

C34

# POSITION ADJUSTMENT REQUEST

NO. 21649  
DATE 3/30/2015

Department Health Services

Department No./  
Budget Unit No. 0540 Org No. 6418 Agency No. A18

Action Requested: Establish the classification of Public Health Mobile Clinic Operator, allocate it to the salary schedule at salary grade plan and level QS5-1160 (\$3,510 - \$4,266), and reclassify positions #8262, #13663, #13664, #13665, #13666, #14629, #14639, #15562, and #15755 in the Health Services Department.

Proposed Effective Date: 5/1/2015

Classification Questionnaire attached: Yes ☒ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$74,793.00

Net County Cost \$0.00

Total this FY \$46,640.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Federally Qualified Health Care revenue

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Jo-Anne Linares

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

4/13/2015

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 7/29/2015

Establish the classification of Public Health Mobile Clinic Operator (VMTB) (represented) and allocate to the salary schedule at salary plan and grade level QS5 1160 (\$3,510- \$4,266), and reclassify positions #8262, #13663, #13664, #13665, #14629, #14639, #15562 and #15755 and their incumbents in the Health Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☒ 7/1/2015(Date)

Marta Goc

7/29/2015

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 8/10/2015

- ☒ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☐ Other: \_\_\_\_\_

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE 8-18-15

BY Chris Heav

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
Adjust class(es) / position(s) as follows: