

C.62

POSITION ADJUSTMENT REQUEST

NO. 21673
DATE 5/27/2015

Department CAO- Administration

Department No./

Budget Unit No. 0003 Org No. 1200 Agency No. 03

Action Requested: Decrease the hours of one (1) Senior Management Analyst (ADTD) (unrepresented) position (#3819), at salary plan and grade B85 1585 (\$5,193.02 - \$6,959.14) from 40/40 to 32/40, in the County Administrator's Office.

Proposed Effective Date: 7/1/2015

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$18,850.00)

Net County Cost (\$18,850.00)

Total this FY \$0.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost Savings (General Fund)

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Timothy Ewell

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Timothy Ewell

5/28/2015

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 5/29/2015

ADOPT Position Adjustment Resolution No. 21673 to decrease the hours of one (1) Senior Management Analyst (ADTD) (unrepresented) position (#3819), at salary plan and grade B85 1585 (\$5,193.02 - \$6,959.14) from 40/40 to 32/40, in the County Administrator's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☒ 7/1/2015(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE 6-9-15

BY Chris Heu

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: