the shelter can continue to provide excellent support to survivors, now and in the future.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby honor and congratulate on the partnership between DeNova Homes and HomeAid of Northern California.

PASSED by a unanimous vote of the Board of Supervisors members present this day 15th of September 2015.

JOHN GIOIA
Chair,
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

ABSENT
FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: September 15, 2015

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By Chris Heck, Deputy

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: Recognizing Andre Johnson for his 30 years of service to Contra Costa County

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Joe Yee, (925) 313-2104

cc:

AGENDA ATTACHMENTS

Resolution No. 2015/333

MINUTES ATTACHMENTS

Signed Resolution No. 2015/333

The Board of Supervisors of
Contra Costa County, California

In the matter of: **Resolution No. 2015/333**

IN THE MATTER OF RECOGNIZING the contributions of Andre Johnson on his 30 years of service to Contra Costa County.

WHEREAS Andre Johnson began his career with Contra Costa County on August 9, 1985 as an Institutional Services Aide for the Health Services-Hospital; and

WHEREAS Andre diligently and effectively utilized his skills and knowledge leading to his hiring as a permanent Laborer with the Public Works Department in 1995; and

WHEREAS Andre has had the experience of working with all the Public Works Maintenance crews where he obtained many years of valuable experience; and

WHEREAS Andre has an abundance of experience in the Public Works Chip Seal Program and gladly shares his knowledge with newer crew members so they can safely set up traffic control signs and properly prepare for the work of applying chip seal and crack seal; and

NOW, THEREFORE, BE IT RESOLVED that the Contra Costa County Board of Supervisors does hereby recognize and honor Andre Johnson for his 30 years of service, and gives it's full appreciation for his dedicated service to the Public Works Department and the people of this County.

_____
JOHN GIOIA
Chair,
District I Supervisor

_____
CANDACE ANDERSEN
District II Supervisor

_____
MARY N. PIEPHO
District III Supervisor

_____
KAREN MITCHOFF
District IV Supervisor

_____
FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa,

By: _____, Deputy

The Board of Supervisors of Contra Costa County, California

In the matter of Recognizing the Contributions of Andre Johnson on his 30 years of service to Contra Costa County

Resolution No. 2015/333

WHEREAS, Andre Johnson began his career with Contra Costa County on August 9, 1985 as an Institutional Services Aide for the Health Services-Hospital; and

WHEREAS, Andre diligently and effectively utilized his skills and knowledge leading to his hiring as a permanent Laborer with the Public Works Department in 1995; and

WHEREAS, Andre has had the experience of working with all the Public Works Maintenance crews where he obtained many years of valuable experience; and

WHEREAS, Andre has an abundance of experience in the Public Works Chip Seal Program and gladly shares his knowledge with newer crew members so they can safely set up traffic control signs and properly prepare for the work of applying chip seal and crack seal;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby recognize and honor Andre Johnson for his 30 years of service, and gives it's full appreciation for his dedicated service to the Public Works Department and the people of this County.

PASSED by a unanimous vote of the Board of Supervisors members present this day 15th of September 2015.

JOHN GIOIA
Chair,
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

ABSENT
MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

ABSENT
FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: September 15, 2015

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By _____, Deputy

Contra Costa County

To: Board of Supervisors

From: Karen Mitchoff, District IV Supervisor

Date: September 15, 2015

Subject: Honoring the Life of Officer Jon S. Rowan

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: L. Lavender 925-521-7100

cc:

AGENDA ATTACHMENTS

Resolution No. 2015/343

MINUTES ATTACHMENTS

Signed Resolution No. 2015/343

The Board of Supervisors of Contra Costa County, California

In the matter of: **Resolution No. 2015/343**

Honoring the Life of Officer Jon S. Rowan

WHEREAS, Jon S. Rowan, was born in San Francisco and traveled immensely as a child due to his father's military status, eventually making the City of Concord his permanent residence; and

WHEREAS, Mr. Rowan, attended Clayton Valley High School and shortly thereafter decided to follow in his father's footsteps by joining the Army; and

WHEREAS, he graduated from Los Medanos College Police Academy in 1979 and served as a police reserve and police officer for 26 years; and

WHEREAS, Mr. Rowan, enjoyed restoring old cars, antiques and attending hot rod and custom car shows; and

WHEREAS, Mr. Rowan, had an absolute talent when it came to music vocally and as a drummer, and played in his high school band and later in his own band in the 60's and the early 70's known as "The Triads"; and

WHEREAS, he is survived by his wife Norma Rowen, daughters Tina Rowen and Margaret Rowen, Sister Marie Roeben, nephew Marty, niece Trisha, uncle Robert Jones, many cousins and his beloved grandchildren Sara, Haley, Stefan, Samantha and Natalia.

NOW, THEREFORE, BE IT RESOLVED that the Contra Costa County Board of Supervisors thanks and honors Jon S. Rowan for his dedicated and outstanding service to the City of Concord and the United States of America.

_____

JOHN GIOIA
Chair,
District I Supervisor

_____

CANDACE ANDERSEN
District II Supervisor

_____

MARY N. PIEPHO
District III Supervisor

_____

KAREN MITCHOFF
District IV Supervisor

_____

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa,

By: _____, Deputy

The Board of Supervisors of Contra Costa County, California

In the matter of Honoring the Life of Officer Jon S. Rowan **Resolution No. 2015/343**

WHEREAS, Jon S. Rowan was born in San Francisco and traveled immensely as a child due to his father's military status, eventually making the City of Concord his permanent residence; and

WHEREAS, Mr. Rowan attended Clayton Valley High School and shortly thereafter decided to follow in his father's footsteps by joining the Army; and

WHEREAS, he graduated from Los Medanos College Police Academy in 1979 and served as a police reserve and police officer for 26 years; and

WHEREAS, Mr. Rowan enjoyed restoring old cars, antiques, and attending hot rod and custom car shows; and

WHEREAS, Mr. Rowan had an absolute talent when it came to music vocally and as a drummer, and played in his high school band and later in his own band in the 60's and the early 70's known as "The Triads"; and

WHEREAS, Jon Rowan is survived by his wife, Norma Rowen, daughters Tina Rowen and Margaret Rowen, sister Marie Roeben, nephew Marty, niece Trisha, uncle Robert Jones, many cousins, and his beloved grandchildren, Sara, Haley, Stefan, Samantha, and Natalia.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby thank and honor Jon S. Rowan for his dedicated and outstanding service to the City of Concord and the United States of America

PASSED by a unanimous vote of the Board of Supervisors members present this day 15th of September 2015.

JOHN GIOIA
Chair,
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

ABSENT
FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: September 15, 2015

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By Chris Heck, Deputy

Contra Costa County

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 15, 2015

Subject: Resignation from the Workforce Development Board

RECOMMENDATION(S):
ACCEPT the resignation of Robert Calkins, and DECLARE a vacancy in Mandated Seat #6 on the Workforce Development Board, and DIRECT the Clerk of the Board to post the vacancy as recommended by the Employment and Human Services Director.

FISCAL IMPACT:
None

BACKGROUND:
The Workforce Development Board (WDB) was created pursuant to the federal Workforce Investment Act of 1968 and has responsibility for overall workforce investment policy, a mandated workforce investment plan, and oversight of the One-Stop Career Center system. Mr. Calkins was initially appointed to Mandated Seat #6, March 15, 2011. No term expiration for Mandated Partners Seats.

CONSEQUENCE OF NEGATIVE ACTION:
The Workforce Development Board will be unable to fill the vacant position.

CHILDREN'S IMPACT STATEMENT:
Not applicable.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Elaine Burres, (925) 313-1717

cc:

Contra Costa County

To: Board of Supervisors

From: Karen Mitchoff, District IV Supervisor

Date: September 15, 2015

Subject: Vacate District IV-A Seat of the Alcohol and Other Drugs Advisory Board

RECOMMENDATION(S):
REMOVE Christopher F. Martinez from District IV-A Seat of the Alcohol and Other Drugs Advisory Board; DECLARE the District IV-A seat vacant, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Mitchoff.

FISCAL IMPACT:
None.

BACKGROUND:
The mission of the Contra Costa County Alcohol and Other Drugs Advisory Board is to assess family and community needs regarding treatment and prevention of alcohol and drug abuse problems. We report our findings and recommendations to the Contra Costa Health Services Department, the Board of Supervisors and the communities we serve. The Alcohol and Other Drugs Advisory Board works in collaboration with the Alcohol and Other Drug Services Division of Contra Costa Health Services. We provide input and recommendations as they pertain to alcohol and other drugs prevention, intervention, and treatment services.

CONSEQUENCE OF NEGATIVE ACTION:
A new appointment to the District IV-A Seat would not be possible. This could impact the advisory body's ability to reach a quorum and hold meetings.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Dominic Aliano, (925) 521-7100

cc:

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Medical Staff Appointments and Reappointments – August 2015

RECOMMENDATION(S):
Approve the medical staff appointments and reappointments, privileges, primary departments, advancements, and voluntary resignations, as recommend by the Medical Staff Executive Committee, at their August 17st meeting, and by the Health Services Director.

FISCAL IMPACT:
Not applicable.

BACKGROUND:
The Joint Commission on Accreditation of Healthcare Organizations has requested that evidence of Board of Supervisors approval for each Medical Staff member will be placed in his or her Credentials File. The above recommendations for appointment/reappointment were reviewed by the Credentials Committee and approved by the Medical Executive Committee.

CONSEQUENCE OF NEGATIVE ACTION:
If this action is not approved, Contra Costa Regional Medical and Contra Costa Health Centers' medical staff would not be appropriately credentialed and not be in compliance with the Joint Commission on Accreditation of Healthcare Organizations.

CHILDREN'S IMPACT STATEMENT:
Not applicable.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Anna Roth, (925) 370-5101

cc: T Scott, N Rios, Sana Salman

ATTACHMENTS

attachment

dental privledges

A. New Medical Staff Members

Peter Binstock, MD	Internal Medicine
Lilian Chan, MD	Family Medicine
Michael Downing, MD	Family Medicine
Laurentiu Dumitrescu, MD	Psychiatry/Psychology
Amy Gordon, MD	Family Medicine
Aazaz Haq, MD	Psychiatry/Psychology
Richard Long, MD	Surgery
Sunita Mall, MD	Psychiatry/Psychology
Daryl Dean Martinez, MD	Internal Medicine
Katherine Rausa, MD	Internal Medicine
Rachna Vanjani, MD	Obstetrics & Gynecology
Sandra Graybeal Wai, MD	Pediatrics
Ronald Wasserman, MD	Internal Medicine

B. Request for Additional Privileges

Rebecca Arcos, NP	Family Medicine
Ogo Mbanugo, MD	Family Medicine
Ian Wallace, MD	Family Medicine
Courtney Wright, MD	Emergency Medicine

C. Request to change Primary Department

	From: Department	To: Department
Melissa Hubiak, MD	Emergency Medicine	Family Medicine

D. Advance to Non-Provisional

Jeffrey Chen, MD	Psychiatry/Psychology	C
Malcolm Johnson, MD	Emergency Medicine	A
Ahmed Khan, MD	Psychiatry/Psychology	C
Sukhwant Singh, MD	Internal Medicine	A
Daniel Wei, MD	Pediatrics	C
Courtney Wright, MD	Obstetrics & Gynecology	A
Wei Zheng, MD	Surgery	C

E. Biennial Reappointments

Courtney Beach, MD	Hospitalist	A
David A. Brody, MD	Hospitalist	A
Cinnie Chou, MD	Family Medicine	A
Kwan Chun, MD	Family Medicine	A
Diane Dooley, MD	Pediatrics	A
Elliott Dushkin, DDS	Dental	A
Guenter Hofstadler, MD	Pediatrics	A
Melissa Hubiak, MD	Family Medicine	A
Pramita Kuruvilla, MD	Critical Care	A
Darleen G. Laxamana, DDS	Dental	A

Tara Lehman, MD	Obstetrics & Gynecology	A
Robert Liebig, MD	Diagnostic Imaging	A
Gilbert Newman, PhD	Psychiatry/Psychology	C
Abraham Rice, MD	Pediatrics	A
Wade Smith, MD	Internal Medicine	P
David Suchow, MD	Emergency Medicine	A
Margaret Thayer, PhD	Psychiatry/Psychology	C
Ori Tzvieli, MD	Family Medicine	A
Howard Young, MD	Diagnostic Imagining	C

F. **Biennial Renew of Privileges**

Constance V. Dimidjian, NP	Family Medicine	Aff

G. **Voluntary Resignations**

John N Childs III, MD	Surgery
Valerie Curtis, MD	Obstetrics & Gynecology
Patricia Glatt, MD	Family Medicine
Richard H Gurley, MD	Internal Medicine
Michael Fidler, MD	Psychiatry/Psychology
Jeffery Kahn, MD	Psychiatry/Psychology
Eugene Kaplan, MD	Obstetrics & Gynecology
Mehrdad Mansouri, MD	Family Medicine
Jessamyn Meyerhoff, LM	Obstetrics & Gynecology
Stephen Rader, MD	Psychiatry/Psychology
Helen Steele, MD	Emergency Medicine
Glen Stewart, MD	Pathology

Contra Costa Regional Medical Center
Privileges Request Form

Practitioner Name: _____

Departments (s)	Number	Privilege Descriptions D= With Direct Supervision C= With Consultation U= Unrestricted	D/C/U	Training/ Education	Experience	Current Competence	Requested	Granted	D= Denied P= Pending CNM=Criteria Not Met
		Dental							
		Basic Dental Procedures							
ANE CC DEN DIA EME FAM GER HOSP MED OBG PED SGN	ANE 3	**Moderate (Conscious) Sedation*** Does **NOT** include use of ketamine or propofol.	D	CA Lic.	N/A	N/A			
			C	CA Lic. and Airway Management skills (ANE11 or inservice)	10	1 case in last 2 years			
			U		15	5 cases in last 2 years			
ANE DEN OBG SGN	ANE 5	Nitrous Oxide.	D	CA Lic or DDS or DMD	N/A	N/A			
			C	CA Lic or DDS or DMD	5	N/A			
			U	CA Lic or DDS or DMD	10	2 cases or orientation in last 2 years			
DEN	DEN 1	Scaling, Root Planning/Curettage, Prophylaxis and Fluoride, Sealants, Restorations & Replacement of Teeth, Operative Restorations (amalgams, composites, inlays), Crown and Bridge Procedures (crowns, bridges, veneers), Removable Prosthetics (full and partial dentures, overdentures).	U	DDS or DMD	N/A	N/A			
		Oral Surgery							
DEN	DEN 2	Simple Extractions and Surgical Extractions.	U	DDS or DMD	5	1 case in last 4 years			
DEN	DEN 3	Extraction of Soft Tissue Impaction, Extraction of Partial Bony Impactions, Extraction of Complete Bony Impaction, and Root Resections.	C	DDS or DMD	N/A	N/A			
			U	DDS or DMD	5	1 case in last 4 years			

*** Separate proctoring required**

Contra Costa Regional Medical Center
Privileges Request Form

Practitioner Name: _____

Departments (s)	Number	Privilege Descriptions D= With Direct Supervision C= With Consultation U= Unrestricted	D/C/U	Training/ Education	Experience	Current Competence	Requested	Granted	D= Denied P= Pending CNM=Criteria Not Met
DEN	DEN 4	Alveolectomy and Alveoplasty.	C	DDS or DMD	N/A	N/A			
			U	DDS or DMD	3	1 case in last 4 years			
DEN	DEN 5	Torus Palatinus and Torus Mandibularis.	C	DDS or DMD	N/A	N/A			
			U	DDS or DMD	5	1 case in last 4 years			
DEN	DEN 6	Benign Tumors.	C	DDS or DMD	N/A	N/A			
			U	DDS or DMD	3	1 case in last 4 years			
DEN	DEN 7	Intra-Oral and/or Extra-Oral incision and drainage.	C	DDS or DMD	N/A	N/A			
			U	DDS or DMD	4	1 case in last 4 years			
				OrS	N/A	N/A			
DEN ENT	DEN 8	**Salivary Gland Surgery and Salivary Duct Surgery***	D	OrS	N/A	N/A			
			U	OrS or Plast	4	3 cases in last 2 years			
DEN	DEN 17	**Minimally Invasive Diagnosis and Management of Complex Perioral Surgical Problems:** suturing and treatments of soft tissue injuries, I&D of abscess and infected cysts, simple excision squamous cysts <3 cm. Excision skin lesion <1 cm, removal of superficial foreign body.	D	DDS or OrS	N/A	N/A			
			C	DDS or OrS	5	N/A			
			U	OrS	10	N/A			

*** Separate proctoring required**

Contra Costa Regional Medical Center
Privileges Request Form

Practitioner Name: _____

Departments (s)	Number	Privilege Descriptions D= With Direct Supervision C= With Consultation U= Unrestricted	D/C/U	Training/ Education	Experience	Current Competence	Requested	Granted	D= Denied P= Pending CNM=Criteria Not Met
DEN	DEN 18	**Basic Perioral Plastic Surgical Procedures*** Removal of deep SQFB and simple face lacerations.	D	DDS or OrS	N/A	N/A			
			C	DDS or OrS	5	2 cases in last 2 years			
			U	OrS	5	2 cases in last 2 years			
DEN	DEN 19	**Intermediate Perioral Plastic Surgical Procedures*** Complex Repair of Facial Lacerations.	D	DDS or OrS	N/A	N/A			
			U	OrS	20	4 cases in last 2 years			
DEN	DEN 20	**Complex Perioral Plastic Surgical Procedures*** Deep facial Abscesses, Drainage.	D	DDS or OrS	N/A	N/A			
			U	OrS	30	6 cases in last 2 years			
DEN	DEN 21	**Basic Impatient Care of Healthy Adults (ASAI):** 14-65 years - undergoing surgery including history and physicals.	C	MD & CA Lic.	N/A	N/A			
			U	MD & CA Lic.	N/A	6 mos. in last 4 years			
DEN SPH	SEN 1	**Major Intra-oral Lacerations***	C	DDS or DMD	N/A	N/A			
			U	DDS or DMD	N/A	N/A			
				Plast or ENT	N/A	N/A			
DEN SPH	SEN 2	**Major Extensive Oral Cysts***	C	DDS or DMD	N/A	N/A			
			U	DDS, DMD or ENT	5	1 case in last 2 years			
DEN ENT	SEN 3	**Tongue Surgery***	D	DDS or DMD	N/A	N/A			
			U	OrS, ENT or Plast	8	1 case in last 2 years			

*** Separate proctoring required**

Contra Costa Regional Medical Center
Privileges Request Form

Practitioner Name: _____

Departments (s)	Number	Privilege Descriptions D= With Direct Supervision C= With Consultation U= Unrestricted	D/C/U	Training/ Education	Experience	Current Competence	Requested	Granted	D= Denied P= Pending CNM=Criteria Not Met
DEN ENT	SEN 4	**Caldwell-Luc Procedure for Root Tip Removal from Antrum***	U	Ors, ENT or Plast	4	1 case in last 2 years			
DEN	SEN 11	Frenulectomy/Frenotomy.	D	DDS or DMD	N/A	N/A			
			U	DDS or DMD	2	2 cases in last year			
			U	Ors	N/A	N/A			
		Fractures of Jaw and Associated Structures							
DEN SPH	SEN 5	**Maxilla Closed Reduction, Maxilla Open Reduction, Mandible Closed Reduction, Mandible Open Reduction, Zygoma Closed Reduction, Zygoma Open Reduction***	C	OrS	N/A	N/A			
			U	OrS, ENT or Plast	10	5 cases in last 2 years			
		Endodontics							
DEN	DEN 9	Simple Endodontics (wide open chamber, patent canals).	C	DDS	OrS	10			
			U	DDS or DMD	3	1 case in last 4 years			
				Endo	N/A	N/A			
DEN	DEN 10	Complicated Endodontics (calcified chamber, obliterated canals, extreme root curvature).	C	DDS or DMD	N/A	N/A			
			U	DDS or DMD	6	1 case in last 4 years			
				Endo	N/A	N/A			
DEN	DEN 11	Surgical Endodontics.	C	DDS or DMD	N/A	N/A			
			U	DDS or DMD	3	1 case in last 2 years			
				Endo or OrS	N/A	N/A			

*** Separate proctoring required**

Contra Costa Regional Medical Center
Privileges Request Form

Practitioner Name: _____

Departments (s)	Number	Privilege Descriptions D= With Direct Supervision C= With Consultation U= Unrestricted	D/C/U	Training/ Education	Experience	Current Competence	Requested	Granted	D= Denied P= Pending CNM=Criteria Not Met
DEN	DEN 12	Minor Periodontal Surgery (minor bone recontouring, gingivectomy).	C	DDS or DMD	N/A	N/A			
			U	DDS or DMD	5	1 case in last 4 years			
				Perio	N/A	N/A			
DEN	DEN 13	**Complex Periodontal Surgery (major osseous surgery, bone and/or soft tissue grafts)***	D	DDS or DMD	N/A	N/A			
			U	DDS or DMD	5	1 case in last 2 years			
				Perio	N/A	N/A			
		Orthodontics							
DEN	DEN 14	Minor Orthodontics (space maintenance, minor tooth movement).	C	DDS or DMD	N/A	N/A			
			U	DDS or DMD	3	1 case in last 4 years			
				OrD	N/A	N/A			
DEN	DEN 15	Pedodontics.	U	DDS, DMD or Pedo	N/A	N/A			
DEN	DEN 16	Difficult Pedodontics (very young, unmanageable, and/or sedation cases).	C	DDS or DMD	N/A	N/A			
			U	DDs or DMD	3	1 case in last 2 years			
				Pedo	N/A	N/A			

I certify that I have reviewed the Contra Costa Regional Medical Center Privilege Criteria, and that I meet the specified criteria for education/training, experience, and current competence for the privileges that I have indicated above.

_____ _____

Signature of Requesting Practitioner Date

_____ _____

Signature of Department Chairperson Date

*** Separate proctoring required**

Contra Costa County

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: September 15, 2015

Subject: Re-appointment to the City 2 seat on the Affordable Housing Finance Committee

RECOMMENDATION(S):
RE-APPOINT Lisa Motoyama to the City 2 seat on the Affordable Housing Finance Committee to a term ending June 30, 2018, as recommended by the cities in West County.

FISCAL IMPACT:
No General Fund impact.

BACKGROUND:
The Affordable Housing Finance Committee (AHFC) advises the Board of Supervisors on the allocation of approximately $3 million in HOME Investment Partnerships Act and Community Development Block Grant funds for affordable housing development in Contra Costa County. The Committee consists of nine members, including three Community Representatives, three County Representatives, and three City Representatives. The three City Representatives are nominated by the cities in each subregion of the County. All AHFC members are appointed by the Board of Supervisors to serve staggered three year terms.

Applicants for the City Representative positions are endorsed by the appropriate cities and forwarded to the Board of Supervisors for approval.

Lisa Motoyama, a resident of El Cerrito, is an extremely well qualified applicant with experience both in not for profit and government affordable housing finance. She filled a vacancy in September 2014 and completed the final year of the three year term.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Kara Douglas, 674-7880

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this appointment is not made, the committee will have a vacancy and will continue to advertise for new members.

CHILDREN'S IMPACT STATEMENT:

N/A

Contra Costa County

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 15, 2015

Subject: Add one Administrative Services Assistant III (APTA) position in EHSD

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21737 to add one Administrative Services Assistant III (APTA) (represented) full time position at Salary Plan and Grade ZB5 1631 ($5595-$6801) in the Employment and Human Services Department's Zero Tolerance for Domestic Violence Initiative unit in the Employment and Human Services Department.

FISCAL IMPACT:

Upon approval, this position will have an annual cost of $114,155, which includes $40,902 in pension costs. The position is funded by 34% State revenue, 53% County cost, and 13% Marriage License Fees.

BACKGROUND:

The Employment and Human Services Department requests to add one full time Administrative Services Assistant III position. The Zero Tolerance for Domestic Violence initiative's

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Holly Trieu (925) 313-1560

cc:

BACKGROUND: (CONT'D)

(Zero Tolerance) mission is to effect a systems change that reduces interpersonal violence (domestic violence, family violence, sexual violence and human trafficking) by fostering the development and implementation of collaborative, coordinated and integrated services, supports, interventions and prevention activities. The Families Thrive, a specific strategy of Zero Tolerance, is a unique Contra Costa County partnership among County departments, schools, community-based organizations, juvenile justice, health care, and mental health services, designed to address the specific needs of children and families impacted by violence, abuse and trauma. Families Thrive began as a federal demonstration project, achieved documented success, and has been sustained. Deliverables have expanded including a steady increase in requests for training, technical assistance, analysis and coordination. The Administrative Services Assistant III will provide coordination, and project management, related to developing trauma-informed practices and approaches for the Families Thrive project of the Zero Tolerance for Domestic Violence Initiative. Responsibilities include project management and coordination among multiple agencies in three focus areas which include research and communication, training and technical assistance, and strategic planning, data analysis, and evaluation. Responsibilities of this position have been carried out by a Consultant for the previous five years. The Consultant's contract will end once the position is allocated.

CONSEQUENCE OF NEGATIVE ACTION:

If this position is not added EHSD will continue to use a consultant who has been on contract for the last five years. Allocating a full time position will provide program stability for Zero Tolerance for Domestic Violence Initiative and offer gainful employment which includes retirement, health, and medical benefits for the prospective employee.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

AGENDA ATTACHMENTS

P300 No. 21737 EHSD

MINUTES ATTACHMENTS

P300 #21737 signed

POSITION ADJUSTMENT REQUEST

NO. 21737
DATE 7/15/15

Department Employment and Human Service — Department No./ Budget Unit No. 0586 Org No. 0586 Agency No. A19

Action Requested: add one Administrative Services Assistant III (APTA) in Administrative Services Bureau.

Proposed Effective Date: 7/28/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	$114,155.00	Net County Cost	$60,000.00
Total this FY	$85,616.00	N.C.C. this FY	$45,000.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT State 34%, County 53%, Local 13%

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Holly Trieu 3-1560

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kevin J. Corrigan — 8/31/2015

Deputy County Administrator — Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS — DATE 8/4/2015

Add one Administrative Services Assistant III (APTA) (represented) full time position at Salary Plan and Grade ZB5 1631 ($5595-$6801) in the Employment and Human Services Department's Zero Tolerance for Domestic Violence Initiative unit in the Employment and Human Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
☐ _____(Date)

Lisa Lopez — 8/12/2015

(for) Director of Human Resources — Date

COUNTY ADMINISTRATOR RECOMMENDATION: — DATE 9/4/2015

☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE _____ BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____ Date 9/7/2015 No. xxxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
   Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost

   a. Salary & Benefits Costs: _____
   b. Support Costs: _____
      (services, supplies, equipment, etc.)
   c. Less revenue or expenditure: _____
   d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
   a. potential future costs
   b. legal implications
   c. financial implications
   d. political implications
   e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
   ☐ a. Competitive examination(s)
   ☐ b. Existing employment list(s) Which one(s)? _____
   ☐ c. Direct appointment of:
      ☐ 1. Merit System employee who will be placed on leave from current job
      ☐ 2. Non-County employee

   Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

C.27

POSITION ADJUSTMENT REQUEST

NO. 21737
DATE 7/15/15

Department Employment and Human Service — Department No./ Budget Unit No. 0586 Org No. 0586 Agency No. A19

Action Requested: add one Administrative Services Assistant III (APTA) in Administrative Services Bureau.

Proposed Effective Date: 7/28/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost $114,155.00 — Net County Cost $60,000.00

Total this FY $85,616.00 — N.C.C. this FY $45,000.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT State 34%, County 53%, Local 13%

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Holly Trieu 3-1560

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kevin J. Corrigan — Deputy County Administrator — 8/31/2015 Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS — DATE 8/4/2015

Add one Administrative Services Assistant III (APTA) (represented) full time position at Salary Plan and Grade ZB5 1631 ($5595-$6801) in the Employment and Human Services Department's Zero Tolerance for Domestic Violence Initiative unit in the Employment and Human Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
☐ _____(Date)

Lisa Lopez — (for) Director of Human Resources — 8/12/2015 Date

COUNTY ADMINISTRATOR RECOMMENDATION: — DATE 9/4/2015

☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

DATE 9-15-15

David J. Twa, Clerk of the Board of Supervisors and County Administrator

BY Chris Heck

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

P300 (M347) Rev 3/15/01

Contra Costa County

To: Board of Supervisors

From: Robin Lipetzky, Public Defender

Date: September 15, 2015

Subject: Reclassify three (3) Paralegal (2Y7A) positions and its incumbents to Legal Assistant (2Y7B)

RECOMMENDATION(S):
ADOPT Position Adjustment Resolution No. 21714 to reclassify three (3) Paralegal (2Y7A) (represented) positions numbers 3911, 15793 and 15794 at salary plan and grade QV5 1169 ($3,541 - $4,304) to Legal Assistant (2Y7B) (represented) positions at salary plan and grade ZB5 1337 ($4,182 - $5,083) in the Public Defender's Office.

FISCAL IMPACT:
Total annual cost of this action is estimated to be $20,221, resulting from additional salary expense of $14,809 and employee benefit (retirement and OASDI / FICA) expense of $5,412.

100% General Fund

BACKGROUND:
Three (3) Paralegals in the Public Defender's Office have been performing work at a higher classification level for at least one year. The Department is reclassifying the three employees in Paralegal positions to Legal

☑ APPROVE ☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Richard Loomis, (925) 335-8093

cc: Tanya Williams, James Hicks, Robin Lipetzky, Richard Loomis, Donna Broussard

BACKGROUND: (CONT'D)

Assistant in order to align their job duties and compensation with a more appropriate job description. The Public Defender's Office has experienced changes in attorney assignments within the department and we now require the Paralegals to take on more responsibility to meet the need of the department changes. For example, more direct support to attorneys during court proceedings such as arraignments and other specialty calendars. A similar reclassification request was approved for six (6) positions in September of 2014.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, employees will continue performing higher level duties without being properly compensated.

CHILDREN'S IMPACT STATEMENT:

No impact.

AGENDA ATTACHMENTS

P300 No. 21714

MINUTES ATTACHMENTS

P300 #21714 signed

POSITION ADJUSTMENT REQUEST

NO. 21714
DATE 7/13/2015

Department Public Defender

Department No./
Budget Unit No. 0243 Org No. 2918 Agency No. 43

Action Requested: ADOPT Position Adjustment to reclassify three (3) Paralegal (2Y7A) (represented) positions number 3911, 15793 and 15794 at salary plan and grade QV5 1169 to Legal Assistant (2Y7B) (represented) positions at salary plan and grade ZB5 1337 in the Office of the Public Defender.

Proposed Effective Date: 9/1/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	$20,221.00	Net County Cost	$20,221.00
Total this FY	$17,063.00	N.C.C. this FY	$17,063.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Robin Lipetzky
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

VT for TME — Deputy County Administrator
7/30/2015 — Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE _____

Reclassify three (3) Paralegal (2Y7A) (represented) positions numbers 3911, 15793 and 15794 at salary plan and grade QV5 1169 ($3,541 - $4,304) to Legal Assistant (2Y7B) (represented) positions at salary plan and grade ZB5 1337 ($4,182 - $5,083) in the Public Defender's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
☐ _____(Date)

Tanya Williams — (for) Director of Human Resources
8/14/2015 — Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE 9/8/2015

☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

Tim Ewell
(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE _____ BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____ Date 9/8/2015 No. xxxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
   Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost

   a. Salary & Benefits Costs: _____
   b. Support Costs: _____
      (services, supplies, equipment, etc.)
   c. Less revenue or expenditure: _____
   d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
   a. potential future costs
   b. legal implications
   c. financial implications
   d. political implications
   e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
   ☐ a. Competitive examination(s)
   ☐ b. Existing employment list(s) Which one(s)? _____
   ☐ c. Direct appointment of:
      ☐ 1. Merit System employee who will be placed on leave from current job
      ☐ 2. Non-County employee

   Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

C. 28

POSITION ADJUSTMENT REQUEST

NO. 21714
DATE 7/13/2015

Department Public Defender

Department No./
Budget Unit No. 0243 Org No. 2918 Agency No. 43

Action Requested: ADOPT Position Adjustment to reclassify three (3) Paralegal (2Y7A) (represented) positions number 3911, 15793 and 15794 at salary plan and grade QV5 1169 to Legal Assistant (2Y7B) (represented) positions at salary plan and grade ZB5 1337 in the Office of the Public Defender.

Proposed Effective Date: 9/1/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost $20,221.00 Net County Cost $20,221.00

Total this FY $17,063.00 N.C.C. this FY $17,063.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Robin Lipetzky
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

VT for TME — Deputy County Administrator — 7/30/2015 Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE _____

Reclassify three (3) Paralegal (2Y7A) (represented) positions numbers 3911, 15793 and 15794 at salary plan and grade QV5 1169 ($3,541 - $4,304) to Legal Assistant (2Y7B) (represented) positions at salary plan and grade ZB5 1337 ($4,182 - $5,083) in the Public Defender's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
☐ _____(Date)

Tanya Williams
(for) Director of Human Resources — 8/14/2015 Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE 9/8/2015

☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

Tim Ewell
(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE 9-15-15 BY Chris Hecu

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

P300 (M347) Rev 3/15/01

Contra Costa County

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 15, 2015

Subject: Add one (1) Database Administrator full time position Information Technology Division at EHSD

RECOMMENDATION(S):
ADOPT Position Adjustment Resolution No. 21715 to add one (1) Database Administrator (LWSA) (represented) full time position at Salary Plan and Grade ZB5 1834 ($6841-$8316) Information Technology Division of the Administrative Bureau of Employment and Human Services Department.

FISCAL IMPACT:
Upon approval of this position, will have an annual cost of $148,439. This position will be funded 45% Federal revenue, 45% State revenue, and 10% County cost. The annual pension cost is $51,954.

BACKGROUND:
The Employment and Human Services Department requests to add one permanent full time Database Administrator in the Information Technology Division of the Administrative Bureau of Employment and Human Services Department. The Information Technology Division currently has one Database Administrator who oversees a very complex database of over a thousand tables in the CalWIN Information System (CIS), running on Oracle. The Database Administrator manages this CIS database,

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Holly Trieu (925) 313-1560

cc: EHSD, Human Resources, Otilia Parra, Fina Prak

BACKGROUND: (CONT'D)

the various interfaces to the state, the daily, weekly, and monthly table update processes, and the batch processes that generate supporting tables for these reports. Additionally, EHSD has partnered with Santa Clara to implement a Business Intelligence Dashboard, based on an Oracle database. The dashboard and associated reporting will provide critical support to both Workforce Services and Children and Family Services daily operations. This dramatically increases the importance and complexity of the tasks. The position also develops and modifies databases that require knowledge of Microsoft SQL Databases, assists programming staff in managing the SQL databases that EHSD's internal applications use, participates in systems analysis, design, and implementation, monitors database performance, establishes procedures for database operations, and responds to system problems that may affect the database. Oracle Database support is requiring more effort and becoming more complex as noted above. Additionally, with the implementation of the Santa Clara Business Intelligence Dashboard, the criticality to day-to-day operations is becoming paramount. The additional Database Administrator will perform all of these duties as well as on-going backup for the current Database Administrator.

CONSEQUENCE OF NEGATIVE ACTION:

If this position is not added, the department will continue to have one single Database Administrator to oversee the CalWin complex database; failures in other database programs will leave the department without a back-up.

CHILDREN'S IMPACT STATEMENT:

The Santa Clara Business Intelligence Dashboard will also provide CWS/CMS Data. This tool will assist Children and Family Services on tracking timeliness of assistance and other important factors.

AGENDA ATTACHMENTS

P-300 #21715

MINUTES ATTACHMENTS

P300 #21715 signed

POSITION ADJUSTMENT REQUEST

NO. 21715
DATE 7/22/15

Department Employment and Human Services — Department No./ Budget Unit No. 0501 Org No. 5123 Agency No. A19

Action Requested: Add one Database Administrator (LWSA) in the Administrative Services Bureau

Proposed Effective Date: 8/18/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	$148,439.00	Net County Cost	$14,844.00
Total this FY	$136,069.00	N.C.C. this FY	$13,607.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 45% Federal, 45% State, 10% County

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Holly Trieu 3-1560

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kevin J. Corrigan — 7/31/2015

Deputy County Administrator — Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE 7/31/2015

Add one (1) Database Administrator (LWSA) (represented) full time position at Salary Plan and Grade ZB5 1834 ($6841-$8316) Information Technology Division/Administrative Bureau of Employment and Human Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
☐ _____(Date)

Otilia Parra

(for) Director of Human Resources — Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE 8/17/2015

☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE _____ BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____ Date 8/17/2015 No. xxxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
   Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost

   a. Salary & Benefits Costs: _____
   b. Support Costs: _____
      (services, supplies, equipment, etc.)
   c. Less revenue or expenditure: _____
   d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
   a. potential future costs
   b. legal implications
   c. financial implications
   d. political implications
   e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
   ☐ a. Competitive examination(s)
   ☐ b. Existing employment list(s) Which one(s)? _____
   ☐ c. Direct appointment of:
      ☐ 1. Merit System employee who will be placed on leave from current job
      ☐ 2. Non-County employee

   Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

C. 29

POSITION ADJUSTMENT REQUEST

NO. 21715
DATE 7/22/15

Department Employment and Human Services
Department No./ Budget Unit No. 0501 Org No. 5123 Agency No. A19

Action Requested: Add one Database Administrator (LWSA) in the Administrative Services Bureau

Proposed Effective Date: 8/18/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost $148,439.00 Net County Cost $14,844.00

Total this FY $136,069.00 N.C.C. this FY $13,607.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 45% Federal, 45% State, 10% County

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Holly Trieu 3-1560

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kevin J. Corrigan — 7/31/2015

Deputy County Administrator — Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE 7/31/2015

Add one (1) Database Administrator (LWSA) (represented) full time position at Salary Plan and Grade ZB5 1834 ($6841-$8316) Information Technology Division/Administrative Bureau of Employment and Human Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
☐ _____(Date)

Otilia Parra

(for) Director of Human Resources — Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE 8/17/2015

☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE 9-15-15 BY Chris Hecu

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

P300 (M347) Rev 3/15/01

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services

Date: September 15, 2015

Subject: Add one Clerical Supervisor position and cancel one vacant Clerk-Senior Level position in the Health Services Department

RECOMMENDATION(S):
ADOPT Position Adjustment Resolution No. 21743 to add one (1) Clerical Supervisor (JWHF) position ($3,982-$5,085) and cancel vacant Clerk-Senior Level (JWXC)($3,087-$3,942) position #7030 in the Hazardous Materials Programs division of the Health Services Department.

FISCAL IMPACT:
Upon approval, the costs associated with this action will be approximately $20,153 annually with benefits, including $4,867 in pension costs. Costs will be funded by Hazardous Materials Programs generated revenues (100%).

BACKGROUND:
The Hazardous Materials Division has determined the need for supervision of its Clerical staff to oversee the day-to-day operations and to assist in coordination of new State requirements for electronic reporting. The State electronic reporting requirements are a major change in the clerical functions of the division. This new reporting requirement is used by the State to determine how well the Hazardous Materials Program is operating as a Certified Unified Program Agency. Currently, the clerical staff reports to the Director of Hazardous Materials Programs who, in his position, is not always available to monitor the day-to-day clerical functions. The Department has determined the need for a Clerical Supervisor position is critical and is able to cancel a vacant Clerk-Senior Level position in its place.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

Contact: Kristen Cunningham, (925) 957-5267

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved and without additional staff, the Hazardous Materials Programs division will not have the adequate supervisory personnel for its clerical operation.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

AGENDA ATTACHMENTS

P300 No. 21743 HSD

MINUTES ATTACHMENTS

P300 #21743 signed

POSITION ADJUSTMENT REQUEST

NO. 21743
DATE 8/31/2015

Department HEALTH SERVICES-HazMat

Department No./
Budget Unit No. 0452 Org No. 5879 Agency No. A18

Action Requested: Add one Clerical Supervisor (JWHF) position and cancel vacant Clerk-Senior Level (JWXC) position #7030 in the Hazardous Materials Programs division of the Health Services Department

Proposed Effective Date: 9/16/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	$20,153.70	Net County Cost	$0.00
Total this FY	$16,794.75	N.C.C. this FY	$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Hazardous Materials Generated Fees

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Kristen Cunningham
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza — 9/8/2015
Deputy County Administrator — Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE _____
Exempt from Human Resources review under a delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
☐ _____(Date)

(for) Director of Human Resources — Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE 9/8/2015

☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☒ Other: Approve as requested by the department

Enid Mendoza
(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE _____ BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____ Date 9/8/2015 No. _____

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
   Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost

   a. Salary & Benefits Costs: _____
   b. Support Costs: _____
      (services, supplies, equipment, etc.)
   c. Less revenue or expenditure: _____
   d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
   a. potential future costs
   b. legal implications
   c. financial implications
   d. political implications
   e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
   - ☐ a. Competitive examination(s)
   - ☐ b. Existing employment list(s) Which one(s)? _____
   - ☐ c. Direct appointment of:
     - ☐ 1. Merit System employee who will be placed on leave from current job
     - ☐ 2. Non-County employee

   Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

C.30

POSITION ADJUSTMENT REQUEST

NO. 21743
DATE 8/31/2015

Department HEALTH SERVICES-HazMat

Department No./
Budget Unit No. 0452 Org No. 5879 Agency No. A18

Action Requested: Add one Clerical Supervisor (JWHF) position and cancel vacant Clerk-Senior Level (JWXC) position #7030 in the Hazardous Materials Programs division of the Health Services Department

Proposed Effective Date: 9/16/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	$20,153.70	Net County Cost	$0.00
Total this FY	$16,794.75	N.C.C. this FY	$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Hazardous Materials Generated Fees

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Kristen Cunningham
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza — Deputy County Administrator
9/8/2015 — Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS
Exempt from Human Resources review under a delegated authority.
DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.
Effective: ☒ Day following Board Action.
☐ _____(Date)

(for) Director of Human Resources — Date

COUNTY ADMINISTRATOR RECOMMENDATION:
☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☒ Other: Approve as requested by the department

DATE 9/8/2015

Enid Mendoza
(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE 9-15-15

BY Chris Hecu

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

P300 (M347) Rev 3/15/01

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services

Date: September 15, 2015

Subject: Add one Account Clerk-Experienced Level position and cancel one Information Systems Assistant II position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21742 to add one (1) Account Clerk-Experienced Level (JDVC) (represented) position at salary plan and grade ($3,070-$3,805) and cancel one vacant Information Systems Assistant II (LTVH) (represented) position #7142 at salary plan and grade ($3,010-$3,659) in the Information Technology division of the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, the costs associated with this action will be approximately $2,580 annually with benefits, including $623 in pension costs. Costs will be 100% funded by Enterprise Fund I.

BACKGROUND:

The Account Clerk-Experienced Level position will assist the manager in the management of the mobile devices for the Health Services Department to include device acquisition, selection of a carrier and service plan appropriate for the user, monitoring, reconciliation and authorization of monthly service invoices, and making recommendations for changes to service plans based upon usage. The Department has determined these duties and responsibilities more appropriately align with those of an Account Clerk-Experienced Level instead of an Information Systems Assistant II.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

Contact: Kristen Cunningham, (925) 957-5267

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved and without additional staff, Health Services' Information Technology division will not have the adequate personnel to staff its fiscal operation.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

AGENDA ATTACHMENTS

P300 No. 21742

MINUTES ATTACHMENTS

P300 #21742 signed

POSITION ADJUSTMENT REQUEST

NO. 21742
DATE 8/18/2015

Department HSD-Information Technology

Department No./
Budget Unit No. 0540 Org No. 6555 Agency No. A18

Action Requested: Add one Account Clerk-Experienced Level (JDVC) position and cancel vacant Information Systems Assistant II (LTVH) position #7142 in the Information Technology division of the Health Services Department.

Proposed Effective Date: 9/16/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	$2,580.00	Net County Cost	$0.00
Total this FY	$2,257.00	N.C.C. this FY	$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Annual costs of $2,580.38 funded by Enterprise Fund I

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Kristen Cunningham
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza — 9/4/2015
Deputy County Administrator — Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE _____
Exempt from Human Resources review under a delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.
Effective: ☒ Day following Board Action.
☐ _____(Date)

(for) Director of Human Resources — Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE 9/4/2015
☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☒ Other: Approve as requested by Dept.

Enid Mendoza
(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE _____ BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

C.31

POSITION ADJUSTMENT REQUEST

NO. 21742
DATE 8/18/2015

Department HSD-Information Technology

Department No./
Budget Unit No. 0540 Org No. 6555 Agency No. A18

Action Requested: Add one Account Clerk-Experienced Level (JDVC) position and cancel vacant Information Systems Assistant II (LTVH) position #7142 in the Information Technology division of the Health Services Department.

Proposed Effective Date: 9/16/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost $2,580.00 Net County Cost $0.00

Total this FY $2,257.00 N.C.C. this FY $0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Annual costs of $2,580.38 funded by Enterprise Fund I

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Kristen Cunningham
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza — Deputy County Administrator
9/4/2015 — Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS
Exempt from Human Resources review under a delegated authority.

DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
☐ _____(Date)

(for) Director of Human Resources — Date

COUNTY ADMINISTRATOR RECOMMENDATION:
☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☒ Other: Approve as requested by Dept.

DATE 9/4/2015

Enid Mendoza
(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

DATE 9-15-15

David J. Twa, Clerk of the Board of Supervisors and County Administrator

BY Chris Heck

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

P300 (M347) Rev 3/15/01

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services

Date: September 15, 2015

Subject: Add one Registered Nurse-Experienced Level position in the Health Services Department

RECOMMENDATION(S):
ADOPT Position Adjustment Resolution No. 21744 to add one (1) Registered Nurse-Experienced Level (VWXD) position ($7,305-$8,142) in the Contra Costa Health Plan division of the Health Services Department.

FISCAL IMPACT:
The additional costs associated with this action are approximately $156,770 annually with benefits, including $34,687 in pension costs. Costs will be funded by CCHP Enterprise Fund II (100%).

BACKGROUND:
Contra Costa Health Plan's Utilization Management/Authorization unit is in need of a full-time Registered Nurse-Experienced Level. This position will provide back-up to the UM/Authorization RN assigned to Mental Health. The Mental Health UM/Authorization Nurse coordinates mental health care by working directly with members and providers. With the roll out of a new ABA (Applied Behavioral Analysis) benefit, there is a need for an additional RN to support CCHP members obtaining mental health care. This new position would also be responsible for the coordination of care between the Regional Center of the East Bay (RCEB) Case Managers, Autism Coordinators and CAAD Coordinators.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

Contact: Kristen Cunningham, (925) 957-5267

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved and without additional staff, Contra Costa Health Plan will not have adequate staffing to meet the mandated requirements of the Plan.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

AGENDA ATTACHMENTS

P300 No. 21744 HSD

MINUTES ATTACHMENTS

P300 #21744 signed

POSITION ADJUSTMENT REQUEST

NO. 21744
DATE 8/20/2015

Department HEALTH SERVICES-CCHP

Department No./
Budget Unit No. 0860 Org No. 6109 Agency No. A18

Action Requested: Add one (1) Registered Nurse-Experienced Level (VWXD) position in the Contra Costa Health Plan division of the Health Services Department.

Proposed Effective Date: 9/16/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	$156,770.88	Net County Cost	$0.00
Total this FY	$130,642.40	N.C.C. this FY	$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT CCHP Enterprise Fund II

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Kristen Cunningham
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza — 9/8/2015
Deputy County Administrator — Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE _____
Exempt from Human Resources Review under a delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
☐ _____(Date)

(for) Director of Human Resources — Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE 9/8/2015

☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☒ Other: Approve as recommended by the Department

Enid Mendoza
(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE _____ BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____ Date 9/8/2015 No. _____

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
   Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost

   a. Salary & Benefits Costs: _____
   b. Support Costs: _____
      (services, supplies, equipment, etc.)
   c. Less revenue or expenditure: _____
   d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
   a. potential future costs
   b. legal implications
   c. financial implications
   d. political implications
   e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
   ☐ a. Competitive examination(s)
   ☐ b. Existing employment list(s) Which one(s)? _____
   ☐ c. Direct appointment of:
      ☐ 1. Merit System employee who will be placed on leave from current job
      ☐ 2. Non-County employee

   Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

C.32

POSITION ADJUSTMENT REQUEST

NO. 21744
DATE 8/20/2015

Department HEALTH SERVICES-CCHP

Department No./
Budget Unit No. 0860 Org No. 6109 Agency No. A18

Action Requested: Add one (1) Registered Nurse-Experienced Level (VWXD) position in the Contra Costa Health Plan division of the Health Services Department.

Proposed Effective Date: 9/16/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	$156,770.88	Net County Cost	$0.00
Total this FY	$130,642.40	N.C.C. this FY	$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT CCHP Enterprise Fund II

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Kristen Cunningham
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza — Deputy County Administrator — 9/8/2015 Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS — DATE ____
Exempt from Human Resources Review under a delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.
Effective: ☒ Day following Board Action.
☐ _____(Date)

(for) Director of Human Resources — Date

COUNTY ADMINISTRATOR RECOMMENDATION: — DATE 9/8/2015
☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☒ Other: Approve as recommended by the Department

Enid Mendoza
(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE 9-15-15 BY Chris Heck

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

P300 (M347) Rev 3/15/01

Contra Costa County

To: Board of Supervisors

From: David Twa, County Administrator

Date: September 15, 2015

Subject: P300 No. 21741 Add Sr. Deputy County Administrator position and cancel Principal Management Analyst position in the County Administrator's Office

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21741 to add one (1) Sr Deputy County Administrator (ADDH) position ($7,893-$9,594) effective 9/15/15 and cancel one (1) Principal Management Analyst (ADHB) position #227 ($7,336-$8,916) effective 10/1/15 in the County Administrator's Office. (100% General Fund)

FISCAL IMPACT:

Upon approval, this action will result in a FY 2015/16 annual cost of approximately $9,490, including pension cost of about $2,450. (100% General Fund)

BACKGROUND:

This new Sr Deputy County Administrator position will assist in the budget/finance unit and be directly involved in the development of the annual budget and state financial schedules. This position is part of the overall succession planning for the office and will be key support to administration.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Lisa Driscoll, County Finance Director (925) 335-1023

cc: Human Resources

CONSEQUENCE OF NEGATIVE ACTION:

The Office of the County Administrator may be unable to respond to requests/issues of the Board of Supervisors, departments, and the public in a timely manner. The Office will continue to operate without adequate personnel to staff County Administration.

CHILDREN'S IMPACT STATEMENT:

Not applicable

AGENDA ATTACHMENTS

P-300 No. 21741

MINUTES ATTACHMENTS

P300 #21741 signed

POSITION ADJUSTMENT REQUEST

NO. 21741
DATE 9/1/2015

Department No./
Department County Administration Budget Unit No. 0003 Org No. 1200 Agency No. 03

Action Requested: ADOPT Position Adjustment Resolution No. 21741 to add one (1) Sr Deputy County Administrator (ADDH) position ($7,893-$9,594) effective 9/15/15 and cancel one (1) Principal Management Analyst (ADHB) position #227 ($7,336-$8,916) effective 10/1/15 in the County Administrator's Office

Proposed Effective Date: ___

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	$11,387.43	Net County Cost	$11,387.43
Total this FY	$9,489.55	N.C.C. this FY	$9,489.55

SOURCE OF FUNDING TO OFFSET ADJUSTMENT General Fund/Budgeted

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Lisa Driscoll, County Finance Director
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Lisa Driscoll, County Finance Director — 9/1/15
Deputy County Administrator — Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE 9/3/15
ADOPT Position Adjustment Resolution No. 21741 to add one (1) Sr Deputy County Administrator (ADDH) position ($7,893-$9,594) effective 9/15/15 and cancel one (1) Principal Management Analyst (ADHB) position #227 ($7,336-$8,916) effective 10/1/15 in the County Administrator's Office

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.
☒ 9/15/2015(Date)

Kathy Ito — 9/3/15
(for) Director of Human Resources — Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE 9/3/2015
☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

David Twa, County Administrator
(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE _____ BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____ Date 9/3/2015 No. xxxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
   Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost

   a. Salary & Benefits Costs: _____

   b. Support Costs: _____
   (services, supplies, equipment, etc.)

   c. Less revenue or expenditure: _____

   d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
   a. potential future costs
   b. legal implications
   c. financial implications
   d. political implications
   e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
   ☐ a. Competitive examination(s)
   ☐ b. Existing employment list(s) Which one(s)? _____
   ☐ c. Direct appointment of:
      ☐ 1. Merit System employee who will be placed on leave from current job
      ☐ 2. Non-County employee

   Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

C. 33

POSITION ADJUSTMENT REQUEST

NO. 21741
DATE 9/1/2015

Department County Administration

Department No./
Budget Unit No. 0003 Org No. 1200 Agency No. 03

Action Requested: ADOPT Position Adjustment Resolution No. 21741 to add one (1) Sr Deputy County Administrator (ADDH) position ($7,893-$9,594) effective 9/15/15 and cancel one (1) Principal Management Analyst (ADHB) position #227 ($7,336-$8,916) effective 10/1/15 in the County Administrator's Office

Proposed Effective Date: ___

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost $11,387.43 Net County Cost $11,387.43

Total this FY $9,489.55 N.C.C. this FY $9,489.55

SOURCE OF FUNDING TO OFFSET ADJUSTMENT General Fund/Budgeted

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Lisa Driscoll, County Finance Director
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Lisa Driscoll, County Finance Director — 9/1/15
Deputy County Administrator — Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE 9/3/15

ADOPT Position Adjustment Resolution No. 21741 to add one (1) Sr Deputy County Administrator (ADDH) position ($7,893-$9,594) effective 9/15/15 and cancel one (1) Principal Management Analyst (ADHB) position #227 ($7,336-$8,916) effective 10/1/15 in the County Administrator's Office

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.
☒ 9/15/2015(Date)

Kathy Ito — 9/3/15
(for) Director of Human Resources — Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE 9/3/2015

☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

David Twa, County Administrator
(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE 9-15-15

BY Chris Hecu

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

P300 (M347) Rev 3/15/01

Contra Costa County

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 15, 2015

Subject: California Department of Aging, Amendment 1, Funding Increase

RECOMMENDATION(S):
ACCEPT Resolution No. 2015/299 to approve and authorize the Employment and Human Services Director, or designee, to execute a contract amendment with the California Department of Aging, to pay County an increased contract amount of $78,917 for a total contract amount of $3,892,003 for enhanced ombudsman services for the period July 1, 2015 through June 30, 2016.

FISCAL IMPACT:
County to receive an amount not to exceed $3,892,003 (includes Agreement AP-1516-07, Amendment l amount of $78,917) from California Department of Aging. (100% Federal) (No additional match required)

BACKGROUND:
The Employment and Human Services Department, Area Agency on Aging, provides services to low income older residents of Contra Costa County as defined by Title III and Title VII of the Older Americans Act. Services include, but are not limited to disease prevention and health promotion, nutrition counseling, risk screening services, mediation management, information through multipurpose senior centers, congregate meals sites, home delivered meal programs, information

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Elaine Burres, (925) 313-1717

cc:

BACKGROUND: (CONT'D)
services at appropriate sites for low income County residents, elder abuse prevention, and ombudsman services.

This amendment will provide additional funding to support the local ombudsman program services, such as, increased facility visits and complaint investigation.

CONSEQUENCE OF NEGATIVE ACTION:
Without funding, service levels could not be increased.

CHILDREN'S IMPACT STATEMENT:
Not applicable.

AGENDA ATTACHMENTS

Resolution No. 2015/299

MINUTES ATTACHMENTS

Res 2015/299 signed

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/15/2015 by the following vote:

AYE:	3	**John Gioia** **Candace Andersen** **Karen Mitchoff**
NO:		
ABSENT:	2	**Mary N. Piepho** **Federal D. Glover**
ABSTAIN:		
RECUSE:		

Resolution No. 2015/299

In The Matter Of: California Department of Aging, Agreement No. AP-1516-0 7, Amendment 1.

WHEREAS, the Employment and Human Services Department, Area Agency on Aging, provides services to and receives funding for services to low income older residents of Contra Costa County, and,

WHEREAS, those services include ombudsman services, and,

WHEREAS, the California Department of Aging has made available to County additional funding for enhanced ombudsman services.

Now,Therefore, Be It Resolved that the Contra Costa County Board of Supervisors ACCEPT Resolution No. 2015/299 to approve and authorize the Employment and Human Services Director, or designee, to execute a contract amendment with the California Department of Aging to pay County an additional amount of $78,917 to a total contract amount of $3,892,003 to include enhanced ombudsman services for the period July 1, 2015 through June 30, 2016.

Contact: Elaine Burres, (925) 313-1717

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

cc:

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/15/2015 by the following vote:

AYE:	3	**John Gioia** **Candace Andersen** **Karen Mitchoff**
NO:		
ABSENT:	2	**Mary N. Piepho** **Federal D. Glover**
ABSTAIN:		
RECUSE:		

Resolution No. 2015/299

In The Matter Of: California Department of Aging, Agreement No. AP-1516-0 7, Amendment 1.

WHEREAS, the Employment and Human Services Department, Area Agency on Aging, provides services to and receives funding for services to low income older residents of Contra Costa County, and,

WHEREAS, those services include ombudsman services, and,

WHEREAS, the California Department of Aging has made available to County additional funding for enhanced ombudsman services.

Now,Therefore, Be It Resolved that the Contra Costa County Board of Supervisors ACCEPT Resolution No. 2015/299 to approve and authorize the Employment and Human Services Director, or designee, to execute a contract amendment with the California Department of Aging to pay County an additional amount of $78,917 to a total contract amount of $3,892,003 to include enhanced ombudsman services for the period July 1, 2015 through June 30, 2016.

Contact: Elaine Burres, (925) 313-1717

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Chris Heck

By: Chris Heck, Deputy

cc:

Contra Costa County

To: Board of Supervisors

From: Jessica Hudson, County Librarian

Date: September 15, 2015

Subject: Apply for and Accept a Grant for the Rodeo Library

RECOMMENDATION(S):
APPROVE and AUTHORIZE the County Librarian, or designee, to apply for and accept a grant in the amount of $5,000 from East Bay Community Foundation, administered by the Rodeo Municipal Advisory Council, for Rodeo Library services, pursuant to the local refinery Good Neighbor Agreement for the period January 1 through June 30, 2016.

FISCAL IMPACT:
No Library Fund match.

BACKGROUND:
The County currently funds 19 hours of library service at the Rodeo Library. If granted, the $5,000 received from Rodeo Municipal Advisory Council will be used by the Contra Costa County Library to fund four additional hours of library service from January 1 through June 30, 2016, which will provide one extra hour of service on Saturdays and evening hours on two weekdays for a total of four additional open hours each week. These extended hours offer Rodeo residents more opportunities to make use of the educational and recreational resources available in the library.

The Rodeo Municipal Advisory Council is a strong supporter of Rodeo Library and consistently grants funds to the Library for extended open hours.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Gail McPartland, 925-927-3204

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If the grant is not approved then the Rodeo Library will be open 19 hours per week instead of 23 hours per week.

CHILDREN'S IMPACT STATEMENT:

Extending hours at the Rodeo Library will meet all five community outcomes established in the Children's Report Card. Research shows that early and positive experiences with books sets the stage for a child's success in learning to read. Additionally, literacy skills are a strong predictor of health and employment status. Extending hours at the Rodeo Library will draw more families to the library and encourage regular exposure to reading and books, thus improving the quality of life for children and families in Rodeo.

Contra Costa County

To: Board of Supervisors

From: Mark Peterson, District Attorney

Date: September 15, 2015

Subject: Victim/Witness Grant Award for Fiscal Year 2015/16

RECOMMENDATION(S):

APPROVE and AUTHORIZE the District Attorney, or designee, to submit an application and execute a grant award agreement, and any extensions thereof pursuant to State guidelines, with the California Governor's Office of Emergency Services, Criminal Justice/Emergency Management Victim Services Branch, for funding of the Victim/Witness Assistance program in the amount of $633,015 for the period July 1, 2015 through June 30, 2016.

FISCAL IMPACT:

The District Attorney will receive $633,015 of revenues that have been budgeted. No County match is required.

BACKGROUND:

On June 22, 2004, the District Attorney was designated by the Board of Supervisors as the provider of comprehensive victim and witness services for the County, effective July 1, 2004. Fiscal year 2015/2016 is the twelfth year that the District Attorney is applying for funds available to support the costs of Contra Costs County's Victim/Witness Assistance Program.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Cherie Mathisen
925-957-2234

cc:

BACKGROUND: (CONT'D)

The grant application will continue to fund staff salaries and benefits to provide services to victims and witnesses of crimes. The grant funds a Victim/Witness Assistance Program Manager, five (5) full time Victim/Witness Program Specialists and clerical support.

AGENDA ATTACHMENTS

Resolution No. 2015/318

MINUTES ATTACHMENTS

Res 2015/318 signed

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/15/2015 by the following vote:

AYE:	3	**John Gioia** **Candace Andersen** **Karen Mitchoff**
NO:		
ABSENT:	2	**Mary N. Piepho** **Federal D. Glover**
ABSTAIN:		
RECUSE:		

Resolution No. 2015/318

Victim Witness Grant Award for FY 2015/16.

Whereas the Board of Supervisors, Contra Costa County, desires to undertake a certain project designated as the Victim/Witness Assistance Program to be funded in part from funds made available under the authority of the California Governor's Office of Emergency Services, Criminal Justice/Emergency Management & Victim Services Branch.

NOW, THEREFORE BE IT RESOLVED that the District Attorney of the County of Contra Costa is authorized to execute, on behalf of the Board of Supervisors, the Grant Award Agreement, including any extensions or amendments thereof. BE IT FURTHER RESOLVED that the grant funds received hereunder shall not be used to supplant expenditures previously authorized or controlled by this body.

Contact: Cherie Mathisen 925-957-2234

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

cc:

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/15/2015 by the following vote:

AYE:	3	**John Gioia** **Candace Andersen** **Karen Mitchoff**
NO:		
ABSENT:	2	**Mary N. Piepho** **Federal D. Glover**
ABSTAIN:		
RECUSE:		

Resolution No. 2015/318

Victim Witness Grant Award for FY 2015/16.

Whereas the Board of Supervisors, Contra Costa County, desires to undertake a certain project designated as the Victim/Witness Assistance Program to be funded in part from funds made available under the authority of the California Governor's Office of Emergency Services, Criminal Justice/Emergency Management & Victim Services Branch.

NOW, THEREFORE BE IT RESOLVED that the District Attorney of the County of Contra Costa is authorized to execute, on behalf of the Board of Supervisors, the Grant Award Agreement, including any extensions or amendments thereof. BE IT FURTHER RESOLVED that the grant funds received hereunder shall not be used to supplant expenditures previously authorized or controlled by this body.

Contact: Cherie Mathisen 925-957-2234

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Chris Heck

By: Chris Heck, Deputy

cc:

Contra Costa County

To: Board of Supervisors

From: David Twa, County Administrator

Date: September 15, 2015

Subject: Veterans in the Arts Grant

RECOMMENDATION(S):
Approve and Authorize the County Administrator, or designee, to apply for and accept funding in the amount of $9,500 from the California State Arts Council for the Veterans Initiative in the Arts program.

FISCAL IMPACT:
County will receive $9,500. No County match.

BACKGROUND:
The Veterans Initiative in the Arts (VIA) program is rooted in the California Arts Council's (CAC) desire to launch a competitive grant which would address the needs and improve the lives of California's veterans, active military, and their families through quality arts programming. In this pilot year of the program, VIA will serve as an extension of the State-Local Partnership Program (SLPP), a signature California Arts Counil grant program fostering community development through the arts at the county level. The VIA program addresses equity, access, and opportunity by providing project and partnership support for State-Local Partners (SLPs) to reach veterans, active military, and their families. VIA serves to enrich the lives of veterans through arts programming that is sensitive and responsive to their unique experiences.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Dorothy Sansoe, 925-335-1009

cc:

BACKGROUND: (CONT'D)

Eligibility Criteria

- The VIA program is only available to current 2014-15 State-Local Partners; local arts agencies designated by its county board of supervisors to serve the county's citizens in partnership with the CAC.

CONSEQUENCE OF NEGATIVE ACTION:

The County will miss the opportunity to provide this program.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Agreement #29-208-81 with the California Department of Public Health, Immunization Program

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or his designee, on behalf of the County to apply for and execute Standard Agreement #29-208-81 (#15-10146), with the California Department of Public Health, Immunization Program, to pay the County an amount not to exceed $857,324, to implement the "Provide Immunization Services to the General Public" Project, for the period from July 1, 2015 through June 30, 2017.

FISCAL IMPACT:
Approval of this agreement will result in an amount not to exceed $857,324 in funds from the California Department of Public Health, for the County's Immunization Program. No County match required.

BACKGROUND:
The County's Immunization Program will implement the "Provide Immunization Services to the General Public" Project including making immunizations available to all persons in need of such service in order to prevent the occurrence and transmission of childhood diseases. The Program monitors the compliance of preschools, elementary schools, and secondary schools in meeting State-mandated immunization requirements through in-service programs and limited

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Dan Peddycord, (925) 313-6712

cc: Tasha Scott, N Rios

BACKGROUND: (CONT'D)

technical assistance. An adverse reaction monitoring system and outbreak control team are also included in the Program.

Approval of this Standard Agreement #29-208-81 will allow the County to continue providing services through June 30, 2017, including agreeing to indemnify and hold the State harmless for claims arising out of the County's performance under this agreement.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, the County would lose funding to support and monitor the compliance of preschools, elementary schools, and secondary schools in meeting State-mandated immunization requirements through in-service programs to prevent the occurrence and transmission of childhood diseases. Further, the County would no longer receive free vaccine from the State.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Amendment Agreement #28-602-14 with the California Department of Public Health

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Agreement, State #13-20522 A-01 (County #28-602-14) amending the prior agreement with the California Department of Public Health, Nutrition Education and Obesity Prevention Program, effective June 30, 2015 to increase the amount payable by $99,145 from $3,635,062 to a new total amount payable of $3,734,206 and to make adjustments to the grant budget for federal fiscal years 2014-2015 to reflect the new total, with no change in the original term of October 1, 2013 through September 30, 2016.

FISCAL IMPACT:

Approval of this amendment agreement will result in change to the 2014-2015 fiscal year budgets for the County's Nutrition and Physical Activity Promotion Project. No County match required.

BACKGROUND:

On February 25, 2014, the Board of Supervisors approved Standard Agreement #28-602-13 with the California Department of Public Health, for the California Nutrition Network" Project for the period from October 1, 2013

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Daniel Peddycord (925) 313-6712

cc:

BACKGROUND: (CONT'D)

through September 30, 2016. This Agreement provides nutrition education to Contra Costa County residents. The goal of the project is to educate the public, particularly low-income consumers, on healthful nutrition and physical activity practices to reduce risk for chronic disease.

Approval of Amendment Agreement #28-604-14 will increase the amount payable to the County for the 2014-15 federal fiscal year and allow technical changes to the grant budget to reflect the new total amount payable. This contract amendment will allow continuous to support Supplement Nutrition Assistance Program-Education (SNAP-Ed) eligible consumers in adopting healthy eating and physical activity behaviors, as part of a healthy lifestyle.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the County will not receive funds to continue to educate SNAP-Ed eligible on healthful nutrition and physical activity practices, to help reduce risk for chronic disease.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Grant Award #28-864-1 from Kaiser Permanente, Kaiser Foundation Hospitals

RECOMMENDATION(S):
Approve and authorize the Health Services Director or his designee, to execute, on behalf of the County, Grant Award #28-864-1 from Kaiser Permanente, Kaiser Foundation Hospitals, to pay the County an amount not to exceed $20,000, for the Public Health Division's, Healthy and Livable Pittsburg Project, for the period from July 1, 2015 through June 30, 2016.

FISCAL IMPACT:
Acceptance of this Grant Award will result in an amount not to exceed $20,000 from Kaiser Permanente in support of the Healthy and Livable Pittsburg Project. No County match required.

BACKGROUND:
Contra Costa Health Services will be the convener of the Healthy and Livable Pittsburg (HLP) steering committee, which will be responsible for developing a strategic plan that addresses current barriers and increase opportunities for healthy eating and active living. The

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Daniel Peddycord (925) 313-6712

cc: J Pigg , N Rios

BACKGROUND: (CONT'D)

Public Health Division aims to expand the HLP steering committee to consist of a core group of community partners representing residents, local organizations and local government. The goal of the project is to actively engage at least 30 residents representing different facets of the community in Pittsburg in ongoing capacity building efforts, development & implementation of the community action plan for the Healthy and Livable Pittsburg.

Approval of Grant Award #28-864-1 will allow the County to continue to receive funds to support the Healthy and Livable Pittsburg Project, through June 30, 2016.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County will not receive funding to support Healthy and Livable Pittsburg Project.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Amendment Agreement #29-502-37 with the Department of Health Care Services

RECOMMENDATION(S):

Approve and authorize the Health Services Director or his designee, to execute, on behalf of the County, Standard Amendment Agreement #29-502-36 (State 14-90053, A01) with the Department of Health Care Services, effective July 1 2015, to amend Standard Agreement #29-502-34 (as amended by Amendment Agreements #29-502-35 and #29-502-36), to increase the amount payable to County by $1,565,860, from $28,938,125 to a new payment limit not to exceed $30,503,985 in funding, with no change in the original term of July 1, 2014 through June 30, 2017.

FISCAL IMPACT:

Approval of this amendment agreement will result in an increase up to $1,565,860 in funding to a new total of $30,503,985 from the Department of Health Care Services. No County match required.

BACKGROUND:

The Standard Agreement #29-502 is a combined Negotiated Net Amount (NNA) and Drug/Medi-Cal contract. The NNA Agreement requires counties to provide Drug/Medi-Cal services

☑ APPROVE ☐ OTHER

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Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Cynthia Belon (925) 957-5201

cc: J Pigg , N Rios

BACKGROUND: (CONT'D)

up to their full State General Fund allocation for Drug/Medi-Cal match. If the required services exceed the allocation, counties may access Drug/Medi-Cal reserve set aside for this purpose.

On December 2, 2014, the Board of Supervisors approved Standard Agreement #29-502-34 (as amended by Amendment Agreements #29-502-35 and #29-502-36), with the Department of Health Care Services, for the period from July 1, 2014 through June 30, 2017, to provide Substance Abuse Treatment services.

Approval of this Standard (Amendment) Agreement #29-502-37, will increase funding and make technical adjustment to the budget for the Drug Medi-Cal Substance Abuse Treatment Services with no change in the original term, through June 30, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved the County will not be able to receive additional funds to support continuation of the Substance Abuse Services, Prevention and Treatment Program.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Contra
Costa
County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Standard Agreement #29-395-29 with the California Department of Public Health, Office of AIDS

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Standard Agreement #15-10475 (County #29-395-29) with the California Department of Public Health, Office of AIDS, to pay County an amount not to exceed $37,702, for the County's AIDS Drug Assistance Program (ADAP), for the period from July 1, 2015 through June 30, 2017.

FISCAL IMPACT:

Approval of this agreement will result in an allocation of $37,702 from the California Department of Public Health, Office of AIDS, for ADAP through June 30, 2017.

The allocation will be used to cover the cost of certain drugs, plus dispensing fees, for eligible low income persons with AIDS and/or AIDS related complexes. These funds may not be used to cover patient monitoring, laboratory testing, or other medical services for persons receiving any of the drugs. The County may make provisions for co-payment by patients, commensurate with the patient's ability to pay.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Daniel Peddycord (925) 313-6712

cc: J Pigg , N Rios

BACKGROUND:

On April 26, 2013, the Board of Supervisors approved Standard Agreement #29-395-29 with the California Department of Public Health, Office of AIDS, to cover the cost of certain drugs which have been included in the AIDS Drug Program by the State and determined by the U.S. Food and Drug Administra-tion to prolong the life of a person with AIDS, for eligible low income persons who are infected with HIV and/or persons with AIDS and related complexes who meet certain criteria, for the period from July 1, 2012 through June 30, 2015.

Approval of Standard Agreement #29-395-29 will continue funding for the County's AIDS Drug Program, to cover cost associated with administration of ADAP enrollment screening and recertification process, through June 30, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County AIDS Drug Program will not be able to provide administration of ADAP enrollment screening and recertification process.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Grant Award Agreement #28-350-2 with Monument Impact

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, a Grant Award Agreement (#28-350-2) with Monument Impact, a non-profit organization, to pay the County $18,412 for the County's Public Health Monument, Healthy Eating Active Living (HEAL) Zone Collaborative Project for the period from January 1, 2015 through December 31, 2015.

FISCAL IMPACT:

Approval of this Grant Award Agreement will result in $18,412 of funding for the County's Public Health Monument, (HEAL) Zone Collaborative. (County match, $23,384)

BACKGROUND:

Lower income residents of the monument corridor neighborhood suffer disproportionately from obesity related diseases such as diabetes, heart disease and stroke. In addition,

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
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Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Dan Peddycord, (925) 313-6712

cc: D Morgan, N Rios

BACKGROUND: (CONT'D)

residents of Concord have higher rates of bicycle injuries than other cities their size in California. The Monument Community Partnership (MCP) has led the effort to establish local policies and programs to combat these conditions through community engagement and events, health education, and urban planning/community development.

Approval of the Grant Award Agreement #28-350-2 will provide funding to the Public Health Monument HEAL Zone Collaborative, through December 31, 2015. This agreement includes mutual indemnification.

CONSEQUENCE OF NEGATIVE ACTION:

If this Agreement is not approved, the County's Public Health Division will not receive funding for its HEAL Zone Collaborative Project.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

Contra Costa County

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: September 15, 2015

Subject: Amendment to Agreement between Contra Costa County and the City of Walnut Creek for the Housing Rehabilitation Loan and Grant Program

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with the City of Walnut Creek to extend the term from June 30, 2015 through June 30, 2016, for the administration of the Housing Rehabilitation Loan and Grant Program, with no change to the amount payable to the County of $159,858.

FISCAL IMPACT:
No fiscal impact to the General Fund. All funds are City of Walnut Creek funds.

BACKGROUND:
The City of Walnut Creek and the County entered into an agreement effective January 1, 2015, to enable the County Department of Conservation and Development to administer the City's Housing Rehabilitation Loan and Grant Program in an amount not to exceed $159,858. The program has proceeded more slowly than expected and the City wishes to extend the contract to June 30, 2016. This extension will allow the County to approve and execute additional loans and grants.

The program offers loans or grants to homeowners who cannot obtain conventional financing. Funds are used to eliminate conditions that are detrimental to health and safety, and for repairs such as roofing, electrical, plumbing, mechanical, termite repairs, lead paint mitigation, disabled accessibility, interior and exterior painting, and other necessary deferred maintenance repairs. The program promotes the stabilization and enhancement of older neighborhoods in order to encourage a sense of pride in the neighborhood.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Kara Douglas 674-7880

cc:

BACKGROUND: (CONT'D)

The City receives CDBG funds from HUD and has approved and authorized the expenditure of $159,858 in CDBG funds for the loan program. The City will pay the County a minimum of $1,500 for each loan and grant up to a maximum of 20 percent of the loan or grant amount as compensation for the services provided by the County to the City.

CONSEQUENCE OF NEGATIVE ACTION:

If the Board of Supervisors does not approve this agreement, the program will be canceled, and the County will not receive the administrative fees that are earned through implementation of this program.

ATTACHMENTS

Amendment

FIRST AMENDMENT TO CDBG HOUSING REHABILITATION LOAN AND GRANT PROGRAM ADMINISTRATION AGREEMENT

This first amendment to the CDBG Housing Rehabilitation Loan and Grant Program Administration Agreement is dated August 20, 2015, and is between the County of Contra Costa, a political subdivision of the State of California (the "County"), and the City of Walnut Creek, a California municipal corporation (the "City").

RECITALS

A. The County and City are parties to a CDBG Housing Rehabilitation Program Administration Agreement dated January 1, 2015 (the "CDBG Agreement"), pursuant to which the County agreed to administer a housing rehabilitation loan program for the City.

B. Qualifying homeowners and entering into loan agreements has taken longer than expected.

The parties therefore agree to amend the CDBG Agreement as follows:

AGREEMENT

Section 1. Term is deleted in its entirety and replaced with the following:

1. Term. Unless sooner terminated as provided in this Agreement, the term of this Agreement is from January 1, 2015 through June 30, 2016.

Section 2. All other terms of the CDBG Agreement remain unchanged.

This first amendment to the CDBG Housing Rehabilitation Loan and Grant Program Administration Agreement is being executed as of the date first above written.

CONTRA COSTA COUNTY

By: _____

Name: _____

Title: _____

APPROVED AS TO FORM:
Sharon L. Anderson
County Counsel

By: _____
Deputy

CITY OF WALNUT CREEK

By: _____

Ken Nordhoff, City Manager

APPROVED AS TO FORM:

By:_____
Brian Hickey, Asst. City Attorney

Contra Costa County

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: September 15, 2015

Subject: POST Emergency Vehicle Operations Course Contract

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with the California Commission on Peace Officer Standards and Training, including full indemnification of the State of California, to pay the County an initial amount of $90,000 to provide Emergency Vehicle Operations Course instruction for the period July 1, 2015 through June 30, 2016.

FISCAL IMPACT:
No County Costs. $90,000; 100% Revenue, State of California. Budgeted in fiscal year 2015/16.

BACKGROUND:
The Office of the Sheriff - Law Enforcement Training Center provides State Commission on Peace Officer Standards and Training (POST) approved Emergency Vehicle Operations Course (EVOC) instruction, required by P.O.S.T., for qualified law enforcement personnel. P.O.S.T. provides funding on an annual basis for agencies that present this training. The contract allows the Law Enforcement Training Center to initially train 90 students at an initial cost of $1,000 per student.

CONSEQUENCE OF NEGATIVE ACTION:
The Office of the Sheriff will not be able to provide or be reimbursed fort he services outline in the contract.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Sandra Brown, 925-335-1553

cc:

CHILDREN'S IMPACT STATEMENT:

N/A

Contra Costa County

To: Board of Supervisors

From: David Twa, County Administrator

Date: September 15, 2015

Subject: State-Local Partnership Grant from the California Arts Council

RECOMMENDATION(S):
Approve and Authorize the County Administrator, or designee, to apply for and accept a grant with the State of California, California Arts Council, to pay the County an amount up to $12,000 to provide advocacy for the advancement of the arts in Contra Costa County for the term of October 1, 2015 through September 30, 2016.

FISCAL IMPACT:
A 50% County match of the awarded amount is required.

BACKGROUND:
Established by the Board of Supervisors in December 1996 as an official County commission and the authorized County partner with the California Arts Council, the Arts and Culture Commission (AC5) first applied for and received funding from the State-Local Partnership Program in July 1995 for fiscal year 1995-1996. Since that time, the Board of Supervisors has designated and reaffirmed the Arts and Culture Commission as the authorized partner of the State-Local Partnership Program of the California Arts Council. This designation allows the County to apply for and accept funding from the State to enhance art and culture programs in the county.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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Candace Andersen, District II Supervisor
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Federal D. Glover, District V Supervisor

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David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Dorothy Sansoe, 925-335-1009

cc:

BACKGROUND: (CONT'D)

The State-Local Partnership Program fosters community development through the arts at the county level via partnerships between the California Arts Council and a local arts agency. Partners benefit from funding, technical assistance and coordinated activities that support their efforts that enrich the lives of the members of their communities through the arts.

CONSEQUENCE OF NEGATIVE ACTION:

The County will not receive available grant funds.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

Contra Costa County

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 15, 2015

Subject: 2014-15 CA Dept of Educ CalWORKS Stage 2 childcare revenue contract amend 2

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Employment & Human Services Director, or designee, to execute a contract amendment with California Department of Education, to increase the payment limit by $182,388 to new amount not to exceed $4,038,245, to provide for childcare and development programs (CalWORKS Stage 2) with no change to term July 1, 2014 through June 30, 2015.

FISCAL IMPACT:
100% State funding
No County match
State: C2AP 4009 Amend 2
County: 29-213-25a

BACKGROUND:
The Board approved receipt of funding from the California Department of Education for the 2014-15 funding allocation for alternative payment / CalWORKS Stage 2 childcare services on July 8, 2014. This State program provides funding to reimburse a portion of the childcare costs incurred by CalWORKS Stage 2 participants

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: CSB (925) 681-6304

cc: Jagjit Bhambra, haydee ilan, Cassandra Youngblood

BACKGROUND: (CONT'D)

through their participation in the CalWORKS program. The State routinely adds funds to the contract as more funding becomes available throughout the program year. On June 9, 2015 the Board approved receipt of additional funding in amendment #1. The additional funding was due to the over earning of the 2014-15 Alternative Payment/CalWORKs Stage 2 contract.

Amendment #2 is generated from the California Department of Education Attendance and Fiscal Reporting and Reimbursement Procedures for Child Development which states: "Contractors will be required to submit supporting documentation with their request. State will determine the Contractor's appropriate need and will augment the maximum reimbursable amount (MRA) provided there is available funding. Contractors will receive notification from State of the augmentation amount, followed by a contract amendment to increase the MRA."

The department submitted the supporting documentation for funding augmentation to the State in July 2015. On August 24, 2015, the Department received contract amendment #2 from California Department of Education increasing the 2014-15 Alternative Payment/CalWORKs Stage 2 funding allocation by $182,388 which represents the full amount requested.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, County will not have funds to operate CalWORKS Stage 2 childcare program.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

Contra Costa County

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 15, 2015

Subject: 2016 Early Head Start Childcare Partnerships grant

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee, to apply for and accept funding from the Department of Health and Human Services Administration for Children and Families in an amount not to exceed $809,585 for Early Head Start supplemental funding for the term January 1, 2016 through June 30, 2016.

FISCAL IMPACT:
The County, as Grantee, is required to generate a 20% non-federal in-kind match not to exceed $161,917 (see chart below). This match is achieved through collaboration with State Child Development programs and the volunteer hours accrued by Head Start parents and community partners.

CFDA # 93.708

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: CSB (925) 681-6346

cc: Ericka Ramirez, Christina Reich, Cassandra Youngblood

FISCAL IMPACT: (CONT'D)

Early Head Start Childcare Partnership funding

Federal $647,668 = 80%

Match (In-Kind) $161,917 = 20%

Grand Total $809,585 = 100%

In-Kind match is 20% of total funding

BACKGROUND:

Contra Costa County submits an application annually to the U.S. Health and Human Services Department, Administration for Children and Families (ACF) as the Head Start grantee. The board approved the 2016 grantee application on August 18, 2015.

ACF routinely provides expanded funding opportunities throughout the program year. This board order is to seek approval to submit an application to ACF for the Early Head Start Childcare partnership program. The Policy Council will review the grant application for approval on September 26, 2015 and the application will be submitted to ACF on October 1, 2015.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, funding will be lost to enhance services within the County Early Head Start program.

CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the Employment & Human Services Department's Head Start program supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

ATTACHMENTS

16 pt grant narrative

Contra Costa County Employment & Human Services Department
Community Services Bureau
2015 Early Head Start-Child Care Partnerships Funding Application

EXECUTIVE SUMMARY
INCOMING FUNDS NARRATIVE STATEMENT

1. PROJECT/PROGRAM TITLE. Early Head Start-Child Care Partnerships Funding Application for Budget Period January 1, 2015 through December 31, 2015.

2. FUNDING AGENCY. Department of Health and Human Services, Administration for Children and Families (ACF), Office of Head Start (OHS).

3. SUBMITTAL STATUS. This is a submission of application for Early Head Start Child Care Partnership grant funding for FY 2015.

4. PROPOSED TERM. Funding must be requested annually. The standard one year budget period is from January 1, 2015 through December 31, 2015. The budget summary is below.

5. CURRENT FUNDING. Funding for Early Head Start is provided by federal dollars. Contra Costa County, as Grantee, is required to generate a 20% non-federal match of the total project budget, which may be in cash or in-kind contributions, fairly valued.

6. FUTURE FUNDING. An application for continuation grant funding must be submitted each year.

7. BUDGET SUMMARY

Budget Categories:	**FY 2015 EHS Program Operation**
Personnel	$ 263,261
Fringe Benefits	$ 207,713
T & TA	$ 25,907
Travel	$ - 0 -
Supplies	$ 14,400
Contractual	$ 436,800
Other	$ 59,600
Sub-Total of Direct Charges	**$1,007,681**
Indirect Costs	$ 54,495
Total Federal Amount Being Requested	**$1,062,176**
Non-Federal Share	***$ 265,544***
Total Federal and Non-Federal	***$1,327,720***

8. STAFFING REQUIREMENTS. As Grantee, Contra Costa County operates the Head Start Program, which is administered and staffed by the Employment & Human Services Department, Community Services Bureau.

9. PROGRAM NEED. The Community Services Bureau serves the needs of low-income children (3-5 years of age under Head Start, and prenatal - 3 yrs under Early Head Start) and their families, by providing quality childcare, child development, and other services such as medical, mental health and dental needs.

10. RELATIONSHIP TO OTHER PROGRAMS. The Community Services Bureau's Head Start program combines Federal Head Start and State Child Development funding into one cohesive program. The Bureau also has strong collaborations with other departments within the County and partners with community based organizations, local private businesses, schools, non-profits, and volunteer organizations.

11. PROJECT GOALS. (Same goals and objectives for both Head Start and Early Head Start)

Goal 1: Poor health and nutrition are significantly correlated to children and families living in poverty. CSB will address the need to improve indicators of nutritional health through increased education, and physical activity.
Goal 2: Disabilities and mental health needs continue to trend upwards. CSB will expand mental health and disabilities assessment, treatment and case management linkage opportunities for children and families.
Goal 3: Exposure to violence has a lasting impact on children's development including their emotional, mental and physical health. CSB seeks to provide positive and enduring change that increases child attachment by providing services to promote the safety and well-being of children and families.
Goal 4: CSB will provide ongoing learning opportunities to enhance employees' career development and assist in meeting new job requirements.

12. STATED OBJECTIVES.

- By July 2015, CSB will engage in an obesity prevention and early intervention program which will focus on physical activity and healthy eating habits.
- By July 2015, CSB will implement a family education component to its curriculum that focuses on the importance of being physically active and eating nutritious meals and snacks.
- By July 2015, CSB will collaborate with community partners to provide classroom-based support in understanding and supporting the social-emotional development of children.
- By December 2014, CSB will implement the use of Otoacoustic Emissions (OAE) screenings for all infants/toddlers and preschool-age children who are non-responsive to audiometric screenings.
- By July 2016, CSB will implement an autism screening in an effort to link children and families to the appropriate interventions.
- By December 2014, CSB will implement an in-reach program at the Contra Costa

County Detention Facilities in partnership with Contra Costa County Probation and the County Office of Education.

- By July 2016, CSB will enhance its violence prevention and safety program for children, families, and staff.
- By December 2014, CSB will begin the Family Development Credential training program to Comprehensive Services staff.
- Through September 30, 2018, CSB will continue to support teaching staff in pursuit of their degrees through leveraging of resources and ongoing partnerships with community colleges.

13. ACTIVITY SUMMARY. Program continues to provide high-quality services.

14. EVALUATION METHOD(S). Measurable, results-based child and family outcomes have been implemented, such as the required State of California's Desired Results Developmental Profile, for programs providing services through collaboration with the State of California Department of Education.

15. CHANGES COMPARED TO PRIOR YEAR (if any). Goals and Objectives cover FY 2013 – FY 2018. Policy Council has been involved in the development, review and evaluation process of the goals and objectives.

16. POTENTIAL CONTROVERSIAL ISSUES. None. Public perception of the Head Start and Early Head Start programs remain positive. The Policy Council executive committee will approve submission of this grant at their August 12, 2014 meeting and the full Policy Council body will ratify the approval at their September 17, 2014 meeting.

Contra Costa County

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 15, 2015

Subject: 2015/16 California Child and Adult Food Program revenue application

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee, to apply for and accept funds from the 2015-16 Child and Adult Care Food Program Day Center Sponsorship grant in the California Department of Education, for an amount not to exceed $1,500,000, to provide daily nutritious and healthy snacks, for the period October 1, 2015 through September 30, 2016.

FISCAL IMPACT:
No County match.
100% State funding.
This board order is to submit a renewal application with the State that will allow continued reimbursement of food costs associated with the daily operations of the early care and education children's center for the 2015-16 year. Expected receipts of funds are included in the department's FY 2015-16 budget.

BACKGROUND:
The Community Services Bureau of the Employment & Human Services Department participates in the State of California's Child and Adult Care Food Program (CACFP)

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: CSB (925) 681-6304

cc: Jagjit Bhambra, Sam Mendoza, Cassandra Youngblood

BACKGROUND: (CONT'D)

to provide daily nutritious meals and snacks for the department's 14 early care and education centers. The submission of the renewal application is essential to continued food service operations.

The renewal re-certifies the County for the food program and makes the County eligible to receive reimbursement for food costs in the preparation of meals and snacks for 1,600 children.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the Department will be unable to seek reimbursement for food program costs.

CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the Employment & Human Services Department's Food Services program supports two of Contra Costa County's community outcomes: "Children Ready for and Succeeding in School" and "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

Contra Costa County

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: September 15, 2015

Subject: 2015/2016 Keller Canyon Mitigation Trust Fund - Gang Prevention

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to apply for and accept a grant in an amount up to $10,000 from Contra Costa Keller Canyon Mitigation Trust Fund to provide gang prevention services in the local community.

FISCAL IMPACT:
$10,000, 100% Keller Canyon Mitigation Funding. No County Match.

BACKGROUND:
To provide gang prevention services in the local community.

CONSEQUENCE OF NEGATIVE ACTION:
The Contra Costa County Sheriff would not be able to provide dedicated gang prevention services to the local community.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Jody Sicheneder
925-335-1549

cc:

Contra Costa County

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: September 15, 2015

Subject: FY 2015 Hazard Mitigation Plan Update

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to apply for and accept a grant from the U.S. Department of Homeland Security, 2015 Pre-Disaster Mitigation Grant, in an amount not to exceed $150,000 for the update to the Contra Costa County regional hazard mitigation plan.

FISCAL IMPACT:
Up to $112,500 in Federal revenue. The County would be responsible for an in kind match of $37,500.

BACKGROUND:
This grant will allow a comprehensive update to the Contra Costa County regional hazard mitigation plan. The goal is to reduce overall risk to the population and structures from future hazard events, while also reducing reliance on Federal funding in future disasters.

CONSEQUENCE OF NEGATIVE ACTION:
Negative action on this request will result in the inability update the current Contra Costa County regional hazard mitigation plan.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Mary Jane Robb, (925) 335-1557

cc:

Contra Costa County

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: September 15, 2015

Subject: Contract Amendment with Circlepoint to Prepare an Environmental Impact Report for the Ball Estates Subdivision (SD13-9338)

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Conservation and Development Director, or his designee, to execute a contract amendment with Circlepoint, to extend the term from September 30, 2015 to December 31, 2016, with no change to the original contract payment limit of $124,990, for the environmental review of the proposed Ball Estates Subdivision. (Contract # C49463).

FISCAL IMPACT:
No impact to the General Fund. The cost for preparing the environmental impact report is charged to the project applicant.

BACKGROUND:
The Contra Costa County Department of Conservation and Development is the lead agency for the environmental review of the proposed Ball Estates Subdivision. Over the past year, the applicant has been working with East Bay Regional Parks District on the details of the staging area, which is included in the project. Therefore, the Department is requesting additional time for the professional services of Circlepoint to complete the environmental review of the project.

CONSEQUENCE OF NEGATIVE ACTION:
The Department will be unable to complete the environmental review of a pending land development application.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
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ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Jennifer Cruz, (925) 674-7790

cc:

ATTACHMENTS

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Contract #74-476-1 with Consumers Self-Help Center

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74-476-1 with Consumer Self-Help Center, a non-profit corporation, in an amount not to exceed $255,620, to provide a Patients' Rights Program for the period from July 1, 2015 through June 30, 2016.

FISCAL IMPACT:

This Contract is funded 100% Mental Health Realignment. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing a State-mandated Patients' Rights Advocacy Program, including general advocacy and training services, Certification Review Hearing services, and Reise Capacity Hearing services.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Cynthia Belon, 957-5201

cc: K Thomas , N Rios

BACKGROUND: (CONT'D)

On November 4, 2014, the Board of Supervisors approved Contract #74-476 with Consumers Self-Help Center, for the provision of a Patients' Rights Program for the period from October 1, 2014 through June 30, 2015.

Approval of Contract #74-476-1 will allow the Contractor to continue providing a Patients' Rights Program through June 30, 2016.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not have a Patients' Rights Advocacy Program and will be out of compliance with the performance contract with the State Department of Health Care Services, placing funding for the Department's mental health programs at risk.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: Blanket Purchase Order with JC Paper/San Francisco Envelope

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a blanket purchase order with JC Paper/San Francisco Envelope in the amount of $150,000.00 for blank envelopes, for the period of November 1, 2015 through October 31, 2017, Countywide.

FISCAL IMPACT:
The purchase of stock inventory envelopes is recovered through charges to user departments for printed envelopes. (100% Department User Fees)

BACKGROUND:
Blank stock inventory envelopes are purchased in volume. Print and Mail Services fulfills print order requests by County Departments. Three price quotes are reviewed for each stock order because the paper prices change frequently. Purchasing envelopes in bulk saves the County money.

CONSEQUENCE OF NEGATIVE ACTION:
If this request is not approved, costs for envelopes may increase.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Marie Estrada
925-646-5515

cc:

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: APPROVE a Purchase Order with Refrigeration Supplies Distributor

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order with Refrigeration Supplies Distributor in an amount not to exceed $275,000.00 for refrigeration parts and supplies, for the period of September 1, 2015 through August 31, 2018, Countywide.

FISCAL IMPACT:
This cost is to be funded through Public Works Facilities Maintenance budget. (100% General Fund)

BACKGROUND:
In August 2015 Public Works conducted Bidsync # 1507-149 soliciting a vendor for refrigeration parts and supplies. These parts are typically items used in repair and maintenance of refrigeration systems. The County has several facilities that are equipped with commercial refrigeration units, from small refrigerators to large walk in units. Refrigeration Supplies Distributor has been awarded this commodity, as the lowest responsive and responsible bidder. This request is for a three year purchase order.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Stan Burton, (925) 313-7077

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, refrigeration parts and supplies with Refrigeration Supplies Distributor will not proceed.

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: APPROVE a Purchase Order with East Bay Tire

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order with East Bay Tire in an amount not to exceed $210,000.00 for tire supplies, for the period of September 1, 2015 through August 31, 2016, Countywide.

FISCAL IMPACT:
This cost is to be funded through Public Works Fleet Services budget. (100% Internal Service Fund - Fleet)

BACKGROUND:
Fleet Services is responsible for vehicle maintenance. Tires are a necessary commodity for this maintenance. Fleet Services uses East Bay Tire as an alternate Goodyear Tire dealer. East Bay Tire's location in Pittsburg establishes them as a local business enterprise. Fleet Services is requesting this purchase order be approved, for a period covering the next 12 months.

CONSEQUENCE OF NEGATIVE ACTION:
If this purchase order is not approved, tire supply services with East Bay Tire will not proceed.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Stan Burton, (925) 313-7077

cc:

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: APPROVE a Purchase Order with Goodyear Tire

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order with Goodyear Tire in an amount not to exceed $180,000.00 for tire supplies, for the period of September 1, 2015 through August 31, 2016, Countywide.

FISCAL IMPACT:
This cost is to be funded through Public Works Fleet Services budget. (100% Internal Service Fund - Fleet)

BACKGROUND:
Fleet Services is responsible for vehicle maintenance. Tires are a necessary commodity for this maintenance. Goodyear tires have been established as the County's standard. Goodyear Tires can be purchased through any Goodyear dealer at government prices. Goodyear has also been awarded National Joint Purchasing Alliance (NJPA) contract # 041712-GTC for the purchase of Goodyear tires by government agencies. Goodyear Tire & Rubber in Benicia is the local Goodyear warehouse. Fleet Services uses Goodyear Tire & Rubber and East Bay Tire in Pittsburg for their tire needs. Fleet Services is requesting this purchase order be approved, for a period covering the next 12 months.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Stan Burton, (925) 313-7077

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, tire supply services with Goodyear Tire will not proceed.

Contra Costa County

To: Board of Supervisors

From: David Twa, County Administrator

Date: September 15, 2015

Subject: Contract for Housing for the AB 109 Reentry Program

RECOMMENDATION(S):
APPROVE and AUTHORIZE the County Administrator, or designee, to execute a contract with SHELTER, Inc. in an amount not to exceed $720,000 to provide housing services for the AB 109 Reentry Program for the period July 1, 2015 through June 30, 2016.

FISCAL IMPACT:
This action has a fiscal impact of $720,000 for the period July 1, 2015 through June 30, 2016. (100% State Public Safety Realignment)

BACKGROUND:
In February 2015, the Public Protection Committee reviewed and approved the FY 15-16 AB 109 budget recommendations from the Community Corrections Partnership for integration into the FY 15-16 County Recommended Budget, which was approved by the Board of Supervisors. The AB 109 budget for FY 15-16 included an allocation of $500,000 for countywide housing services to be provided by SHELTER, Inc.

In March 2015, the Network Manager for the Central-East Reentry Network recommended to the Public Protection Committee that the budget amount allocated to the implementation of the Central-East Reentry Network be modified for FY 2015-16 to provide for additional transitional housing services in the amount of $220,000, through the reduction of other Network service contracts. The Public Protection Committee accepted this recommendation at its March 9, 2015 meeting. Subsequent to that action, the CAO's office prepared an RFP to solicit interest in the provision of the transitional housing services for FY 15-16.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Lara DeLaney, 925-335-1097

cc:

BACKGROUND: (CONT'D)

RFP PROCESS:

The RFP was posted on BidSync, the website the County utilizes for contracting opportunities, and distributed directly via email to contacts developed by the County's Reentry Coordinator and staff of the CAO's office.A bidders' conference was also hosted on May 8, 2015 from 10:00 a.m. to 11:00 a.m. in the Pittsburg City Council Chambers; three agencies attended.

A Review Panel was assembled by the CAO's office, comprised of the following members:

Facilitator, Donte Blue County Reentry Coordinator
Todd Billeci, Assistant Chief of Probation
Lara DeLaney, CAO, Sr. Deputy
Kathy Narasaki, Central-East Reentry Network Manager
Jenny Robbins, Housing and Services Administrator, Behavioral Health Division, Health Services
DeVonn Powers, Goodwill Director of Contract Services; CAB member; WCRRC Steering Committee

In compliance with the due date established in the RFP, proposals were received from the following In compliance with the due date established in the RFP, proposals were received from the following organizations:

1. SHELTER Inc.
2. Grace Bible Fellowship of Antioch—Grace House

Review Panel's Recommendation:

Review Panels convened May 19 and 21, 2015 to review and score the proposals and to conduct an interview. Due to the fact that the proposal from Grace Bible did not include evidence that the proposer was in compliance with the City of Antioch Ordinance No. 2066-C-S, including providing proof of a valid use permit issued by the City of Antioch, the Review Panel chose not to interview the proposer.

The Review Panel recommendation for contract award to SHELTER Inc. was issued on May 22, 2015.

Community Corrections Partnership Recommendation:

On June 6, 2015, the Community Corrections Partnership accepted the recommendation of the Review Panel with regard to a contract award for the RFP issued for the Transitional Housing for the Central-East Reentry Network, and recommended contract authorization to the Board of Supervisors in the amount of $220,000, for the period July 1, 2015 to June 30, 2016.

CONSEQUENCE OF NEGATIVE ACTION:

The County would not be able to provide housing services for the AB 109 population.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Contract #74-407-5 with Daniel Forkin, M.D

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74-407-5 with Daniel Forkin, M.D., an individual, in an amount not to exceed $145,600, to provide outpatient psychiatric care for mentally ill adults in West County for the period from October 1, 2015 through September 30, 2016.

FISCAL IMPACT:
This Contract is funded 100% Mental Health Realignment. (No rate increase)

BACKGROUND:
For a number of years the County has contracted with Medical, Dental, and Mental Health Specialists to provide specialized medical services. On October 7, 2014 the Board of Supervisors approved Contract #74-407-4 with Daniel Forkin, M.D. to provide outpatient psychiatric care, for the period October 1, 2014 through September 30, 2015. Approval of Contract #74-407-5 will allow the Contractor to continue to provide outpatient psychiatric care to mentally ill adults in West County, through September 30, 2016.

CONSEQUENCE OF NEGATIVE ACTION:
If this contract is not approved, County's clients will not have access to Contractor's psychiatric care services.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Cynthia Belon, 925-957-5201

cc: K Cyr, N Rios

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Contract #26-782-3 with Muhammad Raees, M.D.

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #26-782-3 with Muhammad Raees, M.D., an individual, in an amount not to exceed $200,000, to provide pulmonary care at Contra Costa Regional Medical Center and Health Centers (CCRMC) for the period from September 1, 2015 through August 31, 2016.

FISCAL IMPACT:
This Contract is funded 100% Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:
In December 2014, the County Administrator approved and the Purchasing Services Manager executed Contract #26-782 (as amended by Amendment Agreements #26-782-1 and #26-782-2) with Muhammad Raees, M.D., for the provision of pulmonary care at CCRMC, including, but not limited to, clinic coverage, consultation, critical care, administration services, meeting attendance and training for the period from September 1, 2014 through August 31, 2015. Approval of Contract #26-782-3 will allow Contractor to continue providing pulmonary care at CCRMC through August 31, 2016.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Samir Shah, M.D., 925-370-5525

cc: K Cyr, N Rios

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients requiring pulmonary care will not have access to Contractor's services.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Contract #74-500 with Sunita Kumari Mall, M.D.

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74-500 with Sunita Kumari Mall, M.D., an individual, in an amount not to exceed $182,000, to provide outpatient psychiatric care to mentally ill adults for the period from October 1, 2015 through September 30, 2016.

FISCAL IMPACT:
This Contract is funded 100% Mental Health Realignment

BACKGROUND:
For a number of years the County has contracted with Medical, Dental and Mental Health Specialists to provide specialized medical services. Under Contract #74-500, the Contractor will provide outpatient psychiatric care to mentally ill adults in Central County through September 30, 2016.

CONSEQUENCE OF NEGATIVE ACTION:
If this contract is not approved, County's clients will not have access to Contractor's psychiatric care.

CHILDREN'S IMPACT STATEMENT:
NOT APPLICABLE

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Cynthia Belon (925) 957-5201

cc: A Floyd, N Rios

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Contract #27-168-11 with Planned Parenthood: Shasta-Diablo, Inc.

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or designee, to execute, on behalf of the County, Contract #27-168-11 with Planned Parenthood: Shasta-Diablo, Inc., a non-profit corporation, in an amount not to exceed $3,000,000, to provide Obstetrics/ Gynecology and Family Planning services to Contra Costa Health Plan (CCHP) members for the period from October 1, 2015 through September 30 2016.

FISCAL IMPACT:
This Contract is funded 100% Contra Costa Health Plan Enterprise Fund II. (No rate increase)

BACKGROUND:
The Health Plan has an obligation to provide certain specialized medical health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. On September 23, 2014, the Board of Supervisors approved Contract #27-168-10 with Planned Parenthood: Shasta-Diablo, Inc. for the provision of Obstetrics/ Gynecology and Family Planning services to CCHP members and County recipients, for the period from October 1, 2014 through September 30, 2015. Approval of Contract #27-168-11 will allow Contractor to continue providing Obstetrics/Gynecology and Family Planning services through September 30, 2016.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Patricia Tanquary, (925) 313-6004

cc: A Floyd, N Rios

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, this specialty provider in the community provider network would not be able to provide family planning and OB/GYN medical services for Contra Costa Health Plan members.

CHILDREN'S IMPACT STATEMENT:

NOT APPLICABLE

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Contract #74–491 with The Tides Center

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74–491 with The Tides Center, a non-profit corporation, in an amount not to exceed $198,494, to provide Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) services for the period from July 1, 2015 through June 30, 2016. This Contract includes a six-month automatic extension through December 31, 2016, in an amount not to exceed $99,247.

FISCAL IMPACT:

This Contract is funded 100% MHSA

BACKGROUND:

This Contract meets the social needs of County's population by providing

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Cynthia Belon, (925) 957-5201

cc: D Morgan, N Rios

BACKGROUND: (CONT'D)

improved access to health care, education, mental health and suicide prevention to more than 1,000 residents from diverse households in the Iron Triangle neighborhood of Richmond.

Under Contract #74–491 Contractor will provide Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) services through May 31, 2016. This contract includes modification to County's Standard Paragraph 18, Indemnification.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Residents of Richmond's Iron Triangle will not receive the PEI services to influence factors that bear upon the healthy development and education of children from the community and improve community participation in education and health promotion, health protection, and violence prevention efforts.

CHILDREN'S IMPACT STATEMENT:

This MHSA-PEI program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Contract #27-918-1 Gupta Etwaru, M.D.,

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #27-918-1 with Gupta Etwaru, M.D., a individual, in an amount not to exceed $145,000, to provide ophthalmology services to Contra Costa Health Plan (CCHP) members for the period from October 1, 2015 through September 30, 2017.

FISCAL IMPACT:
This Contract is funded 100% Contra Costa Health Plan Enterprise Fund II. (No rate increase)

BACKGROUND:
In November 2013, the County Administrator approved and the Purchasing Services Manager executed Contract #27-918 with Gupta Etwaru, M.D, for the provision of ophthalmology services to Contra Costa Health Plan members for the period from October 1, 2013 through September 30, 2015. Approval of Contract #27-918-1 will allow Contractor to continue providing ophthalmology services through September 30, 2017.

CONSEQUENCE OF NEGATIVE ACTION:
If this contract is not approved, certain specialized health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Patricia Tanquary (925) 313-6004

cc: A Floyd, N Rios

CHILDREN'S IMPACT STATEMENT:

NOT APPLICABLE

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Contract #27-807-3 with East Bay Sports Medicine and Orthopaedic Associates, A Medical Corporation

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #27-807-3 with East Bay Sports Medicine and Orthopaedic Associates, A Medical Corporation, a corporation, in an amount not to exceed $200,000, to provide orthopedic surgery services to Contra Costa Health Plan (CCHP) members, for the period from October 1, 2015 through September 30, 2017.

FISCAL IMPACT:
This Contract is funded 100% Contra Costa Health Plan Enterprise Fund II. (No rate increase)

BACKGROUND:
On November 5, 2013, the Board of Supervisors approved Contract #27-807-2 with East Bay Sports Medicine and Orthopaedic Associates, A Medical Corporation, for the provision of orthopedic surgery services, for the period from October 1, 2013 through September 30, 2015. Approval of Contract #27-807-3 will allow Contractor to continue providing orthopedic surgery services to CCHP members through September 30, 2017.

CONSEQUENCE OF NEGATIVE ACTION:
If this contract is not approved, certain specialized medical health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County will not be pro-vided.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Patricia Tanquary 313-6004

cc: A Floyd, N Rios

CHILDREN'S IMPACT STATEMENT:

NOT APPLICABLE

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Contract #26-781-2 with Abid Majid, M.D.

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #26-781-2 with Abid Majid, M.D., an individual, in an amount not to exceed $200,000, to provide pulmonary care at Contra Costa Regional Medical Center and Health Centers (CCRMC) for the period from September 1, 2015 through August 31, 2016.

FISCAL IMPACT:
This Contract is funded 100% Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:
In December 2014, the County Administrator approved and the Purchasing Services Manager executed Contract #26-781 (as amended by Contract Amendment #26-781-1) with Abid Majid, M.D., for the provision of pulmonary care at CCRMC, for the period from September 1, 2014 through August 31, 2015. Approval of Contract #26-781-2 will allow Contractor to continue providing pulmonary care services at CCRMC through August 31, 2016.

CONSEQUENCE OF NEGATIVE ACTION:
If this contract is not approved, patients requiring pulmonary care will not have access to Contractor's pulmonary care services.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Samir Shah, M.D., 925-370-5525

cc: K Cyr, N Rios

CHILDREN'S IMPACT STATEMENT:

Not applicable

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Interagency Agreement #74-426-4 with The Regents of the University of California, San Francisco

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Interagency Agreement #74-426-4, including mutual indemnification, with The Regents of the University of California, San Francisco, a government agency, in an amount not to exceed $3,000, to provide specialized training for the County's Behavioral Health Services Division/Mental Health staff for the period from July 1, 2015 through June 30, 2016.

FISCAL IMPACT:

100% Mental Health Services Act (MHSA) Workforce Education and Training. (No rate change)

BACKGROUND:

On September 23, 2014, the Board of Supervisors approved Interagency Agreement #74-426-3 with The Regents of the University of California, San Francisco for the period from July 1, 2014 through June 30, 2015.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Cynthia Belon, (925) 957-5201

cc: D Morgan, N Rios

BACKGROUND: (CONT'D)

Approval of Contract #74-426-4, will allow Contractor to continue to provide training for the Behavioral Health "Services Division/Mental Health staff with regard to Dialectical Behavior Therapy (DBT) for adolescents, including theoretical underpinnings of DBT, the Biosocial Theory of Borderline Personality Disorder, strategies for working with clients in different stages of treatment, as well as exposure and rehearsal of the core skills used in DBT, through July 31, 2016.

This Agreement includes modification to the General Conditions, Paragraph 15. (Conflict of Interest), Paragraph 19. (Insurance), Paragraph 25. (Copyrights and Rights in Data) and Paragraph 18. (Indemnification) to mutually indemnify both parties for any claims arising out of the performance of this Contract.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, County's Behavioral Health Services Division/Mental Health Staff will not receive the specialized training needed to have the core skills required to provide DBT treatment to adolescents.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Contract #26-995-14 with George Lee, M.D.

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #26-995-14 with George Lee, M.D., an individual, in an amount not to exceed $1,485,000, to provide anesthesia care at Contra Costa Regional Medical Center and Contra Costa Health Centers (CCRMC) for the period from August 1, 2015 through July 31, 2018.

FISCAL IMPACT:
This Contract is funded 100% Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:
On August 14, 2012, the Board of Supervisors approved Contract #26-995-10 (as amended by Contract Amendments #26-995-11, #26-995-12 and #26-995-13) with George Lee, M.D., for the provision of anesthesiology care, including but not limited to, consultation, clinics, training, medical procedures, and on-call coverage for the General and Obstetrics Units, for the period from August 1, 2012 through July 31, 2015. Approval of Contract #26-995-14 will allow the Contractor to continue to provide anesthesiology care at CCRMC through July 31, 2018.

CONSEQUENCE OF NEGATIVE ACTION:
If this contract is not approved, patients requiring anesthesiology services at CCRMC will not have access to the Contractor's services.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Samir Shah, M.D., 925-370-5525

cc: K Cyr, N Rios

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Hologic, Inc. Blanket Purchase Order

RECOMMENDATION(S):
Approve and authorize the Purchasing Agent, on behalf of the Health Services Department, to execute a purchase order with Hologic, Inc. in the amount of $175,000 for the purchase of gynecological health products for the Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period September 1, 2015 through August 31, 2017.

FISCAL IMPACT:
100% funding is included in the Hospital Enterprise Fund I Budget.

BACKGROUND:
Hologic Inc. supplies women's health care products such as Novasure and Myosure that will allow providers to perform non-invasive gynecological procedures.

CONSEQUENCE OF NEGATIVE ACTION:
Female health care could be compromised because patients will not have the option of choosing non-invasive intrauterine surgical procedures for gynecological health issues.

CHILDREN'S IMPACT STATEMENT:
Not applicable.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Anna Roth, (925) 370-5101

cc: T Scott, N Rios, Crystal Grayson

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Stryker Endoscopy Blanket Purchase Order

RECOMMENDATION(S):
Approve and authorize the Purchasing Agent, on behalf of the Health Services Department, to execute a Purchase Order with Stryker Endoscopy, in the amount of $450,000 for the period July 11, 2015 through July 10, 2017 for the purchase of endoscopic products and other medical supplies used in the operating room.

FISCAL IMPACT:
100% funding is included in the Hospital Enterprise Fund I Budget.

BACKGROUND:
Stryker Endoscopy provides products used to perform endoscopic surgeries. The availability of these products enables providers to perform less costly, non-invasive endoscopic procedures.

CONSEQUENCE OF NEGATIVE ACTION:
If this Purchase Order is not approved, non-invasive endoscopic general and orthopedic surgeries could not be performed at the Contra Costa Regional Medical Center, resulting in costly, invasive surgeries that will put patients at greater risk, require inpatient hospitalization, and require a longer recovery time.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Anna Roth, (925) 370-5101

cc: T Scott, N Rios, Crystal Grayson

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Amendment #26-881-19 with Craig Nielsen, M.D.

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #26-881-19 with Craig Nielsen, M.D., an individual, effective June 1, 2015, to amend Contract #26-881-17 (as amended by #26-893-18), modify the payment provisions and the service plan with no change in the original payment limit of $450,000, or the original term of October 1, 2013 through September 30, 2016.

FISCAL IMPACT:
This amendment is funded 100% Hospital Enterprise Fund I. (Rate increase) The payment provisions and the service plan are being amended to include high risk pre-operative, Radiology and Intensive Care Units.

BACKGROUND:
On October 15, 2013, the Board of Supervisors approved Contract #26-881-17 (as amended by Amend-ment Agreement #26-881-18) with Craig Nielsen, M.D. for the provision of anesthesiology care at Contra Costa Regional Medical and Contra Costa Health Centers (CCRMC), for the period from October 1, 2013 through September 30, 2016. Approval of Contract Amendment Agreement #26-881-19 will allow the Contractor to continue providing anesthesiology care including high risk pre-operative and Radiology and Intensive Care at CCRMC through September 30, 2016.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Samir Shah, M.D., 925-370-5525

cc: K Cyr, N Rios

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, patients requiring anesthesiology services at CCRMC will not have access to Contractor's services.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Novation Contract #74–360-6 with the Jewish Family and Children's Services of the East Bay

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-360-6 with the Jewish Family and Children's Services of the East Bay, a non-profit corporation, in an amount not to exceed $159,679, to provide Mental Health Services Act (MHSA) prevention and early intervention services for the period from July 1, 2015 through June 30, 2016. This Contract includes a six-month automatic extension through December 31, 2016, in an amount not to exceed $79,840.

FISCAL IMPACT:
This Contract is funded 100% State Mental Health Services Act. (No rate increase)

BACKGROUND:
This Contract meets the social needs of County's population by providing culturally grounded, community-directed mental health education and navigation services to 350-400 refugees and immigrants of all ages in the Latino, Afghan, Bosnian, Iranian, and Russian communities of Central and East Contra Costa County.
On July 29, 2014, the Board of Supervisors approved Novation Contract

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Cynthia Belon, (925) 957-5201

cc: T Scott, N Rios

BACKGROUND: (CONT'D)

#74-360-5 with the Jewish Family and Children's Services of the East Bay, for the period July 1, 2014 through June 30, 2015, which included a six-month automatic extension through December 31, 2015.
Approval of Novation Contract #74–360-6 will replace the six-month automatic extension and allow the Contractor to continue to provide MHSA prevention and early intervention services through June 30, 2016.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer services provided to eligible adult clients in Contra Costa County through the Mental Health Services Act, Proposition 63 Community Services and Support Program.

CHILDREN'S IMPACT STATEMENT:

This MHSA-PEI program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Contract #26-671-10 with Precyse Solutions, LLC

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #26-671-10 with Precyse Solutions, LLC, a limited liability company, in an amount not to exceed $230,000, to provide tumor registry and oncology interim management services for Contra Costa Regional Medical Center and Contra Costa Health Centers for the period from August 1, 2015 through July 31, 2016.

FISCAL IMPACT:
This Contract is funded 100% Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:
On September 9, 2014, the Board of Supervisors approved Contract #26-671-9 with Precyse Solutions, LLC, for the provision of temporary medical coding, tumor registry and oncology interim management services for Contra Costa Regional Medical Center and Contra Costa Health Centers for the period from June 1, 2014 through July 31, 2015.

Approval of Contract #26-671-10 will allow Contractor to continue providing tumor registry and oncology interim management

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Anna Roth, (925) 370-5101

cc: T Scott, N Rios

BACKGROUND: (CONT'D)

services through July 31, 2016. This contract includes changes to County's General Conditions Paragraphs: 5. (Termination), 9 (Disputes), 18. (Indemnification) and 19. (Insurance).

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not be able to provide essential services or meet regulatory requirements.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Extension #72-054-2 with Process Improvement Institute, Inc.

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Extension Agreement #72-054-2 with Process Improvement Institute, Inc., a corporation, to extend the term from July 31, 2015 through January 31, 2016, to continue to provide consulting and technical assistance with regard to a Safety Evaluation Report of the Chevron Richmond Refinery.

FISCAL IMPACT:
None, there is no change in the Contract Payment Limit of $876,600. This Contract is funded 100% by Chevron.

BACKGROUND:
On August 13, 2013, the Board of Supervisors approved Contract #72-054 (as amended by Contract Amendment #72-054-1) with Process Improvement Institute Inc., to provide consulting and technical assistance with regard to a Safety Evaluation Report of the Chevron Richmond Refinery including working with the County's Oversight Committee, Refinery Management and the Union Safety Committee, which included collecting,

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Randy Sawyer, (925) 335-3210

cc: Tasha Scott, N Rios

BACKGROUND: (CONT'D)

organizing, analyzing, and reviewing data to evaluate the current state of safety; provide a draft report for public comment; submit the final report to Hazardous Materials Director; conduct a presentation of final report at City and County meetings; and review and comment on Refinery's action plan, through July 31, 2015.

Due to the initial evaluation taking longer than expected, the timeline to complete the report has been delayed. Approval of Contract Extension Agreement #72-054-2 will allow the Contractor to continue providing services and complete the report by January 31, 2016, with no change in the original Payment Limit. This contract includes the County agreeing to mutual indemnification to hold harmless both parties for any claims arising out of the performance of this Contract.

CONSEQUENCE OF NEGATIVE ACTION:

If this extension is not approved, Contractor will not be able to complete the safety evaluation report of Chevron Refinery.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Contract #74–054–19 with Community Health for Asian Americans

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74–054–19 with Community Health for Asian Americans, a non-profit corporation, in an amount not to exceed $194,995, to provide youth, family, and community drug abuse prevention services, for the period from July 1, 2015 through June 30, 2016.

FISCAL IMPACT:
This Contract is funded 100% by Substance Abuse Primary Treatment Block Grant Youth Set-Aside. (Rate increase)

BACKGROUND:
This Contract meets the social needs of County's population by providing specialized substance abuse prevention programs so that addicted youth are provided an opportunity to prevent or recover from the effects of alcohol or other drug use, become self-sufficient, and return to their families as productive individuals.

In May 2015, the County Administrator approved and the Purchasing Agent executed Contract #74 054 18 with Community Health for Asian Americans for the period from January 1, 2015,

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Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Cynthia Belon, (925) 957-5201

cc: T Scott, Kele Thomas, Natalie Rios

BACKGROUND: (CONT'D)

for the provision of youth, family, and community drug abuse prevention services in West Contra Costa County.

Approval of Contract #74–054–19 allows the Contractor to continue providing services through June 30, 2016.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's addicted youth will not receive the specialized treatment services that they need and may be at risk for incarceration.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Contract #74-341-98(4) with Darrell Cacciaroni, MFT

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74-341-98(4) with Darrell Cacciaroni, MFT, an individual, in an amount not to exceed $150,000, to provide Medi-Cal specialty mental health services for the period from July 1, 2015 through June 30, 2017.

FISCAL IMPACT:
This Contract is funded 50% Federal Medi-Cal and 50% State General Fund. (Rate increase)

BACKGROUND:
On January 14, 1997, the Board of Supervisors adopted Resolution #97/17, authorizing the Health Services Director to contract with the State Department of Mental Health, (now known as the Department of Health Care Services) to assume responsibility for Medi-Cal specialty mental health services. Responsibility for outpatient specialty mental health services involves contracts with individual, group and organizational providers to deliver these services. On August 6, 2013, the Board of Supervisors approved and executed Contract #74-341-98(2), [(as amended by Contract#74-341-98(3)], with Darrell Cacciaroni, MFT for the provision of Medi-Cal specialty mental health services, for the period from July 1, 2013 through June 30, 2015.Approval of Contract #74-341-98(4), will allow Contractor to continue providing mental health services through June 30, 2017.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Cynthia Belon, (925) 957-5201

cc: K Thomas , N Rios

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, services provided to Contra Costa Mental Health Plan Medi-Cal beneficiaries could be negatively impacted, including access to services, choice of providers, cultural competency, language capacity, geographical locations of service providers, and waiting lists.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Novation Contract #24–928–24 with Fred Finch Youth Center

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #24–928–24 with Fred Finch Youth Center, a non-profit corporation, in an amount not to exceed $1,220,402, to provide school and community based mental health services to adolescent children, including therapeutic behavioral services (TBS), for the period from July 1, 2015 through June 30, 2016. This Contract includes a six-month automatic extension through December 31, 2016, in an amount not to exceed $610,201.

FISCAL IMPACT:

This Contract is funded 49% Federal Financial Participation, 50% Mental Health Realignment and 1% Mt. Diablo Unified School District. (No rate increase)

BACKGROUND:

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Cynthia Belon, (925) 957-5201

cc: D Morgan, N Rios

BACKGROUND: (CONT'D)

This Contract meets the social needs of County's population by providing school and community based mental health services including: assessments, individual, group and family therapy, medication support, case management, outreach, TBS and crisis intervention services for Seriously Emotionally Disturbed (SED) middle and high school aged children and their families.

On December 2, 2014, the Board of Supervisors approved Novation Contract #24-928-23 with Fred Finch Youth Center, for the period from July 1, 2014 through June 30, 2015, which included a six-month automatic extension through December 31, 2015, for the provision of school-based day treatment and mental health services for students in the Mt. Diablo Unified School District.

Approval of Novation Contract #24–928–24 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2016.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, SED children within the Mt. Diablo Unified School District will not receive the school-based day treatment and mental health services that they need and may require higher and more costly levels of treatment.

CHILDREN'S IMPACT STATEMENT:

This EPSDT program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Contract #27-277-18 with Kaiser Foundation Health Plan, Inc.

RECOMMENDATION(S):
Approve and authorize the Health Services Director, or designee, to execute, on behalf of the County, Contract #27-277-18 with Kaiser Foundation Health Plan, Inc., a non-profit corporation, in an amount not to exceed $150,000,000, for the provision of health care services for Medi-Cal recipients enrolled in the Kaiser Foundation Health Plan, for the period from July 1, 2015 through June 30, 2016.

FISCAL IMPACT:
This Contract is funded 100% Contra Costa Health Plan Enterprise Fund II. (Rate increase)

BACKGROUND:
On April 29, 2014, the Board of Supervisors approved Contract #27-277-14 (as amended by Contract Amendment/Extension Agreement #27-277-15, #27-277-16, and #27-277-17) with Kaiser Foundation Health Plan, Inc., for the provision of health care services for Medi-Cal recipients enrolled in the Kaiser Foundation Health Plan, for the period from January 1, 2014 through June 30, 2015.

Approval of Contract #27-277-18 will allow the Contractor to continue to provide health care services for Medi-Cal recipients

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Patricia Tanquary, (925) 313-6004

cc: Alaina Floyd, N Rios

BACKGROUND: (CONT'D)

enrolled in the Kaiser Foundation Health Plan through June 30, 2016.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Medi-Cal recipients enrolled in Kaiser Foundation Health Plan would not receive health care services.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Contra Costa County

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: September 15, 2015

Subject: ARIES East-Bay Data Warehouse data - IBM Coplink

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract amendment with International Business Machines Corporation to change the term from July 29, 2014 through July 28, 2015 to a new termination date of December 31, 2015 with no change in the payment limit to provide database software and integration services.

FISCAL IMPACT:
ARIES East-Bay Data Warehouse data - IBM Coplink funding of $115,000, no additional County cost.

BACKGROUND:
COPLINK is law enforcement software that manages databases to consolidate data from many law enforcement sources, aid collaboration and help generate tactical leads. COPLINK enables law enforcement professionals to generate photo lineups, save their search history and organize investigations to generate reports more easily. COPLINK is modular police software that can be tailored with additional crime-fighting tools to address users' specific needs for improved crime-solving capabilities.

The County's ARIES regional law enforcement database aggregates law enforcement data from 35 agencies.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

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Federal D. Glover, District V Supervisor

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David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Sandra Brown, 925-335-1553

cc:

BACKGROUND: (CONT'D)

Under the contract, IBM's software will migrate certain data from the ARIES database to a newly created ARIES East Bay Node for COPLINK. Law enforcement agencies using COPLINK will have the ability to access crime data from the ARIES East Bay Node for COPLINK database. ARIES users will continue to access and use crime data in the ARIES database.

The contract term is being extended in order to permit the contractor to complete implementation of the system and migration of the data.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the contract amendment would mean that certain ARIES database data would not be available to COPLINK users.

CHILDREN'S IMPACT STATEMENT:

No impact.

Contra Costa County

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 15, 2015

Subject: 2015-16 Little Angels Country School LLC childcare contract

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract, including modified indemnification language, with Little Angels Country School LLC, in an amount not to exceed $201,647, to provide State Preschool and Head Start program services, for the term July 1, 2015 through June 30, 2016.

FISCAL IMPACT:

$37,565 in Federal funds / CFDA #93.600
Administration for Children & Families

$164,082 in State funds
California Department of Education

BACKGROUND:
Contra Costa County receives funds from the Administration for Children and Families (ACF) to provide Head Start and Early Head Start services to program eligible County residents. Contra Costa also receives funds from

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

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AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: CSB (925) 681-6346

cc: Ericka Ramirez, Cassandra Youngblood, Ressie Dayco, Haydee Ilan

BACKGROUND: (CONT'D)

California Department of Education (CDE) to provide State Preschool services to program eligible County residents. The State requires an indemnification clause with County subcontractors wherein the subcontractor holds harmless the State and its officers for any losses.

In order to provide a wider distribution of services to County residents, the Department contracts with a number of community-based organizations. Approval of this contract will allow the provision of vital preschool and childcare services to program eligible children in East Contra Costa County.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, County will not be able to more widely distribute childcare availability through partnership with community based agencies.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

Contra Costa County

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 15, 2015

Subject: Contract with Child's Best Interest for ombudsman services.

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Child's Best Interest in an amount not to exceed $125,000, to continue to provide ombudsman services to program applicants, recipients, community members and staff for the period September 1, 2015 through August 31, 2016.

FISCAL IMPACT:
$125,000 - Administrative Overhead: 10% County, 45% State, 45% Federal

BACKGROUND:
Under this contract A Child's Best Interest will provide comprehensive ombudsman services for the Employment and Human Services Department. The ombudsman will receive and investigate complaints, gather information, and work to resolve issues using various mediation skills. Complaints may be received from the Children and Family Services (CFS) Director, Division Managers, program applicants, recipients, other County departments, community based organizations, individual community members, elected officials and others. As systemic issues are identified, the ombudsman makes formal recommendations to EHSD Director/s to improve service delivery. (#19-892-2)

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

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Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Melanie Smith, (925) 313-1514

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Participants and staff in Contra Costa County will not receive ombudsman services.

CHILDREN'S IMPACT STATEMENT:

The ombudsman services provided under this contract support all five of Contra Costa County's community outcomes: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3)"Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5)"Communities that are Safe and Provide a High Quality of Life for Children and Families." Through comprehensive ombudsman services and follow-up consultation, EHSD's Children and Family Services Bureau can improve its service delivery to children and families throughout Contra Costa County.

Contra
Costa
County

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: September 15, 2015

Subject: Forensic Medical Group

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract amendment with Forensic Medical Group to add payment provisions related to transciption services with no change to the existing payment limit of $700,000 or the original contract term of July 1, 2014 through June 30, 2019.

FISCAL IMPACT:
100% County General Fund; $700,000. Budgeted.

BACKGROUND:
Forensic Medical Group (FMG) is a California Professional Corporation that specializes in pathology and forensic pathology. The Contractor will assume responsibility for and perform autopsy services for all deaths that fall within the jurisdiction of the Coroner, will prepare as required documents and reports, provide training to personnel, provide court testimony as required, and ensure that quality standards are met for the services performed. This will allow the Sheriff-Coroner's Office to continue to meet the obligations to provide forensic pathology services.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Sandra Brown, 925-335-1553

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The current contract does not include the cost of transcriptions and is needed as to not extend wait times for reports coming from the Office of the Sheriff Coroners Unit to families.

CHILDREN'S IMPACT STATEMENT:

No impact.

Contra Costa County

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: September 15, 2015

Subject: Dougherty Valley Affordable Housing Administrator Fee

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Conservation and Development Director to execute any and all documents required to effectuate a settlement in the amount of $28,500 for administrative fees owed to the County by Contra Costa RE Investors (RE Investors) from May 2007 through May 2015 under a regulatory agreement and declaration of restrictive covenants.

FISCAL IMPACT:
No impact to the General Fund. Annual administrator fees are collected to cover the costs associated with compliance monitoring of regulatory agreements.

BACKGROUND:
Due to an administrative error, the fees required to be paid by RE Investors for the period May 2007 through May 2015, under a regulatory agreement and declaration of restrictive covenants between the County and RE Investors for the development known as Casablanca Condominiums, were not invoiced until recently. The amount due is $62,000. RE Investors has offered to pay $28,500, which is the amount due for the last four years, as a settlement of the entire amount due. Staff recommends accepting the payment because Code of Civil Procedure Section 337 limits the collection of past due amounts to four years.

CONSEQUENCE OF NEGATIVE ACTION:
Not accepting the payment offer will prevent the County from collecting $28,500.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Kristen Lackey (925) 674-7888

cc:

Contra Costa County

To: Board of Supervisors

From: Robert Campbell, Auditor-Controller

Date: September 15, 2015

Subject: Adoption of 2015-16 Secured Property Tax Rates and Authorization to Levy the 2015-16 Property Tax Roll

RECOMMENDATION(S):

ADOPT the fiscal year 2015-16 secured property tax rates as shown on Exhibit A, attached; AUTHORIZE the levy of these rates and those adopted by cities and multi-county districts, as shown in Exhibit B, against the taxable secured property within the County that is subject to each rate (anticipated revenues specified in Exhibit A are subject to changes in the secured roll); and ADOPT and levy the 2015-16 tax rate as shown on Exhibit B for the Unitary and Operating Non-Unitary property assessed by the State Board of Equalization with a single countywide value, as recommended by the Auditor-Controller.

FISCAL IMPACT:

Adoption of the attached property tax rates will generate over $1.9 billion in property tax revenues to be apportioned to the County, Cities, Schools and other eligible agencies.

BACKGROUND:

Under Government Code Section 29100, the Board of Supervisors is responsible for the adoption by resolution of the tax rates for the current year secured property tax roll. The General Obligation bond rates are provided by the Auditor at a level adequate to support the

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☑ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☑ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

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AYE: John Gioia, District I Supervisor
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Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Marie Rulloda, 925-646-2186

cc: Bob Campbell, Elizabeth Verigin, Haj Nahal, Marie Rulloda, Bobby Romero

BACKGROUND: (CONT'D)

annual debt service requirements and necessary bond reserves. Government Code Section 29101 requires that the Board levy these rates on the appropriate taxable property in the County. Revenue and Taxation Code Section 100(b) provides for the tax rate to be applied to the Unitary and Operating Non-Unitary property.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this action will mean that the County will not be in compliance with Government Code Section 29101 and this will result in the loss of over $1.9 billion in property tax revenues.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

Exhibit A

Exhibit B

Exhibit A

COUNTYWIDE TAX AND TAX RATES CALCULATED BY THE AUDITOR

Government Code Section 29142 allows a collection fee for debt service requirements on bonds authorized and issued by special districts up to one-fourth of one percent. The tax amounts and rates for special districts include an additional one-fourth of one percent as the County's collection fee.

	Amount to be raised on Secured Roll	Rate as Percentage of Full Value
Countywide tax	$1,671,331,000	1.0000 %
LOCAL SPECIAL DISTRICTS		
Contra Costa Water Land Levy	728,500	.0035
Pleasant Hill Rec. & Park 2009	1,588,600	.0238
SCHOOL DISTRICTS		
ELEMENTARY:		
Brentwood Elementary 1990	430,000	.0053
Brentwood Elementary 1997	1,236,000	.0151
Brentwood Elementary 2003	1,991,200	.0243
Byron Elementary 2006	789,300	.0294
Lafayette Elementary	1,586,500	.0209
Moraga Elementary	829,100	.0229
Oakley Elementary 1998	730,000	.0231
Oakley Elementary 2004	1,113,000	.0352
Orinda Elementary	1,094,000	.0190
Walnut Creek Elementary 1995	1,063,800	.0091
Walnut Creek Elementary 2002	1,070,600	.0091
HIGH SCHOOL:		
Acalanes Union 1997	4,846,200	.0169
Acalanes Union 2002	4,692,100	.0163
Liberty Union 1994	1,331,800	.0092
Liberty Union 2001	2,096,000	.0145
UNIFIED SCHOOL DISTRICTS:		
Antioch USD SFID 2008	2,781,200	.0506
Antioch USD SFID 2012	2,227,200	.0406
John Swett 2002	527,100	.0234
John Swett 2008	1,311,600	.0582
Martinez Unified 2010	3,033,300	.0550
Mt Diablo 2002	12,541,500	.0369
Mt Diablo 2010	15,069,200	.0443
Pittsburg Unified 1995	0	.0000
Pittsburg Unified 2004	587,900	.0141
Pittsburg Unified 2006	1,980,100	.0473
Pittsburg Unified 2010	2,267,600	.0542
Pittsburg Unified 2014	1,946,700	.0465
San Ramon Unified 1998	8,035,600	.0196
San Ramon Unified 2002	12,638,700	.0308
San Ramon Unified 2012	4,922,600	.0120
West Contra Costa Unified 1998	1,613,800	.0065
West Contra Costa Unified 2000	14,011,000	.0556
West Contra Costa Unified 2002	15,119,800	.0600
West Contra Costa Unified 2005	15,119,800	.0600
West Contra Costa Unified 2010	12,095,800	.0480
West Contra Costa Unified 2012	12,095,800	.0480
COMMUNITY COLLEGE:		
CC Community College 2002	5,547,900	.0034
CC Community College 2006	12,491,800	.0076
CC Community College 2014	17,983,200	.0110

Exhibit B

TAX RATES ADOPTED BY OTHER DISTRICTS

Per certifications received from the governing body of each district.

	Rate as Percentage of Full Value
MULTI-COUNTY DISTRICTS:	
Bay Area Rapid Transit	.0026 %
East Bay Regional Park	.0067
East Bay MUD Dist 1	.0034
Livermore Joint Unified 1999	.0404
Chabot - Las Positas Comm College	.0198
CITIES:	
Orinda Roads Bond 2014	.0185
Brentwood, City of	.0055
Lafayette, City of	.0090
Richmond Pension Tax	.1400
Martinez Park Bond 2008	.0347

TAX LEVY FOR UNITARY AND OPERATING NON-UNITARY PROPERTY FOR 2015-2016

	Rate as Percentage of Full Value
Countywide Tax (UNITARY)	1.5859 %

Contra Costa County

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: September 15, 2015

Subject: Multifamily Housing Revenue Bonds - Mission Bay Apartments, Bay Point

RECOMMENDATION(S):

ADOPT Resolution No. 2015/332 approving the issuance of Multifamily Housing Revenue Bonds (the "Bonds") in an amount not to exceed $15 million to finance the acquisition and rehabilitation of the Mission Bay Apartments, a 120-unit residential rental housing development located at 1056 Weldon Lane, Bay Point, California (APN 098-240-060-8) (the "Project"), including:

1) FINDING and DECLARING that the recitals contained in the proposed Resolution are true and correct;

2) APPROVING the issuance of the Bonds by County of Contra Costa, the applicable elected representative of the governmental unit having jurisdiction over Bay Point, for purposes of and in accordance with Section 147(f) of the Internal Revenue Code of 1986; and

3) AUTHORIZING and DIRECTING any authorized officer and agent of the County to do any and all things, take any and all actions, and execute and deliver any and all certificates, agreements, and other documents, which the officer may deem necessary or advisable in order to effectuate the intent of the Resolution.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Kristen Lackey (925) 674-7888

cc:

FISCAL IMPACT:

No impact to the General Fund. In the event that the bonds are issued, the County is reimbursed for costs incurred in the issuance process. Annual expenses for monitoring of Regulatory Agreement requirements are provided for in the bond issue. The bonds will be secured solely by revenues (e.g. rents, reserves, etc.) pledged under the bond documents. No County funds are pledged to secure the bonds.

BACKGROUND:

Contra Costa County, through the Department of Conservation and Development (DCD), operates a multifamily mortgage revenue bond financing program. The purpose of the program is to increase or preserve the supply of affordable rental housing available to lower income households and very low income households. The County program may be undertaken within the unincorporated County and within the cities.

The recommended action is the adoption of a Tax Equity and Fiscal Responsibility Act (TEFRA) Resolution by the Board, as the legislative body of the County, approving the issuance of Multifamily Housing Revenue Bonds that will be used to finance the acquisition and rehabilitation of Mission Bay Apartments, a 120-unit affordable rental housing development located at 1056 Weldon Lane, Bay Point, California (APN 098-240-060-8).

Willow Partners LP, an affiliate of KDF Communities, currently owns Mission Bay Apartments and proposes the use of housing revenue bonds to refinance and rehabilitate the project with a new limited partnership, Mission Bay 1056, LP. Mission Bay MGP LLC will be the Managing General Partner of Mission Bay 1056, LP with Willow Assets LLC, an affiliate of KDF Communities, serving as Co-General Partner. Willow Assets LLC will also be the Developer of the project. The limited partner will be a tax credit investor.

The proposed financing would implement County policies to preserve the supply of affordable housing. Mission Bay Apartments will provide 119 units of affordable housing for families for 55 years from the date the bonds are issued, an extension to the duration of existing affordability assurances for the project. At its August 18, 2015 meeting, the Board of Supervisors approved an Inducement Resolution for Mission Bay Apartments. The Inducement Resolution conditionally provided for the issuance of housing revenue bonds.

The main purpose of the proposed Resolution is to acknowledge that a public hearing was held by the Community Development Bond Program Manager on August 24, 2015, with no public comment, and to meet other bond issuance requirements, which are specified in Section 147(f) of the Internal Revenue Code. The proposed bonds cannot be issued until a separate, future resolution is adopted by the Board of Supervisors specifically authorizing the sale of the bonds. Such separate resolution to authorize the sale of bonds would come before the Board after receipt of an allocation from the State of California for Private Activity Bond Authority. An application for Private Activity Bond Authority was submitted to the California Debt Limit Allocation Committee on August 20, 2015. The expected timing for a Bond Sale Resolution would be November, 2015.

The proposed resolution would not relieve the Borrower from obtaining other required permits or approvals required by law, nor obligate the County to incur any obligation or provide financial assistance with respect to the Bonds or the Project. Annual expenses of the County related to the monitoring of the Regulatory Agreement are provided for in the bond issue.

CONSEQUENCE OF NEGATIVE ACTION:

Negative action would prevent the County from meeting the public approval requirement of the Internal Revenue Code for issuing Multifamily Housing Revenue Bonds.

CHILDREN'S IMPACT STATEMENT:

The Mission Bay Apartments project will provide 119 units of affordable rental housing appropriate for families. This supports outcome #3: Families are Economically Self Sufficient.

ATTACHMENTS

Resolution No. 2015/332

Mission Bay TEFRA Transcript

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/15/2015 by the following vote:

AYE:	3	**John Gioia** **Candace Andersen** **Karen Mitchoff**
NO:		
ABSENT:	2	**Mary N. Piepho** **Federal D. Glover**
ABSTAIN:		
RECUSE:		

Resolution No. 2015/332

A RESOLUTION OF THE BOARD OF SUPERVISORS OF COUNTY OF CONTRA COSTA APPROVING THE ISSUANCE OF MULTIFAMILY HOUSING REVENUE BONDS FOR THE MISSION BAY APARTMENTS

WHEREAS, the County of Contra Costa (the "County") is authorized to issue revenue bonds in accordance with Chapter 7 of Part 5 of Division 31 of California Health and Safety Code for the purpose of financing multifamily rental housing projects; and

WHEREAS, Mission Bay 1056, LP, a California limited partnership (the "Borrower"), or related entities, has requested that the County adopt a plan of financing providing for the issuance of one or more series of multifamily housing revenue bonds issued from time to time, including bonds issued to refund such revenue bonds in one or more series from time to time, in an aggregate principal amount not to exceed $15,000,000 (the "Bonds") for the acquisition, construction, improvement and equipping of a 120-unit multifamily rental housing project located at 1056 Weldon Lane, Bay Point, California (APN 098-240-060-8), generally known as Mission Bay Apartments (the "Project") and operated by VPM Management, Inc.; and

WHEREAS, the Bonds or a portion thereof will be "private activity bonds" for purposes of the Internal Revenue Code of 1986 (the "Code"); and

WHEREAS, pursuant to Section 147(f) of the Code, prior to their issuance, private activity bonds are required to be approved by the "applicable elected representative" of the governmental units on whose behalf such bonds are expected to be issued and by a governmental unit having jurisdiction over the entire area in which any facility financed by the bonds is to be located, after a public hearing held following reasonable public notice; and

WHEREAS, the Board of Supervisors of the County (the "Board") is the elected legislative body of the County and is one of the "applicable elected representatives" required to approve the issuance of the Bonds under Section 147(f) of the Code; and

WHEREAS, there has been published, at least 14 days prior to August 24, 2015, in a newspaper of general circulation within the County, a notice that a public hearing regarding the Bonds would be held on August 24, 2015; and

WHEREAS, such public hearing was conducted on such date, at which time and opportunity was provided to interested parties to present arguments both for and against the issuance of the Bonds, and no public comments were made; and

WHEREAS, it is intended that this resolution shall constitute approval of the issuance of the Bonds required by Section 147(f) of the Code;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Contra Costa as follows: Section 1. The above recitals are true and correct.

Section 2. The Board hereby approves the issuance of the Bonds. It is the purpose and intent of the Board that this resolution constitute approval of the issuance of the Bonds, for the purposes of Section 147(f) of the Code by the applicable elected representative of the governmental unit having jurisdiction over the area in which the Project is located, in accordance with said Section 147(f).

Section 3. The officers and agents of the County are hereby authorized and directed, jointly and severally, to do any and all

things and to execute and deliver any and all documents that they deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution and the financing approved hereby.

Section 4. This resolution shall take effect immediately upon its passage.

Contact: Kristen Lackey (925) 674-7888

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

TRANSCRIPT FOR THE TEFRA HEARING

August 24, 2015 at 9:00 a.m.

This noticed public hearing is required by Section 147(f) of the Internal Revenue Code of 1986, as amended. The hearing is on the proposed issuance by the County of Contra Costa of multifamily housing revenue bonds in an amount not to exceed fifteen million dollars ($15,000,000). Proceeds from the sale of the proposed bonds will be used to provide financing for costs of the acquisition and rehabilitation of a multifamily residential rental housing development known as Mission Bay Apartments by Mission Bay 1056 LP, a California limited partnership. Mission Bay Apartments is a 120 unit rental housing development located at 1056 Weldon Lane, Bay Point, California (APN 098-240-060-8).

The Board of Supervisors may consider adoption of a resolution approving the issuance of the bonds on September 15, 2015. Any comments provided at this hearing will be made available to the Board of Supervisors prior to their taking action on September 15th or on such later date as the matter may be considered by the Board of Supervisors.

If there are parties present who wish to voice their opinion and provide comments on the proposed financing of the development or the issuance of the bonds, I would ask that they be recognized now by raising their hand. I will then let each person provide any written or oral testimony that they may wish to provide on this matter.

Opened hearing: 9:02
Speakers present: Ø
Closed hearing: 9:07

By: _____
Kristen Lackey,
Community Development Bond
Program Manager,
County of Contra Costa

Date: August 24, 2015

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: APPROVE and AUTHORIZE Advertisement for Construction Bids for Annual Job Order Contracts 001, 002, and 003 (WW0862)

RECOMMENDATION(S):

(1) APPROVE the design and bid documents, including the plans and specifications for typical work, contract General Conditions, Technical Specifications, and the Construction Task Catalog for Job Order Contracts 001, 002 and 003.

(2) AUTHORIZE the Public Works Director, or designee, to solicit bids to be received on or about October 20, 2015 and issue bid addenda, as needed, for clarification of the bid documents, provided the involved changes do not significantly increase the construction cost estimate.

(3) DIRECT the Clerk of the Board to publish, at least 14 calendar days before the bid opening date, the Notice to Contractors in accordance with Public Contract Code Section 22037, inviting bids for this project.

(4) DIRECT the Public Works Director, or designee, to send notices by email or fax and by U.S. Mail to the construction trade journals specified in Public Contract Code Section 22036 at least 15 calendar days before the bid opening.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Ramesh Kanzaria, (925) 313-2000

cc: PW Accounting, PW CPM Division Manager, PW CPM Clerical, Auditor's Office, County Counsel's Office, County Administrator's Office, County Administrator's Office, County Counsel's Office

FISCAL IMPACT:

JOC work orders will only be issued when there is an approved project and funding. The contract value can range from a minimum of $45,001 to a maximum of $4.5 million. The maximum contract value of $4.5 million per annual JOC contract is a maximum limit based on Public Contract Code Section 20128.5 (not actual appropriated dollars), and it is possible that the limit may not be reached. Having this limit allows for efficiency and flexibility in accomplishing work up to the maximum statutory limit.

BACKGROUND:

On March 31, 2015, the Public Works Department participated in a County Building Infrastructure Workshop before the Board. At that time, Capital Projects and Facilities Maintenance staff were reviewing the recommended priority projects from the 2014 assessment of 81 buildings at 48 sites to present the list of projects to be funded with Facilities Life-Cycle Investment Program (FLIP). On May 12, 2015, the Board approved the FLIP project list for the Fiscal Year 2015/2016.

In order to be efficient in delivering projects, the County will need to employ a variety of project delivery methods. One such method is Public Contract Code Section 20128.5, which authorizes counties to award one or more individual annual contracts for repair, remodeling, or other repetitive work to be done according to unit prices. Once an annual contract is awarded, individual projects are then done through written job orders performed by the job order contractor at the unit prices bid for the annual contract. Such Job Order Contracting (JOC) is a project delivery tool that has been proven to reduce costs, save time, and increase productivity.

The Contra Costa County Board of Supervisors previously approved the use of annual JOC contracts in 2002. From 2002 to 2010, the County successfully utilized JOC as a responsive contracting technique for the accomplishment of maintenance, repair, and remodeling projects totaling more than $15 million.

On July 28, 2015, the County executed a Consulting Services Agreement with The Gordian Group, Inc. d/b/a The Mellon Group ("Gordian") to provide JOC Program development and implementation services for various County projects.

Gordian's services include the development and maintenance of a JOC catalog, also known as a unit price book, that contains individual construction tasks for all aspects of the repair, remodeling, and other repetitive work, including general conditions, roads, parking lots, and other construction-related components, covered by the annual JOC contracts to be awarded by the County.

Bid documents for Job Order Contracts 001, 002, and 003, including plans and specifications for typical work, were prepared for the Public Works Department by Gordian. The maximum contract value for each annual JOC contract is $4.5 million ($3.0 million adjusted by the Consumer Price Index per Public Contract Code Section 20128.5). The general prevailing wage rates are on file with the Clerk of the Board of Supervisors and will be the minimum rates paid on the projects covered by the annual JOC contracts. The contractors to be awarded the annual JOC contracts will be the lowest responsive and responsible bidders and their good faith effort documentation will have to comply with the County's Outreach Program requirements where appropriate.

California Environmental Quality Act (CEQA) requirements will be determined and addressed on a project-by-project basis as projects occur.

If annual JOC contracts are ultimately awarded under this solicitation, each will be for a term of 12 months. The County reserves the right to award one or more of Job Order Contracts 001, 002, and 003. The County is not required to award all three contracts and is not required to award any contract if the bid pricing is unfavorable.

CONSEQUENCE OF NEGATIVE ACTION:

If JOC bid solicitation is not approved and authorized, the County will not have the resources to complete deferred maintenance projects as described in the FLIP report and other County construction projects involving repair, remodeling, and other repetitive work.

