



# Agenda

## MEASURE X COMMUNITY ADVISORY BOARD

June 21, 2023  
5:00 PM

1025 Escobar St, Room 110A, Martinez CA 94553  
or  
1 Preferred Place, Charleston, WV 25309

The public may attend in person at the above locations or observe and participate by using this link:

<https://cccouny-us.zoom.us/j/81705643626?pwd=Q3V3WlUyWkRHM2RCeHdSVFFGMzI5Zz09>

Meeting ID: 817 0564 3626

Or by dialing (888) 278-0254

Conference Code: 894519

Mariana Moore, Chair  
Roxanne Carrillo Garza, Vice Chair

### Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call
2. Public comment on any item under the jurisdiction of the MXCAB and not on this agenda (speakers may be limited to two minutes).
3. RECEIVE and APPROVE the Record of Action for the Measure X Community Advisory Board meeting on May 17, 2023.
4. RECEIVE MXCAB membership updates
5. RECEIVE updates on MXCAB Bylaws revisions (Mariana Moore, MXCAB Chair)
6. DISCUSS the MXCAB's role in recommending funding priorities for available Measure X funds (Mariana Moore, MXCAB Chair)
7. DISCUSS updates on Measure X funded projects (Mariana Moore, MXCAB Chair)
8. The next meeting is currently scheduled for July 19, 2023.
9. Adjourn

*The Measure X Community Advisory Board will provide reasonable accommodations for persons with disabilities planning to attend Measure X meetings. Contact the staff person listed below at least 72 hours before the meeting.*

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Measure X Community Advisory Board less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., 4th Floor, Martinez, during normal business hours.*

*Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.*

For Additional Information Contact:

Adam Nguyen, Committee Staff  
Phone (925) 655-2048  
adam.nguyen@cao.cccounty.us



# Contra Costa County Board of Supervisors

## Subcommittee Report

### MEASURE X COMMUNITY ADVISORY BOARD

**Meeting Date:** 06/21/2023

**Subject:** Record of Action for the Measure X Community Advisory Board

**Department:** County Administrator

**Referral No.:** N/A

**Referral Name:** Record of Action

**Presenter:** Adam Nguyen, Committee Staff

**Contact:** Adam Nguyen (925) 655-2048

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#### **Referral History:**

County Ordinance requires that each County body keep a record of its meetings.

#### **Referral Update:**

Attached for the Measure X Community Advisory Board's information is the draft Record of Action for its May 17, 2023 meeting.

#### **Recommendation(s)/Next Step(s):**

Staff recommends MXCAB receive the Record of Action for the May 17, 2023 meeting.

#### **Fiscal Impact (if any):**

N/A

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#### **Attachments**

Draft Record of Action - 5/17/23

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# DRAFT



## Agenda

### MEASURE X COMMUNITY ADVISORY BOARD

May 17, 2023

Mariana Moore, Chair

#### Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

Present: Mariana Moore, Chair; Rachel Rosekind; Willie Robinson; Kathryn Chiverton; Roxanne Carillo Garza; Sharon Quesada Jenkins; Ruth Fernandez; Susun Kim; Gigi Crowder; Diana Honig

Absent: Steven Bliss; Odessa LeFrancois; Debbie Toth; Sandra Wall; Lishaun Francis; Marcus Famui; Geneveva Calloway; Melissa Stafford Jones; Lindy Johnson; ; ; ;

Staff Present: Adam Nguyen, County Finance Director; Enid Mendoza, Senior Deputy County Administrator

Attendees: Supervisor John Gioia

1. Roll Call / Introductions

***Chair Moore called the meeting to order at 5:12pm. 10 MXCAB members total were present at the Martinez location, 1 at the District 1 Supervisor's Office in San Pablo, and 0 remotely. There were approximately 27 total virtual participants.***

2. Public comment on any item under the jurisdiction of the MXCAB and not on this agenda (speakers may be limited to two minutes).

***There were no requests for public comment.***

3. Staff recommends MXCAB receive the Record of Action for the March 15, 2023 and April 19, 2023 meetings.

***The Records of Action were approved as received.***

4. ELECT MXCAB chair and vice-chair

***Member Gigi Crowder nominated Mariana Moore to be re-elected as chair. The motion passed unanimously (9-0).***

***For vice chair, Diana Honig nominated Roxanne Carillo Garza. The motion passed unanimously (9-0).***

5. RECEIVE the updated teleconferencing guidance.

**Staff provided a brief overview of the May 4, 2023 providing clarification on Teleconferencing Guidance, and emphasized that MXCAB members should default to participating in meetings at the main location at 1025 Escobar St, Martinez in order to establish quorum. Staff will also survey members prior to each meeting to determine to their plans for participation.**

6. RECEIVE MXCAB membership updates

**Staff provided updates on MXCAB membership, including the resignation of Peter Benson from At-Large Alternate 5 Seat, leading to a total of 7 vacancies on the MXCAB.**

7. DISCUSS orientation process for new MXCAB members

**The MXCAB discussed suggestions for creating an orientation process for new members, including a resource materials packet, mentoring, and conflicts of interest trainings. Chair Moore will work with staff to develop the orientation packet and process.**

8. RECEIVE updates from the Chair on Board of Supervisors' approved revisions to the MXCAB Bylaws and creation of an oversight body.

**Chair Moore and staff provided updates on actions taken by the Board of Supervisors on May 16, 2023, revising the MXCAB bylaws and creating the Measure X Community Fiscal Oversight Committee.**

9. RECEIVE updates from FY23-24 Budget Hearing

**Staff provided updates on Measure X allocations directed by the Board of Supervisors at the April 24-25 budget hearings, including \$829,000 allocated to the Public Defender for the Stand Together Contra Costa program, and \$80,000 for a feasibility study of African American Holistic Wellness programs and potential funding sources. The Measure X related reappropriations total \$909,000, reducing the unallocated Measure X on-going funds from \$5,582,356 to \$4,673,356.**

10. The next meeting is currently scheduled for June 21, 2023.

11. Adjourn

**The meeting was adjourned at 7:25 PM.**

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The Measure X Community Advisory Board will provide reasonable accommodations for persons with disabilities planning to attend Measure X meetings. Contact the staff person listed below at least 72 hours before the meeting.

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Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Adam Nguyen, Committee Staff  
Phone (925) 655-2048  
adam.nguyen@cao.cccounty.us



**Contra Costa County  
Board of Supervisors**

**Subcommittee Report**

**MEASURE X COMMUNITY ADVISORY BOARD**

**Meeting Date:** 06/21/2023

**Subject:** RECEIVE MXCAB membership updates

**Department:** County Administrator

**Referral No.:** 2023:1

**Referral Name:** MXCAB membership terms and attendance

**Presenter:** Mariana Moore, MXCAB Chair

**Contact:** Mariana Moore

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**Referral History:**

Chair Moore requested updates on MXCAB membership.

**Referral Update:**

Staff updated the MXCAB membership roster.

**Recommendation(s)/Next Step(s):**

RECEIVE the report.

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**Attachments**

MXCAB membership

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## Measure X Community Advisory Board Membership - 6/21/23

	Incumbent	Seat Title	Term Start Date	Term End Date
<b>Supervisorial Seats</b>				
	Rachel Rosekind	District I Appointee	4/1/2023	3/31/2025
	Willie Robinson	District I Appointee	4/1/2023	3/31/2025
	Kathryn Chiverton	District II Appointee	4/1/2023	3/31/2025
	Steven Bliss	District II Appointee	4/1/2023	3/31/2025
	Odessa LeFrancois	District III Appointee	4/1/2023	3/31/2025
	Susanna Thompson	District III Appointee	4/1/2023	3/31/2025
	Roxanne Carillo Garza (VICE CHAIR)	District IV Appointee	4/1/2023	3/31/2025
	Sharon Quesada Jenkins	District IV Appointee	4/1/2023	3/31/2025
	Jontae Clapp	District V Appointee	4/1/2023	3/31/2025
	Martha (Azi) Carter	District V Appointee	4/1/2023	3/31/2025
<b>At-Large Seats</b>				
	Gigi Crowder	At-large	4/1/2021	3/31/2024
	Marcus Famui	At-large	4/1/2021	3/31/2024
	Ruth Fernandez	At-large	4/1/2021	3/31/2024
	Debbie Toth	At-large	4/1/2021	3/31/2024
	Sandra Wall	At-large	4/1/2021	3/31/2024
	Susun Kim	At-large	4/1/2021	3/31/2024
	Mariana Moore (CHAIR)	At-large	4/1/2021	3/31/2024
<b>Alternates</b>				
	Lishaun Francis	District I Alternate	4/1/2023	3/31/2025
	VACANT	District II Alternate	4/1/2023	3/31/2025
	Nancy Benavides	District III Alternate	4/1/2023	3/31/2025
	VACANT	District IV Alternate	4/1/2023	3/31/2025
	VACANT	District V Alternate	4/1/2023	3/31/2025
	Genoveva Calloway	At-large Alternate	4/1/2021	3/31/2024
	Melissa Stafford Jones	At-large Alternate	4/1/2021	3/31/2024
	Diana Honig	At-large Alternate	4/1/2021	3/31/2024
	Lindy Johnson	At-large Alternate	4/1/2021	3/31/2024
	VACANT	At-large Alternate	4/1/2021	3/31/2024



# Contra Costa County Board of Supervisors

## Subcommittee Report

### MEASURE X COMMUNITY ADVISORY BOARD

**Meeting Date:** 06/21/2023

**Subject:** Measure X Community Advisory Board Role

**Department:** County Administrator

**Referral No.:** N/A

**Referral Name:** MXCAB role

**Presenter:** Mariana Moore, MXCAB Chair

**Contact:** Mariana Moore

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#### **Referral History:**

The Measure X Community Advisory Board chair requested discussion of the advisory body's role.

#### **Referral Update:**

The revised Measure X Community Advisory Board Bylaws, as adopted by the Board of Supervisors on May 16, 2023, are attached.

#### **Recommendation(s)/Next Step(s):**

RECEIVE updates from the MXCAB Chair on the Board of Supervisors' approved revisions to the MXCAB Bylaws.

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#### **Attachments**

Measure X Bylaws - Updated 5/16/23

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1 **CONTRA COSTA COUNTY MEASURE X COMMUNITY ADVISORY BOARD BYLAWS**

2  
3 (adopted by the Board of Supervisors on May 16, 2023)

4 **Article I – Purpose**

5 A. The Measure X Community Advisory Board (the “Advisory Board” or “MXCAB”) was established by  
6 the Board of Supervisors on February 2, 2021 to advise the Board of Supervisors on the use of  
7 Measure X transactions and use tax funds. The main responsibilities of the Advisory Board are:

- 8 1. Overseeing regular written assessment of community needs, using as a starting point the  
9 priority areas identified in the original (2019) Needs Assessment (emergency response  
10 [fire/medical], health care, safety net services, preventative care, affordable housing, and  
11 supports for early childhood, youth, families, and seniors), and updating every three years,  
12 or as needed, as determined by the Board of Supervisors, with MXCAB being responsible for  
13 determining the scope and methodology of the assessment to identify top community  
14 priorities and unmet needs;
- 15 2. Using the assessment findings to develop general funding priorities to be recommended to  
16 the Board of Supervisors on any Measure X net revenues available for allocation. Revenue  
17 growth from Measure X shall first be allocated to the cost growth within existing Measure X  
18 funded programs. The MXCAB shall not make specific dollar amount allocations  
19 recommendations;
- 20 3. Receiving annual status reports on the implementation, milestones, impact, and outcomes  
21 of Measure X funded programs, including whether program goals are being achieved, in a  
22 joint presentation to the MXCAB and Board of Supervisors;
- 23 4. Providing an annual report to the Board of Supervisors on MXCAB’s self-assessment of their  
24 effectiveness during the past year.

25 **Article II – Membership**

26 A. Composition:

- 27 1. The Advisory Board shall consist of 17 members, composed of 10 Supervisorial District  
28 appointees (two (2) per Supervisorial District) and seven (7) At-Large appointees.
- 29 2. The Advisory Board shall include ten (10) alternates. Alternate members are expected to  
30 attend all regular Advisory Board meetings and may participate fully, except that they may not  
31 vote unless substituting for an absent member as described below. Alternate members may not  
32 serve as elected officers but may serve on ad hoc or standing committees of the Advisory  
33 Board.
- 34 a) One (1) alternate shall serve on the Advisory Board for each Supervisorial District  
35 appointment for a total of five (5) District alternates. The role of District alternate is fully  
36 interchangeable with that of regular District-appointed Advisory Board members. A  
37 District alternate may not vote unless substituting for the respective absent District-  
38 appointed member.



1 b) Five (5) alternates shall serve on the Advisory Board as At-Large alternates. The role  
2 of At-Large alternate is fully interchangeable with that of regular At-Large Advisory  
3 Board members. At-Large alternates may fully participate and voice opinions but may  
4 not vote unless substituting for an absent At-Large member.

5 B. Eligibility:

6 1. General: The Advisory Board shall be composed of members representing diverse voices,  
7 perspectives, and expertise, including but not exclusive to: budget justice advocacy, children’s  
8 services, community health, consumer advocacy, faith leadership, senior services, fire and public  
9 safety protection, housing and homelessness, labor union representation, legal advocacy, local  
10 businesses, mental health services, non-partisan civic organizations, policy organizations, public  
11 health, racial justice and equity, safety net services, senior services, substance use services,  
12 taxpayers, and youth services. Priority will be given to residents who are most impacted by one  
13 or more of the community needs identified by MXCAB, including those who have direct lived  
14 experience of the harms caused by racial and economic inequities. MXCAB will work with  
15 members of the Board of Supervisors to develop and implement strategies to identify and  
16 support MXCAB applicants and new members with lived experience.

17 2. Live/Work Requirement: Committee members shall either live or work in Contra Costa  
18 County, with a majority being residents of the County. There is no requirement for Supervisorial  
19 District seat appointees to live or work within a specific Supervisorial District.

20 3. No Public Officials: Elected officials and County department heads are not eligible to serve on  
21 the Advisory Board.

22 C. Terms of Office:

23 1. Appointments: The members of the Advisory Board and alternates shall serve staggered  
24 terms of two or three years.

25 a) Supervisorial District Appointments: Each of the two (2) Supervisorial District seats  
26 and alternates identified in Article II(A) for each Supervisorial District, shall serve a term  
27 of two (2) years.

28 b) At-Large Appointments: Each of the seven (7) At-Large seats and alternates identified  
29 in Article II(A), shall serve a term of three (3) years.

30 2. Term Limits: Each member is limited to serving, consecutively, for a maximum of six years.

31 D. Appointment Process:

32 1. Initial Appointments:

33 a) The Clerk of the Board of Supervisors will solicit applications to fill the 17-member  
34 Advisory Board through a single recruitment process.

35 b) Applications shall be referred to each County Supervisor to select three nominees to  
36 serve on the Advisory Board (two nominees plus one stand-by nominee).

1 c) Supervisorial District nominees will be transmitted to the Finance Committee of the  
2 Board of Supervisors (the "Finance Committee") along with all remaining applications  
3 for appointment.

4 d) The Finance Committee shall review the Supervisorial District nominations and select  
5 nominees for the remaining seven (7) At-Large seats, taking into account the goals  
6 identified in Article II(B)(1).

7 e) In the case where the same nominee is selected for a Supervisorial District  
8 appointment by multiple Supervisors, the Finance Committee shall take into  
9 consideration the stand-by nominees recommended by those Supervisors in resolving  
10 the conflict and making a final recommendation to the Board of Supervisors.

11 f) The Finance Committee shall ultimately make every effort to ensure that there is  
12 representation from the broadest cross-section of stakeholders as described in Article  
13 II(B)(1) as well as geographic, racial and ethnic representation reflecting the County's  
14 diversity.

15 **2. Subsequent Appointments:**

16 a) Supervisorial District Appointments:

17 1) The Clerk of the Board of Supervisors will solicit applications to fill the  
18 Supervisorial District Appointments every two (2) years in a single recruitment  
19 process. The respective Supervisor, and interested members of MXCAB, shall  
20 assist in ensuring that the opportunity to apply is distributed widely to a broad  
21 array of county residents and stakeholders, in order to maintain and support  
22 diverse representation on MXCAB.

23 2) Applications shall be referred to each County Supervisor to select three  
24 nominees to serve on the Advisory Board (two nominees plus one alternate  
25 nominee).

26 3) In the case where the same nominee is selected for a Supervisorial District  
27 appointment by multiple Supervisors, Supervisors will be notified to allow for  
28 modifications to their nominations.

29 4) Once conflicts are resolved, nominations will be submitted directly to the  
30 Board of Supervisors.

31 b) At-Large Appointments:

32 1) The Clerk of the Board of Supervisors will solicit applications to fill the At-  
33 Large Appointments every three (3) years in a single recruitment process.

34 2) Applications shall be referred to the Finance Committee to select seven (7)  
35 At-Large seats and five (5) At-Large alternates, taking into account the goals  
36 identified in Article II(B)(1).

1 3) The Finance Committee shall ultimately make every effort to ensure that  
2 there is representation from the broadest cross-section of stakeholders as  
3 described in Article II(B)(1) as well as geographic, racial and ethnic  
4 representation reflecting the County's diversity.

5 4) Final nominations shall be submitted to the full Board of Supervisors for  
6 consideration of appointment.

7 **3. Unscheduled Vacancies:**

8 a) General: Should an unscheduled vacancy occur during a MXCAB member's  
9 term of office, whether by death, resignation or otherwise, the Board of  
10 Supervisors and MXCAB Chair shall be notified of the vacancy. The Board of  
11 Supervisors shall direct the Clerk of the Board to announce the vacancy and  
12 collect applications for appointment.

13 b) Supervisory District Vacancy: If the unscheduled vacancy is in a Supervisory  
14 District seat, then the applications seeking appointment will be transmitted by  
15 the Clerk of the Board to the Supervisory District responsible for making  
16 nominations for appointment to that seat. The MXCAB will also be notified of  
17 the vacancy. The Supervisory District will then transmit the nomination for  
18 appointment to the Board of Supervisors for consideration.

19 c) At-Large Vacancy: If the unscheduled vacancy is in an At-Large seat, then the  
20 applications seeking appointment will be transmitted by the Clerk of the Board  
21 to the Finance Committee to consider making nominations for appointment to  
22 the vacant seat. The Finance Committee will then transmit the nomination for  
23 consideration and appointment to the Board of Supervisors for consideration.

24 d) If a member is absent three or more times in a 12-month period, staff will  
25 notify the Finance Committee and MXCAB chair of these absences.

26 e) Timeline to Fill Vacancies: The Board of Supervisors will strive to fill vacancies  
27 within 60 days of a seat being vacated.

28 e) Resignation: Any appointed member may resign by giving written notice to  
29 the Clerk of the Board of Supervisors and the MXCAB Chair.

30 **Article III. – Advisory Board Structure & Meetings**

31 A. Officers: The Advisory Board shall select a Chair and Vice Chair for purposes of officiating meetings,  
32 who shall each serve for a term of one (1) year. The Chair and Vice Chair, respectively, may be  
33 elected to successive terms as Chair and Vice Chair by the Advisory Board, and may serve in these  
34 capacities until such time as their overall term on the Advisory Board ends. Alternate members may  
35 not serve as officers. Election of officers shall be held in April of each year.

36 B. Regular Meetings: Regular meetings of the Advisory Board shall be held at least quarterly, based on  
37 a schedule adopted by the Advisory Board. Regularly scheduled meetings may be canceled by a  
38 majority vote of the Advisory Board or, for lack of business or a quorum, by the Chair.

- 1 C. Special Meetings: Special meetings of the Advisory Board or any other committees may be called by  
2 the Chair at any time, or by a majority of current Advisory Board members. Such meetings shall be  
3 called in accordance with the provisions of the Ralph M. Brown Act and the Contra Costa County  
4 Better Government Ordinance regarding member and public notice.
- 5 D. Quorum: A majority of the membership of the Advisory Board shall constitute a quorum for the  
6 transaction of business. A “majority of the membership” is defined as a majority of filled seats on  
7 the Advisory Board at any given time. For example, if only thirteen (13) seats are filled and four (4)  
8 are vacant, then a quorum is established when seven (7) members are present at a meeting.  
9 Similarly, if all 17 seats are filled, a quorum is established when nine (9) members are present at a  
10 meeting. No action shall be taken by the Advisory Board unless a quorum is present as defined  
11 above. Alternate Advisory Board members substituting for members may be counted in determining  
12 whether a quorum is established at a meeting.
- 13 E. Voting: Each member of the Advisory Board, or the member’s alternate when the member is absent,  
14 has one vote. A minimum of nine (9) votes of the members present, or alternates when members  
15 are absent, are required to pass a motion.
- 16 F. Conflict of Interest: As a general rule, a member may not discuss or vote on an agenda item if doing  
17 so would constitute a conflict of interest. In such a case, the member shall announce that they have  
18 a conflict of interest, and recuse themselves before the item is presented and considered.
- 19 G. Meeting Procedure: The Chair shall preside at all meetings, and shall proceed with the business of  
20 the Advisory Board in a manner prescribed in these bylaws. The Chair shall also decide questions of  
21 procedure as needed. If the Chair is not present at a meeting, the Vice Chair shall preside.
- 22 H. H. MXCAB members and staff shall adhere to their respective roles (as described in these bylaws) in  
23 good faith, and shall further amend the bylaws as needed, subject to Board of Supervisors’ approval.
- 24 I. Order of Business: The regular order of business of the Advisory Board shall be at least the  
25 following:
- 26 1. Call to order
  - 27 2. Roll call to determine voting eligibility of At-Large alternates. At the start of each meeting,  
28 the five (5) At- Large alternates shall be randomly ordered by staff to replace absent At-  
29 Large members for purposes of voting.
  - 30 3. Public comment on items not on the agenda
  - 31 4. Approve Record of Action from prior meeting
  - 32 5. Consideration and action on agenda items
  - 33 6. Adjournment
- 34 J. Sub-Committees and Ad Hoc Committees: With approval from the MXCAB, the MXCAB Chair may  
35 create MXCAB sub-committees and/or ad hoc committees as needed, composed of regular or  
36 alternate members who have full voting rights. All such committees are open and accessible to the  
37 general public in accordance with the Ralph M. Brown Act and the Contra Costa County Better

1 Government Ordinance. The MXCAB Chair shall consult with MXCAB staff to ensure staff capacity to  
2 support any such committee meetings.

3 K. Public Access: All meetings of the Advisory Board shall be open and accessible to the general public  
4 in accordance with the Ralph M. Brown Act and the Contra Costa County Better Government  
5 Ordinance. Opportunity for public comment will be included in each agenda item. In the interest of  
6 facilitating the business of the Advisory Board, the Chair may set in advance of public comment  
7 reasonable time limits for oral presentation.

8 **Article IV. – Administration**

9 The Advisory Board shall obtain staff support from the County Administrator’s Office or another county  
10 office designated by the Board of Supervisors. The staff will be responsible for compiling and distributing  
11 Advisory Board meeting notices, agenda packets and records of action ; arranging for translation into  
12 Spanish of MXCAB meeting agendas; arranging for simultaneous interpretation (at a minimum in  
13 American Sign Language and Spanish) for all MXCAB meetings; posting MXCAB meeting videos on the  
14 county website within seven (7) days of the most recent meeting; maintaining the MXCAB member  
15 roster and contact list; maintaining and providing the Chair with a list of current MXCAB vacancies;  
16 providing the Chair with an updated MXCAB attendance record for the prior quarter; advising the  
17 MXCAB Chair and members on questions of procedure; and responding to questions and requests from  
18 the MXCAB Chair between meetings.

19 **Article V. – Compensation**

20 Members of the Advisory Board shall serve without compensation and shall not receive reimbursement  
21 for any expenses incurred while conducting official business.

22 **Article VI. – Changes to Bylaws**

23 The provisions of these Bylaws may be altered, amended or repealed within the limitations imposed by  
24 the Brown Act, the Contra Costa County Better Government Ordinance and the policies of the Contra  
25 Costa County Board of Supervisors. No such alteration, amendment or repeal shall be effective unless  
26 and until the change has been approved by the Board of Supervisors.



# Contra Costa County Board of Supervisors

## Subcommittee Report

### MEASURE X COMMUNITY ADVISORY BOARD

**Meeting Date:** 06/21/2023

**Subject:** DISCUSS the MXCAB's role in recommending funding priorities for available Measure X funds

**Submitted For:** MEASURE X Com Advisory Board,

**Department:** County Administrator

**Referral No.:** N/A

**Referral Name:** N/A

**Presenter:** Mariana Moore, MXCAB Chair

**Contact:** Mariana Moore

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#### **Referral History:**

At the May budget hearing, the Board of Supervisors requested that the County Administrator's Office follow up with County departments and Board Supervisors to solicit proposals for new Measure X projects. On June 12, 2023, the memo attached provided background on available funding and instructions on how to apply for new allocations. \$4.67M in ongoing Measure X funds is currently available for allocation. After fiscal year-end close out this September, the Board may also identify unspent expenditure authority from prior Measure X allocations available for new one-time projects. Proposals are anticipated to subsequently be submitted to MXCAB for consideration and recommendations on funding priorities.

#### **Referral Update:**

Attached for discussion are the instructions sent to county departments soliciting proposals for new Measure X allocations, the Measure X Funding Allocations approved by the Board of Supervisors in the FY23-24 Adopted Budget, and the RFP template form.

#### **Recommendation(s)/Next Step(s):**

DISCUSS the process for new Measure X allocations for the \$4.67M unallocated balance and unspent funds to be identified by the Board of Supervisors in September.

#### **Fiscal Impact (if any):**

Net neutral -- Existing appropriations would be reappropriated for new Measure X allocations

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#### **Attachments**

Request for proposals memo to county departments

RFP template form

FY23-24 Adopted Budget - Measure X Allocations

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# County Administrator

County Administration Building  
1025 Escobar Street, 4<sup>th</sup> Floor  
Martinez, California 94553-1229  
(925) 655-2075

**Monica Nino**  
County Administrator

# Contra Costa County



## Board of Supervisors

**John M. Gioia**  
1<sup>st</sup> District

**Candace Andersen**  
2<sup>nd</sup> District

**Diane Burgis**  
3<sup>rd</sup> District

**Ken Carlson**  
4<sup>th</sup> District

**Federal D. Glover**  
5<sup>th</sup> District

June 12, 2023

RE: Request for Measure X Project Proposals

Department Heads and Directors –

At the May budget hearing, the Board of Supervisors requested that our office follow up with County departments to solicit proposals for Measure X projects. This memo provides background on available funding and instructions on how to apply for new allocations.

\$4.67M in ongoing Measure X funds is currently available for allocation. After fiscal year-end close out this September, the Board may also identify and reappropriate unspent expenditure authority from prior Measure X allocations for new one-time projects.

To apply for new Measure X allocations, please use the form attached. If desired, departments may also include presentations and appendices providing more background on needs, key data points, budget calculations, project implementation, and performance measures. Proposals are due by **August 11** in order to provide time for follow-up and refinement as needed, prior to submission to the Board of Supervisors for consideration at their **September 19** meeting.

Proposals should align with the original intent of Measure X “to keep Contra Costa’s regional hospital open and staffed; fund community health centers; provide timely fire and emergency response; support crucial safety-net services; invest in early childhood services; protect vulnerable populations; and for other essential county services.” Proposals will also be considered by the Measure X Community Advisory Board, and are encouraged to address unmet needs and transform residents' lives, especially for BIPOC and other communities that have been historically overlooked, misunderstood or marginalized.

For reference, attached is a table of the currently approved allocations. Please contact me if you have any questions.

Sincerely,

*T. Adam Nguyen*

Adam Nguyen  
County Finance Director



**Measure X Allocations – Request for Proposals**

1. Agency: \_\_\_\_\_

2. Contact Name: \_\_\_\_\_

3. Contact Email: \_\_\_\_\_

4. Proposal title: \_\_\_\_\_

5. Proposal funding type:

6. Proposed budget: \_\_\_\_\_

7. Populations served: \_\_\_\_\_

8. Regions served:

Countywide

District 2

District 4

District 1

District 3

District 5

9. Proposed timeline: \_\_\_\_\_

10. Proposal summary

11. Expected outcomes and impacts



## FY23-24 Adopted Budget - Measure X Funding Allocations

Measure X Allocations	FY21-22 One-time	FY22-23	FY23-24	Agency
Build, Reopen and Staff Fire Stations	18,800,000	3,500,000	7,350,000	CCC Fire Protection District
Fire/Wildland Mitigation/Fuel Reduction		4,500,000	4,725,000	CCC Fire Protection District
Pinole Fire – Increase Service		2,000,000	2,100,000	CCC Fire Protection District
Accessible Transportation Strategic Plan		1,400,000	1,470,000	Conservation and Development
Climate Equity and Resilience Investment		500,000	525,000	Conservation and Development
Illegal Dumping Initiative		600,000	630,000	Conservation and Development
Local Housing Trust Fund		10,000,000	12,600,000	Conservation and Development
African-American Holistic Wellness			80,000	County Administration
Arts and Culture Programs		250,000	262,500	County Administration
Innovation Fund	2,000,000		-	County Administration
Language Access Equity for the MXCAB	50,000	25,000	26,250	County Administration
Measure X Needs Assessment Report Writer	20,000		-	County Administration
Racial Equity and Social Justice		600,000	1,260,000	County Administration
Sales Tax Consulting Administrative Expense	65,000	200,000	210,000	County Administration
SRVFPD Behavioral Health Crisis Response	740,200		-	County Administration
Measure X Staff Support			275,000	County Administration
Children with Disabilities/Childcare Support		450,000	472,500	Employment and Human Services
County Youth Centers (two)	10,000,000	1,750,000	3,675,000	Employment and Human Services
Develop Additional Childcare Providers		1,500,000	1,575,000	Employment and Human Services
Early Childhood Education/Childcare		4,000,000	4,200,000	Employment and Human Services
Family Navigators		584,000	613,200	Employment and Human Services
Master Plan for Aging/Community Based Services	250,000	1,000,000	2,100,000	Employment and Human Services
Refugee Resettlement Resources	1,000,000		-	Employment and Human Services
A3 Contra Costa Community Crisis Initiative	5,000,000		21,000,000	Health Services
Contra Costa CARES		750,000	750,000	Health Services
Contra Costa Regional Medical Center		40,000,000	42,000,000	Health Services
EPSDT Leverage Fund/Children's MH Services	3,250,000		-	Health Services
CCRMC Capital Projects	80,000,000		-	Health Services
Permanent Supportive Housing (Net of Match)	5,200,000		-	Health Services
Library Building Improvements	4,000,000		-	Library
Library Literacy Program		200,000	210,000	Library
Startup Costs for the Library Foundation	50,000		-	Library
Community Based Restorative Justice	2,000,000		-	Probation
Stand Together Contra Costa			829,000	Public Defender
Climate Sustainability-Sustainability Trust		2,500,000	2,625,000	Public Works
County Facilities Deferred Maintenance	3,750,000		-	Public Works
Body Worn and In-Car Cameras	720,000	1,841,000	1,933,050	Sheriff-Coroner
Measure X Reserve Fund	20,000,000			County Administration
Available for allocation			4,673,356	County Administration
<b>Total</b>	<b>156,895,200</b>	<b>78,150,000</b>	<b>118,169,856</b>	