



## AIRPORTS COMMITTEE

RECORD OF ACTION FOR  
December 14, 2022

Supervisor Diane Burgis, Chair  
Supervisor Ken Carlson, Vice Chair

Present: Karen Mitchoff, Chair  
Diane Burgis, Vice Chair

Staff Present: Greg Baer , Airports Director; Beth Lee, Assistant Director of Airports, Administration; Russell Milburn, Assistant Director of Airports, Operations; Elke Soberal , Administrative Services Analyst; Elise Schilling-Luce, Administrative Services Assistant II; Daniel Barrios, Department of Conservation and Development; Will Nelson, Department of Conservation and Development

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes)

Greg Baer recognized Supervisor Mitchoff's service to the Airports during her tenure as District IV Supervisor

3. Interview candidate(s) for the AAC Airport Neighbor (Byron) position and determine recommendation for the Board of Supervisors consideration

Supervisor Burgis and Mitchoff interviewed and appointed Dean Hickman-Smith to the Byron Neighbor position on the Aviation Advisory Committee

AYE: Chair Karen Mitchoff  
Vice Chair Diane Burgis

4. Interview candidate(s) for AAC member-at-large 2 position and determine recommendation for the Board of Supervisors' consideration

Supervisor Burgis and Mitchoff interviewed the following applicants for the Member at Large 2 position on the Aviation Advisory Committee:

- Allison Picard
- Cameron Cotharp
- Eric Meinbress
- Michael McCarthy
- Robert Camacho
- Russel Roe
- Ryan Ballie
- Shakeel Ahmad

Supervisor Burgis and Mitchoff re-appointed Eric Meinbress to the position

AYE: Chair Karen Mitchoff  
Vice Chair Diane Burgis

5. Review and approve record of meeting for September 14, 2022 (Chair)

AYE: Chair Karen Mitchoff  
Other: Vice Chair Diane Burgis (ABSENT)

6. Receive update from the Aviation Advisory Committee Chair (Emily Barnett)

7. Update on Bay Area Test Site (BATS) activity, Buchanan Field and Byron Airport

Greg Baer reported :

- Urban Air Mobility Staff has been great working with users
- Staff looking into changing model for revenue

8. Update on Airports current project development

a. Discuss status of 4.1-acre phase 1 aeronautical use at, Byron Airport

Beth Lee reported :

- First two hangars have been rented

b. Discuss 4.6 acre self-storage project, Buchanan Field

Beth Lee reported:

- Grading permit release granted

c. Discuss Con Fire Station 9 to Airport property, Buchanan Field

Beth Lee reported:

- NEPA (National Environmental Policy Act) has been submitted to FAA (Federal Aviation Administration) for review and approval.

9. Terminal/ARFF building construction update, Buchanan Field

Greg Baer reported:

- Costs for the Terminal ARFF building are increasing which has had a significant impact on Airports Budget
- The project has been delayed
- Anticipated move-in is July or August 2023

10. The next meeting is currently scheduled for TBD

11. Adjourn

Meeting Adjourned 12:16PM

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For Additional Information Contact:

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