

# INVOICE

**Metropolitan Transportation Commission**  
**Bay Area Metro Center**  
**375 Beale Street, Suite 800**  
**San Francisco, CA 94105**  
**PHONE (415) 778-6700**

**Customer No:** V00024  
**Invoice:** AR031271  
**Invoice Date:** 02/28/2023  
**Terms:** Net 30

**To:** CONTRA COSTA, COUNTY OF  
2475 WATERBIRD WAY  
MARTINEZ, CA 94553

Transaction Date	Description	Amount
02/28/2023	4902 -P -TAP 24	\$20,000.00
<b>Total Due</b>		<b>\$20,000.00</b>

DS  
GK

DS  
SB

**PLEASE RETURN THIS PORTION WITH YOUR PAYMENT**

**Please make checks payable to:**  
**METROPOLITAN TRANSPORTATION COMMISSION**  
**P.O. Box 45788**  
**San Francisco, CA 94145-0788**

**Customer No:** V00024  
**Invoice:** AR031271  
**Invoice Date:** 02/28/2023  
**Total Amount Due:** \$20,000.00

**Total Payment: \$** \_\_\_\_\_

**PTAP 24 Invoices for Local Contribution**      **GL code 105000000**      **Object code 2201**

County	Vendor ID	Address Type	Agency	Address1	Address2	City	ZipCode	AwardLetter FN	AwardLetter LN	PCJobTitle	PCPhone	PCEmail	Major Inspection	Consultant Assigned	Project Type	Local Contribution to be sent to MTC
Alameda	V00197	A2	City of Albany	540 Cleveland Avenue	NULL	Albany	94710	Allison Carrillo		Associate Engineer	5105285737	acarrillo@albanycsa.org	2021	Adhara/ Bellecci	IS/NPMS	\$20,000
Alameda	V00078	AP	City of Dublin	100 Civic Plaza	NULL	Dublin	94568	Sai Midididdi		Associate Civil (Traffic) En	9258336630	sai.midididdi@dublin.ca.gov	2021	NCE	PMS	\$12,000
Alameda	V00086	AP	City of Livermore	1052 South Livermore Avenue	NULL	Livermore	94550	Mallika Ramachandran		Assistant City Engineer	9259604511	mramachandran@livermoreca.gov	2020	CAPS	PMS	\$20,000
Alameda	V00652	MD	City of Newark	37101 Newark Blvd	NULL	Newark	94560	Alex Tat		Senior Civil Engineer	5105784041	alex.tat@newark.org	2022	NCE	PMS	\$7,100
Alameda	V00040	R1	City of Pleasanton	200 Old Bernal	NULL	Pleasanton	94566	Huy Lei		Associate Civil Engineer	9259315663	hho@cityofpleasantonca.gov	2020	AMS	PMS	\$15,000
Alameda	V00041	A6	City of San Leandro	835 E. 14th Street	Engineering	San Leandro	94577	Kyle Lei		Associate Engineer	5105773302	klei@sanleandro.org	2020	AMS	PMS	\$12,200
Contra Costa	V00075	A1	City of Concord	1950 Parkside Drive	MS/ 40	Concord	94519	Aldrich Bautista		Associate Civil Engineer	9256713028	aldrich.bautista@cityofconcord.org	2020	Adhara	PMS	\$20,000
Contra Costa	V00674	AP	City of Oakley	3231 Main Street	NULL	Oakley	94561	Jason Kabalin		Capital Projects Engineer	9256257040	kabalin@ci.oakley.ca.us	2020	PEI	PMS	\$9,850
Contra Costa	V00670	AR	City of Pinole	2131 Pear St	NULL	Pinole	94564	Sanjay Mishra		Public Works Director	5107249017	smishra@ci.pinole.ca.us	2021	Harris & Associates	PMS	\$3,650
Contra Costa	V00671	AP	City of Pittsburg	65 Civic Avenue	NULL	Pittsburg	94565	Lynne Filson		Consulting City Traffic Eng	9257857141	lfilson@pittsburgca.gov	2020	CAPS	PMS	\$11,900
Contra Costa	V00770	A4	City of Richmond	450 Civic Center Plaza	NULL	Richmond	94804	Patrick Phelan		Infrastructure Administrator	5103078111	patrick_phelan@ci.richmond.ca.us	2021	PEI	PMS	\$20,000
Contra Costa	V00024	AR	Contra Costa County	2475 Waterbird Way	NULL	Martinez	94553	Caroline Tom		Senior Civil Engineer	9253137007	caroline.tom@pw.cccounty.us	2021	NCE	PMS	\$20,000
Contra Costa	V00097	AP	Town of Danville	510 La Gonda Way	NULL	Danville	94526	Nader Salama		Senior Civil Engineer	9253143348	nsalama@danville.ca.gov	2020	AMS	PMS	\$11,100
Contra Costa	T00171	A2	Town of Moraga	329 Rheem Blvd.	NULL	Moraga	94556	Sharon Chan		Assistant Engineer	9258887028	schan@moraga.ca.us	2020	CAPS	PMS	\$4,100
Marin	V02899	AP	City of Belvedere	450 San Rafael Avenue	NULL	Belvedere	94941	Chris Barry		Associate Engineer	4154358903	cbarry@cityofbelvedere.org	2020	PEI	PMS	\$3,000
Marin	V00210	A6	Marin County	3501 Civic Center Drive	NULL	San Rafael	94903	Rachel Calvert		Interim Principal Engineer	4152467580	rcalvert@marincounty.org	2022	AMS	PMS	\$20,000
Marin	V02847	A2	Town of Corte Madera	240 Tamal Vista Boulevard	Suite 110	Corte Madera	94925	Demetre Copeland		Assistant Engineer	7603106641	dcopeland@tcmmail.org	2020	PEI	PMS	\$3,000
Marin	V02846	AP	Town of Ross	31 Sir Francis Drake Blvd.	P.O. Box 3	Ross	94957	Richard Simonitch		Public Works Director	415453E+12	rsimonitch@townofross.org	2021	PEI	PMS	\$3,000
Napa	V00685	A1	City of St. Helena	1572 Railroad Avenue	NULL	St. Helena	94574	Eric Janzen		Assistant Director of Publ	7079672831	ejanzen@cityofsthelela.org	2021	Harris & Associates	PMS	\$3,000
Napa	V00025	A6	Napa County	1195 Third Street	Suite 101	Napa	94559	Graham Wadsworth		Engineering Supervisor	7072598331	Graham.Wadsworth@countyofnapa.org	2020	Harris and Associates	PMS	\$45,000
San Francisco	V00020	A2	San Francisco	49 South Van Ness Avenue	8th Floor	San Francisco	94103	Paul Barradas		Project Manager	6282712580	Paul.Barradas@sfdpw.org	2021	Adhara	PMS	\$20,000
San Mateo	V00108	A1	City of East Palo Alto	1960 Tate Street	NULL	East Palo Alto	94303	Batool Zaro		Assistant Engineer	6503888921	bzaro@cityofepa.org	2020	Adhara	PMS	\$3,000
San Mateo	V02845	AP	City of Foster City	610 Foster City Blvd.	NULL	Foster City	94404	Justin Lai		Associate Civil Engineer	6502863271	jilai@fostercity.org	2020	Adhara	PMS	\$3,800
San Mateo	V01330	P1	City of San Bruno	567 El Camino Real	NULL	San Bruno	94066	Jake Zhang		Assistant Engineer	6506167043	jzhang@sanbruno.ca.gov	2021	NCE	PMS	\$6,250
San Mateo	V00036	AP	City of San Mateo	330 W 20th Ave	NULL	San Mateo	94403	Stephanie Gindlesperger		Senior Engineer	6505227315	sgindlesperger@cityofsanmateo.org	2020	NCE	PMS	\$14,100
San Mateo	V00026	AP	City of South San Francisco	DPW - Engineering Division	315 Maple	South San Francisco	94083	Angel Torres		Senior Civil Engineer	6508296660	angel.torres@ssf.net	2020	AMS	PMS	\$9,800
San Mateo	V03115	R1	Town of Portola Valley	765 Portola Road	NULL	Portola Valley	94028	Howard Young		Public Works Director	6.50851E+12	hyoung@portolavalley.net	2021	NCE	PMS	\$3,000
San Mateo	V00690	AP	Town of Woodside	2955 Woodside Rd	NULL	Woodside	94062	Sindhi Mekala		Senior Engineer	6508516790	smekala@woodsidetown.org	2020	Adhara	PMS	\$3,350
Santa Clara	V00675	AP	City of Campbell	70 N. 1st Street	NULL	Campbell	95008	Todd Capurso		Public Works Director	4088662150	toddcc@campbellca.gov	2020	PEI	PMS	\$6,600
Santa Clara	V00090	AP	City of Milpitas	455 E. Calaveras Blvd.	NULL	Milpitas	95035	Nolen Ugalde		Junior Engineer	4085863357	nugalde@milpitas.gov	2022	CAPS	PMS	\$9,150
Santa Clara	V00092	AP	City of Mountain View	500 Castro Street	NULL	Mountain View	94039	Kathryn Robertson		Associate Civil Engineer	6509036079	kathryn.robertson@mountainview.gov	2020	CAPS	PMS	\$16,250
Santa Clara	V00038	PO	City of San Jose	1404 Mabury Rd.	NULL	San Jose	95133	Chanh Do		Associate Engineer	4086282933	chanh.do@sanjoseca.gov	2022	Harris & Associates	PMS	\$20,000
Santa Clara	V00034	MD	City of Santa Clara	1500 Warburton Ave	NULL	Santa Clara	95050	Falguni Amin		Principal Engineer - Design	4086153015	famin@santaclaraca.gov	2020	CAPS	PMS	\$17,650
Santa Clara	V00023	AR	City of Sunnyvale	221 Commercial St	NULL	Sunnyvale	94085	Sean Smith		Street Operations Manager	4087307559	srsmith@sunnyvale.ca.gov	2020	PEI	PMS	\$18,300
Santa Clara	V00043	A4	Santa Clara County	1505 Schallenberger Rd	NULL	San Jose	95131	Gavin Finley		Associate Civil Engineer	4085732491	gavin.finley@rda.sccgov.org	2022	Adhara	PMS	\$20,000
Solano	V00016	A1	City of Benicia	250 East L Street	NULL	Benicia	94510	Sharon Denney		Management Analyst	7077464215	sdenney@ci.benicia.ca.us	2021	NCE	PMS	\$6,900
Solano	V00077	P1	City of Dixon	600 East A Street	NULL	Dixon	95620	William Garcia		Staff Augmentation Consultant	7076787031	wgarcia667@gmail.com	2020	Harris & Associates	PMS	\$5,100
Solano	V00080	MD	City of Fairfield	1000 Webster Street	3rd Floor	Fairfield	94533	Jason Riley		Assistant City Engineer	7074287481	jriley@fairfield.ca.gov	2021	NCE	PMS	\$11,200
Solano	V00692	A1	City of Suisun City	701 Civic Center Blvd	NULL	Suisun City	94585	Nick Lozano		Sr. Associate Engineer	7075800629	nlozano@suisun.com	2020	CAPS	PMS	\$5,400
Sonoma	V00662	AR	City of Cotati	201 West Sierra Avenue	NULL	Cotati	94931	Craig Scott		Public Works Director/City	7076653620	cscott@cotaticity.org	2021	Harris and Associates	PMS	\$3,000
Sonoma	V00042	A6	City of Petaluma	11 English Street	NULL	Petaluma	94952	Ken Eichstaedt		Senior Traffic Engineer	7077763672	keichstaedt@cityofpetaluma.org	2021	PEI	PMS	\$12,350
Sonoma	V00037	PO	City of Rohnert Park	130 Avram Avenue	NULL	Rohnert Park	94928	Eydie Tacata		Sr. Public Works Analyst	7075882205	etacata@rpcity.org	2021	Adhara/ AMS	IS/NPMS	\$65,715
Sonoma	V00708	PO	City of Sonoma	No. 1 The Plaza	NULL	Sonoma	95476	Oriana Hart		Admin and Project Manager	7079332233	ohart@sonomacity.org	2021	Harris and Associates	PMS	\$3,000
Sonoma	V00029	AR	Sonoma County	2300 County Center Drive	100B	Santa Rosa	95403	Stephen Urbanek		Pavement Preservation Administrator	7075653884	steve.urbanek@sonoma-county.org	2022	Harris & Associates	PMS	\$20,000
Sonoma	V000663	AP	Town of Windsor	9291 Old Redwood Highway	P.O. Box 11	Windsor	95492	Mona Ibrahim		Engineer III	7078385349	mbrahim@townofwindsor.com	2021	PEI	PMS	\$6,050
<b>\$573,865</b>																

**Metropolitan Transportation Commission  
Administration Committee**

**March 8, 2023**

**Agenda Item 2b**

**Contract Amendments– Pavement Management Technical Assistance Program (P-TAP)**

**Round 24 (\$2,445,465): Adhara Systems, Inc., (\$401,600); AMS Consulting, LLC, (\$398,365); Bellecci & Associates, Inc., (\$17,000); Capitol Asset & Pavement Services, Inc., (\$402,550); Harris & Associates, Inc., (\$413,650); Nichols Consulting Engineers, CHTD, (\$402,150); and Pavement Engineering, Inc., (\$410,150)**

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**Subject:**

Contract amendments to add a total of \$2,445,465 to and extend by one additional year through April 30, 2024, the contracts with the seven P-TAP consultants listed above.

**Background:**

P-TAP provides Bay Area jurisdictions with assistance and expertise in implementing and maintaining a pavement management program. Projects eligible for funding include assistance with implementing and maintaining pavement management systems, and non-pavement asset management pilot projects. MTC has programmed over \$29 million in Federal Surface Transportation Block Grant Program (STP) funds during the last 23 rounds of P-TAP, which has funded over 1,000 projects and assisted all Bay Area jurisdictions with their pavement management needs. Local jurisdictions provide the required 20% local contribution that is applied to the federal match and pays for a two-year StreetSaver<sup>®</sup> pavement management software subscription for the jurisdiction. For the current cycle, P-TAP Round 24 (FY 2022-23), the proposed contract amendments total \$2,445,465. Funding for the program is approximately \$2.13 million STP funds in the One Bay Area Grant 3 (OBAG 3) Program that is included in the Fiscal Year (FY) 2022-23 agency budget. The amendments are proposed in the not to exceed amounts below:

**Administration Committee****March 8, 2023****Page 2 of 3****Agenda Item 2b**

<b>Consultant Name, Location</b>	<b>Not to Exceed Amendment Amount</b>
Adhara Systems Inc., San Jose, CA	\$401,600
AMS Consulting, LLC, Pleasanton, CA	\$398,365
Bellecci & Associates, Inc., Pleasanton, CA	\$17,000
Capitol Asset & Pavement Services, Inc., Salem, OR	\$402,550
Harris & Associates, Inc., Concord, CA	\$413,650
Nichols Consulting Engineers, CHTD, Richmond, CA	\$402,150
Pavement Engineering, Inc., San Luis Obispo, CA	\$410,150
<b>Total Amendments</b>	<b>\$2,445,465</b>

MTC retains these seven consultants to provide services to Bay Area agencies that apply for P-TAP assistance. Funds are allocated to individual projects, ranging from \$15,000 to \$100,000, based on the scope and amount requested by the jurisdiction. Projects are then assigned to P-TAP consultants based on each firm's expertise, prior experience with the jurisdiction, and past performance.

The firms listed above were qualified through a competitive procurement via a Request for Qualifications issued by MTC in 2020. In January 2021, this Committee authorized one-year contracts with these firms, with options to extend in one-year increments for up to three additional years. MTC has entered into contracts with these firms. On October 24, 2022, staff contacted all 109 Bay Area cities and counties to solicit project applications for P-TAP Round 24. Projects selected from Pavement Management System projects and Non-Pavement Asset Management pilot projects are based on the availability of funding and the scoring criteria established in the MTC P-TAP Program Guidelines (MTC Resolution 4078, Revised). This scoring criteria prioritizes jurisdictions that did not receive P-TAP funds in Round 23; jurisdictions requesting funds for Pavement Management System projects; small jurisdictions (those with few centerline miles); and jurisdictions with a lapsed or soon to be lapsed certification status.

The seven P-TAP consultants and their subcontractors' small business and disadvantaged enterprise status are shown in Attachment A.

**Administration Committee**

**March 8, 2023**

**Page 3 of 3**

**Agenda Item 2b**

**Next Steps:**

Staff will seek to amend the existing contracts by adding the approved additional funds and exercising the option to extend by one year.

**Issues:**

None identified.

**Recommendations:**

Staff recommends that the Committee authorize the Executive Director or designee to negotiate and enter into contract amendments with the seven P-TAP consultants to extend the contracts through April 30, 2024 and add a total of \$2,445,465 for a total not to exceed amount of \$6,691,815 for all the contracts noted to provide the P-TAP 24 services described above.

**Attachments:**

- Attachment A – Small Business and Disadvantaged Business Enterprise Status
- Request for Committee Approval – Summary of Proposed Contract Amendment

  
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Andrew B. Fremier

**Attachment A**

**Small Business and Disadvantaged Business Enterprise Status**

	<b>Firm Name</b>	<b>Role on Project</b>	<b>DBE* Yes / No</b>	<b>If DBE Yes, List #</b>	<b>SBE** Yes / No</b>	<b>If SBE Yes, List #</b>
Prime Contractor	AMS Consulting, LLC	Pavement Management Project services	Yes	35907	No	
Prime Contractor	Adhara Systems, Inc.	Pavement Management Project Services	No		No	
Subcontractor	Lee, Incorporated	Pavement Management Project Services	Yes	24740	No	
Prime Contractor	Bellecci & Associates, Inc.	Non-Pavement Asset Management services	No		No	
Subcontractor	Geografika Consulting	Non-Pavement Asset Management services	Yes	35814	No	
Prime Contractor	Capitol Asset & Pavement Services, Inc.	Pavement Management Project Services	No		No	
Subcontractor	AMS Consulting, LLC	Pavement Management Project Services	Yes	35907	No	

**Administration Committee**  
**March 8, 2023**  
**Page 2 of 2**

**Attachment A**  
**Agenda Item 2b**

Subcontractor	Lewis Engineering	Pavement Management Project Services	Yes	28890	No	
Prime Contractor	Harris & Associates, Inc.	Pavement Management Project Services	No		No	
Subcontractor	AMS Consulting, LLC	Pavement Management Project Services	Yes	35907	No	
Prime Contractor	Nichols Consulting Engineers, CHTD	Pavement Management Project Services	No		No	
Subcontractor	AMS Consulting, LLC	Pavement Management Project Services	Yes	35907	No	
Prime Contractor	Pavement Engineering, Inc.	Pavement Management Project Services	No		No	
Subcontractor	Seeley Tech	Pavement Management Project Services	Yes	42884	No	

\*Denotes certification by the California Unified Certification Program (CUCP).

\*\*Denotes certification by the State of California.

## Request for Committee Approval

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### Summary of Proposed Contract Amendment

Work Item No.:	1233
Consultants:	<ol style="list-style-type: none"><li>1. Adhara Systems, Inc., San Jose, CA (\$401,600)</li><li>2. AMS Consulting, LLC, Pleasanton, CA (\$398,365)</li><li>3. Bellecci &amp; Associates, Inc., Concord, CA (\$17,000)</li><li>4. Capitol Asset &amp; Pavement Services, Inc., Salem, OR (\$402,550)</li><li>5. Harris &amp; Associates, Inc., Concord, CA (\$413,650)</li><li>6. Nichols Consulting Engineers, CHTD, Richmond, CA (\$402,150)</li><li>7. Pavement Engineering, Inc., San Luis Obispo, CA (\$410,150)</li></ol>
Work Project Title:	Pavement Management Technical Assistance Program (P-TAP), Round 24
Purpose of Project:	To provide technical assistance in implementing P-TAP for jurisdictions in the San Francisco Bay Area.
Brief Scope of Work:	Includes some or all the following: collecting pavement data, running Street Saver software, identifying budget impacts on pavement condition; providing plans, specifications, and estimates for constructing streets and roads; and assisting with non-pavement asset management.
Project Cost Not to Exceed:	\$2,445,465 these amendments Previous approved contract amounts = \$4,246,350 Total approved contract amounts based on this action = \$6,691,815
Funding Source:	Federal Surface Transportation Block Grant Program (STP) funds and Local funds
Fiscal Impact:	\$2,445,465 of the funding for this amendment is available in the FY 2022-23 agency budget.

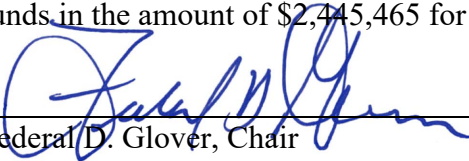


**Administration Committee**  
**March 8, 2023**  
**Page 2 of 2**

**Agenda Item 2b**  
**Request for Committee Approval**

Motion by Committee:                    That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with each of the firms listed above, in the respective amounts listed above, to provide technical assistance in implementing P-TAP for jurisdictions in the San Francisco Bay Area as described above and in the Executive Director's memorandum dated March 8, 2023, and the Chief Financial Officer is directed to set aside funds in the amount of \$2,445,465 for such contract amendments.

Administration Committee:

  
\_\_\_\_\_  
Federal D. Glover, Chair

Approved:

March 8, 2023