

POSITION ADJUSTMENT REQUEST

Department: Employment & Human Services Department No./
Budget Unit No. 0503 Org. No. 5311 COPERS
Agency No. A19
Action Requested: The department requests to add two (2) Social Workers (XOVC) at a salary level of
(\$4,419.76-\$5,372.24).

Proposed Effective Date: Day after Board action

Classification Questionnaire attached: Yes ☐ No ☒ Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$ 00

Estimated total cost adjustment (salary/benefits/one time):

Total annual cost \$ 212,740.80

Net County Cost \$ 31,911.12

Total this FY \$ 88,642.00

N.C.C. this FY \$ 13,296.30

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 85% State and Federal, 15% County General Fund

Department must initiate necessary adjustment and submit to CAO.

Use additional sheet for further explanations or comments.

Joe Valentine, Director
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

2/8/11

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATION

DATE: _____

Add two (2) Social Worker (XOVC) (represented) positions at salary level 255 1434 (\$4,419-\$5,372)

Resolution 71/17 establishing positions and resolutions allocating classes to the Basic/Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____ (Date)

(for) Director of Human Resources

COUNTY ADMINISTRATOR RECOMMENDATION

DATE: 2/8/11

☒ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

David Twa, County Administrator and
Clerk of the Board of Supervisors

Adjustment APPROVED ☒ DISAPPROVED ☐

DATE: February 15, 2011

BY: [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL/SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD

Adjust class(es)/position(s) as follows:

