

POSITION ADJUSTMENT REQUEST

NO. 21227
DATE 1/3/2013Department CAO-Law and Justice Systems

Department No./

Budget Unit No. 0235 Org No. 1095 Agency No. 03

Action Requested: Add (1) one, full-time Business Systems Analyst (LTWK) position in the CAO-Law and Justice Systems Development.

Proposed Effective Date: 1/16/2013Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$110,535.00Net County Cost \$0.00Total this FY \$50,662.00N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT AB109 Public Safety RealignmentDepartment must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Timothy Ewell

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

TME

1/3/2013

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 1/15/2013

Add one Business Systems Analyst (LTWK) (represented) position at salary level ZB5 1694 (\$5,560-\$6,758)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ _____ (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

1/10/13☒ Approve Recommendation of Director of Human Resources☐ Disapprove Recommendation of Director of Human Resources☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐David J. Twa, Clerk of the Board of Supervisors
and County AdministratorDATE January 15, 2013

BY

Carrie Del Bonta

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: