

0.28

POSITION ADJUSTMENT REQUEST

NO. 21237
DATE 1/17/2013

Department Public Defender

Department No./
Budget Unit No. 0243 Org No. 2905 Agency No. 43

Action Requested: CANCEL one (1) vacant part-time (20/40) Public Defender Investigator II (6NVA) (represented) in position #14254; INCREASE the hours of one (1) Public Defender Investigator II (6NVA) (represented) and its incumbent in position #3870 from part-time (20/40) to full-time in the Public Defenders Office.

Proposed Effective Date: 2/1/2012

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$14,031.00)

Net County Cost (\$14,031.00)

Total this FY (\$5,846.00)

N.C.C. this FY (\$5,846.00)

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost Savings

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Robin Lipetzky

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

TME

2/4/13

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 2/11/2013

ADOPT Position Adjustment Resolution No. 21237 to cancel one (1) vacant part-time (20/40) Public Defender Investigator II (6NVA) (represented) at salary level JF5 1708 (\$5,579.84 - \$6,782.33) in position #14254; increase the hours of one (1) Public Defender Investigator II (6NVA) (represented) and its incumbent in position #3870 from part-time (20/40) to full-time in the Public Defenders Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ ____ (Date)

TJC

2/20/2013

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

2/20/2013

☒ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

TME

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE February 26, 2013

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: