

C.28

POSITION ADJUSTMENT REQUEST

NO. 21513
DATE 9/9/2014

Department District Attorney

Department No./

Budget Unit No. 0242 Org No. 2800 Agency No. 42

Action Requested: Reclassify Network Administrator I (LNSA) position #13143 and incumbent to Information Systems Manager I (LTNA) in the District Attorney's office. (Represented)

Proposed Effective Date: 9/10/2014

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$29,645.00

Net County Cost \$29,645.00

Total this FY \$24,700.00

N.C.C. this FY \$24,700.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Federal Fund, offset by savings from vacancies.

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mark A. Peterson

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Tim Ewell

8/28/2014

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/22/2014

Reclassify position No. 13143 and the incumbent from Network Administrator I (LNSA) (represented) position at salary plan and grade ZA5 1694 (\$5,782-\$7,028) to Information Systems Manager I (LTNA) (represented) position at salary plan and grade ZA5 1884 (\$6,979-\$8,483)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____ (Date)

K. Ito

12/19/2014

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

12/22/2014

- ☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

Tim Ewell

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE 1-6-15

BY Chris Heide

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: