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Eligibility Questions

The **FYE 2023 Charge! Program Guidance** provides important information regarding Charge! program requirements, the application process and evaluation criteria, and Grantee/Project Sponsor administrative requirements. [Click here to view sample application documents.](#)

Please read this guidance completely before filling out an application. Incomplete applications may be rejected and/or ranked lower. Any questions or comments can be submitted to [dfung@baaqmd.gov](mailto:dfung@baaqmd.gov).

[Click here to view the FYE 2023 Charge! Program Guidance.](#)

Eligibility Questions

Are you representing a business, non-profit or a public agency?

Are you requesting a grant for equipment that has already been purchased and/or installed?

Are all of your proposed charging station locations within the Air District's jurisdiction?

The Air District's jurisdiction includes the nine counties that surround the San Francisco Bay: Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, southwestern Solano, and southern Sonoma counties. [View this map](#) and click the magnifying glass to search for specific addresses.

Are any of the proposed charging stations required to be installed as a result of regulation, settlement, city ordinance or any other requirement?

You are eligible for the Charge! Program and may begin filling out your application below.

Make sure you enter your Organization Name before clicking the "Save" button, which is located in the bottom right corner. You may resume editing your application later.

Project Sponsor Information

If this is your organization's first time applying to the Charge! Program, click the "Add New" button, located to the right of the "Organization Name" field to add a new organization profile to your user account.

If your organization has applied to the Charge! Program before, start typing the name in the "Organization Name" field and select it from the drop-down menu.

The **Primary Contact** will receive all future communications and is responsible for managing the project and submitting future reports and reimbursement requests.

The **Authorized Signatory** is the person who has the authority to sign contracts on behalf of the organization.

Organization Name  [Add New](#)

Location

Primary Contact

Authorized Signatory

Are you representing a business or non-profit organization?

Are you representing a public agency?

Is your project exclusively at multi-family housing sites?

Will your organization own the funded equipment?

Will your organization install the funded equipment?

Will your organization operate the funded equipment?

Qualifications

Is your organization a local business?

Is your organization a Certified Green Business?

Is your organization a Minority Business Enterprise?

Is your organization a Women's Business Enterprise?

Project Budget

Please enter the estimated total project costs for your project.

Estimated Total Project Cost

In this section, you are required to list all matching funds to support the project. Matching funds are funding source(s) outside of Charge! Program funding that will be used to pay for all project related costs. Funding sources can be internal/general funds or other grant funds.

To add a matching fund, click on the (+) button to the right. You may add multiple matching funds.

### Matching Funds +

### Project Information

Have you started any work on the charging station project (e.g., contracted with vendors, broken ground)?

How many months will it take for your project installation to be completed?

### Facility Information

In this section, you are required to add information related to each facility in your project. Information includes the facility address, facility type (Workplace, Destination, Transit Parking, Transportation Corridor or Multi-Family Housing), charger configurations, plus-up funding requested, and key documents.

Click on the (+) icon to the right to add a new facility. You may add multiple facilities.

### Facilities +

### Amount Requested

Total grant funding amount requested for your project.

### Funding Charts

Award amount for each charger-type and key charger requirements for projects located at transit parking, multi-family housing, workplaces, transportation corridors and destination facilities:

BASE FUNDING					
Charging Station Type	Level 1	Level 2 (low)	Level 2 (high)	DC Fast	
Active Connector Output Rating*	1.4 kW	3.3 – 6.6 kW	6.6+ kW	50 - 149.99 kW	150+ kW
Base Funding Per Active Connector	\$1,500	\$2,500	\$4,000	\$25,000	\$35,000
PLUS-UP FUNDING					
The Charge! Program also offers Plus-Up funding, on top of base funding, for projects who meet one or more of the following:					
Priority Population Areas **	\$500	\$1,000	\$1,500	\$10,000	\$10,000
Multi-Family Housing	\$500	\$1,000	\$1,500	-	-
Maximum Funding Per Active Connector, including all Plus-Up Funding	\$2,900	\$4,500	\$7,000	\$35,000	\$45,000

\* Each active connector must be able to simultaneously maintain the stated level of kW output.  
\*\* Designated areas eligible to receive this plus-up are subject to change.

Please refer to page 6 in the Charge! Program Guidance for more details.

### Application Documents

Upload project documents here, including the required Form W-9 and Authority to Apply. You may also upload Other Documents, such as the overall project proposal, letters of support, and other documents that were not uploaded to the Facility Information Form(s).

To upload a supporting document, click on the (+) icon.

You must clearly label each document.

#### Form W-9:

Attach your organization's Form W9. The name on the form must match your application organization name that you're applying on behalf of.

Form W-9 +

#### Authority to Apply and Implement Project:

A signed letter of commitment (click here for template) from the applicant's representative with authority (e.g. Chief Executive or Financial Officer, Executive Director, or City Manager; or a signed resolution from the governing body (e.g. City Council, Board of Supervisors, or Board of Directors).

Authorization to Apply +

Upload any other supporting documents below:

Other Document +

Application Documents +

### Application Certification

By submitting this application online, I agree to the below statements and certify that to the best of my knowledge, the information contained in this application and in any documentation accompanying this application or submitted in furtherance of this application is true and accurate. Also, I understand that any misstatements or omissions of material facts may disqualify this application and any monies awarded based on it.

The applicant entity I represent has read, understood, and agrees to comply with the requirements listed in the Charge! Program Guidance.

This application is for evaluation purposes only and does not guarantee project funding.

The applicant entity I represent agrees to operate and maintain all charging stations until the usage requirements have been met and for a minimum of 3 years from the date that the equipment is placed into service.

The proposed project and the emissions reductions that would be realized from it are not required by any federal, state or local regulation, judicial order, agreement, memorandum of understanding, contract, mitigation requirement, or other binding obligation that requires the project applicant to implement any portion of the project that would be funded by the Air District.

The applicant entity I represent is in compliance and will remain in compliance with all applicable federal, state, and local air quality rules and regulations, as well as building codes and ordinances (e.g., CALGreen).

The applicant entity I represent agrees to submit Semi-annual Progress Reports until the station is put into service and Annual Monitoring Reports on an annual basis for the duration of the project to report, at a minimum, electricity dispensed, proof of insurance, cost to use the station(s), and charging station uptime.

The applicant entity I represent will allow Air District staff or its designee to inspect all charging station(s) and to audit program records.

Should the project sponsor fail to meet any of the Program requirements, the award may be cancelled and forfeited; this potentially would require reimbursement of a pro-rated amount of the award.

I have the legal authority to apply for funding on behalf of the applicant entity and that I am authorized to sign this application on behalf of applicant.

I have read, understood, and agree to comply with the above terms for the Charge! Program.

I understand that if any information or required documents are missing, that my application may be ranked lower or disqualified from the application review process.

Applicant Name\*

Date\*

**When you have finished filling out the application, click the [Save] button. Please review your answers before clicking the [Submit] button.**

## Add a Matching Funds



Please provide all funding sources for your project.

Source Name

Source Type

Amount

Status

Save



**Bay Area Air Quality Management District**  
Facility ID#: ,

Facility Location

Facility Street Address

Facility Street Address 2 (Suite, Unit, etc.)

Facility City

Facility County

Facility Zip Code

Facility Information

Facility Type

Priority Population Areas Plus Up

Check if your facility address is located in a Priority Population Area, using [CARB's Priority Population Investments 4.0 web map tool](#). Charging stations installed in PPAs are eligible to receive plus up funding.

Level 1, Level 2 Low, Level 2 High and DC Fast charging stations are eligible for \$500, \$1,000, \$1,500 and \$10,000 in [Priority Population Area Plus Up](#) funding, respectively.

Is this facility located in a CARB Priority Population Area?

Does the Project Sponsor own the property?

Please indicate the total number of parking spaces at this facility

Does this facility host additional existing or planned renewable energy technologies that would supply energy to the proposed charging station(s) (e.g., solar, wind, hydro-electric)?

Provide a list of activity centers this facility serves

Save

## Charging Station Information

In this section, you are required to add the charging station quantity, type (Level 1, Level 2 [low], Level 2 [high], and DC Fast), make, and model that will be installed at this facility.

Click the plus (+) button on the right to add a Charging Station type.

### Charging Station Type



Are all of the proposed chargers at this facility accessible to the public?

How many days per week will the charging station(s) at this facility be available for use?

How many hours per day will the charging station(s) at this facility be available for use?

Additional Comments or Clarification

## Add a Charging Station Type



Charger Type

An active connector is defined as the plug that connects a charging station to an electric vehicle and provides power to charge its battery. The number of active connectors on a site is equivalent to the maximum number of vehicles that can be charging simultaneously.

Please keep in mind that charging stations that have multiple connectors, but can only charge one vehicle at a time is considered to be one active connector. The charger type is the kilowatt output of each active connector and is used to determine the project's eligible funding level.

Active Connector Quantity

Charger Make

Charger Model

HISTORY



[Show History](#)

Save