



POSITION ADJUSTMENT REQUEST

NO. 20679  
DATE: \_\_\_\_\_

DEPARTMENT: Health Services DEPARTMENT NO./ BUDGET UNIT NO. 0540 COPERS ORG NO. 6385 AGENCY NO. A-18

ACTION REQUESTED: Reclassify position #9799 and incumbent from Community Health Worker II (VKVB) to Community Health Worker Specialist (VKTA)

PROPOSED EFFECTIVE DATE: ASAP

CLASSIFICATION QUESTIONNAIRE ATTACHED: YES ☒ NO ☐ Cost is within dept budget: Yes ☒ No ☐

TOTAL ONE TIME COSTS (non-salary) ASSOCIATED WITH REQUEST: \$ -0-

ESTIMATED TOTAL COST ADJUSTMENT (salary/benefits/one-time):

TOTAL ANNUAL COST \$ 3,888.92 NET COUNTY COST \$ -0-

TOTAL THIS FY \$ 2,268.54 N.C.C. THIS FY \$ -0-

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: FQHC (Federally Qualified Health Care Facility)

DEPARTMENT MUST INITIATE NECESSARY ADJUSTMENT AND SUBMIT TO CAO.  
USE ADDITIONAL SHEET FOR FURTHER EXPLANATIONS OR COMMENTS.

  
(for) William B. Walker, M.D., Health Services Director

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

  
DEPUTY COUNTY ADMINISTRATOR

DATE 3/28/09

HUMAN RESOURCES DEPARTMENT RECOMMENDATION:

DATE 8/25/09

RECLASSIFY Community Health Worker II (VKVB) Position #9799 and incumbent from salary level QT5 1043 (\$3000 - \$3647.72) to Community Health Worker Specialist (VKTA) at salary level QT5 1103 (\$3184.68 - \$3870.99)

2009 APR 22 PM 2:27  
HUMAN RESOURCES DEPT.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basis/Exempt salary schedule.

Effective: ☐ Day following Board Action  
☒ July 1, 2009 (date)

(for) DIRECTOR OF HUMAN RESOURCES

COUNTY ADMINISTRATOR RECOMMENDATION

DATE: \_\_\_\_\_

☐ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☐ Other: \_\_\_\_\_

(for) COUNTY ADMINISTRATOR

BOARD OF SUPERVISORS ACTION:  
Administrator

David Twa, Clerk of the Board of Supervisors/County

Adjustment APPROVED ☒ DISAPPROVED ☐

DATE: December 15, 2009

BY: \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL/SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION. Adjust class(es)/position(s) as follows:

IF REQUEST IS TO ADD PROJECT POSITIONS/CLASSES, PLEASE COMPLETE OTHER SIDE