Contra Costa County

To: Crockett/Carquinez Fire Protection District Board of Directors

From: Gerald Littleton, Jr., Fire Chief, Crockett-Carquinez Fire Protection District

Date: September 15, 2015

Subject: Terms and Conditions for Emergency Response within the California Fire Service and Rescue Emergency

RECOMMENDATION(S):
ADOPT Resolution No. 2015/330 establishing the terms and conditions for emergency response within the California Fire Service and Rescue Emergency Mutual Aid System.

FISCAL IMPACT:
No fiscal impact if adopted. The District will continue to seek full reimbursement from the State for personnel and equipment deployed on mutual aid assignments.

BACKGROUND:
The Crockett Carquinez Fire Protection District (District) is a participating member of the California Fire Service and Rescue Emergency Mutual Aid System. As such, each year personnel are deployed on mutual aid assignments. The California Fire Assistance Agreement (CFAA) is the negotiated reimbursement mechanism for local government fire agencies under the Mutual Aid System. Reimbursement from the State is based on established pay scales and MOU language called pass-through pay.

In an effort to ensure agencies are fully reimbursed in a timely manner, the State has asked each participating agency

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

Contact: Fire Chief Jerry Littleton Jr., 510-787-2717

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

to adopt a resolution that lists all response personnel who may be deployed on a mutual aid assignment and may be eligible for pass-through pay with or without MOU language.

Authorizing "portal-to-portal" pay for employees ensures that the District will continue to be eligible for full reimbursement through the CFAA.

CONSEQUENCE OF NEGATIVE ACTION:

The District may not be able to participate in the California Fire Service and Rescue Emergency Mutual Aid System and/or may be unable to seek full reimbursement for the aid it provides.

ATTACHMENTS

Resolution No. 2015/330

Attachment-Resolution No. 2004/595

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/15/2015 by the following vote:

AYE:	3	**John Gioia** **Candace Andersen** **Karen Mitchoff**
NO:		
ABSENT:	2	**Mary N. Piepho** **Federal D. Glover**
ABSTAIN:		
RECUSE:		

Resolution No. 2015/330

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CROCKETT-CARQUINEZ FIRE PROTECTION DISTRICT ESTABLISHING THE TERMS AND CONDITIONS OF EMERGENCY RESPONSE PERSONNEL ASSIGNED TO AN EMERGENCY INCIDENT IN THE CALIFORNIA FIRE SERVICE AND RESCUE EMERGENCY MUTUAL AID SYSTEM.

WHEREAS, the Crockett-Carquinez Fire Protection District is a public agency located in the County of Contra Costa, State of California; and

WHEREAS, the Crockett-Carquinez Fire Protection District pays its employees for time worked; and

WHEREAS, the Crockett-Carquinez Fire Protection District has in its employ emergency response personnel, including: Fire Chief, Deputy Fire Chief, Battalion Chief, Firefighter, Fire Alarm Electrician and Maintenance Supervisor; and

WHEREAS, the Crockett-Carquinez Fire Protection District will compensate its employees portal-to-portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the Crockett-Carquinez Fire Protection District will compensate its employees overtime in accordance with federal and state law while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

NOW, THEREFORE, BE IT RESOLVED:

1. Personnel shall be compensated according to Resolution No. 2004/595, Personnel Management Regulations, Salary Regulations, and/or other directive that identifies personnel compensation in the workplace.

2. In the event a classification does not have an assigned compensation rate, a "base rate" as set forth in an organizational policy, administrative directive or similar document will be sufficient to compensate such personnel.

3. The Crockett-Carquinez Fire Protection District will maintain a current salary schedule or acknowledgement of acceptance of the "base rate" on file with the California Governor's Office of Emergency Services, Fire Rescue Division.

4. Personnel will be compensated portal-to-portal beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.

5. Fire District response personnel include: Fire Chief, Deputy Fire Chief, Battalion Chief, Firefighter, Fire Alarm Electrician and Maintenance Supervisor.

Contact: Fire Chief Jerry Littleton Jr., 510-787-2717

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

Adopted this Resolution on November 30, 2004, by the following vote:

AYES: SUPERVISORS GIOIA, UILKEMA, GREENBERG, DESAULNIER AND GLOVER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Resolution No. 2004/595

Subject: COMPENSATION)
ADJUSTMENTS IN THE)
CROCKETT-CARQUINEZ)
FIRE PROTECTION DISTRICT)

WHEREAS, the Contra Costa County Board of Supervisors in its capacity as governing board of the Crockett-Carquinez Fire Protection District; and

WHEREAS, the Board of Supervisors adopted Resolution 88/75 effective January 1, 1988 which established continuing policy for maintenance of pay rates and other compensation for employees in the volunteer fire districts;

NOW, THEREFORE, BE IT RESOLVED that the following compensation rates are established effective July1, 2004 for the Crockett-Carquinez Fire Protection District:

Fire Alarm Electrician	$225/month
Battalion Chief	$200/month
Deputy Fire Chief	$350/month
Janitor – Station 77	$100/month
Janitor – Station 78	$150/month
Administrative Assistant	$75/month
Maintenance Supv	$200/month
Firefighters	$10/hour

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: (date) NOVEMBER 30, 2004

JOHN SWEETEN, Clerk of the Board of Supervisors and County Administrator

By _____, Deputy

Contact: Rich Seithel 335-1024
cc: County Administrator
Crockett-Carquinez FPD
Auditor-Controller
Human Resources

RESOLUTION NO. 2004/595

TO: BOARD OF SUPERVISORS

FROM: John Sweeten
County Administrator

DATE: November 30, 2004

SUBJECT: Crockett-Carquinez Fire Protection District compensation adjustments C.37

Contra Costa County

SPECIFIC REQUEST(S) OR RECOMMENDATION(S) & BACKGROUND AND JUSTIFICATION

RECOMMENDATION(S):

ADOPT attached Resolution 2004/595 adjusting the compensation levels of the Crockett-Carquinez Fire Protection District.

FISCAL IMPACT:

The projected $13,126 annual compensation increase is within the Crockett-Carquinez Fire Protection District's budget and is a non-general fund.

BACKGROUND/REASON(S) FOR RECOMMENDATION(S):

On July 29, 2004, the Board of Supervisors accepted the 2003 Annual Report from the Crockett-Carquinez Fire Protection District Advisory Commissioners. The Board of Supervisors also requested the County Administrator and Human Resources Director to study the Advisory Commission's recommendation to consider a pay increase for volunteer firefighters of the Crockett/Carquinez Fire Protection District and to report back to the Board of Supervisors within 90 days with recommendations. After reviewing pay rates in various neighboring jurisdictions and after discussion with Jerry Littleton,

CONTINUED ON ATTACHMENT: X YES SIGNATURE: Richard J Seithel

✓ RECOMMENDATION OF COUNTY ADMINISTRATOR ____ RECOMMENDATION OF BOARD COMMITTEE
✓ APPROVE ____ OTHER

SIGNATURE(S): John Sweeten

ACTION OF BOARD ON NOVEMBER 30, 2004 APPROVE AS RECOMMENDED XX OTHER ____

VOTE OF SUPERVISORS

XX UNANIMOUS (ABSENT NONE)

AYES: ____ NOES: ____
ABSENT: ____ ABSTAIN: ____

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF AN ACTION TAKEN AND ENTERED ON THE MINUTES OF THE BOARD OF SUPERVISORS ON THE DATE SHOWN.

ATTESTED NOVEMBER 30, 2004
JOHN SWEETEN, CLERK OF THE BOARD OF SUPERVISORS AND COUNTY ADMINISTRATOR

CONTACT: Rich Seithel 335-1024

CC: County Administrator
Crockett Carquinez FPD
Auditor-Controller

BY Pat Sharp, DEPUTY

Fire Chief, Crockett-Carquinez FPD, the County Administrator's Office and Human Resources Director recommend the following adjustments:

POSITION	# IN POSITION	CURRENT	RECOMMENDED	ANNUAL INCREASE
Fire Alarm Electrician	1	$175	$225	$600
Battalion Chief	3	$150	$200	$1,800
Deputy Fire Chief	2	$300	$350	$1,200
Janitor - Station 77	1	$75	$100	$300
Janitor - Station 78	1	$125	$150	$300
Administrative Asst.	1	$50	$75	$300
Maintenance Supv	1	$0	$200	$2,400
SUBTOTAL:	10	$875	$1,300	$6,900
4 year annual average for hours reimbursed for Paid-On-Call is 6,226 hours				
SUBTOTAL:		$9.00/HR	$10.00/HR	$6,226
TOTAL INCREASE:				$13,126

It is also important to note that the Crockett-Carquinez Fire Protection District has not received a compensation adjustment since June 18, 1996.

Contra Costa County

To: Board of Supervisors

From: Sharon L. Anderson, County Counsel

Date: September 15, 2015

Subject: Conflict of Interest Code for Acalanes Union High School District

RECOMMENDATION(S):
Approve amendments to Acalanes Union High School District Conflict of Interest Code to substitute the attached as said code.

FISCAL IMPACT:
None.

BACKGROUND:
Acalanes Union High School District has amended its Conflict of Interest Code and submitted the amended code to the Board for approval pursuant to Government Code Section 87306 and 87306.5. The District amended its list of Designated Positions in its Conflict of Interest Code to include new positions and delete old positions. A red-line version of the District's amended Conflict of Interest code is attached as Exhibit A. The Final version of the Amended Conflict of Interest Code is attached as Exhibit B.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

Contact: Cynthia A. Schwerin, Deputy County Counsel, (925) 335-1800

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc: Cynthia A. Schwerin, Deputy County Counsel, David Twa, County Administrator, Jill Ramsay, Executive Assistant to the Superintendent, AUHSD

ATTACHMENTS

Exhibit A

Exhibit B

Acalanes Union High School District
Conflict of Interest Code
Resolution No. 15-16-05

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Governing Board of the Acalanes Union High School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Acalanes Union High School District has recently reviewed its positions, and the duties of each position, and has determined that changes to the current conflict of interest code are necessary; and

WHEREAS, Resolution No. 14-15-04, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Acalanes Union High School District Governing Board adopt the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED THIS twelfth day of August 2015, at a meeting, by the following vote:

Ayes:	Coppersmith, Epstein, Hockett, Kendzierski, Whitmore
Nays:	None
Abstain:	None
Absent:	None

Attest:

Susan L. Epstein
President, Governing Board
Acalanes Union High School District

Acalanes Union High School District
Conflict of Interest
Resolution No. 15-16-05

APPENDIX

Disclosure Categories

1. Category 1: A person designated Category 1 shall disclose:

    a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.

    b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.

2. Category 2: A person designated Category 2 shall disclose:

    a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.

    b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

3. Full Disclosure: Because it has been determined that the district's Board members and/or Superintendent "manage public investments," they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200:

    a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.

    b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

Acalanes Union High School District
Conflict of Interest
Resolution No. 15-16-05

APPENDIX

Designated Position and Disclosure Category

Designated Position	Category
Governing Board Members	1
Superintendent of Schools	1
~~Associate Superintendent, Business Services~~	~~1~~
Associate Superintendent, Administrative Services	1
~~Director of~~ Associate Superintendent, Educational Services	~~2~~1
Chief Business Official	1
Purchasing Specialist	1
Director of Special Education & Auxiliary Services	2
Director of ~~Adult and Alternative Education~~Del Valle Education Center	2
Director of Fiscal Services	2
Principal	2
Associate Principal	2
Director of Food & Custodial Services	2
Director of ~~Maintenance~~ Facilities, Building, Grounds & Transportation	2
Director of Information and Technology	2
Director of Facilities and Construction	2
Coordinator, ~~ACIS and Student Services~~Del Valle Education Center	2
Coordinator of Aquatics	2
~~Coordinator, Education and Student Services~~	~~2~~

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

1. Approve a rate, rule, or regulation

Acalanes Union High School District
Conflict of Interest
Resolution No. 15-16-05

APPENDIX

2. Adopt or enforce a law

3. Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement

4. Authorize the district to enter into, modify, or renew a contract that requires district approval

5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract

6. Grant district approval to a plan, design, report, study, or similar item

7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18701)

Acalanes Union High School District
Conflict of Interest
Resolution No. 15-16-05

APPENDIX

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Acalanes Union High School District
Conflict of Interest
Resolution No. 15-16-05

APPENDIX

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Director of Del Valle Education Center	2
Director of Fiscal Services	2
Principal	2
Associate Principal	2
Director of Food & Custodial Services	2
Director of Facilities, Building, Grounds & Transportation	2
Director of Information and Technology	2
Director of Facilities and Construction	2
Coordinator, Del Valle Education Center	2
Coordinator of Aquatics	2

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APPENDIX

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Contra Costa County

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: September 15, 2015

Subject: Approve New and Recredentialing Providers in Contra Costa Health Plan's Community Provider Network

RECOMMENDATION(S):
Approve the list of providers recommended by the Contra Costa Health Plan's (CCHP) Peer Review and Credentialing Committee on August 11, 2015, and by the Health Services Director, as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services.

FISCAL IMPACT:
Not applicable.

BACKGROUND:
The National Committee on Quality Assurance (NCQA) has requested evidence of Board of Supervisors approval for each CCHP provider be contained within the provider's credentials file.
The recommendations were made by CCHP's Peer Review and Credentialing Committee.

CONSEQUENCE OF NEGATIVE ACTION:
If this action is not approved, Contra Costa Health Plan's Providers would not be appropriately credentialed and not be in compliance with the NCQA.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Patricia Tanquary, (925) 313-6004

cc: T Scott, Natalie Rios, Heather Wong

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

Attachment

Contra Costa Health Plan
Providers Approved by Peer Review and Credentialing Committee
August 11, 2015

CREDENTIALING PROVIDERS AUGUST 2015	
Name	**Specialty**
Angle, Niren, MD	Surgery - Vascular
Bellini, Lisa, RD	Dietitian
Bernstein, Carolyn, NP	Mid-Level Surgery - General
Choun, Haerim, BCBA	Behavior Analysis
Do, Nguyen, D.O.	Surgery - Neurological
Fowler, Morgan, BCBA	Behavior Analysis
Gaitan, Patricia, M.D	Primary Care Pediatrician
Gavini, Aruna, M.D.	Hematology/Oncology
Haake, Curtis, DC	Chiropractic Medicine
Hounshell, Lynda, BCBA	Behavior Analysis
Lo, Irene, M.D.	Surgery - General
Marroquin, Edmund, M.D.	Anesthesiology
Michaelis, Linda, RD	Dietitian
Murphy, Aileen, D.O.	Surgery - General
Phillips, Lauren, PhD	Mental Health Services
Pillai, Prasad, M.D.	Hematology/Oncology
Ramirez, Ashley, BCBA	Behavior Analysis
Thompson, Melissa, LCSW	Mental Health Services
Vonderheide, Blake, M.D.	Anesthesiology
Wilson, Teshina, D.O.	Primary Care Family Medicine
Young, Janet, M.D.	Nephrology

CREDENTIALING ORGANIZATIONAL PROVIDERS AUGUST 2015		
Provider Name	**Provide the Following Services**	**Location**
Coram Healthcare Corporation of Northern California dba: Coram CVS/Specialty Infusion Services	Home Health	Hayward
Holistic Care at Home, Inc dba: Holistic Care at Home, Inc.	Home Health	Oakland
Laser Surgery Center, LTD dba: Laser Surgery Center, LTD	Surgery Center	Walnut Creek

Marie Star Home Health Services, LLC dba: Marie Star Home Health Services, LLC	Home Health	Concord

RECREDENTIALING PROVIDERS AUGUST 2015

Name	Specialty
Banks, Norman, M.D.	Primary Care Family Medicine
Beyzer, Lyudmila, M.D.	Primary Care Internal Medicine
Borgman, Giana, NP	Mid-Level Family Planning
Chiu, May, M.D.	Nephrology
Gupta, Ravinder, M.D.	Primary Care Internal Medicine
Gutierrez, Susan, M.D.	Pain Management
Klein, Louis, M.D.	OB/GYN
LeNoir, Michael, M.D.	Primary Care Pediatrician/ Pediatric Allergy & Immunology
Pojman, Andrew, Ed.D.	Mental Health Services
Rose, Joseph, M.D.	OB/GYN
Scales, M. Donovan, MFT	Mental Health Services
Severin, Sanford, M.D.	Ophthalmology
Simms, Elizabeth, NP	Mid-Level Perinatology
Skipper, Beverly, RDO	Dispensing Optician
Sun, Jason, M.D.	Hematology/Oncology
Trifiletti, Christina, O.D.	Optometry
Vu, Cuong, M.D.	Primary Care Family Medicine
Williams, Cynthia, CNM	Mid-Level Family Planning

RECREDENTIALING ORGANIZATIONAL PROVIDERS AUGUST 2015

Provider Name	Provide the Following Services	Location
DaVita – DVA Healthcare Renal Care, Inc. dba: Oakland Dialysis	Dialysis	Oakland

DaVita –DVA Healthcare Renal Care, Inc. dba: Berkeley Dialysis	Dialysis	Berkeley
DaVita – DVA Renal Healthcare, Inc. dba: Benicia Dialysis	Dialysis	Benicia
DaVita – Llano Dialysis, LLC dba: San Pablo Dialysis	Dialysis	San Pablo
DaVita – Total Renal Care, Inc. dba: TRC Antioch Dialysis Center	Dialysis	Antioch
DaVita – Walker Dialysis, LLC dba: Fremont at Home	Dialysis	Fremont

Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: September 15, 2015

Subject: APPROVE and AUTHORIZE Advertisement for Emergency and Imaging Department Expansion and Reconfiguration on the Third Floor at CCRMC (WH504B)

RECOMMENDATION(S):

(1) APPROVE the design and bid documents, including the plans and specifications, for the Emergency and Imaging Department Expansion and Reconfiguration on the Third Floor at 2500 Alhambra Avenue, Martinez, for the Health Services Department, project.

(2) DETERMINE that the project is a California Environmental Quality Act (CEQA) Class 1a Categorical Exemption; DIRECT the Director of Conservation and Development, or designee, to promptly file a Notice of Exemption with the County Clerk; and DIRECT the Public Works Director, or designee, to arrange for payment of the $50 handling fee to the County Clerk for filing the Notice of Exemption and the $25 handling fee to the Department of Conservation and Development for processing costs.

(3) AUTHORIZE the Public Works Director, or designee, to solicit bids to be received on or about October 22, 2015 and issue bid addenda, as needed, for clarification of the bid documents, provided the involved changes do not significantly increase the construction cost estimate.

(4) DIRECT the Clerk of the Board to publish, at least 14 calendar days before the bid opening date, the Notice to Contractors in accordance with Public Contract Code Section 22037, inviting bids for this project.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Ramesh Kanzaria, 925-313-2000

cc: PW Accounting, PW CPM Division Manager, PW CPM Clerical, Auditor's Office, County Counsel's Office, County Administrator's Office, County Administrator's Office

RECOMMENDATION(S): (CONT'D)

(5) DIRECT the Public Works Director, or designee, to send notices by email or fax and by U.S. Mail to the construction trade journals specified in Public Contract Code Section 22036 at least 15 calendar days before the bid opening.

FISCAL IMPACT:

100% Hospital Enterprise Funds.

BACKGROUND:

The main purpose of this project is to expand the Emergency Department (ED) fast track area at the Contra Costa Regional Medical Center (CCRMC) to help decrease the number of annual patient visits to the ED. Currently, the ED is operating at twice the design capacity.

The project, which involves approximately 5,960 square feet of interior modifications and improvements for fast track and patient triage on the third floor (Emergency and Imaging Departments), will result in reconfiguration of waiting and reception, triage and registration, exam rooms, medication room, radiology reading room, offices and work areas requiring new partitions, suspended ceilings, flooring, painting, casework, plumbing, HVAC, electrical, telephone/data communications, etc. The area of interior improvements is located in the west side of the five-story hospital building.

Plans and specifications for the project have been prepared for the Public Works Department by HDR Architecture, Inc. and have been filed with the Clerk of the Board by the Public Works Director. The construction cost estimate is $3,079,000, and the general prevailing wage rates are on file with the Clerk of the Board of Supervisors and will be the minimum rates paid on this project.

CONSEQUENCE OF NEGATIVE ACTION:

If this project is not approved and authorized, the Emergency Department at the Contra Costa Regional Medical Center will continue to operate at twice the design capacity.

Contra Costa County

To: Board of Supervisors

From: David Twa, County Administrator

Date: September 15, 2015

Subject: CONTINUE Extension of Emergency Declaration Regarding Homelessness

RECOMMENDATION(S):
CONTINUE the emergency action originally taken by the Board of Supervisors on November 16, 1999 regarding the issue of homelessness in Contra Costa County.

FISCAL IMPACT:
None.

BACKGROUND:
Government Code Section 8630 required that, for a body that meets weekly, the need to continue the emergency declaration be reviewed at least every 14 days until the local emergency is terminated. In no event is the review to take place more than 21 days after the previous review.

On November 16, 1999, the Board of Supervisors declared a local emergency, pursuant to the provisions of Government Code Section 8630 on homelessness in Contra Costa County.

With the continuing high number of homeless individuals and insufficient funding available to assist in sheltering all homeless individuals and families, it is appropriate for the Board to continue the declaration of a local emergency regarding homelessness.

☑ APPROVE

☑ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2015** ☑ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Mary N. Piepho, District III Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Lavonna Martin, 925-313-6736

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Board of Supervisors would not be in compliance with Government Code Section 8630.

CHILDREN'S IMPACT STATEMENT:

None.