

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 05/16/2023 by the following vote:

**AYE:**

**NO:**

**ABSENT:**

**ABSTAIN:**

**RECUSE:**



**Resolution No. 2023/178**

IN THE MATTER OF: A RESOLUTION OF THE GOVERNING BODY OF CONTRA COSTA COUNTY AUTHORIZING APPLICATION TO AND PARTICIPATION IN THE HOMEKEY PROGRAM.

WHEREAS:

- A. The California Department of Housing and Community Development (“Department”) has issued a Notice of Funding Availability, dated March 29, 2023 (“NOFA”), for the Homekey Program (“Homekey” or “Program”). The Department has issued the NOFA for Homekey grant funds pursuant to Health and Safety Code section 50675.1.3 (Assem. Bill No. 140 (2021-2022 Reg. Sess.), § 20.).
- B. CONTRA COSTA HEALTH SERVICES on behalf of CONTRA COSTA COUNTY (“Applicant”) desires to apply for Homekey grant funds. Therefore, Applicant is submitting an application for Homekey funds (“Application”) to the Department for review and consideration.
- C. The Department is authorized to administer Homekey pursuant to the Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675) of Part 2 of Division 31 of the Health and Safety Code). Homekey funding allocations are subject to the terms and conditions of the NOFA, the Application, the Department-approved STD 213, Standard Agreement (“Standard Agreement”), and all other legal requirements of the Homekey Program.

THEREFORE, IT IS RESOLVED THAT:

- 1. Applicant is hereby authorized and directed to submit an Application to the Department in response to the NOFA, and to apply for Homekey grant funds in a total amount not to exceed \$16,000,000.00.
- 2. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver a Standard Agreement in a total amount not to exceed \$16,000,000.00, any and all other documents required or deemed necessary or appropriate by the Department and County Counsel to secure the Homekey funds from the Department and to participate in the Homekey Program, and all amendments thereto (collectively, the “Homekey Documents”).
- 3. Applicant acknowledges and agrees that it shall be subject to the terms and conditions specified in the Standard Agreement, and that the NOFA and Application will be incorporated in the Standard Agreement by reference and made a part thereof. Any and all activities, expenditures, information, and timelines represented in the Application are enforceable through the Standard Agreement. Funds are to be used for the allowable expenditures and activities identified in the Standard Agreement.
- 4. Christy Saxton, Health, Housing and Homeless Services Director, is authorized to execute the Application and the Homekey Documents on behalf of Applicant for participation in the Homekey Program, subject to County Counsel approval as to form.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: May 16, 2023**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

**Contact: Christy Saxton, 925-608-6700**

By: , Deputy

cc: L Walker, M Wilhelm