

CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

Building Brighter Futures Together

Child Care Program Update

August 15, 2023

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Outline

1. Child Care Centers Services
2. HS Child Outcomes Report
3. Budget
4. Monitoring
5. Region IX Communication
6. Current Grant Closeout
7. 2024-2028 Grant Competition
8. Current Events
9. Recommendation



CONTRA COSTA COUNTY

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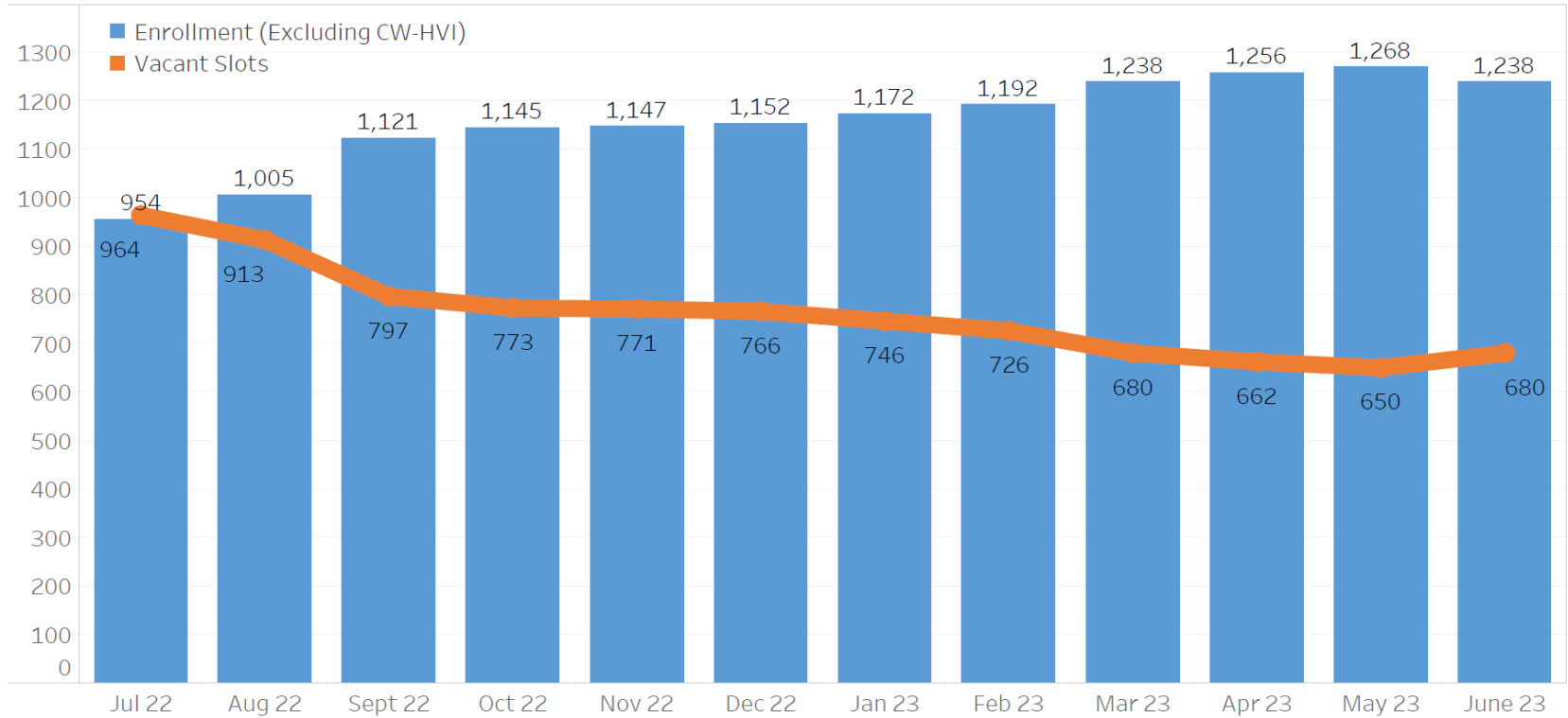
Child Care Centers Services



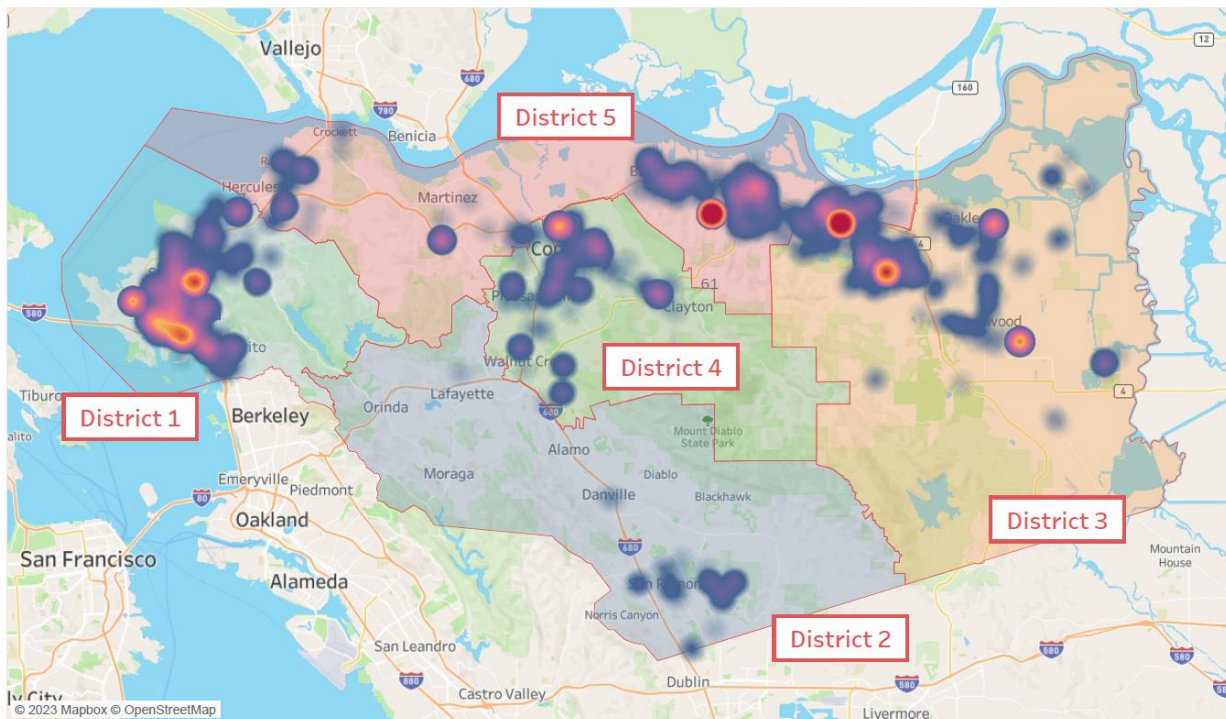
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HS Enrollment and Vacant Slots



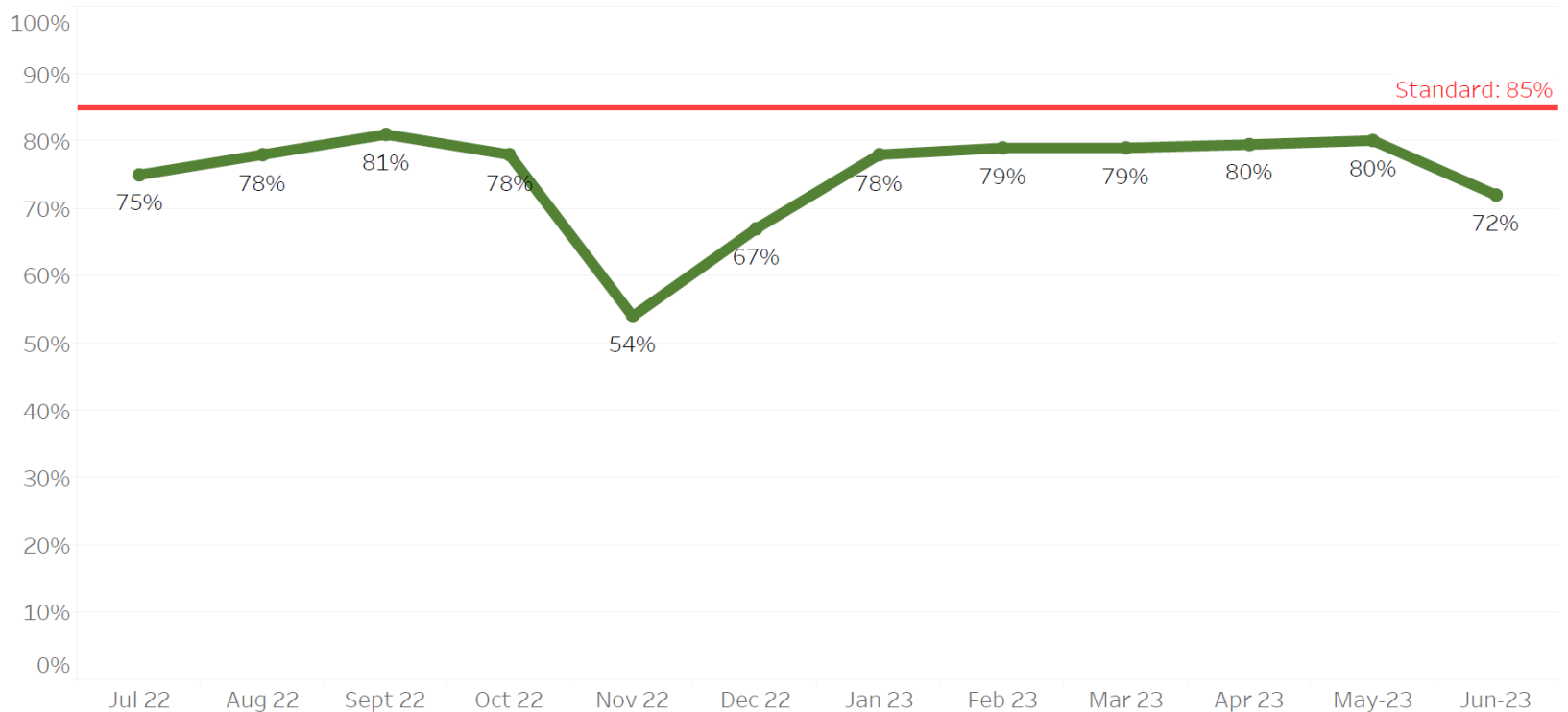
Families Served by District



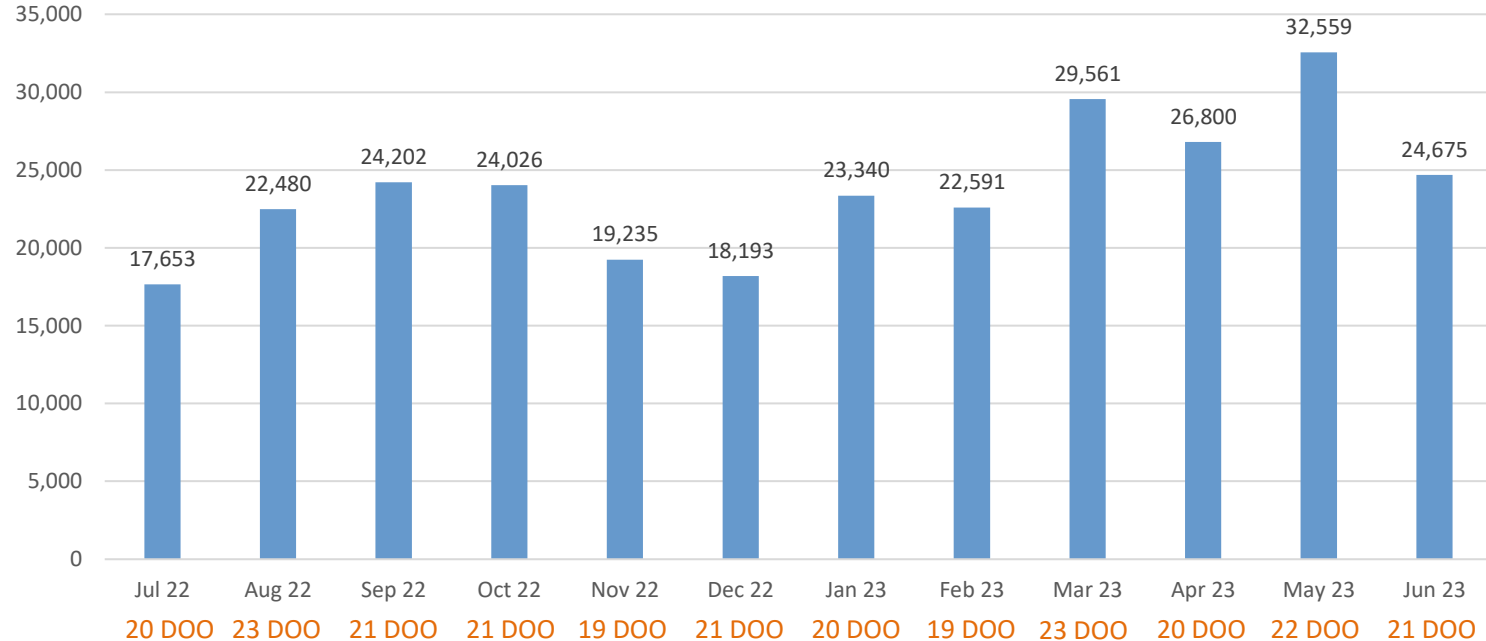
District	Number of Families
1	593
2	49
3	461
4	157
5	594
Not in CCC	17
Total	1,871

Map includes families served by Community Services Bureau through **center-based childcare**: Head Start, California General Child Care and Development (CCTR), California State Preschool Program (CSPP) and through **voucher-based childcare**: California CalWORKS Stage Two Childcare (C2AP), California Alternative Payment Program (CAPP)

HS Attendance Rate



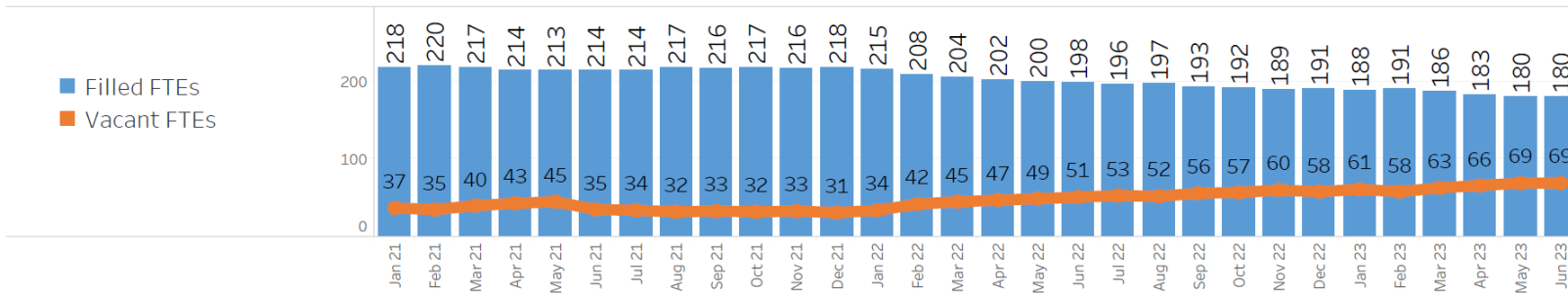
HS Meals and Snacks Served



Note: DOO = Days of Operation

CSB Child Care Vacancies Trend

Filled vs Vacant FTEs 2021 - 2023



Vacant FTEs by Classification 2021 - 2023

	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23
Associate Teacher-Project	7	7	6	7	7	4	3	3	4	4	3	3	4	7	8	10	12	13	18	19	18	18	18	18	17	17	17	17	17	17
Child Nutrition Assistant-Proj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Child Nutrtr Fd Svc Trns-Prj	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Child Nutrtr Food Oper Supv-Prj	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Clerk-Experienced Level	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Comprehensive Svcs Asst Mgr-Pr	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Comprehensive Svcs Man -Prj	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Infant Toddler Assoc Tchr-Prj	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Infant Toddler Teacher-Project	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inf/Tod Master Teacher-Prj	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intermediate Clerk-Prj	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Master Teacher-Project	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Senior Clerk-Project	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Site Supervisor I-Project	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Site Supervisor II - Project	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Clerk-Specialist Level	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Teacher-Project	4	4	5	6	6	6	7	6	6	7	7	7	9	10	11	11	11	12	13	13	11	11	11	11	11	12	13	13	12	12
Grand Total	37	35	40	43	45	35	34	32	33	32	33	31	34	42	45	47	49	51	53	52	56	57	60	58	61	58	63	66	69	69

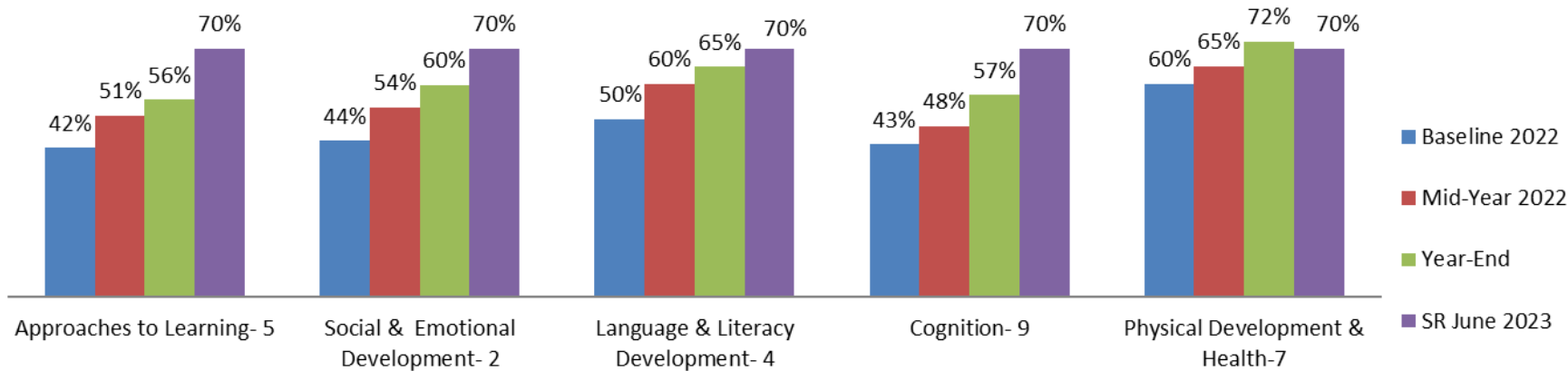
Head Start Child Outcomes Report



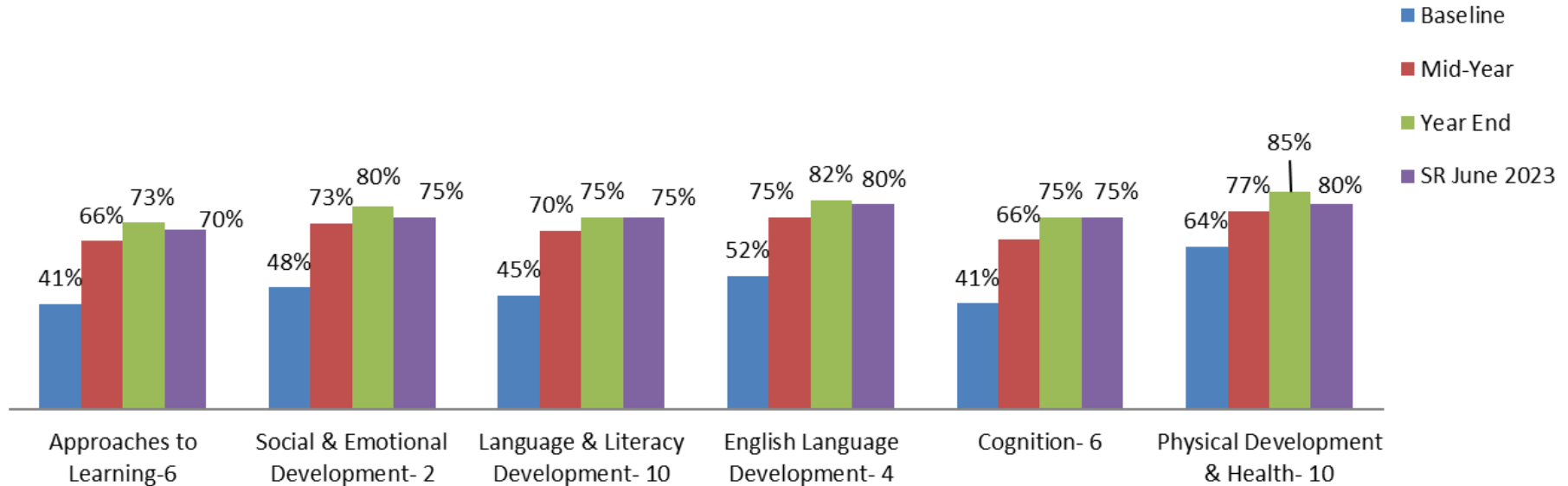
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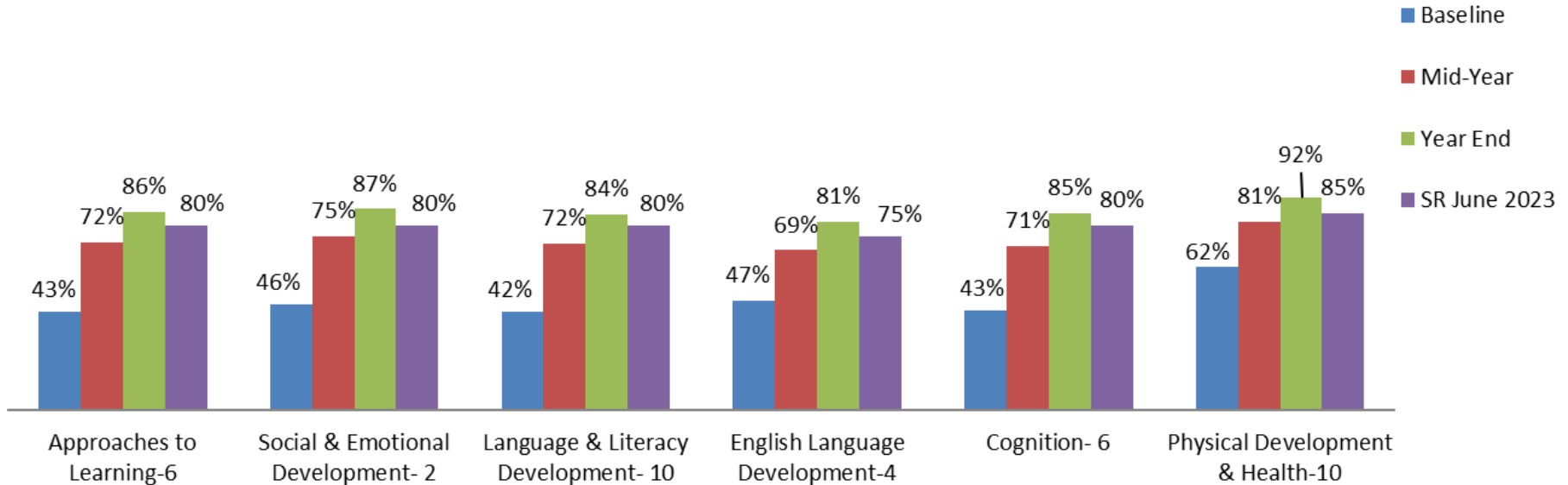
Child Outcomes/School Readiness Goals Infants and Toddlers



Child Outcomes/School Readiness Goals Preschool



Child Outcomes/School Readiness Goals Pre-Kindergarten



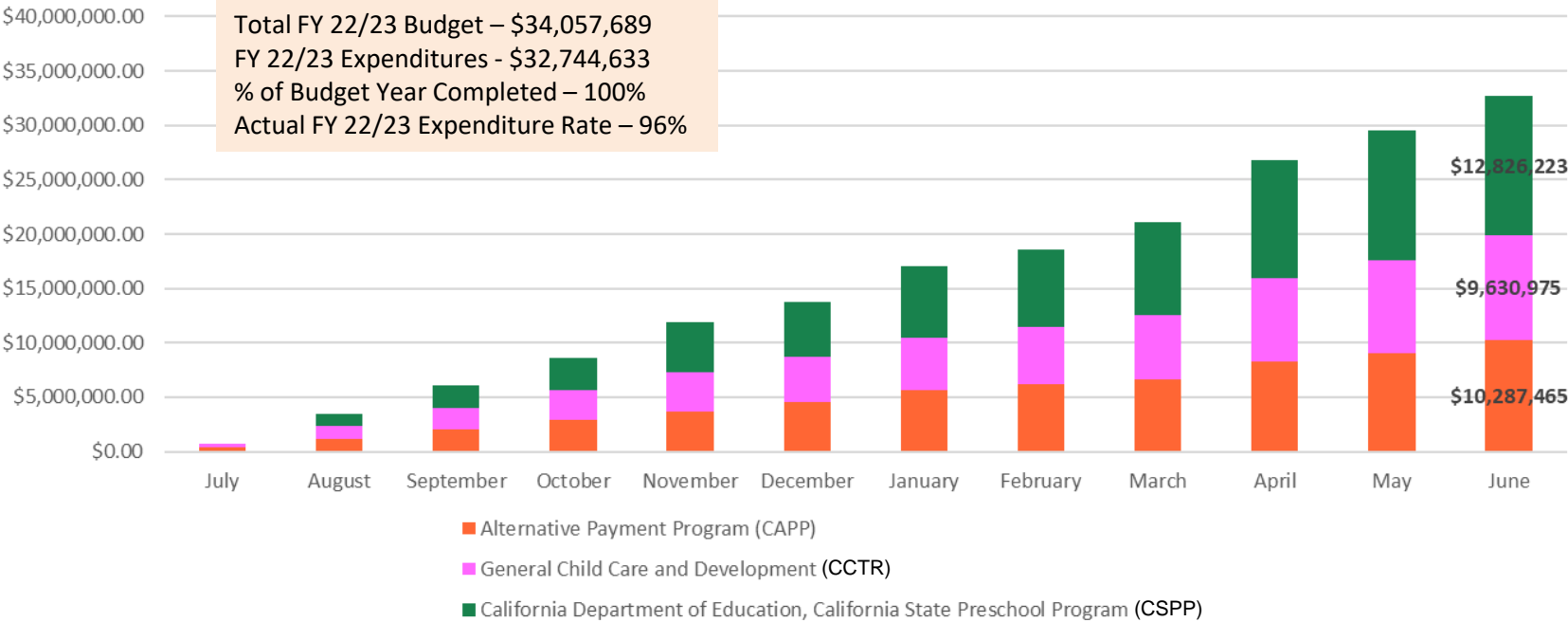
Budget



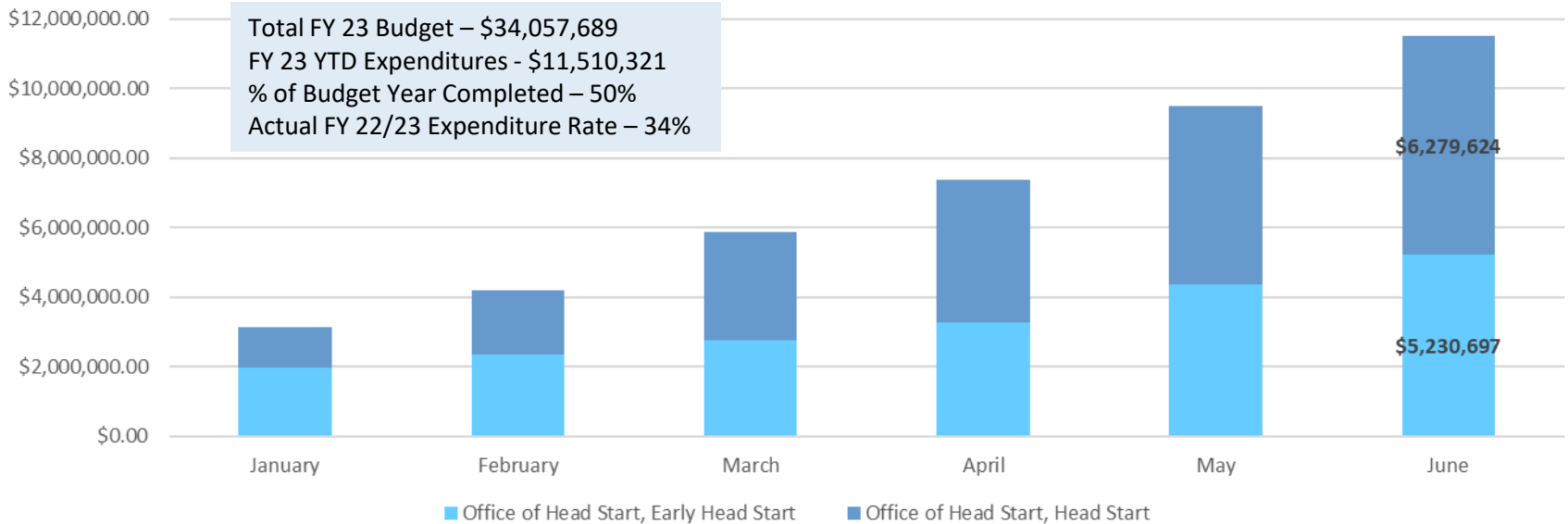
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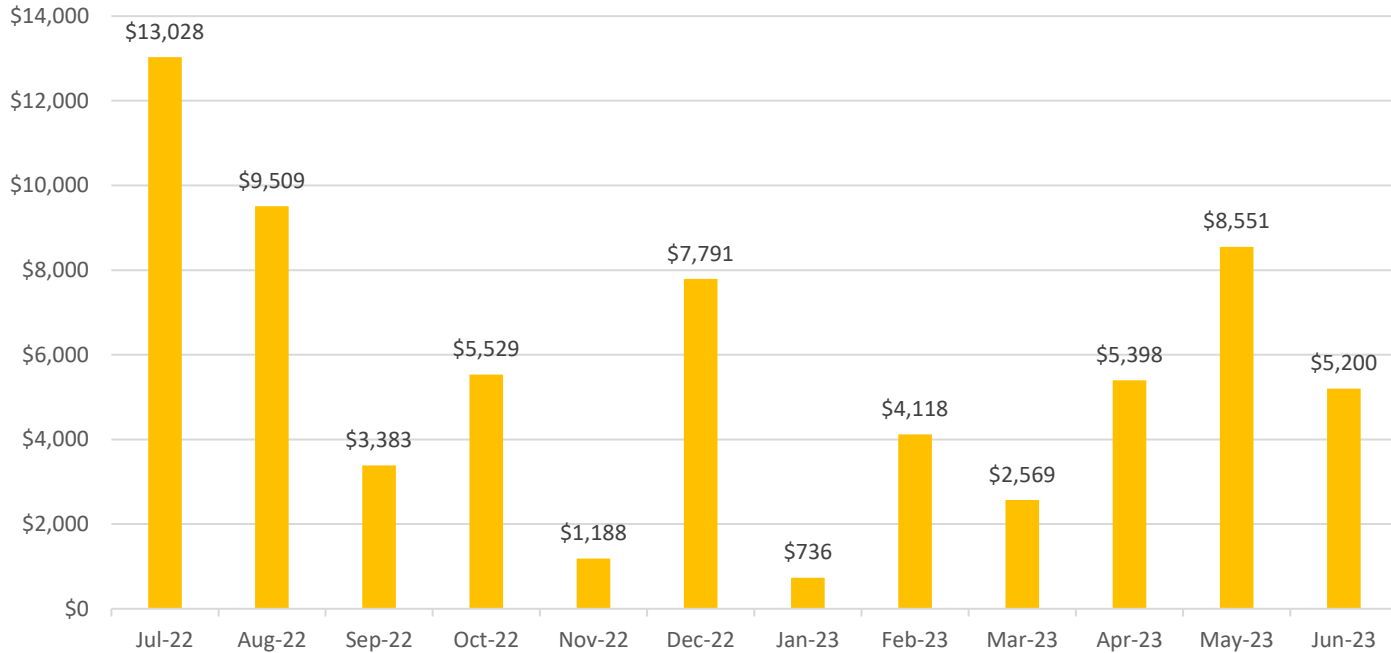
State Child Care Budget



Federal Head Start Budget



Credit Card Expenditures



CONTRA COSTA COUNTY
COMMUNITY SERVICES
BUREAU

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Monitoring



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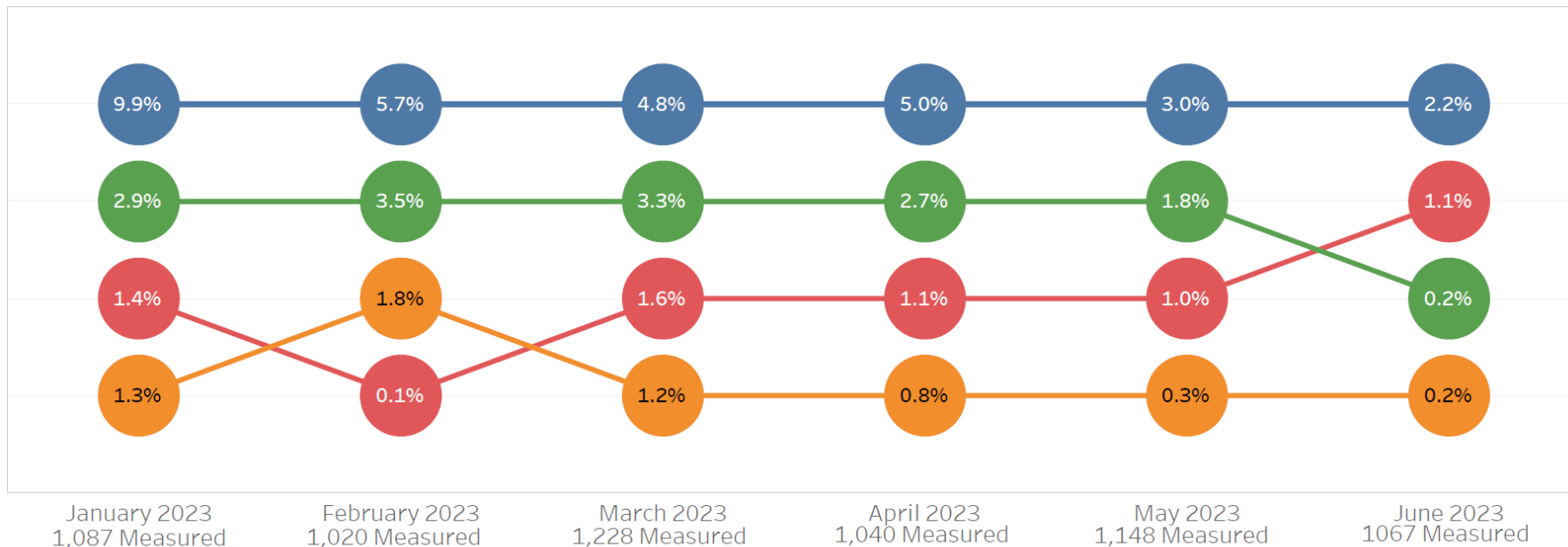
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June 2023 Unusual Incidents

Category	7/22	8/22	9/22	10/22	11/22	12/22	01/23	02/23	03/23	04/23	5/23	6/23	FY 21/22	FY 22/23
Child Injury	0	0	0	1	4	0	1	0	1	0	2	1	3	10
Lack of Supervision	2	1	2	1	0	1	0	0	0	1	0	0	1	8
Inappropriate discipline	0	0	0	3	0	1	1	0	0	1	1	0	1	7
Potential child abuse and maltreatment	0	0	0	1	0	0	0	1	1	0	1	0	0	4
Unauthorized release	0	0	0	0	0	0	1	0	0	0	0	0	0	1
Other	0	1	0	8	5	6	2	4	1	2	1	0	15	30
TOTAL	2	2	2	14	9	8	5	5	3	4	5	1	20	60

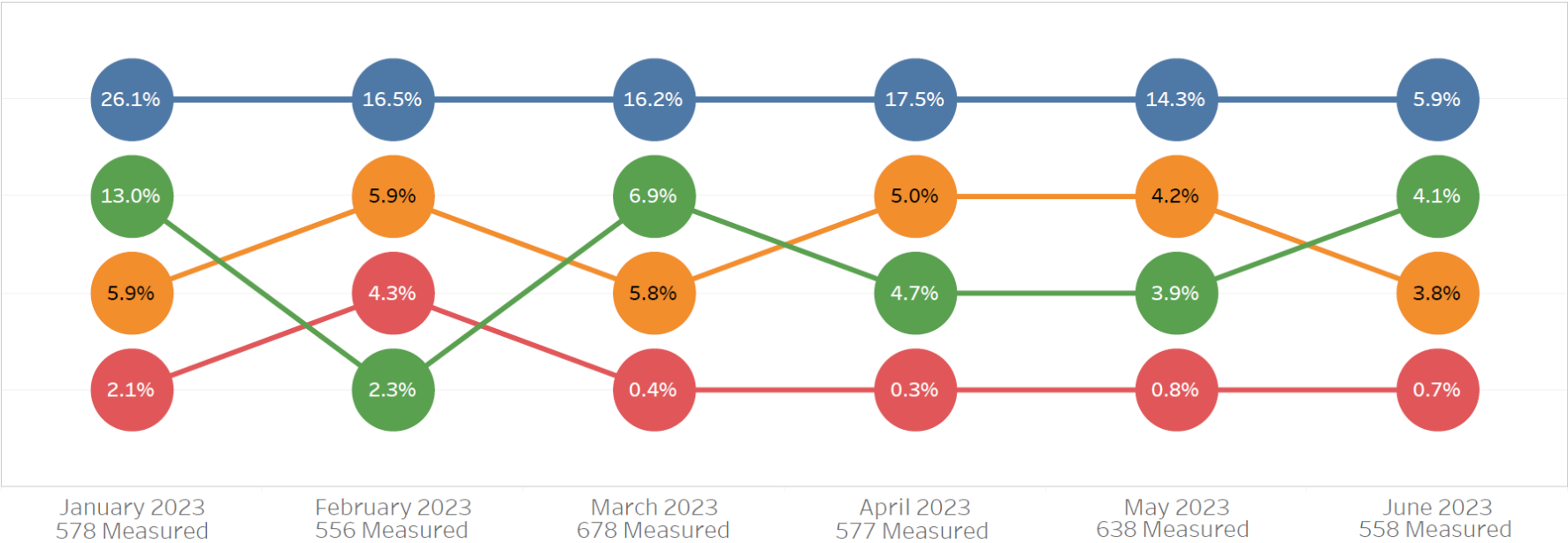


Daily Teacher Playground



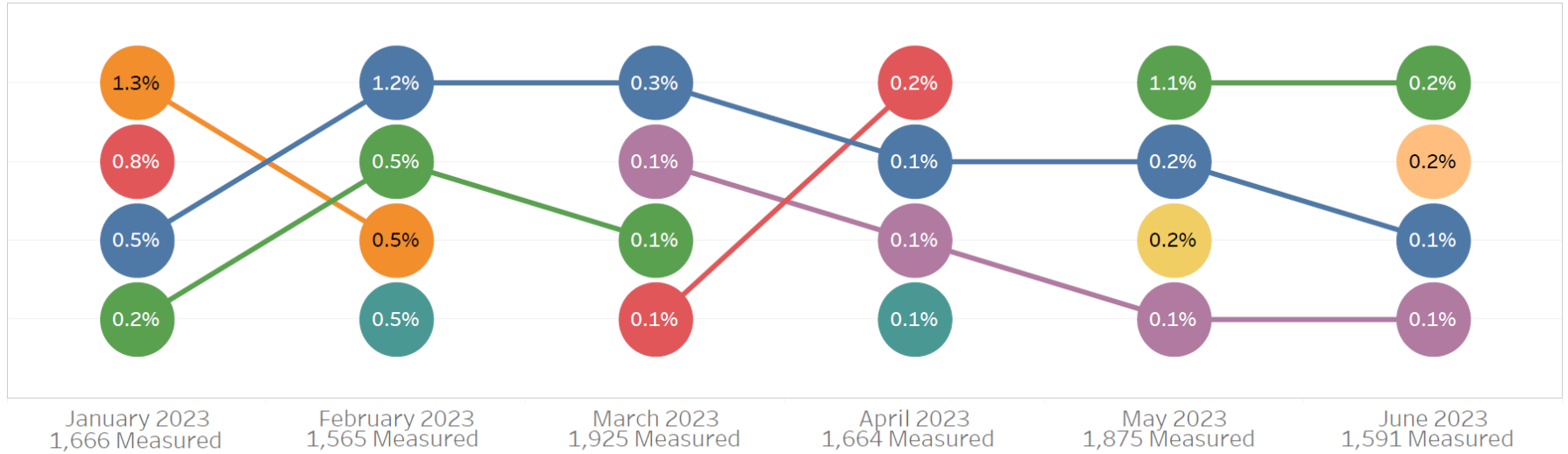
- 1, Equipment and Parts: All play equipment is in good repair with no cracks or jagged edges, or blocked from children's access.
- 5, Boundaries: Fencing or other barrier zone play areas are locked, secure and in good repair, including gate latches and alarms.
- 3, Play Materials: All additional play materials such as small blocks, books, dramatic play items, and other toys are in good repair and age appropriate for the children using them.
- 4, Litter: The area is free of glass, sharp objects, animal feces, branches, wasp nests, vagrants, and abandoned clothing.

Daily Facility Safety



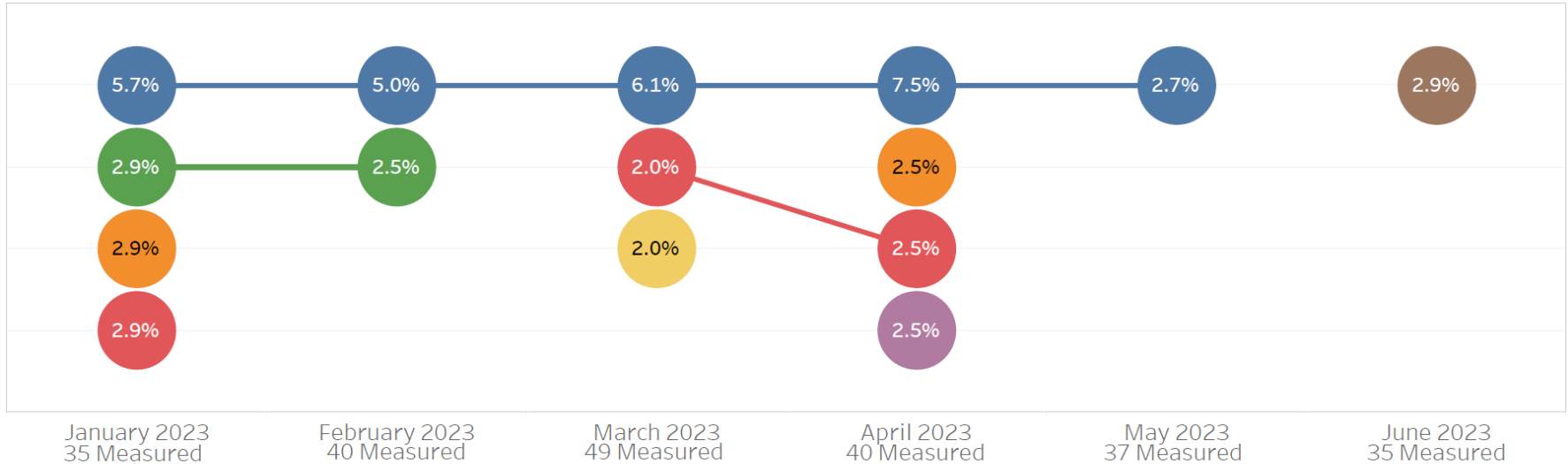
- 03, Environment(s) are free of rust.
- 04, Outdoor environment(s) are free of weeds and leaves.
- 01, Outdoor environment is free of litter and unsafe debris.
- 05, Alarms, if applicable, and locks in hallways, front doors, and gates are in working order.

Daily Health & Safety



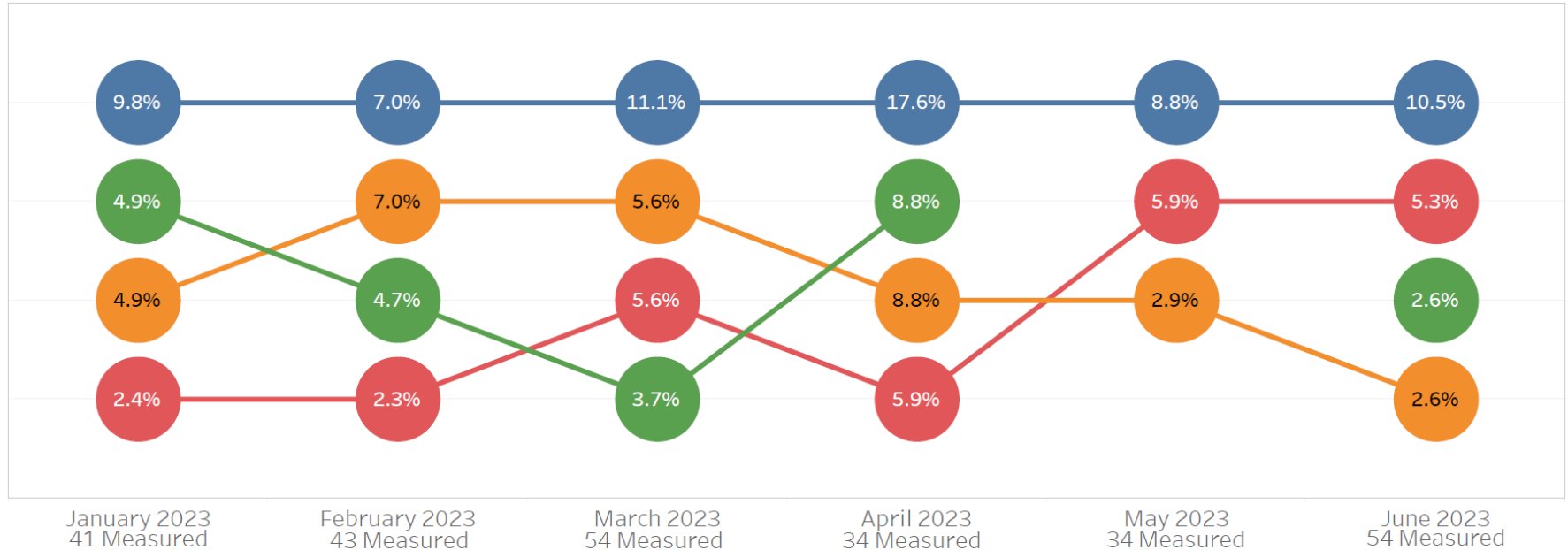
- 09, All door alarms are on and in good working order, if applicable.
- 03, Wallpad/Tablet are in working order and used as intended.
- 11, The spaces in classrooms, hallways, and other areas are clear, clean & free of objects including trip hazards, fall hazards, piles/clutter, etc.
- 12, All cabinets are secured and locked.
- 07, Zoning maps for indoors and outdoors are posted.
- 01, All Electrical Outlets are covered.
- 05, Children's food allergy list posted and kept confidential.
- 04, Health & Safety component is included in the lesson plan.

Monthly Playground Safety



- 04, RUST: No rust is visible.
- 12, LOCATION: Structures are six (6) feet away from walls, fences, and pathways.
- 14, BOUNDARIES: Fencing or other barrier zone play areas, fence gate is closed, upper edges of fencing is bent under.
- 15, GATES: Latched and locked appropriately.
- 06, METAL: Slide beds and other metal parts are shaded from the sun.
- 05, WOOD: There are no splinters, cracks, rotting, or sharp ends.
- 03, BOLTS, NUTS, SCREWS, NAILS, AND OTHER HARDWARE: No pieces are missing, loose, or exposed. Pinch or crush points are covered; no open S-hooks or other hooks / exposed nails.

Tri-Annual Child Transition and Safety



- 14, Safe Environments are evident: clean, no hazards, uncluttered walls (from postings) and uncluttered tops of shelves.
- 6, Classroom Transition Tracking Sheet (CSB700 or designated form) observed being used during transitions.
- 7, Classroom Transition Tracking Sheet (or designated form) correctly documents number of children transitioning.
- 8, Classroom head count whiteboard accurately reflects the number of children and staff currently in room.

Sub-recipient Monitoring Tools

Appendix 4: Subrecipient Questionnaire

Appendix 5: Risk Assessment Matrix

Appendix 6: Subrecipient Monitoring Plan

Appendix 7: Guidelines to Review Monthly Demands

Appendix 8: Desk Review Guide

Appendix 10: Federal Award Payment Template

Appendix 11: Sing Audit Certification

Appendix 12: Audit Review Checklist

Appendix 13: Management Decision Template

Appendix 14: Corrective Action Letter Template

Appendix 15: Self-Monitoring Tool

Appendix 16: Process for Charging Costs to Head Start

Appendix 17: Delegate Onsite Monitoring Tool

Sub-recipient Monitoring

Dates

- 1st Quarter – September 2022
- 2nd Quarter – December 2022
- 3rd Quarter – April 2023
- 4th Quarter – June 2023

Topics

- Allowable Costs
- Internal Controls
- Cost Allocation Property
- Contract Compliance
- Accountability
- Self-Monitoring

QIP Follow-Up Review July 25-28, 2023



No	Service Area	Grant Number(s)	Compliance Level	Applicable Standards	Timeframe for Correction
1	Ongoing Monitoring and Continuous Improvement	09CH010862	Deficiency	302.102(b)(1)(i-iv)	120 days
2	Program Governance	09CH010862	Area of Noncompliance	642(c)(1)(E)(ii)	120 days
3	Safety Practices	09CH010862	Deficiency	1302.102(d)(1)(ii)	120 days
4	Safety Practices	09CH010862	Deficiency	1302.47(b)(5)(iii)	90 days*
5	Safety Practices	09CH010862	Deficiency	1302.90(c)	90 days*
6	Ongoing Fiscal Capacity	09CH010862	Deficiency	75.303(a)	120 days

Corrected 2/9/23
Corrected 2/9/23

* On August 1, 2022, the Regional Office of Head Start approved a 60-day extension, giving Contra Costa County a total of 90 days to correct and implement procedures in the Service Area of Safety Practices.

Region IX Communications



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June 2023 ACF / OHS Communications

- 6/7/23 Inventory Closeout Activities Final Extension Approval
- 6/9/23 Office of Head Start Board Meeting Request
- 6/14/23 Improper Payment Study- Phase 2 Request for Information and Documentation
- 6/29/23 Funding Guidance Letter

Current Grant Closeout



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ACF Closeout Activities

- Real Property Inventory
 - 8/3/23 Submitted updated appraisals for 7 properties with federal interest
 1. Balboa, 1001 S 57th St., Richmond
 2. Congressman George Miller (III), 300 S. 27th St., Richmond
 3. Crescent Park, 5050 Hartnett Ave., Richmond
 4. Fairgrounds, 1203 W. 10th St., Antioch
 5. George Miller, 3068 Grant St., Concord
 6. Riverview, 227 Pacific Ave., Bay Point
 7. Verde, 2000 Giaramita Ave., Richmond
- ACF Facilities Visit
 - Planning meeting held 8/3/23
 - Visit scheduled for week of 8/21/23

2024-2028 Grant Competition



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Anticipated NOFA from ACF

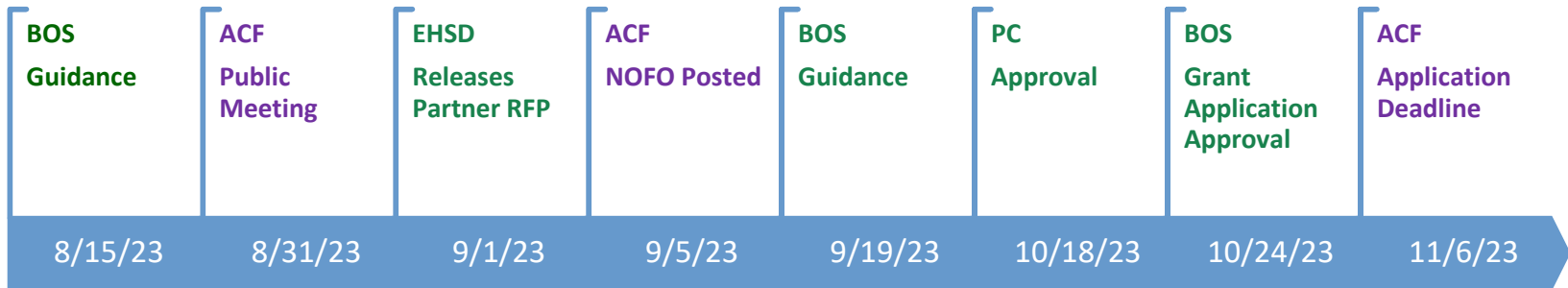
- 29 expected Notice Of Funding Awards (NOFA), 151 expected awards
 - Anticipated release date: September 5, 2023
 - Estimated due date: November 6, 2023
 - 1 competition in California
 - Expected number of awards = 6
 - Expected budget = \$29,661,911
- Components of submission
 - Program Description
 - Budget
 - Federal Financial Review
 - Appendices, including Board Attestation, Policy Council Approval, Letters of Support

Competitive Application Activities

- **Application Development**

- Community Assessment
- Economic Opportunity Council / Policy Council Public Hearing
- Parent Survey
- Contracted Grant Writer?
- Environmental Scan?
- Other?

- **Timeline**



Program Model Options

Program:		Early Head Start (ages 0-2)			Head Start (ages 3-5)		
Program Option:		Full-Day	Home Visiting	Locally Designed (pregnant/ parenting teen program)	Full-Day	Part-Day	Locally Designed (transition rooms)
Slots:	Current	446	149	28	825	292	32
	2024-2028	TBD	TBD	TBD	TBD	TBD	TBD
Hours:	Current	10.5 hrs.	1.5 hrs.	6.25 hrs.	10.5 hrs.	3.5 hrs.	10.5 hrs.
	2024-2028	TBD	TBD	TBD	TBD	TBD	TBD
Location:	Current	Antioch Bay Point Brentwood Bayo Vista Concord Oakley Pittsburg Richmond Rodeo	County-wide	Concord	Antioch Bay Point Brentwood Bayo Vista Concord N. Richmond Oakley Pittsburg Richmond Rodeo San Pablo	Antioch Brentwood Concord N. Richmond Pittsburg Richmond	Antioch Pittsburg Richmond
	2024-2028	TBD	TBD	TBD	TBD	TBD	TBD

Program Delivery Options

		Direct	Partner	Delegate
Operation:	Current	X	X	X
	2024-2028	TBD	TBD	TBD
Recruitment/ Enrollment:	Current	X		X
	2024-2028	TBD	TBD	TBD
Comprehensive Services:	Current	X	X	X
	2024-2028	TBD	TBD	TBD

Current Events



CONTRA COSTA COUNTY

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July 2023 Events

Office of Head Start Follow-Up Review



Los Nogales Management & Teaching Team

Safety First at Balboa!



Balboa Child & Parent Safety Team

Recommendation



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Recommendation

RECEIVE monthly update on the activities and oversight of the County's Head Start Program, as recommended by the Employment and Human Services Director, and provide guidance.



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