

C.33

POSITION ADJUSTMENT REQUEST

NO. 21052
DATE 2/3/2012

Department Health Services

Department No./
Budget Unit No. 0860 Org No. 6109 Agency No. A18

Action Requested: Increase the hours of one (1) part-time Registered Nurse- Exp. Level (VW XD) position (#8260) at salary level L3H 0400 (\$7,091.26 - \$7,903.79) from 1/40 to 20/40 and add one (1) Licensed Vocational Nurse (VT7G) position at salary level QBX 1287 (\$3,811.20 - \$4,867.06) in the Health Services Department.

Proposed Effective Date: 2/29/2012

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☒

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	<u>\$181,834.28</u>	Net County Cost	<u>\$0.00</u>
Total this FY	<u>\$60,611.33</u>	N.C.C. this FY	<u>\$0.00</u>

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Contra Costa Health Plan member premiums

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Enid Mendoza

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

2/17/2011

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS
EXEMPT FROM HR REVIEW UNDER DELEGATION

DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
☐ _____ (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 2/17/11

☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☒ Other: Approved as requested by Department

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED ☐~~

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE 2/28/2012

Carrie Del Bonta
BY Carrie Del Bonta, Deputy _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: