

POSITION ADJUSTMENT REQUEST

SIGNED PERSONNEL ACTION
ITEM NO. C 33
DATE: Dec. 01, 2009

NO. 20751
DATE 11/12/2009

Department Sheriff-Coroner

Department No./

Budget Unit No. 0255 Org No. 2505 Agency No. 25

Action Requested: Add one 40/40 Deputy Sheriff-40 Hour position in the Field Operations Bureau-Patrol Division

Proposed Effective Date: 12/10/2009

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: 0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$180,500.00

Net County Cost \$0.00

Total this FY \$105,291.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Restricted Donation Funding

Department must initiate necessary adjustment and submit to CAO.

Use additional sheet for further explanations or comments.

ED for WER

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

TME for RJS

11/12/2009

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/1/2009

Add one permanent, full-time Deputy Sheriff-40 hour (6XWA) position at salary level (\$5,451-6,791).

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

11/17/2009

☒ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

/s/ JME for RJS

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE December 01, 2009

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: