

# POSITION ADJUSTMENT REQUEST

D.1

NO. 21225  
DATE 1/3/2013

Department County Administrator

Department No./

Budget Unit No. 0003 Org No. 1200 Agency No. 03

Action Requested: Add (1) one, full-time Senior Deputy County Administrator (ADDH) position in the County Administrator's Office.

Proposed Effective Date: 1/16/2013

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \_\_\_\_\_

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$141,465.00

Net County Cost \$0.00

Total this FY \$64,838.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT AB109 Public Safety Realignment

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Timothy Ewell

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

TME

1/3/2013

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 1/15/2013

Add one Senior Deputy County Administrator (ADDH) (unrepresented) position at salary level B85 1978 (\$7,365-\$8,953)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ \_\_\_\_\_ (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

☒ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: \_\_\_\_\_

DATE

1/10/13

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐

DATE January 15, 2013

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

BY

Carrie Del Bonta

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: