



# INTERNAL OPERATIONS COMMITTEE

RECORD OF ACTION FOR  
February 13, 2023

Supervisor Candace Andersen, Chair  
Supervisor Diane Burgis, Vice Chair

Present: Candace Andersen, Chair  
Diane Burgis, Vice Chair

Staff Present: Monica Nino, County Administrator; Julie DiMaggio Enea, Staff

Attendees: Michael Kent, Health Services Dept.; Elissa Robinson, District III Supervisor's Office;  
Jill Ray, District II Supv Office; Lauren Hull, Clerk of the Board's Office

1. Introductions

*Chair Andersen called the meeting to order at 10:30 a.m.*

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

*No one requested to speak during the public comment period.*

3. RECEIVE and APPROVE the Record of Action for the December 12, 2022 IOC meeting.

*The Committee approved the Record of Action for the December 12, 2023 meeting as presented.*

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

4. 1. CONSIDER recommending to the Board of Supervisors the following appointments to the Hazardous Materials Commission, and:

Nominee	Seat	New Term Expiration	Sponsor
Fred Glueck	Business #1	12/31/26	West Co Council of Industries
Aaron Winer	Business #1 Alternate	12/31/26	West Co Council of Industries
Drew Graham	Business #3	12/31/24	CC Taxpayers Association
Anthony Tave	Mayors Conference #1	12/31/26	CC Mayors Conference
Terry Baldwin	Labor #1 Alternate	12/31/26	CC Building Trades

2. CONSIDER changing extending the current term of the Environmental Justice and Environment Justice Alternate seats by one year to expire on December 31, 2025 with no change to the future terms of office of four years, to improve the balance of term staggering among the Commission seats.

***Approved unanimously as recommended. Staff was directed to forward the recommendations to the Board of Supervisors.***

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

5. APPROVE the proposed 2023 Committee meeting schedule, meeting format, and work plan, or provide direction to staff regarding any changes thereto.

***Approved as recommended except:***

- ***Staff was directed to rescheduled the December 11 meeting to December 4 or another acceptable date.***
- ***Staff was directed to schedule an update by the Commission for Women and Girls.***

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

6. APPROVE the proposed recruitment plan and schedules to fill public member or At Large seat vacancies on certain Board advisory bodies, commissions and committees.

***Approved as recommended.***

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

7. The next meeting is currently scheduled for March 13, 2023.
8. Adjourn

***Chair Andersen adjourned the meeting at 10:45 a.m.***

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For Additional Information Contact:

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