



INTERNAL OPERATIONS COMMITTEE

RECORD OF ACTION FOR
November 21, 2022

Supervisor Diane Burgis, Chair
Supervisor Candace Andersen, Vice Chair

Present: Diane Burgis, Chair
Candace Andersen, Vice Chair

Staff Present: Julie DiMaggio Enea, Staff

Attendees: Teresa Gerring, District III Chief of Staff; Lara DeLaney, Sr. Deputy CAO; Joshua Klein; Rick Stein representing Arts Orange County; Roger Renn; Jason Chan, Sr. Deputy CAO; Joel Roster; Ben Miyaji; Neil Tsutsui; Arturo Castillo, Animal Services Dept; John Meehan; Arlene Kikkawa-Nielsen; Lauren Hull, Clerk of the Board's Office; Jenny Balisle representing ArtsCCC; Steve Burdo, Animal Services Dept; Jill Ray, District II Supv Office; Nilofar Gardezi representing Leshar Foundation; Christy Mack; Colleen Awad; Call in User 1; Beth Ward, Animal Services Director; Janet Berckefeldt; Leo Ding; Call in User 2; Wade Finlinson

DRAFT

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No one requested to speak during the general public comment period.

3. RECEIVE and APPROVE the Record of Action for the October 17, 2022 IOC meeting.

The Committee approved the record of action for its October 17, 2022 meeting as presented.

AYE: Chair Diane Burgis
Vice Chair Candace Andersen

4. RECOMMEND to the Board of Supervisors the appointment of Joshua Klein to the Member of the Bar seat on the Public Law Library Board of Trustees for a one-year term expiring on December 31, 2023.

Committee staff presented the report. A Caller asked if the Law Library could provide better service to members of the general public and also wanted to know how often the Law Library refreshes its law books. When asked, she stated that she had not visited the County's Law Library.

The Committee decided to recommend the appointment of Joshua Klein to the Member of the Bar seat on the Public Law Library Board of Trustees for a one-year term of January 1 - December 31, 2023.

AYE: Chair Diane Burgis
Vice Chair Candace Andersen

5.

1. CONSIDER applications received for the Ad Hoc Arts Council Steering Committee as listed below, provided in Attachment A, and summarized in Attachment B.

District 1:

Najari Smith, Richmond

District 2:

Janet Berckefeldt, Lafayette

Marija Bleier, Danville

Leonardo Ding, Orinda

Christy Mack, Lafayette

Terri Tobey, Walnut Creek

District 3:

Germaine McCoy, Brentwood

Sharon Mossman, Oakley

District 4:

Joan D'Onofrio, Concord

Arlene Kikkawa-Nielsen, Clayton

Tari Loring, Walnut Creek

Wyatt Mathews, Pleasant Hill

Alison McKee, Concord

John Nakanishi, Pleasant Hill

District 5:

Kristen Cumings, Pittsburg

John Meehan, Martinez

Ben Miyaji, Pittsburg

Charles Phalen, Martinez

Joel Roster, Martinez

Randall Wight, Martinez

Out of County:

Nilofar Gardezi

Margot Melcon, San Francisco

2. CONSIDER recommendations of the County's consultant Arts Orange County, as follows:

District 1 – Najari Smith

District 2 -- Terri Tobey (senior/LGBTQQ) and Leonardo Ding (youth)

District 3 – Germaine McCoy

District 4 – Arlene Kikkawa-Nielsen

District 5 – Ben Miyaji and Joel Roster

Arts Orange County also commented that County Librarian Alison McKee and out-of-County applicants Nilofar Gardezi and Margot Melcon are also favorably considered but are anticipated to be engaged in the process even if not appointed.

3. DETERMINE recommendations to the Board of Supervisors for appointment to the Ad Hoc Arts Council Steering Committee.

Lara DeLaney presented the staff report with options for the Committee's next steps. The Committee agreed to allow applicants present at the meeting to make a one-minute comment as to what they wanted to accomplish as a Steering Committee member. The Committee also received comments from Rick Stein about the rationale he used to formulate his recommendations for Steering Committee composition. A Caller commented about the proposed "youth" appointment and suggested that a countywide recruitment should be conducted to fill a seat designated for a youth. She also said that San Ramon had a vibrant arts community that did not appear to be represented among the applicants.

The Committee accepted most of the recommendations of the County's project manager Rick Stein, with the exceptions highlighted in black below:

District 1 – Najari Smith

District 2 -- Janet Berckefeldt ~~Terri Tobey (senior/LGBTQQ)~~ and ~~Leonardo Ding (youth)~~

District 3 – Germaine McCoy

District 4 – Arlene Kikkawa-Nielsen

District 5 – Ben Miyaji and ~~Joel Roster~~

Community Foundations - Nilofar Gardezi and Margot Melcon

AYE: Chair Diane Burgis

Vice Chair Candace Andersen

6. INTERVIEW applicants for the Board of Supervisors Appointee seat on the East Bay Regional Parks District Park Advisory Committee for the two-year term of January 1, 2023 through December 31, 2024:

- Chad Follmer, (Lafayette)
- Neil Tsutsui, incumbent (El Cerrito)

The Committee decided to recommend the reappointment of Neil Tsutsui to the BOS Appointee seat on the East Bay Regional Parks District Park Advisory Committee to the two year term of January 1, 2023 through December 31, 2024.

AYE: Chair Diane Burgis

Vice Chair Candace Andersen

7. ACCEPT the 2021/22 Animal Benefit Fund Report.

Beth Ward presented the staff report and answered questions that arose. One caller asked if the Animal Benefit Fund could be made available to fund medical costs of people injured by animals. Committee members and Ms. Ward explained that the ABF exists to fund services to animals and that there are other remedies and assistance available to persons injured by animals.

The Committee accepted the ABF report as presented.

AYE: Chair Diane Burgis

Vice Chair Candace Andersen

8. The next meeting is currently scheduled for December 12, 2022.

9. Adjourn

Chair Burgis adjourned the meeting at 2:15 p.m.

For Additional Information Contact:

Julie DiMaggio Enea, Committee Staff
Phone (925) 655-2056, Fax (925) 655-2066
julie.enea@cao.cccounty.us

DRAFT