



Agenda

FAMILY & HUMAN SERVICES COMMITTEE

March 23, 2023
10:30 A.M.

Join in person:
1025 Escobar St, Room 110A
Martinez, CA 94553

Join from PC, Mac, Linux, iOS or Android:
<https://cccounty-us.zoom.us/j/86926890866?pwd=WcTWNTRiTiINZUQyZVIONi90UU9HQOT09>

Join by telephone:
USA 214-765-0478
USA 888-278-0254 (US Toll Free)
Conference code: 382517

Supervisor Candace Andersen, Chair
Supervisor Ken Carlson, Vice Chair

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).
3. RECEIVE and APPROVE the Record of Action for the February 27, 2023 Family and Human Services Committee (FHS) meeting. *(Danielle Fokkema, FHS Staff)*
4. CONSIDER recommending to the Board of Supervisors the appointment of Delphine Smith to the Low Income Seat #1, Pamela Henderson to the Alternate Private/Non Profit Seat #1 and Timothy Barrow to the Alternate Private/Non Profit Seat #2 on the Contra Costa Economic Opportunity Council (EOC), as recommended by the Employment and Human Services Department. *(Amrita Kaur, EOC Staff)*
5. CONSIDER recommending to the Board of Supervisors the appointment of Benu Chhabra to the Childcare Provider 2 - Central/South County seat on the Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC), as recommended by the Contra Costa County Office of Education. *(Karina Loza, LPC Coordinator/Manager)*
6. CONSIDER approving the staff funding recommendations for FY 2023/24 Community Development Block Grant - Public Sector category and Emergency Solutions Grant projects, and directing staff to prepare a report inclusive of the FHS recommendations for Board of Supervisors approval. *(Gabriel Lemus, Department of Conservation and Development Assistant Deputy Director)*
7. CONSIDER approving the revised 2023 Family and Human Services Committee meeting schedule. *(Danielle Fokkema, FHS Staff)*
8. The next meeting is currently scheduled for Friday, April 28, 2023.
9. Adjourn

The Family & Human Services Committee will provide reasonable accommodations for persons with disabilities planning to attend Family & Human Services Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Family & Human Services Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., 4th Floor, Martinez, during normal business hours.

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Danielle Fokkema, Committee Staff
Phone (925) 655-2047, Fax (925) 655-2066
Danielle.Fokkema@cao.cccounty.us



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE - Special Meeting

3.

Meeting Date: 03/23/2023

Subject: Record of Action for the February 27, 2023 Meeting

Submitted For: FAMILY & HUMAN SERVICES COMMITTEE,

Department: County Administrator

Referral No.: N/A

Referral Name: N/A

Presenter: Danielle Fokkema, Sr. Deputy County Administrator

Contact: Danielle Fokkema, (925) 655-2047

Referral History:

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting.

Referral Update:

Attached is the record of action for the February 27, 2023 Family and Human Services Committee meeting.

Recommendation(s)/Next Step(s):

RECEIVE and APPROVE the Record of Action for the February 27, 2023 Family and Human Services Committee meeting.

Fiscal Impact (if any):

There is no fiscal impact.

Attachments

2-27-23 Draft Record of Action

DRAFT



FAMILY AND HUMAN SERVICES COMMITTEE

RECORD OF ACTION FOR
February 27, 2023

Supervisor Candace Andersen, Chair
Supervisor Ken Carlson, Vice Chair

Present: Candace Andersen, Chair
Ken Carlson, Vice Chair

1. Introductions

Chair Andersen called the meeting to order at 10:30 a.m.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

No one requested to speak during the general public comment period.

3. RECEIVE and APPROVE the Record of Action for the November 28, 2022 Family and Human Services Committee meeting, including the Assisted Outpatient Treatment Program presentation slides that were revised after the meeting agenda publication and as presented at the meeting.

The Committee approved the Record of Action for the November 28, 2022 meeting as presented.

AYE: Chair Candace Andersen
Vice Chair Ken Carlson

4. RECOMMEND to the Board of Supervisors the appointment of Liliana Gonzalez to the First 5 seat on the Family & Children's Trust Committee (FACT) with a term expiring September 30, 2024 and the appointment of Erin Cabezas to the Mental Health seat on the FACT with a term expiring September 30, 2023, as recommended by the Employment and Human Services Department.

The Committee approved the appointments for Board of Supervisor approval as recommended.

AYE: Chair Candace Andersen
Vice Chair Ken Carlson

5. RECOMMEND to the Board of Supervisors the appointment of the following individual to the Contra Costa Advisory Council on Aging (ACOA) with a term expiring on September 30, 2024:

- City of Richmond Local Seat: Cate Burkhart

RECOMMEND to the Board of Supervisors the appointment of the following individual to the Contra Costa Advisory Council on Aging (ACOA) with a term expiring on September 30, 2023:

- Alternate #4 Member At-Large Seat: Thomas Lang

The Committee approved the appointments for Board of Supervisor approval as recommended.

AYE: Chair Candace Andersen

Vice Chair Ken Carlson

6. RECOMMEND to the Board of Supervisors the appointment of Sean Laurant to the Governmental and Economic and Community Development Seat #1 of the Workforce Development Board with a term expiring June 30, 2027.

The Committee approved the appointment for Board of Supervisor approval as recommended.

AYE: Chair Candace Andersen

Vice Chair Ken Carlson

7. ACCEPT the annual reports from the Health Services Department's Public Health Division with updates on the implementation of the Tobacco Retail Licensing and Secondhand Smoke Protections ordinances, and DIRECT staff to forward the reports to the Board of Supervisors for their information.

ACCEPT the following four cannabis education, outreach, and support recommendations, totaling approximately \$634,225, from the Health Services Department's Tobacco Prevention Program staff in response to the directive given by the Board of Supervisors at their January 10, 2023 meeting, and DIRECT staff to forward the recommendations for Board of Supervisors consideration:

1. Provide additional funding of \$300,000 to existing intervention efforts at the school-based level;
2. Provide funding of up to \$200,000 for local schools to hire restorative practice specialists;
3. Provide funding of approximately \$34,225 to pilot a youth-led cannabis social media program; and
4. Provide approximately \$100,000 to fund a youth town hall campaign geared towards sharing information about the harms of youth use of cannabis with a unique view of working with ethnic media sources.

Public comment was received by one caller.

The Committee accepted the report and Supervisor Andersen requested that staff confirm with Supervisor Burgis if she wanted this item to go to the full Board of Supervisors as a Discussion item.

AYE: Chair Candace Andersen

Vice Chair Ken Carlson

8. DISCUSS the issues presented and the policy option recommendations from the Health Services Department Public Health Division staff on the topic of Healthy Options at Point of Sale;
AND

ACCEPT the reports and workplan as presented by the Health Services Department Public Health Division staff regarding its findings and recommendations on the topic of Healthy Options at Point of Sale and DIRECT staff to forward the reports and recommendations to the Board of Supervisors for further consideration;

OR

DIRECT staff regarding further follow up information needed for continuing the discussion at this Committee.

Chair Andersen asked if staff had conducted outreach with retailers. Chair Andersen requested that staff show the draft ordinance to retailers and solicit their feedback. Supervisor Carlson met with students from Richmond Healthy Options at Point of Sale (HOP) and complimented them on their work on this issue. There was discussion about seeking grant dollars to support and provide education to retailers. Staff will reach out to the State to determine if there is funding for a pilot project to work with retailers.

Five students from Richmond HOP spoke in support of the ordinance. Public comment was received by one caller.

The Committee accepted the report and requested that this be brought as a Discussion Item to the full Board of Supervisors once retailers have had a chance to review the draft ordinance.

AYE: Chair Candace Andersen
Vice Chair Ken Carlson

9. ACCEPT the Council on Homelessness Quarter 4 report, DIRECT staff to forward the report to the Board of Supervisors for their information, and RECOMMEND to the Board of Supervisors that they direct County departments to build on partnerships created through Measure X, Homekey, and CalAIM to maximize funding and resources to people experiencing homelessness in the County.

Public comment was received by one caller.

Chair Andersen requested that the Council on Homelessness continue to bring quarterly reports to the Family and Human Services Committee. The report was accepted as submitted and the Committee approved staff to forward the report to the Board of Supervisors. Chair Andersen requested that FHS staff consult with Supervisor Gioia to determine if he would prefer these reports to be a Discussion item or if he would rather have them on the Consent calendar.

AYE: Chair Candace Andersen
Vice Chair Ken Carlson

10. APPROVE the proposed 2023 Family and Human Services Committee meeting schedule, referral workplan, and meeting format, or provide direction to staff regarding any changes thereto.

The Committee approved the proposed 2023 Family and Human Services Committee meeting schedule, referral workplan, and meeting format with one modification. The Committee requested that the August 2023 meeting date move to a date in the first two weeks of August.

AYE: Chair Candace Andersen
Vice Chair Ken Carlson

11. The March 27th meeting is canceled. The next meeting is tentatively scheduled for March 23, 2023.
12. Adjourn

The meeting adjourned at 11:50 a.m.

For Additional Information Contact:

Danielle Fokkema, Committee Staff
Phone (925) 655-2047, Fax (925) 655-2066
Danielle.Fokkema@cao.cccounty.us



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE - Special Meeting

4.

<u>Meeting Date:</u>	03/23/2023	
<u>Subject:</u>	Appointments to Advisory Bodies	
<u>Submitted For:</u>	FAMILY & HUMAN SERVICES COMMITTEE,	
<u>Department:</u>	County Administrator	
<u>Referral No.:</u>	N/A	
<u>Referral Name:</u>	N/A	
<u>Presenter:</u>	N/A	<u>Contact:</u> Amrita Kaur, (925) 681-6331

Referral History:

On January 7, 2020, the Board of Supervisors adopted Resolution No. 2020/1 adopting policy amendments governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was a requirement that applications for at-large/countywide seats be reviewed by a Board of Supervisors committee.

The Economic Opportunity Council (EOC) is a tripartite advisory board to the Board of Supervisors and the Employment and Human Services Department, Community Services Bureau for Contra Costa County administration of the Community Services Block Grant (CSBG).

The duties and responsibilities of the EOC include: reviewing fiscal and programmatic reports submitted by Community Services Bureau (CSB) staff; reviewing performance of Community Services Block Grant contractors and the Weatherization program services; selecting EOC officers and appointing members to committees; making recommendations to the County Board of Supervisors on all proposals and budgets related to Community Services Block Grant and Weatherization programs; and requiring and receiving budget and other reports prepared by CSB staff every other month along with an Annual Report.

The Economic Opportunity Council includes 15 members and 2 alternates, divided equally among three "sectors", the Public Sector, the Low-income Sector, and the Private/Non-Profit Sector. There are 5 Public Sector seats; five (5) Low-Income Sector seats and one (1) Low-Income Sector alternate seat; and five (5) Private/Non-Profit Sector seats plus one (1) Private/Non-Profit Sector Alternate seat.

Referral Update:

The appointments of Pamela Henderson and Timothy Barrow was approved and recommended by the Economic Opportunity Council (EOC) in a virtual meeting on October 27, 2022.

The appointment of Delphine Smith was approved and recommended by the EOC in a virtual meeting on November 10, 2022. To ensure an open democratic process was present, the Community Services Bureau Policy Council approved the seat in a meeting on January 18, 2023.

Recommendation(s)/Next Step(s):

RECOMMEND to the Board of Supervisors the appointment of Delphine Smith to the Low Income Seat #1 with a term expiring on June 30, 2023 and the appointments of Pamela Henderson to the Alternate Private/Non Profit Seat #1 and Timothy Barrow to the Alternate Private/Non Profit Seat #2 with terms expiring on June 30, 2024 on the Contra Costa Economic Opportunity Council (EOC).

Fiscal Impact (if any):

There is no fiscal impact.

Attachments

D. Smith application

P. Henderson application

T. Barrow application

EOC Member Roster 3-1-23

Application Form

Profile

Delphine _____ A _____ Smith _____
 First Name Middle Initial Last Name

_____ Suite or Apt
 Home Address

Rodeo _____ CA _____ 94572 _____
 City State Postal Code

Home: _____
 Primary Phone

_____ Email Address

District Locator Tool

Resident of Supervisorial District:

District 5

_____ Accounting Specialist _____
 Employer Job Title

Length of Employment

1 month

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

46

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Economic Opportunity Council: Submitted

Seat Name

Low Income

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

N/A

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

Contra Costa College

Degree Type / Course of Study / Major

Associates Degree

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Walden University

Degree Type / Course of Study / Major

Business Administration- Accounting

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

CPR/First Aid

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I have a passion and drive for assisting in programs that help people strive.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I was a previous policy council member for 5 years and it was a great experience for me .

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Football Practice for my son. Church Chior Rehearsal 2nd and 4th Thursdays

Delphine A Smith

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

EOC

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

EOC , Policy Council

List any volunteer or community experience, including any advisory boards on which you have served.

Policy Council Contra Costa County, Delegate Board member for Supervisor John Gioia

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

Delphine A Smith

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Delphine A. Smith

[REDACTED]
Rodeo, CA 94572
[REDACTED]
[REDACTED]

Robert Half Temp Services
City of Berkeley
Accounting Office Specialist II

January 2022 to March 2022

Processed Invoices for Police and Fire Departments, Created Purchase Order numbers for processing quotes for payments based on new and previous vendors for Accounting Team. Processed Documentation for payments through Tyler software. Proficient in City of Berkeley's adding funds to contracts for increasing funds to pay vendors, on a continuous basis. Responsible for contacting vendors regarding payments and updates of payments.

AP/AR Accountant
Elevate Gourmet Brands

July 2019 to October 2020

Research and resolve variances in all reconciliation tasks; making sure to document properly. Enter daily sales and payment reconciliation, providing sales audit and cash reconciliation processes for all locations. Prepare, sort, copy, file and mail invoices, receipts, correspondence and other requested items. Assume responsibilities and accountability for the following: Accounts payable, vendor setup, generate cash flow reports, prepare AP check runs and print checks. Prepare and analyze reports of receivables related accounts and transactions. Processed Cost accounting functions for Financial Director on a monthly basis.

Interim Finance Director
Health and Human Resource Education Center/Robert Half

July 2018 to November 2018

Process and manage payroll functions for employees, vendors and interns. Data entry of financial tasks, accounts payable/receivable, expense reports, invoices, budgeting and financial reports. Process cash reconciliations, check runs, debit and credit card activities. Prepare invoices, maintain petty cash, and perform monthly bank reconciliations. Review all payables for accuracy and back up documentation. Assured that program allocations are assigned properly. Develop, implement and maintain accounting and administrative policies and procedures for financial accounting, employee relations and other agency policies. Responsible for all human resource activities including employee benefits, health insurance and related benefits. Process financial data for different financial audits internal and external requirements.

Finance Director
Greater Richmond Interfaith Program (GRIP)

March 2011 to July 2017

Processed and managed daily payroll functions. Data entry of strict confidential financial and personnel information. Processed and collected data for accounts payable, expense reports, client billing, budgeting and financial reports. Prepared financial reporting, including income, balance sheet and cash statements. Maintained administration and management, finance, accounting for grants and contracts. Prepared, maintained and reconciled journal entries and general ledger accounts. Provided complex information to management and board in a clear and concise manner both written and verbal, including producing reports and presentations and facilitating meetings. Interacted with various outside visitors and agencies.

Community Health Manager
Brookside Community Health Center, Inc.

April 2009 to March 2010

Created and published health pamphlets and flyers for program, Hired and trained Community Health Outreach Workers on health programs Established collaborations with other community organizations and service providers Developed and scheduled Community Health Outreach Workers to low income census tracks

Office Manager/Tax Preparer
1st Liberty Financial, LLC

January 2007 to June 2014

Provided tax preparation and counseling for clients and businesses, managed task staff for tax preparation, assisted potential clients with insurance needs, maintained scheduling of clients and staff

Education: Bachelor of Science, California State University, Hayward, Business Administration- General Business

Associate of Art Degree, Contra Costa College, Business Management/Liberal Arts,

2004 – 2006
December 2013

Certificates:

Skills: Microsoft Office Suite, Outlook, QuickBooks, FileMaker Pro, ADP, Ovation, TaxWise, Cost Accounting, Accounting Functions

Volunteer: Parliamentarian, Executive Board Head Start Policy Council, Contra Costa County, Community Asthma Advocate with Contra Costa Health Services, West County Asthma Coalition, Environmental Justice Air Quality Resource Team, Environmental Justice Legislative Group, Richmond Just Cause Initiative for Housing, Beautification Committee, Ditching Dirty Diesel and Contra County's Earn it, Keep it, Save it Coalition New Horizon Career Development Center

Application Form

Profile

Pamela

First Name

L

Middle Initial

Henderson

Last Name

[Redacted]

Home Address

[Redacted]

[Redacted]

Suite or Apt

Antioch

City

CA

State

94531

Postal Code

Home: [Redacted]

Primary Phone

[Redacted]

Email Address

District Locator Tool

Resident of Supervisorial District:

District 5

[Redacted]

Employer

Founder/President

Job Title

Length of Employment

8years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

not sure maybe 5

How long have you lived or worked in Contra Costa County?

23 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Economic Opportunity Council: Submitted

Seat Name

8 or 9

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

N/A

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

Degree Type / Course of Study / Major

Business Management

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

management/leadership

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

CDE

Certificate Awarded for Training?

Yes No

Other Training B

CNC, CNE

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Award certificate women's leadership section, UN Peace Ambassador, CDE, CNE, CNC

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

My expertise and skills have allowed me to help teach, mentor and facilitate and serve clients and respond to the needs that establishes a healthy mindset that focuses on diversity and expanded community support. I also believe that together sharing my ideas utilizing my foundation resources would help increase the ability to serve clients and respond to the needs of the community and abroad towards social growth.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Please see attached resume also I can provide certification upon request

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Training and mentoring through my foundation and or webinar meetings

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

I was requested to be on the CCC advisory board under the direction of principle Phyllis James at Black Diamond middle school however their program had serviced another direction and I was updated later about the change.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Pamela L Henderson

[Redacted] Antioch , Ca 94531

PH: [Redacted] FX: [Redacted]

Email: [Redacted]

Resume

Objective: Utilizing my management skills of 21 years as an entrepreneur in an essential specialized position.

Knowledgeable in MS Word, Excel, Outlook, and Access applications:
Possess strong written and oral communication skills along with a positive attitude:
Qualified to create update and deploy work schedules and maintenance materials. Able to fabricate inventory activities and reports of Vendor distributing and receiving: Resolving help desk problem solving of customer and client issues:
Effective with sales ordering, process in a timely manner:
Experienced in working with groups and individuals using team work and collaboration:
Reputation as dependable, and able to work under minimal supervision:

Experience:

[Redacted] Apparel: C.F.O -2005- present

Overseer of financial budgets negotiates contracts with outside vendors. facilitator and founder of [Redacted] Apparel teaching On-Line retail e commerce customer service friendly utilizing and manufacturing her custom designs bringing her creativity to the fore-front establishing the presence of ones passions and aspirations. [Redacted]



Pamela L Henderson

[REDACTED] [REDACTED] Antioch , Ca 94531

PH: [REDACTED] FX: [REDACTED]

Email: [REDACTED]

[REDACTED] Founder/President - 2012- Present

[REDACTED] foundation' was founded by Pamela L. Henderson in 2012. The Foundation is set-up to mentor females, young teens/adults underprivileged, being at risk from failures at school, home, and transitioning through Foster Care. The Foundation offers our teen/adult Community involvement to empower other girls serviced at the foundation facility, and or Online.

When entering the program, there will be a form to complete by having a volunteer focused group session to give feedback on a quarterly basis regarding their experience and how the Foundation can improve their On-line training needs. 65 Max Foundation is set up in a classroom atmosphere, teaching students Online Retail, utilizing it's hands on websites 65MaxApparel.com or 65Max.com and allroads65max.org. Shadow Following, role play and the professional aspects of being a team player of customer service guidelines. The materials provided include sample test materials and quizzes that are attained on it's website <https://www.allroads65max.org> or <https://learndesk.us/tag-pamela-1-henderson-3470> offered through the e learning program On-line that will help each student master their passion receiving online certification upon completion.

At the end of their training, applicants must also write a 500-word essay of how the Foundation and its stakeholders have inspired them and provide two letters of recommendations if she would like to participate to receive a scholarship if graduating from high school holding a GPA 2.6. Each Individual will have a scheduled one on one progress report discussion with a mentor and an opportunity to help them prepare, improve as they focus to help build their job readiness skills, help build their confidence, and self-esteem. At the end of their training, each individual will have the opportunity to apply within the foundation that creates jobs, or through listed vendors who offer job opportunities.



Pamela L Henderson

[REDACTED] Antioch , Ca 94531

PH: [REDACTED] FX: [REDACTED]

Email: [REDACTED]

United Airlines: Provision Scheduler- 1997-2006

10 years of extensive shipping and receiving, recognized as a leader in the company utilizing strong skills to effect an complete 75% increase in team/ co-worker production, customer satisfaction by 99% recommended by management as a team leader and excellent facilitator resolving customer relation issues.

Red Lobster: Associate General Manager- 1992-1997

Trained/supervised 60 full-time and 15 part-time employees, used extensive training to increase customer member base by 75% exceeded goals in 2 years establishing my employer as 2nd in the Industry, excellent facilitator skills in 50% increase/decrease in food sales, costs revenues, profits, clients, expenses, charges. Eliminated customer complaints increasing productivity by 60%.

Notary Public :Plasigning Document Signing Service: Self Employed- 1999-2018

Negotiate loan service contracts with various lending Institutions regarding Reverse Mortgage, Purchases, Refinance, Equity line 1st and 2nd Mortgages , Time shares, Commercial Properties including walk in services. Knowledgeable and Certified as a Professional Signing Agent, utilizing E-mail as part of communication excepting loan document processes, making sure that signatures are accurate and complied by (Secretary Of State) rules and guidelines are complete. Prepared to train future Notary Public work force Addressing the needs of professionalism, time management rules and regulation guidelines being hands on servicing the public as a mobile Notary Public, under her direction that is required per lender and third party Institutions abroad.



Pamela L Henderson

[Redacted] Antioch , Ca 94531

PH: [Redacted] FX: [Redacted]

Email: [Redacted]

JFK University Concord California October 2014-2015

IEL3010 : Entrepreneurship Leadership Program referred Direction (Mayor Tim Grayson)

Certificate

Member of Women s Empowerment Leadership Sector 2019

2014 National Development Institute certification (CNC) Certified NonProfit Consultant

2015 N.A.N.O.E Board of Governor Certificate CNE

2018 N.A.N.O.E Board of Governor Certificate CDE

2021 Award Winning Author "Book"

" Journey Of A Sapphire "

Application Form

Profile

Timothy _____ P _____ Barrow _____
First Name Middle Initial Last Name

_____ Suite or Apt
Home Address

ANTIOCH _____ CA _____ 94531 _____
City State Postal Code

Home: _____
Primary Phone

Email Address

District Locator Tool

Resident of Supervisorial District:

District 3

Retired _____ Construction
Employer Job Title Consultant/Realtor/Project Management

Length of Employment

35 year

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

2

How long have you lived or worked in Contra Costa County?

12

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Economic Opportunity Council: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

UC Berkeley, CA

Degree Type / Course of Study / Major

B.A./Liberal Art/A.A.S.

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Chabot College

Degree Type / Course of Study / Major

A.S./Construction & Public Works/Inspections

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Skyline College

Degree Type / Course of Study / Major

A.A.

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Osha 30

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

Extensive experience & education in the field.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Extensive education and work experience in the field.

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

Contra Costa County Airport Land Use Commission

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

City of Antioch, Planning Commission 2020 City of Hayward Economic Development Commissioner

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

Important Information

Timothy P Barrow

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

TIM BARROW



Education

U.C. Extension at Berkeley

Construction Management coursework

University of California, Berkeley

B.A., African American Studies, Social Sciences, Urban Planning

Chabot College, Hayward

A.S., Inspection-Construction.

Certification-Inspection -Building & Housing

Certification- Inspection -Public Works

Skyline College, San Bruno

A.A., Public Administration

Selected Project Experience

Professional Experience

ADMINISTRATIVE/ LEADERSHIP SKILLS

- City Inspection
- Pre Construction Review
- Contract Management
- Business Development
- Site/ Project Management
- Cost Accounting
- Schedule Trades
- Project Closeout
- Client/ Owner Management
- MEP Coordination

CONSTRUCTION & MAINTENANCE SKILLS

- Facility Maintenance Manager -Construction Site Superintendent / Project Manager
- Facility Maintenance -Carpentry -Drywall -Plumber-Tile-HVAC -Electrical, Supervision of Trades.

- I have strong understanding of all aspects of residential construction, including building code requirements, basic understanding of all constructions trades, means and methods;
- I have the ability to schedule subcontractors, obtain proposals from subcontractors, scheduling/forecasting and meeting with inspectors, read blueprints, do quantity take offs and cost estimating, and do critical path scheduling.
- Managing multiple projects
 - Reading documents and contracts
 - Negotiating and awarding subcontracts
- Reviewing/preparing subcontractors scope of work
 - Developing and maintaining schedules using Microsoft Project
 - Conducting project meetings and preparing meeting minutes notes
 - Review/prepare change order requests.
- Develop/track submittals
 - Develop/track request for information
 - Track/monitor/ prepare cost reports
 - Maintain owner relations
- Computer skills including Microsoft Office Suite
 - Good organizational skills, and excellent communication skills

Project/Construction Management

- Manage financial aspects of contracts buy-outs process to protect the all parties' interests, maintain good relationships with clients, Ensure that the project is constructed in accordance with design, budget, and schedule.
- Assist, review, and negotiate contracts; liaison with legal counsel (as appropriate), in conjunction with the Owner Representative.
- Developing, recommending, recording Meeting Minutes (OAC/Subcontractors/Foreman) and implementing the Project Action Plans, Writing Project Scope, sending RFP's, writing RFI's, Tracking Design Clarifications, COR, Plan revisions
- Monitor and control progress, costs, and budgets throughout the project, Review each project's progress with the project staff as the project proceeds to ensure correct cost code, budget transfers and line item allocations.
- Work with design consultants to ensure correctly issued Bulletins and Delta (Design Build) are managed and coordinated into the construction design, review podium penetration, line sets, duct runs, race way plumbing stacks to mitigate MEP trade conflicts.
- Act to resolve disputes between the Company and owner, or Company and subcontractors when possible prior to escalating, Identify required and optional changes in project scope; negotiate change orders with the owner.

WORK EXPERIENCE

Apprenticeship Program Coordinator (volunteer work)

Apprenticeship Training Programs

June 2017- Present

Principal Training program in San Francisco Bay Area creating Local and Global apprenticeship programs for unskilled to skilled craft persons, in the construction trades industry. Creating upward mobility for youth and adults, in the San Francisco/East Bay Areas communities for construction industry jobs. Mentorship in job readiness with vocational apprenticeship training programs. Working with General Contractors, Subcontractors and local organizations in providing a skilled workforce for the future. PowerPoint presentations to private

and public agencies and collaboration with Northern California Apprenticeship Programs and program participation requirements. Turning the unskilled worker; both men and women into skilled productive citizens in the construction industry.

Inspection Services Consultants

TRB + Associates

June 2019 - January 2020

Inspection Consultant for local jurisdictions (City of Antioch) performing investigations and compliance with planning, zoning, land use, health & safety codes, building & housing codes, HQS codes, municipal laws, working with property owners, inspections of rental properties, property ownership, field investigations and inspections, investigate codes and construction activity, prepare written reports, oral and written communications with the public and public officials charged with the enforcement of laws. Prepare and testify before Boards, Commissions and Courts as expert testimony.

Project Manager/Asst. Superintendent

TB Penick & Sons, Inc.

December 2017 – January 2019

New residential market rate, mixed use project, ground floor commercial & residential units in San Francisco, 7-story, 172 units including 29 on-site Below Market Rate units with ground floor retail spaces. The units consisted of one, two three, four bedroom units and penthouse units **Alta Potrero**

Project Manager

Alice Griffith, Phase I and II (Blocks 2 and 4)

Joint Venture with Nibbi Brothers

January 2015 – May 2017

RAD/Westbrook Apartments/BVHP

Project Manager/Community Liaison- Redevelopment and major upgrades to existing affordable multi-family residential property in BVHP southeast section of San Francisco. Workforce management; hiring and training pre-apprenticeship programs, subcontractor hiring requirements and community participation. Local hire retention and contract hiring compliance issues with First Source/City Build program.

Alice Griffith

Project Manager- Alice Griffith, Phase I and II, San Francisco, Phase I and II (Blocks 2 and 4) consisting of 94 units and 90 units, respectively, for a total of 184 units. Experienced project manager with successful track record of collaborating with various public/private entities to develop work programs aimed at increasing local hire workers and SBE/LBE participation in accordance with interagency MOU commitments in the Master Development Agreement;

OCII, CB, SFHA, MOH, OEWD, BVHP employment and contracting policy. These efforts resulted in an increase of over 183+ local residents placed on the project in the first year of the program. Managed over 1,374 unskilled and skilled craft persons. Meetings with OCII/City Build, Community organizations, Community Partners and Trade Partners at the beginning of each construction phase to present resource loaded staffing plans indicating manpower required, for each construction trade, and scope of work with the construction schedule, liaison and communicate effectively with identified members of the surrounding community and the construction projects. Received outstanding accolades for both community participation for engaging local workers in the community, and from City and County of San Francisco, Office of Community Investments & Infrastructure staff members. Acted as lead representative for city-wide strategic planning meetings regarding local hire activities, as well as acted as lead liaison to various trade unions, contractors and community based organizations. Communications, Teamwork & Productivity.

Project Manager/Program Manager/Property Manager

San Francisco Housing Authority

April 2007 – January 2015

2010-2015-**Property Manager II**, Public Housing Operations

2010-**Program Manager II**, Section 8, HQS Inspections Department

2009 -2010-**Property Manager II**, Public Housing Operations

2007-2009-**Project Manager**, Housing Development Division/Modernization & Construction Department

Project Manager

RIA, LTD., Property Inspections, Hayward

2001 to 2007; Project Manager

Building Inspector/Interim Permitting Supervisor

The Presidio Trust

1999- 2001

Project Engineer

ARA Engineering, Oakland

2000

Building Inspector

Contra Costa County Building Inspection Department, Martinez

1998-1999

Project Engineer

B&R, Inc. Construction Management

1997

Housing Inspector

Housing Authority, City of Alameda

1997

Consultant/Unit Inspection

Housing Authority of Contra Costa County

1996

Housing Specialist/Unit Inspector

1994-1996

Housing Authority, County of Alameda

1985- 1994

Supervising Planning Investigator

City of Oakland /Office of Planning & Building

1989-1994

Planning Investigator

City of Oakland/City Planning Department

Licenses & Certifications

OSHA 30 2015 CALOSHA

Construction Inspection in Public Works

American Public Works Association

Disaster Response Team CALBO

Competent Person Scaffold Training Turner Safety

Affiliate Member ASCE

Name	Role	Sector	Date of Terms	BO Date
Vacant	Member	Low Income-1	Last vacancy- S. Houston 2/11/22	4/12/22 Term: 7/1/21-6/30/23
Vacant	Member	Low Income-2	Last vacancy- N. Gudino 10/13/22	Withdrawn B.O. 10-18-2022
Desire Medlen Secretary	Member	Low Income-3	2/9/2021 - 6/30/2023	2/9/21 Term: 2/9/21-6/30/23
Vacant	Member	Low Income-4	Last vacancy- T. Brown 6/30/20	7/11/17
Vacant	Member	Low Income-5	Last vacancy- A. Morales 3/11/21	7/30/19 Term: 7/1/21-6/30/23
Vacant	Alternate	Low Income	11/3/2015 - 06/30/16	11/3/15
Patrica J. Campbell	Member	Private/Non-Profit-1	11/1/2022-6/30/2024	11/8/22
VACANT	Member	Private/Non-Profit-2	2/9/2021 - 6/30/2023 B.O. approved 2/28/2023. Last vacancy- B. Foley. Vacant as of 1/1/2023	2/9/21 Term 2/9/21-6/30/23
Alison McKee	Member	Private/Non-Profit 3	12/14/2021 - 6/30/2023	12/14/21 Term: 12/14/21-6/30/23
Monisha Merchant Secretary	Member	Private/Non-Profit 4	2/12/2019 - 6/30/2019 7/1/2019 - 6/30/2021 6/08/2021 - 6/30/2023	2/12/19 6/11/19 6/8/21 Term: 7/1/21-6/30/21
Devlyn Sewell Vice-Chair	Member	Private/Non-Profit 5	3/29/2016 - 6/30/2019 7/1/2019 - 6/30/2021 6/08/2021 - 6/30/2023	3/29/16 6/11/19 6/8/21
Vacant	Member	Private/Non-Profit Alternate seats #1-2		Term: 7/1/21-6/30/23
VACANT	Delegate	Public Sector-1 (Supervisor Gioia)	Last vacancy - C. Douglas 6/30/22	11/6/18
Renee Zeimer Chair	Delegate	Public Sector-2 (Supervisor Anderson)	9/24/2013 - 6/30/2014 7/1/2014 - 6/30/2016 7/19/2016 - 6/30/2018 7/01/2018 - 6/30/2020 7/14/2020 - 6/30/2024	9/24/13 6/17/14 7/19/16 6/12/18 7/14/20
LaTonia Peoples-Stokes	Delegate	Public Sector-3 (Supervisor Burgis)	7/13/2021-6/30/2023	7/13/21. Term: 7/13/21-6/30/23
Ajit Kaushal	Delegate	Public Sector-4 (Ken Carlson)	10/15/2013 - 6/30/2015 7/07/2015 - 6/30/2019 7/07/2019 - 6/30/2023	10/15/13 7/7/15 6/18/19
Sofia Navarro	Delegate	Public Sector-5 (Supervisor Glover)	11/2/2021 - 6/30/2023	11/2/21 Term: 7/1/19-6/30/23 Term: 11/2/21-6/30/23

NEW APPOINTMENTS REQUIRING BOS APPROVALS				
Timothy P Barrow.	Alternate	Private/Non profit #2	EOC voted 10-27-2022. B.O. for alt seat submitted. Eff 11/1/2022-6/30/2024. Term: TBD by BOS	
Pamela L. Henderson	Alternate	Private/Non profit #1	EOC voted 10-27-2022. B.O. for alt seat submitted. Eff 11/1/2022-6/30/2024. Term: TBD by BOS	
Delphine A. Smith	Member	Low income Seat #1	EOC voted 11-10-2022. Policy Council approved 1-18-2023. Orig Term: 7/1/21-6/30/23. New Term TBD by BOS.	

ECONOMIC OPPORTUNITY COUNCIL (EOC) Roster reviewed 3/1/2023 AK

NOTES:

The term start date is typically the date the Board of Supervisors makes the appointment, unless the appointment is made in advance of when the term ends. For example, if someone's term ends January 1st and the BOS makes the appointment on December 6th.



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE - Special Meeting

5.

Meeting Date: 03/23/2023
Subject: Appointment to the Local Planning and Advisory Council for Early Care and Education (LPC)
Submitted For: FAMILY & HUMAN SERVICES COMMITTEE,
Department: County Administrator
Referral No.: 25
Referral Name: Child Care Planning/Development Council Membership
Presenter: Karina Loza, LPC Coordinator/Manager **Contact:** Danielle Fokkema, (925) 655-2047

Referral History:

The review of applications for appointments to the Contra Costa Local Planning Council for Child Care and Development was originally referred to the Family and Human Services Committee by the Board of Supervisors on April 22, 1997.

The Local Planning and Advisory Council for Early Care and Education (LPC) coordinates programs and services affecting early childcare and education, including recommendations for the allocation of federal funds to local early childcare and education programs.

The LPC consists of 20 members: 4 consumer representatives - a parent or person who receives or has received child care services in the past 36 months; 4 child care providers - a person who provides child care services or represents persons who provide child care services; 4 public agency representatives - a person who represents a city, county, city and county, or local education agency; 4 community representatives - a person who represents an agency or business that provides private funding for child care services or who advocates for child care services through participation in civic or community based organizations; and 4 discretionary appointees - a person appointed from any of the above four categories or outside of those categories at the discretion of the appointing agencies.

Terms of appointment are 3 years.

Referral Update:

The Local Planning and Advisory Council for Early Care and Education (LPC) and County Superintendent of Schools for Contra Costa County have reviewed the attached application and determined that the applicant meets the eligibility requirements and request that the Family and Human Services Committee recommend the appointment to the Board of Supervisors.

On July 25, 2022, Brenda Brown resigned from the Childcare Provider 2 Central/South seat; however, due to an administrative oversight the request to vacate the seat was never submitted to the Board of Supervisor for approval and Clerk of the Board posting. The request to accept Ms. Brown's resignation and post the vacancy is scheduled for Board of Supervisors approval at the March 21st meeting, which will then allow the Committee's recommendation to be presented to the Board of Supervisors consent calendar for the April 4, 2023 meeting.

In the event any other individuals submit applications for this seat appointment, the LPC and County Office of Education will evaluate the applicant(s) for eligibility and return to the Family and Human Services Committee with those updates prior to any Board action.

Recommendation(s)/Next Step(s):

RECOMMEND to the Board of Supervisors the appointment of Benu Chhabra to the Childcare Provider 2 - Central/South County seat on the Local Planning and Advisory Council for Early Care and Education with a term expiring April 30, 2025.

Fiscal Impact (if any):

There is no fiscal impact.

Attachments

Memo from LPC/CCCOE

B.Chhabra Application

LPC Roster

M E M O R A N D U M

DATE: March 16, 2023

TO: Contra Costa County Board of Supervisors
Family and Human Services Committee
Supervisor Candace Andersen, District II, Chair
Supervisor Ken Carlson, District IV, Vice Chair

Contra Costa County Office of Education
Lynn Mackey, Contra Costa County Superintendent of Schools

FROM: Karina Loza, LPC Coordinator/Manager, Educational Services

SUBJECT: LPC APPOINTMENTS
Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC)

RECOMMENDATION(S):

1) **APPOINT** the following new member to the Contra Costa Local Planning and Advisory Council for Early Care and Education, as recommended by the LPC and the Superintendent of Schools:

<u>Name</u>	<u>Seat</u>	<u>Area</u>
Benu Chhabra	Childcare Provider 2	Central/South County

REASON/S FOR RECOMMENDATION:

The Contra Costa County Local Planning Council for Child Care and Development (LPC) was established in April 1998. Required by AB 1542, which was passed in 1993, thirty members of the LPC were appointed by the County Board of Supervisors and the County Superintendent of Schools. Childcare consumers and providers, public agency representatives, and community representatives each comprise 20% of the LPC. The remaining 20% are discretionary appointees. Membership is for a three-year term. On January 7, 2003, membership was decreased from 30 to 25 members, due to the difficulty being experienced in filling all of the seats.

On September 19, 2012 membership was decreased from 25 to 20, due to continued difficulty to fill vacant seats. Official reduction of appointed seats provides flexibility to ensure quorum is met in order to conduct Council business.

Membership consists of the following:

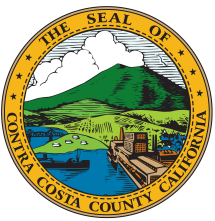
- Four consumer representatives - a parent or person who receives or has received child care services in the past 36 months;
- Four child care providers - a person who provides child care services or represents persons who provide child care services;

- Four public agency representatives - a person who represents a city, county, city and county, or local education agency;
- Four community representatives - a person who represents an agency or business that provides private funding for childcare services or who advocates for child care services through participation in civic or community based organizations;
- Four discretionary appointees - a person appointed from any of the above four categories or outside of those categories at the discretion of the appointing agencies.

Appointments to the Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) are subject to the approval of the Board of Supervisors and County Superintendent of Schools, Lynn Mackey. The Board of Supervisors designated the Family and Human Services Committee to review and recommend appointments on their behalf.

The Superintendent of Schools, Lynn Mackey, has reviewed the memoranda and member applications submitted by the Contra Costa Local Planning and Advisory Council for Early Care and Education and concurred with the appointment of Benu Chhabra to the vacant Childcare Provider 2 Central/South seat.

Ms. Chhabra is a licensed family childcare provider who has been in the field of early childhood education for over 30 years. She is involved in the community by participating in different organizations within the area of early childhood education. Currently she is one of three family childcare providers who presents webinars to support California family childcare providers in their individual efforts to complete the grant application process for the Minor Renovation Grant that was due last March.



**Contra
Costa
County**

Please return completed applications to:
 Clerk of the Board of Supervisors
 1025 Escobar Street, 1st Floor
 Martinez, CA 94553
 or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name	Middle Initial	Last Name	
Home Address - Street	City	State	Postal Code
Primary Phone (best number to reach you)	Email Address		
Resident of Supervisorial District (if out of County, please enter N/A):			District Locator Tool
Do you work in Contra Costa County?	Yes No	If Yes, in which District do you work?	
Current Employer	Job Title	Length of Employment	
How long have you lived or worked in Contra Costa County?			

Board, Committee, or Commission	Seat Name
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one: Yes No If Yes, how many?	

EDUCATION

Check appropriate box if you possess one of the following:

High School Diploma CA High School Proficiency Certificate G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
		Yes	No
		Yes	No
		Yes	No

Occupational Licenses Completed:		Certificate Awarded for Training?	
		Yes	No
Other Trainings Completed:		Yes	No

Do you have any obligations that might affect your attendance at scheduled meetings? Yes No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? Yes No

Are you a veteran of the U.S. Armed Forces? Yes No

Please explain why you would like to serve on this particular board, committee, or commission.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I am including my resume with this application:

Please check one: Yes No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: Yes No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

Date:

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at
ClerkofTheBoard@cob.cccounty.us*

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

LOCAL PLANNING AND ADVISORY COUNCIL FOR EARLY CARE AND EDUCATION (LPC)

The mission of the Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) is to promote quality child care through community assessment, advocacy, resource development, and collaboration with other organizations. The LPC coordinates programs and services affecting early child care and education, including recommendations for the allocation of federal funds to local early child care and education programs.

Seats and Qualifications

The Local Planning and Advisory Council for Early Care and Education is comprised of 20 seats, including the following:

- Four (4) Consumer Representatives: a parent or person who receives or has received child care services in the past 36 months
- Four (4) Child Care Providers: a person who provides child care services or represents persons who provide childcare services
- Four (4) Public Agency Representatives: a person who represents a city, county, city and county, or local education agency
- Four (4) Community Representatives: a person who represents an agency or business that provides private funding for child care services or who advocates for child care services through participation in civic or community based organizations
- Four (4) Discretionary Appointees: a person appointed from any of the above four categories or outside of those categories at the discretion of the appointing agencies.

Each category of membership shall consist of representatives from the following locations, each:

- One (1) West County
- Two (2) Central/South County
- One (1) East County

Roster

Name	Start date	End date	Position
Silvana (Blanca) Mosca-Carreon	5/1/2022	4/30/2025	Child Care Provider 1 - West County
Vacancy	8/1/2022	4/30/2025	Child Care Provider 2 - Central/South Co.
Jacqueline Smith	5/1/2022	4/30/2025	Child Care Provider 3 - Central/South
Stacie Cooper-Roundtree	5/1/2021	4/30/2024	Child Care Provider 4 - East County
Crystal McClendon-Gourdine	5/1/2022	4/30/2025	Community 1 - West County
Stacey Norman	5/1/2022	4/30/2025	Community 2 - Central/South County
Hannah Michaelson	10/5/2021	4/30/2024	Community 3 - Central/SouthCounty
Phelicia Lang	5/1/2022	4/30/2025	Community 4 - East County
Vacancy	5/1/2019	4/30/2022	Consumer 1 - West County
Vacancy	5/7/2019	4/30/2022	Consumer 2 - Central/South County

Vacancy	5/1/2017	4/30/2020	Consumer 3 - Central/South County
Vacancy	5/1/2019	4/30/2022	Consumer 4 - East County
Vacancy	5/1/2021	4/30/2024	Discretionary Appointee 1 - East County
Amy Mockoski	5/1/2021	4/30/2024	Discretionary Appointee 2 - Central/South
Cathy Roof	5/1/2021	4/30/2024	Discretionary Appointee 3 - Central/South
Laura Rodriguez	5/1/2022	4/30/2025	Discretionary Appointee 4 - West County
Amy Wells	5/1/2021	4/30/2024	Public Agency 1 - West County
Vacancy	5/1/2021	4/30/2024	Public Agency 2 - Central/South County
John Moon	5/1/2022	4/30/2025	Public Agency 3 - Central/South County
Rachel Fogelman	3/22/2022	4/30/2024	Public Agency 4 - East County



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE - Special Meeting

6.

Meeting Date: 03/23/2023

Subject: Recommendations for FY23-24 Community Development Block Public Service and Emergency Solutions Grants Funding Allocations

Submitted For: John Kopchik, Director, Conservation & Development Department

Department: Conservation & Development

Referral No.: 20

Referral Name: Public Service Portion of the Community Development Block Grant (CDBG)

Presenter: Gabriel Lemus, DCD Assistant Deputy Director

Contact: Enid Mendoza, (925) 655-2051

Referral History:

On February 11, 1997, the Board of Supervisors referred to the Family and Human Services Committee (FHS) the subject of the Public Service (PS) portion of the Community Services Block Grant (CDBG) Program. Therefore, the Department of Conservation and Development reports to FHS at least annually regarding recommendations for the Public Services category and Emergency Solutions Grant funding allocations.

Referral Update:

Please see the attached report from the Conservation and Development Department transmitting the FY 2023/24 CDBG-Public Service Category and Emergency Solutions Grant funding project recommendations, which are included in attachments A-1 and B-1. The department has also included funded programs' performance updates in attachments A-2 and B-2.

Recommendation(s)/Next Step(s):

1. APPROVE recommendations for FY 2023/24 Community Development Block Grant (CDBG) Public Service (PS) projects as recommended by staff and/or as amended by the Committee;
2. APPROVE recommendations for FY 2023/24 Emergency Solutions Grant (ESG) projects as recommended by staff and/or as amended by the Committee; and
3. DIRECT Department of Conservation and Development staff to prepare a staff report that includes the Committee's recommendations, and submit it with the funding recommendations report for all other CDBG categories, for the review and approval of the Board of Supervisors as a consent calendar item at their May 9, 2023 meeting.

Fiscal Impact (if any):

Upon approval, grants totaling \$849,500 for 35 renewal Public Service projects and \$368,077 for 6 renewal Emergency Solutions projects would be recommended to the Board. Grant project totals are aligned with the Board's adopted guidelines for the allocation of CDBG funding and consistent with last year's grants funding.

Attachments

FY23-24 CDBG Public Service and ESG Funding Recommendations



**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION AND
DEVELOPMENT**
30 Muir Road
Martinez, CA 94553
Telephone: (925) 655-2885

MEMORANDUM

DATE: March 23, 2023

TO: Family and Human Services Committee
Supervisor Candace Andersen, District II, Chair
Supervisor Ken Carlson, District IV, Vice-Chair

FROM: Gabriel Lemus, Assistant Deputy Director
By: Daniel Davis, Senior Planner

SUBJECT: FY 2023/24 (2nd Year) Community Development Block Grant (CDBG) Funding Recommendations – Public Service Category

FY 2023/24 (2nd Year) Emergency Solutions Grant Funding Recommendations

RECOMMENDATIONS

1. **APPROVE** recommendations for FY 2023/24 CDBG Public Service (PS) projects as recommended by staff and/or amended by the Committee.
2. **APPROVE** recommendations for FY 2023/24 Emergency Solutions Grant (ESG) projects as recommended by staff and/or amended by the Committee.
3. **DIRECT** the Department of Conservation and Development to prepare a staff report on the Committee’s recommendations. The staff report will be submitted together with funding recommendations for all other CDBG categories and considered by the Board of Supervisors on May 9, 2023, as a “Consent” item.

BACKGROUND

The purpose of this memorandum is to transmit staff recommendations for funding in the PS category for the FY 2023/24 CDBG Program and the FY 2023/24 ESG Program. Spreadsheets, summarizing staff’s recommendations and staff’s analysis/evaluation, are attached for both the PS and ESG program categories.

In October 2013, the Board of Supervisors approved having two separate and distinct funding cycles for the non-housing categories of the CDBG Program and for the ESG Program, to align with the five-year

period of the CDBG/ESG Consolidated Plan. The first series is a two-year funding cycle for programs/projects in the CDBG PS, economic development, and infrastructure/public facilities categories and for the ESG Program. The second series is a three-year funding cycle to conclude the latter portion of the five-year Consolidated Plan period. Consequently, in June 2022, the Board approved the allocation of FY 2022/23, FY 2023/24, and FY 2024/25 CDBG and ESG funds. The allocation of FY 2023/24 CDBG and ESG funds was contingent on the availability of funds and the satisfactory accomplishment of contract goals.

Available Funding

On February 27, 2023, the U.S. Department of Housing and Urban Development (HUD) announced the FY 2023/24 CDBG Program entitlement allocations to all CDBG entitlement jurisdictions. The County’s FY 2023/24 CDBG entitlement amount is \$4,541,383, which is approximately \$2,464 less than the County received in FY 2022/23.

On November 4, 2014, the Board of Supervisors (Board) adopted funding guidelines for the allocation of CDBG funds that require the County’s annual grant be allocated to the following CDBG eligible categories:

Category of Use	Allocation Guidelines CDBG Program	Available Funding
Affordable Housing	45%	\$2,043,622
Public Services	*17%	\$ 772,035
Economic Development	10%	\$ 454,138
Infrastructure/Public Facility	8%	\$ 363,311
Administration	20%	\$ 908,277
Total FY 2023/24 CDBG Grant		\$4,541,383

*As long as the amount does not go over HUD’s statutory cap for Public Services

CDBG Program – Public Service Category: Consistent with Board funding guidelines, 17 percent of the County’s annual CDBG allocation may be used for PS projects. Therefore, \$772,035 is available to PS projects from the annual allocation. In addition, there is \$37,465 available from completed PS projects. Lastly, \$40,000 is to be provided from the “Affordable Housing” category to help fund fair housing services. Consequently, a total of **\$849,500** is available for PS projects. This is also the cumulative grant request from the 35 renewal applications that were received. Staff recommends all 35 programs be funded at the amounts requested (**Attachment A-1**).

ESG Program: The County also receives ESG funds, on an entitlement formula basis, for the provision of essential services for the homeless; emergency shelter operations and related services; homelessness prevention, and rapid re-housing activities. The County will receive a total of **\$399,356** in ESG funding for FY 2023/24, approximately \$1,435 more than FY 2022/23. Seven and a half percent (7.5%) of the grant will be used for administration expenses, resulting in a total of **\$369,404** available for projects.

A total of 6 renewal applications were received requesting a total of \$368,077 in ESG Program funds. Staff recommends all 6 renewal programs be funded at the amounts requested. Subsequently, there is a total of \$1,327 available to allocate to eligible ESG projects. Given that the ESG regulations do not allow for more than 60 percent going towards shelter-related activities, staff is recommending allocating the extra \$1,327 to Shelter Inc.’s Rapid Rehousing and Homeless Prevention Program. Staff’s detailed

recommendations for the use of ESG funds are listed in **Attachment B-1**.

Application Process and Evaluation Criteria:

CDBG Program and ESG Program: For FY 2023/24, currently funded PS and ESG agencies were required to submit an abbreviated “renewal application”, including a proposed FY 2023/24 budget, current audit, and confirmation of performance outcomes. This information was used to evaluate an agency’s continuing capacity to operate its program during the next fiscal year.

Staff’s funding recommendations for FY 2023/24 PS projects are listed in Attachment A-1, and staff’s funding recommendations for FY 2023/24 ESG projects are listed in Attachment B-1. Staff’s analysis/evaluation and recommendation tables (**Attachments A-2 and B-2**) describe the individual projects and provide information on each agency’s performance during the first six to nine months of FY 2022/23. In general, most agencies are performing as proposed and are expected to meet or exceed performance outcomes contained in their CDBG and ESG agreements by the end of the year.

Public Hearing and Transmittal of Recommendations: The Committee’s recommendations will be forwarded to the full Board of Supervisors prior to the public meeting that is scheduled for May 9, 2023. Final recommendations must be forwarded to HUD by May 15, 2023, for review to ensure consistency with federal regulations.

Attachments

- Attachment A-1 – FY 2023/24 PS Projects
- Attachment A-2 – PS Staff Report Table
- Attachment B-1 – FY 2023/24 ESG Projects
- Attachment B-2 – ESG Staff Report Table

cc: John Kopchik, Director, Department of Conservation and Development

FY23/24 CDBG Request & Recommendation Table				
Application Number	Applicant	Program Name	Requested Funding	Recommended Funding
Public Service				
23-01-PS	Bay Area Crisis Nursery	Bay Area Crisis Nursery	\$17,000	\$17,000
23-02-PS	Community Housing Development Corporation of North Richmond	Multicultural Family/Senior Center	\$40,000	\$40,000
23-03-PS	Community Housing Development Corporation	Housing Instability Counseling Program	\$25,000	\$25,000
23-04-PS	Community Violence Solutions (CVS)	CIC Child Sexual Assault Intervention	\$15,000	\$15,000
23-05-PS	Contra Costa County Health Services	Coordinated Outreach, Referral, and Engagement Program	\$90,000	\$90,000
23-06-PS	Contra Costa Crisis Service	Crisis / 211 Contra Costa	\$18,000	\$18,000
23-07-PS	Contra Costa Family Justice Alliance	Family Justice Navigation Program	\$35,000	\$35,000
23-08-PS	Contra Costa Senior Legal Services	Legal Services for Senior	\$20,000	\$20,000
23-09-PS	Court Appointed Special Advocates (CASA)	Serving all Foster Children	\$18,000	\$18,000
23-10-PS	ECHO Housing	Fair Housing Services	\$40,000	\$40,000

FY23/24 CDBG Request & Recommendation Table				
Application Number	Applicant	Program Name	Requested Funding	Recommended Funding
Public Service				
23-11-PS	ECHO Housing	Tenant/Landlord Counseling and Dispute Resolution Services	\$80,000	\$80,000
23-12-PS	East Bay Center for the Performing Arts	Deep Roots, Wide World Program	\$15,000	\$15,000
23-13-PS	Empowered Aging	Ombudsman Services for Contra Costa	\$10,000	\$10,000
23-14-PS	Food Bank of Contra Costa and Solano	Collaborative Food Distribution	\$46,500	\$46,500
23-15-PS	Greater Richmond Interfaith Program	Homeless Shelter and Soup Kitchen	\$30,000	\$30,000
23-16-PS	Housing and Economic Rights Advocates	Financially Stability Legal Services	\$25,000	\$25,000
23-17-PS	James Morehouse Project / Bay Area Community Resources	James Morehouse Project at El Cerrito High School	\$10,000	\$10,000
23-18-PS	Lamorinda Spirit Van-City of Lafayette	Lamorinda Spirit Van Senior Transportation Program	\$10,000	\$10,000
23-19-PS	Lions Center for the Visually Impaired	Independent Living Skills for Blind and Visually Impaired	\$13,000	\$13,000
23-20-PS	Loaves and Fishes of Contra Costa	Nourishing Lives in Martinez, Antioch, Oakley, Pittsburg & Walnut Creek	\$18,000	\$18,000

FY23/24 CDBG Request & Recommendation Table				
Application Number	Applicant	Program Name	Requested Funding	Recommended Funding
Public Service				
23-21-PS	Meals on Wheels Diablo Region	Care Management	\$17,000	\$17,000
23-22-PS	Meals on Wheels Diablo Region	Meals on Wheels (MOW)	\$17,000	\$17,000
23-23-PS	Monument Crisis Center	Critical Safety Net Resources for Families and Individuals	\$17,000	\$17,000
23-24-PS	Mount Diablo Unified School District	CARES After School Enrichment Program	\$10,000	\$10,000
23-25-PS	Multicultural Institute	Lifeskills/Day Labor Program	\$30,000	\$30,000
23-26-PS	Opportunity Junction	Bay Point Career Counseling and Placement Assistance	\$20,000	\$20,000
23-27-PS	Pleasant Hill Recreation & Park District	Senior Service Network	\$12,000	\$12,000
23-28-PS	Rainbow Community Center of Contra Costa	Kind Hearts Community Support Program	\$13,000	\$13,000
23-29-PS	Richmond Community Foundation	Sparkpoint Contra Costa	\$15,000	\$15,000
23-30-PS	RYSE, Inc.	RYSE Career Pathway Program	\$40,000	\$40,000
23-31-PS	SHELTER Inc.	Homeless Prevention Program	\$30,000	\$30,000

FY23/24 CDBG Request & Recommendation Table				
Application Number	Applicant	Program Name	Requested Funding	Recommended Funding
Public Service				
23-32-PS	STAND! For Families Free of Violence	Rollie Mullen Center Emergency Shelter	\$12,000	\$12,000
23-33-PS	St. Vincent de Paul of Contra Costa	RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul	\$18,000	\$18,000
23-34-PS	Village Community Resource Center	Village Community Resource Center Program Support	\$13,000	\$13,000
23-35-PS	Winter Nights Family Shelter, Inc.	Winter Nights Family Shelter, Inc.	\$10,000	\$10,000
Total Public Service			\$849,500	\$849,500

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-01-PS	Bay Area Crisis Nursery (BACN)	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	<p>Provide emergency residential/shelter services and childcare for 20 children ages birth through 5 years, living in families who identify experiencing a crisis or parental street, are at-risk of child abuse or neglect, or who have been previously abused or neglected and have been reunited with natural family. BACN provides three different types of crisis childcare:</p> <ol style="list-style-type: none"> 1. Residential/shelter program where children can live at the Nursery for a minimum of 24 hours and up to 30 days within a 6-month time frame. 2. Respite/stress break program where children stay for short periods of time in order to give parents a much needed break from stressor of parenting. 3. Daytime emergency nursery childcare program from 7 am to 7 pm. 	<p>Bay Area Crisis Nursery has already met their goal of serving 20 client for the fiscal year. They are timely on submitting their quarterly reports and demands.</p>
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$20,000	\$17,000		
	Bay Area Crisis Nursery		Target Population	Families in need of emergency residential/shelter services and childcare for children ages birth to 5 years	23/24	\$20,000	\$17,000		
24/25		\$20,000			\$17,000				
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-02-PS	Community Housing Development Corporation of North Richmond	North Richmond	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	<p>Operate, maintain, and provide services at the community center for 700 residents in North Richmond. Activities include providing educational, recreational, and nutritional programs to a diverse community with a focus on senior citizens.</p>	<p>Community Housing Development Corporation of North Richmond (CHDC) is slightly ahead of pace (72%) in meeting their annual goal of serving 700 residents. They are timely in submitting their reports and demands.</p>
			National Objective	Area Benefit -24 CFR 570.208(a)(1)(ii)					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$53,708	\$40,000		
	Multicultural Family / Senior Center		Target Population	200 North Richmond residents; primarily seniors.	23/24	\$53,708	\$40,000		
24/25		\$53,708			\$40,000				

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-03-PS	Community Housing Development Corporation of North Richmond	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Program will provide housing counseling services to households facing housing instability such as eviction, default, foreclosure, or loss of income that cause or could cause eviction, default, foreclosure or homelessness	CHDC is on pace to meet its annual goal of serving 75 tenants and homeowners. They are timely in submitting their reports and demands.
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$50,000	\$25,000		
	Housing Instability Counseling Program		Target Population	Tenants and homeowners who are facing housing instability (e.g. eviction, foreclosure, etc.).	23/24	\$50,000	\$25,000		
					24/25	\$50,000	\$25,000		
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-04-PS	Community Violence Solutions (CVS)	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Provide 175 child sexual assault and physical abuse victims, aged 2-17 and their non-offending family members with services including forensic interviews, advocacy, case management and mental health services, to help clients show positive changes in behavior and psychological well being.	Community Violence Solutions is ahead of pace (83%) in meeting their annual goal of serving 175 residents. They are timely in submitting their reports and demands.
			National Objective	Presumed Beneficiary Abused Children - 24 CFR 570.208(a)(2)(i)(A)					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$15,000	\$15,000		
	CIC Child Sexual Assault Intervention		Target Population	175 child victims (ages 2-17) of sexual assault and/or physical abuse and their families in the Urban County	23/24	\$15,000	\$15,000		
					24/25	\$15,000	\$15,000		

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-05-PS	Contra Costa County Health Services	County-wide	Consolidated Plan Priority	H-1: Expand and preserve shelter, housing and services for the homeless or those at imminent risk of becoming homeless.	FY	Requested Funds	Recommended Funding	Provide day and evening homeless street outreach services to at least 400 Urban County individuals living outside throughout the County to engage, stabilize, and deliver health and basic need services, and aid in obtaining interim and permanent housing.	H3 has already exceeded their 400 client goal, serving a total of 1,152 Urban County Individuals this fiscal year. They are timely on submitting their quarterly reports and demands.
			National Objective	Presumed Beneficiary/Homeless [24 CFR 570.208(a)(2)(i)(A)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$110,303	\$90,000		
	Coordinated Outreach, Referral and Engagement Program		Target Population	Persons experiencing homelessness	23/24	\$110,303	\$90,000		
					24/25	\$110,303	\$90,000		
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-06-PS	Contra Costa Crisis Center	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide crisis intervention service and information and referrals to 8,200 Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDs, and the disabled.	Contra Costa Crisis Center / 211 is on the track to meet their annual goal of 8,200 clients served (62%). They are timely in submitting their reports and demands.
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$18,000	\$18,000		
	Crisis / 211 Contra Costa		Target Population	Program provides services for anyone in the County but specifically for presumed beneficiaries as defined in 24 CFR 570.208(a)(2)(i)(A) for purposes of this application.	23/24	\$18,000	\$18,000		
					24/25	\$18,000	\$18,000		

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-07-PS	Contra Costa Family Justice Alliance	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide one-stop navigation services to 800 victims of domestic violence, sexual assault, child abuse, elder abuse and human trafficking	Contra Costa Family Justice Center is slightly behind (47%) of their annual goal of 800. They are timely in submitting their reports and demands.
			National Objective	Presumed Beneficiary [24 CFR 570.208(a)(2)(i)(A)]					
	Program Name		Eligible Activity	22/23	\$50,000	\$35,000			
	Family Justice Navigation Program		Target Population	23/24	\$50,000	\$35,000			
				24/25	\$50,000	\$35,000			
23-08-PS	Contra Costa Senior Legal Services	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide free legal advice to 300 Urban County seniors, resulting in the retention of housing, protection from physical and financial abuse, and the provision of consumer and individual rights.	Contra Costa Senior Legal Service is ahead of pace (87%) in meeting their annual goal of serving 300 seniors. They are timely in submitting their reports and demands.
			National Objective	Presumed Beneficiary / Seniors [24 CFR 570.208(a)(2)(i)(A)]					
	Program Name		Eligible Activity	22/23	\$20,000	\$20,000			
	Legal Services for Seniors		Target Population	23/24	\$20,000	\$20,000			
				24/25	\$20,000	\$20,000			
23-09-PS	Court Appointed Special Advocates (CASA)	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide advocacy, mentoring, and representation services to 70 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services, and a safe permanent living situation.	CASA has met and exceeded their goal of 71 clients served. They are timely in submitting quarterly reports and demands.
			National Objective	Presumed Beneficiary Abused Children - 24 CFR 570.208(a)(2)(i)(A)					
	Program Name		Eligible Activity	22/23	\$18,000	\$18,000			
	Serving All Foster Children		Target Population	23/24	\$18,000	\$18,000			
				24/25	\$18,000	\$18,000			

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-10-PS	ECHO Housing	County-wide	Consolidated Plan Priority	CD-4: Promote fair housing activities and affirmatively further fair housing	FY	Requested Funds	Recommended Funding	ECHO's Fair Housing Services will assist approximately 80 Urban County tenants and landlords who require information regarding fair housing and discrimination, or complainants alleging discrimination based on federal, state, and local protected classes. Protected classes are the following: race, color, ancestry, national origin, religion, disability, gender, sexual orientation, gender identity, marital status, familial status, source of income, or any other arbitrary class.	ECHO has reached more than 80 percent of their goal, serving 66 clients and they are on track to meeting their goal. ECHO has been timely on submitting their quarterly reports and demands.
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$40,000	\$40,000		
	Fair Housing Services		Target Population	Tenants and landlords who require information regarding fair housing and discrimination, or complaints who allege discrimination based on federal, state, and local protected classes.	23/24	\$40,000	\$40,000		
					24/25	\$40,000	\$40,000		
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-11-PS	ECHO Housing	County-wide	Consolidated Plan Priority	CD-1: General Public Service	FY	Requested Funds	Recommended Funding	ECHO will provide tenant/landlord counseling and dispute resolution to 430 tenants and landlords in the Urban County which include low-income persons with an AMI of 80% or less, racial and ethnic minorities, female-headed households, disabled households, and elderly/senior households.	ECHO is slightly behind (38%) of meeting their annual goal of 430 clients. However, they are timely in submitting their reports and demands.
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$80,000	\$80,000		
	Tenant/Landlord Counseling and Dispute Resolution Services		Target Population	Tenants and landlords in the Urban County which include low-income persons with an AMI of 80% or less, racial and ethnic minorities, female-headed households, disabled households, and elderly/senior households.	23/24	\$80,000	\$80,000		
					24/25	\$80,000	\$80,000		

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-12-PS	East Bay Center for the Performing Arts	Richmond	Consolidated Plan Priority	CD-3: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood	FY	Requested Funds	Recommended Funding	Provide performing arts instructions to 790 students at two City of Richmond elementary schools, resulting in improved academic performance, community building, and exposure to diverse global art traditions. Program performance will be measure via observation and both a mid-year and year-end surveys	East Bay Center for the Performing Arts has already met their goal of serving 790 students for the fiscal year. They are timely on submitting their quarterly reports and demands.
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$15,000	\$15,000		
	Deep Roots, Wide World Program		Target Population	Richmond elementary school students, kindergarten through 6th grade	23/24	\$15,000	\$15,000		
					24/25	\$15,000	\$15,000		
23-13-PS	Empowered Aging	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Providing advocacy service to 300 Urban County elders residing in long term care facilities, insuring that these elderly residents receive proper health care and necessary daily living support.	Empowered Aging has already met their goal of serving 300 Urban County elders for the fiscal year. They are timely on submitting their quarterly reports and demands.
			National Objective	Presumed Beneficiary / Seniors [24 CFR 570.208(a)(2)(i)(A)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$10,000	\$10,000		
	Ombudsman Services of Contra Costa		Target Population	Urban County seniors in long-term care that are vulnerable to abuse and neglect.	23/24	\$10,000	\$10,000		
					24/25	\$10,000	\$10,000		
23-14-PS	Food Bank of Contra Costa and Solano (FBCC&S)	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Provide food to 1,839 low-income seniors, in the Urban County by providing bags of nutritionally appropriate food twice a month.	The Food Bank is behind their annual goal of serving 1,120 clients (28%). They are working with their volunteers on submitting their reports in a timely manner. Due to delay in volunteers submitting their report, data from those reports are not reflected in the Food Banks report for Quarter 2. They will continue to work with the volunteers in submitting data in a timely manner.
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$46,500	\$46,500		
	Collaborative Food Distribution		Target Population	Low-income seniors	23/24	\$46,500	\$46,500		
					24/25	\$46,500	\$46,500		

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-15-PS	Greater Richmond Interfaith Program (GRIP)	County-wide	Consolidated Plan Priority	H-1: Expand and preserve shelter, housing and services for the homeless or those at imminent risk of becoming homeless.	FY	Requested Funds	Recommended Funding	GRIP is the only family homeless shelter in West Contra Costa County that provides housing for up to 65 people (in family groups) per day. GRIP also provides three hot meals a day, as well as comprehensive case management services including permanent housing navigation, physical and mental health referrals, domestic violence counseling referrals, money management, and employment support.	GRIP has already met and exceeded their goal of serving 250 clients for the fiscal year. There has been some delay in turning in reports and demands; however, GRIP has been diligently working with staff to correct any issues and submitting in a timely manner.
			National Objective	Presumed Beneficiary Homeless- 24 CFR 570.208(a)(2)(i)(A)					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$30,000	\$30,000		
	Homeless Center / Soup Kitchen		Target Population	low income individuals and people who are experiencing homelessness.	23/24	\$30,000	\$30,000		
24/25		\$30,000			\$30,000				
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-16-PS	Housing and Economic Rights Advocates (HERA)	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	HERA's Financial Stability Legal Services will serve 80 lower income Urban County residents by assisting both homeowners and tenants maintain a suitable living environment through their debt/credit, home preservation, and tenants rights work, reducing discriminatory barriers in order to access affordable housing through their one-stop service.	Housing and Economic Rights Advocates (HERA) is slightly ahead (58%) of their annual goal of 80. They are timely in submitting their reports and demands.
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$25,650	\$25,000		
	Financial Stability Legal Services		Target Population	Homeowners, tenants, and persons experiencing homelessness, with a focus on vulnerable populations like the marginally housed, disabled, and elderly.	23/24	\$25,650	\$25,000		
24/25		\$25,650			\$25,000				

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-17-PS	James Morehouse Project / Bay Area Community Resource	El Cerrito	Consolidated Plan Priority	CD-3: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood	FY	Requested Funds	Recommended Funding	Provide comprehensive mental health and student support services to 110 students attending El Cerrito High School resulting in improved well-being and an increase in school connectedness measured by student pre- and post-evaluations.	James Morehouse Project at El Cerrito High School is slightly ahead (55%) of their annual goal of 110. They have not been consistent in submitting their reports and demands in timely manner.
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$10,000	\$10,000		
	James Morehouse Project at El Cerrito High School		Target Population	Students attending El Cerrito High School	23/24	\$10,000	\$10,000		
					24/25	\$10,000	\$10,000		
23-18-PS	Lamorinda Spirit-City of Lafayette	Lafayette, Orinda, Moraga	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide low-cost transportation services to seniors living in Lafayette, Moraga, and Orinda. Transportation services will provide 160 seniors, allowing them to get to medical and other personal appointments, go grocery and sundry shopping, and attend exercise and other classes.	Lamorinda Spirit Van Senior Transportation Program is slightly ahead (55%) of their annual goal of 160. They have not been consistent in submitting their reports and demands in timely manner due to staffing changes.
			National Objective	Presumed Beneficiary / Seniors [24 CFR 570.208(a)(2)(i)(A)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$10,000	\$10,000		
	Lamorinda Spirit Van Senior Transportation Program		Target Population	Lower income seniors living in Lafayette, Moraga, and Orinda.	23/24	\$10,000	\$10,000		
					24/25	\$10,000	\$10,000		
23-19-PS	Lions Center for the Visually Impaired (LCVI)	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide in-home independent living skills instruction and training to 55 visually impaired adults throughout the Urban County so they will maintain their independence and avoid institutionalization	Lions Center has met and exceeded their goal of serving 55 clients for the fiscal year. They are timely in submittal of their reports and demands.
			National Objective	Presumed Beneficiary Disabled Persons - 24 CFR 570.208(a)(2)(i)(A)					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$20,000	\$13,000		
	Independent Living Skills for Blind and Visually Impaired		Target Population	Visually impaired and blind adults throughout the Urban County.	23/24	\$20,000	\$13,000		
					24/25	\$20,000	\$13,000		

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-20-PS	Loaves and Fishes of Contra Costa (LFCC)	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Provide free buffet-style lunches and groceries weedays to 650 homeless and low-income Urban County residents at the Loaves & Fishes Martinez Dining Room.	Loaves and Fishes have met and exceeded their goal of serving 750 clients. They are timely in submittal of quarterly reports and demands.
			National Objective	Area Benefit -24 CFR 570.208(a)(1)(ii)					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$20,000	\$18,000		
	Nourishing Lives in Martinez, Antioch, Oakley, Pittsburg		Target Population	low to very low-income individuals and families recently out of work, homeless, unemployed, underemployed or disabled	23/24	\$20,000	\$18,000		
					24/25	\$20,000	\$18,000		
23-21-PS	Meals on Wheels Diablo Region (MOWDR)	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide care management services to 400 seniors, including needs assessment, crisis intervention, foreclosure prevention, assistance, financial planning/aid, legal assistance, elder abuse prevention services, etc.	Meals on Wheels - Care Management is behind on meeting their annual goal of 400 clients (39%). To meet their goal they are implementing a plan for more outreach, hosting outreach events at senior centers in partnership with othe community events. They have also hired an additional Care Management Specialist to help meet their goals. There has been delays in turning in reports in a timely manner; however, part of that was due to a fire destroying MOW office and having to relocate. They have now settled more into their temporary space and are submitting reports and demands in a timely manner.
			National Objective	Presumed Beneficiary Seniors - 24 CFR 570.208(a)(2)(i)(A)					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$18,000	\$17,000		
	Care Management		Target Population	Target population is Urban County seniors	23/24	\$18,000	\$17,000		
					24/25	\$18,000	\$17,000		
23-22-PS	Meals on Wheels Diablo Region	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Deliver hot and nutritious meals to 600 homebound, Urban County seniors who are unable to prepare food for themselves and who are without a caregiver, resulting in maintained and/or improved health and welfare, and aging in place. Alternatively, underserved areas are provided with a week's supply of frozen/microwaveable food on a single day.	Meals on Wheels -Meals on Wheels (MOW) has met and exceeded their goal of serving 600 clients. There has been delays in turning in reports in a timely manner; however, part of that was due to a fire destroying their office and having to relocate. They have now settled more into their temporary space and are submitting reports and demands in a timely manner.
			National Objective	Presumed Beneficiary Seniors - 24 CFR 570.208(a)(2)(i)(A)					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$24,000	\$17,000		
	Meals on Wheels (MOW)		Target Population	Target population is Urban County seniors	23/24	\$24,000	\$17,000		
					24/25	\$24,000	\$17,000		

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-23-PS	Monument Crisis Center	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Provide wrap-around safety net services through on-site food distribution, direct referrals to shelter, workshops for financial assistance and employment, referrals to healthcare, and on-site legal and crisis support services. Services will be provided to at least 2,00 lower income Urban County residents.	Monument Cris Center is slightly ahead (69%) of their annual goal of 2000. They have been consistant in submitting their reports and demands in timely manner.
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$20,000	\$17,000		
	Critical Safety Net Resources for Families and Individuals		Target Population	Targets the most vulnerable in the community, people that often miss meals and need to choose between buying food or paying rent.	23/24	\$20,000	\$17,000		
					24/25	\$20,000	\$17,000		
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-24-PS	Mount Diablo Unified School District	Bay Point	Consolidated Plan Priority	CD-3: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood	FY	Requested Funds	Recommended Funding	Provides after school enrichment classes for 700 K-8 students in Bay Point, resulting in greater understanding of the content of the enrichment services, connection to and engagement in school, and academic improvement.	There has been some issues with MDUSD in submitting required documents, including their Contract in a timely manner. They are behind (12%) meeting their goal of serving 817 persons. .
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$10,000	\$10,000		
	CARES After School Enrichment Program		Target Population	Students attending three elementary schools and one middle school in the community of Bay Point.	23/24	\$10,000	\$10,000		
					24/25	\$10,000	\$10,000		

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Prior year performance
23-25-PS	Multicultural Institute	Richmond	Consolidated Plan Priority	CD-5: Economic Development	FY	Requested Funds	Recommended Funding	Provide job matching, individualized assistance with health, legal, and educational needs to 500 poverty level and extremely-low income day laborers.	Multicultural Institute has well surpassed (149%) of their goal of serving 500 client for the fiscal year. They are timely in submitting their quarterly reports and demands.
			National Objective	Benefitting very low-and low-income persons [24 CFR 570.208(a)(2)(iii)]					
	Program Name		Eligible Activity	22/23	\$50,000	\$30,000			
	Lifeskills/Day Labor Program		Target Population	Target population is made up poverty level and extremely-low income Spanish-speaking immigrant workers, primarily day-laborers who seek full-time work in front of Home Deport or who complement existing low-wage employment with day labor jobs.	23/24	\$50,000	\$30,000		
24/25		\$50,000		\$30,000					
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Prior year performance
23-26-PS	Opportunity Junction	East County (primarily Bay Point)	Consolidated Plan Priority	CD-5: Economic Development	FY	Requested Funds	Recommended Funding	The program brings intensive, individualized vocational services directly to 15 persons in the high-need community of Bay Point. Integrated into Sparkpoint Contra Costa the program provides deep, personalized services, including assessment and development of employment plans, case management, service referrals, connections to in-demand vocational training, group and one-on-one career skills development, placement assistance, and retention services.	Opportunity Junction is slightly ahead (60%) of pace on meeting their annual goal of serving 15 job seekers. They are timely in submitting their reports and demands.
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	22/23	\$20,000	\$20,000			
	Bay Point Career Counseling and Placement Assistance		Target Population	The program targets low-income Urban County adults who are unemployed or underemployed and who need career development support or case management in order to enter or re-enter the workforce	23/24	\$20,000	\$20,000		
24/25		\$20,000		\$20,000					

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-27-PS	Pleasant Hill Recreation & Park District (PHRPD)	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide on-site care management services and crisis intervention to 150 Urban County seniors resulting in the prevention of displacement and/or premature institutionalization. Services to be provided include, care management and coordination, counseling and assessment, and assistance in gaining access to various resources.	PHRPD is on pace (57%) to meet its annual goal of serving 150 seniors. Second quarter reporting was not submitted in a timely manner.
			National Objective	Presumed Beneficiary Seniors - 24 CFR 570.208(a)(2)(i)(A)					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$12,851	\$12,000		
	Senior Service Network		Target Population	Low-income seniors, 62 and older who reside in the Urban County	23/24	\$12,851	\$12,000		
					24/25	\$12,851	\$12,000		
23-28-PS	Rainbow Community Center of Contra Costa (RCC)	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide congregate meals, food pantry services, home/friendly visitor services and wellness class to 78 Urban County People with HIV/AIDS and Lesbian, Gay, Bisexual, and Transgender seniors to decrease isolation and improve quality of life.	Rainbow Community Center is behind track (33%) of meeting their goal of serving 78 clients. They continue to expand their services virtually and in-person, hosting additional gatherings (in-person and virtual). They are timely in submittal of their quarterly reports and demands.
			National Objective	Presumed Beneficiary Senior with HIV/Aids - 24 CFR 570.208(a)(2)(i)(A)					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$13,200	\$13,000		
	Kind Hearts Community Support Program		Target Population	LGBTQ seniors and persons who are living with HIV/AIDS	23/24	\$13,200	\$13,000		
					24/25	\$13,200	\$13,000		
23-29-PS	Richmond Community Foundation	County-wide (Primarily Bay Point)	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Provide services to 210 Urban County residents to assist them in obtaining and maintaining employment, improve their careers.	SparkPoint Contra Costa has nearly doubled (197%) their goal of serving 210 client for the fiscal year. They are timely in submitting their quarterly reports and demands.
			National Objective	Area Benefit -24 CFR 570.208(a)(1)(ii)					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$21,000	\$15,000		
	SparkPoint Contra Costa		Target Population	Provides services to any Urban County resident but primarily for low/moderate income adults in the Bay Point area.	23/24	\$21,000	\$15,000		
					24/25	\$21,000	\$15,000		

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-30-PS	RYSE, Inc.	West County	Consolidated Plan Priority	CD-3: Increase opportunities for children / youth to be health, succeed in school and prepare for productive adulthood	FY	Requested Funds	Recommended Funding	Operate the Career Pathway Program by providing career development and soft skills support, media arts, skill development, paid work experience opportunities, and academic enrichment and interventions. A total of 230 West County youth will be provided services during the year.	RYSE, Inc. has already exceeded (167%) their goal of serving 230 West Contra Costa youth for the fiscal year. They are timely in submitting their quarterly reports and demands.
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(iii)]					
	Program Name		Eligible Activity	22/23	\$40,000	\$40,000			
	RYSE Career Pathway Program		Target Population	23/24	\$40,000	\$40,000			
24/25		\$40,000		\$40,000					
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-31-PS	SHELTER Inc.	County-wide	Consolidated Plan Priority	H-2: Prevention Services for the Homeless	FY	Requested Funds	Recommended Funding	The program will assist 160 low-income Urban County residents at immediate risk of becoming homeless by providing rapid rehousing assistance through one-on-one case management, supportive services, and financial assistance.	Shelter Inc. has well surpassed (488%) of their goal of serving 100 client for the fiscal year. They are timely in submitting their quarterly reports and demands.
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	22/23	\$50,142	\$30,000			
	Homeless Prevention Program		Target Population	23/24	\$50,142	\$30,000			
24/25		\$50,142		\$30,000					

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-32-PS	STAND! For Families Free of Violence	County-wide	Consolidated Plan Priority	H-1: Expand and preserve shelter, housing and services for the homeless or those at imminent risk of becoming homeless.	FY	Requested Funds	Recommended Funding	STAND!'s Emergency Shelter can accommodate up to 24 adult survivors and their children who are fleeing from violent relationships for up to 3 months at no cost. The shelter provides clients with access to comprehensive supportive services that help clients transition toward independence. Program will assist 80 adults and their children.	STAND has well surpassed (633%) of their goal of serving 12 client for the fiscal year. They are timely in submitting their quarterly reports and demands.
			National Objective	Presumed Beneficiary/Abused Children, Battered Spouses [24 CFR 570.208(a)(2)(i)(A)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$50,000	\$12,000		
	Rollie Mullen Center Emergency Shelter		Target Population	STAND targets adults (men and women) and their children who are homeless because they are in peril due to violent relationships.	23/24	\$50,000	\$12,000		
					24/25	\$50,000	\$12,000		
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-33-PS	St. Vincent de Paul of Contra Costa County	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Provide fee urgent and chronic medical care to 310 uninsured clients. Services include, physician/nurse treatment, pharmaceuticals, lab services, x-rays, MRIs, Ultrasounds and diagnostics.	RotaCare Pittsburg FREE Medical Clinic at St. Vincent de Paul is slightly behind (45%) of their annual goal of 310 patients. They are timely in submitting their reports and demands.
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$25,000	\$18,000		
	RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul		Target Population	low-income, uninsured adults	23/24	\$25,000	\$18,000		
					24/25	\$25,000	\$18,000		

**Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table**

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-34-PS	Village Community Resource Center	Brentwood, Oakley, Knightsen, and Byron	Consolidated Plan Priority	CD-3: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood	FY	Requested Funds	Recommended Funding	Provide an afterschool academy program to a total of 100 unduplicated children, providing them after-school tutoring services	Village Community Resource Center is ahead (86%) of their annual goal of 100 students. They have been consistent in submitting their reports and demands in timely manner.
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$13,000	\$13,000		
	Village Community Resource Center Program Support		Target Population	Students living in socially and economically disadvantaged neighborhoods along and surrounding Village Dr. in Brentwood.	23/24	\$13,000	\$13,000		
					24/25	\$13,000	\$13,000		
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Performance (as of 12/31/22)
23-35-PS	Winter Nights Family Shelter Inc.	County-wide	Consolidated Plan Priority	H-1: Expand and preserve shelter, housing and services for the homeless or those at imminent risk of becoming homeless.	FY	Requested Funds	Recommended Funding	Goal of the program is to protect 16 unhoused persons and families by providing clean, safe, and supportive environment and to help break the cycle of homelessness by assisting them toward self-sufficiency and into stable housing.	Winter Nights Shelter is behind and not on track (25%) of meeting their annual goal of 16 clients due to transportation issues caused by a change in passenger van laws making it difficult to transport clients to the shelter. They are timely in submitting their reports and demands.
			National Objective	Presumed Beneficiary/Homeless [24 CFR 570.208(a)(2)(i)(A)]					
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$10,000	\$10,000		
	Winter Nights Family Shelter Inc.		Target Population	Target population are homeless families in Contra Costa County	23/24	\$10,000	\$10,000		
					24/25	\$10,000	\$10,000		

FY23/24 CDBG Request & Recommendation Table				
Application Number	Applicant	Program Name	Requested Funding	Recommended Funding
Emergency Solutions Grants				
23-01-ESG	Contra Costa Health, Housing and Homeless Services	Contra Costa Adult Continuum of Services	\$97,500	\$97,500
23-02-ESG	Contra Costa Health, Housing and Homeless Services	Calli House Youth Shelter	\$30,000	\$30,000
23-03-ESG	Contra Costa Health, Housing and Homeless Services	CORE-Coordinated Outreach, ESG	\$30,844	\$30,844
23-04-ESG	SHELTER, Inc.	Homeless Prevention & Rapid Rehousing Program	\$129,733	\$131,060
23-05-ESG	STAND! For Families Free of Violence	Emergency Shelter	\$49,500	\$49,500
23-06-ESG	Trinity Center Walnut Creek	Trinity Center (ESG General Operating Support)	\$30,500	\$30,500
Total ESG Projects			\$368,077	\$369,404

**Emergency Solutions Grant Program
FY 2022/23, FY 2023/24, FY 2024/25**

Analysis, Evaluation, and Recommendation Table

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Current year (FY 2022/23) performance
23-01-ESG	CC Health Services H3	County-wide	Consolidated Plan Priority	H-1: Housing and Supportive Services	FY	Requested Funds	Recommended Funds	Provide 80 Urban County homeless clients year-round emergency shelter beds and wrap-around services. The interim housing program is located in two facilities (in the Cities of Richmond and Concord). Residents can stay at the shelter for up to 120-days.	CC Health Services (H3) has well surpassed their goal (301%) of serving 80 clients for the fiscal year. They are timely in submitting their quarterly reports and demands.
			National Objective						
	Program Name		Eligible Activity	24 CFR 576.102(a)(3)	22/23	\$100,000	\$97,500		
	Contra Costa Audlt Continuum of Services		Target Population	Very-low income, homeless single adults, including the elderly and persons with disabilities.	23/24	\$97,500	\$97,500		
					24/25	\$97,500	\$97,500		
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Current year (FY 2022/23) performance
23-02-ESG	Contra Costa Health, Housing and Homeless Services Homeless Program	County-wide	Consolidated Plan Priority	H-1: Housing and Supportive Services	FY	Requested Funds	Recommended Funding	Calli House Youth Shelter provides emergency shelter and critical support services to run-away, homeless, and throw-away youth ages 18-24, including those emancipating from the foster care youth system. Calli House will provide 90 Urban County Youth with shelter and support needed in order to move off the streets, stabilize and make positive choices.	Contra Costa Health, Housing and Homelss Services is ahead (70%) of their annual goal of 60 clients. They have been consistant in submitting their reports and demands in timely manner.
			National Objective						
	Program Name		Eligible Activity	24 CFR 576.102(a)(3)	22/23	\$55,289	\$30,000		
	Calli House Youth Shelter		Target Population	Very-low income, homeless transitional age youth ages 14-24.	23/24	\$30,000	\$30,000		
					24/25	\$30,000	\$30,000		

**Emergency Solutions Grant Program
FY 2022/23, FY 2023/24, FY 2024/25**

Analysis, Evaluation, and Recommendation Table

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Current year (FY 2022/23) performance
23-03-ESG	Contra Costa Health, Housing and Homeless Services Homeless Program	County-wide	Consolidated Plan Priority	H-1: Housing and Supportive Services	FY	Requested Funds	Recommended Funding	CORE teams will serve as an entry point into the coordinated entry system for 400 unsheltered persons and work to identify, engage, stabilize and house chronically homeless individuals and families.	Contra Costa Health, Housing and Homeless Services has well surpassed their goal (280%) of serving 80 clients for the fiscal year. They are timely in submitting their quarterly reports and demands.
			National Objective						
	Program Name		Eligible Activity	24 CFR 576.102(a)(1)	22/23	\$30,844	\$30,844		
	Coordinated Outreach, Referral, and Engagement Program (CORE)		Target Population	Program targets chronically homeless individuals, transitionl age youth, and families living on the streets.	23/24	\$30,844	\$30,844		
					24/25	\$30,844	\$30,844		
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Current year (FY 2022/23) performance
23-04-ESG	SHELTER Inc.	County-wide	Consolidated Plan Priority	H-2: Rapid Rehousingand Homeless Prevention	FY	Requested Funds	Recommended Funding	Rapidly rehuses homeless households and prevents homelessness for 60 extremely-low, very-low, or low income households who are at immediate risk of losing their home by providing one-on-one case management, supportive services and financial assistance. Program will assist 60 clients.	Shelter Inc. is behind of meeting their annual goal of 60 clients. While they've only provided financial assistance to only 8 clients, they've worked with a total of 33; with 25 of the applicants not meeting the program guidelines either because rents were above applicant's means, or their credit score was low, making it hard for them to qualify to rent a unit. However, they are timely in submitting their reports and demands.
			National Objective						
	Program Name		Eligible Activity	24 CFR 576.103, 576.104, 576.105, 576.106	22/23	\$130,004	\$129,733		
	Homeless Prevention & Rapid Rehousing Program		Target Population	This program serves individuals and families who are at risk of losing their housing and homeless individuals and households who are ready to transition into stable permanent housing.	23/24	\$130,004	\$131,060		
					24/25	\$130,004	\$129,733		

**Emergency Solutions Grant Program
FY 2022/23, FY 2023/24, FY 2024/25**

Analysis, Evaluation, and Recommendation Table

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Current year (FY 2022/23) performance
23-05-ESG	STAND! For Families Free of Violence	County-wide	Consolidated Plan Priority	H-1: Housing and Supportive Services	FY	Requested Funds	Recommended Funding	STAND!'s Emergency Shelter can accommodate up to 24 adult survivors and their children who are fleeing from violent relationships for up to 3 months at no cost. The shelter provides clients with access to comprehensive supportive services that help clients transition toward independence. Program will assist 80 adults and their children.	STAND is on track to meeting their goal (95%) of serving 80 clients for the fiscal year. They are timely in submitting their quarterly reports and demands.
			National Objective						
	Program Name		Eligible Activity	24 CFR 576.102(a)(1)	22/23	\$50,000	\$49,500		
	Rollie Mullen Emergency Shelter		Target Population	STAND targets adults (men and women) and their children who are homeless because they are in peril due to violent relationships.	23/24	\$49,500	\$49,500		
					24/25	\$49,500	\$49,500		
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Current year (FY 2022/23) performance
23-06-ESG	Trinity Center Walnut Creek	County-wide	Consolidated Plan Priority	H-1: Housing and Supportive Services	FY	Requested Funds	Recommended Funding	Offered as a year-round day shelter, Trinity Center surrounds homeless persons with an array of services they need to establish and maintain stable and independent lives for themselves. Services include providing breakfast and lunch, laundry, showers, clothing, food and support services weekdays to 1,050 Urban County clients.	Trinity Center is on track to meeting their goal (59%) of serving 1,050 clients for the fiscal year. They are timely in submitting their quarterly reports and demands.
			National Objective						
	Program Name		Eligible Activity	24 CFR 576.102(a)(1)	22/23	\$40,000	\$30,500		
	Trinity Center (ESG General Operating Support)		Target Population	Trinity Center provides services to homeless men, women and families.	23/24	\$30,500	\$30,500		
					24/25	\$30,500	\$30,500		



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE - Special Meeting

7.

Meeting Date: 03/23/2023

Subject: 2023 Family and Human Services Revised Committee Workplan

Submitted For: FAMILY & HUMAN SERVICES COMMITTEE,

Department: County Administrator

Referral No.: N/A

Referral Name: N/A

Presenter: Danielle Fokkema, Sr. Deputy County Administrator

Contact: Danielle Fokkema, (925) 655-2047

Referral History:

Family and Human Services Committee (Committee) Referrals:

During the 2022 calendar year, the Committee heard a total of 19 reports for the following 13 Committee referrals:

- Referral #5 – Homeless Continuum of Care Plan for the Homeless / Healthcare for the Homeless
- Referral #20 – Public Service Recommendations of the County’s Community Development Block Grant and Emergency Services Grant Action Plan
- Referral #45 – Adult Protective Services and Challenges for Aged & Disability Populations, Including the Status of the Master Plan on Aging
- Referral #61 – HIV Prevention/Needle Exchange Program
- Referral #78 – Community Services Bureau/Head Start Oversight
- Referral #82 – Secondhand Smoke Ordinance
- Referral #93 – Youth Services Report, Including the Independent Living Skills Program
- Referral #103 – SNAP/CalFresh (formerly known as Food Stamp) Program
- Referral #107 – Assisted Outpatient Treatment Program (Laura’s Law)
- Referral #109 – Workforce Innovation and Opportunity Act
- Referral #110 – Innovative Community Partnerships
- Referral #111 – Family Justice Center & Commercially Sexually Exploited Children
- Referral #112 – Policy Options to Protect Youth from Tobacco Influences in the Retail Environment

Due to scheduling conflicts, vacancies in leadership positions, and/or the ongoing demands of the County’s COVID-19 response, the Committee did not receive reports in 2022 for the following referrals:

- Referral #44 – Challenges for EHSD (Continuum of Care Reform)
- Referral #56 – East Bay Stand Downs for Homeless Veterans / Stand Down on the Delta
- Referral #81 – Local Child Care & Development Planning Council Activities
- Referral #92 – Local Planning Council – Child Care Needs Assessment
- Referral #114 – Impacts of Technology on Access to Public Benefits
- Referral #116 – Public Mental Health Care Systems, Including Psychiatric Services to Children and Youth

The Board of Supervisors, at its May 24, 2022, meeting referred to the Committee the topic of Healthy Options at Point of Sale (HOPS) and provided direction for Health Services Department Public Health Division staff to collaborate with HOPS youth advocates to look further into the issues presented and to prepare policy or ordinance recommendations that this Committee could forward on for the full Board's consideration. This referral has been added as Family and Human Services Referral No. 122 and is entitled, Policy Options for Healthy Options at Point of Sale (HOPS).

Referral Update:

Based on the actions taken on February 27th by Family and Human Services Committee, the following FHS referrals will continue in 2023:

- Referral #5 – Homeless Continuum of Care Plan for the Homeless / Healthcare for the Homeless
- Referral #20 – Public Service Recommendations of the County’s Community Development Block Grant and Emergency Services Grant Action Plan
- Referral #44 – Challenges for EHSD (Continuum of Care Reform)
- Referral #45 – Adult Protective Services and Challenges for Aged & Disability Populations, Including the Status of the Master Plan on Aging
- Referral #56 – East Bay Stand Downs for Homeless Veterans / Stand Down on the Delta
- Referral #61 – HIV Prevention/Needle Exchange Program
- Referral #78 – Community Services Bureau/Head Start Oversight
- Referral #81 – Local Child Care & Development Planning Council Activities
- Referral #82 – Secondhand Smoke Ordinance
- Referral #92 – Local Planning Council – Child Care Needs Assessment
- Referral #93 – Youth Services Report, Including the Independent Living Skills Program
- Referral #103 – SNAP/CalFresh (formerly known as Food Stamp) Program
- Referral #107 – Assisted Outpatient Treatment Program (Laura’s Law)
- Referral #109 – Workforce Innovation and Opportunity Act
- Referral #110 – Innovative Community Partnerships
- Referral #111 – Family Justice Center & Commercially Sexually Exploited Children
- Referral #112 – Policy Options to Protect Youth from Tobacco Influences in the Retail Environment
- Referral #114 – Impacts of Technology on Access to Public Benefits
- Referral #116 – Public Mental Health Care Systems, Including Psychiatric Services for Children and Youth
- Referral #112 – Policy Options for Healthy Options at Point of Sale (HOPS)

At the February 27, 2023, Supervisor Andersen requested that the August Family and Human Services Committee (FHS) meeting, scheduled for August 23rd, be moved to a date during the first two weeks of August. The only available date and time is Friday, August 4th at 10:00am. This will result in two FHS meetings in the same week because the July meeting is scheduled for Monday July 31st at 10:30am.

Attached for the Committee's review is the revised meeting schedule and work plan.

Recommendation(s)/Next Step(s):

APPROVE the revised 2023 Family and Human Services Committee meeting schedule or provide direction to staff regarding any changes thereto.

Fiscal Impact (if any):

There is no fiscal impact.

Attachments

Revised 2023 FHS Calendar

DRAFT 2023 Family and Human Services Committee Workplan

Meeting Details	Agenda Items
January	No Meeting
February, Monday 27th at 10:30am	#121: Healthy Options at Point of Sale #82: Secondhand Smoke Ordinance and #112: Policy Options for Protecting Youth from Tobacco Influences in the Retail Environment FHS 2023 Meeting Schedule, Workplan and Format- Staff Report #5: Homeless Continuum of Care (Health, Housing and Homeless Services) Quarterly Report Advisory Body Appointment Recommendations (as needed)
March, Thursday 23rd at 10:30am - Special Meeting	#20: Public Service Recommendations of the County's FY2023/24 CDBG Public Service and ESG Advisory Body Appointment Recommendations (as needed)
April, Friday 28th at 10:00am - Special Meeting	#114: EHSD Technology (Including CalSAWS Transition) #116: Public Mental Health Care System #78: Community Services Bureau (non-Head Start services) Advisory Body Appointment Recommendations (as needed)
May, Monday 22th at 10:30am	#109: Workforce Investment Act Update / Workforce Innovation and Opportunity Act #5: Homeless Continuum of Care (Health, Housing and Homeless Services) Quarterly Report Advisory Body Appointment Recommendations (as needed)
June, Monday 26th at 10:30am	#111: FJC & commercially Sexually Exploited Children #103: SNAP/CalFresh Update Advisory Body Appointment Recommendations (as needed)
July, Monday 31st at 10:30am - Special Meeting	#44: Challenges for EHSD (Includes Continuum of Care Reform Report) #56 Stand Downs for Homeless Veterans (Standdown on the Delta) Advisory Body Appointment Recommendations (as needed)
August, Friday 4th at 10:00am - Special Meeting	#93: Youth Sevices Report (Includes Independent Living Skills Program Report) #107: Assisted Outpatient Treatment (AOT) #115: Child/Adolescent Mental Health Services Advisory Body Appointment Recommendations (as needed)
September, Monday 25th at 10:30am	#5: Homeless Continuum of Care (Health, Housing and Homeless Services) and Healthcare for the Homeless Annual Reports Advisory Body Appointment Recommendations (as needed)
October, Monday 23rd at 10:30am	#110: Innovative Community Services (Including Measure X Programs) #45: Adult Protective Services and Challenges for Aged & Disability Populations including status of the Aging Master Plan Advisory Body Appointment Recommendations (as needed)
November, Monday 27th at 10:30am	#120: Role of the FACT Committee #5: Homeless Continuum of Care (Health, Housing and Homeless Services) Quarterly Report Advisory Body Appointment Recommendations (as needed)
December 25th	Recommendation to cancel meeting due to County Holiday