

POSITION ADJUSTMENT REQUEST

DATE: Dec. 15, 2009NO. 20759DATE 12/8/2009Department Conservation & Development

Department No./

Budget Unit No. 0280 Org No. 2671/ Agency No. 38

Action Requested: CANCEL Position # 930, Chief of Property Conservation (FADG). ADD three (3) Senior Building Inspectors (FATE). Promotional exam only. Positions vacated after promotion will be cancelled (P300 for cancellation will be submitted separately).

Proposed Effective Date: 1/1/2010Classification Questionnaire attached: Yes ☒ No ☐ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$130,827.00)Net County Cost \$0.00Total this FY (\$65,413.50)N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT Land Development Fees

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Approved by Jason Crapo

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

RS & LD

12/7/09

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/08/2009

ADD three (3) permanent full-time Senior Building Inspector (FATE) positions at salary level QS5 1800 (\$6,350-\$7,001) and CANCEL one (1) full-time Chief Property Conservation (FADG) vacant position #930 in the Department of Conservation and Development.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ ____ (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

☐ Approve Recommendation of Director of Human Resources☐ Disapprove Recommendation of Director of Human Resources☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐David J. Twa, Clerk of the Board of Supervisors
and County AdministratorDATE December 15, 2009BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: