

2022 ANNUAL REPORT



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

Erel Betser, District I (January – February)
Matthew Guichard, District II / Chair
Michael Daugelli, District III
Debra Galey, District IV
Richard S. Nakano, District V / Vice Chair
Mike Egan, At Large #1
Richard T. Chapman, At Large #2 (January – June)
Brian J. Oftedal, At Large #2 (August – December)
Latonia Ellingberg, Staff

Soheila Bana, At-Large Alternate #1
Walter Fields, At-Large Alternate #2
Clayton Laderer, At-Large Alternate #3 (January – June)
Susanna Thompson, At Large Alternate #3 (August – December)

2022 ANNUAL REPORT

Contra Costa County Fire Protection District Advisory Fire Commission

Meetings: Bi-monthly meetings were held: February, April, June, August, October, and December. Special meetings were held: May, July, September, and November.

Location/Time: All meetings were virtual-only.

Chair: Matt Guichard

Staff: Latonia Ellingberg

Reporting Period: January through December 2022

I. ACTIVITIES

- Conducted regular business of the Commission
- Attended Contra Costa County Fire Commissioners Association Meetings
- Attended Board of Supervisors Meetings (virtual)
- Attended Contra Costa County Fire Protection District Board of Directors meetings (virtual)
- Attended the Line of Duty Death Memorial Service
- Attended Fire Academy Graduation Ceremony
- Attended Fire District Annual Open House (virtual)
- Attended various city council, town hall, and other fire board meetings

II. ACCOMPLISHMENTS

- Conducted public hearings to resolve public complaints regarding weed abatement charges
- Approved adjustments to weed abatement charges
- Exercised oversight of the approval process for the disposal of surplus property
- Provided feedback on fire prevention activities, suppression leave, incident summary reports and response times
- Provided feedback on annual budget

III. ATTENDANCE/REPRESENTATION

- Vacancies: District 1 was vacant March through December.
- Diversity: Commission consists of a variety of retired and active business professionals/owners including Engineer; Attorney; retired High School Teacher; Management Analyst; retired Security Advisor, former Police Detective, and volunteer Firefighter/EMT; retired Fire Captain; Real Estate

Agent and retired Transportation Engineer; Paramedic; Physician Assistant and Fire Academy Instructor; Fire Captain; and Business Owner.

- Level of Participation:

Regular Mtgs.	
Betser	1 of 1
Chapman	2 of 4
Daugelli	10 of 10
Egan	5 of 10
Galey	8 of 10
Guichard	8 of 10
Nakano	8 of 10
Oftedal	5 of 5
Bana (At Large Alternate #1)	4 of 10
Fields (At Large Alternate #2)	7 of 10
Laderer (At Large Alternate #3)	2 of 4
Thompson (At Large Alternate #3)	5 of 5

- Quorum Frequency: No meetings cancelled due to lack of a quorum.

IV. **TRAINING/CERTIFICATION**

- Commissioners Egan, Fields, Nakano, Oftedal, and Thompson completed Brown Act Training and Ethics Training.

V. **PROPOSED WORK PLAN/OBJECTIVES FOR NEXT YEAR**

- Contribute to the development of a weed abatement appeal process.
- Attend meetings relative to fire service issues.
- Provide input to the Board of Directors.
- Continue to attend Contra Costa County Fire Commissioners Association meetings.
- Continue to monitor citizen complaints stemming from the District's weed abatement program.
- Continue to approve adjustments to weed abatement charges.
- Continue to exercise oversight of the approval process for the disposal of surplus property.