



Contra Costa County

Please return completed applications to: Clerk of the Board of Supervisors 1025 Escobar Street, 1st Floor Martinez, CA 94553 or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name: Chala, Last Name: Bonner, Home Address - Street: [redacted], City: Stockton, Zip Code: 95206, Phone: [redacted], Email: [redacted], Resident of Supervisorial District: work i

EDUCATION Check appropriate box if you possess one of the following: [checked] High School Diploma, [] CA High School Proficiency Certificate, [] G.E.D. Certificate

Table with 3 columns: Colleges or Universities Attended, Course of Study/Major, Degree Awarded. Row 1: Contra Costa College, Business Management, [checked] Yes [] No

Other Training Completed: []

Board, Committee or Commission Name: Racial Justice Oversight Body, Seat Name: Community Member

Have you ever attended a meeting of the advisory board for which you are applying? [] No, [checked] Yes, If yes, how many? 17

Please explain why you would like to serve on this particular board, committee, or commission. I have lived in Contra Costa almost my whole life. I just recently moved to San Joaquin County because my family could not afford to stay. However, I still work in Contra Costa County. Although I no longer live in Contra Costa County, my heart is in Contra Costa County, my work is in CCC, majority of my family and friends still live there and I hope some day that I will be able to return. In the meantime, I plan to continue to advocate for change.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application) I serve on the Racial Justice Steering committee and I am co-lead for the Racial Justice Coalition. This work is very important to me because I am a formerly incarcerated black woman and I want to make sure that formerly incarcerated people have a voice at the table.

I am including my resume with this application: Please check one: [] Yes, [checked] No

I would like to be considered for appointment to other advisory bodies for which I may be qualified. Please check one: [] Yes, [checked] No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: Yes No

List any volunteer and community experience, including any boards on which you have served.

I have served on the Racial Justice Oversight Body for the past year and I am also appointed to the CCC Community Advisory Board, in which I have served 2 year and will term out in 2022.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: Yes No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

[Redacted Signature]

Date:

10/19/2020

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us

Important Information

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3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

Application Form

Profile

Lonnie _____ R _____ Bristow _____
First Name Middle Initial Last Name

_____ Suite or Apt _____
Home Address

Walnut Creek _____ CA _____ 94595 _____
City State Postal Code

Primary Phone

Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

District 2

Retired _____
Employer Job Title

Length of Employment

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

31 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Racial Justice Oversight Body: Submitted

Seat Name

7

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

City College of new York

Degree Type / Course of Study / Major

BS/Biology

Degree Awarded?

Yes No

College/ University B

Name of College Attended

New York University

Degree Type / Course of Study / Major

M.D.

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I have had (in addition to my background as a practicing physician for roughly 50 years) the further advantage of having served as a mentor to the youth who were incarcerated in the Boys Ranch facility in Byron for the past 6 years. This "eye-to eye" experience gives me an real advantage in helping additional youth in similar circumstances.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Brief Biography: Lonnie Bristow is a physician, a specialist in Internal Medicine, living in Northern California's Bay Area who has served for many years in organized medicine which eventually led to him being elected as President of the American Medical Association in 1995. He has received many awards and honors – including four honorary doctorates, and has written widely on issues in the fields of both medical practice and medical ethics. He is an active member of the Institute of Medicine of the National Academy of Sciences. Though retired from clinical practice, Lonnie remains active as a consultant on many complex sociologic and economic facets of health care for Medical Education institutions and various State and Federal governmental bodies.

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

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 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Application Form

Profile

Y'Anad _____ Burrell _____
 First Name Middle Initial Last Name

_____ Suite or Apt _____
 Home Address
 San Pablo CA 94806
 City State Postal Code

_____ Primary Phone

_____ Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

District 1

Glass House PR CEO _____
 Employer Job Title

Length of Employment

12

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

D1

How long have you lived or worked in Contra Costa County?

25 yrs

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Racial Justice Oversight Body: Submitted

Seat Name

Faith Based Representative

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

5

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

San Francisco State University

Degree Type / Course of Study / Major

Accounting

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Golden Gate University

Degree Type / Course of Study / Major

Healthcare Management

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Golden Gate University

Degree Type / Course of Study / Major

Public Administration

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Saybrook University/Doctoral Program

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I have lived in Contra Costa County (Richmond, CA) for over 25 years and have volunteered in service to my community for over 15 years in the areas of health equity, art and culture and environmental justice, specifically air quality. As a member of the faith community since childhood, I have seen the importance of having the faith population voice heard and seen. Far too often racial justice impact information does not reach the faith community, while they are one of the largest groups that support hundreds who are impacted by the justice system. As someone who has more than 15 years in the public relations and communications industry, I will ensure the faith community is represented and their opinions, comments, needs and requests are at the table of this oversight body.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Please see resume attached.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

CPAW Committee, CCC Behavioral Health

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Co-Chair, Community Emissions Reduction Plan Committee, Richmond/North Richmond - 2020 - Pres.
Richmond Chamber of Commerce (2021 - Pres.) Contra Costa County Arts & Culture Commission (2010 - 2020.)
Healthy Richmond Access to Quality Healthcare, Communications Committee (2018 - 2020)

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

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 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Y'ANAD BURRELL, MPA/MHA

Diversity, Equity, Inclusion & Communications Professional



EDUCATION

BA Degree, Accounting | San Francisco State University | 1998
Master Degree, Public Administration | Golden Gate University | 2003
Doctoral Program, Transformative Social Change | Saybrook University | Class of 2024

TEACHING EXPERIENCE

Adjunct Professor | San Francisco State University – College of Extended Learning | 2016 - 2020
Crises Communications Management for Non-Profits

BOARDS & COMMISSIONS

Co-Chair, Community Emissions Reduction Plan Committee, Richmond/North Richmond
CPAW Committee Member, CCC Behavioral Health, MHSA.
NAACP CA/HI State Conference, Public Relations Committee
Board Member, Richmond Chamber of Commerce
Commissioner, Richmond Housing Advisory Commission

PROFESSIONAL EXPERIENCE

YOUTH UPRISING | CHIEF EXECUTIVE OFFICER: Dec. 2020 – Present

GLASS HOUSE COMMUNICATIONS | CEO | 2012 – 2020

GHC is a boutique strategic communications agency specializing in government, media and public relations, diversity, equity and inclusion consulting, project management, and fund development planning. GHC also provides media training and reputation management for executives. **Partial list of contracts under GHC.**

EBMUD | Community Affairs Rep. II | March 2020 – Sept. 2020

Healthy Richmond | Equity & Communications Committee | 2018 - 2020

UC Berkeley, Haas School of Business | Diversity & Inclusion Consultant | 2019

SunSwarm (Solar Energy) | 2017 to 2019 | Government Relations & Community Engagement Consultant

Richmond Bay Campus/Lawrence Berkeley Labs | 2015 | Community Engagement & Diversity & Inclusion Consultant:

California Diversity Council | Vice President, San Francisco – Gov't Relations & Outreach | 2014 – 2017

DEVELOPMENT & FUNDRAISING EXPERIENCE

Project Re-Connect | *Interim Executive Director* | 2016 – 2017

Museum of the African Diaspora | *Capital Campaign Consultant* | 2013 - 2015

Strategically led a \$10M capital campaign by cultivating 120 prospects, 60% lived outside California.

Women's Initiative (Oakland) | *Asst. Director of Development & Communications* | 2011 - 2012

Managed a portfolio of \$2.5M of potential prospects consisting of first touch donors which require high-level cultivation by executing high-profile events and scheduling one-on-one meetings with the Executive Director and Sr. Development Director.

Child Care Coordinating Council of San Mateo County (4CS)

Director of Development & Communications | 2009 – 2011

Pivot Learning Partners | *Asst. Director of Development* | 2007 - 2009

LEGAL - EARLY CAREER EXPERIENCE

Designed and instituted a firm-wide expert witness database for the law firm (200+ attorneys) in conjunction with technology vendors. Assigned to lead an intellectual property team of trial attorneys with a large-scale validation project researching and reviewing complex patents for multi-district litigation involving infringement and copyright breaches.

Heller Ehrman White & McAuliffe | *Sr. Intellectual Property/Regulatory Litigation Paralegal* | 2001 – 2007

Application Form

Profile

Jennifer

First Name

Clamon - Morris

Middle Initial

Last Name

Home Address

Suite or Apt

Discovery Bay

City

CA

State

94505

Postal Code

Primary Phone

Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

District 3

City of Oakley

Employer

Public Records Assistant

Job Title

Length of Employment

1 year

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

N/A

How long have you lived or worked in Contra Costa County?

Resident of 6 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Racial Justice Oversight Body: Submitted

Seat Name

Jennifer Morris

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

N/A

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

College of San Mateo

Degree Type / Course of Study / Major

POST / Criminal Justice

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

CPR / First Aide Racial Profiling Training Crisis Intervention Certified Peer Support Counselor

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

Given the societal changes since the late 1990's, there has been an increase in suspected racial inequality and profiling. Also, post George Floyd, I would like to be part of a commission where we work together with law enforcement and the community in bridging the gap of the lack of transparency and addressing concerns of injustice and inequity.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Retired Law Enforcement

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Childcare, but with proper noticing can prepare in advance.

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

N/A

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

N/A

List any volunteer or community experience, including any advisory boards on which you have served.

Byron Unified School District Volunteer Director of Finance for Birthright

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

N/A

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

N/A

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

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 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Application Form

Profile

Gigi

First Name

R

Middle Initial

Crowder

Last Name

Home Address

Suite or Apt

Antioch

City

CA

State

94531

Postal Code

Primary Phone

Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

District 3

NAMI Contra Costa

Employer

Executive Director

Job Title

Length of Employment

4 years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

All

How long have you lived or worked in Contra Costa County?

20 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Racial Justice Oversight Body: Submitted

Seat Name

Gigi Crowder

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

3

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

University of California, Berkeley

Degree Type / Course of Study / Major

BA Psychology

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I have been a home owner and tax payer in Contra Costa County since May 2002 and have a vested interest in ensuring the funds raised from this sales tax are allocated in a manner consistent with reimagining public safety and improving health outcomes for all. I have a keen understanding of how appropriately utilizing these new financial resources, through cost effective methods with community input can result in a better quality of life that could allow for more economic opportunities for all residents. I understand that when services and programs are not made available where they are most needed it results in greater cost down the line for all. I think we have an obligation to wisely use these additional dollars to address long standing inequities that put a drain on our system. I want to work with individuals who love this county as much as I do to create a county that meets the needs of all by prioritizing and redefining safety while promoting community and belonging for all citizens. I want to share my ideas around key resources and community defined practices we can use to promote and utilize to promote equity and reduce the glaring disparities we see in the criminal justice system. My over 30 years in the mental health field equips me with the skills and knowledge needed to approach challenges using an appreciative inquiry, strength based, and solutions focused application. I am great at looking at root causes and applying compassionate approaches that allow for positive outcomes.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have over 30 years in social services, specifically mental health managerial positions. I am therefore well informed about the fact too often individuals living with mental illnesses are criminalized and incarcerated when they have unaddressed trauma and live with untreated mental health diagnosis. I served as the Ethnic Services Manager for Alameda County Behavioral Health Services and worked alongside Nationally Recognized Subject Matter Experts exploring racial biases that lead to disparities and misdiagnosis etc for those most harmed due to systemic racism. I'm hopeful my background as a Champion for Change as an Advocate can be used to improve outcomes as it has across the State by serving in a Clergy, Family member and Professional role utilizing my lived experience to train others and promote community defined strategies that produce promising outcomes.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

Measure X CAB

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

I served as the Chair of the Social Justice Advisory Committee for the California Behavioral Health Directors of California for 4 years. 2012 to 2016 I have several volunteering obligations that I have committed to in an effort to improve safety in this county. I volunteer and utilize my own resources by supporting work lifesaving work in faith based and non profits campaigns to end homelessness and support those living with mental illness. I volunteer more than 8 hours a week feeding those who are living with a mental illness and unsheltered in Antioch. I am the current Chair of the Statewide Mental Health and Spirituality Initiative. 2014- present I was the Founding Chair of the Alameda County African American Health and Wellness Committee that manages 2 million dollars annually to reduce behavioral health disparities in Alameda County. 2013 -2016. Co- Chair of the Contra Costa County Behavioral Health Care Partnership. I have served on numerous non profit boards as Treasurer, Secretary and President. I am currently supporting the Miles Hall Foundation based in Walnut Creek as a Volunteer Consultant. I train Prison Chaplains and other Faith and Spiritual Leaders about mental illness and the importance of understanding how they can best support and advocate for those impacted.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

I am the Executive Director of NAMI Contra Costa County and responsible for administering deliverables through a contract with the Behavioral Health Department. I have no personal contract with the county.

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

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 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Gigi R. Crowder, L. E.
Antioch, CA 94531

CAREER OBJECTIVE:

My desire is to continue to serve as a highly qualified Executive Director using my vast leadership skills to offer development support, technical assistance, strategic planning and capacity building to a non-profit agency, or other grass root entities that promote culturally responsive community identified practices to improve outcomes for those impacted by mental illness. I hope to use my skills and knowledge to embrace wellness and recovery models to transform systems and support the empowerment of all people seeking to improve the quality of their lives.

EDUCATION:

June 1985 University of California, Berkeley, B.A., Psychology

September 1990 American College of Sports Medicine, Certification, Personal Fitness Training

EMPLOYMENT HISTORY:

January 2017- Present

Executive Director - National Alliance of Mental Illness Contra Costa, NAMI CC Pleasant Hill CA. Lead Executive managing day to day operations with a core of Volunteers and Board Members. Duties include managing the budget, fund development and representing NAMI CC as its primary leader.

September 2015 – March 2017

Fund Developer/ Grant Writer – National Alliance of Mental Illness Contra Costa, NAMI CC Pleasant Hill CA. Responsible for identifying private and public funding opportunities and developing successful proposals to receive funds for a non- profit advocacy agency committed to reduce mental health and reentry stigma and supporting those the live with mental health challenges and their families.

January 2010 – Present

Master Trainer and Co- Creator of Mental Health Friendly Communities a comprehensive faith-based stigma reduction curriculum designed for advancing efforts to address and eliminate health disparities for all ethnic and cultural communities. Successfully implemented in eight California counties to

specifically improve outcomes in the African American Community through a contract with CalMHSA's Each Mind Matters Campaign.

July 2009 - Present

Principle- GRC Consulting, Antioch, CA

Offering support and technical assistance to non-profit agencies, faith centers and other grass roots organizations. Work with Leadership to build their infrastructure and capacity to work with governmental agencies while carrying forward their identified vision and values needed to achieve their mission and goals. Organizational development coaching to support the building of effective, proactive boards, design and creation of strategic plans. Fund development support to position entities to respond successfully to public, private and governmental procurement processes and funding opportunities.

May 2007- September 2016

Ethnic Services Manager – Alameda County Behavioral Health Care Services, Oakland CA.

Responsible for insuring services delivery is culturally effective and responsive. Work includes working collaboratively with historically unserved /underserved communities, inappropriately served communities, families, and consumers to promote inclusion and reduce disparities. Core responsibility is focusing on reducing health disparities for unserved, underserved and inappropriately served communities by identifying community defined approaches that best meets their needs.

January 2003 - 2007

Program Specialist - Alameda County Behavioral Health Care Services, Oakland CA. Responsible for monitoring contracts with both mental health and alcohol and other drugs service providers, in the role of a liaison, provide support to management for special projects, provide ancillary resources for SACPA providers, provide supervision and support to Medicare Part D resource staff, provide technical assistance to consumer operated programs.

September 1999 - December 2002

Founding Director of Employment Program – Bay Area Community Services, Oakland CA.

Supervised a staff of 12; which included Job Developers and Job Coaches for an employment program that provided employment supports to individuals with severe psychiatric disabilities throughout Alameda County. Responsibilities included monitoring a contract with the State Dept. of Rehabilitation, hiring staff, training staff, facilitating employment groups working with other CBOs, benefits counseling, fund development, managing the program's budget, preparing program for CARF accreditation.

June 1992 – September 1999

Transitional Employment Program Coordinator – Bay Area Community Services, Oakland CA.

Provided employment and other daily living skills services to adults with severe psychiatric disabilities in a full day psycho-social rehabilitation program. Duties included development of meaningful work in the community for program participants, assisting consumers with removing barriers to employment,

working with employers to develop supportive work environments, job coaching, facilitating of job seeking groups, providing vocational training in food service, clerical, janitorial and landscaping. Responsibilities included Medi-Cal charting and billing. Participated in utilization reviews and other requirements of Alameda County BHCS.

August 1990 – June 1992

Job Developer / Volunteer Coordinator – Catholic Charities of San Francisco, San Francisco CA. Served in the role of an employment counselor and volunteer coordinator for a transitional residential program for homeless youth. Responsibilities included identifying and removing barriers to employment, assisting with development of appropriate employment opportunities. Provided support to individuals and groups of volunteers who connected with the residents to help them reach their goals.

May 1988 – February 1990

Job Developer – Rubicon Programs Inc., Richmond CA. Primarily responsible for development of employment opportunities for adults with various barriers to employment for a rehabilitative program. Facilitated weekly job readiness classes, identified, and removed barriers to employment, worked closely with State Department of Rehabilitation Counselors, provided benefit counseling, served as a consumer and family member advocate.

ADDITIONAL EXPERIENCE

Certified as a foster parent in Alameda and Contra Costa Counties.

Coordinator of a faith based mentoring program for adolescent at risk girls.

Service on the Board of Director for several non-profit agencies.

Served as lead researcher and coordinator for a utilization study addressing the mental health disparity that exist for the African American Community in Alameda County.

Cultural Competency Trainer/CBMCS and other tools.

Honors/Positions

Inducted into the Alameda County Women Hall of Fame, 2002

Recipient of the 2016 NAMI CA Cultural Competency Community Leader Award

Current Chair of the California Mental Health and Spirituality Initiative.

References provided upon request.



Contra Costa County

Please return completed applications to:

Clerk of the Board of Supervisors
651 Pine St., Room 106
Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name

Ronell

Last Name

Ellis

Home Address - Street

[Redacted]

City

Antioch

Zip Code

94531

Phone (best number to reach you)

[Redacted]

Email

[Redacted]

Resident of Supervisorial District:

5

EDUCATION

Check appropriate box if you possess one of the following:

[] High School Diploma

[x] CA High School Proficiency Certificate

[] G.E.D. Certificate

Table with 3 columns: Colleges or Universities Attended, Course of Study/Major, Degree Awarded. Rows include Los Medanos College and Holy Names University.

Other Training Completed:

CBT, T4C, Omega Institute, MI

Board, Committee or Commission Name

Racial Justice Over-site Board

Seat Name

Seat #4

Have you ever attended a meeting of the advisory board for which you are applying?

[x] No

[] Yes

If yes, how many?

[Redacted]

Please explain why you would like to serve on this particular board, committee, or commission.

I am confident that my personal experience as a person involved in the State and local incarceration institutions, along with my formal education in the discipline of Criminology allows me to have a diverse contribution to the board.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I was formerly incarcerated for over 15 years at all levels of institutions, County, CDC & Federal San Francisco County Superior Court Certified Expunged Criminal Record

I am including my resume with this application:

Please check one:

[x] Yes

[] No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:

[x] Yes

[] No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: Yes No

List any volunteer and community experience, including any boards on which you have served.

Racial Justice Task Force
Cease Fire
Omega Boys Club
Deer Valley Youth Football
Oakland Probation Department
San Francisco Juvenile Probation Department

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: Yes No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

[Redacted Signature]

Date:

7/12/2020

Submit this application to:

Clerk of the Board of Supervisors
651 Pine St., Room 106
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at ClerkofTheBoard@cob.cccounty.us

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8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

Ronell Ellis

• Antioch, CA U.S.A. •

OBJECTIVE

Gain upward mobility in my career in the SUD, Social Services, or Criminal Justice field. Curb recidivism, to assist human beings with eliminating substance abuse, incarceration and to improve their quality of life.

SUMMARY

35 Years of experience in the Therapeutic Community, Substance Abuse, Parole and Criminal Justice areas of operation. Familiar with group facilitation, case management, individual assessment, judicial system and institutions.

EDUCATION

Holy Names University, Oakland, CA, June 2010 to December 2012

BA, Criminology, Minor in Sociology

Los Medanos College, Pittsburg, CA, January 2009 to June 2010

AA, Liberal Arts

PROFESSIONAL EXPERIENCE

Helathright360, Reentry Network, February 2017 – Current: Case Management, create, facilitate groups along with special events. Teach Reentry workshops. Collaborate with industry partners. Intake participants in/out of custody, to connect them to resources to overcome poverty and incarceration..

Centerforce, February 2016 – February 2017 Case management, Facilitated Prison inmate Parenting Classes in CDC and in the community. Advocated for participants regarding court custody cases.

Healthright360/Walden House, San Francisco, CA. December 2013 – February 2016

(S.F. County Jail) Case manager, facilitate groups, individual counseling, recruiting outside speakers, communicating with Parole/Probation Officers and assisting clients with an exit plan to successfully re-enter society. This Substance Abuse Program was located within the San Francisco County Jail.

DHL Express Inc., Oakland, CA, November 1995 to April 2009

Driver and Customer Service Rep.

- Maintained customer relations, solved customer disputes and delivered parcels of all sizes to businesses and homes.

Alameda County Food Bank, Oakland, CA, August 1994 to January 1996

Driver and Warehouse Clerk

- Generated food drives to assist local charities in the fight for hunger. Maintained customer relations with charity contacts and Pickup/Delivery of product.

The Walden House Inc., San Francisco, CA, January 1994 to August 1994

Driver and HIV/AIDS Facility Counselor

- Transported clients to and from medical appointments.
- Facilitated groups and counseled individuals.

LICENSURE AND CERTIFICATIONS:

Valid Class A CDL Driver License with all endorsements, (1994) Certificate of Rehabilitation from the Superior Court of San Francisco and the State of California, (2011), Registered R.A.S. AOD Counselor.

Application Form

Profile

Carlos _____ j _____ Fernandez _____
First Name Middle Initial Last Name

Home Address _____ Suite or Apt _____
Richmond _____ CA _____ 94801 _____
City State Postal Code

Primary Phone _____

Email Address _____

[District Locator Tool](#)

Resident of Supervisorial District:

District 1

safe return project _____ organizer _____
Employer Job Title

Length of Employment

3 years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

1

How long have you lived or worked in Contra Costa County?

lived 20+ years worked 5 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Racial Justice Oversight Body: Submitted

Seat Name

youth seat

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

2

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I hear there was a youth seat. I am a youth who is formerly incarcerated and today I mentor at-risk youth in Richmond

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I feel that I have the experience that qualifies me and makes me an expert on what's best for youth in our communities

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

jjcc

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

jjcc

List any volunteer or community experience, including any advisory boards on which you have served.

mentor and organizer in west county

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

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Application Form

Profile

Kevin _____ D _____ Finklea _____
 First Name Middle Initial Last Name

_____ Suite or Apt
 Home Address

Antioch _____ CA _____ 94531 _____
 City State Postal Code

_____ Primary Phone

_____ Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

District 3

USS/UIP _____ ELO _____
 Employer Job Title

Length of Employment

2022 - Current

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

5

How long have you lived or worked in Contra Costa County?

20 years 2008

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Racial Justice Oversight Body: Submitted

Seat Name

Nine (9) community-based representatives selected and appointed by the Board of Supervisors: Two (2) individuals with prior personal criminal or juvenile justice system involvement;

Have you ever attended a meeting of the advisory board for which you are applying?

 Yes No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

 G.E.D. Certificate

College/ University A

Name of College Attended

Los medanos

Degree Type / Course of Study / Major

GE

Degree Awarded?

 Yes No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

 Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

 Yes No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

Having personally experienced our juvenile and adult justice system and having grown from such a place as a young Black American would love and appreciate the opportunity to serve my community through the lens of my intimate experiential knowledge of our juvenile and adult justice system and local culture. I am determined to have a positive impact on our community by helping to reduce racial disparities in the criminal and juvenile justice system with this body of my fellow community activist, advocates, and officials of various offices.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Prior personal involvement with the criminal and juvenile justice system of Contra Costa County as well as involvement with local low income community programs such as Rubicon Programs. I have also held a volunteer leadership roll in the victory outreach homes rehabilitation program all in Antioch, CA who deals with mainly a population this is currently or has been impacted by the criminal justice system.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

I work a full time job with UPI a united states steel company

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Volunteered for victory outreach rehabilitation homes and church, Grace Bible fellowship church, and Rubicon Programs all in Antioch CA

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

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I Agree

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 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Application Form

Profile

Pamela _____ L _____ Henderson _____
 First Name Middle Initial Last Name

_____ _____
 Home Address Suite or Apt

Antioch _____ CA _____ 94531 _____
 City State Postal Code

 Primary Phone

 Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

District 5

All Roads Lead 65 Max _____ Founder/President _____
 Foundation Inc. Employer Job Title

Length of Employment

8years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

not sure maybe 5

How long have you lived or worked in Contra Costa County?

23 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Racial Justice Oversight Body: Submitted

Seat Name

8 or 9

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

N/A

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

Degree Type / Course of Study / Major

Business Management

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

management/leadership

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

CDE

Certificate Awarded for Training?

Yes No

Other Training B

CNC, CNE

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Award certificate women's leadership section, UN Peace Ambassador, CDE, CNE, CNC

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

My expertise and skills have allowed me to help teach, mentor and facilitate and serve clients and respond to the needs that establishes a healthy mindset that focuses on diversity and expanded community support. I also believe that together sharing my ideas utilizing my foundation resources would help increase the ability to serve clients and respond to the needs of the community and abroad towards social growth.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Please see attached resume also I can provide certification upon request

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Training and mentoring through my foundation and or webinar meetings

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

I was requested to be on the CCC advisory board under the direction of principle Phyllis James at Black Diamond middle school however their program had serviced another direction and I was updated later about the change.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

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 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Pamela L Henderson



Resume

Objective: Utilizing my management skills of 21 years as an entrepreneur in an essential specialized position.

Knowledgeable in MS Word, Excel, Outlook, and Access applications:

Possess strong written and oral communication skills along with a positive attitude:

Qualified to create update and deploy work schedules and maintenance materials. Able to fabricate inventory activities and reports of Vendor distributing and receiving: Resolving help desk problem solving of customer and client issues:

Effective with sales ordering, process in a timely manner:

Experienced in working with groups and individuals using team work and collaboration:

Reputation as dependable, and able to work under minimal supervision:

Experience:

65Max Entertainment/ Apparel: C.F.O -2005- present

Overseer of financial budgets negotiates contracts with outside vendors. facilitator and founder of 65 Max Apparel teaching On-Line retail e commerce customer service friendly utilizing and manufacturing her custom designs bringing her creativity to the fore-front establishing the presence of ones passions and aspirations. WWW.65maxapparel.com



Pamela L Henderson



All Roads Lead 65 Max Foundation Inc : Founder/President - 2012- Present

All Roads lead 65 Max foundation' was founded by Pamela L. Henderson in 2012. The Foundation is set-up to mentor females, young teens/adults underprivileged, being at risk from failures at school, home, and transitioning through Foster Care. The Foundation offers our teen/adult Community involvement to empower other girls serviced at the foundation facility, and or Online.

When entering the program, there will be a form to complete by having a volunteer focused group session to give feedback on a quarterly basis regarding their experience and how the Foundation can improve their On-line training needs. 65 Max Foundation is set up in a classroom atmosphere, teaching students Online Retail, utilizing it's hands on websites 65MaxApparel.com or 65Max.com and allroads65max.org. Shadow Following, role play and the professional aspects of being a team player of customer service guidelines. The materials provided include sample test materials and quizzes that are attained on it's website <https://www.allroads65max.org> or <https://learndesk.us/tag-pamela-1-henderson-3470> offered through the e learning program On-line that will help each student master their passion receiving online certification upon completion.

At the end of their training, applicants must also write a 500-word essay of how the Foundation and its stakeholders have inspired them and provide two letters of recommendations if she would like to participate to receive a scholarship if graduating from high school holding a GPA 2.6. Each Individual will have a scheduled one on one progress report discussion with a mentor and an opportunity to help them prepare, improve as they focus to help build their job readiness skills, help build their confidence, and self-esteem. At the end of their training, each individual will have the opportunity to apply within the foundation that creates jobs, or through listed vendors who offer job opportunities.



Pamela L Henderson

United Airlines: Provision Scheduler- 1997-2006

10 years of extensive shipping and receiving, recognized as a leader in the company utilizing strong skills to effect an complete 75% increase in team/ co-worker production, customer satisfaction by 99% recommended by management as a team leader and excellent facilitator resolving customer relation issues.

Red Lobster: Associate General Manager- 1992-1997

Trained/supervised 60 full-time and 15 part-time employees, used extensive training to increase customer member base by 75% exceeded goals in 2 years establishing my employer as 2¹ in the Industry, excellent facilitator skills in 50% increase/decrease in food sales, costs revenues, profits, clients, expenses, charges. Eliminated customer complaints increasing productivity by 60%.

Notary Public :Plasigning Document Signing Service: Self Employed- 1999-2018

Negotiate loan service contracts with various lending Institutions regarding Reverse Mortgage, Purchases, Refinance, Equity line 1st and 2ⁿ^d Mortgages , Time shares, Commercial Properties including walk in services. Knowledgeable and Certified as a Professional Signing Agent, utilizing E-mail as part of communication excepting loan document processes, making sure that signatures are accurate and complied by (Secretary Of State) rules and guidelines are complete. Prepared to train future Notary Public work force Addressing the needs of professionalism, time management rules and regulation guidelines being hands on servicing the public as a mobile Notary Public, under her direction that is required per lender and third party Institutions abroad.



Pamela L Henderson



JFK University Concord California October 2014-2015
IEL3010 : Entrepreneurship Leadership Program referred Direction (Mayor Tim Grayson)
Certificate

Member of Women s Empowerment Leadership Sector 2019
2014 National Development Institute certification (CNC) Certified NonProfit Consultant
2015 N.A.N.O.E Board of Governor Certificate CNE
2018 N.A.N.O.E Board of Governor Certificate CDE

2021 Award Winning Author “Book”
“ Journey Of A Sapphire “

Application Form

Profile

Alisha _____ M _____ Jackson _____
 First Name Middle Initial Last Name

_____ Suite or Apt
 Home Address

Vacaville _____ CA _____ 95687 _____
 City State Postal Code

_____ Primary Phone

_____ Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

N/A - Out of County

Hope Solutions _____ Probation and Re-entry Managr _____
 Employer Job Title

Length of Employment

5 years 8 months

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

District #4

How long have you lived or worked in Contra Costa County?

Cumulatively about 10 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Racial Justice Oversight Body: Submitted

Seat Name

Seat #5, #6 or #7

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

0

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

Napa Valley College

Degree Type / Course of Study / Major

General Education

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Bethany College of California

Degree Type / Course of Study / Major

Intercultural Early Childhood Education

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Trident Technical College

Degree Type / Course of Study / Major

Paralegal Studies Program

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Compasspoint- Conflict Resolution with Power and Privilege in Minds

Certificate Awarded for Training?

Yes No

Other Training B

Leaderspring- Racial Justice Series

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

None

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

It is a responsibility and a civic duty for community-based agencies, such as Hope Solutions, which provide boots on the ground services and support to have a voice in systems change work within the county we serve. Contra Costa County has been an industry leader in the state regarding best practices for programs in support of the re-entry population. Remaining on the forefront requires continued work to improve the equity, efficiency and effectiveness of programs and services. Being able to view resources within the county from a racial justice lens is an invaluable opportunity. It would be my pleasure to connect with like passionate community members in support of individuals returning home to West, Central and East Contra Costa County.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Since 2018, I have provided services and supports to justice impacted individuals. Beginning as Housing Specialist with the CoCo Lead+ Program, I provided housing specific case management to individuals referred for diversion through Antioch Police Department. In 2019, I transitioned into a supervisory role for our probations contract. While supervising this program, I developed and implemented a new program design which is now known as the Probation Housing Program (PHP). The Probation Housing Program provides housing services and support to justice involved individuals on Felony Probation under AB 109 or General Supervision, with transitioning successfully back into their communities within West, Central and East Contra Costa County. In addition to PHP, I currently manage two grants funded by the Board of Supervision and Community Corrections (BSCC). Adult Re-entry Grant (ARG)- Warm Hand Off and Rental Subsidy, which are grants for individuals on Parole, Post Release Courtesy Supervision and AB109 with previous state prison commitments. I believe that this rich history and experience places me in a unique position to provide insight into the challenges and successes experienced by re-entry individuals in real time.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Volunteer Experience AB109 Partners and Providers- meeting attendee Clean Slate Day- tabled CBO
Welcome Home- Re-entry Community Resource and Employment Fair- tabled CBO

Conflict of Interest and Certification

**Do you have a familial or financial relationship with a member of the Board of Supervisors?
(Please refer to the relationships listed under the "Important Information" section below or
Resolution No. 2021/234)**

Yes No

If Yes, please identify the nature of the relationship:

**Do you have any financial relationships with the County such as grants, contracts, or other
economic relationships?**

Yes No

If Yes, please identify the nature of the relationship:

Our agency has many contracts with Contra Costa County. There are two specific re-entry contracts:
Probation Housing Program (PHP)- Rapid Rehousing and Eviction Prevention services and Probation
Housing Program for youth 18-26 (PHP TAY)- Rapid Rehousing services.

Please Agree with the Following Statement

**I CERTIFY that the statements made by me in this application are true, complete, and correct
to the best of my knowledge and belief, and are made in good faith. I acknowledge and
undersand that all information in this application is publicly accessible. I understand that
misstatements and/or omissions of material fact may cause forfeiture of my rights to serve
on a board, committee, or commission in Contra Costa County.**

I Agree

Important Information

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2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

ALISHA M. JACKSON

OBJECTIVE

To obtain a challenging and rewarding position within your organization.

CORE COMPETENCIES

Case Management

- Responsible for eligibility, intake and assessment
- Developed case files for all incoming clients
- Managed an Education and Employment client caseload
- Collaborated with various professional entities assuring complete support of individuals
- Intake referrals from county social workers, probation officers and private sectors
- Liaison between program, clients, guardians, and outside organizations

Supervision

- Oversaw annual program budget, staff recruitment, supervision, scheduling, trainings and evaluations
- Managed timecard processing, database maintenance, monthly reports and statistics
- Administered program evaluation, formulation and implementation of respite policies and procedures
- Development and Administration of volunteer programs (reading & tutoring)

Program Management

- Big picture thinking
- Superior analytical skills
- Leadership and Team Building
- Communication
- Influencing and Negotiating
- Conflict Resolution
- Planning and Resource Management

EMPLOYMENT HISTORY

Probation and Re-entry Manager , Hope Solutions	July 2020- Present
Probation and Re-entry Supervisor , Contra Costa Interfaith Housing	October 2019-July 2020
Housing Specialist, CoCo Lead+ , Contra Costa Interfaith Housing	May 2018-October 2019
Housing Navigator , Contra Costa Interfaith Housing, Pleasant Hill, CA	January 2017-May 2018
Owner/Operator , Moving Forward Transition Services LLC, Fairfield, CA	March 2017-December 2018
Program Specialist , First Place for Youth, Fairfield, CA	April 2008- January 2017
Program Coordinator , Boys & Girls Club, American Canyon, CA	September 2007-March 2008
Infant /Toddler Teacher , Vacaville Christian School, Vacaville, CA	September 2005-June 2007
Owner/ Operator , I Am Creations, Fairfield, CA	February 2005-June 2007
Respite Care , ALDEA Children & Family Services, Fairfield, CA	November 2000-June 2004
- Respite Coordinator , Solano Parent Network	February 2001-June 2004
- Respite Provider , Solano Parent Network	December 1999-February 2001
- Counselor , ALDEA Assessment Center	March 2000-February 2001
- Crisis Counselor , ALDEA Therapeutic Behavioral Services	November 2000-February 2001

EDUCATION

Napa Valley College , Napa, CA Completed 26 Units towards bachelor's degree	September 1999-May 2001
Bethany College of California , Scotts Valley, CA Completed 80 Units completed towards bachelor's degree	September 1991-May 1993
Trident Technical College , Charleston, SC Completed 32 Quarter Units towards Degree Program	January 1988-May 1988



Contra Costa County

Please return completed applications to: Clerk of the Board of Supervisors 1025 Escobar Street, 1st Floor Martinez, CA 94553 or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name: Stephanie, Last Name: Medley, Home Address - Street: [redacted], City: El Sobrante, Zip Code: 94803, Phone (best number to reach you): [redacted], Email: [redacted], Resident of Supervisorial District: 1

EDUCATION Check appropriate box if you possess one of the following: [checked] High School Diploma, [] CA High School Proficiency Certificate, [] G.E.D. Certificate

Table with 3 columns: Colleges or Universities Attended, Course of Study/Major, Degree Awarded. Rows include San Francisco State University and JFK College of Law.

Other Training Completed: []

Board, Committee or Commission Name: Racial Justice Oversight Body, Seat Name: Community Seat #2 or #3-CBO working with system involved youth

Have you ever attended a meeting of the advisory board for which you are applying? [] No, [] Yes, If yes, how many? []

Please explain why you would like to serve on this particular board, committee, or commission. I was born and raised in Richmond and have seen firsthand how my community has been deeply impacted by mass incarceration...

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application) I have been a staff member of the RYSE Center since 2012 and serve as the Director of Education & Justice...

I am including my resume with this application: Please check one: [] Yes, [checked] No

I would like to be considered for appointment to other advisory bodies for which I may be qualified. Please check one: [] Yes, [checked] No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: Yes No

List any volunteer and community experience, including any boards on which you have served.

I participate or have previously participated on the following county boards: Racial Justice Oversight Body (current, co-chair); Juvenile Justice Coordinating Council (current); JJCC-DJJ subcommittee (current); DA initiated Reimagine Youth Justice meetings (current); Racial Justice Task Force (2017-2018); Youth Justice Initiative Steering Committee (2016-2018); AB 109 Community Advisory Board (2013-2016).

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: Yes No

If Yes, please identify the nature of the relationship:

RYSE has several grants from the county to provide services for youth

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:



Date:

10/19/20

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us

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5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

Application Form

Profile

Ocean _____ Mottley _____
 First Name Middle Initial Last Name

_____ Suite or Apt _____
 Home Address

Emeryville _____ CA _____ 94608 _____
 City State Postal Code

_____ _____
 Primary Phone

_____ _____
 Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

N/A - Out of County

Bay Area Legal Aid _____ senior staff attorney _____
 Employer Job Title

Length of Employment

two years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

1

How long have you lived or worked in Contra Costa County?

two years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Racial Justice Oversight Body: Submitted

Seat Name

CBO 5,6,&7

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

1

Education

Select the option that applies to your high school education *

None of the above

College/ University A

Name of College Attended

UC Hastings

Degree Type / Course of Study / Major

JD

Degree Awarded?

Yes No

College/ University B

Name of College Attended

University of Baltimore

Degree Type / Course of Study / Major

MA

Degree Awarded?

Yes No

College/ University C

Name of College Attended

UC Berkeley

Degree Type / Course of Study / Major

BA

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

state bar ██████████

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I work for Bay Area Legal Aid in our reentry unit representing clients who are system impacted with criminal and civil legal issues. I'm also a member of the affected community as a convicted felon and formerly incarcerated person.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

see resume

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

full time employment but flexible schedule

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

former member of the SF Board of Supervisors Safer Schools Sexual Assault Task Force

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

I'm not sure of the answer to this, but I work at Bay Area Legal Aid, and we get funding through various grants such as AB 109.

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

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 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Ocean Mottley

WORK EXPERIENCE

Staff Attorney, November 2020 – present

Bay Area Legal Aid

Re-entry services: criminal record clearing, driver's license suspensions, criminal/traffic debt relief, FEHA employment and housing enforcement, benefits, stimulus check and tax relief, DVRO, and custody

Attorney, January 2019 – December 2020

Self-employed

Labor and employment law, criminal defense, tax, and family law

Business Agent, December 2017 – November 2018

International Alliance of Theatrical Stage Employees, Local B192

Managing the daily affairs of the Local, supervising staff and stewards, contract negotiations, grievance handling, arbitration, and training

Attorney, April 2016 – December 2017

Self-employed

Administrative law: Department of Fair Employment and Housing (DFEH), Department of Industrial Relations – Division of Labor Standards Enforcement (DLSE), and National Labor Relations Board (NLRB); union certification, election assistance, negotiations, mediation, and criminal defense

Staff Attorney, October 2013 – March 2016

United Public Employees of California, LiUNA, Local 792

Disciplinary appeal hearings, arbitrations, mediations, fact-finding, DFEH, DLSE, California Employment Development Department (EDD), Merit Systems Protection Board (MSPB), California Public Employment Relations Board (PERB), California State Personnel Board (SPB), California Department of Human Resources (CalHR), internal affairs investigations, California superior court(s), strikes, and negotiations

Local Counsel, April 2013 – October 2013

Law Offices of Higbee & Associates

Superior Court – Criminal Division appearances (criminal defense/expungement)

Contract Attorney, August 2011 – March 2013

Law Office of Andrew Wolff

Superior Court appearances, client interviews, investigations, pleadings, propounding discovery, and depositions (landlord tenant/personal injury)

Business Agent, February 2003 – April 2012

International Alliance of Theatrical Stage Employees, Local 169

Negotiate, draft, and service labor contracts, grievance officer, health and welfare officer, delegate to local and international labor bodies, DLSE, EDD, NLRB, picket captain, and shift assignment

Of Counsel, December 2010 – July 2011

Kraml Law Office

Business/Legal consultation, tax preparation and planning, and Superior Court appearances (civil)

SEIU Law Clerk, May 2008 – August 2008

Service Employees International Union, West Coast Office

Second chair contract negotiations and legal research and writing

VOLUNTEER EXPERIENCE

Pro Bono Hotline Attorney, August 2019 – November 2020

Root and Rebound

Assisting incarcerated people with transitional services

Pro Bono Family Law Representation, March 2019 – January 2021

Justice and Diversity Center of the Bar Association of San Francisco

Representation of indigent clients in San Francisco Superior Court Family Law Department

Executive Board Member, January 2015 – present

International Alliance of Theatrical Stage Employees, Local 169

Member of governing board of private sector labor union

Task Force Legal Advocate, October 2016 – November 2017

San Francisco Board of Supervisors Safer Schools Sexual Assault Task Force

Legal advocate for policy analysis and recommendations regarding campus sexual assault

Certified Law Student, August 2007 – March 2008

UC Hastings College of the Law

Representation of state wage and hour claimant in Contra Costa Superior Court

EDUCATION

- **University of California (Hastings)**, San Francisco, CA
J.D., 2009 (Admitted, California State Bar, 2010)
Moot Court Class Awards – Honorable Mention: Best Brief and Best Oralist
- **University of Baltimore**, Baltimore, MD
George Meany Center – National Labor College, Silver Spring, MD
M.A., Legal and Ethical Studies, 2006
Vice President, Graduate Student Body
- **University of California (Berkeley)**, Berkeley, CA
B.A., Interdisciplinary Studies, 2002
- **Laney College**, Oakland, CA
A.A., Labor Studies, 2000
- **California State University (East Bay)**, Oakland, CA
Certification, Human Resource Management, (basic) 2020, (advanced) 2021
- **City College of San Francisco**, San Francisco, CA
Certifications, Sexual Health Educator, 2013, and Social Diversity, 2015

PROFESSIONAL REFERENCES

Jenna Statfeld Harris, Supervising Attorney, Bay Area Legal Aid, [REDACTED]

Eva DeLair, Supervising Attorney, Root and Rebound, [REDACTED]

Kevin King, Business Agent, direct supervisee, IATSE B-192, [REDACTED]

Degree Type / Course of Study / Major

Juris Doctorate

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

Yes No

Board and Interest

Which Boards would you like to apply for?

Equal Employment Opportunity Advisory Council: Submitted

Planning Commission: Submitted

Racial Justice Oversight Body: Submitted

Seat Name

Community Representative

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If you have attended, how many meetings have you attended?

Please explain why you would like to serve on this particular board, committee, or commission.

I am a person of color and a resident of Contra Costa County who is a first-hand witness to the racial and ethnic disparities within the local criminal justice system. As an African American youth growing up in the projects of Oakland, I personally witnessed and experienced the harsh and unequal treatment of Blacks by law enforcement and the criminal justice system. It was these disparities in the criminal justice system that made me want to be a lawyer so I can help make a difference in my community. I have experienced both sides of the criminal justice system, as a criminal defendant and as a criminal defense attorney. I believe that this gives me a unique perspective on the criminal justice system. As our country has reached a boiling point with race and the injustices of the criminal system, I am compelled to do my part to make a difference in my community. I am committed to doing everything in my power to be a part of the solution to these issues, and I believe that being on this board/commission I can make a difference in my local community.

Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

Yes No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

Yes No

List any volunteer or community experience, including any advisory boards on which you have served.

I am a current member of the Contra Costa County Bar Association Board of Directors, where I chair several committees and serve on various Sections. I was a long-time volunteer and mentor with the CHAMPS Foundation. I served as Mock Trial Co-Instructor for Center for Youth Development Through Law. I have been a moderator and/or panelist for various community and legal Race and Equality panels. I have been a guest speaker at various Bay Area community centers for at-risk youth.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Please see my attached resume.

[Michael Pierson - Resume.pdf](#)

Upload a Resume

Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

MICHAEL PIERSON

Antioch, CA 94531

LEGAL EXPERIENCE

Key Counsel, P.C., Antioch & Walnut Creek, CA (2018 – Present)

Partner/Attorney at Law

- Provide legal representation to clients in civil litigation, business, criminal, conservatorship, and guardianship cases.
- Supervise and manage attorneys, paralegals, and support staff.
- Draft business formations, legal documents, correspondences, and pleadings.
- Correspond on a regular basis with attorneys, judges, clerks, clients, and 3rd parties.
- Provide customer service to firm clients.

Arise Law Group, Antioch & Walnut Creek, CA (2017 – 2018)

Principle/Attorney at Law

- Represent clients in various civil, criminal, conservatorship, and guardianship matters.
- Supervise and manage paralegals and office staff.
- Manage day to day business operations of the firm.
- Draft various legal documents, correspondences, and pleadings.
- Correspond on a regular basis with attorneys, judges, clerks, clients, 3rd parties, and vendors.

Life Law Group, Concord, CA (2012- 2017)

Partner/Attorney at Law

- Represented clients in civil, criminal, conservatorship, and guardianship matters.
- Supervised and managed attorneys, paralegals, and administrative staff.
- Drafting various legal document, correspondences, and pleadings.
- Appeared in court on client matters and at trials.

John F. Kennedy College of Law, Pleasant Hill, CA (2016-2017)

Adjunct Law Professor

- Instructor of the legal methods writing course for first year law students.
- Developed the syllabus, course lesson plan, and exams.
- Responsible for full 15 weeks of instruction of law students.
- Reviewed and graded all student course assignments and exams.

John F. Kennedy College of Law, Pleasant Hill, CA (2011-2015)

Director of Law Admissions, Outreach and Examination Services

- Recruited potential law students for admissions to the College of Law and Paralegal Studies Department.
- Represented the College of Law at graduate school fairs throughout the state.
- Worked with Barbri to develop an intensive California State Bar Examination program.
- Advised potential students on admissions and prepared current students for the bar exam.

Pierson Law Office, Walnut Creek, CA (2011 - 2012)

Principle/Attorney at Law

- Represented clients in major felony and misdemeanor criminal matters.
- Responsible for collecting the necessary data, reviewing the facts, and providing legal advice to clients in criminal matters.
- Performed tasks of investigating, interviewing witnesses, and researching all aspects of client cases.
- Responsible for drafting and arguing motions at various law and motion proceedings.
- Negotiated with District Attorney Offices in multiple counties.

Santa Clara County District Attorney's Office, San Jose, CA (2010)

Law Clerk

- Conducted extensive legal research.
- Drafted motions and responses for the Felony Motions, Writs and Appeals Team.
- Organized and maintained highly sensitive and confidential information.
- Assisted a team of Attorneys in preparation for hearings and trials.
- Communicated and worked collaboratively with Judges, Public Defenders, Prosecutors, Private Attorneys, Police Officers, and Investigators.

Robinson Law Firm, Fremont, CA (1989-1993; 2007-2010)

Law Clerk

- Coordinated multifaceted office functions to provide legal and administrative support for a criminal defense law firm.
- Interviewed clients, prepared witnesses, and directed activities of investigators.
- Drafted moving and responsive briefs, client letters, demand letters, and memoranda.
- Assisted in all aspects of State and Federal Court trial preparation, including in-court litigation support.

EDUCATION

University of California Berkeley

Bachelor of Arts (2002), Political Science

John F. Kennedy School of Law, Pleasant Hill, CA

Juris Doctorate (2010)

- Dean's List & ranked in top 10% of class
- Top Student Award, Witkins Award of Excellence (Constitution law & Evidence)
- Vice-President/Co-Founder, Law Students Association
- Graduate Teaching Assistant Constitution Law

LICENSE /CERTIFICATION

Admitted Member (2011) – The State Bar of California

Admitted Member (2014)– United States District Court – Northern District

Admitted Member (2016)– United States District Court – Eastern District

Certified Mediator – Congress of Neutrals

California Licensed Real Estate Agent

PROFESSIONAL MEMBERSHIPS/VOLUNTEER

Contra Costa County Bar Association - Board of Directors
Contra Costa County Bar Association - East County Section (Vice-President)
Contra Costa County Bar Association – Diversity Committee (Sub-Committee Co-Chair)
Contra Costa County Bar Association – Women’s Section
Contra Costa County Bar Association – Probate & Estate Planning Section
Contra Costa County Bar Association – Barrister Section
Contra Costa County Bar Association – Criminal Section
Contra Costa Criminal Conflicts Panel (Panel Attorney)
The Robert G. McGrath American Inns of Court
Charles Houston Bar Association
CHAMPS Foundation (Mentor/Volunteer)
Familiar Legal (Co-Founder/CFO)
AIDS Legal Referral Panel Attorney
American Bar Association Member
California Women Lawyers
East Bay Trusts and Estates Lawyers Association
National Forum for Black Public Administrators
Center for Youth Development Through Law – Volunteer Mock Trial Co-Instructor

AWARDS

Super Lawyers Northern California Rising Stars
National Association of Distinguished Counsel Fellow
Contra Costa County Diversity Award Platinum Recipient
Contra Costa County Bar Association – 2019 Platinum Diversity Award Winner
Contra Costa County Bar Association – 2020 Platinum Diversity Award Winner

REFERENCES

Mika Domingo, M.S. Domingo Law Group
1501 N Broadway Suite 260, Walnut Creek, CA 94596; (925) 891-5006

Martin Caraves, Torres & Caraves, APC
300 Frank H Ogawa Plz, Ste 203, Oakland, CA 94612-2051; (510) 508-0118

Matthew Talbot, Talbot Law Group, PC
2033 N Main St #750, Walnut Creek, CA 94596; (925) 322-1795

Qiana Washington, Washington & Associates Law Firm
1470 Maria Ln Suite 240, Walnut Creek, CA 94596; (925) 278-1791

Application Form

Profile

Which Boards would you like to apply for?

Racial Justice Oversight Body: Submitted

Seat Name (if applicable)

Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

I have been involved with the Racial Justice Coalition & the work of the subsequent Task Force since inception. I've played an integral role in ensuring the final recommendations reflect the needs of our greater community & would like to work towards ensuring the implementation follows the spirit of the recommendations. As a trained mediator & negotiator, multicultural & multilingual, as well as one heavily involved in many different community groups throughout the county, I believe I can represent multiple perspectives while maintaining focus on the purpose of the advisory body.

This application is used for all boards and commissions

Cheryl		Sudduth
First Name	Middle Initial	Last Name

[Redacted] Email Address

[Redacted]	
Home Address	Suite or Apt

EI	CA	94803
City	State	Postal Code

[Redacted] Primary Phone

Employer	Job Title	Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

Yes No

Is a member of your family (or step-family) employed by Contra Costa Co.?

Yes No

Education History

Select the highest level of education you have received:

None Selected

If "Other" was Selected Give Highest Grade or Educational Level Achieved

College/ University A

Unit of IL

Name of College Attended

Cellular & Molecular Biology and Biochemistry

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Degree Type

Date Degree Awarded

College/ University B

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Degree Type

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Degree Type

Date Degree Awarded

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

Yes No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

Yes No

Position Title

Employer's Name and Address

Duties Performed

2nd

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

Yes No

Position Title

Employer's Name and Address

Duties Performed

3rd

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

Yes No

Position Title

Employer's Name and Address

Duties Performed



Upload a Resume

Final Questions

How did you learn about this vacancy?

Other

Racial Justice Task Force meeting

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I understand that this form is a public document and is subject to the California Public Records Act.

I Agree

Cheryl Sudduth

Summary of Professional Skills

Detail-oriented Contracting Director with extensive experience in local, state, federal, international public/private/commercial contracting & governance. Chief negotiator, evaluator, drafter of wide range of contracts; manage P&Ls; supervise contract specialists & project managers. Valid government clearances.

*Project Management | Negotiations | Strategic Oversight | Business Development | Leadership & Team Building | Market Insights | Facilitation & Mediation
Compliance | Budget Management | Public Relations | Legal Acumen | Research & Development | Development | Client & Community Outreach*

Professional Contracts & Project Management Experience

- SME & chief resource for all aspects of contract interpretation & administration; senior-level cradle-to-grave contract administration: drafted, negotiated, closed, administered nearly \$500M private, public sector & commercial contracts; preparation, finalization, analysis and administration. Provided leadership, management & oversight of all aspects of entire contract operations process and all regulatory compliance program requirements throughout contract life cycle for private, commercial, public sector (*GSA, USCG, Dept. of the Navy, Dept. of the Army, IRS, SSA, CBP, USDA, FDA, DOD, DOI, FPS, & DHS*) contracts: negotiations, drafting, pre-award & post-award functions, procurement, close-outs, terminations, & administer full range of standard & complex software, hardware, systems, materials, consulting, communications, & services agreements plus other transactions.
- Created new procedures to reduce contracting processing incl. preapproved contract clauses directory to streamline negotiations, checklists to aid in contract review, contract summary sheets and calendar tickler forms to increase efficiencies.
- Directed oversight of real property contract division: drafting, negotiating, closing, administering \$15M-450M in merger & acquisitions, lease management, professional services, and construction of client-owned property or renovated leased property incl. overseeing/conducting due diligence research; defining & documenting project scope; working with architects, construction project managers and the facility engineering team to define, design, plan construction or renovation/alteration and any subsequent scope changes; work with project managers on any additional changes to project scopes or operational plans, any needed maintenance or repair; sourcing materials & resources; vetting vendors; negotiating & administering contracts & leases; preparing documentation; developing timetables and processes for completion; defining inspection criteria, quality assurance and quality surveillance programs; tracking progress and handling any construction or project issues; establishing project evaluation criteria; managing timely delivery of property and services as contracted and inspecting final buildings to ensure final specs and quality standards are met as defined.
- Managed procurement administration: created bid announcements, reviewed/selected LTPA bids suitable to budget & timeline, prepared award letters, purchase agreements, contracts, leases to acquire most cost-effective services & terms; compare prices, discounts, delivery dates, materials & pricing, labor costs, overhead, handling charges, negotiate prices & services, vendor/subcontractor vetting, oversee adherence to contract flow-down provisions.
- Negotiated agency-wide vendor supplies agreements, resulting in monthly incentives for early payments of up to 7.25% & annual savings of 22%.
- Defined, researched, interpreted, & framed complex issues; reviewed contractual & regulatory data; assessed-prioritized-monitored-addressed potential challenges and risks; evaluated alternate solutions; provided clear, concise, insightful contractual analyses & presentations to executive management and outside counsel; recommended feasible actions; developed timetables & processes for completion.
- Project Manager: regularly oversaw, planned, scheduled & organized work of division & program staff incl. flow of activity to accomplish strategic objectives, meet deadlines, stay within budget, exchange information, meet contract specifications & departmental policy. Established priorities, allocated resources & provided appropriate support through project life cycle, incl. utilizing CRM, ERP & other dashboard systems and government proprietary tracking programs to manage performance & resources.
- Developed annual division operating budget for exec review & approval; reviewed & approved financial reports, contracts, budget change requests, & no-cost extensions; closely monitored spending to ensure budgets tracked with approved financial plan & periodically discussed with managers; coordinated integral business components (*purchasing, contracts, construction*); kept all internal/external stakeholders apprised of ongoing project statuses.
- Implemented new cross-departmental management training system, identifying opportunities for managers of different departments to learn new skills and to diversify thought leadership & skills capabilities across agency.
- Worked with HR, Project Teams, Marketing & Client Services to ensure compliance with Sec. 508-Accessibility Standards for Documents. Conducted needs assessment, instructional curriculum design, training materials, tools & resources; developed & facilitated ADA Documentation Remediation Training (*in multiple languages*) following web content accessibility guidelines (*WCAG*) Level AA/AAA or ISO (*International Organization for Standardization*) specificity for various document types - *Adobe PDFs(.pdf), Adobe InDesign(.indd), Microsoft Word(.doc, .docx), Microsoft Excel(.xls, .xlsx), Microsoft PowerPoint(.ppt, .pptx)*. Developed detailed best practices guides for future reference.
- Discovered additional revenue opportunities that increased revenues over \$1.6M annually. Oversaw work of outside agencies, consultants & vendors; worked with sales & operations managers/project managers to develop business proposals & prepare specs & RFPs; coordinated in-house & consultant input for proposal docs; provided management oversight of new opportunities.
- Community Engagement: Advance and communicate organization's mission via effective marketing and public relations. Lead community partner and agency communication efforts inc. strategy planning, developing print media and marketing collateral, media relations, website/electronic communications, crisis communications, & printed materials/publications/photography. Increase engagement of community members through designing & executing marketing campaigns, contests, & other initiatives. Grow existing partner/client base, maintain current relationships & build strategic relationships between organization & local community, non-profit agencies, schools, & government offices. Act as employee advocate.
- Events Management: planned annual *disAbility* Awareness Month activities and Employee recognition Awards events; organized annual/semi-annual training and recognition events for community partners; coordinated special events related to learning, community engagement, and other opportunities for stakeholders, including workshops, panels, site visits, or other programs; collaborated with project managers and community partners on Service & Leadership, MLK Week, *disAbility* Week/Month recognition; annual training & achievements conference planning team member & forum participant; mySiebel News team liaison & legal/contracts group intranet administrator; international delegate at worldwide training & industry events.

Professional Compliance Officer Experience

- Planned and oversaw regulatory program by devising and implementing appropriate strategies for compliance and creating the structures, systems, competencies and monitoring activities to meet requirements; set priorities, determined goals and planned changes; worked directly with managers to communicate, educate and facilitate team productivity, efficiency and proficiency.
- Developed a single quality compliance group with defined standards; implemented specific quality & performance metrics in adherence to applicable contract/organizational policies and procedures, regulatory requirements, external laws and accreditation standards. Managed implementation of adopted national/international performance & quality standards (*ISO 9001, CARF, LEAN, AbilityOne, Goodwill Int'l*) & quality checks.
- Created inspection criteria & checklists to reduce work/prep time & aid staff in noticing errors quicker, improving quality control by 45%.
- Produced quantitative reports/dashboards to measure effectiveness of compliance programs & training; tracked risk mgt issues; summarized cases.

- Coordinated with project managers, contractors and vendors to conduct proper EIRs & ensure all regulatory requirements, incl. all environmental and social impact concerns are defined, properly addressed & documented.
- Worked with advocacy organizations, federal, state & local regulators to ensure each project plan incl. sustainability, recycling measures, water efficiencies, renewable resources, and energy efficiency; & preserved any required historical building features.
- Performed routine & targeted internal audits, monitored reviews to identify trends in potential compliance & privacy risks, recommended corrective action plans as needed. Maintained well-organized, auditable regulatory files. Provided external audit support, coordination, & trend analysis.
- Facilitated & participated in collective bargaining + mediation. Oversaw complaint resolution & grievance processes & procedures, incl. investigated bargaining/non-bargaining unit grievances, interviewing employees, developing & recommending appropriate resolutions & corrective actions, advising managers on communications approaches, documentation, dispute resolution. Conducted grievance hearings.
- Served as AA/EEO Officer, directly conducted or assisted staff with review and investigations of charges of unfair labor practices and employment discrimination claims, incl. assisted in responding to requests to NLRB, EEOC, & State regulatory agency investigations and hearings.
- Advised, trained and provided specific direction to managers to ensure compliance with policies and practices governing workplace rules and conduct, plus applicable laws, regulations and best practices.
- Created culture for learning & continuous improvement: needs assessment, instructional design; developed & disseminated training materials, trainer development, delivery; provide tools & resources for quality, performance management & measurement; train/re-train managers & site supervisors.
- Maintained regulatory intelligence through research, continuing education, regulatory seminars, conferences & meetings to stay abreast of new/emerging regulations. Monitored & maintained up-to-date knowledge of federal, state & applicable international employment laws, pending legislation reported in federal register, updated OIG work plans, revised accreditation standards, & monitored advancements in privacy rights & compliance technologies to determine level & need for inclusion in current policies & procedures/SOPs. Utilized statistical aggregation & analyses, proactive & purposeful communications, and training & monitoring activities to identify, implemented & disseminated best practices.

M₂E₂ Consulting Inc. ~ Principal Consultant, Contracts and Compliance ~ 01.2005-

- Contracts Drafting, Negotiation and Analysis; Contracts & Records Management; Compliance oversight & Regulatory Affairs management. Serve as SME providing expert Technical and Research Assistance (*local, state/federal/industry*).
- Define framework, strategies, and deployment plans for contract management. Administer contract review and approval process utilizing global document management system. Liaise with Legal and Procurement leaders to develop contract templates for major spend categories and an approved clauses & standard agreements templates library for contingent use by contracting staff.
- Develop and direct implementation of strategic goals and objectives, policies, procedures and standards.
- Conduct/analyze gap analyses and evaluations for executive team and other stakeholders incl. local/state/federal entities and other agencies.
- Develop training programs; design training, educational & communications tools & collateral materials for staff, executives, stakeholders & public.
- Provide ongoing execution and management of process & business excellence initiatives utilizing certified, industry-wide best practices (LEAN, TCM, & ISO 9001), aligned with PMI & PMBOK, to provide cradle-to-grave contract management.
- Oversee Procurement & Property Asset Management incl. contract negotiations & administration. Develop, maintain & execute policies, procedures & systems; ensure scalability of processes & systems. Develop best cost-value sourcing processes in coordination with int/ext business partners. Vendor/Supplier vetting. Effect sound QA/QS programs.
- Chief Labor Negotiator: assist in contract bargaining; finalize post-negotiation docs; provide guidance through grievance & arbitration process.
- Directed development of capital improvement plan budgets for approval, as well as monitored implementation of adopted budgets.
- Oversee Real Property transactions: due diligence; M&A; leases; defining & documenting project scope; sourcing; vetting; negotiations; documentation prep; developing timetables; defining inspection criteria, QA/QSP; tracking progress; handling construction/project issues; establishing project eval criteria; managing timely delivery of property/services & final inspections; ensuring proper & timely payment receipts.
- Conduct manager and staff training and provide guidance on building safe, inclusive environments for all workers inc. sexual harassment/AB1825, EEO, DOL, FMLA, ADA, OSHA and workplace safety, policies & compliance matters,
- Community Engagement, Social Equity and Justice: issues chiefly related to job & wage equity, housing security, food justice and access, inclusive community development, leadership development, inclusive public safety, and other issues, while employing true community engagement and empowerment especially that which is committed to building power for communities of color, low-income people, immigrants, and other marginalized people. Build and strengthen relationships with other local community-based organizations. Collaborate with existing community groups, leaders and community members to develop and execute community-based initiatives/campaigns which help to build community power, with a particular focus on housing, community wellness, civil & immigrant rights, food & environmental (clean air & water) justice, and public safety interventions (in a non-punitive, inclusive way). Expand and strengthen grassroots coalition base via recruiting volunteers and developing community leaders. Supervise and mentor leaders. Facilitate leadership classes to educate community on social justice issues; serve as moderator and forum participant. Conduct community outreach and information sharing and engage community in meetings, town halls, listening sessions to determine needs and concerns. Develop and implement specific political and organizing strategies for each campaign. Research, compile, analyze, interpret and summarize complex, information then determine reasonable alternatives and conclusions as well as recommendations for actions/inactions. Advocate policy positions at public forums, City Hall, County Board Administration meetings, and State Legislative sessions. Meet with local, county and state elected officials to discuss community issues and advocate needs.

Goodwill Industries, Inc. / Calidad Industries, Inc., an AbilityOne - affiliated CRP) ~ Senior Director, Contracts & Compliance ~ 02.2003-12.2016

- Contracts Negotiation & Management: cradle to grave, providing leadership to 12-15 project managers & site supervisors. SME & chief resource. Interpreted & analyzed contract terms and potential impacts to Agency incl. translation of issues and proposed alternative contract language/terms.
- Procurement, purchasing, global source selection, RFI/RFP preparation, evaluation, negotiation and issuance, and subcontracting vendor management utilizing standard & customized SRM, ERP and CRM systems.
- Contractor, subcontractor, and vendor compliance: periodic audits and field investigations to confirm compliance with applicable laws, regulations & related policies incl. flow-down terms & conditions, prevailing wage (*SCA/WDR/DBA*) policies and other labor regulations.
- Experienced Labor Negotiator: lead contract bargaining; finalize post-negotiation documents; train and coach managers on supporting union-represented workers; provide guidance through grievance & arbitration process.
- Budget Management: annual budget preparation and revenue projection analyses, quarterly P&L planning and budget management. Conduct periodic audits to ensure compliance with financial regulations. Prepare risk assessments. Advise project team of impact of operational decisions on P&L.
- Regulatory and Contract Compliance Research: reviewed, interpreted, applied and monitored requirements under FLSA, SCA, AbilityOne, DOL, DBRA, FAR, DOD, SOX, OFAC, GLBA, EEO, ADA, FMLA, EDD, KYC, cost-ben analyses, LOCs, Patriot Act, Reg. E, HIPAA and HITECH.

- Quality Management: developed, designed and managed implementation of quality and performance metrics applicable to contract/organizational policies, regulatory requirements, external laws, adopted int'l quality and accreditation standards (*CARF, ISO 9001, AbilityOne, Goodwill Int'l*). Produced quantitative reports/dashboards measuring effectiveness of compliance programs & training; tracked issues & summarized mgt efforts.
- Management Staff Coaching and Guidance: labor and employee relations practices, performance improvement, contract interpretation & administration, developing and implementing strategic initiatives, safety administration, and emerging workforce issues.
- Personnel Compliance: EEO Officer for AbilityOne workforce. Resident SME on laws governing equal employment and fair, consistent treatment of employees. Handled regulatory filings, inquiries, audits, investigations. Facilitated satisfactory resolutions to grievances. Assisted HR with document production to regulatory agencies, investigations. Trained managers and staff and provided guidance on building safe, inclusive environments for all workers (*sexual harassment/AB1825, EEO, DOL, FMLA, ADAAA, OSHA, EHS, and workplace safety*).
- Suggested then helped implement personnel realignment so key individuals communicated critical information & instructions in real-time updates.
- *dis*Ability and AbilityOne Program oversight: HR compliance systems and processes to ensure compliance with regulatory requirements.
- Increased direct labor ratio from 67% to 83% over five years, using intentional direct hiring efforts and enhanced worker training.
- Directed hiring & retention to increase Wounded Warriors & Veterans w/ *dis*Abilities participants, increasing hires by 19.5% FFY14 ->FFY17.
- Chair agency's Quality Work Environment (*QWE*) task force working directly with workers with significant *dis*Abilities to determine most effective ways to help workers be more efficient & productive, leading to increased wages and greater opportunities for advancement and/or competitive employment outside of the agency. Annually, identify & train select workers with significant *dis*Abilities to participate on task force, learn self-advocacy & leadership skills, and attend annual conferences in Washington DC, Los Angeles, Dallas and Sacramento.

Siebel Systems, Inc. (now Oracle Corp.) ~ Sr. Contracts Negotiator ~ 11.1998 – 01.2003

- Senior-level cradle-to-grave contract management incl. drafted, negotiated, closed, administered \$450M of large standard and complex, non-standard software license and professional services agreements and related contractual collateral.
- Worked with senior corporate counsel to establish real property division incl. negotiating & administering real estate contracts for company-owned property & acquisitions, lease management, defined inspections & QA programs. Assisted senior corporate counsel in handling all M&A transactions for real and intellectual property incl. EDD & KYC.
- Worked directly with project team to define project scope, develop timetables and processes for completion, track progress and management issues (*incl. QA & inspection reports or complaints*), evaluation criteria, summarize case management efforts utilizing standard and customized systems (*Siebel, PeopleSoft, SAP, Oracle, Salesforce*), manage and inspect timely delivery of property and services as contracted and proper payments received.
- Created training & negotiation tools (standard contract templates, contract playbooks and clauses repository) for sales, operations & legal team.
- Interpreted & analyzed contract terms & potential impacts to company incl. translation of issues & proposal of alt. language or other resolution(s).
- Developed and delivered on-site contract negotiation training to contracts/sales personnel throughout No. America, So. America, EMEA, and Australia; worked with local legal staff and consultants to create localized versions of agreements, contract manuals, & training materials (*verse in 8 languages*); created user-friendly contract manuals, detailed 'playbooks' and 'best practices guides' for training legal support and sales staff.
- Annual training & achievements conference planning team member and forum participant; mySiebel News team liaison & legal/contracts group intranet administrator; International delegate at worldwide training & industry events.

Sony Signatures Inc. (a division of Sony Pictures Entertainment and Sony Software) ~ Mgr. Contracts/Negotiator ~ 08.1994 – 01.1999

- Managed negotiation & contracting process for standard to complex, public/private sector merchandising license & services agreements, statements of work, amendments, technology, real property, non-disclosures, contractors, distributors, & vendors under tight deadlines with limited direction.
- Interpreted and analyzed contract terms and potential impacts to company incl. translation of issues and proposal of alt. contract language/terms.
- Created, reviewed, updated standard contract templates, playbooks, clauses repository and contract summary sheets.
- Worked with corporate counsel/general counsel on real property transactions incl. due diligence research on international real estate purchases and tax implications, defining & documenting project scope, construction issues & vendor vetting, negotiating contracts & property leases, defining inspection criteria & quality surveillance programs, prep docs, managing property inspections of final building deliveries to ensure final specs met.
- Coordinated tracking & verification activities; communicated with implementation licensees to detail reporting requirements & ensure quarterly reports were submitted accurately and timely. Created & supervised maintenance of databases. Developed & implemented quality pre- & post-contract systems to automate & streamline contract process; proactively monitored compliance for 300+ agts, incl. 2,000+ contracts shared database.
- Assisted with creation, design, testing, & maintenance of Royalty Management System & Lotus Notes. Developed & delivered on-site training to contracts/artist relations personnel in No. America, So. America, EMEA & Australia. Served as U.S. Customs liaison & aided in enforcement of IP rights incl. prep of cease & desist letters and reports of violating companies & products and those involved in detentions and seizures.

Professional Education & Training

- University of Illinois, Urbana-Champaign, Bachelor of Science, Cellular & Molecular Biology/Biochemistry
- Continuing Education, Contracting and Compliance: Virginia Commonwealth University, Defense Acquisition Univ. (DAWIA), NCMA, Strayer Univ.
 - Member, National Contract Management Association (NCMA), Government Contract Management certification, in progress
- Member, International Association for Contract & Commercial Management (IACCM), Certified Contract Management Expert (CCME), in progress
 - Member, American Contract Compliance Association (ACCA), Certification in progress
 - California Diversity Council, National Diversity Council, National Disability Council, National Association of Professional Women
- Specialized: Contracts Management, Contract Claims Management, FAR Administration, Strategies in Contracts Negotiation, Managing Cost Contracts, Cost Contract Accounting Principles, Research & Contracting Strategies, GSA Contracting Basics, Internal Quality Assurance, Art of Negotiation, Fed Compliance, HIPAA, Stark, False Claims Act, Problem Solving & Decision Making, Sexual Harassment AB1825 (Trainer), EEO Officer, ADA & *dis*Ability Awareness (Trainer), Leadership (Trainer).

Professional Awards & Accomplishments

- **Goodwill** 'President's & Chairman's Awards' for outstanding job performance 2003-15.
- **Goodwill** Qualified Trainer in contract compliance, EEO & ADA regulations, management principles, organizational behavior, project management, organizational development, change management, succession planning, strategic planning, personnel management.
- **Goodwill** Community recognition for 'Opening Doors and Building Opportunities for Persons with Disabilities' 2003-16.
- **Siebel** 'President's Award' for outstanding job performance (1 of 10 annual recipients from ~9,000 employees) 1998-2002.
- **Siebel** Legal/Contracts group international 'MVP' staff trainer and coach, 1999-2002.
- **Sony** 'Spotlight Award' for 'Clearly Outstanding Job Performance' (1 of 25 annual recipients of all US employees) 1995-98.
- **Working Mother Magazine** "Mother of the Year" 2005-06, "Workplace Maverick" 2005-06.
- **Oakland Tribune & Contra Costa Times** "Person of Influence" 2006-08, "Community Involvement Award" 2006-08, 11-14, 16-17.
- **City of Albany & Albany Unified School District** "Volunteer of the Year" 2009/10, **Boys & Girls Club** "Valuable Volunteer".

Application Form

Profile

Justin _____ Van Zerber _____
 First Name Middle Initial Last Name

_____ Suite or Apt _____
 Home Address
 El Cerrito CA 94530
 City State Postal Code

_____ Primary Phone

_____ Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

District 1

SupplyBank.org _____ Director of Programs _____
 Employer Job Title

Length of Employment

4 Years+

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

No

How long have you lived or worked in Contra Costa County?

N/A

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Racial Justice Oversight Body: Submitted

Seat Name

CBO Representative

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

3

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

Western Michigan University

Degree Type / Course of Study / Major

Bachelor Bio-Medical Sciences

Degree Awarded?

Yes No

College/ University B

Name of College Attended

California State University- East Bay

Degree Type / Course of Study / Major

Master Business Administration

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

Our county has the opportunity to be a leader in the way we handle racial justice and I want to support the growth and development of best practices that allow for continued learning across all parties serving our community. There are clear indicators of racial bias in our justice systems, social services, schools and across our community and I believe with the correct access to information and training we can reduce disproportionate representation. We have an obligation to create a community that treats people fairly and offers them opportunities to be successful, this approach has to start with the way our systems and policies are created and I trust that the Racial Justice Oversight Body can hold departments accountable by enacting actionable steps forward.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have led program management, strategy, operations, and process building at community-based organizations for over 12 years with a track record of generating replicable systems that have a community focused lens and a detailed path forward. During this time, I spent four years strengthening grass-roots employment and job training programs for re-entry youth and young adults, working directly with police, judges, public defenders, schools, and families to advocate for appropriate responses that ensure participants had the resources they needed to be successful. I currently serve as the Director of Programs at a statewide non-profit that bolsters community based program by providing access to basic material needs for vulnerable populations. Through this work I use data to inform design making and have seen first hand the inequities in the way our communities serve different populations. I want to use this skill set and energy to help drive the goals of the Racial Justice Oversight Body forward.

Upload a Resume

Justin Van Zerber

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

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Justin Van Zerber

El Cerrito, California

A systems orientated individual focused on supporting the growth and evolution of organizations serving vulnerable populations

Experience

SupplyBank.org- Oakland, CA, USA

Director of Programs

September 2020-Present

- Oversee the development, negotiations, implementation and contract management of a diverse portfolio of programs
- Lead a team to drive the programmatic vision forward through the development and mentorship of colleagues that produces high quality and timely results
- Create systems to allow employee autonomy, minimizing organizational risk with multilevel outcome based deliverables
- Build budgets that leverage available resources and ensure financial flexibility leading to the success of each initiative
- Use the strategic plan to create and define measurable outcomes that highlight departmental goals
- Present program plans and outcomes internally and externally using data analyzed from multiple sources
- Meet with leadership team to on a regular basis to evaluate organizational achievements and use collaborative problem solving techniques to address any unmet deliverables
- Produce and redesign standard operating procedures that document internal processes, including a set of principles to foster positive relationship management with stakeholders and partners
- Assist legislative team in identifying key partners that enable coalition building and the strengthening of policy priorities

Senior Programs and Operations Manager

October 2018-September 2020

- Research and assess the viability of pilot programming to understand best practices and create scalable long term solutions, using data to inform the prioritization of vulnerable populations and geographical areas
- Responsible for inventory management through Warehousing Management Systems, and detailed reporting in Quickbooks
- Led a County by County Statewide needs assessment to understand specific implementation opportunities culminating in a unique statewide strategy that integrates into the safety net of each community
- Built and leveraged relationships to allow for a more than 100% match of in-kind products distributed

Youth Employment Partnership- Oakland, CA, USA

Operations Manager

October 2016-October 2018

- Oversaw data reporting and narrative reports for federal, state, and local contracts through the management of a counseling team that achieve programmatic goals for young adults on probation and parole
- Collaborated with all levels of staff to create documentation systems that streamline the flow of necessary information
- Assisted Executive Director to develop and strengthen the strategic plan supporting the changing needs of participants

Program Manager

March 2014-October 2016

- Partnered with the City of Oakland and OUSD to design and implement a pilot high school credit recovery program Created a variety of goal orientated incentives tailored individually to support the graduation plan created for clients through the development and facilitation of life skills and job readiness workshops

Baylor College of Medicine Children's Foundation- Mbeya, Tanzania

October 2012-November 2013

Youth Development Coordinator

- Prepared, organized and facilitated monthly educational and development activities (Teen Club) for HIV positive youth in the Southern Highland Region; currently over 500 active members
- Developed proposals for two new income generating projects and oversaw their implementation, recruitment, budgeting, day-to-day activities, and program evaluations
- Facilitated trainings with local organizations to create satellite teen clubs through onsite technical support and mentoring
- Implemented a novel transition program for older adolescents to allow the successful bridging of their care to adult clinics and ensure their continued medical and psychological support

Peace Corps Tanzania- Katesh, Tanzania

June 2010-July 2012

Health Extension Officer

- Organized and co-facilitated a male leadership conference focused on HIV/AIDS education and public health
- Taught students primary health issues including HIV/AIDS prevention, nutrition, goal setting, hygiene, and family planning
- Advised a community group in writing, planning, and implementing a grant resulting in the building and opening of a two classroom English medium pre-school

Education

Technical Skills

California State University- East Bay, Hayward, CA, MBA
Western Michigan University- Kalamazoo, MI, Bachelor of Science

Proficient in MS Office, Salesforce, SQL and Quickbooks

Application Form

Profile

Tamisha Walker
 First Name Middle Initial Last Name

[Redacted] Suite or Apt
 Richmond CA 94509
 City State Postal Code

[Redacted]
 Primary Phone

tamisha@safereturnprj.org
 Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

District 5

Social Good Fund/Safe Return Project Executive Director
 Employer Job Title

Length of Employment

13 years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

County Wide

How long have you lived or worked in Contra Costa County?

41 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Racial Justice Oversight Body: Submitted

Seat Name

Seats 1 or 2

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

Current memeber

Education

Select the option that applies to your high school education *

G.E.D. Certificate

College/ University A

Name of College Attended

Contr costa College

Degree Type / Course of Study / Major

AA Psychology

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Cal State East Bay

Degree Type / Course of Study / Major

BA Psychology

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Violence Prevention OMEGA

Certificate Awarded for Training?

Yes No

Other Training B

Conflict mediation

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I would like to serve on this board because I have worked for more than 13 years in communities across this county impacted by incarceration and criminalization. As a formerly incarcerated woman, I am committed to ending racial disparity in the criminal legal system while pushing to invest in community-based solutions to keep poor people and people of color out of jails and prisons where possible.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have written, supported, and advanced legislation that promotes equity, access, and inclusion for poor and working families impacted by incarceration and criminalization throughout contra costa county. Which has led to improving educational systems, economic dignity, community benefits, increased access to healthcare, promoting values-based budgets, increasing second chances, and environmental justice.

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

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Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

JJCC

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

HIP

List any volunteer or community experience, including any advisory boards on which you have served.

Current Contra Costa County board appointments: Racial Justice Oversight Body, Richmond Reimaging Public Safety Taskforce, Co Co LEAD, DJJ realignment subcommittee, and the Contra Costa Public Defenders Office HIP advisory committee.

Conflict of Interest and Certification

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Yes No

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 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Professional Experience:

Civic Engagement Crew Member and lead

8/2010 – 12/2014

- Voter registration, precinct voter initial contact engagement, worked independently and with a team as needed. Coordinated teams, data entry, recruitment, regional and State-wide collaboration
- Proposition 30 (education Funding for School with high percentages of English language learners, free and reduced lunch, and foster youth)
- Proposition 47 (Bill that over turns most drug felonies to misdemeanors and save millions for education, mental health services, and victim compensation)
- Assembly Bill AB218 (State Wide Fairness in Government hiring to reduce barriers to employment for those with criminal histories)

Lead Reentry Community Organizer, Safe Return Project/CCISCO

9/2010 – 11/2015

- Lead Community Organizer with a focus on reducing barriers to reintegration for men, women, and youth returning home to Contra Costa County from jails and Institutions. Duties: Research, Civic engagement, Strategic Planning, Advocacy for Policy change within the criminal justice system (SAFE RETURN PROJECT), and gun violence prevision (Ceasefire).
- Coalition building to reduce the risk of the school to prison pipeline in local high schools and the formation of Richmond High Schools BSU (Black Student Union) and the (African American Student and Parent collaborative) to improve academic achievement of African American Boys and Girls with the following partners: Alive & Free: Omega Boys Club, the County Health Department, and Youth Services Bureau.
- National Campaign Leader for Bay Area PICO lifelines to Healing to end Mass Incarceration and gun violence
- Berkeley Global Campus at Richmond Bay Community benefits agreement campaign coordinator. Duties: Community engagement, trainings, and workshops around jobs and training opportunities for disadvantaged workers.

Executive Director, Safe Return Project/Social Good Fund

2/2016-2/2019

- Fundraising and finance management
- Over hiring and termination
- Staff management and development
- Program development and management
- Organizational Networking
- Institutional development
- Maintaining open and productive communication with fiscal entity

Education:

- **Associate degree, Psychology**
Contra Costa Community College San Pablo California. 2014
- **Associate degrees, Liberal Arts**
Contra Costa Community College San Pablo California. 2014
- **Bachelor's Degree, Psychology**
California State University East Bay. 2019

Skills:

- Data Entry
- Staff Management
- Budget Management
- Basic computer skills
- Collaborative development
- Curriculum development
- Population based mentoring
- Institution based outreach
- Advocacy
- Public Speaking skills
- Large and Small group facilitation skills
- Conflict resolution

- Violence prevention

Personal Skills:

- Teachable
- Independent worker
- Critical thinker
- Team player
- Clear Communication Skills
- Active listener

Certifications and recognitions:

Conflict Resolution Training

- April 29, 2012 I Tamisha Walker received my certification in community mediation training from the Center for Human Development.

Violence Prevention & Life Skills Training

- December 30, 2010 I successfully completed the Omega Institutes Alive & Free Prescription and received my certification in violence prevention.
- October 18, 2011 I Tamisha Walker received a certificate in Life Skills Training from the Community Presbyterian Counseling Center.

Completed two RockWood Art of leadership Institute

- 2015 Director Track
- 2016 Formerly Incarcerated people's cohort

2017 San Francisco Foundation Community Leadership Award

2018 Black Elected Officials Shine Award Recipient

2019 Rosenberg Foundation Leading Edge Fellowship Recipient

References Furnished Upon Request

Application Form

Profile

Gwendolyn

First Name

L

Middle Initial

Woodson

Last Name

Home Address

Suite or Apt

Richmond

City

CA

State

94801

Postal Code

Primary Phone

Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

District 1

Retired - City of Richmond

Employer

Accountant

Job Title

Length of Employment

27 years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

70 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Racial Justice Oversight Body: Submitted

Seat Name

Seat 8

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

Contra Costa College

Degree Type / Course of Study / Major

AA/Liberal Arts

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Univ. of Calif. Berkeley

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I am a lifelong resident of North Richmond, CA. My father, Boaston Woodson, was the owner of one of the neighborhood grocery stores. (The family still owns and leases it.) As an African American mother of five children, which includes two sons, I have always been concerned with racial inequality in the community, in the schools, and in the work force.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Currently I am a steward at Resurrection African Methodist Episcopal Church as well as its Women's Missionary Society president. In conjunction with one of our sister churches, Bethel A.M.E. Church, we recently completed the Anvil House, a reentry program located in Richmond. My sons are in their 40's now and live out of state, but during their youth they were unfortunately involved in the criminal justice system. I also had two brothers that were incarcerated (both deceased), so I've had experience navigating the system. My motivation is to recognize the disparities in the justice systems and help to implement recommendations for change.

[Upload a Resume](#)

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