

C.33

POSITION ADJUSTMENT REQUEST

NO. 21409
DATE 1/10/2014

Department Employment and Human Services Dept Department No./
Budget Unit No. 501 Org No. 5101 Agency No. A19

Action Requested: Establish the following classification add one full time position: Chief Deputy Director-Exempt, Deputy Director- Workforce Services, Assistant Director- Policy and Planning

Proposed Effective Date: 1/28/2014

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	<u>\$680,184.00</u>	Net County Cost	<u>\$68,017.00</u>
Total this FY	<u>\$283,142.00</u>	N.C.C. this FY	<u>28,341.00</u>

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 45% Federal, 45% State 10% County

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Anne Crisp 313-1527

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kevin J. Corrigan

1/10/2014

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS
SEE ATTACHMENT A-1

DATE 3/12/2014

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
☐ _____(Date)

Otilia Parra

3/12/2014

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 4/18/2014

☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE March 25 2014

BY June McKuen

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: