POSITION ADJUSTMENT REQUEST   NO. 20761

DATE: 12/03/09

Department No. /

Department Department of Information Technology Budget Unit No. 0147   Org No. 1065   Agency No. A-03

Action Requested: Create and ADD two (2) Information System Programmer/Analyst II positions (LPVA) (represented – Local 21) in the Information Technology Department.

Proposed Effective Date: January 1, 2010

Classification Questionnaire attached: Yes ☐   No X / Cost is within Department's budget: Yes X   No ☐
Total One-Time Costs (non-salary) associated with request: $ 0.00
Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	$ 241,704	Net County Cost	$ 0.00
Total this FY	$ 120,852	N.C.C. this FY	$ 0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: The amount will be 100% offset from charges to user departments.

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

_____
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

_____   12/9/09
Deputy County Administrator   Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS   DATE December 17, 2009
ADD (2) Infromation System Programmer Analyst II positions (LPVA) at salary level ZA5 1594 ($5170 - $6294) in Department of Information Tech

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic/Exempt salary schedule.

Effective: ☒ Day following Board Action.
              ☐ _____ (Date)

_____   12/21/09
(for) Director of Human Resources

COUNTY ADMINISTRATOR RECOMMENDATION   DATE _____
☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other:_____

_____   1/6/09
(for) County Administrator

BOARD OF SUPERVISORS ACTION: David J. Twa, Clerk of the Board of Supervisors
Adjustment   APPROVED ☒   DISAPPROVED ☐   and County Administrator

DATE _____January 12, 2010_____   BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

P300 (M347) Rev 3/15/01