

POSITION ADJUSTMENT REQUEST

SIGNED PERSONNEL ACTION
ITEM NO. C. 22
DATE: Jan 25, 2011
NO. 20892
DATE 1/3/2011

Department Health Services

Department No./

Budget Unit No. 0450 Org No. 5891 Agency No. A18

Action Requested: Add one (1) full-time Therapist Aide (V5WA) position at salary level QB5 1179 (\$3,433-\$4,173). (50/50 County/State CCS Funds) (All Districts)

Proposed Effective Date: 1/1/2011

Classification Questionnaire attached: Yes ☒ No ☐ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$84,489.78

Net County Cost _____

Total this FY \$42,244.89

N.C.C. this FY _____

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cancellation of temp pos (50/50 State/County CCS Funds)

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Teji O'Malley, Personnel Analyst

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

1/4/2011

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 1/11/2011

ADD one (1) full-time Therapist Aide (V5WA) position at salary level QB5 1179 (\$3,433-\$4,173) in the Health Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____ (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 1/18/2011

- ☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE January 25, 2011

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

