

POSITION ADJUSTMENT REQUEST

SIGNED PERSONNEL ACTION
ITEM NO. C. 22
DATE March 22, 2011

NO. 20908
DATE 3/9/2011

Department Auditor-Controller

Department No./

Budget Unit No. 0010 Org No. 1013 Agency No. 10

Action Requested: Reclassify without Examination Pos. 30209 and incumbent from Information Systems Project Manager (LPNB) to Information Systems Project Manager (LPNA).

Proposed Effective Date: 4/1/2011

Classification Questionnaire attached: Yes ☒ No ☐ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$16,000.00

Net County Cost \$14,400.00

Total this FY \$3,900.00

N.C.C. this FY \$3,500.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Savings from vacant pos #10237

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Elizabeth Verigin

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Reclassify one (1) Information System Programmer Analyst IV (LPNB) (represented) position and its incumbent at salary level ZA5 1787 (\$6,268 - \$7,619) to Information Systems Project Manager (LPNA) (represented) position at salary level ZA5 1884 (\$6,900 - \$8,388)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☒ 4/1/2011(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE 3/22/11

BY David J. Twa

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

