POSITION ADJUSTMENT REQUEST

NO. <u>21584</u>
DATE <u>12/5/2014</u>

Department No./
Department <u>HEALTH SERVICES - Finance</u>   Budget Unit No. <u>0540</u> Org No. <u>6567</u> Agency No. <u>A18</u>

Action Requested: Add one (1) Health Services Reimbursement Accountant ($6,775 - $8,235) within the Health Services Finance Division.

Proposed Effective Date: <u>11/1/2014</u>

Classification Questionnaire attached: Yes ☐   No ☒ / Cost is within Department's budget: Yes ☒   No ☐

Total One-Time Costs (non-salary) associated with request: <u>$0.00</u>

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost <u>$159,425.93</u>   Net County Cost <u>$0.00</u>

Total this FY   <u>$79,713.00</u>   N.C.C. this FY   <u>$0.00</u>

SOURCE OF FUNDING TO OFFSET ADJUSTMENT <u>Affordable Care Act (ACA) funds</u>

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Melissa Carofanello
_____
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe	12/18/2014
Deputy County Administrator	Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS   DATE _____
Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.
Effective: ☒ Day following Board Action.
              ☐ _____ (Date)

(for) Director of Human Resources	Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE   <u>12/18/2015</u>
☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources   Dorothy Sansoe
☒ Other: <u>Approve as requested by Department</u>   _____
                                              (for) County Administrator

BOARD OF SUPERVISORS ACTION: David J. Twa, Clerk of the Board of Supervisors
Adjustment is APPROVED ☒   DISAPPROVED ☐   and County Administrator

DATE <u>1-6-15</u>   BY <u>Chris Heal</u>

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

P300 (M347) Rev 3/15/01