



POSITION ADJUSTMENT REQUEST

NO. 20665
DATE 01/16/09DEPARTMENT NO. / COPERS
DEPARTMENT: Health Services/Detention Inmates BUDGET UNIT NO. 0301 ORG NO. 5701 AGENCY NO. A-18ACTION REQUESTED: INCREASE the hours of one (1) Registered Nurse – Experienced Level (VWXD) position #12059 from 24/40 to 40/40.PROPOSED EFFECTIVE DATE: December 1, 2008

CLASSIFICATION QUESTIONNAIRE ATTACHED: YES NO X Cost is within dept budget: Yes X No

TOTAL ONE TIME COSTS (non-salary) ASSOCIATED WITH REQUEST: \$ -0-
ESTIMATED TOTAL COST ADJUSTMENT (salary/benefits/one-time):
TOTAL ANNUAL COST \$ 36,466.56 NET COUNTY COST \$ -0-
TOTAL THIS FY \$ 18,233.28 N.C.C. THIS FY \$ -0-

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: 100% Funding offset from straight time overtime elimination.

DEPARTMENT MUST INITIATE NECESSARY ADJUSTMENT AND SUBMIT TO CAO.
USE ADDITIONAL SHEET FOR FURTHER EXPLANATIONS OR COMMENTS.

(for) William B. Walker, M.D., Health Services Director

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

DEPUTY COUNTY ADMINISTRATOR

DATE 1/22/09

HUMAN RESOURCES DEPARTMENT RECOMMENDATION:

DATE 2/18/2009

INCREASE (1) one Registered Nurse Experienced Level (VWXD) hours from 24/40 to 40/40, position #12059 and incumbent.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basis/Exempt salary schedule.

Effective: XX Day following Board Action
(date)

(for) DIRECTOR OF HUMAN RESOURCES

COUNTY ADMINISTRATOR RECOMMENDATION

DATE:

Approve Recommendation of Director of Human Resources
Disapprove Recommendation of Director of Human Resources
Other: _____

(for) COUNTY ADMINISTRATOR

BOARD OF SUPERVISORS ACTION:

David Twa, Clerk of the Board of Supervisors/County Administrator

Adjustment APPROVED DISAPPROVED

DATE: March 3, 2009BY: C. Nelson

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL/SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION. Adjust class(es)/position(s) as follows:

IF REQUEST IS TO ADD PROJECT POSITIONS/CLASSES, PLEASE COMPLETE OTHER SIDE