



# Agenda

## FAMILY & HUMAN SERVICES COMMITTEE

November 28, 2022  
9:00 A.M.

To slow the spread of COVID-19, in lieu of a public gathering, the meeting will be accessible via Zoom to all members of the public as permitted by Government Code section 54953(e).

To participate virtually via Zoom:

<https://cccounty-us.zoom.us/j/89559041759?pwd=SDhMRUhFRTVlY3VNSmNtcEcxUjd0UT09>

To participate by telephone:

USA 214 765 0478

USA 888 278 0254 (US Toll Free)

Conference code: 382517

To indicate you wish to speak on an agenda item via Zoom,  
please “raise your hand” in the Zoom application.  
If you are joining the meeting via a telephone,  
you may dial \*2 using your phone’s dial pad

Supervisor Diane Burgis, Chair  
Supervisor Candace Andersen, Vice Chair

### Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).
3. RECEIVE and APPROVE the Record of Action for the October 24, 2022 Family and Human Services Committee meeting. *(Danielle Fokkema, Sr. Deputy County Administrator)*
4. CONSIDER recommending to the Board of Supervisors the appointment of Steven A. France to the Education & Training Seat #1 of the Workforce Development Board for a term ending June 30, 2026, as recommended by the Workforce Development Board and the Employment and Human Services Department. *(Tamia Brown, WDB Executive Director)*
5. CONSIDER recommending to the Board of Supervisors the reappointment of Audra Carrion to the At-Large 1 seat, the appointment of Shelley Clark to the At-Large 2 seat, and the appointment of Alejandra Chamberlain to the School Representative Seat on the Family & Children’s Trust Committee (FACT) with terms expiring September 30, 2024, and the appointment of Kirsten Rigsby to the At-Large 3 seat and the appointment of Yvonne Wadleigh to the At-Large 4 seat on the FACT with terms expiring on September 30, 2023, as recommended by the Employment and Human Services Department. *(Dr. Marla Stuart, EHSD Director)*

6. CONSIDER receiving and accepting the recommended changes to the Council on Homelessness bylaws; RECOMMEND the reappointment and appointment of Iman Novin, Diane Alcala, Margaret Schiltz, Aissia Ashoori, Teri House, Renee Morgan, Gabriel Lemus, Maria Fairbanks, Nicholas Carter, John Eckstrom, Jeffrey Heath, Tanya Jacobs, Abigail Khodayari, Lea Murray, Deanne Pearn, Jonathan Russell, Jai Lotto, Jo Bruno, Emily Cross, Zachary Franet, Steve Gallion, Brianna Gonzales, Renee Hedrick, Amanda Jenkins, Brandi Martinez, Jessi Taran, Janae Thomas, Alejandra Chamberlain, Stacy Hart, Michael MacDonald, and Anastasia Padilla on the Council on Homelessness; accepting the Council on Homelessness Q3 report; and directing staff to forward the reports to the Board of Supervisors for approval. *(Jaime Jenett, Health Services Community Engagement Specialist)*
7. CONSIDER accepting the report from the Employment and Human Services Department (EHSD) on Aging and Adult Services, including the Master Plan on Aging and directing staff to forward the report to the Board of Supervisors for their information, as recommended by the EHSD Director. *(Dr. Marla Stuart, EHSD Director and Tracy Murray, Aging and Adult Services Bureau Director)*
8. CONSIDER accepting the cumulative evaluation survey summary from the Health Services Department on the implementation of Laura's Law – Assisted Outpatient Treatment (AOT) program during the period July 2020 through June 2021, directing staff to forward the report to the Board of Supervisors for their information, and directing the Department to forward future survey summaries annually and directly to the Board of Supervisors for their information. *(Alison Farringer, RDA Consulting, and Marie Scannell, Forensic Mental Health Chief)*
9. The next meeting is currently scheduled for January or February 2023 on a date to be determined.
10. Adjourn

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*The Family & Human Services Committee will provide reasonable accommodations for persons with disabilities planning to attend Family & Human Services Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.*

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*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Family & Human Services Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., 4th Floor, Martinez, during normal business hours.*

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*Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.*

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For Additional Information Contact:

Danielle Fokkema, Committee Staff  
Phone (925) 655-2047, Fax (925) 655-2066  
Danielle.Fokkema@cao.cccounty.us



# Contra Costa County Board of Supervisors

## Subcommittee Report

### FAMILY AND HUMAN SERVICES COMMITTEE

3.

**Meeting Date:** 11/28/2022

**Subject:** Record of Action

**Submitted For:** FAMILY & HUMAN SERVICES COMMITTEE,

**Department:** County Administrator

**Referral No.:** N/A

**Referral Name:** N/A

**Presenter:** Danielle Fokkema, Sr. Deputy County Administrator

**Contact:** Danielle Fokkema, (925) 655-2047

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#### **Referral History:**

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting.

#### **Referral Update:**

Attached is the record of action for the October 24, 2022 Family and Human Services Committee meeting.

#### **Recommendation(s)/Next Step(s):**

RECEIVE and APPROVE the Record of Action for the October 24, 2022 Family and Human Services Committee meeting.

#### **Fiscal Impact (if any):**

There is no fiscal impact for this action.

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#### **Attachments**

**DRAFT Record of Action FHS 10-24-22**

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# DRAFT



## FAMILY AND HUMAN SERVICES COMMITTEE

RECORD OF ACTION FOR  
October 24, 2022

Supervisor Diane Burgis, Chair  
Supervisor Candace Andersen, Vice Chair

Present: Diane Burgis, Chair  
Candace Anderson, Vice Chair

1. Introductions

*Chair Burgis called the meeting to order at 9:00 a.m.*

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

*No one requested to speak during the general public comment period.*

3. RECEIVE and APPROVE the Record of Action for the September 26, 2022 Family and Human Services Committee meeting.

*The Committee approved the Record of Action for the September 26, 2022 meeting as presented.*

AYE: Chair Diane Burgis  
Vice Chair Candace Anderson

4. RECOMMEND to the Board of Supervisors the following appointments to the Managed Care Commission:

Toni Panetta – Member at Large seat #7, with a term expiring October 31, 2025  
Andrew Hayden – Member at Large seat #8, with a term expiring October 31, 2025

*The Committee approved the appointments for Board of Supervisors approval as recommended.*

AYE: Chair Diane Burgis  
Vice Chair Candace Anderson

5. ACCEPT the Needle Exchange Update report from the Public Health Division of the Health Services Department and DIRECT staff to forward the report to the Board of Supervisors for their information.



*Obiel Leyva, Jessica Osorio, and Fátima Matal Sol presented the report to the Committee. The Committee asked staff to speak to the fact that the Needle Exchange Program not only improves health outcomes for the target population but the program saves the County money. Staff explained that most of the people in the target population are without insurance. By reducing the transmission of disease, individuals are less likely to need medical care in the County hospitals and clinics.*

*County staff clarified that the exposures listed on page four of the report were not needlesticks. These exposures included blood to mucous membrane splashes, blood splashes to skin, etc.*

*The Committee accepted the report and approved staff forwarding it to the Board of Supervisors for their information.*

*Public comment was received by one caller.*

AYE: Chair Diane Burgis  
Vice Chair Candace Anderson

6. ACCEPT the attached report on the Employment and Human Services Department's Innovative Community Partnerships.

*Tamina Alon and Dr. Marla Stuart, presented the report to the Committee. They corrected a typo on Slide #8. The Family Violence Prevention Task Force should be through December 2022 rather than through December 2020. Slide #12 states that the contract for Youth Center Planning Management will go to the Board of Supervisors on 1/25/23. Dr. Stuart clarified that this will not be necessary because the contract will be less than \$200,000. Slide #12 indicated that Program Plan will be presented to the Board of Supervisors on 2/15/23 but Dr. Stuart corrected the date to April 2023.*

*Dr. Stuart did not have a slide for the department's Navigator Program but she gave a brief update on the program. The program was awarded an ongoing Measure X annual allocation of \$584,000 to provide short term case management in each Supervisor's district. The goal is to serve 90% of individuals who are eligible to receive services. District I will have a Navigator at Lovonya DeJean Middle School. The locations of the other Navigators is yet to be determined. Chair Burgis asked Dr. Stuart to work with the Department of Child Support Services on any areas that may overlap with that department.*

*Dr. Stuart was asked to clarify the population that would be helped by the Refugee Assistance Program. The question was raised due to when the Board initially approved the program, there was specific discussion about Afghan refugees. Dr. Stuart explained that refugee status is designated by the State Department and the program will serve anyone with that designation.*

*The Committee accepted the report and approved staff forwarding it to the Board of Supervisors for their information, with the typos in the presentation corrected as discussed.*

*Public comment was received by one caller.*

AYE: Chair Diane Burgis  
Vice Chair Candace Anderson

7. The next meeting is currently scheduled for November 28, 2022.
8. Adjourn

*Chair Burgis adjourned the meeting at 9:58 a.m.*

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For Additional Information Contact:

Danielle Fokkema, Committee Staff  
Phone (925) 655-2047, Fax (925) 655-2066  
[Danielle.Fokkema@cao.cccounty.us](mailto:Danielle.Fokkema@cao.cccounty.us)



# Contra Costa County Board of Supervisors

## Subcommittee Report

### FAMILY AND HUMAN SERVICES COMMITTEE

4.

**Meeting Date:** 11/28/2022  
**Subject:** Appointment to the Workforce Development Board  
**Submitted For:** FAMILY & HUMAN SERVICES COMMITTEE,  
**Department:** County Administrator  
**Referral No.:** N/A  
**Referral Name:** Appointment to Advisory Bodies  
**Presenter:** Tamia Brown, WDB Executive Director      **Contact:** Tamia Brown, (925) 671-4560

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#### **Referral History:**

On January 7, 2020, the Board of Supervisors (BOS) adopted Resolution No. 2020/1 adopting policy governing appointments to boards, committees, and commissions that are advisory to the BOS. Section III.A. of this resolution states that when an advisory body conducts interviews for at-large/countywide seats, the body's recommendation will be provided to a Board committee for further review, along with all applications received for the applicable seat(s). In all cases, the Board Committee decides which applicants to nominate for full Board action.

The Workforce Development Board implements federal requirements for programs to address the education, skills, and employment needs for a skilled workforce, and that lead to an increase in the skills and earnings of Contra Costa residents.

On March 14, 2016, the Family and Human Services Committee (FHS) accepted the Employment and Human Services Department's recommendation to decertify the then-current Workforce Investment Act local Board and re-certify a new board structure in compliance with the new Workforce Innovation and Opportunity Act (WIOA). FHS approved these recommendations, and the Board did the same at its March 29, 2016 meeting.

Under new standards in WIOA (2016) and as adopted by the Board on March 29, 2016, the new Workforce Development Board structure is: a total of 23 required seats and 2 "optional seats", consisting of: 13 Business representatives, 5 Workforce representatives, and 5 Education and Training representatives as follows: (1) Adult Education/Literacy; (2) Higher Education; (3) Economic & Community Development; (4) Wagner Peyser representative; (5) Vocational Rehabilitation. Also two additional/"optional" seats that may be filled from any of the 3 categories above.

#### **Referral Update:**

##### **Local board structure and size:**

Compared to predecessor legislation, the Workforce Innovation and Opportunity Act (WIOA) substantially changes Local Board composition by reducing local workforce development board size while maintaining a business and industry majority and ensuring representation from labor and employment and training organizations.

- **Category – Representatives of Business (WIOA Section 107(b)(2)(A))**
  - Thirteen (13) representatives (52%)
- **Category – Representatives of Workforce (WIOA Section 107(b)(2)(A))**
  - Five (5) representatives (20%)
- **Category – Representatives of Education and Training (WIOA Section 107(b)(2)(C))**
  - One (1) Adult Education/Literacy Representative (WIOA title II)
  - One (1) Higher Education Representative
  - One (1) Economic and Community Development Representative
  - One (1) Wagner Peyser Representative
  - One (1) Vocational Rehabilitation Representative
- Two (2) additional seats from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14.

The Workforce Development Board Executive Committee, approved on October 12, 2022 the recommended appointment of Steven A. France to the Education & Training Seat #1. No other candidates competed for the seat.

Please see the attached memo and application for additional information.

**Recommendation(s)/Next Step(s):**

RECOMMEND to the Board of Supervisors the appointment of Steven A. France to the Education & Training Seat #1 of the Workforce Development Board with a term expiring June 30, 2026.

**Fiscal Impact (if any):**

There is no fiscal impact.

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**Attachments**

WDB Appointment Recommendation Memo

Steve A France Application - Redacted

WDB Roster

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MEMORANDUM

**DATE:** November 4, 2022  
**TO:** Family and Human Services Committee  
**CC:** Danielle Fokkema, CAO Sr. Deputy County Administrator  
**FROM:** Tamia Brown, Executive Director  
**SUBJECT:** Appointment to Workforce Development Board

This memorandum requests the Family and Human Services Committee recommend to the Contra Costa County Board of Supervisors the appointment of the following candidates to the new WIOA compliant Workforce Development Board of Contra Costa County.

**Background:**

Local board structure and size:

Compared to predecessor legislation, the Workforce Innovation and Opportunity Act (WIOA) substantially changes Local Board composition by reducing local workforce development board size while maintaining a business and industry majority and ensuring representation from labor and employment and training organizations.

To meet the categorical membership percentages, the WDB recommended a board of twenty-five (25) members. This option represents the minimum required local board size under WIOA plus an additional six (6) optional representatives in the following enumerated categories: 1) business; 2) workforce; 3) education and training.

Category – Representatives of Business (WIOA Section 107(b)(2)(A))

- Thirteen (13) representatives (52%)

Category – Representatives of Workforce (WIOA Section 107(b)(2)(A))

- Five (5) representatives (20%)

Category – Representatives of Education and Training (WIOA Section 107(b)(2)(C))

- One (1) Adult Education/Literacy Representative (WIOA title II)
- One (1) Higher Education Representative
- One (1) Economic and Community Development Representative
- One (1) Wagner Peyser Representative
- One (1) Vocational Rehabilitation Representative

Two (2) additional seats from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14.

**Recommendation:**

- a) Recommend approval of local board candidate for the vacant board seat. *(Attached application and board roster) - Approved on October 12, 2022 at the Executive Committee Meeting*

- **Steven A. France** – Education & Training Seat # 1

*\*\*No other candidate competed for the Education & Training Seat #1*

**NEW APPOINTMENT**

<b>Seat</b>	<b>Last Name</b>	<b>First Name</b>	<b>Address &amp; District #</b>	<b>Term Start Date</b>	<b>Term of Expiration</b>	<b>District (Resident)</b>
Education & Training Seat # 1	France	Steven A.	Walnut Creek, CA District #4	10/1/2022	6/30/2026	District #5

Thank you

/rms  
attachment



# Contra Costa County

[Print Form](#)

Please return completed applications to:  
Clerk of the Board of Supervisors  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553  
or email to: [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)

## BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name	Middle Initial	Last Name	
Steven	A	France	
Home Address - Street	City	State	Postal Code
	Martinez	CA	94553
Primary Phone (best number to reach you)	Email Address		
Resident of Supervisorial District (if out of County, please enter N/A): District 5 <a href="#">District Locator Tool</a>			
Do you work in Contra Costa County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, in which District do you work?			
Current Employer	Job Title	Length of Employment	
Director, Del Valle Education Center	Director, Del Valle Education Center	16 years	
How long have you lived or worked in Contra Costa County? 46 years			

Board, Committee, or Commission	Seat Name
Workforce Development Board Contra Costa County	CCC K-12 Adult Ed Representative
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many?	

## EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
California State University, Hayward	Bachelors Degree, English	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
California State University, Hayward	Masters Degree, Educational Leadership	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed: CA Teaching Credential English, CLAD, Admin Credential

Other Trainings Completed:	Certificate Awarded for Training?
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☐ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

As Director of Acalanes Adult Education and member of the Contra Costa County Adult Education Consortium, my work aligns with the Contra Costa County Workforce Development Board (CCCWDB) to provide "diverse workforce talent" and provide economic mobility economic security for the workers of Contra Costa County. I am an active member of the Contra Costa County Adult Education Network (CCAEN) for K-12 Adult Education Administrators and have been chosen to serve as the K-12 Adult Education Representative from our network. The CCAEN have met and with Vittoria Abbate's retiring position on the CCCWDB, the CCAEN support my rotation to the position.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I am the Director of Acalanes Adult Education and work closely with all Contra Costa County Adult Education agencies and the Contra Costa County Adult Education Consortium to continue providing and developing additional programs to serve the workforce of Contra Costa County.

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer and community experience, including any boards on which you have served.

Homeowner's Association Board President; Association of California School Administrators (ACSA) Adult Education Representative; ACSA Co-Administration Representative; ACSA Diablo Valley Charter President; ACSA Region VI Secretary; ACSA Region VI President; California Association of Pupil Personnel Administrators (CAPPA) President; Pupil Services Coalition at the CDE

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:



I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:



Date:

9/28/2022

Submit this application to: [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us) OR Clerk of the Board  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)*

### **Important Information**

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# Steven A. France

<b><u>Objective:</u></b>	Appointment to the Contra Costa County Workforce Development Board as the K-12 Adult Education Representative.		
<b><u>Education:</u></b>	2013	Point Loma Nazarene University	San Diego, CA
	<b>Child Welfare and Attendance Certificate</b>		
	2003 - 2005	California State University, Hayward	Hayward, CA
	<b>Master of Science in Educational Leadership</b>		
	2003 - 2005	California State University, Hayward	Hayward, CA
	<b>Tier I/II Administrative Credentials</b>		
	1999 - 2000	Chapman University	Concord, CA
	<b>Single Subject Clear Teaching Credential</b>		
	1999 - 2000	Chapman University	Concord, CA
	<b>CLAD Certificate</b>		
	1997 - 1998	California State University, Hayward	Hayward, CA
	<b>Bachelor of Arts in English, with concentration in New Voices in Literature</b>		
	1994 - 1997	Diablo Valley College	Pleasant Hill, CA
	<b>Completed lower division, General Education course-work</b>		
	1990 - 1994	College Park High School	Pleasant Hill, CA
	<b>High School Diploma</b>		
<b><u>Work Experience:</u></b>	2015 – Present	Acalanes Union High School District	Walnut Creek, CA
	<b>Director – Del Valle Education Center</b>		
	○ Adult Education Administrator		
	○ AB 86 Representative		
	○ School Attendance Review Board Chairperson		
	○ Evaluation of staff		
	○ Budget Manager		
	○ Technology Director		
	○ Student Affairs and Activities		
	○ Curriculum Coordinator		
	○ Student Discipline		
	○ Safety Plan Coordinator		
	○ Contra Costa County Keeping Kids in School Committee		

2012 – 2015                      Acalanes Union High School District      Walnut Creek, CA

**Coordinator – Acalanes Center for Independent Study/Student Services**

- Evaluation of staff
- Budget Manager
- Technology Director
- California Distinguished School Coordinator
- Student Affairs and Activities
- Curriculum Coordinator
- Student Discipline
- Measure E Committee Member
- Safety Plan Coordinator
- School Attendance Review Board Chairperson

2007 – 2012                      Acalanes Union High School District                      Moraga, CA

**Associate Principal**

- Evaluation of staff
- Budget Manager
- Technology Director
- California Distinguished School Coordinator
- Student Affairs and Activities
- Curriculum Coordinator
- Student Discipline
- Measure E Committee Member
- Safety Plan Coordinator

2008                                  Acalanes Union High School District                      Lafayette, CA

**Principal, Summer School at Las Lomas High School**

- Evaluation of staff
- Hiring of staff members.
- Student Affairs and Activities.
- Lead Staff Meetings

2005 – 2007                      Ygnacio Valley High School                      Concord, CA

**Vice Principal**

- Evaluation of staff
- Western Association of Schools and Colleges (WASC) Coordinator
- Facilities Coordinator
- Student Affairs and Activities
- Curriculum Coordinator
- Student Discipline and Counseling

2007-2009                      Saint Mary's College                      Moraga, CA

**Faculty Intern for the Master of Arts Teacher Leadership (MATL) Program**

- Working with one of the Saint Mary's faculty teams in the planning, delivery, content and process of one of the courses in the MATL Program.
- Serve as a Research Advisor for one candidate in the spring.

- 2006 – 2007                      Contra Costa Economic Partnership                      Concord, CA  
**Education Stakeholder for the Contra Costa Contingent/Model Schools Conference**
- Working as a team to develop a framework for a countywide public awareness campaign on the global economy and the need for change.
  - Articulating Rigor, Relevance, and Relationships within curriculum.
  - Presenting the 21<sup>st</sup> Century pre-requisite skills and education and/or training needed for high school students to access high-wage, high-skill, high-demand jobs in Contra Costa County.
  - Preparing high school students for success in the local economy.
- 2005                                      Mt. Diablo Unified School District                                      Concord, CA  
**Principal, Summer Intervention at Ygnacio Valley High School**
- Development of Master Schedule.
  - Hiring of all staff members.
  - Coordination of curriculum for all discipline areas.
  - Student Affairs and Activities.
  - Lead Staff Meetings
- 1999 – 2005                      College Park High School                                      Pleasant Hill, CA  
**English Teacher and Student Activities Director**
- Teacher of freshman, sophomore, and junior English, and Public Speaking.
  - Leadership teacher: plan and organize student activities, including but not limited to dances, rallies, fund-raisers, etc.
  - WASC Focus Group Leader, 2004
  - Site Council Chairperson, 2003
  - Staff Senate President, 2003
  - Freshman Transition Program Chair, 1999 – 2000
  - Worked on the development of Safety and Fire Evacuation Plan, 2002 – 2005

**Professional Organizations:**

Association of California School Administrators (ACSA)  
 -Adult Education Representative Region VI  
 -Co-Administration Representative Region VI  
 -Diablo Valley Charter President, 2012 - 2014  
 -Region VI Secretary, 2011 – 2012  
 -Region VI President, 2012 – 2013  
 -Pupil Services Academy Director, 2018 – Present  
 Association for Supervision and Curriculum Development (ASCD)  
 California Association of Pupil Personnel Administrators (CAPPA)  
 -Chairperson, 2016 – 2018  
 California State University, East Bay (Hayward) Alumni Association

**Professional Training:**

2012 - 2013	Pupil Services Academy through ACSA
2010	Aspiring Principals Training through ACSA
2008	Master Scheduling Workshop
2006	Model Schools Conference
2005	AB75 Management System for Principal Training

## BOARD MEMBERS Public Roster

**Tamia Brown**  
Executive Director

### BUSINESS SEATS

<b>MICHAEL MCGILL</b>	<b>JERRY L. ARANAS</b>	<b>YOLANDA VEGA (CHAIR)</b>
MMS Design Associates, Inc. President/Principal Engineer Committee: Executive & Youth Committee <b>Business Seat #1</b> Appointment Date: 7/1/2020 Term End Date: 6/30/2024	Lam Research Business Manager Committee: Youth Committee <b>Business Seat #2</b> Appointment Date: 7/26/2022 Term End Date: 6/30/2026	Peak Performance Corporate Training Principal Committee: Executive & Business & Economic Dev. <b>Business Seat #3</b> Appointment Date: 7/1/2020 Term End Date: 6/30/2024
<b>TERRY CURLEY (VICE CHAIR)</b>	<b>DOUGLAS R. LEZAMETA</b>	<b>SARAH A. CHODAKEWITZ</b>
Executive Vice President United Business Bank Committee: Executive & Business & Economic Dev. <b>Business Seat #4</b> Appointment Date: 7/26/2022 Term End Date: 6/30/2026	Founder Fusion Latina Network Committee: Business & Economic Development Committee <b>Business Seat #5</b> Appointment Date: 08/01/2021 Term End Date: 06/30/2025	Director, Government and Community Affairs John Muir Health Committee: Business & Economic Development Committee <b>Business Seat #6</b> Appointment Date: 6/7/2022 Term End Date: 6/30/2026
<b>NICHOL CARRANZA</b>	<b>VACANT</b>	<b>ROBERT MULLER</b>
Sr. Rep. Corporate Social Responsibility & Public Affairs Marathon Petroleum Corporation Committee: Business & Economic Development Committee <b>Business Seat #7</b> Appointment Date: 6/7/2022 Term End Date: 06/30/2026	Committee: <b>Business Seat #8</b> Appointment Date: Term End Date: 6/30/20XX	Martinez Refining Company Learning Manager Committee: Executive & Youth Committee <b>Business Seat #9</b> Appointment Date: 7/11/2017 Term End Date: 6/30/2023
<b>LAURA TREVINO - FERNANDEZ</b>	<b>STEPHANIE RIVERA (VICE CHAIR)</b>	<b>MONICA MAGEE</b>
Coast Personnel Services Vice President of Sales Committee: Business & Economic Development Committee <b>Business Seat #10</b> Appointment Date: 7/1/2020 Term End Date: 06/30/2024	Lazarex Cancer Foundation Chief Executive Officer Committee: Executive & Business & Economic Dev. Committee <b>Business Seat #11</b> Appointment Date: 7/1/2020 Term End Date: 06/30/2024	Bishop Ranch Director of Marketing Committee: Business & Economic Development Committee <b>Business Seat #12</b> Appointment Date: 7/1/2020 Term End Date: 06/30/2024
<b>CORRY KENNEDY</b>		
Chevron Human Resource Manager Committee: Business & Economic Development Committee <b>Business Seat #13</b> Appointment Date: 7/1/2020 Term End Date: 06/30/2024		

**BOARD MEMBERS**  
**Public Roster**

**Tamia Brown**  
Executive Director

**WORKFORCE AND LABOR SEATS**

<b>THOMAS HANSEN</b>	<b>JOSHUA ANIJAR</b>	<b>TIMOTHY JEFFRIES</b>
IBEW Local 302 Business Manager Committee: Executive & Youth Committee <a href="#">Workforce &amp; Labor Seat #1</a> Appointment Date: 07/01/2021 Term End Date: 6/30/2025	Central Labor Council Contra Costa County Executive Director Committee: Executive <a href="#">Workforce and Labor Seat # 2</a> Appointment Date: 12/10/2019 Term End Date: 6/30/2023	BM Local 549  Committee: <a href="#">Workforce and Labor Seat #3</a> Appointment Date: 07/1/2021 Term End Date: 6/30/2025
<b>STEVE OLDER</b>	<b>TRACI YOUNG</b>	
Machinists Union Local 1173 Area Director/Business Representative Committee: <a href="#">Workforce and Labor Seat #4</a> Appointment Date: 08/01/2021 Term End Date: 6/30/2025	Central Labor Council Contra Costa County Community Services Director, Labor Liaison to UWBA Committee: Business & Economic Development Committee <a href="#">Workforce and Labor Seat #5</a> Appointment Date: 08/01/2021 Term End Date: 6/30/2025	

**EDUCATION AND TRAINING SEATS**

<b>VACANT</b>	<b>KELLY SCHELIN</b>	
	Contra Costa College Associate Vice Chancellor, Educational Services Committee: Business & Economic Development Committee  <a href="#">Education &amp; Training Seat #1</a> Appointment Date: Term End Date: 06/30/20XX	
	<a href="#">Seat No: Business #2</a> Appointment Date: 7/1/2020 Term End Date: 6/30/2024	

**GOVERNMENTAL AND ECONOMIC AND COMMUNITY DEVELOPMENT SEATS**

<b>VACANT</b>	<b>RICHARD JOHNSON</b>	<b>KWAME REED</b>
Committee: <a href="#">Governmental &amp; Eco. &amp; Community Dev. Seat #1</a> Appointment Date: Term End Date: 6/30/20XX	California Employment Development Department Employment Service/Program Manager II Committee: Business & Economic Development Committee <a href="#">Governmental &amp; Eco. &amp; Community Dev. Seat #2</a> Appointment Date: 7/1/2020 Term End Date: 6/30/2024	City of Antioch Economic & Community Development Committee: Executive & Business & Economic Dev. <a href="#">Governmental &amp; Eco. &amp; Community Dev. Seat #3</a> Appointment Date: 7/1/2020 Term End Date: 6/30/2024



BOARD MEMBERS  
Public Roster

**Tamia Brown**  
Executive Director

FLEX SEATS

LESLAY CHOY	DEVONN POWERS	
San Pablo Economic Development Executive Director Committee: Business & Economic Development Committee	Humanity Way, Inc. Founder/Chief Executive Director Committee:	
Flex Seat #1 Appointment Date: 7/1/2020 Term End Date: 6/30/2024	Flex Seat #2 Appointment Date: 12/1/2020 Term End Date: 6/30/2024	



# Contra Costa County Board of Supervisors

## Subcommittee Report

### FAMILY AND HUMAN SERVICES COMMITTEE

5.

**Meeting Date:** 11/28/2022  
**Subject:** Appointments to the Family and Children's Trust Committee  
**Submitted For:** FAMILY & HUMAN SERVICES COMMITTEE,  
**Department:** County Administrator  
**Referral No.:** 101  
**Referral Name:** FACT Committee At-Large Appointments  
**Presenter:** N/A **Contact:** Danielle Fokkema, (925) 655-2047

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#### **Referral History:**

On December 6, 2011 the Board of Supervisors adopted Resolution No. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was the requirement that applications for at large/countywide seats be reviewed by a Board of Supervisors sub-committee.

The Family and Children's Trust Committee (FACT), was established in 1982 by the Contra Costa County Board of Supervisors to make funding recommendations on the allocation of a variety of funds for prevention and intervention services to reduce child abuse and neglect, provide supportive services to families and children, and promote a more coordinated, seamless system of services for families. Funding for FACT supported projects derived from federal and state program legislation, and donations to the County's Family and Children's Trust Fund.

Every two years, the members of the FACT establish a series of County priorities for the use of these funds through review of existing data and reports and by holding Public Hearings in various areas of the county. The Committee then develops a competitive bidding process to select non-profit, community-based agencies that can best provide the services determined to be most important. Program recommendations are made to the Board of Supervisors which makes the final funding decisions. The Committee continues to evaluate these funded programs to ensure continued provision of quality service and achievement of stated goals. Programs currently being supported include countywide parenting classes, therapeutic day care for emotionally disturbed children, treatment for families, young children and teens with both substance abuse and child abuse issues, services for homeless families, and projects to support children whose mothers have been victims of domestic violence and sexual assault.

The FACT has up to fifteen members who are appointed by the Board and include citizens with expertise in children's issues, education, law, non-profit agency management, public health, and program research/evaluation. In addition, the Director of the Child Abuse Prevention Council sits as ex-officio member of the Committee and participates in all matters except actually voting on funding recommendations. Terms for all Commission seats are two years.

At Large and non-District appointed seat vacancies on the FACT have been assigned for Family and Human Services Committee (F&HS) review since 2003.

#### **Referral Update:**

1. The purpose of this committee is to establish priorities and make funding recommendations to the Board of Supervisors on the allocation of specific funds for the prevention/amelioration of child abuse and neglect, and the promotion of positive family functioning. These funds include: Child Abuse Prevention, Intervention, and Treatment funds (CAPIT) funds, (AB 1733), Birth Certificate revenue to the County Children's Trust (AB2994), the Ann Adler Children's Trust funds, Community-Based Child Abuse Prevention funds (CBCAP) and other funds as may be subsequently directed by the Board of Supervisors.

2. The FACT Committee, in conjunction with the County Administrator's Office, performs extensive efforts to fill its vacant seats. The recent recruitment efforts resulted in the receipt of six (6) applications, of which five (5) were received in the last 90



days. The recruitment efforts include releasing public notices on the Employment and Human Services (EHSD) social media sites, outreach to educational partners, outreach to CFS Community Partnership distribution, outreach to each district Supervisor's office and releasing public notice, inviting interested parties to consider membership and soliciting the support of current members to outreach to potential candidates for consideration for membership.

3. Since April 2022, the FACT Committee has been unable to meet due to lack of quorum, membership and vacancies. As of current there are nine (9) of fifteen (15) seats vacant. Given the severity of the situation and resulting impact to critical child abuse prevention funding and services, EHSD sought guidance from the County Administrator's Office (CAO) to pursue alternate committee recruitment and appointment options. CAO provided direction to have the EHSD Director request recommendation of FACT Committee appointments/reappointments based on review and recommendation by FACT Chair and FACT Co-Chair.

4. To ensure involvement from a voice in the community with the Committee appointments, each new applicant was reviewed and vetted by the FACT Chair and FACT Co-Chair via an interview and evaluation process. The FACT Chair and FACT Co-Chair provided interview and evaluation results with recommendation for applicant appointments.

**Recommendation(s)/Next Step(s):**

CONSIDER recommending to the Board of Supervisors the reappointment of Audra Carrion to the At-Large 1 seat, the appointment of Shelley Clark to the At-Large 2 seat, and the appointment of Alejandra Chamberlain to the School Representative Seat on the Family & Children's Trust Committee (FACT) with terms expiring September 30, 2024, and the appointment of Kirsten Rigsby to the At-Large 3 seat and the appointment of Yvonne Wadleigh to the At-Large 4 seat on the FACT with terms expiring on September 30, 2023, as recommended by the Employment and Human Services Department.

**Fiscal Impact (if any):**

There is no fiscal impact.

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**Attachments**

FACT Roster 11-15-22

A. Carrion Application Redacted

A. Chamberlain Application Redacted

K. Rigsby Application Redacted

S. Clark Application Redacted

Y. Wadleigh Application Redacted

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## FACT ROSTER November 15, 2022

<b>Committee Seats (5)</b>	<b>At-Large Members (5)</b>	<b>District Seats (5)</b>
<b>1. First 5 Commission</b> Exp. 09/30/2022 <b>Vacant</b> <b>To be filled thru First 5</b>	<b>1. Audra Carrion</b> Exp. 09/30/2024 <b>Pending Reappointment</b>	<b>District I</b> Exp. 09/30/2023 <b>Vacant</b>
<b>2. School Representative</b> Exp. 09/30/2024 <b>Alejandra Chamberlain</b> <b>Pending Appointment</b>	<b>2. Shelley Clark</b> Exp. 09/30/2024 <b>Pending Appointment</b>	<b>District II</b> Exp. 09/30/2023 <b>Mary Flott</b>
<b>3. Child Development</b> <b>Early Childhood</b> <b>Education/Local Planning</b> <b>Council</b> Exp. 09/30/2022 <b>Vacant</b>	<b>3. Kirsten Rigsby</b> Exp. 09/30/2023 <b>Pending Appointment</b>	<b>District III</b> Exp. 09/30/2024 <b>Pa'tanisha</b> <b>Davis Pierson</b>
<b>4. Child Abuse Prevention</b> <b>Council</b> Exp. 09/30/2023 <b>Carol Carrillo, MSW</b>	<b>4. Yvonne Wadleigh</b> Exp. 09/30/2023 <b>Pending Appointment</b>	<b>District IV</b> Exp. 09/30/2023 <b>David</b> <b>Leimsieder</b>
<b>5. Mental Health</b> Exp. 09/30/2023 <b>Vacant</b>	<b>5. Vacant</b> Exp. 09/30/2022	<b>District V</b> Exp. 09/30/2023 <b>Anita Pereira-</b> <b>Sekhon</b>

DRAFT – Updated November 15, 2022

**Application Form****Profile**

Audra

First Name

Carrion

Last Name

Home Address

San Ramon

City

Suite or Apt

CA

State

94583

Postal Code

Home

Primary Phone

Email Address

**District Locator Tool****Resident of Supervisorial District:**☒ District 2

HIPPO Insurance

Employer

Agency Manager

Job Title

**Length of Employment**

3 years

**Do you work in Contra Costa County?**☒ Yes ☐ No**If Yes, in which District do you work?**

District 2

**How long have you lived or worked in Contra Costa County?**

42 years

**Are you a veteran of the U.S. Armed Forces?**☐ Yes ☒ No**Board and Interest****Which Boards would you like to apply for?**

Family &amp; Children's Trust Committee: Submitted

Audra Carrion

**Seat Name**

At large

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

5

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**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

Arizona State University

**Degree Type / Course of Study / Major**

Organizational Leadership

**Degree Awarded?**

☐ Yes ☒ No

**College/ University B**

**Name of College Attended**

Diablo Valley College

**Degree Type / Course of Study / Major**

General Studies

**Degree Awarded?**

☐ Yes ☒ No

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**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

Audra Carrion

### Degree Awarded?

☐ Yes ☐ No

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### Other Trainings & Occupational Licenses

#### Other Training A

#### Certificate Awarded for Training?

☐ Yes ☐ No

#### Other Training B

#### Certificate Awarded for Training?

☐ Yes ☐ No

### Occupational Licenses Completed:

Licensed Insurance Broker P&C, Life and Health

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### Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I have a love for our community and a specific interest in fire, women and families. Currently I am mostly concerned with women struggling to work and maintain a lifestyle during this Pandemic and the daughters that watch as many mothers take a back seat to their career to take care of schooling and the children that can not learn in person. I see a need for guidance and assistance in women and children in particular in our county right now. I am also a firewife. Although we reside in San Ramon, and are blessed to have San Ramon Valley Fire District serve our city, I care deeply about Contra Costa County and the surrounding departments that do not have the financial strength and backing like SRVFPD has. We see the cities inside Contra Costa County struggling to maintain fire stations and the looming threat of closures within the districts.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

My true qualification for these positions is my passion for helping others and keeping the public informed. Resume attached.

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Audra Carrion

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☒ Yes ☐ No

**If Yes, please explain:**

I work remote but still obligated to my job 9-5. If the opportunity is still virtual meetings I can make those 99% of the time. If it is in person I will need to assess.

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☒ Yes ☐ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

FACT Committee

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

Contra Costa County FACT Committee California High School Site Council member Past PTA president, co-chair for the health and safety committee in San Ramon Valley Unified School District. Attend many City Council meetings and Fire protection board meetings. for Helping One Woman- Danville chapter. Current volunteer for San Ramons- free marketing program for struggling small businesses in San Ramon and Tri Valley areas. Girl Scouts past leader Youth sports coach

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## **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

Audra Carrion



Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# Audra Carrion

San Ramon, CA 94583

CA Insurance License #

## EXPERIENCE

### **Carrion Insurance Services**

Independent Broker/Agent/Account Manager - current

- Producer/Agent/Broker for multiple carriers
- Account Management

### **HIPPO Direct Sales - remote**

Independent Broker/Agent/Account Manager- current

- Homeowners insurance sales
- Account Management

### **Rogers Insurance Services, Inc. - remote**

Independent Broker/Agent/Account Manager January 2018-July 2019

- Develop positive working relationships with clients
- Approach clients via cold calling, warm calling, email and direct mail
- Quote and issue new business, rewrites, and reinstatements as necessary
- Assist with obtaining underwriting approval
- Respond to clients' questions and complaints
- Participate in continuing education programs in both insurance and sales
- Maintain sales goals
- Maintain CRM system and update daily

### **Mac Donald Insurance/ Steven Hom Insurance Services - Danville, CA**

Personal Lines Account Manager September 2015- August 2017

- Client Liaison for all personal lines customers
- Quote and Issue new business on personal lines products with multiple carriers
- Interact with all Territory Managers in a consistent and professional manner
- Process applications for, changes to, reinstatement of, and cancellation of insurance policies. Review insurance applications to ensure that all questions have been answered
- Determine adequate coverage for client needs
- Obtain underwriting approval by accurately completing applications
- Maintain positive relationships with clients by tracking renewals, cancellations, endorsements
- Facilitate and help expedite claims processing with carriers

### **Alameda County Schools Insurance Group-**

Claims Assistant/ Workers Compensation 2002-2007

### **Farmers Insurance-**

District Training Assistant/District Administrator 2000-2002

## SKILLS

Office 365, Outlook, Excel, RedTail, EZLYNK, Hawksoft, QQ, RING Central, Multi Insurance Carrier sites, P&C license, Life license, Google Drive, One Note, Social Media

## EDUCATION

**Arizona State University-**  
Organizational Leadership



**Application Form****Profile**

Alejandra

First Name

Chamberlain

Last Name

Home Address

Pleasant Hill

City

Suite or Apt

CA

State

94523

Postal Code

Home:

Primary Phone

Email Address

**District Locator Tool****Resident of Supervisorial District:**☒ District 3Contra Costa County Office of  
Education

Employer

Director, Youth Services

Job Title

**Length of Employment**

8 year

**Do you work in Contra Costa County?**☒ Yes ☐ No**If Yes, in which District do you work?**

Districts 4

**How long have you lived or worked in Contra Costa County?**

30 years

**Are you a veteran of the U.S. Armed Forces?**☐ Yes ☒ No**Board and Interest****Which Boards would you like to apply for?**

Family &amp; Children's Trust Committee: Submitted

Alejandra Chamberlain

**Seat Name**

Educational and Vocational Services

**Have you ever attended a meeting of the advisory board for which you are applying?**

☐ Yes ☒ No

**If Yes, how many meetings have you attended?**

Attending board meeting since appointed

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**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

California State University, Sacramento

**Degree Type / Course of Study / Major**

Master of Science in Counseling

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

California State University, Sacramento

**Degree Type / Course of Study / Major**

Child Development BA

**Degree Awarded?**

☒ Yes ☐ No

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**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

Alejandra Chamberlain

### Degree Awarded?

☐ Yes ☐ No

---

### Other Trainings & Occupational Licenses

#### Other Training A

#### Certificate Awarded for Training?

☐ Yes ☐ No

#### Other Training B

#### Certificate Awarded for Training?

☐ Yes ☐ No

#### Occupational Licenses Completed:

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### Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, committee, or commission.**

The COE Youth Services department provides support and resources to the 18 school districts in the county, CCCOE-operated school sites, and charter schools to implement foster youth services. Technical assistance and trainings are available to District Foster Youth Liaisons and other staff who are involved in working with children and youth in foster care. As the County Office of Education County Foster Youth Liaison, my team and I coordinate with the 18 school districts to ensure that students in foster care have access to the same free, appropriate public education, including public preschools, as provided to other children and youths. Furthermore, COE Youth Services gathers a network of District Foster Youth liaisons quarterly for the Homeless and Foster Youth Collaborative meetings, facilitated by the County Foster Youth Liaison. These collaborative meetings provide an opportunity for LEAs to work together to develop policies and protocols for services. Other functions of the quarterly meetings are for Foster Youth Services Coordinating Program (FYSCP) staff to provide legislated updates, inform LEAs about foster youth activities, provide guest speakers on relevant topics and community services, review data, and to provide a venue for districts to share concerns, case studies and best practices from their experience working with students in foster care. As the Foster Youth County Liaison to the 18 districts and charters, I will do my best to represent the county's district collective perspective.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I will advocate and bring awareness to the issues relating to children and youth in foster care as it relates to education. I will advise on policies, coordinate, and collaborate with community stakeholders relating to children and youth in foster care representing our 18 districts. As previously mentioned, as the County Office of Education County Foster Youth Liaison, my team and I provide support, resource, TA and PD to the 18 school districts in order to ensure that students in foster care have access to the same free appropriate public education as their peers.

Alejandra Chamberlain

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☒ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

Contra Costa Council on Homelessness

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

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### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☒ Yes ☐ No



**If Yes, please identify the nature of the relationship:**

As the director of the CCCOE Youth Services, Youth Services receives contracts to provide services for foster youth through EHSD and services for WIOA through the WDB.

**Please Agree with the Following Statement**

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

☒ I Agree

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3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

**Application Form****Profile**

Kirsten

First Name

Middle Initial

Rigsby

Last Name

Home Address

Suite or Apt

Oakley

City

CA

State

94561

Postal Code

Primary Phone

Email Address

**District Locator Tool****Resident of Supervisorial District:**☒ District 3Village Community Resource  
Center

Employer

Executive Director

Job Title

**Length of Employment**

10 years

**Do you work in Contra Costa County?**☒ Yes ☐ No**If Yes, in which District do you work?**

District 3

**How long have you lived or worked in Contra Costa County?**

40+ years

**Are you a veteran of the U.S. Armed Forces?**☐ Yes ☒ No**Board and Interest****Which Boards would you like to apply for?**

Family &amp; Children's Trust Committee: Submitted

Kirsten Rigsby

**Seat Name**

At large or District 3 Representative

**Have you ever attended a meeting of the advisory board for which you are applying?**

☐ Yes ☒ No

**If Yes, how many meetings have you attended?**

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**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

UC Davis

**Degree Type / Course of Study / Major**

B.S. Animal Science, Emphasis Equine Science

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

Holy Names University

**Degree Type / Course of Study / Major**

Master's Pastoral Ministries

**Degree Awarded?**

☐ Yes ☒ No

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**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

Kirsten Rigsby

---

**Degree Awarded?**

☐ Yes ☐ No

---

**Other Trainings & Occupational Licenses****Other Training A**

Certified Nonprofit Accounting Course

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Other Training B**

Fundraising Academy

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Occupational Licenses Completed:**

N/A

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**Qualifications and Volunteer Experience**

Please explain why you would like to serve on this particular board, committee, or commission.

Since graduating from college in my twenties I have dedicated my life to the wellbeing of children and families. I began my early career working with children on the autistic spectrum. One year after graduating college, I joined a long term volunteer program in Central America where I worked with children and families as a social worker. In this capacity, I recognized the horrendous abuse which took place in the midst of crippling poverty and worked with Honduran parent employees to raise children who had suffered much abuse in a healthy and safe environment. I also worked with children in increase self-esteem, set personal boundaries, challenge themselves and heal. When I returned from Honduras, I worked as the Director of Family Faith Formation while I furthered my education. For the past ten years, I have worked as the Executive Director at a nonprofit called Village Community Resource Center (VCRC) which serves struggling families in East Contra Costa. While the organization began as an After School program to keep children safe, it has grown into a multiservice center focusing on youth education, leadership, and wellness (physical and mental). Working with families and attempting to understand how systems can improve to better meet the needs of children, especially children living in poverty is a passion which drives me on a daily basis.



**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

While I have attached my resume below for your review, I would also like to highlight that while my formal education may not be very applicable to the Family and Children's Trust Committee's work, the lived experience I have working with families could be an asset to the group. I have worked with families living in poverty as well as quite wealthy families. I have also worked locally within the community with monolingual Spanish-speaking families who are attempting to navigate systems in the hopes of giving their children a bright future. I am analytical and data driven while also realizing that one's history of trauma is carried throughout life. I would like to volunteer my time so that children and families at risk of experiencing (or already experiencing) this trauma might have high quality resources close to home. Thank you for your consideration.

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☐ Yes ☒ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

See resume. Most recently, I have become a 4-H leader and volunteer in Contra Costa County. Current: Treasurer, Girl Scouts Troop #30850 I served for over a year on East Contra Costa County's School Attendance Review Board. I was on the leadership team for HousED at Partnership for Children and Youth. I have also volunteered at my local faith community. Running a nonprofit places me in the midst of our local community on a daily basis. This is one of the things I love most about my work.

**Conflict of Interest and Certification**

Kirsten Rigsby

Do you have a familial or financial relationship with a member of the Board of Supervisors?  
(Please refer to the relationships listed under the "Important Information" section below or  
Resolution No. 2021/234)

---

☐ Yes ☐ No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other  
economic relationships?

---

☐ Yes ☐ No

If Yes, please identify the nature of the relationship:

---

Village Community Resource Center has been the recipient of CDBG funding for over 10 years.

---

Please Agree with the Following Statement

---

I CERTIFY that the statements made by me in this application are true, complete, and correct  
to the best of my knowledge and belief, and are made in good faith. I acknowledge and  
undersand that all information in this application is publicly accessible. I understand that  
misstatements and/or omissions of material fact may cause forfeiture of my rights to serve  
on a board, committee, or commission in Contra Costa County.

---

☒ I Agree

---

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  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



## Kirsten I. Rigsby

---

Oakley, CA 94561

### PROFESSIONAL EXPERIENCE

#### **2012-Current Executive Director, Village Community Resource Center, Brentwood, CA**

- *Development and Grants Management.* Developed comprehensive fundraising strategies involving foundation grants, corporate contributions, and individual donor programs. Strengthened relationships with existing funding partners and developed new relationships. Researched and oversaw the integration of the organization's first client and donor database.
- *Strategic Planning.* Worked in partnership with the board of directors and a consultant to create VCRC's first theory of change. Developed and implemented a three year strategic plan which grew both the scope of services and the service area of the agency.
- *Budget Management.* Spearheaded the budget process, monitored program and organizational budgets. Developed financial protocols and procedures to ensure proper financial oversight. Maintained general ledger, prepared monthly and year-end financial statements. Developed an organization reserve account to ensure improved financial sustainability.
- *Organizational Development and Capacity Building.* Grew Board of Directors from four to ten members while increasing Board diversity. Quadrupled the organization's budget size and increased staffing from fourfold. Successfully opened a satellite program and spearheaded the planning of a third location to be opened in 2020.
- *Strategic Partnerships.* Established strategic partnerships with other nonprofit service providers and academic institutions in order to strengthen the safety-net in East CCC.
- *Public Relations.* Represented the organization at public events, speaking engagements, and informal gatherings. Wrote press releases and articles regarding the organization's work for local press.

#### **2004-2012 Veterinary Technician, Brentwood Veterinary Hospital, Brentwood, CA**

- Assisted doctors in surgery, placed catheters, performed phlebotomy and emergency care, and translated for monolingual Spanish-speaking clients.
- Reconciled monthly invoices and inventory.
- Researched and developed grief library and referrals for clients.
- Researched, developed, and trained employees in microbiology lab.

#### **2005-2008 Director of Family Faith Formation, St. Anne Church, Byron, CA**

- *Family Faith Formation.* Evaluation of faith formation curricula, director of Pre-Kinder through high school faith formation classes. Planned and led large, intergenerational gatherings. Recruited, supervised, supported and trained volunteer instructors. Developed and maintained budgets.
- *Hispanic Ministry.* Performed needs assessment for the Hispanic community of Byron and Discovery Bay. Identified and invited members, created a safe, welcoming environment. Empowered parishioners to become leaders within the community.
- *Teen Confirmation.* Developed an integrated teen ministry. Recruited volunteers, planned and facilitated retreats.

#### **2003-2004 Social Worker, Farm of the Child, Honduras, Central America**

- Raised funds from organizations, parishes, small groups and individuals.
- Trained house parents in effective parenting/teaching techniques, supported house parents, maintained files, oversaw discipline and "family life."
- Met with the psychologist, house-parents, teachers, and children to discuss progress in the areas of physical, social, emotional, and spiritual life. Worked with children to increase self-esteem and positive behavior and overcome the effects of abuse.
- Hosted founder of the organization and provided connections with non-profit groups in the United States.

## EDUCATION

2005-2007	Master's Degree Program, Pastoral Ministry, Holy Names University
2003-2003	Escuela de Juan Sisay, Intensive Spanish Language Program, Guatemala
1998-2002	Bachelor of Science, Animal Science, University of California, Davis

## PROFESSIONAL AFFILIATIONS/MEMBERSHIPS

2022-Current	City of Brentwood Leadership Roundtable
2018-Current	East Contra Costa Community Alliance (ECCCA), Executive Committee
2020-Current	Contra Costa Community Care, Advisory Committee Member
2020-2021	RCF Connects Fund for Immigrants, Advisory Committee Member
2019-2020	Mobility Labs, Coalition Partner
2017-2019	City of Brentwood Nonprofit Group
2016-2017	Partnership for Children & Youth, HousED Leadership Committee

## COMMUNITY ENGAGEMENT

2019	Panelist, Sanford Institute of Philanthropy Recruitment Forum
2018	Panelist, Supervisor Diane Burgis' Nonprofit Roundtable
2018	Graduation Address, Sanford Institute of Philanthropy Summit
2003	Substitute teacher of Special Education, Escuela Católica San Pedro
2003	High School English Instructor, Quetzaltenango, Guatemala
2002	Diplomat from Davis, CA to sister-city in Rutillo Grande, El Salvador
2000, 2001	House-building team member, Tijuana, Mexico

## TRAINING

2022	ECCCA - Theory of Change Design Team, worked with consultant _____ Racial Equity and Inclusion Training - Linda Gonzalez Sacred Heart Community Services: Inviting Community into Advocacy and Organizing
2021	Compass Point Nonprofit Services-Conflict Resolution with Power and Privilege in Mind CSI-UCR: Advancing Racial Equity and Economic Justice in East CCC Vision y Compromiso - Organizational Development for the Integration of Promotora Professionals Center for Excellence in Nonprofits - Board Recruitment and Retention Open Door Legal: Building Culture - A Nonprofit's most valuable asset
2018	Sanford Institute of Philanthropy Fundraising Academy
2017	Strong Nonprofits Contra Costa County Program, Compass Point Nonprofit Services
2017	Compass Point Nonprofit Services <i>Facilitation Skills Workshop</i> <i>Supervision: Helping People Succeed</i> <i>Time Management Workshop</i>
2017	Bridges Out of Poverty Workshop
2016	Sanford Institute of Philanthropy Workshops, JFK University <i>The Donor Lifecycle Map</i> <i>Donor Advised Funds</i> <i>Grants &amp; Fundraising Metrics</i> <i>Social Media Strategies for Nonprofits</i>
2014	Grant Writing USA Course
2014	Certified Nonprofit Accounting Professional course, FMA Institute
2012	ED Boot Camp, Nonprofit Resource Center

## SKILLS & COMPETENCIES

<i>Strategic Planning</i>	<i>Staff Development</i>	<i>Fundraising</i>	<i>Project Management</i>
<i>Program Development</i>	<i>Team Building</i>	<i>Communication</i>	<i>Cultural Competence</i>
<i>Capacity Building</i>	<i>Board Development</i>	<i>Financial Oversight</i>	<i>Relationship Building</i>

**Application Form**

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**Profile**

Shelley

First Name

J

Middle Initial

Clark

Last Name

Home Address

Danville

City

Suite or Apt

CA

State

94526

Postal Code

Mobile:

Primary Phone

Email Address

**District Locator Tool****Resident of Supervisorial District:**☒ District 2San Ramon Valley Unified  
School District

Employer

Trustee - Board of Education

Job Title

**Length of Employment**

2 years

**Do you work in Contra Costa County?**☒ Yes ☐ No**If Yes, in which District do you work?**

2

**How long have you lived or worked in Contra Costa County?**

30years

**Are you a veteran of the U.S. Armed Forces?**☐ Yes ☒ No

---

**Board and Interest****Which Boards would you like to apply for?**

Family &amp; Children's Trust Committee: Submitted

Shelley J Clark



**Seat Name**

---

**Have you ever attended a meeting of the advisory board for which you are applying?**

---

☐ Yes ☐ No

**If Yes, how many meetings have you attended?**

---

---

**Education**

**Select the option that applies to your high school education \***

---

☒ High School Diploma

**College/ University A**

**Name of College Attended**

---

Oakland College of Court Reporting

**Degree Type / Course of Study / Major**

---

Certified Court Reporter

**Degree Awarded?**

---

☐ Yes ☐ No

**College/ University B**

**Name of College Attended**

---

International Beauty College

**Degree Type / Course of Study / Major**

---

Esthetician

**Degree Awarded?**

---

☐ Yes ☐ No

---

**College/ University C**

**Name of College Attended**

---

**Degree Type / Course of Study / Major**

---

**Degree Awarded?**

☐ Yes ☐ No

---

**Other Trainings & Occupational Licenses**

**Other Training A**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Other Training B**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Occupational Licenses Completed:**

---

## **Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I have spent the past 15 years as a parent leader, and in 2020 I ran for and won a seat on the San Ramon Valley unified School District Board of Education as one of five trustees. We have weathered the most difficult time in education, and our district has come through stronger in large part because of our leadership. I would like to continue my work with children and families as that is a passion of mine. Serving on this committee would enable me to use what I have learned to benefit those beyond the boundaries of our school district..

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I have attached a resume of my education and volunteer experience.

[Upload a Resume](#)

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☐ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☐ No

Shelley J Clark



If Yes, please explain:

I have some meetings for my position on the school board, but am very flexible otherwise.

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Please see my resume.

---

### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

### Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Shelley J Clark

---

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  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# **Shelley J. Clark**

## **Work Experience**

Trustee (2020-Present), San Ramon Valley Unified School District Board of Education  
HR/Finance Manager (2014-Present), West Cal Technologies Group, Inc.  
HR/Finance Manager (2003-2014), The Henke Group, Inc.  
Interior Design Consultant (2002-2011), A Creative Hand  
Beauty Director (1994-1997), Nordstrom  
Freelance Court Reporter (1985-1993), Self Employed

## **Licenses/Certifications:**

Certified Shorthand Reporter, California State Department of Consumer Affairs  
Facialist (Esthetician), Board of Barbering and Cosmetology

## **Educational Volunteer Experience/Accomplishments**

### **Chair (2009-2010-2011)**

Bid for Kids, Auction and Gala, John Baldwin Elementary  
Raised over \$400,000 over three years

### **President (2010)**

John Baldwin PTA

### **President (2011-2012-2013)**

Charger Education Fund, Charlotte Wood Middle School

### **Registration Chair (2012-2013)**

Instituted the first online registration system at Charlotte Wood

### **President (2015-2016)**

San Ramon Valley High School PTSA

### **Registration Chair (2015-2016-2017-2018)**

Instituted the first online registration system at SRVHS

### **Executive Vice President (2017-2018)**

San Ramon Valley High School PTSA

### **Vice President (2018)**

21<sup>st</sup> Century Learning Foundation, San Ramon Valley High School

### **Member at Large (2015-2016-2017-2018)**

San Ramon Valley High School Academic Boosters

## **Other positions held at SRVHS:**

**Site Council Member, (2016-2017-2018)**

**Founding member of the Challenge Success Team, (2016-2017-2018)**

**Booster Council Member, (2015-2016-2017-2018)**

**Member of Parent Advisory Group, (2016-2017)**

Worked to develop the new bell schedule at SRVHS  
Helped to develop the "Problem Solving Matrix"

**Graduation Seating Coordinator, (2015-2016-2017)**

**Grad Night Chair, (2018)**

**Grad Night Chair, (2020)**

## **SRVUSD Service Positions:**

**Committee Member (2016)**

SRVUSD Homework Committee

**Chairperson (2016-2017-2018)**

Parcel Tax Oversight Committee

**Member and Design Chair (2016-2017)**

Facilities Oversight Committee

**Vice Chair and Design Chair (2018)**

Facilities Oversight Committee

**Committee Member (2018)**

SRVUSD Community Action Group for Cultural Responsiveness

## **Other Service Positions:**

**President (2002-Present)**

Autumn Creek Owner's Association

## **Awards:**

**SRVEF Shining Star Award**

Charlotte Wood (C. George) 2014

SRVHS (R. Steele) 2016

SRVHS (J. Krolikowski) 2018

PTSA Honorary Service Award (2016-2017)

PTSA Golden Oak Service Award (2018)



## **Accomplishments**

**Graduate of Ed 100 (2018)**

**Successfully advocated for over 200 additional parking spaces on SRVHS campus (2016).**

**Successfully advocated to preserve the 7<sup>th</sup> period for the high schools (2018)**

**Application Form****Profile**

Yvonne

First Name

Wadleigh

Middle Initial

Last Name

Home Address

Brentwood

City

Suite or Apt

CA

State

94513

Postal Code

Mobile

Primary Phone

Email Address

**District Locator Tool****Resident of Supervisorial District:**☒ District 3

Employer

Job Title

**Length of Employment****Do you work in Contra Costa County?**☐ Yes ☒ No**If Yes, in which District do you work?****How long have you lived or worked in Contra Costa County?****Are you a veteran of the U.S. Armed Forces?**☐ Yes ☒ No**Board and Interest****Which Boards would you like to apply for?**

Family &amp; Children's Trust Committee: Submitted

**Seat Name**

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

---

## Education

Select the option that applies to your high school education \*

☒ High School Diploma

### College/ University A

Name of College Attended

Kaplan University

Degree Type / Course of Study / Major

Master's of Science, Nursing

Degree Awarded?

☒ Yes ☐ No

### College/ University B

Name of College Attended

Kaplan University

Degree Type / Course of Study / Major

Bachelor's of Science, Nursing

Degree Awarded?

☒ Yes ☐ No

---

### College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No



## Other Trainings & Occupational Licenses

### Other Training A

Certificate Awarded for Training?

☐ Yes ☐ No

### Other Training B

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

Registered Nurse, CA of Registered Nursing

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## Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I believe my personal experience and history of advocating for vulnerable children, as well as my professional responsibility to protect, advocate, and provide resources for patients poises me to be a contribution and effective member of the committee in its broader scope and oversight of programs and funding for families and children.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Please refer to attached bio. Professional resume available upon request.

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

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---

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☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

### Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

---

Important Information

Yvonne Wadleigh

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## **Yvonne Wadleigh, RN, MSN**

### **Brentwood, CA**

Yvonne Wadleigh is a registered nurse who was most recently the Director of Emergency and Trauma Services at Eden Medical Center in Castro Valley, CA. In this position she was responsible for the strategic workforce planning, day-to-day operations, disaster response and the implementation of the department's response to COVID-19 to maintain safety for 120 employees and average 150 patients seen daily. Additionally, she led efforts in certification and establishment of hospital emergency and trauma services for White House contingencies in the Bay Area. She led budget development and resourcing for her departments, managed extensive human resource and labor/union issues, developed and managed training and responsible for adherence to regulatory standards. Her nursing career includes nursing positions with direct patient care in medical/surgical and intensive care units and leadership positions in emergency/trauma, step down and universal care, as well as various process improvement committees such as patient safety.

Her community involvement spans decades and includes leadership roles in many parent organizations and sports leagues as well as extensive volunteerism in public school classrooms supporting academics and church programs. Mrs. Wadleigh has also completed the Contra Costa County Heritage Training and other course offerings, such as Trauma-Responsive and Resilience-Building Practices for Young Children, available to resource families.

Mrs. Wadleigh currently manages the daily needs and activities of her family, which includes seven children – four of whom are children in the foster care system, pending adoption. She has direct experience advocating for and managing the care and safety of children exposed to medical and education neglect, physical abuse, and sexual trauma.

Mrs. Wadleigh was raised in Alaska and made California her home in adulthood. She holds a master's degree in Nursing and an active nursing license. She is married and has 10 children. She is most passionate about protecting and advocating for underserved populations.





# Contra Costa County Board of Supervisors

## Subcommittee Report

### FAMILY AND HUMAN SERVICES COMMITTEE

6.

**Meeting Date:** 11/28/2022

**Subject:** Council on Homelessness 2022 Quarter 3 Report

**Submitted For:** Anna Roth, Health Services Director

**Department:** Health Services

**Referral No.:** 5

**Referral Name:** Homeless Continuum of Care / Health Care for the Homeless

**Presenter:** Jaime Jenett, Health Services Community Engagement Specialist **Contact:** Enid Mendoza, (925) 655-2051

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#### **Referral History:**

##### **Council on Homelessness Bylaws and Seat Appointments**

As an Advisory Board of the Board of Supervisors and to the Continuum of Care, the Council on Homelessness (COH) assists and provides guidance in the development and implementation of long-range planning and policy formulation of homeless issues in Contra Costa County. The bylaws stipulate the names of the seats, which are designed to best represent key stakeholders working to address homelessness in Contra Costa. The terms of the seats are two years, and every year approximately half of the 19 seats on the Council expire.

We are recommending 11 candidates for open seats. We are also proposing, through edits to the Bylaws that have been reviewed and approved by County Counsel, the conversion of one of the Public Safety seats to a second Lived Experience Advisor seat. This will increase the representation of people with a lived experience of homelessness on the Council. Increasing opportunities for people with a lived experience of homelessness to share power is in line with best practice across the nation.

Homeless Continuum of Care Health, Housing and Homeless Services Division staffs the Council on Homelessness, which functions as both an advisory board to the Board of Supervisors and the governing board of the Contra Costa County Homeless Continuum of Care. The Council provides advice and input to the Board of Supervisors on the operations of homeless services, program operations, and program development efforts in Contra Costa County.

##### **Homeless Continuum of Care Report**

In November 2014, the Board approved "Forging Ahead Towards Preventing and Ending Homelessness: An Update to Contra Costa's 2004 Strategic Plan", that renewed the County's 2004 plan with the latest data, best practices, and community feedback and reaffirmed the County's commitment to the Housing First approach. As such, "Forging Ahead" establishes this guiding principle:

"Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through shared responsibility, accountability, and transparency of the community."

The Strategic Plan Update identifies two goals:

- 1) Decrease the length of time people experience homelessness by focusing on providing Permanent Housing and Services; and
- 2) Decrease the percentage of people who become homeless by providing Prevention activities.

To achieve these goals, three strategies emerged:

- Implement a coordinated entry/assessment system to streamline access to housing and services while addressing barriers, getting the right resources to the right people at the right time; and
- Use best, promising, and most effective practices to give the consumer the best possible experience through the strategic use of resources; and
- Develop the most effective platforms to provide access, support advocacy, and connect to the community about

homelessness and available resources.

The Homeless Program of the Health, Housing and Homeless Services Division partners with the Homeless Advisory Board and Continuum of Care to develop and carry out an annual action plan that identifies the objectives and benchmarks related to each of the goals and strategies of Forging Ahead. Further, the Homeless Program incorporates the strategic plan goals into its own delivery system of comprehensive services, interim housing and permanent supportive housing as well as contracting with community agencies to provide additional homeless services and housing with the goal of ending homelessness in our community.

The Council submitted its last quarterly report to the Family and Human Services Committee on September 26, 2022, which was approved and accepted.

### **Referral Update:**

The Health Services Department Health, Housing and Homeless Services division and the Council on Homelessness have prepared revisions to their bylaws, accepted applicants for seats on the Council on Homelessness, and prepared the attached Homeless Continuum of Care 2022 Quarter 3 report and presentation. Please review the attachments for the quarter 3 updates.

There was an extensive recruitment process to solicit applicants for open seats on the Council on Homelessness. A nominating panel, created of non-conflicted Council on Homelessness members, reviewed the applications, and following a strict rubric (last attachment of this report) made recommendations to the Council. The Council voted, at the November 3, 2022, to recommend the following representatives for the following seats with two year terms:

- 1) Affordable Housing Developer, Iman Novin, Novin Development;
- 2) Behavioral Health, Margaret Schlitz, The Hume Center;
- 3) City Government, Teri House, City of Antioch;
- 4) Educational/Vocational, Alejandra Chamberlain, CC Office of Education;
- 5) Emergency Solutions Grant, Gabriel Lemus, Dept. of Conservation and Development;
- 6) Healthcare, Mia Fairbanks, Healthcare for the Homeless;
- 7) Homeless Service Provider, Deanne Pearn, Hope Solutions;
- 8) Lived Experience Seat #1, Juno Hedrick;
- 9) Lived Experience Seat #2 [pending approval by BOS of creation of the second Lived Experience Seat through pending Bylaws revisions], Jo Bruno;
- 10) Veteran, Jai De Lotto, Department of Veteran Affairs;
- 11) Workforce Development; Janae Thomas, Swords to Plowshares; and
- 12) Youth, Anastasia Padilla.

The attached “COH Applications 2022” document provides information about the applicants for each category, including number of applicants and any application materials received. Should all of these recommendations be accepted, there are no predicted vacancies on the Council on Homelessness for 2023. Please note: The Council is recommending Jo Bruno fill the Lived Experience Advisor #2 seat if/when the BOS approves change to the Bylaws.

### **Recommendation(s)/Next Step(s):**

1. RECEIVE and ACCEPT the recommended changes to the Council on Homelessness bylaws; and
2. RECOMMEND to the Board of Supervisors the reappointment of the following candidates for seats on the Council on Homelessness for two-year terms through December 31, 2024:
  - 1) Affordable Housing Developer, Iman Novin, Novin Development;
  - 2) Behavioral Health, Margaret Schlitz, The Hume Center;
  - 3) City Government, Teri House, City of Antioch;
  - 4) Educational/Vocational, Alejandra Chamberlain, CC Office of Education;
  - 5) Emergency Solutions Grant, Gabriel Lemus, Dept. of Conservation and Development;
  - 6) Healthcare, Maria Fairbanks, Healthcare for the Homeless;
  - 7) Homeless Service Provider, Deanne Pearn, Hope Solutions;
  - 8) Lived Experience Seat #1, Juno (Renee) Hedrick; and
  - 9) Lived Experience Seat #2 [pending approval by BOS of creation of the second Lived Experience Seat through pending Bylaws revisions], Jo Bruno;
3. RECOMMEND to the Board of Supervisors the appointment of the following candidates for seats on the Council on Homelessness for 2-year terms:

- 1) Veteran, Jai De Lotto, Department of Veteran Affairs;
- 2) Workforce Development; Janae Thomas, Swords to Plowshares; and
- 3) Youth, Anastasia Padilla.

4. ACCEPT the Council on Homelessness Q3 report; and

5. DIRECT staff to forward the Q3 report to the Board of Supervisors for their information, and the bylaws revisions and seat appointments to the Board of Supervisors for their approval.

**Fiscal Impact (if any):**

There is no fiscal impact tied to the recommended actions.

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**Attachments**

COH Presentation

COH Bylaws with Revisions

COH Bylaws with Revisions - Clean Version

COH Q3 Report

List of Applicants for COH Seats

I.Novin Redacted App

D.Alcala Redacted App

M.Schiltz Redacted App

A.Ashoori Redacted App

T.House Redacted App

R.Morgan Redacted App

G.Lemus Redacted App

M.Fairbanks Redacted App

N.Carter Redacted App

J.Eckstrom Redacted App

J.Heath Redacted App

T.Jacobs Redacted App

A.Khodayari Redacted App

L.Murray Redacted App

D.Pearn Redacted App

J.Russell Redacted App

J.Lotto Redacted App

J.Bruno Redacted App

E.Cross Redacted App

Z.Franet Redacted App

S.Gallion Redacted App

B.Gonzales Redacted App

R.Hedrick Redacted App

A.Jenkins Redacted App

B.Martinez Redacted App

J.Taran Redacted App

J.Thomas Redacted App

A.Chamberlain Redacted App

S.Hart Redacted App

M.MacDonald Redacted App



A.Padilla Redacted App

COH Applicant Rubric

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# COUNCIL ON HOMELESSNESS

November 28, 2022

Bylaws Revisions

Seat  
Recommendations

Q3 Report

# BYLAWS REVISION HIGHLIGHTS



- Conversion of Public Safety #1 Seat to Lived Experience Advisor #2 Seat
- Refined Transparency and Equitable Practices section with emphasis on engagement of people with a lived experience of homelessness in Committee and Working Group activities
- Revised Terms of Chair and Vice Chair from 2 years to 1 year to account for staggered expiration of seats
- Revised/Clarified Committees and Working Groups names and descriptions

# NUMBER OF APPLICATIONS

Affordable Housing Developer	• 1 eligible
Behavioral Health	• 2 eligible & 1 ineligible
City Government	• 3 eligible
Educational/Vocational Seat	• 3 eligible
Emergency Solutions Grant	• 1 eligible
Healthcare	• 1 eligible
Homeless Service Provider	• 8 eligible & 1 not eligible
Lived Experience	• 9 eligible & 4 not eligible
Veteran	• 1 eligible
Workforce Development	• 1 eligible
Youth	• 1 eligible

# RECOMMENDATIONS

Affordable Housing  
Developer

Iman Novin, Novin Development

Behavioral Health

Margaret Schlitz, The Hume Center

City Government

Teri House, City of Antioch

Educational/Vocational  
Seat

Alejandra Chamberlain, CC Office of Education

Emergency Solutions  
Grant

Gabriel Lemus, Dept. of Conservation and Development

Healthcare

Mia Fairbanks, Healthcare for the Homeless

Homeless Service  
Provider

Deanne Pearn, Hope Solutions

Lived Experience

1) Juno Hedrick

2) Jo Bruno

Veteran

Jai De Lotto, Department of Veteran Affairs

Workforce Development

Janae Thomas, Swords to Plowshares

Youth

Anastasia Padilla



# Q<sub>3</sub> REPORT HIGHLIGHTS

## Funding

- HUD NOFO
- HUD Unsheltered NOFO
- Bringing Families Home
- Housing Stability Vouchers
- HHAP 3

## System Initiatives & Collaborations

- Equity
- HHIP

# Q3 REPORT RECOMMENDATIONS

- Adopt resolution to declare December 21, 2022 to be Homeless Person's Memorial Day when presented with resolution by Council on Homelessness in mid-December.
  - Planning event 12/21 at 3 pm
  - Register:  
<https://homebaseccc.zoom.us/meeting/register/tZcod--ppj4vGtP7FYZX7mSkXhxviB33rwnE>

# OVERALL RECOMMENDATIONS

- Accept and Recommend Approval by BOS of:
  - Proposed changes to Bylaws
  - Proposed candidates for open COH seats
  - COH Q3 report



QUESTIONS?

# CONTACT

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[Jaime.jenett@cchealth.org](mailto:Jaime.jenett@cchealth.org)

925-464-0152



## Contra Costa Council on Homelessness Governance Charter & Bylaws

*Approved and Adopted by the Contra Costa Council on Homelessness on ~~May 7,~~  
2020DATE Approved and Adopted by the Contra Costa Board of Supervisors on ~~May~~  
12, 2020DATE*

Governance Charter.....	3
Article I. Purpose.....	3
Section 1. Overview .....	3
Section 2. Background .....	3
Article II. Structure .....	3
Section 1. Contra Costa County Continuum of Care .....	3
Section 2. Council on Homelessness.....	4
Section 3. Collaborative Applicant & Administrative Entity.....	4
Bylaws .....	5
Article I. Name of the Continuum of Care and the Contra Costa Council on Homelessness .....	5
Section 1. Contra Costa Continuum of Care .....	5
Section 2. Contra Costa Council on Homelessness.....	5
Article II. Overview and Mission .....	5
Article III. Council on Homelessness Responsibilities .....	6
Section 1. Functions and Tasks.....	6
Section 2. Transparency and Equitable Practices .....	8
Article IV. Council Membership and Committees .....	9
Section 1. Eligibility .....	9
Section 2. Membership .....	9



## Contra Costa Council on Homelessness

<u>Section 3. Selection Process .....</u>	<u>10</u>
<u>Section 4. Ongoing Support .....</u>	<u>11</u>
Section <del>5</del> 4. Officers .....	10
<b>Error! Hyperlink reference not valid.</b>	
Section <del>6</del> 6. When A Seated Member No Longer Meets the Eligibility Criteria .....	11
Section <del>7</del> 7. Meetings and Attendance .....	11
Section <del>8</del> 8. Voting Members.....	12
Section <del>9</del> 9. Amendment and Review.....	12
Section <del>10</del> 0. Committee Structure and Operations.....	12
Section <del>11</del> 1. Council Staffing and Recordkeeping.....	13
Article V. Conduct & Conflict of Interest.....	14
Section 1. Code of Conduct.....	14
Section 2. Conflict of Interest .....	14
Appendix: Contra Costa County Continuum of Care Timeline.....	15

## Governance Charter

### Article I. Purpose

#### Section 1. Overview

This charter identifies the purpose, composition, responsibilities, and governance of the Contra Costa County Continuum of Care (hereinafter referred to as the CoC).

For the history and evolution of the CoC, including naming conventions, relationships to other bodies, and strategic plans, please refer to the Timeline in the Appendix.

#### Section 2. Background

The U.S. Department of Housing and Urban Development (HUD) sets specific responsibilities for communities that receive funds through the Homeless Continuum of Care Program (“CoC Program”) under the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act). HUD’s 2012 HEARTH Interim Rule at [24 C.F.R. Section 578.5 Part 578 \(Interim Rule\)](#) states that the CoC Program is designed to address homelessness through a coordinated community-based process of identifying needs and building a system of housing and services to address those needs. This system must include, at minimum, outreach, engagement and assessment; shelter housing and supportive services; and homelessness prevention strategies.

Under the [Continuum of Care Interim Rule](#), the [Continuum of Care CoC](#) is established as the planning body responsible for meeting the CoC [Continuum of Care Program](#) goals and [ensure ensuring](#) the system includes the necessary resources for the community. The purpose of the CoC Program is to:

- Promote [a](#) community-wide commitment to the goal of ending homelessness;
- Provide funding [for efforts by nonprofit providers, States and local governments](#) to quickly re-house individuals, [including unaccompanied youth](#), and families experiencing homelessness, while minimizing [the](#) trauma and dislocation [caused](#) to those persons [by homelessness](#);
- Promote access to and the effective use of mainstream programs by individuals and families experiencing homelessness; [and](#)
- Optimize self-sufficiency among individuals and families experiencing homelessness.

#### Section 3. Guiding Principle

~~Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.~~

### Article II. Structure

#### Section 1. Contra Costa County Continuum of Care

- A. Contra Costa County provides coordinated housing and services to the community through public-private partnerships and collaborations, which function as a Continuum

## Contra Costa Council on Homelessness

of Care (CoC). The CoC includes community members, housing and services providers, a governing body (Council on Homelessness), and an administrative entity and staff (Contra Costa Health Services' Health, Housing, and Homeless Services Division). The CoC in Contra Costa is formally known as the Contra Costa County Continuum of Care.

- B. The CoC has been established and operates in compliance with HUD regulations, including:
1. Published agendas and meeting minutes, and
  2. Monitoring reports of recipients and subrecipients.

### Section 2. Council on Homelessness

Each CoC must establish a board to act on its behalf. The board established by the Contra Costa CoC is the Council on Homelessness ("CoH" or "Council"). The Council:

- A. Is compliant with HUD's conflict of interest requirements, including documentation of a conflict of interest policy signed by all Council members;
- B. Maintains bylaws governing the operation of the CoC;
- C. Maintains a Board-board roster (including Council members' affiliations/representation(s));
- D. Establishes and guides administration of CoC and ESG-Emergency Solutions Grant (ESG) funding processes in compliance with state and federal requirements, including HUD requirements.

### Section 3. Collaborative Applicant & Administrative Entity

Contra Costa Health, Housing, and Homeless Services, a division of the Contra Costa County Health Services Department (a county governmental entity), is the collaborative applicant for the Contra Costa Continuum of Care (CoC). The collaborative applicant's role is to:

- A. Function as the Collaborative Applicant and Administrative Entity designated by the CoC to apply for and administer program funds for the CoC;
- B. Apply for HUD CoC planning funds on behalf of the CoC;
- C. Submit the consolidated application for HUD CoC funds;
- D. Develop a governance charter with the CoC; and
- E. Is designated by the Council on Homelessness to assist the Council and CoC comply with State and HUD CoC program-Program regulations, as designated by the Council.

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## Bylaws

### Article I. Name of the Continuum of Care and the Contra Costa Council on Homelessness

#### Section 1. Contra Costa Continuum of Care

The name of this Continuum of Care (CoC) shall be the Contra Costa Continuum of Care, herein referred to as the Continuum of Care or the CoC. The Contra Costa Continuum of Care includes the full general membership of all community members committed to our guiding principle.

#### Section 2. Contra Costa Council on Homelessness

The name of this Continuum of Care's governing body shall be the Contra Costa Council on Homelessness, herein referred to as the Council on Homelessness, ~~or the Council~~, or the CoH. The Council is comprised of the members serving in the seats outlined in Article IV. Council Membership and Committees.

### Article II. Overview and Mission

The Council is committed to the Housing First approach, and has established this Guiding Principle:

*"Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community."*

~~The CoC has identified two goals and three strategies for the implementation of this Guiding Principle:~~

- ~~• Goal 1: Permanent Housing~~
- ~~• Goal 2: Prevention~~
- ~~• Strategy 1: Coordinated Assessment~~
- ~~• Strategy 2: Performance Standards~~
- ~~• Strategy 3: Communication~~

The Contra Costa Council on Homelessness ~~is~~ appointed by the Board of Supervisors ~~to~~ provides advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County. Further, the Council on Homelessness establishes the local process for applying ~~for~~, ~~reviewing~~ reviewing, and prioritizing project applications for funding in U.S. Department of Housing and Urban Development (HUD) Homeless Assistance Grant Competitions, including the Continuum of Care (CoC) Program and the Emergency Solutions Grant (ESG) Program.

## Contra Costa Council on Homelessness

The Contra Costa Council on Homelessness is committed to centering the voices of people with lived experience of homelessness in matters of planning, policy development, strategy implementation, and communication to ~~provides a forum for the Continuum of Care to communicate about the implementation of strategies to prevent and end homelessness. The purpose of the forum is to educate the community on homeless issues~~ homelessness, and advocate on federal, state, county and city policy issues that affect people who are homeless or at risk of homelessness.

### Article III. Council on Homelessness Responsibilities

#### Section 1. Functions and Tasks

The Contra Costa Council on Homelessness is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County, California. It is a regional, year-round collective planning body of stakeholders ranging from people with lived experience of homelessness to non-profit service providers to local governmental entities. The Council's work includes gathering and analyzing information in order to determine the local needs of people experiencing homelessness, implementing strategic responses, educating the community on ~~homeless issues~~ homelessness, providing advice and input on the operations of the homeless services system of care, and measuring the performance of the homeless system of care as it related-relates to serving ~~the homeless population~~ people experiencing homelessness in Contra Costa County.

The responsibilities of the Council include the development and implementation of all procedures and policies needed to comply with the HEARTH Act and relevant HUD regulations and guidance (see 24 C.F.R §578.7). The Council must consult with recipients of CoC and ESG funds within Contra Costa County and other homeless service providers ~~in order to~~ to coordinate care.

Further, it is the role of the Council to provide oversight and take direct action in the following areas:

#### A. COUNCIL ON HOMELESSNESS PLANNING

##### 1. Policies and Procedures

- i. In consultation with the collaborative applicant and the HMIS Lead, Develop develop, follow, and update annually the Council on Homelessness Bylaws and Contra Costa County Continuum of Care Governance Charter and Council on Homelessness Bylaws, -subject to approval by the County Board of Supervisors.
- ii. Vote on any action items that arise at Council on Homelessness meetings that are on the agenda and within the Council's jurisdiction.
- iii. Review, rank, and recommend CoC and ESG Program Applications for submission to the Board of Supervisors, the California Department of Housing and Community Development, and HUD.

**Commented [CB1]:** Annually pursuant to 24 C.F.R. 578.7 (a)(5)

2. Systems Development

- i. Implement a coordinated entry system focusing on quality assurance, access, interdependency between programs and interdependency between programs and clients, and addressing barriers.

DRAFT



## Contra Costa Council on Homelessness

- ii. Develop and implement written standards for providing CoC assistance, including written policies and procedures as required by HUD.

### 3. Data, Analysis, and Evaluation

- i. Point-in-Time Count  
Plan for and conduct, at least biennially, a point-in-time count of homeless persons within Contra Costa County that meets HUD requirements, including a housing inventory of shelters, transitional housing, and permanent housing reserved for ~~homeless persons~~individuals and families experiencing homelessness, in general, and chronically homeless persons and veterans, specifically, as HUD requires.
- ii. HMIS  
Design and operate the Contra Costa County Homeless Management Information System (Contra Costa HMIS) Project. Designate a single HMIS lead agency. Ensure consistent participation in HMIS by recipients and subrecipients, and that the HMIS is administered pursuant to all HUD requirements. In compliance with Sub-part B of the HUD Interim Rule on the Continuum of Care Program (24 C.F.R. Part 578) and the HMIS requirements, the HMIS Governance Charter, Policies and Procedures, and the Data Security, Quality, and Client Data and Privacy Plans outline specific details as to the relationship between the Council on Homelessness and the collaborative applicant, namely the Contra Costa Health Services' Division of Health, Housing and Homeless Services. These Bylaws fully incorporate those standards, policies, and plans.
- iii. Performance Measurement  
Develop performance measures that can be used to inform a variety of tasks, including CoC Program competition project scoring and reporting; determining how federal, state, and local funds should be utilized; and, creating a responsive system that provides constructive support promoting efficiency by analyzing and responding to gaps in housing and service interventions offered in the system. Additionally, the Council will:
  - 1. Set targets that focus on real change and are meaningful (relevant to the desired impact), measurable, realistic (adaptable and flexible), and regularly assessed.
  - 2. Consult with recipients and subrecipients, evaluate their performance, and initiate corrective action with poor performers.
- iv. Conduct an initial comprehensive assessment in coordination with ESG Program, and then annually conduct a gaps analysis of the needs of ~~homeless people~~individuals and families experiencing homelessness, as compared to available housing and services within Contra Costa County.

- v. Facilitate and support the reporting of outcomes of CoC and ESG

Commented [CB2]: Revised for internal consistency

## Contra Costa Council on Homelessness

programs to HUD in coordination with the Collaborative Applicant.

### B. FUNDING COORDINATION

1. Facilitate and support the development of funds and resources for ~~homeless~~ services for individuals and families experiencing homelessness in Contra Costa County in partnership with local jurisdictions located in Contra Costa County. Specifically, the Council will:
  - i. Provide information required to complete the Consolidated Plan(s) within Contra Costa County.
  - ii. Consult with State and local government ESG recipients within Contra Costa County on the plan for allocating ESG funds and reporting on and evaluating the performance of ESG recipients and subrecipients. Further, in consultation with recipients of ESG funds within Contra Costa County, establish and consistently follow written standards for providing homeless services and housing assistance.

### C. COMMUNITY ENGAGEMENT

1. Encourage and develop public understanding and education on ~~homeless homelessness~~ and housing issues in relationship to identified strategies and effective approaches to prevent and end homelessness.
2. Advise the Board of Supervisors, the Health Services Director, and the Health, Housing, and Homeless Services Director, on the ~~special needs of of the homeless people experiencing homelessness~~ and matters of urgency regarding homelessness. Specifically, the Council will:
  - i. Provide information and education on homeless concerns around about the causes of and solutions to homelessness to the Board of Supervisors and cities located in Contra Costa County.
3. Make recommendations about long-range planning and policy formulation to the Board of Supervisors and cities located in Contra Costa County.

## Section 2. Transparency and Equitable Practices

The Council encourages all community members ~~of the community~~ to apply for a seat on the Council, participate in community meetings, group discussions, committees and working groups, and make recommendations to the Council aimed at preventing and ending homelessness. The Council aims to ensure a diverse population of community members contributes to deliberations and decision-making— including people with lived experience of homelessness consumers and community members. ~~It is the~~ The Council's objective aims to include and engage as broad a representation as possible of people of various abilities, ages, sexual and gender identities, immigration statuses, involvement with the criminal legal system, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. To align with this effort, the Council conducts an annual recruitment effort by advertising open positions. Further, all interested persons are encouraged to attend meetings, provide input, and voice concerns to the Council.

The Council will strive for is committed to developing and maintaining a diverse membership that reflects, as closely as possible, -the demographics of the people experiencing

Contra Costa Council on Homelessness Governance Charter & Bylaws – Draft Revisions as of

## Contra Costa Council on Homelessness

homelessness in the County. In particular, the Council will ~~strive~~ endeavor to have significant representation of people with lived experience of homelessness and Black, Indigenous, and People of Color (BIPOC). Moreover, ~~the Council has a goal of having~~ will endeavor to have at least one (1) Council member with lived experience of homelessness serving on each committee and working group. ~~These targets~~ The Council's composition- will be ~~monitored~~ reviewed on an ~~annually~~ basis in furtherance of its goal to reflect and may be adjusted to reflect current needs and the current demographics of people experiencing homelessness in Contra Costa County. ~~the community.~~

~~The Council follows all provisions of the Brown Act and the Better Government Ordinance in its conduct as a public body.~~ CoC membership is open to any interested party, and is defined as participation in at least one CoC, Council, or committee meeting per year. Further, anyone interested in membership on the Council may submit an application in compliance with the process established by the Contra Costa County Board of Supervisors (see Article IV, Section 2 on Membership below for details).

The Council follows all provisions of the Brown Act and the Better Government Ordinance in its conduct as a public body.

## Article IV. Council Membership and Committees

### Section 1. Eligibility

~~All members of the Contra Costa Council on Homelessness must reside in or be employed in Contra Costa County.~~

~~All members of the Council shall demonstrate a professional interest in, or personal commitment to addressing and alleviating the impact of homelessness on the people of the County of Contra Costa. To be eligible for Council membership:~~

- ~~A. Nominee Candidates and Council members must reside in or be employed in Contra Costa County.~~
- ~~B. Nominee Candidates and Council members must demonstrate a professional interest in, or personal commitment to addressing and alleviating the impact of homelessness on the people of Contra Costa County.~~  
~~Nominee Candidates and Council members must contribute unique expertise, opinions, and viewpoints on issues relating to homelessness issues.~~
- ~~C. Nominee Candidates and Council members must be willing to sign and abide by the Code ~~of~~ Conduct and Conflict of Interest policy upon being seated as a Council member and annually thereafter.~~
- ~~D. Meet criteria for the designated seat~~

Unless specific qualifications are noted, individuals are eligible to serve in a seat with the following areas of representation if they work or volunteer in a role that provides services in the designated category. Individuals may also be eligible to serve ~~in a given~~ in each area of representation if they work or volunteer for an agency that provides services in the designated category. Eligible candidates that meet all eligibility criteria and also have lived experience of homelessness will be given priority in the application selection process.

**Commented [CB3]:** Eligibility for Council membership should be based only on objective criteria.

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## Contra Costa Council on Homelessness

### Section 2. Membership

Membership on the Council will be as shown in the chart below. The Council will make an annual invitation to the public for new members to apply for open seats. Each seat will have a term of two years expiring in alternating years, with the following areas of representation:

- |  |   |
|--|---|
| 1. Affordable Housing Developer                                  | <del>8-10.</del> Employment and Human Services Department (EHSD) Representative |
| 2. Behavioral Health Representative                              |   |
| 3. City Government Seat  | <del>9-11.</del> Faith Community Representative                                 |
| 4. CoC/ESG Program Grantee                                       | <del>10-12.</del> Health Care Representative                                    |
| 5. Community Member Seat   | <del>11-13.</del> Homeless Service Provider                                     |
| 6. <u>Lived Experience Advisor #1*</u>                           | <del>12-14.</del> Public Housing Authority                                      |
| 7. <u>Lived Experience Advisor #2*</u>                           | <del>13-15.</del> Public Safety Representative                                  |
| <del>6-8.</del> Education and Vocational Services Representative | <del>14-16.</del> Reentry Services Representative                               |
| <del>7-9.</del> Emergency Solutions Grants Representative        | <del>15-17.</del> Veterans Services Representative                              |
|  | <del>18.</del> Youth Representative**   |
|  | <del>16-19.</del> Workforce Development Representative                          |

**Commented [MM5]:** Previously "Consumer/Consumer Representative"

**Commented [MM6]:** Replaces "Public Safety Representative #2"

\* Lived Experience of homelessness is required to serve in this capacity.

\*\* Any youth or young adult between the age of 17 and 24 at the time they were appointed by the Board of Supervisors and with lived experience of homelessness may serve in this capacity.

All members are appointed by the Board of Supervisors and may have their appointments rescinded by majority vote of the Board of Supervisors.

In addition to the seats that have already been designated, outreach will be made to obtain participation in COH meetings and activities from groups including, but not limited to, the following:

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- Affordable housing developers
- Agencies that serve survivors of human trafficking
- Community Development Block Grant (CDBG) /Home Investments Partnerships Program (HOME) / Emergency Solutions Grant (ESG) entitlement jurisdictions
- Disability advocates
- Disability service organizations
- Domestic violence advocates
- EMS emergency medical services/crisis response teams

## Contra Costa Council on Homelessness

- Hospitals
- Individuals with current or past lived experience of homelessness
- Law enforcement
- LGBTQIA+ advocates\*
- LGBTQIA+ service organizations
- Local government staff/officials
- Local jails
- Mental health service organizations
- Mental ~~illness~~health advocates
- Other homeless subpopulation advocates
- Public housing authorities
- School administrators/homeless liaisons
- Street outreach teams
- Substance ~~abuse~~use advocates
- Substance ~~abuse~~use service organizations
- Victim service providers
- Youth advocates
- Youth homeless organizations

~~—local government staff/officials, CDBGCommunity Development Block Grant/HOMEHome Investments Partnerships Program/ESG Emergency Solutions Grant entitlement jurisdictions, law enforcement, local jails, hospitals, EMSemergency medical services/crisis response teams, mental health service organizations, substance abuse service organizations, affordable housing developers, disability service organizations, disability advocates, public housing authorities, youth homeless organizations, youth advocates, school administrators/homeless liaisons, victim service providers, domestic violence advocates, street outreach teams, LGBTQIA+ advocates\*, LGBTQIA+ service organizations, agencies that serve survivors of human trafficking, other homeless subpopulation advocates, homeless or formerly homeless personsindividuals with current or past lived experience of homelessness, mental illness advocates, substance abuse advocates.~~

In addition to the above requirements, both public- and private-sector seats should, as much as possible, include representation from people with lived experience of the following subpopulations or from organizations or agencies who serve these subpopulations:various homeless subpopulations such as: families with children, persons experiencing chronic homelessness; persons with chronic substance ~~abuse~~use issues; persons with HIV/AIDS; persons with ~~serious mental illness~~mental health challenges; seniors; veterans; ~~victimssurvivors~~ of domestic violence, dating violence, sexual assault, trafficking, and stalking; and youth and young adults with a lived experience of homelessness.

~~—persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, homeless or formerly homeless youth and young adults, seniors, and victims of domestic violence, dating violence, sexual assault, trafficking, and stalking.~~

Upon expiration of the term of a Council seat, the seat will be vacated and available to be filled through the annual selection process. Council members whose seats expire are eligible to reapply for the seat they previously filled.

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## Contra Costa Council on Homelessness

If a seated Council member is unable to complete the two-year term ~~due to unforeseen circumstances~~, the Council may invite a replacement member, through the selection process, who shall serve out the remainder of the two-year term for that seat.

*\*LGBTQIA+ stands for lesbian, gay, bisexual, transgender, questioning/queer, intersex, and agender/asexual/ally and is also meant to be generally inclusive of those who don't identify as heterosexual and cisgender.*

### Section 3.3. Selection Process

The Council will review all eligible applications for open seats annually. The Council will recommend new members through majority vote. This selection process ~~will~~ must be reviewed, updated, and approved by the CoC at least once every five (5) years as per 24 C.F.R. §578.7 (a)(3) ~~every five years at a minimum regularly.~~

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### Section 5.4. Officers

The Council shall elect one ~~chair~~ Chair and one ~~Vice-Chair~~ Vice-Chair to provide for the operation and conduct of business. Terms for the Officers shall be ~~two years~~ one year. Officers may serve no more than ~~two~~ four consecutive terms in the same Council seat. The Council must take action to replace an Officer within three months from the date of vacancy to replace an Officer within an expired Council seat term when the post is vacated or the term is expired ~~expiration of term~~. During the time the Council is acting to replace person must be between the age of 17 and 24 at the time they are appointed by the Board of Supervisors. Service in this seat also requires membership and ~~participation in the Contra Costa County CoC's Youth Action Council.~~

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## Contra Costa Council on Homelessness

an Officer in a Council seat that has expired, the Officer may continue to serve in that role until the Council ~~takes action to find~~ a replacement.

The Chair of the Council shall provide oversight for the operation of the Council. The Chair shall preside over meetings of the Council. The Chair may call for special meetings of the Council or its committees.

~~The Vice-Chair shall provide oversight for the operations of all sub-committees.~~ If the Chair is absent, or the office is vacant, the Vice-Chair shall assume responsibility for the operation of the Council.

### Section 5. Eligibility Criteria

#### ~~To be eligible for Council membership:~~

- ~~A. Nominees and Council members must contribute unique expertise, opinions, and viewpoints on homelessness issues.~~
- ~~B. Nominees and Council members must be willing to sign and abide by the Code of Conduct and Conflict of Interest policy upon being seated as a Council member and annually thereafter.~~

### Section 6. When A Seated Member No Longer Meets the Eligibility Criteria

If a seated Council member no longer meets the eligibility criteria for the seat to which they are appointed, the Council:

- A. May request the Council member to submit a statement of resignation to the Council within 30 days of the change.
- B. May recommend to the Board of Supervisors the removal of the member and the subsequent appointment of an eligible ~~nominee~~Candidate selected by the Council.
- C. May, where there is no apparent candidate to fill the seat, continue the seated member's participation, with or without limitation, until an eligible candidate is found.
- D. May, with no less than 10 business days' notice to the Council member at issue, review the Council member's membership status on the Council and vote to limit the Council member from further participation, until the Council member resigns or the Board of Supervisors removes the member.

### Section 7. Meetings and Attendance

The Council will set an annual meeting schedule. The Council will meet monthly and the full membership of the Continuum of Care will convene quarterly with published agendas.

Two absences, excused or unexcused, from the regularly scheduled Council meeting in any 12-month period will warrant inquiry from the Council as to ability and interest of the individual in continuing as a member. Three unexcused absences within any 12-month period from time of appointment will result in a recommendation to the Board of Supervisors that this member be removed from the Council.

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## Contra Costa Council on Homelessness

Any Council member unable to attend a meeting should notify the Chair of the Council or its administrative designee to request an excused absence.

The Chair of the Council or its administrative designee will maintain attendance records, and notify the Council when two absences are recorded.

### Section 88. Voting Members

A quorum of a majority of the appointed Council members is required for the conduct of business. Decisions must be made by an affirmative vote of a majority of Council members present during a Council meeting.

### Section 99. Amendment and Review

The Council will review the Governance Charter and Bylaws at least annually and update and approve as needed.

Amendment of the Council on Homelessness Governance Charter and Bylaws requires an affirmative vote of two-thirds majority of current sitting Council members, provided that public notice of the scheduled vote on the amendment was provided at least two weeks prior to that Council meeting. Amendments must be submitted to the Contra Costa County Board of Supervisors for approval, and take effect only upon approval by the Board of Supervisors.

### Section 10. Committee Structure and Operations

#### Overview Committees and Working Groups

##### ~~The Council may create ad hoc committees as the need arises.~~

~~A. The purpose of the ad hoc committees will be to develop recommended solutions to the specific issue for which they were created. The ad hoc committees may be comprised of members of the CoC and outside individuals. Ad hoc committees may be dissolved upon a vote of the Council.~~

~~B. The Council may create an ad hoc nominating committee to make recommendations on the filling of vacancies. The ad hoc nominating committee will solicit and assess applicants, rank them in order of preferred appointment, and submit these recommendations to the Council for approval. The Council will submit final recommendations to the Board of Supervisors.~~

~~C. Ad hoc committees can be appointed to address any matters within the jurisdiction of the Council.~~

The Council will have the following standing committees that will meet annually or as needed:

~~A. CoC/ESG Committee: Prepares for the applications for funds administered by HUD under the HEARTH Act, including the CoC Program. Includes Scoring Tools Workgroup, Review & Rank Panel, and Appeals Panel. Membership on this committee will include, at~~

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minimum, the Council Chair, Vice Chair, and a CoC and/or ESG-funded member serving as CoC Representative on this committee.

B. System Performance Committee: Develops and tracks CoC performance outcomes at the system and project levels, in alignment with HUD and local strategic objectives. Includes Data Evaluation and HMIS Policy workgroups. Membership on this committee will include, at minimum, the Council Vice Chair, a representative from the Collaborative Applicant, a representative from the HMIS Administrator, and a CoC and/or ESG-funded member.

C. Policy Committee: Reviews issues related to homeless policy opportunities, develops strategic approaches, and makes recommendations for action to the Council. Membership on this committee will include, at minimum, the Council Chair and a representative from the Collaborative Applicant as the body that reports to the Board of Supervisors on behalf of the CoC.

Standing Committees may form workgroups or subcommittees on an ad hoc basis to support their work.

As per 24 C.F.R. §578.7 (a)(4), the CoC must appoint additional committees, subcommittees or workgroups. The Council will have Standing Committees, Ad-Hoc Committees, Panels, and Working Groups. All Council members are expected to participate in at least one Committee, Panel, or Working Group for the calendar year or the duration of the Committee, Panel, or Working Group, if it is a time limited Committee or Working Group. Each Committee, Panel, and Working Group will develop its own strategy and approach to meet goals in alignment with the annual Council Workplan. Each Committee and Working Group, and Panel will decide if they want to whether to designate a chair (who must be a Council member). Contra Costa Health, Housing, and Homeless Services Division (H3) of Contra Costa Health Services and/or their designee will provide support and coordination to all Committees, Panels, and Working Groups.

All Committees and Working Groups will strive to make decisions through consensus. Committees, Panels, and Working Groups can act independently to provide feedback to the Council on Homelessness on the topics they are tasked with focusing on and conduct planning processes (e.g., work planning, establishing goals for an evaluation). All other items (e.g., establishing prioritization, developing or updating policy) must be brought to the Council on Homelessness for a vote.

#### Standing Committees

Standing Committees meet on a regular, ongoing basis and meetings are open to the public. Only the Council on Homelessness has the authority to create a Standing Committee. The creation, suspension, or dissolution of a Standing Committee does not require a revision to these Bylaws revision.

1. Oversight Committee – The purpose of this the Oversight Committee is to oversee the annual monitoring process and review and assess the development, implementation, and improvement of the CoC and Coordinated Entry System.
2. Funding Committee – The purpose of this the Funding Committee is to direct the community input process for time-sensitive federal and state funding streams, including the CoC/ESG programs administered administered by HUD.

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3. HMIS Policy Committee – The purpose of ~~this~~the HMIS Policy eCommittee is to develop and share updates on the Homeless Management Information System (HMIS), including HMIS policies and practices, compliance, and troubleshooting.
4. PATH (Plan for Accelerating Transformative Housing) Innovations Committee – The purpose of ~~this~~the Path Innovations eCommittee is to work towards the goal outlined in the Regional Action Plan goal of reducing unsheltered homelessness in Contra Costa County by 75% by 2024.
5. System Performance Measures Committee – The purpose of ~~this~~the System Performance Measures eCommittee is to develop and track CoC performance outcomes at the system level, in alignment with HUD and local strategic objectives.
6. Policy Committee – The purpose of ~~this~~the Policy Committee is to monitor and review local, state, and federal policies that impact housing and homelessness in Contra Costa County.

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### **Ad-Hoc Committees**

Ad-Hoc Committees meet on an as-needed basis for a time-limited period. Ad-Hoc Committee and meetings are open to the public. Only the Council on Homelessness has the authority to create an Ad-Hoc Committee. The creation, suspension, or dissolution of an Ad-Hoc Standing Committee does not require a Bylaws revision to these Bylaws.

1. Governance Committee – The purpose of ~~this~~the Governance eCommittee is to review and revise the Governance Charter and Bylaws on an annual basis to increase Council efficiency and impact.
2. Homelessness Awareness Month Committee – The purpose of ~~this~~the Homelessness Awareness Month eCommittee is to plan for annual Homelessness Awareness Month (November) activities.
3. CoC/ESG (Continuum of Care/Emergency Solutions Grant) Committee – The purpose of ~~this~~the CoC/ESG eCommittee is to support the preparation and submission of the applications for funds administered by HUD, including the CoC Program.
4. Point in Time (PIT) Count Committee – The purpose of ~~this~~the PIT Count eCommittee is to oversee the annual Point in Time count of people experiencing homelessness in Contra Costa County.

### **Working Groups**

The full Council or Committees may form time-limited Working Groups to focus on specific tasks or projects. Working Groups are comprised of Council members and meetings are open to the public. Working Groups report to the body that formed it – either the full Council or a Committee. The creation, suspension, or dissolution of a Working Group does not require a Bylaws revision.

### **Section 11.2. Council Staffing and Recordkeeping**

The Council on Homelessness is supported by Contra Costa Health, Housing, and Homeless Services Division (H3) of Contra Costa Health Services as outlined in the Governance Charter. The responsibilities of Contra Costa Health, Housing, and Homeless Services staff to the Council include:

- A. Storage of all Council and committee records, including agendas and minutes for all meetings;
- B. Presentation of annual reports to the Board of Supervisors or reports as called for by the Family and Human Services Committee.
- C. Implementation, administration, and management of the Contra Costa County homelessness response system, including the Coordinated Entry System and Homeless Management Information Systems. ~~Defined as the process to ensure that homelessness individuals and families in Contra Costa County, and those at risk of homelessness, receive the best services to meet their housing needs; and~~
- D. Serving as the Collaborative Applicant and Administrative Entity designated by the CoC to apply for and administer program funds for the CoC; ~~and~~

All duties identified throughout these Bylaws that may be delegated to an administrative designee.

## Article V. Conduct & Conflict of Interest

### Section 1. Code of Conduct

Each Council member will uphold certain standards of performance and good conduct and avoid real or apparent conflicts of interest. In order to prevent a conflict of interest, a Council member, chairperson, employee, agent, or consultant of the Council may not:

- A. Influence decisions concerning the selection or award of a grant or other financial benefit to an organization that the Council member, employee, officer, or agent has a financial or other interest in or represents, except for the Council itself.
- B. Solicit and/or accept gifts or gratuities by anyone for their personal benefit in excess of minimal value as defined by the California Fair Political Practices Commission (FPPC). ~~[insert policy that determines minimum amount].~~
- C. Engage in any behavior demonstrating an actual conflict of interest or giving the appearance of any such conflict.
- D. Engage in violations of the law or unethical business practices, which includes any payments for illegal acts, indirect contributions, rebates, and bribery.

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### Section 2. Conflict of Interest

All Council members must file an initial and annual ~~conflict~~ Conflict of Interest statement with the Chair of the Council or its administrative designee. Failure to file such a statement may result in the removal of a member.

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## Appendix: Contra Costa County Continuum of Care Timeline

<p><b>1986</b></p> <p>Concerned <del>people in the county</del>community members begin drafting, “A Plan for Dealing with Homelessness in Contra Costa County”.</p>	<p><b>1987</b></p> <p>The Task Force on Homelessness reports to the Board of Supervisors on Homelessness in Contra Costa County and includes Recommendations for Action.</p>
<p><b>1991</b></p> <p>A symposium is held to address homelessness in Contra Costa County.</p>	<p><b>1994</b></p> <p>Contra Costa County Board of Supervisors mandates that a comprehensive, integrated plan for homeless services must be developed for the County. In response, the Ad Hoc Homeless Task Force is created to coordinate a countywide planning process and write the county’s first official Homeless Plan.</p>
<p><b>1997</b></p> <p>The Board of Supervisors officially establishes the Homeless Continuum of Care Advisory Board (CoCB) under Board Order C.87.</p>	
<p><b>1999</b></p> <p>The CoCB meets to oversee the planning process, to review the original plan, and to update the 2001-2006 Contra Costa Continuum of Care Homeless Plan.</p>	<p><b>2000</b></p> <p>Contra Costa County begins the process of developing a new five-year Homeless Continuum of Care Plan. The CoCB coordinates the planning process.</p>
<p><b>2001</b></p> <p>The plan is adopted. The CoCB is the lead agency for the Continuum of Care Planning Process, setting new objectives in response to changing circumstances.</p>	<p><b>2003</b></p> <p>The CoCB adopts by-laws that include assuming all previous functions of the Contra Costa Homeless Advisory Committee and the new responsibilities under federal and state regulation of the Homeless Continuum of Care Boards.</p>
<p><b>2004</b></p> <p>The Board of Supervisors approves <i>Ending Homelessness in Ten Years: A County-wide Plan for the Communities of Contra Costa County</i>. This plan embraces key concepts of the Five Year Plan but does not replace it. HIJIDWG, a newly formed group, is charged with the implementation of the Ten Year Plan provisions. This group begins meeting regularly.</p>	<p><b>2005</b></p> <p>On parallel tracks the CoCB and HIJIDWG continue to work towards ending homelessness, with similar issues and membership.</p>
<p><b>2014</b></p> <p>Using the ten-year plan as a foundation, CCICH develops a strategic plan update, <i>Forging Ahead</i>, outlining the guiding <del>principal</del>principle that homelessness is first a housing issue, and necessary supports and services are critical to help people remain -housed.</p>	<p><b>2008</b></p> <p>The CoCB and HIJIDWG merge to become the Contra Costa Interjurisdictional Council on Homelessness (CCICH).</p>
	<p><b>2015</b></p> <p>CCICH rebrands as the Council on Homelessness, adopting new by-laws and governance charter to reflect the role of the CoC and the Council.</p>

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## Contra Costa Council on Homelessness Governance Charter & Bylaws

*Approved and Adopted by the Contra Costa Council on Homelessness on DATE*

*Approved and Adopted by the Contra Costa Board of Supervisors on DATE*

Governance Charter.....	3
Article I. Purpose.....	3
Section 1. Overview .....	3
Section 2. Background .....	3
Article II. Structure .....	3
Section 1. Contra Costa County Continuum of Care .....	3
Section 2. Council on Homelessness.....	4
Section 3. Collaborative Applicant & Administrative Entity.....	4
Bylaws .....	5
Article I. Name of the Continuum of Care and the Contra Costa Council on Homelessness .....	5
Section 1. Contra Costa Continuum of Care .....	5
Section 2. Contra Costa Council on Homelessness.....	5
Article II. Overview and Mission .....	5
Article III. Council on Homelessness Responsibilities .....	6
Section 1. Functions and Tasks.....	6
Section 2. Transparency and Equitable Practices .....	8
Article IV. Council Membership and Committees .....	9
Section 1. Eligibility .....	9
Section 2. Membership .....	9

## Contra Costa Council on Homelessness

Section 3. Selection Process .....	10
Section 4. Ongoing Support .....	11
Section 5. Officers .....	10
Section 6. When A Seated Member No Longer Meets the Eligibility Criteria .....	11
Section 7. Meetings and Attendance .....	11
Section 8. Voting Members.....	12
Section 9. Amendment and Review.....	12
Section 10. Committee Structure and Operations.....	12
Section 11. Council Staffing and Recordkeeping.....	13
Article V. Conduct & Conflict of Interest.....	14
Section 1. Code of Conduct.....	14
Section 2. Conflict of Interest .....	14
Appendix: Contra Costa County Continuum of Care Timeline.....	15

## Governance Charter

### Article I. Purpose

#### Section 1. Overview

This charter identifies the purpose, composition, responsibilities, and governance of the Contra Costa County Continuum of Care (hereinafter referred to as the CoC).

For the history and evolution of the CoC, including naming conventions, relationships to other bodies, and strategic plans, please refer to the Timeline in the Appendix.

#### Section 2. Background

The U.S. Department of Housing and Urban Development (HUD) sets specific responsibilities for communities that receive funds through the Homeless Continuum of Care Program ("CoC Program") under the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act). HUD's 2012 HEARTH Interim Rule at 24 C.F.R. Part 578 (Interim Rule) states that the CoC Program is designed to address homelessness through a coordinated community-based process of identifying needs and building a system of housing and services to address those needs. This system must include, at minimum, outreach, engagement and assessment; shelter housing and supportive services; and homelessness prevention strategies.

Under the Interim Rule, the CoC is established as the planning body responsible for meeting the CoC Program goals and ensuring the system includes the necessary resources for the community. The purpose of the CoC Program is to:

- Promote communitywide commitment to the goal of ending homelessness;
- Provide funding for efforts by nonprofit providers, States and local governments to quickly re-house individuals, including unaccompanied youth, and families experiencing homelessness, while minimizing the trauma and dislocation caused to those persons by homelessness;
- Promote access to and the effective use of mainstream programs by individuals and families experiencing homelessness; and
- Optimize self-sufficiency among individuals and families experiencing homelessness.

### Article II. Structure

#### Section 1. Contra Costa County Continuum of Care

- A. Contra Costa County provides coordinated housing and services to the community through public-private partnerships and collaborations, which function as a Continuum of Care (CoC). The CoC includes community members, housing and services providers, a governing body (Council on Homelessness), and an administrative entity and staff (Contra Costa Health Services' Health, Housing, and Homeless Services Division). The CoC in Contra Costa is formally known as the Contra Costa County Continuum of Care.
- B. The CoC has been established and operates in compliance with HUD regulations, including:

## Contra Costa Council on Homelessness

1. Published agendas and meeting minutes, and
2. Monitoring reports of recipients and subrecipients.

### Section 2. Council on Homelessness

Each CoC must establish a board to act on its behalf. The board established by the Contra Costa CoC is the Council on Homelessness (“CoH” or “Council”). The Council:

- A. Is compliant with HUD’s conflict of interest requirements, including documentation of a conflict of interest policy signed by all Council members;
- B. Maintains bylaws governing the operation of the CoC;
- C. Maintains a board roster (including Council members’ affiliations/representation(s));
- D. Establishes and guides administration of CoC and Emergency Solutions Grant (ESG) funding processes in compliance with state and federal requirements, including HUD requirements.

### Section 3. Collaborative Applicant & Administrative Entity

Contra Costa Health, Housing, and Homeless Services, a division of the Contra Costa County Health Services Department (a county governmental entity), is the collaborative applicant for the Contra Costa Continuum of Care (CoC). The collaborative applicant’s role is to:

- A. Function as the Collaborative Applicant and Administrative Entity designated by the CoC to apply for and administer program funds for the CoC;
- B. Apply for HUD CoC planning funds on behalf of the CoC;
- C. Submit the consolidated application for HUD CoC funds;
- D. Develop a governance charter with the CoC; and
- E. Assist the Council and CoC comply with State and HUD CoC Program regulations, as designated by the Council.

## Bylaws

### Article I. Name of the Continuum of Care and the Contra Costa Council on Homelessness

#### Section 1. Contra Costa Continuum of Care

The name of this Continuum of Care (CoC) shall be the Contra Costa Continuum of Care, herein referred to as the Continuum of Care or the CoC. The Contra Costa Continuum of Care includes the full general membership of all community members committed to our guiding principle.

#### Section 2. Contra Costa Council on Homelessness

The name of this Continuum of Care's governing body shall be the Contra Costa Council on Homelessness, herein referred to as the Council on Homelessness, the Council, or the CoH. The Council is comprised of the members serving in the seats outlined in Article IV. Council Membership and Committees.

### Article II. Overview and Mission

The Council is committed to the Housing First approach, and has established this Guiding Principle:

*"Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community."*

The Contra Costa Council on Homelessness is appointed by the Board of Supervisors to provide advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County. Further, the Council on Homelessness establishes the local process for applying for, reviewing, and prioritizing project applications for funding in U.S. Department of Housing and Urban Development (HUD) Homeless Assistance Grant Competitions, including the Continuum of Care (CoC) Program and the Emergency Solutions Grant (ESG) Program.

The Contra Costa Council on Homelessness is committed to centering the voices of people with lived experience of homelessness in matters of planning, policy development, strategy implementation, and communication to prevent and end homelessness.

### Article III. Council on Homelessness Responsibilities

#### Section 1. Functions and Tasks

The Contra Costa Council on Homelessness is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County, California. It is a regional, year-round collective planning body of stakeholders ranging from people with lived experience of homelessness to non-profit service

## Contra Costa Council on Homelessness

providers to local governmental entities. The Council's work includes gathering and analyzing information in order to determine the local needs of people experiencing homelessness, implementing strategic responses, educating the community on homelessness, providing advice and input on the operations of the homeless system of care, and measuring the performance of the homeless system of care as it relates to serving people experiencing homelessness in Contra Costa County.

The responsibilities of the Council include the development and implementation of all procedures and policies needed to comply with the HEARTH Act and relevant HUD regulations and guidance (see 24 C.F.R §578.7). The Council must consult with recipients of CoC and ESG funds within Contra Costa County and other homeless service providers to coordinate care.

Further, it is the role of the Council to provide oversight and take direct action in the following areas:

### A. COUNCIL ON HOMELESSNESS PLANNING

#### 1. Policies and Procedures

- i. In consultation with the collaborative applicant and the HMIS Lead, develop, follow, and update annually the Contra Costa County Continuum of Care Governance Charter and Council on Homelessness Bylaws, subject to approval by the County Board of Supervisors.
- ii. Vote on any action items that arise at Council on Homelessness meetings that are on the agenda and within the Council's jurisdiction.
- iii. Review, rank, and recommend CoC and ESG Program Applications for submission to the Board of Supervisors, the California Department of Housing and Community Development, and HUD.

#### 2. Systems Development

- i. Implement a coordinated entry system focusing on quality assurance, access, interdependency between programs and interdependency between programs and clients, and addressing barriers.
- ii. Develop and implement written standards for providing CoC assistance, including written policies and procedures as required by HUD.

#### 3. Data, Analysis, and Evaluation

- i. Point-in-Time Count  
Plan for and conduct, at least biennially, a point-in-time count of homeless persons within Contra Costa County that meets HUD requirements, including a housing inventory of shelters, transitional housing, and permanent housing reserved for individuals and families experiencing homelessness, in general, and chronically homeless persons and veterans, specifically, as HUD requires.
- ii. HMIS  
Design and operate the Contra Costa County Homeless Management Information System (Contra Costa HMIS) Project. Designate a single HMIS

## Contra Costa Council on Homelessness

lead agency. Ensure consistent participation in HMIS by recipients and subrecipients, and that the HMIS is administered pursuant to all HUD requirements. In compliance with Sub-part B of the HUD Interim Rule on the Continuum of Care Program (24 C.F.R. Part 578) and the HMIS requirements, the HMIS Governance Charter, Policies and Procedures, and the Data Security, Quality, and Client Data and Privacy Plans outline specific details as to the relationship between the Council on Homelessness and the collaborative applicant, namely the Contra Costa Health Services' Division of Health, Housing and Homeless Services. These Bylaws fully incorporate those standards, policies, and plans.

### iii. Performance Measurement

Develop performance measures that can be used to inform a variety of tasks, including CoC Program competition project scoring and reporting; determining how federal, state, and local funds should be utilized; and creating a responsive system that provides constructive support promoting efficiency by analyzing and responding to gaps in housing and service interventions offered in the system. Additionally, the Council will:

1. Set targets that focus on real change and are meaningful (relevant to the desired impact), measurable, realistic (adaptable and flexible), and regularly assessed.
2. Consult with recipients and subrecipients, evaluate their performance, and initiate corrective action with poor performers.

### iv. Conduct an initial comprehensive assessment in coordination with ESG Program, and then annually conduct a gaps analysis of the needs of people experiencing homelessness, as compared to available housing and services within Contra Costa County.

### v. Facilitate and support the reporting of outcomes of CoC and ESG programs to HUD in coordination with the Collaborative Applicant.

## B. FUNDING COORDINATION

1. Facilitate and support the development of funds and resources for services for individuals and families experiencing homelessness in Contra Costa County in partnership with local jurisdictions located in Contra Costa County. Specifically, the Council will:
  - i. Provide information required to complete the Consolidated Plan(s) within Contra Costa County.
  - ii. Consult with State and local government ESG recipients within Contra Costa County on the plan for allocating ESG funds and reporting on and evaluating the performance of ESG recipients and subrecipients. Further, in consultation with recipients of ESG funds within Contra Costa County, establish and consistently follow written standards for providing homeless services and housing assistance.



### C. COMMUNITY ENGAGEMENT

1. Encourage and develop public understanding and education on homelessness and housing issues and effective approaches to prevent and end homelessness.
2. Advise the Board of Supervisors, the Health Services Director, and the Health, Housing, and Homeless Services Director, on the needs of people experiencing homelessness and matters of urgency regarding homelessness. Specifically, the Council will:
  - i. Provide information and education about the causes of and solutions to homelessness to the Board of Supervisors and cities located in Contra Costa County.
3. Make recommendations about long-range planning and policy formulation to the Board of Supervisors and cities located in Contra Costa County.

### Section 2. Transparency and Equitable Practices

The Council encourages all community members to apply for a seat on the Council, participate in community meetings, group discussions, committees and working groups, and make recommendations to the Council aimed at preventing and ending homelessness. The Council aims to ensure a diverse population of community members contributes to deliberations and decision-making— including people with lived experience of homelessness. It is the Council’s objective to include and engage as broad a representation as possible of people of various abilities, ages, sexual and gender identities, immigration statuses, involvement with the criminal legal system, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. To align with this effort, the Council conducts an annual recruitment effort by advertising open positions. Further, all interested persons are encouraged to attend meetings, provide input, and voice concerns to the Council.

The Council is committed to developing and maintaining a diverse membership that reflects, as closely as possible, the demographics of the people experiencing homelessness in the County. In particular, the Council will endeavor to have significant representation of people with lived experience of homelessness and Black, Indigenous, and People of Color (BIPOC). The Council will endeavor to have at least one (1) Council member with lived experience of homelessness serving on each committee and working group. The Council’s composition will be reviewed annually in furtherance of its goal to reflect the current demographics of people experiencing homelessness in Contra Costa County.

CoC membership is open to any interested party, and is defined as participation in at least one CoC, Council, or committee meeting per year. Further, anyone interested in membership on the Council may submit an application in compliance with the process established by the Contra Costa County Board of Supervisors (see Article IV, Section 2 on Membership below for details).

The Council follows all provisions of the Brown Act and the Better Government Ordinance in its conduct as a public body.

## Article IV. Council Membership and Committees

### Section 1. Eligibility

To be eligible for Council membership:

- A. Candidates and Council members must reside in or be employed in Contra Costa County.
- B. Candidates and Council members must demonstrate a professional interest in, or personal commitment to addressing and alleviating the impact of homelessness on the people of Contra Costa County.
- C. Candidates and Council members must be willing to sign and abide by the Code of Conduct and Conflict of Interest policy upon being seated as a Council member and annually thereafter.
- D. Meet criteria for the designated seat

Unless specific qualifications are noted, individuals are eligible to serve in a seat with the following areas of representation if they work or volunteer in a role that provides services in the designated category. Individuals may also be eligible to serve in each area of representation if they work or volunteer for an agency that provides services in the designated category. Eligible candidates that also have lived experience of homelessness will be given priority in the application selection process.

### Section 2. Membership

Membership on the Council will be as shown in the chart below. The Council will make an annual invitation to the public for new members to apply for open seats. Each seat will have a term of two years expiring in alternating years, with the following areas of representation:

- |   |  |
|---|--|
| 1. Affordable Housing Developer                     | 10. Employment and Human Services Department (EHSD) Representative |
| 2. Behavioral Health Representative                 | 11. Faith Community Representative                                 |
| 3. City Government Seat                             | 12. Health Care Representative                                     |
| 4. CoC/ESG Program Grantee                          | 13. Homeless Service Provider                                      |
| 5. Community Member Seat                            | 14. Public Housing Authority                                       |
| 6. Lived Experience Advisor #1*                     | 15. Public Safety Representative                                   |
| 7. Lived Experience Advisor #2*                     | 16. Reentry Services Representative                                |
| 8. Education and Vocational Services Representative | 17. Veterans Services Representative                               |
| 9. Emergency Solutions Grants Representative        | 18. Youth Representative**   |
|   | 19. Workforce Development Representative                           |

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\* Lived Experience of homelessness is required to serve in this capacity.

\*\* Any youth or young adult between the age of 17 and 24 at the time they were appointed by the Board of Supervisors and with lived experience of homelessness may serve in this capacity.

All members are appointed by the Board of Supervisors and may have their appointments rescinded by majority vote of the Board of Supervisors.

In addition to the seats that have already been designated, outreach will be made to obtain participation in COH meetings and activities from groups including, but not limited to, the following:

- Affordable housing developers
- Agencies that serve survivors of human trafficking
- Community Development Block Grant (CDBG) /Home Investments Partnerships Program (HOME) / Emergency Solutions Grant (ESG) entitlement jurisdictions
- Disability advocates
- Disability service organizations
- Domestic violence advocates
- EMS emergency medical services/crisis response teams
- Hospitals
- Individuals with current or past lived experience of homelessness
- Law enforcement
- LGBTQIA+ advocates\*
- LGBTQIA+ service organizations
- Local government staff/officials
- Local jails
- Mental health service organizations
- Mental health advocates
- Other homeless subpopulation advocates
- Public housing authorities
- School administrators/homeless liaisons
- Street outreach teams
- Substance use advocates
- Substance use service organizations
- Victim service providers
- Youth advocates
- Youth homeless organizations

In addition to the above requirements, both public- and private-sector seats should, as much as possible, include representation from people with lived experience of the following subpopulations or from organizations or agencies who serve these subpopulations: families with children, persons experiencing chronic homelessness; persons with chronic substance use issues; persons with HIV/AIDS; persons with mental health challenges; seniors; veterans; survivors of domestic violence, dating violence, sexual assault, trafficking, and stalking; and youth and young adults with a lived experience of homelessness.

Upon expiration of the term of a Council seat, the seat will be vacated and filled through the annual selection process. Council members whose seats expire are eligible to reapply for the seat they previously filled.

If a seated Council member is unable to complete the two-year term, the Council may invite a replacement member, through the selection process, who shall serve out the remainder of the two-year term for that seat.

*\*LGBTQIA+ stands for lesbian, gay, bisexual, transgender, questioning/queer, intersex, and agender/asexual and is also meant to be generally inclusive of those who don't identify as heterosexual and cisgender.*

### Section 3. Selection Process

The Council will review all eligible applications for open seats annually. The Council will recommend new members through majority vote. This selection process must be reviewed, updated, and approved by the CoC at least once every five (5) years as per 24 C.F.R. §578.7 (a)(3).

### Section 5. Officers

The Council shall elect one Chair and one Vice-Chair to provide for the operation and conduct of business. Terms for the Officers shall be one year. Officers may serve no more than four consecutive terms in the same Council seat. The Council must take action to replace an Officer within three months from the date of vacancy or expiration of term. During the time the Council is acting to replace an Officer in a Council seat that has expired, the Officer may continue to serve in that role until the Council finds a replacement.

The Chair of the Council shall provide oversight for the operation of the Council. The Chair shall preside over meetings of the Council. The Chair may call for special meetings of the Council or its committees.

If the Chair is absent, or the office is vacant, the Vice-Chair shall assume responsibility for the operation of the Council.

### Section 6. When A Seated Member No Longer Meets the Eligibility Criteria

If a seated Council member no longer meets the eligibility criteria for the seat to which they are appointed, the Council:

- A. May request the Council member to submit a statement of resignation to the Council within 30 days of the change.
- B. May recommend to the Board of Supervisors the removal of the member and the subsequent appointment of an eligible Candidate selected by the Council.
- C. May, where there is no apparent candidate to fill the seat, continue the seated member's participation, with or without limitation, until an eligible candidate is found.
- D. May, with no less than 10 business days' notice to the Council member at issue, review the Council member's membership status on the Council and vote to limit the Council member from further participation, until the Council member resigns or the Board of Supervisors removes the member.

### Section 7. Meetings and Attendance

The Council will set an annual meeting schedule. The Council will meet monthly and the full membership of the Continuum of Care will convene quarterly with published agendas.

Two absences, excused or unexcused, from the regularly scheduled Council meeting in any 12-Contra Costa Council on Homelessness Governance Charter & Bylaws – Draft Revisions as of 11/18/22

month period will warrant inquiry from the Council as to ability and interest of the individual in continuing as a member. Three unexcused absences within any 12-month period from time of appointment will result in a recommendation to the Board of Supervisors that this member be removed from the Council.

Any Council member unable to attend a meeting should notify the Chair of the Council or its administrative designee to request an excused absence.

The Chair of the Council or its administrative designee will maintain attendance records, and notify the Council when two absences are recorded.

### Section 8. Voting Members

A quorum of a majority of the appointed Council members is required for the conduct of business. Decisions must be made by an affirmative vote of a majority of Council members present during a Council meeting.

### Section 9. Amendment and Review

The Council will review the Governance Charter and Bylaws at least annually and update and approve as needed.

Amendment of the Council on Homelessness Governance Charter and Bylaws requires an affirmative vote of two-thirds majority of current sitting Council members, provided that public notice of the scheduled vote on the amendment was provided at least two weeks prior to that Council meeting. Amendments must be submitted to the Contra Costa County Board of Supervisors for approval, and take effect only upon approval by the Board of Supervisors.

### Section 10. Committee Structure and Operations

#### **Overview Committees and Working Groups**

As per 24 C.F.R. §578.7 (a)(4) , the CoC must appoint additional committees, subcommittees or workgroups. The Council will have Standing Committees, Ad-Hoc Committees and Working Groups. All Council members are expected to participate in at least one Committee or Working Group for the calendar year or the duration of the Committee or Working Group, if it is a time limited Committee or Working Group. Each Committee and Working Group will develop its own strategy and approach to meet goals in alignment with the annual Council Workplan. Each Committee and Working Group will decide whether to designate a chair (who must be a Council member). Contra Costa Health, Housing, and Homeless Services Division (H3) of Contra Costa Health Services and/or their designee will provide support and coordination to all Committees and Working Groups.

All Committees and Working Groups will strive to make decisions through consensus. Committees and Working Groups can independently provide feedback to the Council on Homelessness on the topics they are tasked with focusing on and conduct planning processes (e.g., work planning, establishing goals for an evaluation). All other items (e.g., establishing prioritization, developing or updating policy) must be brought to the Council on Homelessness for a vote.

## **Standing Committees**

Standing Committees meet on a regular, ongoing basis and meetings are open to the public. Only the Council on Homelessness has the authority to create a Standing Committee. The creation, suspension, or dissolution of a Standing Committee does not require a revision to these Bylaws.

1. Oversight Committee – The purpose of the Oversight Committee is to oversee the annual monitoring process and review and assess the development, implementation, and improvement of the CoC and Coordinated Entry System.
2. Funding Committee – The purpose of the Funding Committee is to direct the community input process for time-sensitive federal and state funding streams, including the CoC/ESG programs administered by HUD.
3. HMIS Policy Committee – The purpose of the HMIS Policy Committee is to develop and share updates on the Homeless Management Information System (HMIS), including HMIS policies and practices, compliance, and troubleshooting.
4. PATH (Plan for Accelerating Transformative Housing) Innovations Committee – The purpose of the Path Innovations Committee is to work towards the Regional Action Plan goal of reducing unsheltered homelessness in Contra Costa County by 75% by 2024.
5. System Performance Measures Committee – The purpose of the System Performance Measures Committee is to develop and track CoC performance outcomes at the system level, in alignment with HUD and local strategic objectives.
6. Policy Committee – The purpose of the Policy Committee is to monitor and review local, state, and federal policies that impact housing and homelessness in Contra Costa County.

## **Ad-Hoc Committees**

Ad-Hoc Committees meet on an as-needed basis for a time-limited period. Ad-Hoc Committee meetings are open to the public. Only the Council on Homelessness has the authority to create an Ad-Hoc Committee. The creation, suspension, or dissolution of an Ad-Hoc Committee does not require a revision to these Bylaws.

1. Governance Committee – The purpose of the Governance Committee is to review and revise the Governance Charter and Bylaws on an annual basis to increase Council efficiency and impact.
2. Homelessness Awareness Month Committee – The purpose of the Homelessness Awareness Month Committee is to plan annual Homelessness Awareness Month activities.
3. CoC/ESG (Continuum of Care/Emergency Solutions Grant) Committee – The purpose of the CoC/ESG Committee is to support *the preparation and submission of* applications for funds administered by HUD, including the CoC Program.
4. Point in Time (PIT) Count Committee – The purpose of the PIT Count Committee is to oversee the annual Point in Time count of people experiencing homelessness in Contra Costa County.

## **Working Groups**

The Council or Committees may form time-limited Working Groups to focus on specific tasks or

projects. Working Groups are comprised of Council members and meetings are open to the public. Working Groups report to the body that formed it – either the full Council or a Committee. The creation, suspension, or dissolution of a Working Group does not require a Bylaws revision.

### Section 11. Council Staffing and Recordkeeping

The Council on Homelessness is supported by Contra Costa Health, Housing, and Homeless Services Division (H3) of Contra Costa Health Services as outlined in the Governance Charter. The responsibilities of Contra Costa Health, Housing, and Homeless Services staff to the Council include:

- A. Storage of all Council and committee records, including agendas and minutes for all meetings;
- B. Presentation of annual reports to the Board of Supervisors or reports as called for by the Family and Human Services Committee;
- C. Implementation, administration, and management of the Contra Costa County homelessness response system, including the Coordinated Entry System and Homeless Management Information System;
- D. Serving as the Collaborative Applicant and Administrative Entity designated by the CoC to apply for and administer program funds for the CoC;

All duties identified throughout these Bylaws that may be delegated to an administrative designee.

## Article V. Conduct & Conflict of Interest

### Section 1. Code of Conduct

Each Council member will uphold certain standards of performance and good conduct and avoid real or apparent conflicts of interest. In order to prevent a conflict of interest, a Council member, chairperson, employee, agent, or consultant of the Council may not:

- A. Influence decisions concerning the selection or award of a grant or other financial benefit to an organization that the Council member, employee, officer, or agent has a financial or other interest in or represents, except for the Council itself.
- B. Solicit and/or accept gifts or gratuities by anyone for their personal benefit in excess of minimal value as defined by the California Fair Political Practices Commission (FPPC).
- C. Engage in any behavior demonstrating an actual conflict of interest or giving the appearance of any such conflict.
- D. Engage in violations of the law or unethical business practices, which includes any payments for illegal acts, indirect contributions, rebates, and bribery.

### Section 2. Conflict of Interest

All Council members must file an initial and annual Conflict of Interest statement with the Chair of the Council or its administrative designee. Failure to file such a statement may result in the removal of a member.



## Appendix: Contra Costa County Continuum of Care Timeline

<b>1986</b>	Concerned community members begin drafting, “A Plan for Dealing with Homelessness in Contra Costa County”.	<b>1987</b>	The Task Force on Homelessness reports to the Board of Supervisors on Homelessness in Contra Costa County and includes Recommendations for Action.
<b>1991</b>	A symposium is held to address homelessness in Contra Costa County.	<b>1994</b>	Contra Costa County Board of Supervisors mandates that a comprehensive, integrated plan for homeless services must be developed for the County. In response, the Ad Hoc Homeless Task Force is created to coordinate a countywide planning process and write the county’s first official Homeless Plan.
<b>1997</b>	The Board of Supervisors officially establishes the Homeless Continuum of Care Advisory Board (CoCB) under Board Order C.87.	<b>2000</b>	Contra Costa County begins the process of developing a new five-year Homeless Continuum of Care Plan. The CoCB coordinates the planning process.
<b>1999</b>	The CoCB meets to oversee the planning process, to review the original plan, and to update the 2001-2006 Contra Costa Continuum of Care Homeless Plan.	<b>2003</b>	The CoCB adopts by-laws that include assuming all previous functions of the Contra Costa Homeless Advisory Committee and the new responsibilities under federal and state regulation of the Homeless Continuum of Care Boards.
<b>2001</b>	The plan is adopted. The CoCB is the lead agency for the Continuum of Care Planning Process, setting new objectives in response to changing circumstances.	<b>2005</b>	On parallel tracks the CoCB and HIJIDWG continue to work towards ending homelessness, with similar issues and membership.
<b>2004</b>	The Board of Supervisors approves <i>Ending Homelessness in Ten Years: A County-wide Plan for the Communities of Contra Costa County</i> . This plan embraces key concepts of the Five Year Plan but does not replace it. HIJIDWG, a newly formed group, is charged with the implementation of the Ten Year Plan provisions. This group begins meeting regularly.	<b>2008</b>	The CoCB and HIJIDWG merge to become the Contra Costa Interjurisdictional Council on Homelessness (CCICH).
<b>2014</b>	Using the ten-year plan as a foundation, CCICH develops a strategic plan update, <i>Forging Ahead</i> , outlining the guiding principle that homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed.	<b>2015</b>	CCICH rebrands as the Council on Homelessness, adopting new by-laws and governance charter to reflect the role of the CoC and the Council.



## STAFF REPORT FROM THE CONTRA COSTA COUNCIL ON HOMELESSNESS

### ***Contra Costa County Homeless System of Care Quarterly Report for Quarter 3 of 2022 (July-September)***

#### LETTER FROM THE CHAIR AND VICE CHAIR

Dear Contra Costa County Board of Supervisors,

This quarter the homeless Continuum of Care was busy with funding! We began to apply for funding through a supplemental HUD CoC competition focused on unsheltered homelessness, began planning for 2023, and wrapped up the regular HUD CoC competition, which provides the majority of our community's resources for housing and services. We are also encouraged by the implementation of the CoC-approved program models that ensure a standard of service and set outcomes across various homeless services, including Emergency Shelter and Permanent Supportive Housing. We see great opportunities for collaboration with County and community partners to bring resources to our community to help support our shared clients.

The CoC has been moving forward with efforts to improve equity and increase the engagement of people with a lived experience of homelessness in our planning and decision making. We're continuing to work on evaluating and improving components of our system of care with monitoring, performance-based contracting and a new HMIS evaluation.

Sincerely,

Juno Hedrick, Chair of the Council on Homelessness

and

Jo Bruno, Vice Chair of the Council on Homelessness



### INTRODUCTION

The Contra Costa Council on Homelessness (CoH) is the governing and oversight body for the County homeless Continuum of Care (CoC) and is appointed by the Board of Supervisors. The Council provides advice and input to the Board of Supervisors on the operations of homeless services, program operations, and program development efforts in Contra Costa County. The Contra Costa Council on Homelessness is the governing body for the Contra Costa County Continuum of Care (CoC).

The Contra Costa CoC is comprised of multiple partners, including service providers, members of faith communities, local businesses, private and public funders, community members, education systems and law enforcement, and others who are working collaboratively to end homelessness. The COH and COC are supported by Contra Costa Health Services Health, Housing & Homeless Services (H3) Division. H3 functions as the CoC administrative entity and collaborative applicant, CoC Lead Agency and Homeless Management Information System (HMIS database) Lead Agency.

The purpose of this report is to share information about the CoC and COH activities with the Contra Costa County Board of Supervisors and to provide recommendations from the COH to the County Board of Supervisors on long range planning and policy formulation that would support the county homeless CoC. This report includes information on system data, funding and policy activities, and CoC initiatives. All information will reflect activities and data for the prior quarter.

This report was produced on behalf of the CoH by H3 in collaboration with the CoH and CoC partners.

### SYSTEM FUNDING

This quarter the CoC continued to evaluate the system of care and pursued funding opportunities to address the gaps in Contra Costa's homeless system, including our largest source of funding, the Housing and Urban Development (HUD) Continuum of Care (CoC) Notice of Funding Opportunity (NOFO).

#### **FEDERAL**

**HUD CoC NOFO:** HUD announced the FY 2022 Continuum of Care competition on August 1, 2022 with a due date of September 30, 2022. This year's competition had a shorter than normal timeline and providers worked collaboratively with the CoC to ensure an on-time submission. Council on Homelessness members served as the CoC's Review and Rank panel to create and approve the Priority Listing that was approved by the Council on September 15<sup>th</sup>, 2022. This Priority Listing included two new projects that, if awarded by HUD, will increase rapid rehousing dedicated to survivors of domestic violence and permanent supportive housing for chronically



homeless individuals in Contra Costa County. (See Appendix B for 2022 CoC NOFO CoC Priority Listing)

**HUD Unsheltered NOFO:** In late June, the U.S. Department of Housing and Urban Development (HUD) released a first-of-its-kind package of resources to address unsheltered homelessness and homeless encampments, including funds set aside specifically to address homelessness in rural communities. The \$322 million available under this Notice of Funding Opportunity (NOFO) will enhance communities' capacity to humanely and effectively address unsheltered and rural homelessness by connecting vulnerable individuals and families to housing, healthcare, and supportive services. This Special NOFO strongly promotes partnerships with healthcare organizations, public housing authorities and mainstream housing providers, and people with lived expertise of homelessness. HUD is prioritizing communities with high unsheltered homeless counts based on the 2019 Point In Time Count. Contra Costa hosted a Technical Assistance workshop for prospective applicants on August 30<sup>th</sup>, 2022 and received three applications by the due date of September 20<sup>th</sup>, 2022. The Council on Homelessness convened an additional CoC Review and Rank panel, composed entirely of members with lived experience of homelessness, to create a Priority Listing that the Council will consider for approval in October 2022.

**Housing Stability Voucher Program:** In October, Housing Authority of Contra Costa County, with support from the CoC, submitted a Letter of Intent to HUD to request Housing Stability Vouchers. These vouchers will be prioritized for Public Housing Agencies and CoCs who are awarded through the HUD Unsheltered NOFO. These vouchers are highly sought after and are competitively awarded.

### STATE

**Bringing Families Home:** Contra Costa Health Services, Health, Housing and Homeless Services (H3) partnered with Contra Costa County Employment and Human Services Department (EHSD) to plan a Request for Qualifications to award funding from the the State of California Department of Social Services (CDSS)'s Bringing Families Home program. The Bringing Families Home Program will provide housing supports and services to referred families receiving Contra Costa County child welfare services who are experiencing, or at risk of, homelessness, thereby increasing family reunification and preventing foster care placement. The RFQ process will occur in October and November 2022.

**Homeless, Housing and Assistance Program (HHAP3):** HHAP Round 3 is a \$1 billion grant through the California Interagency Council on Homelessness (Cal-ICH) that provides local jurisdictions, including federally recognized tribal governments, with flexible funding to continue efforts to end and prevent homelessness in their communities. H3 received requests for clarifications on the submitted application in July and provided prompt response to Cal-ICH.



In September, Cal-ICH notified the CoC that there were no further questions on the HHAP-3 application.

**Homekey 3:** H3 will be applying for a Homekey 3 allocation in September.

### SYSTEM INITIATIVES

The CoC regularly engages in multiple activities, partnerships, evaluations, and improvement that are designed to improve services to clients and achieve various system goals.

**Equity** Upon the recommendations of the Equity Working Group, the Council on Homelessness voted to approve the establishment of an Equity Committee and the following priority for the newly formed committee to focus on for 2023: *Create accessible information, outreach, and educational materials to engage hard to reach or previously unreached communities in Contra Costa County. The Committee will meet for the first time in October.*

**Engagement of People with Lived Experience of Homelessness:** The Council actively recruited for applicants for the Lived Experience seat and Youth Representative on the Council that will open 12/31/22. This year we added two “Office Hours” for As of 9/30/22, staff received 10 qualified applications (plus 3 more that did not complete the application process) for the Lived Experience Advisor seat and one for the Youth Representative seat.

**HMIS Evaluation:** H3 contracted with Focus Strategies to assess the configuration and use of the Homeless Management Information System (HMIS) to ensure that HMIS workflows, data and reporting enable providers to be successful with new program models and performance-based contracting. H3 and Focus Strategies worked on data collection through surveys, focus groups, and one-on-one interviews with partner providers, H3 staff, and people experiencing homelessness to get a robust understanding of challenges and opportunities in the HMIS.

**Monitoring:** Homebase is leading the 2022 monitoring process for 19 Continuum of Care-funded projects and will ensure grant activities are following the Department of Housing and Urban Development rules and regulations; improve individual program performance; and increase provider capacity regarding Continuum of Care compliance and financial management. The monitoring process of all CoC funded agencies was completed in late July and Homebase led a supportive process to identify findings and enable providers to remedy deficiencies before planning to provide an overall update to the Oversight committee in November.

**Performance Based Contracting:** The Council on Homelessness approved standardized program models for homeless services in the Continuum of Care at the June 2<sup>nd</sup> CoH meeting. CoC providers and Health, Housing, and Homeless Services worked quickly to create workplans for FY22-23 to implement these models and will work throughout the year to adjust and improve the models before formally integrating these standards into County contracts. Upon implementation in July, the CoC worked to create a self-assessment tool and program model



dashboards for providers to understand their outcomes under these new performance based contract work plans. The CoC also hosted Critical Time Intervention trainings for Rapid Rehousing providers as required under the newly adopted program standards.

### COLLABORATIONS

**Holistic Intervention Partnership (HIP):** The Contra Costa County Office of the Public Defender and the Contra Costa County Health, Housing, and Homeless Services Department have secured a \$6 million grant from the California Board of State and Community Corrections (BSCC) to dramatically expand the Holistic Intervention Partnership (HIP) over the next three years.

HIP launched as a pilot program in June 2020 and knits together an integrated, multidisciplinary team of public agencies and community-based organizations. The HIP team is committed to providing support to those involved in the criminal legal system in order to improve outcomes for indigent Contra Costa County residents who struggle with mental illness, substance dependence, and homelessness.

This expanded funding will also include significant dedicated funds to preserve or provide housing for the estimated 35% of Public Defender clients who are unhoused or at risk of being unhoused. Almost half of the grant's budget is earmarked for housing staffing and resources, and this funding provides direct dollars for housing, both permanent and short-term, for those impacted by the local criminal legal system. HIP has proven to be an effective tool to support our County's most vulnerable residents while at the same time reducing incarceration and increasing public safety. With this new award, HIP will provide a substantially expanded and enhanced array of resources, including immediate legal representation, civil legal advocacy, and community-based services for at least 900 people over three years.

**Homeless Services-Workforce Development Integration (H-WIN)-** These bi-monthly meetings provide an opportunity for people working in Homeless Services and Workforce Development in Contra Costa to connect with and understand each other's resources and services. One meeting was held this quarter, with over 20 partners in attendance.

### REGIONAL ACTION PLAN

Contra Costa is committed to the Regional Action plan which aims to reduce unsheltered homelessness by 75% by 2024. The Regional Action Plan proposes a 1-2-4 framework which posits that to accomplish this reduction, for every 1 additional interim housing unit funded, 2 permanent housing solutions, and 4 prevention interventions are needed.

**PATH Innovations Committee:** The Plan for Accelerating Transformative Housing (PATH) Innovations Committee of the Council on Homelessness refined their work to examine prevention and rapid exit resources as mechanisms to reduce unsheltered homelessness. The



committee also engaged with prevention and rapid exit providers to understand referral processes, program components, and outcomes.

**Funding Opportunities:** All of the funding opportunities mentioned earlier in the report would support Contra Costa's efforts to achieve the Regional Action Plan goal of reducing unsheltered homelessness by 75% by 2024.

### GOVERNANCE/REPORTING

- The COH Governance Committee developed draft bylaws revisions which have been submitted to County Counsel for review.
- The Chair and Vice Chair presented the Q2 Council on Homelessness report at the October FHS Committee meeting.

### MEETINGS, TRAININGS AND EVENTS

**Council on Homelessness (COH) Meetings:** The Council on Homelessness held three (3) regular business meetings. In addition to the regular Council on Homelessness meetings, the following committees met:

Committee	Purpose
HMIS Policy Committee	Develops and shares updates on HMIS policies and practices, compliance, and troubleshooting; Plans technical assistance and training; Informs standards of practice and monitoring
Homelessness Awareness Month Planning Committee	Developing materials, tools and events to mark Homelessness Awareness Month in November.
Nominating Committee	Reviews and revises application process for potential new CoH members and provides recommendations to the full Council.
Oversight Committee	Reviewing and assessing the development, implementation, and improvement of the CoC, Coordinated Entry System, HMIS database, and system outcomes
PATH Innovation Committee	Work towards the goal of reducing unsheltered homeless in Contra Costa County by 75% by 2024

#### Trainings

- Connecting Clients to Mainstream Benefits (7/28)
- Fair Housing (8/22/22)
- Connecting Clients to Workforce Services (9/26/22)

#### Events





- CoC Provider Meetings (3)
- Contra Costa NOFO TA Workshop (8/9)
- H-WIN meeting (8/10)

The recordings, minutes and materials for trainings and meetings can be found on the H3 website<sup>1</sup> and on the County agenda center<sup>2</sup>, and a calendar of upcoming meetings and events can be found on the H3 website.

### RECOMMENDATIONS

- Adopt resolution to declare December 21, 2022 to be Homeless Person's Memorial Day when presented with resolution by Council on Homelessness in mid-December.

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<sup>1</sup> <https://cchealth.org/h3/coc/partners.php#Training>

<sup>2</sup> <https://www.contracosta.ca.gov/agendacenter>



## APPENDIX A

### Commonly Used Acronyms and Terms

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
BIPOC	Black and Indigenous People of Color
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DCD	(Contra Costa County) Department of Conservation and Development
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA/NOFO	Notice of Funding Availability/ Notice of Funding Opportunity
PHA	Public Housing Authority
PUI	Persons Under Investigation
PWLE	People With Lived Experience of Homelessness
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance



## COH QUARTERLY REPORT

TAY	Transition Age Youth (usually ages 18-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool

### *Contra Costa County COVID-19 Resources:*

*Please see below for additional resources on COVID-19.*

- Health Services COVID Data Dashboard- <https://www.coronavirus.cchealth.org/dashboard>
- Health Services Homeless Specific Data Dashboard- <https://www.coronavirus.cchealth.org/homeless-dashboard>
- Health Services COVID Updates- <https://www.coronavirus.cchealth.org/health-services-updates>
- Health Services Homeless-Specific COVID Resources -<https://www.coronavirus.cchealth.org/for-the-homeless>



## APPENDIX B



**Contra Costa Council on Homelessness**  
**FY2022 CoC Program Competition Priority Listing**  
*Approved by the Council on Homelessness - September 15, 2022*

**Rank Score Applicant Project Type Award Amount**

Tier 1					
1	99.60	CCHS	High Utilizers of Multiple Systems Expansion (New)	PSH	\$ 818,640
2	98.80	Hope	ACCESS	PSH	\$ 1,059,055
3	98.20	HACCC	Lakeside	PSH	\$ 92,628
4	98.20	HACCC	Villa Vasconcellos	PSH	\$ 115,671
5	97.80	Hope	Garden Park Apartments Community	PSH	\$ 352,150
6	97.60	HACCC	Contra Costa Tenant-Based Rental Assistance	PSH	\$ 6,830,871
7	97.20	Hope	Families in Supportive Housing	PSH	\$ 1,087,325
8	97.00	HACCC	Contra Costa Project-Based Rental Assistance	PSH	\$ 159,920
9	96.20	CCHS	Permanent Connections	PSH	\$ 274,606
10	94.60	RCD	Idaho Apartments	PSH	\$ 194,836
11	94.00	SHELTER, Inc.	Project Thrive	PSH	\$ 591,440
12	94.00	SHELTER, Inc.	Permanent Turningpoint	PSH	\$ 660,119
13	93.80	CCHS	Destination Home	PSH	\$ 429,457
14	*	Hope	Project Home SAFE	RRH	\$ 716,332
15	*	Hope	Richmond Hacienda	PSH	\$ 150,220
16	*	CCHS	Contra Costa HMIS	HMIS	\$ 175,596
17	*	CCHS	Contra Costa Coordinated Entry	SSO	\$ 1,217,035
18	93.80	CCHS	High Utilizers of Multiple Systems ( <i>Straddling Tiers</i> )	PSH	\$ 628,255

Tier 2					
18	93.80	CCHS	High Utilizers of Multiple Systems ( <i>Straddling Tiers</i> )	PSH	\$ 436,457
19	93.20	SAHA	Tabora Gardens Senior Apartments	PSH	\$ 299,535
21	89.20	SHELTER, Inc.	Esperanza RRH	RRH	\$ 412,221
22	89.00	SHELTER, Inc.	Reach Plus RRH	RRH	\$ 489,067

Domestic Violence (DV) Bonus Funding					
20	92.80	SHELTER, Inc.	**Pelancha RRH (New)	RRH	\$ 536,883

\* Per local process, HMIS, CE, and projects with less than 1 year of data are automatically ranked at bottom of Tier 1.

\*\* If not selected for DV Bonus Funding, this project will not be funded because there is not enough CoC Bonus Funding available.

Annual Renewal Demand	\$ 16,372,796
CoC Bonus (1 application received)	\$ 818,640
Domestic Violence Bonus (1 application received)	\$ 536,883
Tier 1 Amount	\$ 15,554,156
Tier 2 Amount	\$ 1,637,280
CoC Planning (not ranked)	\$ 491,184
Total Request to HUD	\$ 18,219,503

Applicants for Council On Homelessness  
2022

Which vacant Council on Homelessness seat are you applying for?	Name	Eligible?
Affordable Housing Developer Representative	Iman Novin	YES
Behavioral Health Representative	Diane Alcala	YES
Behavioral Health Representative	Margaret Schiltz, PsyD	YES
<del>Behavioral Health Representative</del>	<del>William Arredondo</del>	<del>Incomplete</del>
City Government Representative	Aissia Ashoori	YES
<del>City Government Representative</del>	<del>Jazmin Ridley</del>	<del>Rescinded App</del>
City Government Representative	Renee S. Morgan	YES
City Government Representative	Teri House	YES
Educational and Vocational Services Representative	Alejandra Chamberlain	YES
Educational and Vocational Services Representative	Mike MacDonakld	YES
Educational and Vocational Services Representative	Stacy Hart	YES
Emergency Solutions Grant Representative	Gabriel Lemus	YES
Health Care Representative	Maria (Mia) Fairbanks MSN, RN, PHN	YES
Homeless Service Provider Representative	Abby Khodayari	YES
Homeless Service Provider Representative	Deanne Pearn	YES
Homeless Service Provider Representative	Jeff Heath	YES
Homeless Service Provider Representative	John Eckstrom	YES
Homeless Service Provider Representative	Jonathan Russell	YES
Homeless Service Provider Representative	Lea Murray	YES
Homeless Service Provider Representative	Nicholas Carter	YES
Homeless Service Provider Representative	Tanya Jacobs	YES
<del>Homeless Service Provider Representative</del>	<del>Tiffany Powell</del>	<del>Incomplete</del>
Lived Experience Advisor (must have lived experience of homelessness)	Amanda Jenkins	YES
<del>Lived Experience Advisor (must have lived experience of homelessness)</del>	<del>Barbara Ratliff</del>	<del>No, doesn't live/work in Contra</del>
Lived Experience Advisor (must have lived experience of homelessness)	Brandi Martinez	YES
Lived Experience Advisor (must have lived experience of homelessness)	Brianna Gonzales	YES
<del>Lived Experience Advisor (must have lived experience of homelessness)</del>	<del>Deborah Perez</del>	<del>Incomplete</del>
Lived Experience Advisor (must have lived experience of homelessness)	Emily Cross	YES
Lived Experience Advisor (must have lived experience of homelessness)	Jessi Taran	YES
Lived Experience Advisor (must have lived experience of homelessness)	Jo Bruno	YES
Lived Experience Advisor (must have lived experience of homelessness)	Renee Juno Hedrick	YES
<del>Lived Experience Advisor (must have lived experience of homelessness)</del>	<del>Ron Hollis Jr.</del>	<del>Incomplete</del>
Lived Experience Advisor (must have lived experience of homelessness)	Steve Gallion	YES
<del>Lived Experience Advisor (must have lived experience of homelessness)</del>	<del>Wendell Simlin</del>	<del>Incomplete</del>
Lived Experience Advisor (must have lived experience of homelessness)	Zak Franet	YES
Veterans Administration Representative	Jai De Lotto	YES
Workforce Development Representative	Janae Thomas	YES
Youth Representative (must be between the ages of 18-24)	Anastasia Padilla	YES

Respondent  
24 Anonymous

21:12  
Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete BOTH components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☒ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

My firm Novin Development is an experienced sponsor and developer of affordable housing so I bring on-the grounds practical affordable housing experience to the COH. I have also served on the Walnut Creek Planning Commission, Board of Trinity Center, Board of Berkeley Food & Housing and Walnut Creek Chamber of Commerce. This helps me connect dots and suggest policy that enhances partnerships between affordable housing developers and service providers.



3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☒ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

I am a first-generation immigrant of Middle Eastern background which helps me identify and connect with others from various racial, ethnic and cultural backgrounds. I have participated in COH Diversity Equity and Inclusion policy work and am committed to fostering BIPOC participation in the Continuum of Care. I believe this work needs to be intentional and explicit to have a real impact across organizations.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

As president of Novin Development, a Walnut Creek based affordable housing developer, I work with and serve all of these populations. For example, I have a 36 unit HomeKey project in Soquel, CA that includes set-asides for Veterans and Transition Aged Youth homeless. I am also working on an IDD Special Needs project in Lafayette CA and Senior Affordable housing near BART in Hayward. I also work with these subpopulations through my work as a board member for Berkeley Food and Housing and Trinity Center Walnut Creek.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

I previously served on the Walnut Creek Planning Commission and currently serve as an elected CADEM delegate in assembly district 16.

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

1. Foster partnerships between landlords / affordable housing developers and service providers through mixers and "meet the primes" type events
2. Spread funding commitments to new and smaller organizations (emerging service providers and affordable housing developers) especially those that have come out of particular subpopulations (e.g. Veterans non-profits that are founded and run by veterans).
3. More clarity and transparency around process for partnering with the County on permanent supportive housing funding and efforts like HomeKey that require the County or locality to be a co-applicant for state funds.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \***

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. **Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \***

1. Shorten the length of meetings
2. Consider more interactive tools like polls
3. In-person and hybrid meetings/mixers to foster connections between providers and developers

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*
- ☒

Yes
- ☐

No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒

 I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐

 I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐

 I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐

 I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐

 Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐

 East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☒

 Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐

 South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☐

 West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐

 I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants’ responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?

16. What best describes your age? (Check one)

- ☒

 Transition aged youth (18-24)
- ☐

 Adult (25-61)
- ☐

 Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- African American/Black
- Arab/Middle Eastern
- Asian
- Caucasian/White
- East Indian/South Asian
- Latine/a/o/x
- Mixed Race
- Native American
- Pacific Islander
- South/Central American
- Choose not to answer
- Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Have enjoyed being a member of the COH and would be honored to serve another term

Contact Information

19. Name \*

Iman Novin

20. Email \*

21. Phone Number

## Application Form

---

### Profile

Iman

First Name

Novin

Middle Initial

Last Name

Home Address

Suite or Apt

Walnut Creek

City

CA

State

Postal Code

Primary Phone

Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ District 4

Novin Development Corp

Employer

President and CEO

Job Title

#### Length of Employment

9 years

#### Do you work in Contra Costa County?

☒ Yes ☐ No

#### If Yes, in which District do you work?

All districts

#### How long have you lived or worked in Contra Costa County?

9 years

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

Affordable Housing Developer

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

Many, I currently serve in this role

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

University of California San Diego

**Degree Type / Course of Study / Major**

Structural Engineering and Urban Planning

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

### Degree Awarded?

---

☐ Yes ☐ No

---

### Other Trainings & Occupational Licenses

#### Other Training A

---

#### Certificate Awarded for Training?

---

☐ Yes ☐ No

#### Other Training B

---

#### Certificate Awarded for Training?

---

☐ Yes ☐ No

#### Occupational Licenses Completed:

---

---

### Qualifications and Volunteer Experience

#### Please explain why you would like to serve on this particular board, committee, or commission.

---

I am currently serving in this role and would like to continue my volunteer work with the COH. I am a locally based affordable housing developer with years of experience working on policy and homelessness issues and feel like I have some insights to offer.

#### Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

---

As founder and president of Novin Development and Consulting, I have hands-on experience consulting with local agencies as it relates to the nuts and bolts of affordable housing finance and development. I also develop affordable housing projects so have hands-on experience to share. I previously served on the Walnut Creek Planning Commission, and am a graduate of Leadership Contra Costa which has helped me understand regional and local issues that impact homelessness and unhoused populations in our County. I have experience with HomeKey and a variety of state and federal funding sources for permanent supportive housing. I also am an elected CADEM delegate in Assembly District 16 and work on housing policy issues at the local, state, and federal levels.

---

[Upload a Resume](#)

#### Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

---

☐ Yes ☒ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☒ Yes ☐ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

Council on Homelessness

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

Walnut Creek Planning Commission Trinity Center Board of Directors Berkeley Food and Housing Board of Directors Sunflower Hill Advisory Board (IDD) Veterans Village (Santa Cruz) Board of Directors CADEM AD 16 Delegate CADEM Legislation Committee

---

## **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**



**Please Agree with the Following Statement**

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

---

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent

34

Anonymous

56:30

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

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Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

## Supplemental Questions

### 1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☒ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

### 2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I have over 20 years of providing mental health services to adults, families, children and youth. I have worked in various settings urban and rural settings. I understand the impact of homelessness on individuals, communities and families. Having a safe, secure home base allows individuals to make healthy choices for themselves. Being on the streets is a traumatizing experience. The shelter systems should be humanized and be safe haven for unhoused persons.

3. Please identify your personal connections with homelessness by selecting one of the options below: \*

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☒ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \*

My varied work experience has included providing group, individual and family psychotherapy to community members in non profit and county settings. I have worked with Latino immigrants, African American, Formerly incarcerated individuals, Native Americans, LGBTQ youth and adults, elders and individuals of varied educational and economic backgrounds. I am open to learning and never make assumptions about individuals and their cultures or ethnic background. I ask questions to learn. I approach individuals with an open mind.

5. Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \*

I volunteered with the San Francisco City and County Human Rights Commission in San Francisco from March 2010 to December 2017. I served my full term. I was a member of the LGBTQ Advisory Committee. I participated and organized community forums on LGBTQ housing issues for seniors, LGBTQ issues for youth such as homelessness, increasing safe welcoming community services, decreasing isolation, reducing the impact of violence on the Trans-Latinex Community. I have made choices to work in settings that provide support to individuals affected by trauma, substance use, mental health issues and access to health care services. I have been in search of a community organization to share my expertise and knowledge. I want to be part of a solution to improve our communities and to reduce pain and suffering.

6. If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see [here: https://cchealth.org/h3/coc/council.php#Members](https://cchealth.org/h3/coc/council.php#Members) . (400 word maximum) \*

I currently work for the Public Guardians Office.

7. Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \*

I see working as a team with law enforcement to redirect persons experiencing a mental health crisis to the correct services. Creating drop in services for all areas of this large county. Thinking outside of the box, being creative such as cooperative housing that allows pets, have a community drop in center run by clients. Consider providing tiny home lots. Saying yes and whatever it takes to house persons and support them with mental health and substance use issues.

8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☐ 3 or more meetings
- ☐ 1-2 meetings
- ☒ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

I have not attended meetings.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*
- ☒

Yes
- ☐

No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☐

I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☒

I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐

I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐

I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐

Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐

East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐

Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐

South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☒

West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐

I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants’ responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc)?

16. What best describes your age? (Check one)

- ☒

Transition aged youth (18-24)
- ☐

Adult (25-61)
- ☐

Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- ☐
- African American/Black
- ☐
- Arab/Middle Eastern
- ☐
- Asian
- ☐
- Caucasian/White
- ☐
- East Indian/South Asian
- ☐
- Latine/a/o/x
- ☐
- Mixed Race
- ☐
- Native American
- ☐
- Pacific Islander
- ☐
- South/Central American
- ☐
- Choose not to answer
- ☐
- Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Contact Information

19. Name \*

20. Email \*

21. Phone Number

Application Form

Profile

Diane Alcala  
First Name Middle Initial Last Name

Home Address Suite or Apt  
Richmond CA  
City State Postal Code

Primary Phone

Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 1

Contra Costa County Mental Health Clinical Specialist  
Employer Job Title

Length of Employment

9.5 years

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

2

How long have you lived or worked in Contra Costa County?

9.5 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

Council on Homelessness

**Have you ever attended a meeting of the advisory board for which you are applying?**

☐ Yes ☒ No

**If Yes, how many meetings have you attended?**

None

---

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

University of Texas

**Degree Type / Course of Study / Major**

Bachelors Degree in Social Work

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

New College of CA

**Degree Type / Course of Study / Major**

Master of Psychology

**Degree Awarded?**

☒ Yes ☐ No

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**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**



**Degree Awarded?**

☐ Yes ☐ No

**Other Trainings & Occupational Licenses**

**Other Training A**

Licensed Marriage and Family Therapist

**Certificate Awarded for Training?**

☒ Yes ☐ No

**Other Training B**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Occupational Licenses Completed:**

---

**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I want to share my expertise and knowledge to reduce and eliminate homelessness in our community.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I have over 20 years of working with individuals experiencing mental health, substance use, and homelessness.

[Upload a Resume](#)

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

If Yes, please explain:

---

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

---

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

---

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

---

List any volunteer or community experience, including any advisory boards on which you have served.

---

San Francisco Human Right Commission LGBTQ Advisory Committee

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### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

### Please Agree with the Following Statement

---

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

---

☒ I Agree

Diane Alcala

---

## Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent  
19 Anonymous

55:44  
Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete BOTH components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☒ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. **Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \***

Serving on the Council as the Behavioral Health chair the past two years has only strengthened my commitment to working toward housing for all residents of Contra Costa County. I am a licensed clinical psychologist and the clinic program manager for the Hume Center's FSP and Outpatient programs in West Contra Costa County. My work with people that experience chronic, severe mental illness has given me awareness of how mental health issues impact a person's ability to maintain housing. Without adequate housing it is difficult for a person to address their mental health symptoms, effectively. We all need stability and safety to begin a healing process and achieve a state of wellbeing. My interest in addressing homelessness and housing insecurity began back in the 1990's when I was Administrative Director for Habitat for Humanity in Orange County, CA. During that period in my life, our non-profit group was able to build 48 condominiums and 5 homes for families. Following the families after they moved into their new homes was a study in how stable housing brings a space to grow from. Many families improved their education and work prospects once housed. I see the same now in the behavioral health world. With case management and therapy support secure housing improves mental health and allows growth in other areas of life. They are free from the pressure of daily survival on the street or the insecurity of couch surfing. I would like to continue to contribute to decreasing homeless in Contra Costa County by remaining on the Council for Homelessness for another two years.

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☒ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

As a psychologist and program manager I engaged daily with a diverse population of clients and staff members. My approach is to own my cultural identity as a white woman with the privilege that has given me in American society. I also navigate the power differential that can be present in my work as a psychologist. It is my job to educate myself and be open to the rich diversity that is present in the many different intersections of race, gender, sexual orientation, housing and socio-economic status, and cultural backgrounds. Letting each person have space to be seen and have a voice in our community is important. For people from minority or marginalized groups, it is my goal to give them the space to present their lived experience and viewpoint and not assume I know what that is. I strive to create a safe community where everyone can be their authentic self.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

At the Hume Center West's FSP and Outpatient programs, I manage a caseload of clients that experience schizophrenia, schizoaffective disorder, bipolar I & II, and major depression. Almost all clients have some level of PTSD. Maybe about 80% have substance use issues - either current or in remission. Our treatment team is made up of psychologists and case managers. Each client has a case manager and a clinician. This allows us to treat the whole person and all aspects of their life. This wrap around approach has been successful in allowing many clients to stabilize and gain coping skills that improve their wellbeing and social engagement. Our population is adults age 18 and above. I have experience with treating clients with chronic homelessness, aging issues, medical challenges, HIV/AIDS, victims of abuse, trauma, domestic violence, chronic drug use, and mental health stigma. Our population expresses the diversity of West Contra Costa County with African American, Latinx, and Lao and Thai Asian community members.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

My employer, Portia Bell Hume Behavioral Health & Training Center, is a community mental health agency and a non-profit organization with offices in Richmond, Concord, Pittsburg, Fremont, and Pleasanton.

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

Providing social services and case management support to individuals and families coming out of homelessness is a great aid to encouraging success in maintaining permanent housing. Identifying factors such as mental health and physical health issues that may be contributing to a loss of housing. Identifying systemic economic factors in the bay area that make finding housing or re-housing people difficult. More money and subsidies need to be made available for people to pay rent in communities where they have been priced out of the rental market.

8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

It has been convenient to meet on zoom. It would be nice to get together in person once a month when everyone feels it is safe. I appreciate the great work done by council staff, Homebase, and our leadership in preparing for our meetings. The agenda is very clear and the meetings encourage participation. I have really liked the focus on diversity through a committee focus on that topic; so more around making sure important voices in our homeless community are heard will be great.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* Are you in support of the Housing First approach and Guiding Principle described above? \*

- ☒ Yes
- ☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☒ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants’ responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (*for example: female/male/transgender/non-binary/gender non-conforming, etc.*)?

15. What is your sexual orientation (*for example: bisexual/straight/gay/pansexual, etc*)?

16. What best describes your age? (Check one)

Transition aged youth (18-24)

Adult (25-61)

Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

African American/Black

Arab/Middle Eastern

Asian

Caucasian/White

East Indian/South Asian

Latine/a/o/x

Mixed Race

Native American

Pacific Islander

South/Central American

Choose not to answer

Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

No

Contact Information

19. Name \*

Margaret Schiltz, PsyD

20. Email \*

21. Phone Number





## Application Form

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### Profile

Margaret

First Name

A

Middle Initial

Schiltz

Last Name

Home Address

Suite or Apt

Berkeley

City

CA

State

Postal Code

Primary Phone

Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ N/A - Out of County

Portia Bell Hume Behavioral  
Health & Training Center

Employer

Clinic Programs Manager

Job Title

#### Length of Employment

10 years

#### Do you work in Contra Costa County?

☒ Yes ☐ No

#### If Yes, in which District do you work?

1

#### How long have you lived or worked in Contra Costa County?

10 years

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Margaret A Schiltz

**Seat Name**

Behavioral Health Seat

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

Past 2 years starting 11/2020

---

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

University of Notre Dame, Indiana

**Degree Type / Course of Study / Major**

B.A. Program of Liberal Studies

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

The Wright Institute, Berkeley CA

**Degree Type / Course of Study / Major**

Doctor of Psychology/ PsyD

**Degree Awarded?**

☒ Yes ☐ No

---

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

### Degree Awarded?

---

☐ Yes ☐ No

---

### Other Trainings & Occupational Licenses

#### Other Training A

---

#### Certificate Awarded for Training?

---

☐ Yes ☐ No

#### Other Training B

---

#### Certificate Awarded for Training?

---

☐ Yes ☐ No

#### Occupational Licenses Completed:

---

PsyD License PSY28446

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### Qualifications and Volunteer Experience

#### Please explain why you would like to serve on this particular board, committee, or commission.

---

I have served on the Council of Homelessness for the past 2 years as the Behavioral Health chair. It has been very rewarding. I would like to continue for another 2 years so that I can continue to give a voice in council meetings to behavioral health concerns as they relate to homelessness issues. More than half of the Contra Costa County homeless population experience mental health symptoms. Finding solutions that work with mental health and substance use issues is essential for re-housing community members in a manner that will be successful and long lasting. It is my hope to continue to contribute to working with the PATH Innovations committee on finding ways to reduce homelessness per Governor Newsom's directive and contribute to the Council on Homelessness in whatever way I can.

#### Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

---

I work at the program manager for the Hume Center's FSP and Outpatient programs in West Contra Costa County. This experience coupled with my license as a clinical psychologist have given me firsthand experience with the homeless population in West Contra Costa County that experience chronic severe mental illness and substance use issues. I daily address housing concerns related to our clients. The Hume Center's FSPs in Contra Costa County have developed a housing subsidy program that has given me experience with bring clients out of a state of homelessness and into extended motel stays and then apartment living. With case management and psychotherapy support many clients are finding success.

---

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

---

## Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

**Please Agree with the Following Statement**

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

---

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  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

[View results](#)

Respondent

42

Anonymous

64:20

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

*The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.*

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**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

*Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.*

## Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☒ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

As a native San Franciscan, I have always had a passion for people and community building. As an adolescent, I contributed to my community by connecting and volunteering in community centers and churches. After receiving my M.P.A., I pursued a career in local government and have spent the last 12 years focused on affordable housing in San Francisco and Contra Costa counties. Affordable housing looks for every household and cannot be seen as a one size fits all approach given that the housing ladder varies for us all. In my role as the Housing Manager, I have been fortunate to work with many non-profit partners (developers and CBOs) to help support our communities by developing, enhancing, and implementing sustainable affordable housing policies and programs. Lack of permanent housing impacts so many lives daily as having access to safe, sanitary, and decent living conditions is vital for all. The housing market in the last decade alone has changed dramatically added with the COVID-19 pandemic has amplified our needs now more than ever. Through this platform, I/we will be able to continue building and collaborating with our peers by working together to ensure that all individuals of Contra Costa County have a safe place to sleep every night.

3. Please identify your personal connections with homelessness by selecting one of the options below: \*

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☒ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \*

As a minority woman, I have experience in working with people of all backgrounds. In San Francisco, I participated in the Government Alliance on Race and Equity Program. I am constantly working with numerous community members, stakeholders, elected officials and more to work collaboratively and equitably. Through my lens, we are all human and we should all work to support one another as hard times/challenges can appear in a blink. It is important to stay connected and to always remain a resource to the community with culturally competence. In the Bay Area, we are so fortunate to have a broad range of services/providers to work with populations of all backgrounds but there is always room to reevaluate and make things even stronger.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors.** (400 word maximum) \*

Here in El Cerrito, I work with the County CORE team to provide support to our unhoused residents. I also partner with housing counseling agencies to ensure that our housed residents can remain in their homes. Additionally, connecting our special needs populations to the appropriate resources such as meal services, legal aid, etc. is another component of serving the community.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> .** (400 word maximum)

\*

N/A

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information.** (400 word maximum) \*

As a County and region, we need to produce, protect and preserve housing opportunities for all. With current/new resources, I look forward to the potential of new Project Roomkey sites, partnering with property owners and the faith based community.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended.** \*

- ☐ 3 or more meetings
- ☒ 1-2 meetings
- ☐ 0 meetings

9. **Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts.** (400 word maximum) \*

Not at this moment.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*

- ☒ Yes
- ☐ No



11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☒ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

## Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. What are your pronouns (*for example: she/him/they/ze, etc.*)?

14. What is your gender identity (*for example: female/male/transgender/non-binary/gender non-conforming, etc.*)?

15. What is your sexual orientation (*for example: bisexual/straight/gay/pansexual, etc.*)?

16. What best describes your age? (Check one)

- ☒ Transition aged youth (18-24)
- ☐ Adult (25-61)
- ☐ Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- ☐ African American/Black
- ☐ Arab/Middle Eastern
- ☐ Asian
- ☐ Caucasian/White
- ☐ East Indian/South Asian
- ☐ Latine/a/o/x
- ☐ Mixed Race
- ☐ Native American
- ☐ Pacific Islander
- ☐ South/Central American
- ☐ Choose not to answer
- ☐ Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

To effectively communicate, it requires cultivating relationships while maintaining flexibility as our work in the public sector is driven by the many different needs of our community members. Listening is a very important characteristic to possess to ensure that our decision-making skills result in the best possible outcomes.

## Contact Information

19. Name \*

Aissia Ashoori

20. Email \*

[REDACTED]

21. Phone Number

[REDACTED]

Application Form

Profile

Aissia R Ashoori  
First Name Middle Initial Last Name

[Redacted] Suite or Apt  
Home Address  
Oakland CA [Redacted]  
City State Postal Code

[Redacted]  
Primary Phone

[Redacted]  
Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 1

City of El Cerrito Housing Manager  
Employer Job Title

Length of Employment

4.10

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

1

How long have you lived or worked in Contra Costa County?

4.10 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

City/Government

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

2

---

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

CSU Hayward

**Degree Type / Course of Study / Major**

MPA

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

CSU Hayward

**Degree Type / Course of Study / Major**

BA Sociology

**Degree Awarded?**

☒ Yes ☐ No

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**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

### Degree Awarded?

---

☐ Yes ☐ No

---

### Other Trainings & Occupational Licenses

#### Other Training A

---

#### Certificate Awarded for Training?

---

☐ Yes ☐ No

#### Other Training B

---

#### Certificate Awarded for Training?

---

☐ Yes ☐ No

#### Occupational Licenses Completed:

---

---

### Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I am interested in serving on the Council of Homelessness to ensure that individuals have access to safe, sanitary and decent housing. Housing creates community investment by allowing households to plant local roots with access to regional employment opportunities with linkages to education/workforce resources. Securing an affordable place to call home provides stability to households for this generation and beyond.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

I have had the privilege to spend the last 12+years advancing affordable housing policies while working with the community to improve access to housing programs, especially for our disadvantaged communities.

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

---

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

---

☐ Yes ☒ No

If Yes, please explain:

---

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

---

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

---

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

---

List any volunteer or community experience, including any advisory boards on which you have served.

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### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

---

☒ Yes ☐ No

If Yes, please identify the nature of the relationship:

---

In 2022, the City of El Cerrito and BRIDGE Housing applied for and received funding through DCD as it pertains to new affordable housing at Mayfair - 11690 San Pablo Avenue.

View results

Respondent  
41 Anonymous

66:11  
Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete **BOTH** components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☒ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. **Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \***

I have been an appointed representative on the Contra Costa Homeless Continuum of Care since it was formed about 25 years ago, with a couple of years off when my husband was terminally ill. Over the past 35 years, I spent a decade providing transitional and permanent housing for homeless and extremely low-income households including battered spouses and their children, and 25 years as a CDBG funder for the cities of Pittsburg, Concord, and Antioch. As a formerly homeless teen and military dependent that moved 27 times in 14 years, I am acutely aware of the importance of a stable home in the development of children and cohesion of families. The majority of my life's work has been dedicated to providing housing and helping to find solutions to homelessness.

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☒ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

My experience in serving diverse populations is informed by an MS in Counseling Psychology with an emphasis in multicultural counseling, experience living in Turkey, Greece and Africa as a youth, as well as extensive travel to countries where my race and culture was not dominant. My own family migrated to the US three generations ago. Throughout my life I have been taught to be very aware of the privileges that come with the color of my skin, as well as the experiences of different economic classes and levels of educational attainment in this country and abroad. My parents grew up extremely poor in rural Kansas, and I am the first of our family to achieve education above the high school level. Always I was taught to value and learn from the contributions of every individual.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

Currently I manage the funds that provide support for, and have by-name familiarity with the executive directors of these agencies. My job as a funder requires me to read their annual reports, audits, and board minutes and to work with the Executive Director, Finance Director, and program staff. I presently sit on the CoC, the Healthcare for the Homeless Board and the United Way/FEMA Local Board for Contra Costa County, but am not permitted to sit on funded nonprofit boards in my current position. I was a public speaker for AIDS Project Los Angeles during the AIDS epidemic, and my Master's thesis was on senior mental health and peer counseling services. Just yesterday I was the emcee for our local domestic violence agency's big fundraiser, and I personally contribute to many of the types of agencies mentioned.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

As a City funder that is part of the Contra Costa HOME/CDBG Consortium, I work closely with the County ESG seat who is part of the Consortium. The Health Care seat is held by the County Healthcare for the Homeless representative, and I also sit on that Board. I work closely with Tony Ucciferri who holds the Public Housing Authority seat, and have evaluated funding requests submitted to the City by Trinity Center (CoC/ESG agency seat), Hume Center (Behavioral Health seat), and HOPE Solutions (Homeless service provider seat).

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

1. Regional analysis to determine accessibility of services to East and Far East County residents compared to Central and West County, and the impact that reduced access has on obtaining housing and supportive housing. 2. Commitment to developing infrastructure needed to ensure equity in both access to and provision of services. 3. Applause and support for lifting up the voices and experiences of unhoused residents, and moving toward a Board that better reflects the racial and ethnic characteristics of the unhoused population.



8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

See answers in question 7 to start. From my work on various CoC Committees such as the PATH Innovations Committee and the Data Committee - continue to emphasize and support the analysis of data to guide decisions, and the development of dashboards such as the Unsheltered Dashboard to better understand inflow and outflow and causes of first-time homelessness to better develop upstream solutions. Support quicker analysis by adding additional personnel or consultants as needed so that we can achieve goals. Continue and increase regional efforts to promote housing support for extremely low-income households to keep them from falling into homelessness and becoming displaced to Contra Costa and points eastward, where rents are lower. Expand funding for homeless prevention and intervention efforts and increase access to the referral system to keep households out of the homeless system.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* Are you in support of the Housing First approach and Guiding Principle described above? \*

- ☒ Yes
- ☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☒ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants’ responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?

16. What best describes your age? (Check one)

Transition aged youth (18-24)

Adult (25-61)

Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

African American/Black

Arab/Middle Eastern

Asian

Caucasian/White

East Indian/South Asian

Latine/a/o/x

Mixed Race

Native American

Pacific Islander

South/Central American

Choose not to answer

Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Although I may look like your average white-haired older white woman, the incredible diversity of my life experiences brings an acute awareness of the struggles experienced by many of those who are unhoused. I will never, ever forget my experiences of food insecurity, of rummaging in trash cans and in the back of grocery stores for something to eat, of eating food filled with ants and being grateful for the extra protein, of being hungry and thirsty, of trying to stay clean by "bathing" and washing clothes in public restrooms, of the scarcity of toilets and having to find bushes instead, of the dangers of being a young woman on the streets, of the violence all around me, of what I had to do to survive. Those memories will never leave me, and they keep me fighting, keep me advocating, keep me working to create solutions for a better life to other folks who are struggling as I once did.

Contact Information

19. Name \*

Teri House

20. Email \*

21. Phone Number



Application Form

Profile

Teri A House  
First Name Middle Initial Last Name

[Redacted] Suite or Apt  
Home Address  
Pittsburg CA [Redacted]  
City State Postal Code

[Redacted]  
Primary Phone

[Redacted]  
Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 5

City of Antioch CDBG/Housing Consultant  
Employer Job Title

Length of Employment

12 years

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

3 and 5

How long have you lived or worked in Contra Costa County?

26 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Teri A House

**Seat Name**

City Government

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

Almost every meeting since 1997, including most committee meetings

---

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

CSUEB

**Degree Type / Course of Study / Major**

MS Counseling Psychology, Multicultural emphasis

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

CSUEB

**Degree Type / Course of Study / Major**

BS Psychology

**Degree Awarded?**

☒ Yes ☐ No

---

**College/ University C**

**Name of College Attended**

Bassist College

**Degree Type / Course of Study / Major**

---

BA Apparel Design

**Degree Awarded?**

---

☒ Yes ☐ No

---

**Other Trainings & Occupational Licenses****Other Training A**

---

USF - Development Director Cert.

**Certificate Awarded for Training?**

---

☒ Yes ☐ No

**Other Training B**

---

Certified Park and Recreation Professional (CPRP)

**Certificate Awarded for Training?**

---

☒ Yes ☐ No

**Occupational Licenses Completed:**

---

Various certifications related to being an auto mechanic in the 1970s including brakes and front end, fuel injection, etc.

---

**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

My life experiences as a homeless teen compel me to be a part of the solution to homelessness in my community. My profession as a City government funder and member of the Contra Costa HOME/CDBG Consortium for the City of Antioch afford me great familiarity with the agencies providing services to this population, and my work gathering data and writing the latest 5-Year Consolidated Plan for the Consortium informs me of the tremendous need for housing and homeless prevention services for the vast numbers of extremely low-income residents in Contra Costa County. I was appointed to this Board shortly after its inception in 1997, and have served with only a one-term absence when my husband became terminally ill. The Contra Costa Homeless Continuum of Care has been a wonderful Board to serve with and the staffing is beyond exceptional. They are working hard to find innovative solutions to preventing and serving those who are unhoused. For 35 years of my career I have helped to provide housing and homeless services, and fund such services. I would like to continue this work in my existing seat for another term before I retire.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I have personal experience in homelessness, and presently serve on three homeless boards that award funding in the County, which include the CoH, Healthcare for the Homeless Board and the United Way/FEMA board. My work at the City of Antioch is to fund many of the agencies that provide homeless services disbursing over \$250k annually for this purpose, as well as developing deeply affordable housing for homeless and extremely low-income residents. I am deeply involved in the Contra Costa CoC and Council on Homelessness, serving on the Oversight Committee, the PATH Innovations Committee, the ESG Committee, and attending most meetings of the Data Committee. My educational attainments in multicultural counseling and experience counseling battered women and seniors offers a unique perspective in working with board members and the homeless population in general. I have great empathy for unhoused residents, having come from a low-income family and experiencing homelessness and extreme poverty in my 20s and 30s.

[Upload a Resume](#)

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☐ Yes ☒ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☒ Yes ☐ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

Council on Homelessness, Healthcare for the Homeless

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

Council on Homelessness

**List any volunteer or community experience, including any advisory boards on which you have served.**

United Way/FEMA local advisory board - current member My position as a funder does not permit me to serve on nonprofit boards until 1 year after leaving this position.

---

**Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors?  
(Please refer to the relationships listed under the "Important Information" section below or  
Resolution No. 2021/234)**

---

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

---

**Do you have any financial relationships with the County such as grants, contracts, or other  
economic relationships?**

---

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

---

**Please Agree with the Following Statement**

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct  
to the best of my knowledge and belief, and are made in good faith. I acknowledge and  
undersand that all information in this application is publicly accessible. I understand that  
misstatements and/or omissions of material fact may cause forfeiture of my rights to serve  
on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

---

Important Information



1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent

39

Anonymous

72:11

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

*The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.*

*Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.*

**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

*Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.*

## Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☒ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

Highly regarded for her principled, energetic and idea-driven leadership, Renee was elected to the Danville Council in 2012, and has served as Mayor. Her approach is proactive and hands-on. Prior to being elected, she served as a Planning Commissioner, Historic Design Review and Heritage Resource. During this time Renee implemented stronger open space, Historic preservation guidelines and updated two General Plans. Renee's service and advocacy is broad and reaches beyond our boundaries. She has served in numerous Board positions including; Contra Costa Transportation Authority Traffic-Vice Chair San Ramon Valley Emergency Preparedness Citizens Corps Southwest Area Transportation San Ramon Regional Hospital-Governing Board County Transit League of California Cities The One Hundred Club-Board Meals on Wheels Diablo Region-Treasurer Danville Children's Guild Museum of the San Ramon Valley-Gala Board Impact100-MC Relay for Life - American Cancer Society-Captain/Guest Speaker Walk to End Alzheimer's-Captain/Guest Speaker Danville Finance Committee Danville Legislative Committee Red Cross Leadership Board Commission on Aging-Leadership Board Tri-Valley Mayors Contra Costa County Solid Waste Authority Renee believes in fostering strong working partnerships with public agencies, nonprofits and service organizations. She represents our community as a Liaison with: SRV Unified School District, Chamber, Street Smarts, Contra Costa Mayors, Tri-Valley Mayors, Finance, Danville Commissions. She is a former Youth/High School Cheer coach and Football team mom. She draws upon her leadership and personal involvement with schools, veterans, seniors, businesses and safety. This gives her an outstanding prospective on the needs of Danville. Renee grew up in a Military family. Her father was a Command Sergeant Major who served 30 years and passed from Agent Orange Cancer. Her son-in-law is also retired Military. She is a 30 year Danville resident and has 2 children and 2 grand children. Renee is a graduate of Leadership SRV/Pleasanton and Volunteer in Police Program. Her philosophy: Danville is consistently ranked in the top 20 Places to live in California with a balanced budget and safest city in the state..and she plans on keeping it that way. Side note In her Spare time, Renee recently collected over 800 stuffed animals to bring comfort and love to our elderly communities, care facilities , hospitals and shelters.

3. Please identify your personal connections with homelessness by selecting one of the options below: \*

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☒ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations.** (400 words maximum) \*

Danville has had its own challenges with Homelessness. In the past 4 years we have had to address two highly publicized incidents. Diversity means a variety of backgrounds, people and perspectives. In my experience, it brings out better solutions that reach a wider audience, and creates a more welcoming atmosphere. Equity means making sure that everyone has equal opportunities, compensation and voice in decision-making, which I think is important in decision making and during a contra costa cities everyday operations. When we can make internal processes more equitable and fair, the city can help, except and welcome a wider range of future residents. Inclusivity is when we implement these values and help make sure that our diverse residents feel safe, valued and welcomed. We have also updated our Mission statement to reflect our diverse backgrounds

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors.** (400 word maximum) \*

\*Please see above information

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> .** (400 word maximum)

\*

Danville Town Council Member/ Mayor

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information.** (400 word maximum) \*

Understand and Identify why a person(s) are homeless  
Financial support – of any source – whether through grants, having money go where it is needed most and to help strengthen the communities ability to help.  
Education and Volunteering-Help dispel myths, educate on how they can fight to end homelessness. social networks, information to schools, peers, colleagues, public perception. Inform and influence dialogues by public speaking at events and initiate changing the laws.  
I have been involved in all the above through my time on the council and various boards.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended.** \*

- ☐ 3 or more meetings
- ☒ 1-2 meetings
- ☐ 0 meetings

9. **Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts.** (400 word maximum) \*

The Care Court Bill-establishing a new court program to help homeless with mental disorders.  
Housing Crisis- crews helping homeless outreach  
Helen Putnam Awards of excellence in Intergovernmental Collaboration

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*

☒ Yes

☐ No

11. **Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below:** \*

☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.

☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.

☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.

☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. **Which of the following geographic areas do you spend the most time in?** \*

☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)

☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)

☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)

☒ South Contra Costa County (for example: Alamo, Danville, San Ramon)

☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)

☐ I spend an equal amount of time in all five geographic areas listed above.

## Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. **What are your pronouns (for example: she/him/they/ze, etc.)?**

14. **What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?**

15. What is your sexual orientation (*for example: bisexual/straight/gay/pansexual, etc*)?

16. What best describes your age? (Check one)

- ☐ Transition aged youth (18-24)
- ☐ Adult (25-61)
- ☐ Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- ☐ African American/Black
- ☐ Arab/Middle Eastern
- ☐ Asian
- ☐ Caucasian/White
- ☐ East Indian/South Asian
- ☐ Latine/a/o/x
- ☐ Mixed Race
- ☐ Native American
- ☐ Pacific Islander
- ☐ South/Central American
- ☐ Choose not to answer
- ☐ Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

## Contact Information

19. Name \*

Renee S. Morgan

20. Email \*

21. Phone Number



Application Form

Profile

Renee S Morgan  
First Name Middle Initial Last Name

[Redacted] Suite or Apt  
Home Address  
Danville CA [Redacted]  
City State Postal Code

[Redacted]  
Primary Phone

[Redacted]  
Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 2

Town of Danville Council Member/Mayor  
Employer Job Title

Length of Employment

10 years/20 with commissions

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

District 2

How long have you lived or worked in Contra Costa County?

34 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Renee S Morgan



**Seat Name**

Council Member

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

5-6

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

Available upon request

**Degree Type / Course of Study / Major**

Architectural Design

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**Other Trainings & Occupational Licenses**

**Other Training A**

California Real Estate License

**Certificate Awarded for Training?**

☒ Yes ☐ No

**Other Training B**

Notary

**Certificate Awarded for Training?**

☒ Yes ☐ No

**Occupational Licenses Completed:**

Available upon request

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**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

\*Please see statement in additional application.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

\*Please see statement on additional application

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☒ Yes ☐ No

**If Yes, please explain:**

Danville Council Mettings

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☐ Yes ☒ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

\*Please see additional application statement

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### **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

---

### **Please Agree with the Following Statement**

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

☒ I Agree

Renee S Morgan

---

## Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent  
23 Anonymous

22:48  
Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete BOTH components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☒ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I work for the County's Department of Conservation and Development and I oversee the division that administers HUD funds that are too primarily benefit low-income households/residents and to address various housing and community development activities.

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☒ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

I interact with various non-profit agencies and cities throughout the County. Contra Costa County is very diverse in terms of its demographics, economics, and overall environment. I have worked with local representatives, city staff, non-profit organizations, and various community members representing various parts of the County. Knowing the key issues, concerns, and needs of a community and area is important ahead of time, but allowing residents or stakeholders representing those communities to express the issues, concerns, and needs are equally important. It not only affirms any information you may have collected from other sources, but it gives you an opportunity to actually listen to those who are from the community.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

I work for the County's Department of Conservation and Development and I oversee the division that administers HUD funds and local programs that are to primarily benefit low-income households/residents and to address various housing and community development activities and needs.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

N/A

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

Given that I help administer the ESG Program for the County, I'm directly involved with funding recommendations of various services/programs that address homelessness. I would also continue to assist in providing my thoughts/opinions in CoH meeting or CoH committee meetings on policy/procedural recommendations.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \***

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. **Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \***

I have participated in various recommendations throughout my years serving on the CoH. I typically present recommendations related on ESG/State ESG funds. I have also participated on the CoC NOFO process in previous years. Lastly, I've participated on making recommendations on various policies sand procedure documents for the CoC/CoH.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*

☒ Yes

☐ No

11. **Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below:** \*

☐ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.

☒ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.

☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.

☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. **Which of the following geographic areas do you spend the most time in?** \*

☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)

☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)

☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)

☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)

☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)

☒ I spend an equal amount of time in all five geographic areas listed above.

## Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. **What are your pronouns (for example: she/him/they/ze, etc.)?**

14. **What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?**

15. **What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?**

16. **What best describes your age? (Check one)**

☒ Transition aged youth (18-24)

☐ Adult (25-61)

☐ Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- African American/Black
- Arab/Middle Eastern
- Asian
- Caucasian/White
- East Indian/South Asian
- Latine/a/o/x
- Mixed Race
- Native American
- Pacific Islander
- South/Central American
- Choose not to answer
- Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Contact Information

19. Name \*

Gabriel Lemus

20. Email \*

21. Phone Number



## Application Form

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### Profile

Gabriel

First Name

Lemus

Last Name

Middle Initial

Home Address

Suite or Apt

Martinez

City

CA

State

Postal Code

Primary Phone

Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ District 5

Contra Costa County

Employer

Assistant Deputy Director

Job Title

#### Length of Employment

20 years

#### Do you work in Contra Costa County?

☒ Yes ☐ No

#### If Yes, in which District do you work?

District 5

#### How long have you lived or worked in Contra Costa County?

20 years

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

Emergency Solutions Grant Representative

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

50-60

---

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

UCLA

**Degree Type / Course of Study / Major**

B.A. - History and Chicana/o Studies

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

Cornell University

**Degree Type / Course of Study / Major**

M.R.P. - City and Regional Planning

**Degree Awarded?**

☒ Yes ☐ No

---

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

Gabriel Lemus

### Degree Awarded?

---

☐ Yes ☐ No

---

### Other Trainings & Occupational Licenses

#### Other Training A

---

#### Certificate Awarded for Training?

---

☐ Yes ☐ No

#### Other Training B

---

#### Certificate Awarded for Training?

---

☐ Yes ☐ No

#### Occupational Licenses Completed:

---

---

### Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I've served on this Council for 7 years now sitting in the Emergency Solutions Grant (ESG) Representative seat. Homelessness is a growing issue in the County and those who are experiencing homelessness in our community deserve to have access to services and affordable housing. Serving on this council assists in preserving the services and housing that currently exist but also expanding them.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

I have worked with Contra Costa County for 20 years, primarily working on administering various programs that serve low-income populations, including those who are experiencing homelessness. My role as the administrator of the the Community Development Block Grant Program and the Emergency Solutions Grant Program has led me to cultivate working partnerships with various public agencies and service providers that assist in providing resources, access to services, and access to affordable housing to low-income residents and those experiencing homelessness throughout the County. I have served on the Council on Homelessness for 7 years and have enjoyed the experience to collaborate with other stakeholders to provide the necessary services and affordable permanent housing to those experiencing homelessness or those at imminent risk of becoming homeless.

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☐ Yes ☒ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☒ Yes ☐ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

Council on Homelessness; Countywide Oversight Board

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

I have served on the Contra Costa Council on Homelessness since 2015. I have also served as on the Planning Commission as a Planning Commissioner for the City of Martinez from October 2014 to March 2019.

---

## **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

**Please Agree with the Following Statement**

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

---

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent  
18 Anonymous

85:55  
Time to complete

### About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

### Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☒ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

Representing Healthcare for the Homeless/Replacing Linæe Altman - Healthcare for the Homeless provides medical, dental and behavioral health to the homeless population regardless of insurance or immigration status. Our mission is to improve the health of the homeless population in Contra Costa County by increasing access to healthcare through our mobile clinics, community outreach and shelter based clinics. We strive to improve access to healthcare services to improve the health of our homeless population by managing chronic conditions and collaborating with other county programs and providers to provide wrap around services.

3. Please identify your personal connections with homelessness by selecting one of the options below: \*

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☒ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \*

The Contra Costa County Healthcare for the Homeless program provides healthcare services to anyone experiencing homeless regardless of background. Clients that come to our clinics represent many backgrounds and are seen and treated regardless of age, sex, gender identity, immigration status and racial, ethnic and cultural background.

5. Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \*

The Contra Costa County Healthcare for the Homeless program partners with various organizations to provide MAT (Medication Assisted Therapy) through the Choosing Change program, Harm Reduction supplies, Contra Costa County HIV/STD clinics and other organizations and county programs to support specific subpopulations within the homeless community. Additionally, Healthcare for the Homeless has a governing Board with representatives from numerous community organizations, overseeing and guiding the program to continuously provide high quality healthcare to our homeless population.

6. If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \*

Healthcare for the Homeless is a program within Contra Costa County Health Services Division and partners with multiple agencies within Contra Costa County to support our mission and vision. We provide services at the Bay Area Rescue Mission, partner with John Muir to provide Mobile Medical care at the Martinez Marina and West Pittsburg Community Church.

7. Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \*

1. How do we house our homeless clients with diminished capacity, unable to make decisions due to medical reasons (demential/alzheimers/Schizophrenia)? How do we prevent exploitation of these individuals?

8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☐ 3 or more meetings
- ☐ 1-2 meetings
- ☒ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

Working

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*
- ☒

Yes
- ☐

No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒

 I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐

 I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐

 I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐

 I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐

 Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐

 East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐

 Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐

 South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☐

 West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☒

 I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants’ responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc)?

16. What best describes your age? (Check one)

- Transition aged youth (18-24)
- Adult (25-61)
- Older adult (62+)



17. What best describes your race/ethnicity? (Pick as many as apply)

- African American/Black
- Arab/Middle Eastern
- Asian
- Caucasian/White
- East Indian/South Asian
- Latine/a/o/x
- Mixed Race
- Native American
- Pacific Islander
- South/Central American
- Choose not to answer
- Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Registered Nurse with 20 years experience in Emergency Medicine, Paramedic for 10 years, worked for the EMS agency for 10 years in Contra Costa County.

Contact Information

19. Name \*

Maria (Mia) Fairbanks MSN, RN, PHN

20. Email \*

21. Phone Number

## Application Form

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### Profile

Maria E Fairbanks  
First Name Middle Initial Last Name

[REDACTED] Suite or Apt  
Home Address

Martinez CA [REDACTED]  
City State Postal Code

[REDACTED]  
Primary Phone

[REDACTED]  
Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ District 5

Contra Costa County Public Health Nurse Program  
Employer Manager  
Job Title

#### Length of Employment

11 years

#### Do you work in Contra Costa County?

☒ Yes ☐ No

#### If Yes, in which District do you work?

5

#### How long have you lived or worked in Contra Costa County?

14 years

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☐ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Maria E Fairbanks

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education \*

☒ High School Diploma

College/ University A

Name of College Attended

Robert Morris College

Degree Type / Course of Study / Major

BSBA

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

Community College of Allegheny County

Degree Type / Course of Study / Major

ADN

Degree Awarded?

☒ Yes ☐ No

College/ University C

Name of College Attended

Touro University

Degree Type / Course of Study / Major

MSN

Maria E Fairbanks

### Degree Awarded?

☒ Yes ☐ No

### Other Trainings & Occupational Licenses

#### Other Training A

#### Certificate Awarded for Training?

☐ Yes ☐ No

#### Other Training B

#### Certificate Awarded for Training?

☐ Yes ☐ No

#### Occupational Licenses Completed:

Public Health Nursing

### Qualifications and Volunteer Experience

#### Please explain why you would like to serve on this particular board, committee, or commission.

As manager for the Healthcare for the Homeless program in Contra Costa County, I can provide insight into the challenges that our homeless population face attempting to manage their chronic medical conditions while being homeless.

#### Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Nurse Program Manager - Healthcare for the Homeless - January 2022 - to present 20 years of Nursing Experience in Emergency Medicine 10 years as a Paramedic 10 years in the Contra Costa County EMS agency as the STEMI/Stroke Coordinator, working with all hospitals, other counties to provide evidence based care to patients having a heart attack or stroke.

[Upload a Resume](#)

#### Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

#### Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

---

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

---

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

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If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

---

List any volunteer or community experience, including any advisory boards on which you have served.

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### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

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☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

### Please Agree with the Following Statement

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I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

---

☒ I Agree

Maria E Fairbanks

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## Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent

4

Anonymous

55:19

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

## Supplemental Questions

### 1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☒ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

### 2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I have 9+ years of experience in working with Contra Costa County's homeless population & services in varying direct service roles, 5+ years volunteering in various capacities, have specialized experience with families, youth / young adult, & re-entry populations, & have lead multiple specialty outreach programs. I am dedicated to serving our community, and will continue to grow in my capacity to do so.

3. Please identify your personal connections with homelessness by selecting one of the options below: \*

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☒ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \*

Treating everyone with respect & dignity is paramount as a service professional, especially in working with vulnerable populations. Multicultural awareness & sensitivities are also important; being open-minded towards an individual's culture, traditions, identity, and perspective is important as well.

5. Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \*

I am currently employed in a full-time capacity with Hope Solutions as a / the Housing Navigator for our Youth & Young Adult Rapid Re-Housing program.  
I currently serve on a non-profit board, Passion To The Streets, which serves to support Contra Costa County's homeless population with various programs, with a focus on families & children.

6. If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \*

I currently serve on a non-profit board, Passion To The Streets, which serves to support Contra Costa County's homeless population with various programs, with a focus on families & children.

7. Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \*

- 1) I would like to encourage the CoC to continue to explore new methodologies & strategies for serving our homeless populations.
- 2) I would like to encourage the CoC to continue to identify resolutions & potential resolutions to barriers in working with homeless individuals in regards to services, and particularly towards the path to assisting in helping them become housed.
- 3) I would like to encourage the CoC to have more dialogue with frontline services, in order to promote a clearer picture of the challenges that are currently being faced by both those we serve, and those who serve them on a daily basis.

8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings



9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

At the most recent CoH meeting, I observed a motion and dialogue towards HMIS data quality. I agree with the sentiments expressed pertaining to better data may likely yield higher funding via stronger & clearer metrics, which will likely subsequently lead to more & improved services & programs. I would add that while the data gathering and input is fairly streamlined, looking into improvements of such would add to that result, in my opinion. I believe I heard that the VI-SPDAT assessment tool is going to be retired in favor of a more "personal" assessment / assessment tool, and I support the idea of such. I would also like to add that in utilizing the VI-SPDAT, there is a recommendation for what type / level of support for the individual receiving the assessment should receive, and that to streamline & clarify the referral process for that individual towards the service agency receiving the referral, for the individual administering the assessment & referral, would be a welcome addition.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*

☒ Yes

☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.

☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.

☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.

☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)

☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)

☒ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)

☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)

☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)

☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants’ responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc)?

16. What best describes your age? (Check one)

Transition aged youth (18-24)

Adult (25-61)

Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

African American/Black

Arab/Middle Eastern

Asian

Caucasian/White

East Indian/South Asian

Latine/a/o/x

Mixed Race

Native American

Pacific Islander

South/Central American

Choose not to answer

Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Contact Information

19. Name \*

Nicholas Carter

20. Email \*

21. Phone Number

Application Form

Profile

Nicholas J Carter  
First Name Middle Initial Last Name

[Redacted] Suite or Apt

Martinez CA [Redacted]  
City State Postal Code

[Redacted]  
Primary Phone

[Redacted]  
Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 5

Hope Solutions TAY / YYA Housing Navigator  
Employer Job Title

Length of Employment

1+ Years

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

5

How long have you lived or worked in Contra Costa County?

36 Years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

Homeless Service Provider

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

6-10

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**Education**

**Select the option that applies to your high school education \***

☒ G.E.D. Certificate

**College/ University A**

**Name of College Attended**

Diablo Valley College

**Degree Type / Course of Study / Major**

Administration of Justice

**Degree Awarded?**

☐ Yes ☒ No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

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**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

### Degree Awarded?

---

☐ Yes ☐ No

---

### Other Trainings & Occupational Licenses

#### Other Training A

---

Crisis Intervention Training

#### Certificate Awarded for Training?

---

☒ Yes ☐ No

#### Other Training B

---

Trauma Informed Care

#### Certificate Awarded for Training?

---

☒ Yes ☐ No

#### Occupational Licenses Completed:

---

---

### Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I have committed myself to making positive change within our community, & in service to our vulnerable populations. I have applied myself & dedicated the past 9 years of my life to being of service to those in need. I want to & will continue to grow in my capacity to make a difference for our homeless & vulnerable populations. I want to represent individuals & families experiencing homelessness with our CoH, as well as our service providers - particularly our direct service providers & front-facing staff.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

I have 9+ years of experience in behavioral health / homeless services in service to our vulnerable populations within Contra Costa County. I have worked in multiple direct service roles, and also have lead multiple specialty outreach teams. I've provided shelter staff services, case management services, outreach services, & most recently housing navigation / rapid re-housing services. I've worked directly with individuals & families in every stage of homelessness, & done my best to be of service to them whatever my role. I've coordinated & collaborated with various service agencies within Contra Costa County. I've spent 3-4 years as a director of a local non-profit (Passion to the Streets) in primarily an advisory capacity, and also assisting with events & operational programs as needed. I have completed numerous training courses pertaining to working with vulnerable populations; Crisis Intervention Training (typically for peace officers in dealing with mental health crises), Critical Time Intervention, Motivational Interviewing, Multicultural Awareness, Multicultural Diversity, Trauma Informed Care, Mental Health First-Aid, First Aid CPR & AED, Interviewing, various additional communication & leadership trainings, etc.

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☐ Yes ☒ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

---

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☐ Yes ☒ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

---

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

---

**List any volunteer or community experience, including any advisory boards on which you have served.**

---

Passion To The Streets - Director 3+ Years (Active) The Refuge - Volunteer Staff 1+ Years (Inactive)

---

## **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

---

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

As a notation, I am employed with Hope Solutions, which I believe receives partial funding from Contra Costa County.

**Please Agree with the Following Statement**

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Respondent  
35 Anonymous

10:49  
Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete BOTH components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☒ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

Former CoH member, CEO of SHELTER, Inc.



3. Please identify your personal connections with homelessness by selecting one of the options below: \*

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☒ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \*

I have led multiple efforts to support equity and inclusiveness as both CEO of Haight Ashbury Free Clinics and SHELTER, Inc..

5. Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \*

SHELTER, Inc. provides services to persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors

6. If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \*

CEO SHELTER, Inc.

7. Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \*

I'm a firm supporter of analyzing the available data and information to drive initiative definitions and funding priorities.

8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

Working with CES to better support DEI initiatives. Awareness of community impact of homelessness. Increasing needs for services based upon PIT counts.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*
- ☒ Yes
- ☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☒ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants’ responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?

16. What best describes your age? (Check one)

- Transition aged youth (18-24)
- Adult (25-61)
- Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- African American/Black
- Arab/Middle Eastern
- Asian
- Caucasian/White
- East Indian/South Asian
- Latine/a/o/x
- Mixed Race
- Native American
- Pacific Islander
- South/Central American
- Choose not to answer
- Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

I believe I can also qualify (besides ESG seat) in the provider seat.

Contact Information

19. Name \*

John Eckstrom

20. Email \*

21. Phone Number

## Application Form

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### Profile

John Eckstrom  
First Name Middle Initial Last Name

Home Address Suite or Apt

Concord CA  
City State Postal Code

Primary Phone

Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ District 4

SHELTER, Inc. Chief Executive Officer  
Employer Job Title

#### Length of Employment

6 years 6 months

#### Do you work in Contra Costa County?

☒ Yes ☐ No

#### If Yes, in which District do you work?

District 4

#### How long have you lived or worked in Contra Costa County?

60+ years

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

ESG or Homeless Service Provider

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

most every meeting since 2016

---

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

San Francisco State University

**Degree Type / Course of Study / Major**

B.A. Psychology

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

---

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**Other Trainings & Occupational Licenses**

**Other Training A**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Other Training B**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Occupational Licenses Completed:**

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**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I was previously on the CoH Board in the ESG seat (100% attendance). As the CEO of SHELTER, Inc. (a leading homeless services provider in Contra Costa County) and a lifelong Contra Costa resident, I am committed to preventing and ending homelessness in our community.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

Please see attached resume

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

n/a

John Eckstrom

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☒ Yes ☐ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

n/a

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

CoH

**List any volunteer or community experience, including any advisory boards on which you have served.**

Contra Costa County Council on Homelessness, Board Member; Solano County Council on Homelessness, Board Member; San Francisco Community Clinic Consortium, Board Member; San Francisco Human Services Network, Executive Board Member; Academy of Friends (HIV/AIDS nonprofit), Board Member; Berkeley Symphony, Board Member; Contra Costa Chamber Orchestra, Co-Founder & President

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## **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

n/a

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☒ Yes ☐ No

**If Yes, please identify the nature of the relationship:**

multiple contracts with H3 et al

## Please Agree with the Following Statement

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**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

---

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  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



View results

Respondent  
36 Anonymous

23:15  
Time to complete

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- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☒ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

For the past decade I have worked in treatment centers, worked as a community health worker, an outreach specialist, and now am a program manager for Lifelong Medical Care serving both Alameda County and Contra Costa County.

3. **Please identify your personal connections with homelessness by selecting one of the options below:** \*

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☒ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations.** (400 words maximum) \*

That is very true. A large number of people right now are one paycheck or emergency away from homelessness. My approach to those that are currently homeless is to find what resources they need the most. For some, it is health care, housing, food, or work. We serve anyone, no matter what their background is. We have found over the years that the best way to approach each person is through harm-reductive, client-centered care.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors.** (400 word maximum) \*

I have worked with the Salvation Army Adult Rehabilitation Center, the East Bay Community Recovery Project, and Lifelong Medical Care. Everything mentioned in the question described the population I have worked with for the past decade.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here:** <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \*

N/A

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information.** (400 word maximum) \*

From my work with San Francisco county, Alameda County, and Contra Costa County, the one that is a step behind the rest is Contra Costa County. I believe there is a huge problem with communication and referrals to supportive housing. One of the properties I have staff working at is called the Idaho Property in El Cerrito. We have struggled to fill these HOPWA beds for the past year, and there were rooms that say empty due to the grant being written incorrectly. There needs to be more support staff like the Housing Navigators I supervise in Alameda County. These HN help the homeless clients become document ready and continue to support the client after they are housed.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended.** \*

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. **Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts.** (400 word maximum) \*

The CoC should be mandatory for all staff at every agency to attend. The trainings are fantastic, and I have all my staff attending the Trauma-informed training on 10/24/2022.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*

☒ Yes

☐ No

11. **Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below:** \*

☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.

☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.

☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.

☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. **Which of the following geographic areas do you spend the most time in?** \*

☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)

☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)

☒ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)

☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)

☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)

☐ I spend an equal amount of time in all five geographic areas listed above.

## Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. **What are your pronouns (for example: she/him/they/ze, etc.)?**

14. **What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?**

15. **What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?**

16. **What best describes your age? (Check one)**

- Transition aged youth (18-24)
- Adult (25-61)
- Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

African American/Black

Arab/Middle Eastern

Asian

Caucasian/White

East Indian/South Asian

Latine/a/o/x

Mixed Race

Native American

Pacific Islander

South/Central American

Choose not to answer

Other

18. **Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?**

I have a lot of lived experience. I have struggled many years ago, but successfully turned my life around. I have made it my life's work to help others. For many years now, I have seen some issues that need to be addressed in Contra Costa County and living here my entire life I believe I have a very strong sense of what needs to change. I would love to be a part of this change and bring in some fresh ideas. t

Contact Information

19. Name \*

Jeff Heath

20. Email \*

21. Phone Number

Application Form

Profile

Jeffrey J Heath  
First Name Middle Initial Last Name

[Redacted] [Redacted]  
Home Address Suite or Apt

Concord CA [Redacted]  
City State Postal Code

[Redacted]  
Primary Phone

[Redacted]  
Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 4

Lifelong Medical Care Program Manager Supportive Housing  
Employer Job Title

Length of Employment

5 years

Do you work in Contra Costa County?

☐ Yes ☒ No

If Yes, in which District do you work?

1

How long have you lived or worked in Contra Costa County?

46 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

---

**Have you ever attended a meeting of the advisory board for which you are applying?**

---

☐ Yes ☒ No

**If Yes, how many meetings have you attended?**

---

---

## **Education**

**Select the option that applies to your high school education \***

---

☒ High School Diploma

**College/ University A**

**Name of College Attended**

---

Cal State East Bay

**Degree Type / Course of Study / Major**

---

BA in Human Development

**Degree Awarded?**

---

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

---

Diablo Valley College

**Degree Type / Course of Study / Major**

---

AA in Sociology

**Degree Awarded?**

---

☒ Yes ☐ No

---

**College/ University C**

**Name of College Attended**

---

**Degree Type / Course of Study / Major**

---

### Degree Awarded?

☐ Yes ☐ No

### Other Trainings & Occupational Licenses

#### Other Training A

#### Certificate Awarded for Training?

☐ Yes ☐ No

#### Other Training B

#### Certificate Awarded for Training?

☐ Yes ☐ No

#### Occupational Licenses Completed:

---

### Qualifications and Volunteer Experience

#### Please explain why you would like to serve on this particular board, committee, or commission.

With my own lived experience, I have seen many flaws in the system. I do not think there was sufficient support for someone who experienced what I experienced. For the past decade, I have made it my lives work to help people in need. I have now seen the changes that need to take place from both sides. Yes, there is important work by many people currently happening in Contra Costa County, but the communication happening at a systemwide level is flawed. I would love to be a part of the solution of how we can serve the homeless population more efficiently and prevent organizations from doing double the work.

#### Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have attached my resume.

---

[Upload a Resume](#)

#### Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

#### Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

---

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

---

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

---

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

---

List any volunteer or community experience, including any advisory boards on which you have served.

---

---

### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

### Please Agree with the Following Statement

---

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

---

☒ I Agree

Jeffrey J Heath



---

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  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent

31

Anonymous

55:21

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

## Supplemental Questions

### 1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☒ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

### 2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I've educated and oriented communities how to engage and have encounters with the unhoused communities without judgement. I've had the opportunity to help individuals unhoused transition from being unhoused to housed in permanent living spaces to now own Or management of business. I've had more than 20 years of working with the vulnerable population. I've studied trauma of individuals living within the communities, helped reframe their stories and linked individuals to helping themselves and maintaining their resiliency.

3. Please identify your personal connections with homelessness by selecting one of the options below: \*

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☒ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \*

For the last 4 years I've worked with the unhoused communities during the most challenging time when the pandemic came and the current state of the pandemic. Myself and my team witnessed individuals in their most vulnerable states from being housed with employment shifted to being unhoused, divorced and now sleeping within their vehicles, lack of basic essential, and securing food for individuals. In addition, I've worked in the behavioral health field as a crisis manager in community based and psychiatric hospitals, served as Clinical mental health director in San Francisco tenderloin neighborhood with individuals previously or in conditioning of being unhoused, served as advocacy for unhoused individuals as well as trained and oriented individuals how to integrate with the unhoused communities. I am currently The founder and CEO of nonprofit that provides services to the unhoused communities.

5. Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \*

As aforementioned, I am the founder and CEO of Community Villages whom we provide services to the unhoused communities, secure communities in need with food, mental health advocacy and more. I currently facilitate comprehensive assessments on individuals living unhoused and referring them to housing providers, shelters, PCP's and more. I have more than 20 years of experience working in vulnerable and underserved communities with the research focused on trauma and complex PTSD in dysfunctional family dynamics.

6. If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \*

I am the founder and CEO of Community Villages whom we provide services to the unhoused communities, secure communities in need with food, mental health advocacy and more. I currently facilitate comprehensive assessments on individuals living unhoused and referring them to housing providers, shelters, PCP's and more. I

7. Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \*

I would encourage for advanced education on the personal experiences of the unhoused communities, continue to advocate for community conversations about the unhoused and housed integrations, and focused on mapping areas that are inadequate and saturated with unhoused communities by facilitating community talks amongst the unhoused communities itself within their Owen environment.

8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☐ 3 or more meetings
- ☒ 1-2 meetings
- ☐ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

I would recommend more time or suggest that prior to the meeting that individuals may submit questions or comments before the meeting therefore all voices and thoughts are shared and there is a sense of belonging to the attendees.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*

☒ Yes

☐ No

11. **Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below:** \*

☐ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.

☒ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.

☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.

☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. **Which of the following geographic areas do you spend the most time in?** \*

☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)

☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)

☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)

☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)

☒ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)

☐ I spend an equal amount of time in all five geographic areas listed above.

## Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. **What are your pronouns (for example: she/him/they/ze, etc.)?**

14. **What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?**

15. **What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?**

16. **What best describes your age? (Check one)**

☐ Transition aged youth (18-24)

☒ Adult (25-61)

☐ Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- ☐ African American/Black
- ☐ Arab/Middle Eastern
- ☐ Asian
- ☐ Caucasian/White
- ☐ East Indian/South Asian
- ☐ Latine/a/o/x
- ☐ Mixed Race
- ☐ Native American
- ☐ Pacific Islander
- ☐ South/Central American
- ☐ Choose not to answer
- ☐ Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Working with the unhoused has and will continue to be a humanitarian passion and dedication to world issue. Teaching and educated others on DEIB is a magnitude focus in equality.

Contact Information

19. Name \*

20. Email \*

21. Phone Number

## Application Form

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### Profile

Tanya

First Name

Jacobs

Middle Initial

Last Name

Home Address

Suite or Apt

El Sobrante

City

CA

State

Postal Code

Primary Phone

Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ District 1

Community Villages Inc

Employer

Executive Director

Job Title

#### Length of Employment

4

#### Do you work in Contra Costa County?

☒ Yes ☐ No

#### If Yes, in which District do you work?

District 1

#### How long have you lived or worked in Contra Costa County?

5

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Tanya Jacobs

**Seat Name**

---

**Have you ever attended a meeting of the advisory board for which you are applying?**

---

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

---

2

---

## **Education**

**Select the option that applies to your high school education \***

---

☒ High School Diploma

**College/ University A**

**Name of College Attended**

---

Touro University

**Degree Type / Course of Study / Major**

---

MA/MFT/Counseling

**Degree Awarded?**

---

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

---

North Carolina Central University

**Degree Type / Course of Study / Major**

---

Criminal Justice

**Degree Awarded?**

---

☒ Yes ☐ No

---

**College/ University C**

**Name of College Attended**

---

**Degree Type / Course of Study / Major**

---

### Degree Awarded?

---

☐ Yes ☐ No

---

### Other Trainings & Occupational Licenses

#### Other Training A

---

Crisis Management

#### Certificate Awarded for Training?

---

☒ Yes ☐ No

#### Other Training B

---

Strengthening Family Systems

#### Certificate Awarded for Training?

---

☒ Yes ☐ No

#### Occupational Licenses Completed:

---

---

### Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I would like the opportunity to serve on the board as I live and provide services within the community. It's an important aspect to provide input when and where available to support the community growth with my participation. I've been active in my communities my entire life and focus on empowering and strengthening the communities. I also believe that my experiences will contribute to our communities as they expand with new developments. I am hopeful that I'll get to assist in the development of changes with our area.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

I have served in management and operations for a number of years which resulted in positive and growing improvement within my community. I've served a clinical mental health director, crisis management, executive director within the last 10 years and overall 21 years of experience working in the human service and behavioral health field from support staff to management. In addition my research has focused the perspective of trauma with underserved communities as well as family systems of care. My years of experience internationally and domestically influenced cultural responsiveness and sensitivity to explore aspects of diverse communities to be aware and understand their experiences. Cultural competence helps improve the way our community is served and responded too.

---

Upload a Resume



**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☒ Yes ☐ No

**If Yes, please explain:**

Meetings that us on Wednesday during the community pantry hours may impact the attendance but is flexible

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☐ Yes ☒ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

I've volunteered more than 10k hours with the community from Volunteer America, NAMI, encampments , ministering in Caribbean countries such as Northern and Western parts of Jamaica. I've served as Liason for at risk youth as we as for families in need of support with developmental disabilities to improve their family functioning.

---

## **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

**Please Agree with the Following Statement**

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

---

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

[View results](#)

Respondent

9

Anonymous

16:39

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

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**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

## Supplemental Questions

### 1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☒ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

### 2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I am an attorney living and working in Contra Costa County on tenant rights issues and barriers to housing. Many of my clients have experienced evictions and are having trouble getting housed because of criminal records, credit screening reports, or mental health issues. I help clients address these barriers.

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☒ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

I work with a very diverse client population, and strive to listen to the goals of each client and then let them know the best legal strategy to achieve that goal. I understand that there are many factors that will influence each client's goals. I also use different tools to connect with clients, such as varied methods of communication, translation services, meeting clients at my office or out in the community, etc. I also work closely with trusted medical care providers or case managers to connect with my clients.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

As part of my job at Bay Area Legal Aid, I work closely with H3 programs at the county. I also provide trainings to Community Connect case managers within CCHS, who assist unhoused individuals or individuals at risk of losing their housing, on how to spot legal issues upstream and assist low-income tenants before they become homeless.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

I am employed at Bay Area Legal Aid.

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

I would like to create dedicated referral pathways for case managers and public health professionals to identify legal issues affecting a person's housing; and initiate a warm referral to free legal services. I would also like to provide more trainings for people working with low-income tenants on court proceedings and understanding how they can intervene in an eviction case. I can also provide information on trends we are seeing at legal aid in terms of barriers to housing with our unhousing clients, and types of eviction cases we are seeing.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \***

- ☐ 3 or more meetings
- ☐ 1-2 meetings
- ☒ 0 meetings

9. **Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \***

More trainings on tenant rights and how community members can intervene in eviction lawsuits or advocate for tenants before they become homeless. Also trainings for addressing barriers to housing, and how/when to refer to legal aid.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*
- ☒ Yes
- ☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☒ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants’ responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?

16. What best describes your age? (Check one)

- Transition aged youth (18-24)
- Adult (25-61)
- Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- ☐ African American/Black
- ☐ Arab/Middle Eastern
- ☐ Asian
- ☐ Caucasian/White
- ☐ East Indian/South Asian
- ☐ Latin/a/o/x
- ☐ Mixed Race
- ☐ Native American
- ☐ Pacific Islander
- ☐ South/Central American
- ☐ Choose not to answer
- ☐ Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Contact Information

19. Name \*

Abby Khodayari

20. Email \*

21. Phone Number

## Application Form

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### Profile

Abigail

First Name

Khodayari

Last Name

Middle Initial

Home Address

Suite or Apt

Richmond

City

CA

State

Postal Code

Primary Phone

Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ District 1

Bay Area Legal Aid

Employer

Senior Staff Attorney

Job Title

#### Length of Employment

6 years

#### Do you work in Contra Costa County?

☒ Yes ☐ No

#### If Yes, in which District do you work?

All

#### How long have you lived or worked in Contra Costa County?

Worked for 6 years, lived on and off for 25

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Abigail Khodayari

**Seat Name**

Homeless Services

**Have you ever attended a meeting of the advisory board for which you are applying?**

☐ Yes ☒ No

**If Yes, how many meetings have you attended?**

0

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

University of Redlands

**Degree Type / Course of Study / Major**

Sociology

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**



### Degree Awarded?

---

☐ Yes ☐ No

---

### Other Trainings & Occupational Licenses

#### Other Training A

---

#### Certificate Awarded for Training?

---

☐ Yes ☐ No

#### Other Training B

---

#### Certificate Awarded for Training?

---

☐ Yes ☐ No

#### Occupational Licenses Completed:

---

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### Qualifications and Volunteer Experience

#### Please explain why you would like to serve on this particular board, committee, or commission.

---

Many of my clients are homeless and I work with them to address legal barriers to housing. I also aim to prevent homelessness by assisting with eviction defense for tenants, and housing discrimination complaints. I would like to be able to expand Bay Area Legal Aid's services by building partnerships with other organizations serving the unhoused people living in Contra Costa.

#### Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

---

I am an attorney who practices landlord/tenant law, and am very familiar with local ordinances and eviction protections, as well as Fair Chance ordinances and processes. I am also from Contra Costa County, and have worked with different organizations that serve low income people in Contra Costa, such as at the RYSE Center and Bay Area Legal Aid.

---

[Upload a Resume](#)

#### Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

---

☒ Yes ☐ No

#### Do you have any obligations that might affect your attendance at scheduled meetings?

---

☐ Yes ☒ No

If Yes, please explain:

---

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

---

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

---

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

---

List any volunteer or community experience, including any advisory boards on which you have served.

---

My work has been only in community-serving organizations, like the RYSE Center and Bay Area Legal Aid. I have also interned in Arkansas doing anti-death penalty work at the Federal Capital Habeas Unit, and have volunteered through One Justice to provide legal services to rural farmworkers throughout California.

---

### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

---

☒ Yes ☐ No

If Yes, please identify the nature of the relationship:

---

I work with H3 and receive referrals from their case managers, however for this program we supply our own funding so there is no economic relationship.

## Please Agree with the Following Statement

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**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

---

## Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

[View results](#)

Respondent

28

Anonymous

15:10

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

## Supplemental Questions

### 1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☒ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

### 2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I am currently a service provider in Richmond. I have been charged with the daunting role of closing the Rydin Road encampment today. I bring experience of working directly on the ground with some of our most vulnerable community members and with finding housing resources when supply is limited.

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☒ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

I treat all people with respect. The homeless are human. I was once told by a White unhoused person that, "They treat us like we are Black". Homelessness is the new Black. I completely understand as I am a Black woman.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

I work with the various service providers in Richmond. My work has been centered there. However, I am open to expanding my service delivery area. I am a member of the Homeless taskforce in Richmond.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

I am very involved with the City of Richmond and have functioned as a subcontractor to provide services to the unhoused Richmond community. I am well acquainted with the City Council members and have developed a closer relationship with the Vice Mayor.

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

1. Invest in more housing. 2. Increase the number of housing vouchers. 3. Encourage procurement with BIPOC service providers.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \***

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. **Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \***

It's been a while since I participated in meetings. I believe you may already do this, however, I would appreciate regional sub committees. Contra Costa County is large and each region has special needs. I am particularly interested in driving funding to the West County.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*

☒ Yes

☐ No

11. **Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below:** \*

☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.

☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.

☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.

☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. **Which of the following geographic areas do you spend the most time in?** \*

☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)

☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)

☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)

☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)

☒ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)

☐ I spend an equal amount of time in all five geographic areas listed above.

## Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. **What are your pronouns (for example: she/him/they/ze, etc.)?**

14. **What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?**

15. **What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?**

16. **What best describes your age? (Check one)**

- Transition aged youth (18-24)
- Adult (25-61)
- Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- African American/Black
- Arab/Middle Eastern
- Asian
- Caucasian/White
- East Indian/South Asian
- Latine/a/o/x
- Mixed Race
- Native American
- Pacific Islander
- South/Central American
- Choose not to answer
- Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Please see my website [www.collaborising.org](http://www.collaborising.org)

Contact Information

19. Name \*

Lea Murray

20. Email \*

21. Phone Number

Application Form

Profile

Lea A Murray  
First Name Middle Initial Last Name

[Redacted] Suite or Apt  
Home Address

Berkeley CA [Redacted]  
City State Postal Code

[Redacted]  
Primary Phone

[Redacted]  
Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

☒ N/A - Out of County

Collaborising Co-Director  
Employer Job Title

Length of Employment

5 years

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

West

How long have you lived or worked in Contra Costa County?

3 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted



**Seat Name**

Service Provider

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

more than 5

---

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

UC Berkeley

**Degree Type / Course of Study / Major**

Public Health

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

Florida International University

**Degree Type / Course of Study / Major**

African Diaspora Studies

**Degree Awarded?**

☒ Yes ☐ No

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**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**Other Trainings & Occupational Licenses**

**Other Training A**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Other Training B**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Occupational Licenses Completed:**

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**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I am a current service provider in Richmond. I believe the homeless are human and deserve to be represented by folks who "see and hear" them.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I am a current service provider in Richmond. I am more than familiar with working with City government and other service providers. I am an advocate for the people.

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☐ Yes ☒ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

Richmond Housing Element, City of Richmond Homeless Strategic Planning Committee.

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### **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

---

### **Please Agree with the Following Statement**

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

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---

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  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent

20

Anonymous

102:11

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

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### 1. Which vacant Council on Homelessness seat are you applying for? \*

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- ☐ Behavioral Health Representative
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- ☐ Health Care Representative
- ☒ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. **Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \***

For the last 25 years, I have worked tirelessly to innovate creative ways to end homelessness for the most vulnerable members of our community. In the late 1990's, I co-founded First Place for Youth, a nationally recognized organization that created programs and policies to support homeless youth transition into successful interdependence. For the past 5 years, as the CEO of Hope Solutions, I have had daily contact and have developed insight into what works and what could be improved in many aspects of our homeless system of care. We provide permanent supportive housing, rapid rehousing, intensive support services, housing navigation (now Rapid Exit and Prevention) and HOPWA funded Housing Advocacy services. We also partner with other systems in the county, such as EHSD, OJR, and MHSA. These experiences working across many system partners and operating many service models gives me a unique perspective to bring to the COH.

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☒ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

For over 25 years, I have worked in partnership with people from a wide range of experiences and backgrounds, including many people with lived experience of homelessness, addiction, trauma, mental illness, etc. on a daily basis. My general approach is one of cultural humility and a fundamental belief that we are all dependent on one another to get through this life- that I have as much to learn from those around me as I may have to teach. The work we do at Hope Solutions is firmly rooted in the belief that all folks have the capacity to heal from the effects of poverty and homelessness when given safety and love. The values that drive our work are respect, compassion, humility, integrity and excellence. I adopt a "servant leader" model of leadership in which I see my role as host and to be in service to those I work with. I never ask anyone to do anything that I would not do myself, and always try to operate with transparency and humility. I am also committed to elevating the leadership of others, especially those with lived experience. I created a Resident Empowerment Program (REP) at Hope Solutions to do just that.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

I have served as CEO of Hope Solutions (formerly Contra Costa Interfaith Housing) for the last 5 years. We serve all of the above noted populations. Over the last few years, we have grown our agency from a \$2.5M organization to a \$13.5 M organization with over 70 staff people. That growth has all been program expansion. We added a very successful rapid rehousing program for homeless youth, an extensive program for folks exiting the criminal justice system, and a new rapid rehousing program in partnership with STAND!- the County's domestic violence agency. Additionally, we have added Housing Navigation services and supportive services for clients of the Housing Authority- bolstering the success of the programs.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

Hope Solutions is a highly collaborative organization and we partner with many agencies that are not represented on the Council on Homelessness, including: County agencies such as EHSD, MHSA, Housing Authority, City of Antioch, City of Walnut Creek, City of Pittsburg, City of Pleasant Hill, City of Concord, City of Richmond, Loaves and Fishes, First 5, Child Abuse Prevention Council, Health Care for the Homeless, White Pony Express, etc. Additionally, we participate in policy/organizing efforts as a member of East Bay Housing Organization (EBHO) and Non Profit Housing of Northern California (NPH), as well as Statewide Advocates at Housing California.

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

1. I think the most important role of the COH in the community is to hold the big picture of the state of homelessness in our County, identify what our service needs/gaps are, what funding sources we can use to fill those gaps, and to coordinate the work of the various providers working to meet those needs. I am very excited to continue the County's work on using our data and analysis to refine our system's needs and to promote evidence-based practices that ensure homelessness is a rare, brief, and non-recurring situation for our neighbors.
2. I would also continue to urge the COH to formalize roles for people with lived experience in our decision making bodies, standardize how PWLE are recruited, trained, supported and compensated for their time
3. I would also like to see the COH continue to develop equity metrics for our system of care and begin to hold our providers and county partners accountable for measuring equity and achieving agreed upon standards.

8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

Please see answers to question #7.

1) Additionally, I would encourage the CoC to assess the efficacy of the new Rapid Exit and Diversion services before we decide if we should invest more.

2) I would continually ask our CoC to identify and streamline access to other services/funding through other systems of care that support our clients (such as the mental health system, AOD, EHSD) and to work on reducing the siloes and redundancies in these systems and to increase care coordination across all these systems

3) Continue to use our data to track our progress against our goal of reducing unsheltered homelessness by 75% in 3 years and stay connected to the Regional efforts toward this goal to bring in learnings/lessons from other communities.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* Are you in support of the Housing First approach and Guiding Principle described above? \*

- ☒ Yes
- ☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒ I can be available for 2 or more meetings per month, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available only for the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I am not available for the standing monthly COH meeting, but can make other meetings 2 or more times per month.
- ☐ I am not available for the standing monthly COH meeting and may not be able to make other meetings more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☒ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (*for example: female/male/transgender/non-binary/gender non-conforming, etc.*)?

15. What is your sexual orientation (*for example: bisexual/straight/gay/pansexual, etc*)?

16. What best describes your age? (Check one)

Transition aged youth (18-24)

Adult (25-61)

Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

African American/Black

Arab/Middle Eastern

Asian

Caucasian/White

East Indian/South Asian

Latine/a/o/x

Mixed Race

Native American

Pacific Islander

South/Central American

Choose not to answer

Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

I am committed to supporting BIPOC leaders as well as People with Lived Experience and work hard to elevate their voices and support their growth in my role on the COH.

Contact Information

19. Name \*

Deanne Pearn

20. Email \*



21. Phone Number

## Application Form

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### Profile

Deanne

First Name

M

Middle Initial

Pearn

Last Name

Home Address

Suite or Apt

Moraga

City

CA

State

Postal Code

Primary Phone

Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ District 2

Hope Solutions (formerly Contra  
Costa Interfaith Housing)

Employer

CEO

Job Title

#### Length of Employment

5 years

#### Do you work in Contra Costa County?

☒ Yes ☐ No

#### If Yes, in which District do you work?

ALL

#### How long have you lived or worked in Contra Costa County?

9 years

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

Homeless Service Provider

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

30

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**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

Stanford University

**Degree Type / Course of Study / Major**

BA Human Biology

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

UC Berkeley

**Degree Type / Course of Study / Major**

MA Public Policy

**Degree Awarded?**

☒ Yes ☐ No

---

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

### Degree Awarded?

☐ Yes ☐ No

### Other Trainings & Occupational Licenses

#### Other Training A

#### Certificate Awarded for Training?

☐ Yes ☐ No

#### Other Training B

#### Certificate Awarded for Training?

☐ Yes ☐ No

#### Occupational Licenses Completed:

---

### Qualifications and Volunteer Experience

#### Please explain why you would like to serve on this particular board, committee, or commission.

As the CEO Director of Hope Solutions, an organization that provides permanent housing and vital support services to highly vulnerable populations in Contra Costa County, I have a unique perspective on how well our homeless service system is functioning and how we can improve it to end homelessness quickly and permanently for our residents. Our organization works in a highly collaborative way with other non-profits, community groups and the County and will be better able to provide impactful services by deepening our partnerships through participation in the COH.

#### Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

See resume

---

Upload a Resume

#### Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☐ Yes ☒ No

#### Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☐ No

If Yes, please explain:

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Are you currently or have you ever been appointed to a Contra Costa County advisory board?

---

☒ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

---

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

---

List any volunteer or community experience, including any advisory boards on which you have served.

---

I am currently serving on the Contra Costa County Council on Homelessness Board. I served for 6 years on the Housing California Board, another 6 years on the Alameda County EveryoneHome Board (including two years as Board Chair), and served 4 years on my children's preschool Board (including serving as President, Vice President and Secretary.)

---

### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

---

☒ Yes ☐ No

If Yes, please identify the nature of the relationship:

---

the non profit for which I am the CEO (Hope Solutions) has contracts with the County.

## Please Agree with the Following Statement

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

---

## Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
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5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent  
33 Anonymous

65:03  
Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete BOTH components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☒ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. **Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat.** (400 word maximum) \*

I've been in the field of homeless services for over a decade and a half, working in the Bay Area and specifically in Contra Costa County since 2017 for two different homeless services organizations. Bay Area Community Services, my current employer, provides comprehensive services across the housing spectrum (from prevention and CE services to permanent supportive housing) in 6 counties, and currently operates a countywide ESG-funded Rapid Rehousing program and the largest interim housing program serving over 200 residents a night in Contra Costa. As our Chief Strategy and Impact Officer, my role is to work with our funders, policy makers, government, and fellow providers to develop and implement new and innovative services models and partnerships that support overall systemic change and increased impacts within our CoCs. With respect to Contra Costa County, and a potential role on the Council representing the homeless services provider community, I believe that I, as a representative of BACS and the hundreds of individuals we serve every day across the county, would offer a unique vantage and set of skills to support the community through this critical time of growth, focus on system improvement, and development of more a performance-based approach to contracting. As a service worker who has worked at every level of the work, from outreach and case management through administrative leadership, with deep experience in Contra Costa County as well as 5 other Bay Area counties, I believe I can bring a both deeply local and more panoramic view of the service sector more generally. I have worked to design new homeless programs serving thousands of unhoused residents from the ground up, partnered to set, analyze and change then CoC policies, and participated in cross-sector working groups to reform Coordinated Entry and develop other new system improvement and increased accountability measures. It would bring an honor to support the Council and serve in this capacity.

3. **Please identify your personal connections with homelessness by selecting one of the options below:** \*

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☒ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations.** (400 words maximum) \*

Homelessness is fundamentally and inextricably linked to other forms of social injustice, including systemic racism, classism, ableism, gender violence, and queer and transphobia, among others. It is, as I consider it, a particular shape that all of these forms of violence and oppression against historically minoritized communities often takes. Given this -- that we know that the fundamental drivers of homelessness are part and parcel with these other social evils -- I believe that addressing homelessness must be framed as a social justice issue, of recognizing and rectifying historical and present injustices in our housing and social systems.

I have long worked in spaces that are disproportionately serving BIPOC communities, beginning in my work on skid row in downtown Los Angeles years ago, where over 78% of those experiencing homelessness on the streets at that time were Black. As a white cis-hetero male, I quite literally represent the whole collection of social forces that have in many ways created the unjust world in which we live. Carrying these markers, bearing the deep biases and blind spots inherent to the intersections that make up my own identity and social position, means I need to continually put myself in a place of learning and humility, in a place of using my voice and power to give power away, to uplift other voices in their own words, and take my queues and directives from those within communities so often left out, but most deeply impacted, by these systems. Through my experience in this field, though I am always still learning, always still being called in and disabused of my biases and blind spots, I have learned just how much I do not and cannot know from my own experience.

Given all of this, my "approach," as it were, to the direct work of providing homeless services and working within a system of care aimed at ending homelessness, is one of mutual empowerment -- my job being to support the empowerment and centering of the voices of those with lived experience, from BIPOC, queer, and other minoritized communities, by using my privilege and experience to support their ends, their understanding of what our systems need, and their decision making around how best we can fight to end the suffering within unhoused communities.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors.** (400 word maximum) \*

I work for Bay Area Community Services, which provides services across 50 contracts and 6 counties to all of the subpopulations listed above, most prominently chronically homeless adults with severe persistent mental illness. We also operate a collection of Transition Age Youth mental health and homelessness programs. As the former Director of Programs overseeing all of the housing and homeless services programs for the agency, I know work with all of our division leadership to help ensure all of our programs are meeting their goals and developing and executing service models that are impactful to the communities we serve.

In addition to this role, since 2018 I have served on the Contra Costa Health Care for the Homeless board, currently as the Vice Chair, supporting those wonderful teams in their providing medical and other health care services to unhoused residents throughout the county.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> .** (400 word maximum) \*

Bay Area Community Services, a long-standing homelessness and behavioral health services provider in Contra Costa County, is not currently represented (and has not to date been represented) on the Council on Homelessness.



7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

- 1) Drive the wonderful work on analyzing racial equity within the CoC forward toward concretely deliverable transformations to our system, including the development of program models and services that specifically work to support individuals who exit homelessness and face greater systemic barriers thereafter (BIPOC households, etc.) with targeted resources to support their continued housing stability as minoritized communities continue to show disproportionately higher rates of return to homelessness as well, no doubt due in part to these systemic forces.
- 2.) Endeavor as a Council to re-design the Coordinated Entry process, and Continuum of Care arrangement more generally with an eye toward expanding services across the spectrum, moving away from a "tool centric" and score-based approach to seeing and serving households, and one which provides a deeper emphasis on prevention, shallow subsidies, and other interventions beyond the historical (and limited) resources that come into the county through funding for RRH and PSH.
- 3) Aggressively pursue the once in a generation levels of State funding sources such as Homekey and the Community Care Expansion program to quickly draw down capital to bring new housing and services into the Continuum, as HUD-funding and the interventions it covers, will never unto itself be enough to stem the tide as the protracted, long-term impacts of the pandemic on homelessness surely rise.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \***

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. **Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \***

- 1) Part of why I want to be on the CoH is that it clearly is designed and meetings are planned and executed with a real intentionality and preparation that shows. It is not just a formality for the CoC, but a committed and consequential governing body. H3's and Homebase's work to prepare so diligently inspires me to show up and want to contribute!
- 2) I love how robust the participation is. It is a comparatively larger council than in some other communities and a lot of public stakeholders attend. My hope is that the governance structure can continue developing a cadence and process that helps the Council members and the various working groups to really invest in the decision making and crafting of CoC decisions vs just approving them, which is, as always, a real tension and difficulty often, given how busy everyone is. I've been excited to see that the CoH really does do more than just show up and rubber stamp whatever is agendaized. This is different and refreshing in comparison to some other communities!

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above? \***

- ☒ Yes
- ☐ No

11. **Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \***

- ☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☒ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants’ responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?

16. What best describes your age? (Check one)

- ☐

Transition aged youth (18-24)
- ☐

Adult (25-61)
- ☐

Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- African American/Black
- Arab/Middle Eastern
- Asian
- Caucasian/White
- East Indian/South Asian
- Latine/a/o/x
- Mixed Race
- Native American
- Pacific Islander
- South/Central American
- Choose not to answer
- Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Contact Information

19. Name \*

Jonathan Russell

20. Email \*

21. Phone Number

## Application Form

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### Profile

Jonathan

First Name

B

Middle Initial

Russell

Last Name

Home Address

Suite or Apt

Emeryville

City

CA

State

Postal Code

Primary Phone

Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ N/A - Out of County

Bay Area Community Services

Employer

Chief Strategy and Impact  
Officer

Job Title

#### Length of Employment

3 years

#### Do you work in Contra Costa County?

☒ Yes ☐ No

#### If Yes, in which District do you work?

1, 3, and 5 primarily (county-wide programming)

#### How long have you lived or worked in Contra Costa County?

Since 2017

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

• Homeless Service Provider Representative

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

15+

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**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

Biola University

**Degree Type / Course of Study / Major**

Bachelors / Philosophy

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

Fuller Seminary

**Degree Type / Course of Study / Major**

Masters / Religion

**Degree Awarded?**

☒ Yes ☐ No

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**College/ University C**

**Name of College Attended**

Claremont Graduate University

**Degree Type / Course of Study / Major**

PhD (ABD) / Social Theory

**Degree Awarded?**

☐ Yes ☐ No

**Other Trainings & Occupational Licenses**

**Other Training A**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Other Training B**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Occupational Licenses Completed:**

---

**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I would like to serve on the Council in order share additional provider level experience from both the homeless services and the behavioral health services provider perspectives, both of which BACS has experience providing in Contra Costa County. With experience working in Contra Costa County since 2017 (from 2017-2019 working at a different, Richmond-based homeless services provider), and years of experience in social services both in the Los Angeles and greater Bay Area, my hope is that I would help bring both additional local and more regional perspective to the Council.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

Resume attached.

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☐ Yes ☒ No

Jonathan B Russell

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☒ Yes ☐ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

Healthcare for the Homeless Co-Applicant Governing Board

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

---

### **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☒ Yes ☐ No

**If Yes, please identify the nature of the relationship:**

ESG Rapid Rehousing contract with H3; Delta Landing Interim Housing Program contract with H3; Don Brown Shelter contract with Contra Costa County Behavioral Health

## Please Agree with the Following Statement

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

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---

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  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



View results

Respondent

13

Anonymous

523:25

Time to complete

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**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

## Supplemental Questions

### 1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☒ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

### 2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I am a Licensed Clinical Social Worker with the Dept. of VA Homeless Program, Coordinated Entry Specialist. I have been with the program for 10 years and in the social services field for 24 years. I am very familiar with systems and have contributed my knowledge to help process improvements. Example: I helped restructure our Veterans case conference to focus discussions on the Veterans we had identified in our prioritized groups.

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☒ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

In the last 24 years I have worked with a number of diverse communities such as, LGBTQ, Transgender, HIV/AIDS, Autism, SMI and SUD. I've worked in San Jose, San Francisco, Contra Costa, Solano and Yolo counties. These populations had diverse cultural backgrounds including the deaf community.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

I currently work within the Homeless Program and the VA. Our Veterans approach us with multiple challenges that may include, SUD, SMI, Chronic Homelessness, HIV/AIDS, DV, Sexual Military Trauma, Seniors and some have families with minors.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

I am employed with the VA and am on the Transgender Advisory Council at Kaiser.

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

1) I would like to discuss with HMIS and the CoC a way to implement a policy on all documents to be scanned in so it streamlines the process for other housing providers/Permanent Housing. 2) I would like to explore the possibility of having one location where all open emergency beds are tracked and referrals are made from. If this already lives with the CORE team, I'd like to see a provider meeting around that. 3) Explore the need for a Safe Haven Wet shelter with on-sight clinical staff for those individuals who are not able to safely live in a shelter, transitional housing or permanent housing.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \***

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. **Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \***

1) I appreciate when new housing developments and/or resources do a presentation to provide us with new or updated information. 2) I'd like to see each committee do an update 3) I like the ice breakers and the self-care talk that the facilitators have done at previous meetings.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*

☒ Yes

☐ No

11. **Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below:** \*

☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.

☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.

☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.

☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. **Which of the following geographic areas do you spend the most time in?** \*

☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)

☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)

☒ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)

☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)

☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)

☐ I spend an equal amount of time in all five geographic areas listed above.

## Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. **What are your pronouns (for example: she/him/they/ze, etc.)?**

██████████

14. **What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?**

████████████████████

15. **What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?**

██████████

16. **What best describes your age? (Check one)**

☒ Transition aged youth (18-24)

☐ Adult (25-61)

☐ Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- ☐
- African American/Black
- ☐
- Arab/Middle Eastern
- ☐
- Asian
- ☐
- Caucasian/White
- ☐
- East Indian/South Asian
- ☐
- Latine/a/o/x
- ☐
- Mixed Race
- ☐
- Native American
- ☐
- Pacific Islander
- ☐
- South/Central American
- ☐
- Choose not to answer
- ☐
- Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

I belong to several marginalized communities. Please see above.

Contact Information

19. Name \*

Jai De Lotto

20. Email \*

Jai.delotto@VA.Gov

21. Phone Number

510-410-6042

## Application Form

---

### Profile

Jai		De Lotto
First Name	Middle Initial	Last Name
<div></div>		
Home Address		Suite or Apt
Pinole	CA	<div></div>
City	State	Postal Code
Business: <div></div>		
Primary Phone		
<div></div>		
Email Address		

### [District Locator Tool](#)

#### Resident of Supervisorial District:

None Selected

Dept. of VA	Coordinated Entry Specialist
Employer	Job Title

#### Length of Employment

10 years

#### Do you work in Contra Costa County?

☒ Yes ☐ No

#### If Yes, in which District do you work?

All Contra Costa County

#### How long have you lived or worked in Contra Costa County?

10

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

Veteran Administration Seat

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

10

---

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

SFSU

**Degree Type / Course of Study / Major**

MSW

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

---

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

### Degree Awarded?

---

☐ Yes ☐ No

---

### Other Trainings & Occupational Licenses

#### Other Training A

---

LCSW

#### Certificate Awarded for Training?

---

☒ Yes ☐ No

#### Other Training B

---

#### Certificate Awarded for Training?

---

☐ Yes ☐ No

#### Occupational Licenses Completed:

---

LCSW

---

### Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I have worked with homeless Veterans for 10 years and feel that I can appropriately represent and advocate for Veteran's needs and integration within the CoC.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

I have worked as an LCSW within the VA homeless program for 10 years and social services for 24 years. I bring the diverse skill set and experience to the Board.

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

---

☐ Yes ☒ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

---

☐ Yes ☒ No

If Yes, please explain:

---

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

---

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

---

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

---

List any volunteer or community experience, including any advisory boards on which you have served.

---

I have participated on the Kaiser Transgender Advisory Council for over 7 years.

---

---

### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

The VA does provide grants and contracts to several non-profit organizations in the community, however I do not believe it would cause any conflicts of interest.



## Please Agree with the Following Statement

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

---

## Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent  
7 Anonymous

25:23  
Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete BOTH components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☒ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I am reapplying for the seat. I am the founder of delta peers and I am consistently working towards building peer support into our system of care. I have multiple networks I'm involved with throughout the Bay Area.

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☒ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

My entire lived experience is focused around multicultural aspects. From childhood, throughout school, and into my adulthood I have always been involved with people of color. I was raised by the streets, so many of my mentors came from the same culture. I studied cultural anthropology while in college and became an active member with the Black Students Union. I am an ally to Black lives in America. I'm aware of my white privilege.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

I've been doing the peer support thing in Contra Costa County for nearly 7 years now. Throughout that time I have encountered many populations who have mental health issues and struggle with day to day responsibilities. I am a survivor of domestic abuse. I've held support groups for grief, sexual trauma, and self-reflective workshops. I have helped many through battling sobriety. What I do now for the unhoused population is express the importance of the lived experience perspective and how it can influence change within our system of care.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

Delta Peers is not yet an organization recognized as a non profit, but as the founder and peer advisor, it's my responsibility to represent us. We are a large network of peer support specialists throughout the county who have lived experience and skills to help others through their crisis. We've built programs that'll help folks manage the personal crisis and trauma of homelessness.

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

Lived experience ::: I'll never not be on my soap box for how important it is to have the perspective of the person going through the crisis you're trying to fix.

Equity ::: because of my cultural understanding of others and my self awareness of my whiteness, I have the ability to influence others who are in power to make change within our system of care.

Hope ::: I literally write Hope into our system of care. It's what I do. I share my lived experience and the knowledge I hold of others and bring it to the table.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \***

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

It's slow moving :: when committees only meet once a month, it take a long time to get thing accomplished. There's so much red tape and systematic hardships that prevent real work to happen for the people who are in crisis. So within the slow movement of the system there still needs to be movement so the people see it.

On the same note, there are still too many unhoused people who don't know resources are available for them.

As a lived experience advisor, one who's been doing this work for nearly 25 years, the system of care needs a committee specifically focused on those with lived experience. We need to advise all of our departments within our system of care, not just one committee here and there.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*

☒ Yes

☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.

☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.

☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.

☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)

☒ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)

☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)

☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)

☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)

☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc)?

16. What best describes your age? (Check one)

Transition aged youth (18-24)

Adult (25-61)

Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

African American/Black

Arab/Middle Eastern

Asian

Caucasian/White

East Indian/South Asian

Latine/a/o/x

Mixed Race

Native American

Pacific Islander

South/Central American

Choose not to answer

Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

I am a self-published memoirist #CupOfJoBruno style. I am the 2021 SPIRIT valedictorian.

Contact Information

19. Name \*

Jo Bruno

20. Email \*

21. Phone Number

Application Form

Profile

Jo Bruno  
First Name Middle Initial Last Name

[Redacted] Suite or Apt  
Home Address  
Antioch CA  
City State Postal Code

Mobile: [Redacted]  
Primary Phone

[Redacted]  
Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 3

Self-Employed Lived-Experience Advisor  
Employer Job Title

Length of Employment

8 years

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

3

How long have you lived or worked in Contra Costa County?

8 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

Lived-Experience Advisor

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

hundreds

---

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

Los Medanos College, Pittsburg CA

**Degree Type / Course of Study / Major**

AA Journalism, graphic design

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

Western Oregon University, Monmouth OR

**Degree Type / Course of Study / Major**

BA Anthropology, writing

**Degree Awarded?**

☒ Yes ☐ No

---

**College/ University C**

**Name of College Attended**

National Holistic Institute, Emeryville CA

**Degree Type / Course of Study / Major**

---

Certified Massage Therapist

**Degree Awarded?**

---

☒ Yes ☐ No

---

**Other Trainings & Occupational Licenses****Other Training A**

---

Service Provider Individualized Recovery Intensive Training

**Certificate Awarded for Training?**

---

☒ Yes ☐ No

**Other Training B**

---

**Certificate Awarded for Training?**

---

☐ Yes ☐ No

**Occupational Licenses Completed:**

---

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**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I still have work to do; and I am an asset to the CoH. As founder and lived-experience advisor of Delta Peers, a peer support program in Antioch, it's my responsibility to continue this work in the county. I started this work nearly 8 years ago, but I've held the Lived-Experience Advisor seat on the CoH for two years. I almost didn't reapply because I know the importance of having diversity on the board, but I realize I am diverse and needed. I hold the living experience of homelessness in Antioch, and I am still struggling to get back on my feet. Holding this position on the CoH would continue to give me purpose in my work.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

Since being in the Lived-Experience Advisor seat on the CoH for 2 years already, I am well qualified to continue the appointment. It's been my voice and feedback that has guided the new programs and achievements the CoH has accomplished. There's still work to do, and not only have I shown my qualifications for this work, I have strengthened the network of Peer Support within our system of care. I am literally writing hope into our system, and I am grateful for the opportunity to keep doing it.

---

Upload a Resume



**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☒ Yes ☐ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

Council on Homelessness

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

At LMC 2008-2010 I was a club member for multiple school clubs, lead student ambassador, graphic design artist for multiple departments. At WOU 2010-2014 I was the non traditional student peer advisor, president of the anthropology club for two years, and help membership positions with the leadership boards for student life activities WOU 2013 - student leadership position for a trip to Haiti for my graduation project POCC 2016-2018 - chair of the public policy and education committee Massage Pit Crew 2017-2018 - Business Owner CEO of on-site chair massage. Currently out of business, but I managed 20+ therapists throughout the Bay Area and trained over 100 students who came from NHI BNI 2017-2018 - Held a position on a business networking board representing massage therapy. I was the events coordinator. Delta Peers 2018 - recent - Founder of Delta Peers, chair of committee. Currently seeking an executive director, partnerships and sponsorships for the organization Health Leads (Housing is Health Committee) 2019 - Recent - As a peer support specialist, I am an advisor for the Housing is Health Committee that is working with housing issues within the bay area. Council on Homelessness 2020-Recent : I have held chair in a couple of sub-committees and led group discussions around racial equity work. I also hold the vice chair seat on the CoH.

---

## **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

---

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If Yes, please identify the nature of the relationship:

---

Please Agree with the Following Statement

---

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---

☒ I Agree

---

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  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

[View results](#)

Respondent

11

Anonymous

168:20

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

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**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

## Supplemental Questions

### 1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☒ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. **Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \***

I am a PhD with a background on data collection, analysis and dissemination. I am also a single, working mom who understands both sides of the story. I am an excellent speaker, professional writer and prior to my homelessness, I spent the last two years distributing food to our community of unhoused in Brentwood and Antioch. I learned their stories, lack of resources, and backgrounds. And now - lo and behold, here I am myself. Working to change the perspective that the unhoused are lazy or addicts or whatever is imperative. I am more like the majority of the unhoused than not - and I am well educated, employed, non-drug using person. BUT - what I do have the simple definition of being abused and trying to escape it. It's too expensive. Landlords want things that are impossible. Nobody cares when they think you're the problem OR when they are so close to the same outcome, they can't spend their time trying to help.

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☒ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

Listening is the key. Asking quiet questions and listenings. Listening to understand. I've been a college professor for well over a decade. I've taught classes in intercultural communication - but, I've worked in diverse dynamics forever. The key to working in diverse populations is to listen, ask with curiosity and realize that their way, or understanding is just as valid as ours.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

I worked with My Angel's Inc for about two years. It is how I became exposed to the homeless population out here...but, sadly, also part of my own personal arrival in homelessness.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

I am an appointed planning commissioner for Brentwood.

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

Hold cities accountable for their housing laws. Not one city if far East Contra Costa meets low-income and mid-income housing requirements. If they did...homelessness would be notably reduced.

Educate landlords on the programs/nonprofits that allow tenants to stay in their homes AND the impacts of Eviction on the community, families, and even their pocketbooks.

PD training. So many of the unhoused WORK. Yet, police come to move them and take their stuff...that makes it SO MUCH HARDER for them to work ... making the cycle of homelessness increase. Just because someone is homeless doesn't mean they don't have things. Police can't just take their stuff stating it is stolen. It means that PD need to prove it is stolen and then take it....not just take. It makes getting ahead IMPOSSIBLE>

8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☐ 3 or more meetings
- ☒ 1-2 meetings
- ☐ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

The primary takeaway is that everyone is disconnected. Everyone sounds like a politician. Nobody really 'get's the problem - it's not productive.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* Are you in support of the Housing First approach and Guiding Principle described above? \*

- ☒ Yes
- ☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒ I can be available for 2 or more meetings per month, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available only for the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I am not available for the standing monthly COH meeting, but can make other meetings 2 or more times per month.
- ☐ I am not available for the standing monthly COH meeting and may not be able to make other meetings more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☒ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

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15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc)?

16. What best describes your age? (Check one)

Transition aged youth (18-24)

Adult (25-61)

Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

African American/Black

Arab/Middle Eastern

Asian

Caucasian/White

East Indian/South Asian

Latine/a/o/x

Mixed Race

Native American

Pacific Islander

South/Central American

Choose not to answer

Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Contact Information

19. Name \*

Emily Cross

20. Email \*

21. Phone Number



## Application Form

---

### Profile

Emily

First Name

L

Middle Initial

Cross

Last Name

Home Address

Suite or Apt

BRENTWOOD

City

CA

State

Postal Code

Primary Phone

Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

☒ District 3

Cross Consulting

Employer

Primary Consultant

Job Title

Length of Employment

2

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

3

How long have you lived or worked in Contra Costa County?

30 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Emily L Cross



Seat Name

---

Have you ever attended a meeting of the advisory board for which you are applying?

---

☒ Yes ☐ No

If Yes, how many meetings have you attended?

---

2 or 3

---

## Education

Select the option that applies to your high school education \*

---

☒ High School Diploma

College/ University A

Name of College Attended

---

Arizona State University

Degree Type / Course of Study / Major

---

BA/Spanish Literature

Degree Awarded?

---

☒ Yes ☐ No

College/ University B

Name of College Attended

---

Arizona State University

Degree Type / Course of Study / Major

---

BA/Communication

Degree Awarded?

---

☒ Yes ☐ No

---

College/ University C

Name of College Attended

---

University of the Pacific

**Degree Type / Course of Study / Major**

MA / Communication

**Degree Awarded?**

☒ Yes ☐ No

**Other Trainings & Occupational Licenses**

**Other Training A**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Other Training B**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Occupational Licenses Completed:**

---

**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I feel like I've come full circle in community work. I grew up in the area, bought (and lost) my first home in the area, I struggled to find my feet in housing after my divorce, gave back to the community as a Planning Commissioner and by working with the homeless through food distribution and now find myself homeless. As an educated, working parent, I now see how it is seemingly impossible to get back on your feet once you fall. IN fact, as of today, I've also lost custody of my kids temporarily. Its horrifying and dehumanizing. THERE needs to be perspective on what the face of homeless is right now. And although there are addicts and people who just don't want to work, there are also more and more people like me. And the sad thing is, nobody knows what to do, so they just kinda stop talking to you and you become invisible.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I co-founded a non-profit in 2005 called From Books to Brilliance and learned the ropes of Robert's Rules, regulations and learning how to work to meet needs, goals and work within political structures in place. I also have sat on the Board of Directors for the Brentwood Chamber of Commerce, The TransPlan Committee and still have a seat on the Brentwood Planning Commission.

---

Upload a Resume

Emily L Cross

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☐ Yes ☒ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

---

## **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

---

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

[View results](#)

Respondent

32

Anonymous

24:14

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

## Supplemental Questions

### 1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☒ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

### 2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I am a 28 year old Bay Area native with deep Contra Costa roots currently residing in Richmond. I have personal experience with homelessness and substance use disorder, as well as with the San Francisco homelessness response system, foster care, and juvenile justice systems. My professional experience includes Commissioner posts with the City and County of San Francisco, as a consultant to the Substance Abuse and Mental Health Services Administration, and as a consultant to nonprofit organizations in the space including Tipping Point, Episcopal Community Services of San Francisco, and Larkin Street Youth Services.

**3. Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☒ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

**4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

The first step in my approach is acknowledging my own privilege as a straight white man by being cognizant of the opportunities that I have been afforded that others have not. I also practice active listening and discipline in when, and when, not to speak. I have experience with this with my previous roles in advocacy, as homelessness, and especially youth homelessness in San Francisco, disproportionately impacts minority communities and the vast majority of my peers have more diverse backgrounds than my own.

**5. Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

I am currently a member of the Community Advisory Council for All Home CA, a 9-County wide policy organization working across counties, sectors, and silos to advance coordinated, innovative service delivery and build coalition-supported momentum to challenge the long-standing systems that perpetuate homelessness. I also work for a full-service government and community relations firm and represent Larkin Street Youth Services and Episcopal Community Services, the largest San Francisco-based youth and adult homelessness service provider respectively.

**6. If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

I do not have any affiliations with the current Council on Homelessness membership.

**7. Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

I would encourage the Costa County CoC to address homelessness by:

- 1) Prioritizing the voice of those with lived experience when it comes to service provision.
- 2) Capitalize on new funding streams to rapidly scale PSH solutions (i.e. Homekey)
- 3) Leverage our position to counter negative narratives in the public and media about people experiencing homelessness.

**8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \***

- ☐ 3 or more meetings
- ☐ 1-2 meetings
- ☒ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

I have never attended a Contra Costa CoC meeting, but previously served on a subcommittee of the Local Homeless Coordinating Board, San Francisco's CoC. I was an Executive Committee member of the Youth Policy and Advisory Committee and provided regular updates to the CoC. Through this role I was able to help the CoC secure a \$2.9M grant from HUD through the Youth Homelessness Demonstration Program pilot program.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* Are you in support of the Housing First approach and Guiding Principle described above? \*

- ☒ Yes
- ☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☒ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

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14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?

16. What best describes your age? (Check one)

☒ Transition aged youth (18-24)

☐ Adult (25-61)

☐ Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

☒ African American/Black

☐ Arab/Middle Eastern

☐ Asian

☐ Caucasian/White

☐ East Indian/South Asian

☐ Latine/a/o/x

☐ Mixed Race

☐ Native American

☐ Pacific Islander

☐ South/Central American

☐ Choose not to answer

☐ Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

I am also a parent which offers an additional perspective.

Contact Information

19. Name \*

Zak Franet

20. Email \*

21. Phone Number



## Application Form

---

### Profile

Zachary

First Name

S

Middle Initial

Franet

Last Name

Home Address

Suite or Apt

Richmond

City

CA

State

Postal Code

Primary Phone

Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ District 1

Ground Floor Public Affairs

Employer

Director

Job Title

#### Length of Employment

3 years, 9 months

#### Do you work in Contra Costa County?

☐ Yes ☒ No

#### If Yes, in which District do you work?

#### How long have you lived or worked in Contra Costa County?

1 year

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

Lived Experience

**Have you ever attended a meeting of the advisory board for which you are applying?**

☐ Yes ☒ No

**If Yes, how many meetings have you attended?**

---

**Education**

**Select the option that applies to your high school education \***

☒ G.E.D. Certificate

**College/ University A**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

---

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

---

**Other Trainings & Occupational Licenses**

Zachary S Franet

## Other Training A

---

### Certificate Awarded for Training?

---

☐ Yes ☐ No

## Other Training B

---

### Certificate Awarded for Training?

---

☐ Yes ☐ No

### Occupational Licenses Completed:

---

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## Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I got sober at the age of 22 after having spent the better part of three years experiencing homelessness in Oakland as a result of my active addiction. Since then, service has been instrumental to my ongoing success personally, professionally, and as an individual in recovery. I have spent the bulk of my life in recovery in San Francisco, having only moved back to the East Bay just prior to the pandemic. I wanted to get involved in my community just as I was in San Francisco and this felt like a natural opportunity to do so.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

I have lived experience with homelessness, and the foster care and juvenile justice systems. On a professional level my commitments include: serving on a subcommittee of San Francisco's Continuum of Care, participating in a HUD NOFO review panel, as a consultant to the Substance Use and Mental Health Services Administration, and on the San Francisco Youth Commission. I currently work at a government and community relations firm where I represent nonprofits in the homelessness response system including Larkin Street Youth Services and Episcopal Community Services. I also serve on the Community Advisory Council for All Home CA.

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

---

☐ Yes ☒ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

---

☒ Yes ☐ No

If Yes, please explain:

---

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

---

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

---

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

---

List any volunteer or community experience, including any advisory boards on which you have served.

---

---

### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

### Please Agree with the Following Statement

---

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

---

☒ I Agree

---

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View results

Respondent  
29 Anonymous

18:54  
Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

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Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☒ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I have experienced homelessness myself. I was homeless 25+ years ago but what I found was that it was hard to get out of it. There were so many obstacles. When I applied to look at apartments, they'd always ask about prior address but I didn't have one. I couldn't get any further on applications because of that fact.

3. Please identify your personal connections with homelessness by selecting one of the options below: \*

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☒ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \*

I've never treated anyone differently because of their race or ethnic background. If you don't speak the same language, there might be a challenge. everyone who is homeless has the same needs, to be fed, clothing ,food a place to live.

5. Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \*

Most of my work with people experiencing homelessness has been with my friend Jack who has a homeless ministry. I used to be a fundraiser for NAMI.

6. If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \*

Not currently but was connected with Phoenix programs and Independent Living Resource (volunteer).

7. Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \*

- 1) Housing. If you don't have housing, you can't really do anything else. People are worried about having their things stolen, worried about cities doing sweeps of encampments.
- 2) Assuring people that there are resources if they want help.
- 3)

8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☐ 3 or more meetings
- ☐ 1-2 meetings
- ☒ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

NAMI meetings- addressing homelessness as it connects to mental illness.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*
- ☒

Yes
- ☐

No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒

 I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐

 I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐

 I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐

 I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐

 Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐

 East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☒

 Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐

 South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☐

 West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐

 I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants’ responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc)?

16. What best describes your age? (Check one)

- ☒

 Transition aged youth (18-24)
- ☐

 Adult (25-61)
- ☐

 Older adult (62+)



17. What best describes your race/ethnicity? (Pick as many as apply)

- ☐ African American/Black
- ☐ Arab/Middle Eastern
- ☐ Asian
- ☐ Caucasian/White
- ☐ East Indian/South Asian
- ☐ Latine/a/o/x
- ☐ Mixed Race
- ☐ Native American
- ☐ Pacific Islander
- ☐ South/Central American
- ☐ Choose not to answer
- ☐ Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Have lived experience of homelessness. I lived in my car. I'm waiting for my 501c3 to start an organization to help the homeless.

Contact Information

19. Name \*

Steve Gallion

20. Email \*

21. Phone Number

## Application Form

---

### Profile

Steve

First Name

Gallion

Middle Initial

Last Name

Home Address

Suite or Apt

Pleasant Hill

City

CA

State

Postal Code

Primary Phone

Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

None Selected

Employer

Job Title

Length of Employment

Do you work in Contra Costa County?

☐ Yes ☐ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Seat Name

Lived Experience Advisor

Steve Gallion

Have you ever attended a meeting of the advisory board for which you are applying?

☒ Yes ☐ No

If Yes, how many meetings have you attended?

---

**Education**

Select the option that applies to your high school education \*

☒ None of the above

**College/ University A**

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

**College/ University B**

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

---

**College/ University C**

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

---

**Other Trainings & Occupational Licenses**

Other Training A

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Other Training B**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Occupational Licenses Completed:**

---

## **Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

See supplemental

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

See supplemental

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☐ Yes ☒ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

---

**Conflict of Interest and Certification**

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

**Please Agree with the Following Statement**

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

---

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent  
14 Anonymous

311:29  
Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete BOTH components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☒ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I have direct experience with homelessness. I have been homeless multiple times throughout my life, both as a child and a young adult. I believe that I can provide a personal perspective as well as empathy, constructive criticism, and creative solutions to any council topics. I have also worked as a CalFresh Student Ambassador at Diablo Valley College and found that my experience with homelessness and food insecurity aided my approach to discussion with people currently facing these issues and those who have not experienced these issues but wish to understand how to help.

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☒ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

I have found that the best way to work with and in diverse populations is to listen first, avoid judgement altogether, and communicate no different than I would with people in my own life. Having a diverse background does not make someone more or less difficult to talk to. I like to approach every interaction with respect and understanding. I tailor my responses to the reactions and answers I get from the other person because I want to make it known that I am someone they can trust above all else, not specifically because I think they are different from myself and deserve a different response.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

I have no current affiliations to any such organizations. However, earlier this year and part of last year (Sept. 2021 - Jun 2022) I worked with DVC Basic Needs and Foundations for California Community Colleges as a student ambassador to spread awareness about and combat food insecurity. We gave presentations, held sign up events, and sent out informational emails to inform students of the food and financial aid resources available to them. People experiencing homelessness, former foster youth, families with children, and single parents were our targeted demographics.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

N/A

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

I think that sharing my personal experience with homelessness, presenting three tiered arguments, and providing thorough research would all help my efforts to encourage the Contra Costa Continuum of Care to address homelessness. I find that others respond best and are inspired to act when they can see all the information set out, digest the material provided, and sympathize with what is stated.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \***

- ☐ 3 or more meetings
- ☒ 1-2 meetings
- ☐ 0 meetings

9. **Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \***

When I was homeless, 3 of the biggest issues that my family and I faced were finding safe places to go throughout the day, getting jobs without a permanent address, and hours of service for aid programs in our area. I would encourage the Contra Costa Continuum of Care to consider extending services to designate safe zones or areas to rest, provide PO Boxes, and extend after school programs and meal services. I would also suggest that, instead of assuming what would for best to aid those affected by homelessness, they simply ask or take not by questionnaire. It would be helpful to hear directly from people in need of such assistance.



10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*

☒ Yes

☐ No

11. **Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below:** \*

☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.

☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.

☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.

☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. **Which of the following geographic areas do you spend the most time in?** \*

☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)

☒ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)

☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)

☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)

☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)

☐ I spend an equal amount of time in all five geographic areas listed above.

## Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. **What are your pronouns (for example: she/him/they/ze, etc.)?**

14. **What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?**

15. **What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?**

16. **What best describes your age? (Check one)**

☒ Transition aged youth (18-24)

☐ Adult (25-61)

☐ Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- African American/Black
- Arab/Middle Eastern
- Asian
- Caucasian/White
- East Indian/South Asian
- Latine/a/o/x
- Mixed Race
- Native American
- Pacific Islander
- South/Central American
- Choose not to answer
- Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Lived experience of homelessness. Low income individual. Disabled individual (seizure disorder). Mixed background.

Contact Information

19. Name \*

Brianna Gonzales

20. Email \*

21. Phone Number

Application Form

Profile

Brianna M Gonzales  
First Name Middle Initial Last Name

[Redacted] [Redacted]  
Home Address Suite or Apt

Antioch CA [Redacted]  
City State Postal Code

[Redacted]  
Primary Phone

[Redacted]  
Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 3

Self-employed Dessert Caterer  
Employer Job Title

Length of Employment

6 years

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

3

How long have you lived or worked in Contra Costa County?

18 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

Lived Experience Advisor

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

1

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**Education**

**Select the option that applies to your high school education \***

☒ G.E.D. Certificate

**College/ University A**

**Name of College Attended**

Diablo Valley College

**Degree Type / Course of Study / Major**

Associate Arts for Transfer

**Degree Awarded?**

☐ Yes ☒ No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

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**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

### Degree Awarded?

☐ Yes ☐ No

### Other Trainings & Occupational Licenses

#### Other Training A

#### Certificate Awarded for Training?

☐ Yes ☐ No

#### Other Training B

#### Certificate Awarded for Training?

☐ Yes ☐ No

#### Occupational Licenses Completed:

---

### Qualifications and Volunteer Experience

#### Please explain why you would like to serve on this particular board, committee, or commission.

I have lived experience with homelessness that I believe will aid in the committee's understanding of how to approach and discuss valuable solutions to combat homelessness. I have been homeless off and on throughout my entire life and that gives me a perspective that I believe qualifies me to relate to and help others better.

#### Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am dependable and adaptable to any position I take on because I am used to making my own opportunities instead of waiting for one to present itself. I have years of volunteer experience in different areas of social issues. Listed in more detail on my resume.

---

Upload a Resume

#### Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

#### Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

---

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

---

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

---

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

---

List any volunteer or community experience, including any advisory boards on which you have served.

---

CalFresh Student Ambassador with Foundations for California Community Colleges.

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### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

---

### Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

---

☒ I Agree

Brianna M Gonzales

---

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  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent  
30 Anonymous

2190:36  
Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

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Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☒ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

For relevant special skills, I bring my previous experience from participating on the CoH and my experience as a YAC member. Additionally, I have recently experienced homelessness and am now in stable housing (for a year and a half now, yay!). When I was homeless and in the time after acquiring stable housing, I made many personal connections and relationships that shifted my approach towards system decisions. These connections alongside my lived experience/identity and previous time on the CoH inform my overall skill set.



3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☒ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

When I was in program I felt my experience revealed system inefficiencies that could be improved upon to be made more inclusive for supporting diverse populations. These experiences informed my decision to originally join the CoH and continues to inform the priorities I place on uplifting the voices of some of our most diverse and at risk populations like LGBTQ Youth and Foster Youth. I've continued to focus on this specific work through my ongoing participation in YAC.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

I am affiliated with:

- 1.) YAC (the Youth Action Council). being a veteran member and active participant.
- 2.) Oakland LGBT Center. having worked alongside them in support of local events like Oakland Pride.
- 3.) Rainbow Center. I worked closely with Rainbow Center during my time in program. The support I received through my connections there were pivotal for securing employment and transportation assistance for myself and my peers.
- 4.) Local connections. Having experienced homelessness in Contra Costa County I developed many relationships with the local homeless community. Those connections still inform my daily work.
- 5.) Lived experience of local services. Throughout my time receiving services in the county I directly experienced 3 different CCYCS shelters. My involvement in those programs allowed me to identify spots of potential systemic failure from the viewpoint of a youth experiencing homelessness within the CCYCS.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

N/A

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

Outline additional guidelines for CCYCS case managers, shelter staff, etc... so that they can better assist and support LGBTQ Youth during their time in program. Additionally this includes providing support for Youth who might be considering or are currently engaged in hormone therapy, as such treatments can be life saving or crucially stabilizing. Furthermore, some Youth may need support for accessing our finding informed consent resources in order to access their necessary treatments. In the case that the Youth is fleeing a potentially unsafe environment involving a parent, guardian or domestic partner they were financially dependent on, this support may be crucial.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \***

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

- 1) If there is another special NOFO I think it's great to prioritize recruiting from regular NOFO panelists, however I also think orientation should highlight on the fact that scoring itself is prioritized differently in the special NOFO environment.
- 2) Though I know safety is the most important, it would be nice to be able to have at least 1 CoH meeting a year in person so that we can all know each other a bit more.
- 3) YAC needs the freedom to be able to operate its own website/social media presence so that it can more efficiently recruit new members.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* Are you in support of the Housing First approach and Guiding Principle described above? \*

- ☒ Yes
- ☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒ I can be available for 2 or more meetings per month, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available only for the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I am not available for the standing monthly COH meeting, but can make other meetings 2 or more times per month.
- ☐ I am not available for the standing monthly COH meeting and may not be able to make other meetings more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☒ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?

16. What best describes your age? (Check one)

☒ Transition aged youth (18-24)

☐ Adult (25-61)

☐ Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

☒ African American/Black

☐ Arab/Middle Eastern

☐ Asian

☐ Caucasian/White

☐ East Indian/South Asian

☐ Latine/a/o/x

☐ Mixed Race

☐ Native American

☐ Pacific Islander

☐ South/Central American

☐ Choose not to answer

☐ Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Contact Information

19. Name \*

Renee Juno Hedrick

20. Email \*

21. Phone Number

## Application Form

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### Profile

Renee J Hedrick  
First Name Middle Initial Last Name

Home Address Suite or Apt

Crockett CA  
City State Postal Code

Primary Phone

Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ District 1

N/A  
Employer Job Title

#### Length of Employment

#### Do you work in Contra Costa County?

☐ Yes ☐ No

#### If Yes, in which District do you work?

#### How long have you lived or worked in Contra Costa County?

18 years

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

Lived Experience Advisor

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

Many

---

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

Occidental College

**Degree Type / Course of Study / Major**

Sociology

**Degree Awarded?**

☐ Yes ☒ No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

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**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

### Degree Awarded?

☐ Yes ☐ No

### Other Trainings & Occupational Licenses

#### Other Training A

#### Certificate Awarded for Training?

☐ Yes ☐ No

#### Other Training B

#### Certificate Awarded for Training?

☐ Yes ☐ No

#### Occupational Licenses Completed:

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### Qualifications and Volunteer Experience

#### Please explain why you would like to serve on this particular board, committee, or commission.

I would like to continue my time serving on this board in order to share and apply my lived experience for improving our system of care. Previously I held the Youth Representative seat and I would like to continue the work I was doing there focusing on the experiences of some of our most underserved populations.

#### Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Standing member on the Youth Action Council. Education experience in sociology. Chair of the Council on Homelessness. Previous Youth Representative on the CoH A member of almost every CoH related committee. Lived experience of homelessness. Previous leadership and public speaking training / skills.

---

Upload a Resume

#### Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

#### Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

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Are you currently or have you ever been appointed to a Contra Costa County advisory board?

---

☒ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

---

Contra Costa Council on Homelessness

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

---

Contra Costa Council on Homelessness

List any volunteer or community experience, including any advisory boards on which you have served.

---

Standing member on the Youth Action Council. CCYCS Program participant. A member of almost every CoH related committee. Lived experience of homelessness. Chair of the Council on Homelessness. Volunteer experience with the Oakland LGBT Center. Community experience with the Rainbow Center.

---

### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

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Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

**Please Agree with the Following Statement**

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**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

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Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



View results

Respondent

12

Anonymous

23:55

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

## Supplemental Questions

### 1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☒ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

### 2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I'm currently part of the counties steering committee on homelessness for Contra Costa county and part of the strategic planning committee for the City of Richmond on homelessness I am part of the Richmond task force for homelessness I attend All City council meetings surrounding this I also work with faith in action East Bay on civil rights focusing on the homeless crisis and homeless rights. I advocate for the homeless in Richmond Ca and I started a safe parking pilot site in 2020 that was recently allocated 4.8 million dollars by the governor which I'm very proud of.

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☒ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

Honestly I just be myself I have a multi-cultural family/community around me that I help and I advocate for on a daily basis in my homeless community in Richmond my children also are multiracial I have been working with different sexual gender immigration status racial ethnic and cultural backgrounds in the homeless community since 2020 professionally and all my life I have related to all different backgrounds of people I find it very easy to communicate with everyone and have no discriminatory bones in my body.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

I myself am a person with chronic substance abuse issues in the past also mental illness also my father committed suicide when I was 16 due to mental illness I am also part of The chronic homelessness community my boyfriend son is HIV positive and we deal with that my father was a veteran I am a family with a child homeless I wasn't unaccompanied youth as a child I was a teen mother of 15 and I definitely am homeless because I was a victim of domestic violence and dating violence I have never been sexually assaulted however every one of my female friends have been and I've dealt with that with them and comforted them and help them through it I have been a victim of stalking and I love seniors and love to work with them I think they have all the great information and I love to speak with them and them to tell me about their life and love to help them I think that you have to help those before you so that the next generation will then help us.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

I work with SOS in Richmond California which is a non-profit it helps the homeless I work alongside the core team I am on the steering committee for contraction county or homelessness I am on the strategic planning committee for Richmond California on homelessness I am part of the homeless task force in Richmond California I work with faith and action East Bay around civil rights as a leader in organizer.

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

By sharing my lived experiences my experiences strength and hopes and the experiences I've had around things that work and do not work with hud housing, the COC, H3, and county and state and local governments around homelessness as well as the experiences that I have been a part of while being homeless chronically for so long. Also maybe taking surveys from the homeless community or or maybe starting petitions and Contra Costa county to show them first hand what the homeless communities are looking for or where they're lacking or what they want.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \***

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

I really have not attended enough COC or coh meetings to really have a recommendation or too much of a thought on them however I do appreciate them I do get a lot from them but nothing really relevant for me to speak about however I have been on the steering committee meetings and the strategic planning committee meetings around homelessness in Contra Costa county as well as the city of Richmond recently which are pretty similar I believe and my thoughts for those are we're pretty much spending our Wheels speaking about the same things over and over and over again also people with lived experience already know most of these things from experience and don't really need to meet and talk about the same things we really want to talk about more solutions then issues and there's not a lot of talk around solutions in my experience with these meetings there is a lot of information on how to handle certain problems or issues you may run into dealing with the homeless community however a person with lived experience already knows most of these and has already experienced most of these issues and problems and knows how to solve them most of these however some of the COC and coh meetings do give you an insight as to why things are going on or the level of help that's available for certain agencies or the the latter that you may have to climb in order to get real help a real solutions across the board so I do appreciate all of the meetings and trainings that I attend from the COC and the coh.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* Are you in support of the Housing First approach and Guiding Principle described above? \*

☒ Yes

☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.

☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.

☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.

☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)

☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)

☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)

☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)

☒ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)

☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (*for example: bisexual/straight/gay/pansexual, etc*)?

16. What best describes your age? (Check one)

☐ Transition aged youth (18-24)

☐ Adult (25-61)

☐ Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

☐ African American/Black

☐ Arab/Middle Eastern

☐ Asian

☐ Caucasian/White

☐ East Indian/South Asian

☐ Latine/a/o/x

☐ Mixed Race

☐ Native American

☐ Pacific Islander

☐ South/Central American

☐ Choose not to answer

☐ Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Not only am I a person with lived experience I'm also a child that was raised in a very racist family I'm currently disowned for most of my family because of the free choices that I make in my life and I'm okay with that today also I have my child and a person who commit suicide I was a teen mother at 15 I am a victim of domestic violence I have dealt with the welfare and social services department for over 26 years I have been a participate in HUD housing for over 9 years in the past hopefully in the near future also have pretty much exhausted all avenues in Contra Costa county as far as homeless services and services from the government. And I have learned along the way in the last 26 years as much as I possibly can around those services my children are all biracial my grandchildren are biracial we are a multicultural family and are very open to all people regardless of race gender sexual orientation or anything else and work very hard to overcome all of the discrimination around me my whole life and I am very very active in making sure that my world is a fair equitable world.

## Contact Information

19. Name \*

Amanda jenkins

20. Email \*

21. Phone Number



## Application Form

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### Profile

Amanda

First Name

M

Middle Initial

Jenkins

Last Name

Home Address

Suite or Apt

San pablo

City

CA

State

Postal Code

Home:

Primary Phone

Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ District 1

Self employed

Employer

Community outreach

Job Title

#### Length of Employment

2yrs

#### Do you work in Contra Costa County?

☒ Yes ☐ No

#### If Yes, in which District do you work?

1

#### How long have you lived or worked in Contra Costa County?

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

**Seat Name**

Lived experience seat

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

3

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**Education**

**Select the option that applies to your high school education \***

☒ G.E.D. Certificate

**College/ University A**

**Name of College Attended**

Silicon valley college

**Degree Type / Course of Study / Major**

Medical assistant

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

---

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

### Degree Awarded?

☐ Yes ☐ No

### Other Trainings & Occupational Licenses

#### Other Training A

Cert phlebotomy

#### Certificate Awarded for Training?

☒ Yes ☐ No

#### Other Training B

#### Certificate Awarded for Training?

☐ Yes ☐ No

#### Occupational Licenses Completed:

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### Qualifications and Volunteer Experience

#### Please explain why you would like to serve on this particular board, committee, or commission.

To help end homelessness by sharing my experiences strengths and hopes and my thoughts on a solution to one day help end homelessness in Contra Costa county and beyond. To be the voice from the people themselves

#### Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am a member of the current steering committee in Contra Costa county for the living experience position strategic planning committee in Richmond also the lived experience position on homelessness the Richmond adhoc homeless task force committee the Castro encampment stakeholders committee in Richmond I am a organizer and leader with Faith in Action East Bay I have my own Local organizing committee at the castro encampment in North Richmond which I am the founder of tht encampment a safe parking site for the homeless living in RVs in Richmond we have about 55 participants in that particular site we were just awarded a 4.8 million dollar Grant by Gov. As part of the encampment resolution project

Upload a Resume

#### Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Amanda M Jenkins



**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☒ Yes ☐ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

Steering Committee for the homeless 10yr plan

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

I am part of a local organizing committee for Rydin Rd safe parking encampment where I've been a resident for over a year also I have one at the castro encampment in Richmond that I am the founder and we work alongside Faith and action East Bay and Peyton Skillet. I'm on the reimagining Richmond advisory test scores I am on the homeless task force in Richmond I am on the strategic planning committee in Richmond I am on the steering committee in Contra Costa county I am on to loc's in Richmond it's been countless volunteer hours in the last 2 years doing outreach to the homeless in both Richmond and North Richmond.

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## **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

---

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
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5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent

21

Anonymous

112:57

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

## Supplemental Questions

### 1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☒ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

### 2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I currently work with the homeless at the shower trail and food distribution. As someone that is trying to get others housed I can bring insight to where some weaknesses are and where there's strengths. I am also navigating Hope Solutions and will be housed this week. I've been homeless as a sober adult and I've been a homeless addict before and can share both spectrums.

3. **Please identify your personal connections with homelessness by selecting one of the options below:** \*

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☒ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations.** (400 words maximum) \*

I'm currently taking a Cultural Competence in Health and Social Service class as well as a Group Process and leadership class for my Addiction Studies degree. I approach everyone with respect for who they are and where they're at in life. I believe in treating others the way you want to be treated and accepting and loving all people.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors.** (400 word maximum) \*

I serve people in all of these categories in our various ministries and diverse population at our shower trailer. I was also on the streets with the diverse homeless population, my friends, and I still have many friends that are still out there from my past, and that is the reason I have a passion to help people. My people.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here:** <https://ccchealth.org/h3/coc/council.php#Members> . (400 word maximum) \*

I'm affiliated with The Bay Church. The church has an ever growing Compassion Ministry and does great things in our community and there's so much more to come.

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information.** (400 word maximum) \*

I would encourage that families get more of a priority because at the current moment they're on the back burner for shelters and other housing alternatives.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended.** \*

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. **Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts.** (400 word maximum) \*

In the meetings I've attended I've heard where the funding comes from, where it's going, but I would like to hear how it is that people get help from each organization. We have a lot of clients that need housing and it would be great to get the knowledge of how best to serve them.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*

☒ Yes

☐ No

11. **Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below:** \*

☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.

☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.

☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.

☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. **Which of the following geographic areas do you spend the most time in?** \*

☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)

☒ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)

☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)

☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)

☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)

☐ I spend an equal amount of time in all five geographic areas listed above.

## Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. **What are your pronouns (for example: she/him/they/ze, etc.)?**

14. **What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?**

15. **What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?**

16. **What best describes your age? (Check one)**

- Transition aged youth (18-24)
- Adult (25-61)
- Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- African American/Black
- Arab/Middle Eastern
- Asian
- Caucasian/White
- East Indian/South Asian
- Latine/a/o/x
- Mixed Race
- Native American
- Pacific Islander
- South/Central American
- Choose not to answer
- Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

I have a lot of experience of homelessness, I'm actually living in a hotel thanks to Hope Solutions ( thank you Shelby) and will be moving into a place this Saturday 😊 I come from a family of mixed ethnicities and backgrounds and my daughter's father is undocumented. I believe I can bring a lot to the table in ways of lived experience and my complete passion to make the world a better place.

Contact Information

19. Name \*

Brandi

20. Email \*

21. Phone Number

Application Form

Profile

Brandi  
First Name

Martinez  
Last Name

Pleasant Hill  
City

CA  
State

Primary Phone

Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

None Selected

Employer

Job Title

Length of Employment

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Seat Name

Lived Experience Advisor

Brandi Martinez

Have you ever attended a meeting of the advisory board for which you are applying?

☒ Yes ☐ No

If Yes, how many meetings have you attended?

12

Education

Select the option that applies to your high school education \*

☒ High School Diploma

College/ University A

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A



**Certificate Awarded for Training?**

☐ Yes ☐ No

**Other Training B**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Occupational Licenses Completed:**

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## **Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

See supplemental

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

See Supplemental

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☐ Yes ☒ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Volunteering with The Bay Church Clean Start Program and food distribution.

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### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

### Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

---

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent  
15 Anonymous

133:46  
Time to complete

### About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

### Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☒ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. **Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \***

I am currently an unhoused resident of Rydin Road, in Richmond, CA. For the past two years I have been running a donation kiosk here, providing food, clothes, blankets, toiletries, first aid, electric power, and emergency telephone use, to other residents of the street I live on, as well as to the homeless community in general. In addition, I have attended countless city council meetings, as well as meetings of different taskforce groups, neighborhood councils, and non-profit organizations, all of which are seeking to find practical ways to address the crisis of homelessness. Since moving onto a renovated transit bus in November of 2020, I have fostered connections/relationships with both members of the homeless community, as well as community leaders throughout Contra Costa and Alameda counties. Over the past six months I have come up with, what's I believe to be a workable plan that could potentially significantly ameliorate homelessness, and at the same time provide significant benefits to everyone else as well. I was able to present this plan to Richmond Vice Mayor Eduardo Martinez, Richmond Housing Director, Jesus Morales, and the CEO of SOS Richmond, and all three agree that what I envision is not only workable, but also better than anything that the city has managed to come up with. With regard to past experience, I have a master's degree in philosophy from the Katholieke Universiteit Leuven in Belgium, and a certificate of advanced language studies in Japanese, from the Monterey Institute of International Studies, in Monterey, CA.

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☒ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

For approximately 10 years prior to losing my home, I worked in conjunction with a friend (Liz Lubin) under the umbrella of Garden of Peace Ministries, collecting food donations from various retail stores, and distributing these items to homeless individuals throughout the East Bay Area. I have a black belt in Brazilian Jiu-Jitsu (was ranked 'as the #1 Brazilian Jiu-Jitsu Fighter In the World' - female, heavyweight, division; in 2007), and this allows me to interact with people who are socially awkward, mentally ill, hostile, isolated, and/or drug addicted, without feeling afraid/intimidated.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

In addition to working with the various non-profit organizations focused on serving homeless individuals (CORE, Collaborizing, Way 2 Love, Housing Consortium of the East Bay), I have also been employed by SOS Richmond (Daniel Barth), and Garden of Peace Ministries (Liz Lubin). I am also currently enrolled in a seven week (just finished week 5) community leadership training program sponsored by Faith in Action. In terms of serving the homeless, the majority of my work over the past two years has centered around the donation kiosk on Rydin Road, which I founded/manage. This role has provided me with the opportunity to interact with all subgroups of the homeless community.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

I am not affiliated with any government organization, and as I am filling out this form via my phone, I am afraid to click on a link to the aforementioned list, for fear of losing all of the work that I have done on this form so far. That said - my intention, in terms of seeking a position on this council - would be to serve as a representative of homeless individuals, and to serve their interests, rather than the interests of government or any particular organization.

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

I believe that before anything else, county/city governments MUST identify/provide designated locations where homeless people are allowed to legally EXIST, without fear of arrest or harassment by law enforcement. The fact that a person does not have sufficient access to financial resources to be able to pay rent, is not sufficient grounds for criminalization. The habitual persecution/rejection of homeless residents by city governments is unacceptable, unconstitutional, unethical, and has TO END. Once such locations are identified, I believe that resources should be focused on the creation of tiny home communities. However- one of the residency requirements for participation in such a community would be enrollment in a job training program. Furthermore - these training programs would be focused around industries and technologies that cities would like to attract to their area to support future economic growth (alternative energy, biotech, software/computer engineering, agricultural cultivation/research, etc).

8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

I believe that the biggest hurdle to fixing the many issues surrounding homelessness in Contra Costa county, has to do with the lack of a standardized communication protocol between the various government entities, business groups, non-profit organizations, and community stakeholders. My recommendation would be for Contra Costa county to partner up with city governments, to develop a website for the purpose of fostering transparency/communication between different government entities, and between these entities and communities. Furthermore, the titles, roles and responsibilities, of those who actually hold the power to make decisions relating to policy, should be clearly defined, and this information should accessible to the public. There are currently far too many meetings, that accomplish far too little, because as it now stands, there is little transparency, and no means of accountability. Because of this, there is nothing to compel the people who actually hold the reigns of power, and are responsible for creating policy, to pay any attention whatsoever to the conclusions or recommendations of taskforce committees.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* Are you in support of the Housing First approach and Guiding Principle described above? \*

- ☒ Yes
- ☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒ I can be available for 2 or more meetings per month, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available only for the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I am not available for the standing monthly COH meeting, but can make other meetings 2 or more times per month.
- ☐ I am not available for the standing monthly COH meeting and may not be able to make other meetings more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☒ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (*for example: female/male/transgender/non-binary/gender non-conforming, etc.*)?

15. What is your sexual orientation (*for example: bisexual/straight/gay/pansexual, etc*)?

16. What best describes your age? (Check one)

Transition aged youth (18-24)

Adult (25-61)

Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

African American/Black

Arab/Middle Eastern

Asian

Caucasian/White

East Indian/South Asian

Latine/a/o/x

Mixed Race

Native American

Pacific Islander

South/Central American

Choose not to answer

Jewish

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

I have been diagnosed as having high functioning autism. I am physically disabled (nerve root injury). My parents were both homeowners, AND high functioning drug addicts, so I have a lot of compassion for those suffering with addiction issues. Although the government defines me as 'homeless', that is NOT how I see myself. I actually see myself as a HOME OWNER. Consider the following: The bus I live on has electricity, heat, air conditioning, water, a shower, a refrigerator, toilet facilities, as well as a bed for me, my partner, and two dogs. The fact that my house is built around a frame that includes four wheels and an engine, does not mean that it cannot be a home as well. I LIKE living on my bus. I do not believe that the government should seek to punish/alienate/criminalize me simply because I want to live within my financial means, without having to rely on government aid. The only thing that I lack is land/space to put my residence on.

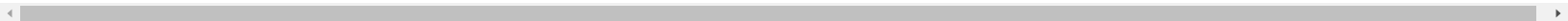
Contact Information

19. Name \*

Jessi Taran

20. Email \*

21. Phone Number





Application Form

Profile

Jessi Taran  
First Name Middle Initial Last Name

N/A  
Home Address Suite or Apt  
Richmond CA 94801  
City State Postal Code

[Redacted]  
Primary Phone

[Redacted]  
Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 1

Employer Job Title

Length of Employment

Do you work in Contra Costa County?

☐ Yes ☐ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Seat Name

Lived Experience Advisor

Have you ever attended a meeting of the advisory board for which you are applying?

☒ Yes ☐ No

If Yes, how many meetings have you attended?

1

**Education**

Select the option that applies to your high school education \*

☒ G.E.D. Certificate

**College/ University A**

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

**College/ University B**

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

**College/ University C**

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

**Other Trainings & Occupational Licenses**

Other Training A

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Other Training B**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Occupational Licenses Completed:**

---

## **Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

See supplemental

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

See supplemental

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☐ Yes ☒ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☐ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☐ Yes ☐ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

---

**Conflict of Interest and Certification**

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

**Please Agree with the Following Statement**

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

---

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent  
38 Anonymous

1267:16  
Time to complete

### About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

### Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☒ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

Understand grant process, managing up to 3 grants in a fiscal year. I have worked in the workforce space primarily with underserved populations for over 20 years. Currently providing workforce services to at risk and unhoused and low income veterans. Have worked with Pacific Gas and Electric, Facebook, Genentech, Southwest American Legion, Veterans Affairs and other various agencies.

3. Please identify your personal connections with homelessness by selecting one of the options below: \*

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☒ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \*

I work for a veterans services organization that serves clients that represent all populations and identities. Born and raised and working in the SF bay area allows me to understand and have compassion for the diversity in contra costa and the SF bay area.

5. Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \*

I have worked with Goodwill of the Greater Eastbay, Shelter Inc., American Job Center located in Contra Costa County, Community Colleges, Richmond Works, Rubicon, Contra Costa County Employment and Human Services Contra Costa parole/probation. I have either worked for or have partnered with the agency for additional resources.

6. If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \*

Shelter Inc. Vet Center, VA Medical Hospital Martinez, Employment & Human Services, Goodwill,

7. Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \*

Training and employment should be highlighted as a priority alongside addressing housing.  
Creating and giving more access to paid apprenticeships, and paid or stipend job trainings.  
Due to facts that not all veterans are eligible VA benefits, it is also important incorporate more resources specifically for unhoused veterans within the community based network

8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☐ 3 or more meetings
- ☐ 1-2 meetings
- ☒ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

I have attended the Workforce Integration Network meeting some time ago, I have also sat in various community networking and planning meetings it seems like a more seamless interconnection within agencies for wrap around services.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*

☒ Yes

☐ No

11. **Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below:** \*

☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.

☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.

☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.

☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. **Which of the following geographic areas do you spend the most time in?** \*

☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)

☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)

☒ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)

☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)

☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)

☐ I spend an equal amount of time in all five geographic areas listed above.

## Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. **What are your pronouns (for example: she/him/they/ze, etc.)?**

14. **What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?**

15. **What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?**

16. **What best describes your age? (Check one)**

☐ Transition aged youth (18-24)

☐ Adult (25-61)

☐ Older adult (62+)



17. What best describes your race/ethnicity? (Pick as many as apply)

- ☒ African American/Black
- ☒ Arab/Middle Eastern
- ☒ Asian
- ☒ Caucasian/White
- ☒ East Indian/South Asian
- ☒ Latine/a/o/x
- ☒ Mixed Race
- ☒ Native American
- ☒ Pacific Islander
- ☒ South/Central American
- ☒ Choose not to answer
- ☒ Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Thank you for the potential opportunity to serve on the council.

Contact Information

19. Name \*

Janae Thomas

20. Email \*

[REDACTED]

21. Phone Number

[REDACTED]

Application Form

Profile

Janae N Thomas  
First Name Middle Initial Last Name

[Redacted] [Redacted]  
Home Address Suite or Apt

Oakland CA [Redacted]  
City State Postal Code

[Redacted]  
Primary Phone

[Redacted]  
Email Address

District Locator Tool

Resident of Supervisorial District:

☒ N/A - Out of County

Swords to Plowshares Employment & Training Program  
Employer Director  
Job Title

Length of Employment

4

Do you work in Contra Costa County?

☐ Yes ☒ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

0

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Workforce Development Board: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education \*

☒ High School Diploma

College/ University A

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Other Training B**

**Certificate Awarded for Training?**

☐ Yes ☐ No

**Occupational Licenses Completed:**

---

**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

After 20 years of workforce development work with in the SF Bay Area including Contra Costa County I have been able to be apart of great agencies that provide excellent services to underserved populations that are affected by . Being apart of this committee would allow me to continue to be apart of these discussions.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I have over 20 years of workforce development experience developing and managing multiple grant funded programs. I have worked and lived in Contra Costa County providing employment services to at risk and unhoused populations.

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

---

### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

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I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

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---

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  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent

26

Anonymous

16:25

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

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## Supplemental Questions

### 1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
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- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. **Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \***

As the Education and Vocational representative for the Contra Costa Council on Homelessness, I advocate and bring awareness to the issues relating to children and youth homelessness. I also advise on policies that affect children and youth experiencing homelessness as I am the county Homeless Education Liaison, representing the 18 districts and charter schools in Contra Costa. It is my responsibility to provide support and technical assistance to the school homeless liaisons in our county including districts and charter schools, to ensure they have the capacity, resources, and tools required to support their school sites with the implementation of the Education for Homeless Children and Youth (EHCY) Act. The provisions of this Act are designed to improve the identification, educational stability, access, support, and academic achievement of children and youth experiencing homelessness. I provide resources to council members and stakeholders regarding education rights for youth facing homelessness, youth in foster care and justice involved youth (populations also at high risk for experiencing homeless and housing instability) in order to ensure that homeless students have access to the same free appropriate public education as their peers. Resources include technical assistance, professional development, and school supplies. As a current resident of Antioch and lifelong resident of East Contra Costa County, I am concerned about the lack of affordable housing and resources for families. I am dedicated to serving as a representative for the needs of students experiencing homelessness throughout the county.

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☒ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

Equity is at the core of the Contra Costa County Office of Education's mission. We lead with a focus on equity and value the inclusion of diverse perspectives to promote a learning community where all can succeed. As the County Homeless Education Liaison, I have the opportunity to work with diverse populations and includes working with and for people from across a wide range of backgrounds and experiences. I understand that when my staff and I connect and engage with families (including youth) with different experiences, it is important to value their background and experience so they can be comfortable sharing their unique ideas and perspectives in a safe space regarding their educational needs so they can sense that their differences are genuinely respected, valued and appreciated.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

As the Youth Services Director and County Homeless Education Liaison at the Contra Costa County Office of Education (CCCOE), I work in partnership with the school districts and charter to ensure school stability for children and youth facing homelessness. CCCOE meets monthly with the districts with the highest population of homeless students to coordinate services with the district director of student services and district homeless liaisons. This year, 5 districts are piloting a school site liaison project to build the capacity of teachers and counselors to provide wrap around services to students facing homelessness at their school site. This pilot will also include a partnership with school site mental health wellness centers or team to ensure students facing homelessness are receiving mental health services and referrals.

Additionally, the CCCOE jointly operates the California Homeless Education Technical Assistance Center in collaboration with Los Angeles County Office of Education and San Diego County Office of Education. As the local lead of that work, I coordinate with the California Department of Education's Homeless Education team, homeless education liaisons in 24 other counties, the National Center for Youth Law and Rainbow Community Center, to better identify and support students experiencing homelessness, including unaccompanied youth.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://ccchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

I am connected to key stakeholders, all of whom are currently represented on the council. I have positive working relationships and collaborations with the County's Youth Continuum of Care Services, including Calli House, and local community-based organizations including but not limited to HOPE Solution, K to College, White Pony Express, and Rainbow Community Center.

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

I would like the CoC to initiate and facilitate a focus group discussion that involves the Homeless District Liaisons, including but not limited to the largest three districts with the greatest number of homeless children in youth, homeless service providers and the new Youth CORE staff. Ideally, during this facilitated discussion, we would hear from the different agencies and their perspective, identify barriers, potential solutions, and innovative ways of delivering services.



8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

I would like to see more of a youth focus and work to bring solutions to critical issues such youth transitional housing and unaccompanied youth services, youth drop-in center; it would be helpful to bring in school district staff working directly with homeless students to directly hear their suggestions and recommendations

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* Are you in support of the Housing First approach and Guiding Principle described above? \*

- ☒ Yes
- ☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☒ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

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14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc)?

16. What best describes your age? (Check one)

☐ Transition aged youth (18-24)

☐ Adult (25-61)

☐ Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

☐ African American/Black

☐ Arab/Middle Eastern

☐ Asian

☐ Caucasian/White

☐ East Indian/South Asian

☐ Latine/a/o/x

☐ Mixed Race

☐ Native American

☐ Pacific Islander

☐ South/Central American

☐ Choose not to answer

☐ Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

no

Contact Information

19. Name \*

Alejandra Chamberlain

20. Email \*

21. Phone Number



## Application Form

---

### Profile

Alejandra

First Name

Middle Initial

Chamberlain

Last Name

Home Address

Suite or Apt

Pleasant Hill

City

CA

State

Postal Code

Primary Phone

Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ District 3

Contra Costa County Office of  
Education

Employer

Director, Youth Services

Job Title

#### Length of Employment

8 year

#### Do you work in Contra Costa County?

☒ Yes ☐ No

#### If Yes, in which District do you work?

Districts 4

#### How long have you lived or worked in Contra Costa County?

30 years

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Alejandra Chamberlain

**Seat Name**

Educational and Vocational Services

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

Attending board meeting since appointed

---

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

California State University, Sacramento

**Degree Type / Course of Study / Major**

Master of Science in Counseling

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

California State University, Sacramento

**Degree Type / Course of Study / Major**

Child Development BA

**Degree Awarded?**

☒ Yes ☐ No

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**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

Alejandra Chamberlain

**Degree Awarded?**

---

☐ Yes ☐ No

---

**Other Trainings & Occupational Licenses****Other Training A**

---

**Certificate Awarded for Training?**

---

☐ Yes ☐ No

**Other Training B**

---

**Certificate Awarded for Training?**

---

☐ Yes ☐ No

**Occupational Licenses Completed:**

---

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**Qualifications and Volunteer Experience****Please explain why you would like to serve on this particular board, committee, or commission.**

---

The COE Youth Services department provides support and resources to the 18 school districts in the county, CCCOE-operated school sites, and charter schools to implement foster youth services. Technical assistance and trainings are available to District Homeless Youth Liaisons and other staff who are working with children and youth facing housing and stability. As the County Office of Education County Homeless Liaison, my team and I coordinate with the 18 school districts to ensure that students have access to the same free, appropriate public education, including public preschools, as provided to other children and youths. Furthermore, COE Youth Services gathers a network of District Homeless liaisons quarterly for the Homeless and Foster Youth Collaborative meetings, facilitated by the County Homeless Liaison. These collaborative meetings provide an opportunity for LEAs to work together to develop policies and protocols for services. Other functions of the quarterly meetings are for Education for Homeless Children and Youth (EHCY) staff to provide legislated updates, inform LEAs about homeless activities, provide guest speakers on relevant topics and community services, review data, and to provide a venue for districts to share concerns, case studies and best practices from their experience working with students in foster care. As the County Homeless Liaison to the 18 districts and charters, I will do my best to represent the county's district collective perspective.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

I will advocate and bring awareness to the issues relating to children and youth facing housing instability as it relates to education. I will advise on policies, coordinate, and collaborate with community stakeholders relating to children and youth facing homelessness representing our 18 districts. As previously mentioned, as the County Office of Education County Homeless Liaison, my team and I provide support, resource, TA and PD to the 18 school districts in order to ensure that students have access to the same free appropriate public education as their peers.

Alejandra Chamberlain

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

---

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☒ Yes ☐ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

Contra Costa Council on Homelessness

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

---

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## **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

---

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☒ Yes ☐ No

**If Yes, please identify the nature of the relationship:**

---

As the director of the CCCOE Youth Services, Youth Services receives contracts to provide services for foster youth through EHSD and services for WIOA through the WDB.

**Please Agree with the Following Statement**

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

---

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



View results

Respondent  
27 Anonymous

139:43  
Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete BOTH components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☒ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. **Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \***

I have dedicated the last 15 plus years of my career working with low income families and individuals. Most of whom have experienced homelessness in one capacity or another. I have spent my career connecting folks, to tax services, food pantries, work services, community resources and now basic financial management skills. I have learned that each person experiencing homelessness has their own unique set of challenges and barriers that must be addressed with compassion and trauma informed care. I have longed to serve in capacity to help foster communication between organizations serving the population and help create humane and holistic programs to help clients change their lives. I believe the solution to homelessness is varied and wide and organizations must collaborate for best success. Having worked with various organizations that all provided a piece of the solution, I can provide a unique perspective in collaborative work. I also bring to the table work with Sparkpoint career, credit and financial coaching. One additional way to provide tangible services to guide those in search of housing. I am eager to be a bigger part of the solution in our community, in bringing care and compassion to serving this vulnerable community.

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☒ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

Personal convictions and experiences have taught me approach people with compassion, empathy, realism and objectivity. I work hard to build relationships, leaning in with curiosity to learn about their experiences and situations. I believe most people have a good idea of what needs to be done, but societal trauma can paralyze their capacity for organized thought and follow through. I look to honor and strengthen their agency in resolving their challenges.

I have worked with people internationally and locally. Working with agencies in other countries to help lift communities out of poverty. Empowering them to use their own resources to strengthen their families and communities. I have worked locally with people from all walks of life and continue to learn from them so that I may better understand them and walk with them in their journey.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

I have worked with a variety of agencies in my 15+ year career. I have had the honor to work with many organizations that served these subpopulations. I have worked with food pantries, food banks, senior centers, domestic violence shelters, veterans and several homes for recovery. I strive to build relationships with my partners in order to best understand the services they provide. Using this knowledge to close gaps in services provided. It is my belief that the more I know and gain and the better relationships I can build the better I can empower the folks I am serving.

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

I currently work for Brighter Beginnings, collaborating with Spark Point. I also am working closely with the faith base community serving on the leadership of my church Edgewater Covenant Church.

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

When I worked for the Sacramento Coalition for Working families, I had the opportunity to help grow the coalition beyond what they had originally set. We worked to come up with new tangible ways to serve the community by collaborating and sharing resources. We made sure to set SMART goals making we were evaluating our progress as we evolved. When I worked with the Food Bank in Alameda, I worked with pantries, creating new coalitions where none existed. We then did some work on Trauma informed care and what at the time was cultural sensitivity training. Leading organizations and their volunteers to better serve the populations that utilized their services. It is my dream to work on the whole community collaborating on small steps to tangibly provide resources to the community. Increase educational opportunities to work with individuals and families in a comprehensive way, without removing their own abilities to be apart of the solution.

8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☐ 3 or more meetings
- ☐ 1-2 meetings
- ☒ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

I have only been to one meeting so far. I am captivated by the holistic approach in serving people. In that one meeting my recommendation would be to brainstorm how to connect organizations to collaboratively in addressing full situations for people facing homelessness. The people we work with interact with multiple agencies and organizations. Open collaboration between organizations, businesses, and faith community will help us see how we all intersect in providing care and resources. We cannot narrow down people to the one thing we do, this relationship building within agencies When there is an absence of connection of services it tends to compartmentalize people instead of honoring the person and all the parts of their experience.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* Are you in support of the Housing First approach and Guiding Principle described above? \*

- ☒ Yes
- ☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☒ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (*for example: female/male/transgender/non-binary/gender non-conforming, etc.*)?

15. What is your sexual orientation (*for example: bisexual/straight/gay/pansexual, etc*)?

16. What best describes your age? (Check one)

Transition aged youth (18-24)

Adult (25-61)

Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

African American/Black

Arab/Middle Eastern

Asian

Caucasian/White

East Indian/South Asian

Latine/a/o/x

Mixed Race

Native American

Pacific Islander

South/Central American

Choose not to answer

Other

18. **Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council** (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

I have worked with people all over the world. I spent 11 years in a country not my own, had to learn to assimilate or think outside the box in order to thrive. These experiences led me to rely on relationship building and leaning into peoples shared and different experiences, allowing me to make outside of the box connections.

Contact Information

19. Name \*

Stacy Hart

20. Email \*

21. Phone Number



Application Form

Profile

Stacy Hart  
First Name Middle Initial Last Name

[Redacted] Suite or Apt  
Home Address  
Pittsburg CA  
City State Postal Code

[Redacted]  
Primary Phone

[Redacted]  
Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 5

Brighter Beginnings/Spark Point Financial Education Coordinator  
Employer Job Title

Length of Employment

18 months

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

5

How long have you lived or worked in Contra Costa County?

10 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

## Seat Name

Personal convictions and experiences have taught to me approach people with compassion, empathy, realism and objectivity. I work hard to build relationships, leaning in with curiosity to learn about their experiences and situations. I believe most people have a good idea of what needs to be done, but societal trauma can paralyze their capacity for organized thought and follow through. I look to honor and strengthen their agency in resolving their challenges.

## Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

## If Yes, how many meetings have you attended?

---

## Education

### Select the option that applies to your high school education \*

☒ High School Diploma

### College/ University A

#### Name of College Attended

University of Phoenix

#### Degree Type / Course of Study / Major

Human Services

#### Degree Awarded?

☒ Yes ☐ No

### College/ University B

#### Name of College Attended

North Part University

#### Degree Type / Course of Study / Major

Masters of Non Profit Admin

#### Degree Awarded?

☐ Yes ☒ No

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### College/ University C

#### Name of College Attended

**Degree Type / Course of Study / Major**

---

**Degree Awarded?**

---

☐ Yes ☐ No

---

**Other Trainings & Occupational Licenses**

**Other Training A**

---

**Certificate Awarded for Training?**

---

☐ Yes ☐ No

**Other Training B**

---

**Certificate Awarded for Training?**

---

☐ Yes ☐ No

**Occupational Licenses Completed:**

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## **Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

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I have a long standing passion to work with solving Homelessness in our county, even country. I would like to bring my experience and knowledge to the table to be a part of the solution.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

I have 15+ years working with the marginalized and the organizations that serve them. I have lived internationally and learned to find connections that are not always seen.

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

---

☐ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

---

☐ Yes ☒ No



If Yes, please explain:

---

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

---

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

---

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

---

List any volunteer or community experience, including any advisory boards on which you have served.

---

---

### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

### Please Agree with the Following Statement

---

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

---

☒ I Agree

---

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[View results](#)

Respondent

10

Anonymous

46:29

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

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Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

## Supplemental Questions

### 1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☒ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☐ Youth Representative (must be between the ages of 18-24)

More options for Responses

2. **Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \***

I am a 68 Self employed Financial Planner for the past 30 plus years, I am a Registered Investment Advisor, and a Fiduciary. I am a Life long resident of Contra Costa County, as a Follower of Jesus My heart aches for the homeless. I have taught classes for the past 13 years at the Bay Area Rescue Mission. Mostly on Basic Finance and re Entry into society, I am the Current Chair on the Commission on Aging for the city of Pleasant Hill. I am married to my wife for 43 years and raised 4 daughters who are married and I am friends with my daughters and sons in la. I have 6 grandchildren and yearn to give back. I have opinions on how to engage in this crisis but foundational they are , RESPECT, EQUIP, EMPLOY, RESTORE HEALTH and HOUSE. Some 30 plus years ago I was a VISTA volunteer (Peace Corp in America) I learned how to galvanize volunteers. I was an Area Director for M2 Sponsors where I facilitated a Big brother type Matching program with both the CDC and YA, as well as Job Placement. I have no Idea if I can be of assistances. I pray for you and encourage you,, if you can use me, call, if not I will still love you the same. I will continue on my journey of life. Thanks for doing what you do. Mike

3. **Please identify your personal connections with homelessness by selecting one of the options below: \***

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☒ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. **Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \***

It is not us and them it is US; that is the journey of my life

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \***

Bay Area Rescue Mission, Community Presbyterian Church

6. **If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \***

None. I am just a self-employed Business owner

7. **Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \***

One of the blessings I receive at The Bay Area Rescue Mission is from the first week of their arrival, they grapple with internal chaos and addictions; I get joy from seeing and traveling with them to health and mental clarity. I am moved when I get the privilege of giving them some tools to be healthy and functional in the world. Jesus said there, but the least of these go I.

8. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \***

- ☐ 3 or more meetings
- ☐ 1-2 meetings
- ☒ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

BARM reentry meeting.

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*

- ☒ Yes
- ☐ No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒ I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☒ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants’ responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc.)?

16. What best describes your age? (Check one)

- ☒ Transition aged youth (18-24)
- ☐ Adult (25-61)
- ☐ Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- ☒ African American/Black
- ☐ Arab/Middle Eastern
- ☐ Asian
- ☐ Caucasian/White
- ☐ East Indian/South Asian
- ☐ Latine/a/o/x
- ☐ Mixed Race
- ☐ Native American
- ☐ Pacific Islander
- ☐ South/Central American
- ☐ Choose not to answer
- ☐ Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

When JFK set up VISTA he was going to solve the poverty issue in 4-10 years, It hasn't gotten much better, we must keep trying.

Contact Information

19. Name \*

Mike MacDonakld

20. Email \*

21. Phone Number

## Application Form

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### Profile

Michael

First Name

J

Middle Initial

MacDonald

Last Name

Home Address

Suite or Apt

Danville

City

CA

State

Postal Code

Primary Phone

Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ District 2

Michael MacDonald Financial  
Magt

Employer

President

Job Title

#### Length of Employment

22 years

#### Do you work in Contra Costa County?

☒ Yes ☐ No

#### If Yes, in which District do you work?

4

#### How long have you lived or worked in Contra Costa County?

50 years

#### Are you a veteran of the U.S. Armed Forces?

☒ Yes ☐ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Michael J MacDonald

**Seat Name**

---

**Have you ever attended a meeting of the advisory board for which you are applying?**

---

☐ Yes ☒ No

**If Yes, how many meetings have you attended?**

---

---

## **Education**

**Select the option that applies to your high school education \***

---

☒ High School Diploma

**College/ University A**

**Name of College Attended**

---

Diablo Valley College

**Degree Type / Course of Study / Major**

---

Administration of Justice

**Degree Awarded?**

---

☐ Yes ☒ No

**College/ University B**

**Name of College Attended**

---

St Mary's

**Degree Type / Course of Study / Major**

---

BA Business Management

**Degree Awarded?**

---

☒ Yes ☐ No

---

**College/ University C**

**Name of College Attended**

---

**Degree Type / Course of Study / Major**

---



### Degree Awarded?

☐ Yes ☐ No

### Other Trainings & Occupational Licenses

#### Other Training A

Accredited Investment Fiduciary

#### Certificate Awarded for Training?

☒ Yes ☐ No

#### Other Training B

#### Certificate Awarded for Training?

☒ Yes ☐ No

### Occupational Licenses Completed:

Series 7,63 FINRA Calif Life and Property and Casualty Lic.

### Qualifications and Volunteer Experience

#### Please explain why you would like to serve on this particular board, committee, or commission.

I have taught Basic Finance Classes at The BayArea Rescue Mission for the past 13 years, I have a Heart for the Homeless. I am Currently the Chair of the City of Pleasant Hill Commission on Aging I bike to commute on the Iron Horse trail 2-3 times a week from Danville to Pleasant Hill and back I have Been an Elder at Community Church at Danville 4 Times I was a VISTA Volunteer in 1976 I bike commute and have ridden every mile of the Iron horse trail, I know the trail and have observations on how to improve this spectacular resource. I was Mike Shmansky, past Mayor and City Councilman of Danville, Re-election Campaign Treasure 3 times

#### Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Michael Jon MacDonald, founder and president of Michael MacDonald Financial Management, Inc., has been an independent financial advisor since 1984. As an Accredited Investment Fiduciary® (AIF®), he has met the educational, competence, conduct and ethical standards to carry out a fiduciary standard of care and serve the best interests of his clients. A graduate of St. Mary's College of California, his practice is focused on advising Registered Nurses on retirement planning, as well as those in transition due to the loss of a loved one, and Social Security planning. A father of four daughters with five grandchildren, Michael has been married to his wife, Carol, for over four decades. An Elder at Community Presbyterian Church in Danville, Cal, Mike has taught a weekly class in personal financial management at the Bay Area Rescue Mission since 2010.

[Upload a Resume](#)

Michael J MacDonald

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☐ Yes ☒ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

I am Currently the Chair of the City of Pleasant Hill Commission on Aging I have Been an Elder at Community Church at Danville 4 Times I have taught classes at the Bay Area Rescue mission for the past 13 years. I have been on boards for : Micro Business Lending M-2 Sponsors Community Presbyterian Church I have led YoungLife Clubs I have been a Huddle leader for FCA (Fellowship of Christian Athletes) I have coached 13 Mustang Youth Soccer teams

---

## **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

**Please Agree with the Following Statement**

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

---

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent

22

Anonymous

12:14

Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

**REMINDER: To be considered for the Council, you must complete BOTH components of the application.**

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org) by the deadline or submitted via this online form.

## Supplemental Questions

### 1. Which vacant Council on Homelessness seat are you applying for? \*

- ☐ Affordable Housing Developer Representative
- ☐ Behavioral Health Representative
- ☐ City Government Representative
- ☐ Educational and Vocational Services Representative
- ☐ Emergency Solutions Grant Representative
- ☐ Health Care Representative
- ☐ Homeless Service Provider Representative
- ☐ Lived Experience Advisor (must have lived experience of homelessness)
- ☐ Veterans Administration Representative
- ☐ Workforce Development Representative
- ☒ Youth Representative (must be between the ages of 18-24)

More options for Responses

### 2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

Me being from foster youth and group homes to be homeless and getting into hope solutions and being able to be a student is the best thing that can I would love to empower others no matter what age or anything you do as worker or a student or family person you and do it if we have self motivation .I also believe helping and second chances I am 21 and have 2 year old and go to college and am being able to conquer my dream.

3. Please identify your personal connections with homelessness by selecting one of the options below: \*

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 5 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 5 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☒ I would prefer not to respond

4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) \*

Hello community I understand being homeless isn't joyful or good in your terms but I do believe in New beginnings where you can find the chance to be worker or find resources that will help u success in ur dream and yourself

5. Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) \*

Those who have experience any time bad times I'm sorry but now it's your time to shine and become there person you want to be now you can over Come those bad times and take this moment to look for help and I can help with any resources or info for more !

6. If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <https://cchealth.org/h3/coc/council.php#Members> . (400 word maximum) \*

I am In hope solutions and am a student college who over came homeless from couch to couch with family and my baby I Believe there's always a new start for others. With the right help .

7. Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) \*

Well I am student advisor and a student as well a mother and foster youth I was raised in the system all my life and over came group homes homeless

8. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. \*

- ☒ 3 or more meetings
- ☐ 1-2 meetings
- ☐ 0 meetings

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) \*

I attended llsp meeting as well zoom with classes and as well being a student advisor

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** \*
- ☒

Yes
- ☐

No

11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: \*

- ☒

 I can be available for **2 or more meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐

 I can be available **only for the standing monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐

 I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐

 I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

12. Which of the following geographic areas do you spend the most time in? \*

- ☐

 Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐

 East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐

 Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐

 South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☒

 West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐

 I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants’ responses to the following questions.

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc)?

16. What best describes your age? (Check one)

- ☒

 Transition aged youth (18-24)
- ☐

 Adult (25-61)
- ☐

 Older adult (62+)

17. What best describes your race/ethnicity? (Pick as many as apply)

- African American/Black
- Arab/Middle Eastern
- Asian
- Caucasian/White
- East Indian/South Asian
- Latine/a/o/x
- Mixed Race
- Native American
- Pacific Islander
- South/Central American
- Choose not to answer
- Other

18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

No

Contact Information

19. Name \*

Anastasia

20. Email \*

21. Phone Number

## Application Form

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### Profile

Anastasia

First Name

C

Middle Initial

Padilla

Last Name

Home Address

Suite or Apt

Richmond

City

CA

State

Postal Code

Mobile:

Primary Phone

Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

☒ District 1

Laney college

Employer

Student. Advisor

Job Title

#### Length of Employment

1 ye

#### Do you work in Contra Costa County?

☐ Yes ☒ No

#### If Yes, in which District do you work?

Contr a costa

#### How long have you lived or worked in Contra Costa County?

Since I was a baby

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

---

### Board and Interest

#### Which Boards would you like to apply for?

Advisory Council on Aging: Submitted

Anastasia C Padilla



**Seat Name**

Ana

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

None

---

## **Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

Laney

**Degree Type / Course of Study / Major**

Cosmotolgy

**Degree Awarded?**

☐ Yes ☒ No

**College/ University B**

**Name of College Attended**

Laney

**Degree Type / Course of Study / Major**

Mlat

**Degree Awarded?**

☒ Yes ☐ No

---

**College/ University C**

**Name of College Attended**

Laney

**Degree Type / Course of Study / Major**

Physiology

**Degree Awarded?**

☒ Yes ☐ No

**Other Trainings & Occupational Licenses**

**Other Training A**

None

**Certificate Awarded for Training?**

☐ Yes ☒ No

**Other Training B**

None

**Certificate Awarded for Training?**

☐ Yes ☒ No

**Occupational Licenses Completed:**

None

**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I use to march in San Francisco for my school I volunteer for summer programs and shelters

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I believe I can qualify of so much experience

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

I believe any

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☒ Yes ☐ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

Hope solutions

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

None

**List any volunteer or community experience, including any advisory boards on which you have served.**

Summer program for westmore high

---

## **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

Good

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

Good

**Please Agree with the Following Statement**

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

---

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

## **Council on Homelessness Applicant Scoring Rubric**

### **Supplemental Application Questions**

(2) Applicant's response lists specific skills, relationships, or resources they can bring to a specific vacant seat on the COH. Response demonstrates a professional or personal commitment to alleviating homelessness that relates to focus of the vacant seat selected. **(12 pts)**

**12 pts** for a response that demonstrates specific skills, relationships, or resources related to the vacant seat AND professional or personal commitment to alleviating homelessness within the topic or field related to the vacant seat selected

**6 pts** for a response that demonstrates specific skills, relationships, or resources related to the vacant seat OR professional or personal commitment to alleviating homelessness within the topic or field related to the vacant seat selected

(3) Applicant's response reflects lived experience or connection to someone with lived experience. **(12 pts)**

**12 pts** for applicant currently experiencing homelessness (as self-identified)

**10 pts** for applicant with experience of homelessness within the past 5 years (as self-identified)

**8 pts** for applicant with experience of homelessness at some point within their life (as self-identified)

**4 pts** for connection to someone with lived experience

**0 pts** for no personal lived experience

(4) Applicant's response reflects a commitment working with and in diverse populations. **(12 pts)**

(5) Likely to contribute to more balanced Council in terms of connections to organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors.  
**(5 pts)**

**5 pts** for contributing to more balanced Council in terms of affiliation with organizations or agencies who serve various homeless subpopulations

**3 pts** for not impacting the balance of the Council in terms of affiliation with organizations or agencies who serve various homeless subpopulations

**1 pt** for contributing to less balanced Council in terms of affiliation with organizations or agencies who serve various homeless subpopulations

(6) Likely to contribute to more balanced Council in terms of connections to government and community-based organizations represented **(5 pts)**

**5 pts** for contributing to more balanced Council in terms of in terms of government and community-based organizations represented

**3 pts** for not impacting the balance of the Council in terms of in terms of government and community-based organizations represented

**1 pt** for contributing to less balanced Council in terms of in terms of government and community-based organizations represented

(7) Applicant's response demonstrates knowledge and critical thinking on how to address homelessness in Contra Costa. Response also demonstrates unique expertise, opinions, and viewpoints on homelessness issues. **(10 pts)**

**10 pts** for demonstrating both knowledge and critical thinking, and unique expertise, opinion, view

**5 pts** for demonstrating knowledge or critical thinking and unique expertise, opinion, view

**1 pt** for demonstrating either knowledge, critical thinking or unique expertise, opinion, view

(8) Applicant's response shows active participation in system meetings or other types of relevant community participation **(3 pts)**

**3 pts** for YAC or other lived experience board members or participation at 3 or more CoC and/or CoH meetings

**2 pts** for participation at 1-2 CoC and/or CoH meetings

**0 pts** for no participation at CoC and/or CoH meetings

(9) Applicant's response shows active understanding and critical thinking about the topics discussed at the meetings that were attended. **(7 pts)**

**7 pts** for 2-3 recommendations or thoughts demonstrating critical thinking and interest

**3 pts** for 1 recommendation or thought demonstrating critical thinking and interest OR for applicants without attendance any compelling description of relevant recent experiences

**0 pts** for no compelling description of relevant recent experiences for those without attendance

(10) Applicant's response shows alignment with and commitment to the COH Guiding Principle and Housing First approach. **(5 pts)**

**5 pts** for "YES"

**3 pts** for any response expressing views contrary or conflicting with Housing First but commitment to COH Guiding Principle

**Disqualifying** for "no" without an explanation

(10) Applicant's response reflects ability to be an active participant of Council on Homelessness meetings **(9 pts)**

**9 pts** for "YES"

**4.5 pts** for some conflicts

**Disqualifying** if applicant is unable to attend CoH meeting or other monthly meetings

### **County Application Questions**

Is the applicant able to comply with the Conflict of Interest Policy? **(Y/N)**  
*If n, the applicant may be disqualified from participation on the CoH.*

**Qualifications:** Applicant's response shows prior board/volunteer and/or leadership experiences or any relevant experience. **(5 pts)**

**5 pts** for homeless or homeless-adjacent board/volunteer experience (including Youth Action Council)

**3 pts** for significant non homelessness related board/volunteer experience

**2 pts** for all other listed board/volunteer and/or leadership experience

**SUB-TOTAL SCORE**



Indicate whether applicant will contribute to a more balanced Council on Homelessness by assigning points for each criteria listed below. If unsure or unclear from application, leave blank.

**NOTE:** This criteria may be used at the reviewers' discretion in line with the CoH Governance Charter to break any ties (applicants' scores must be within 8 points) or, depending on the number of qualified applications, to prioritize ensuring balance at the reviewer's discretion.

Likely to contribute to more balanced Council in terms of **geographic representation** (7 pts)

**7 pts** for applicants representing the Far East County (e.g., Discovery Bay, Bethel Island)

**6 pts** for applicants representing East County

**3.5 pts** for applicants representing Central County

**0 pts** for applicants representing the whole county, West County or South County

*See the County application for this question. Please note, Panelists can deviate from the scores recommended if needed to ensure balanced representation across applicants for vacant seats.*

**TIE BREAKER SCORE**



# Contra Costa County Board of Supervisors

## Subcommittee Report

### FAMILY AND HUMAN SERVICES COMMITTEE

7.

**Meeting Date:** 11/28/2022

**Subject:** Adult Protective Services and Challenges for Aged & Disabled Populations

**Submitted For:** FAMILY & HUMAN SERVICES COMMITTEE,

**Department:** County Administrator

**Referral No.:** FHS #45

**Referral Name:** Aging and Adult Services - Challenges for Aged & Disabled Populations/Elder Abuse

**Presenter:** Marla Stuart, EHSD Director, and Tracy Murray, Aging and Adult Services Director

**Contact:** Tracy Murray,  
925-608-4805

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#### **Referral History:**

On May 23, 2000, the Board of Supervisors referred to the Family and Human Services Committee an annual report on the progress made on the issue of elder abuse in Contra Costa County. Between 2000 and 2015, Committee has received an annual status report from the Employment and Human Services Department.

On December 14, 2015, the Family and Human Services Committee received a report from the Employment and Human Services Department on this referral. At the time of the report, the new Aging and Adult Services Director was a recent hire, having only been with the department a couple of months. Since the new director had identified various strategies to address some pending issues, such as staffing and crisis response times, and program changes were in transition, the Family and Human Services Committee agreed to postpone the annual report until such time as the department would be prepared to discuss a timeline addressing the program and operational challenges discussed. An update was provided to the Family and Human Services Committee on February 7, 2017. The most recent status update was provided to the Family and Human Services Committee on August 24, 2020.

#### **Referral Update:**

Please see the attached report.

#### **Recommendation(s)/Next Step(s):**

ACCEPT the report from the Employment and Human Services Department on Aging and Adult Services, including the Master Plan on Aging.

#### **Fiscal Impact (if any):**

There is no fiscal impact for this action.

---

#### **Attachments**

Update on Aging and Adult Services

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CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

*Building Brighter Futures Together*

Tracy Murray

Director, Aging & Adult Services

Employment and Human Services Department

[tmurray@ehsd.cccounty.us](mailto:tmurray@ehsd.cccounty.us)

# Aging & Adult Services Report

Presentation to the Family and Human Services Committee, 11/28/2022

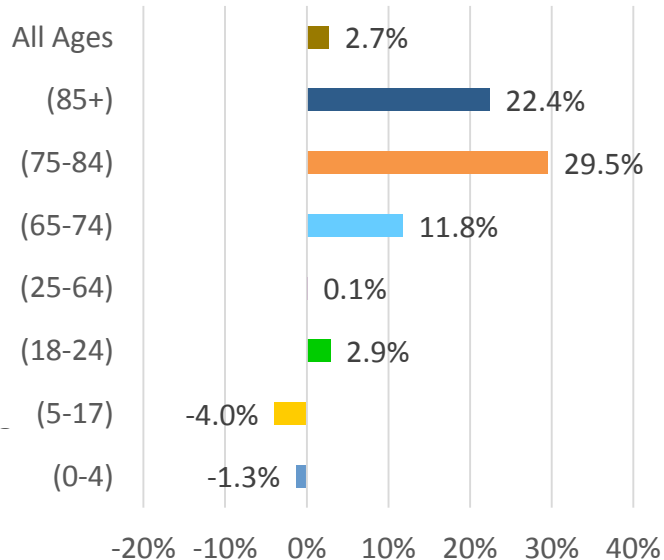
# Table of Contents

- Aging & Adult Services Overview
- Adult Protective Services
- In-Home Supportive Services
- General Assistance
- Area Agency on Aging
- Partnerships and Grants

*Building Brighter Futures Together*

# Contra Costa Aging Population

California 2022-2027 Population  
Growth Rate by Age Group



251,516

Number of Age 60+ Individuals in Contra Costa County, per 2020 Census estimates

51,088

Number of unduplicated age 60+ Contra Costa individuals enrolled in Medi-Cal, CalFresh, General Assistance, and other benefits programs in FY 2021-22

Source:

Census 5-Year Estimates Table S0101

CalWIN Table MR0007E

CONTRA COSTA COUNTY

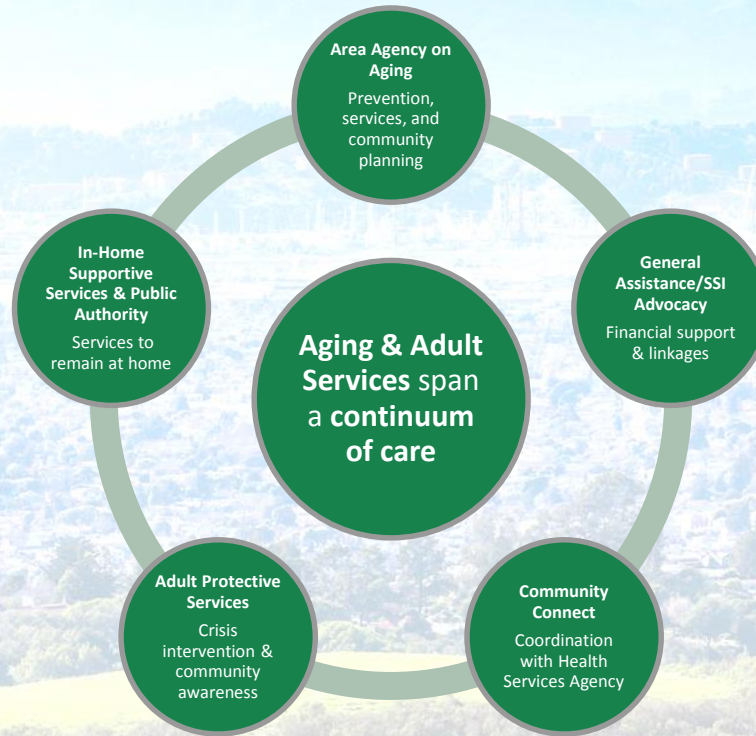
EMPLOYMENT & HUMAN SERVICES

# Aging & Adult Services Overview

CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

# Aging & Adult Services Overview



# Aging & Adult Services At A Glance

7,055

Unduplicated clients  
served by the Area  
Agency on Aging in  
Fiscal Year (FY) 2021-22

877,968

Meals provided by the  
Area Agency on Aging in  
FY 2021-22

17,391

Information calls  
received by the Area  
Agency on Aging in FY  
2021-22

453

Average monthly reports of  
Elder/Dependent Adult  
Abuse in FY 2021-22

**874** active Adult Protective  
Services Cases in June 2022

531

Average monthly applications  
for General Assistance in FY  
2021-22

**595** active General  
Assistance cases in June 2022

311

Average monthly applications  
for In-Home Supportive  
Services in FY 2021-22

**13,473** consumers and **12,177**  
providers in June 2022

CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

Sources: RTZ-GetCare, ServicePoint, LEAPS, CMIPS, CalWIN

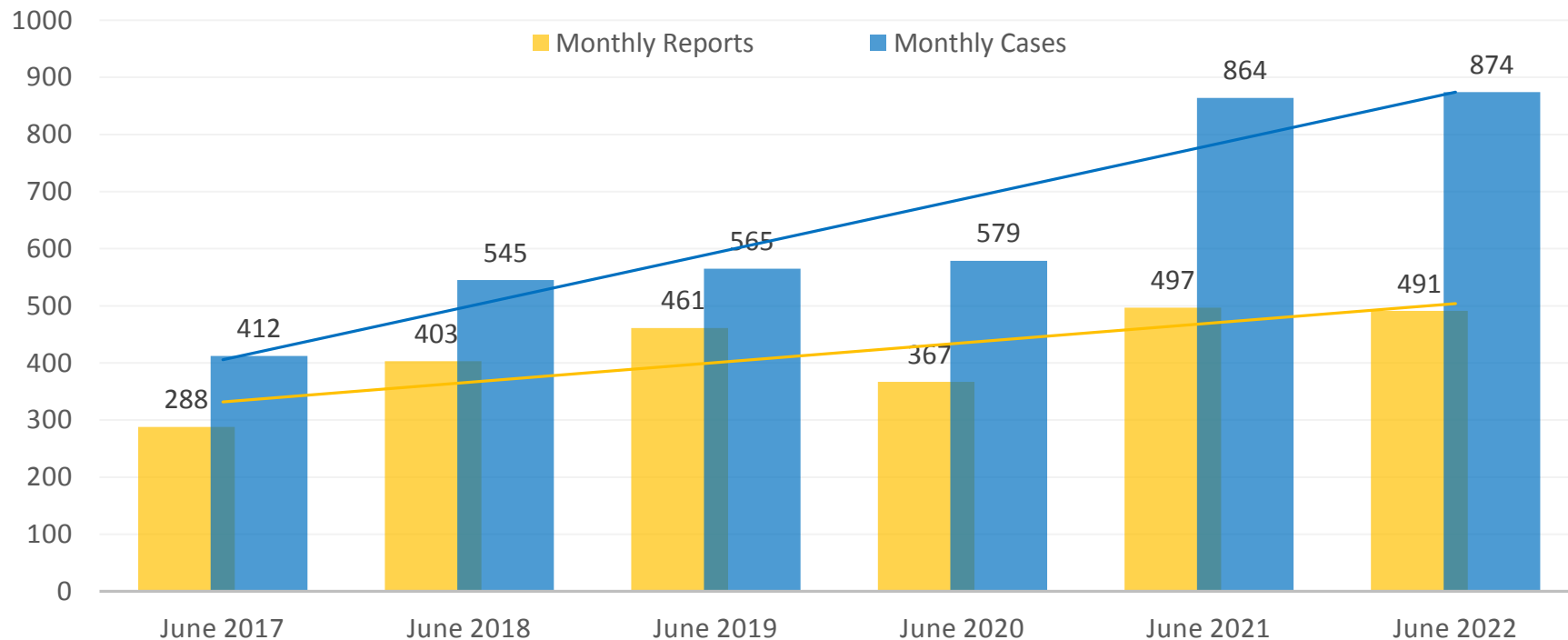


# Adult Protective Services (APS)

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# Adult Protective Services Reports & Caseload Trends



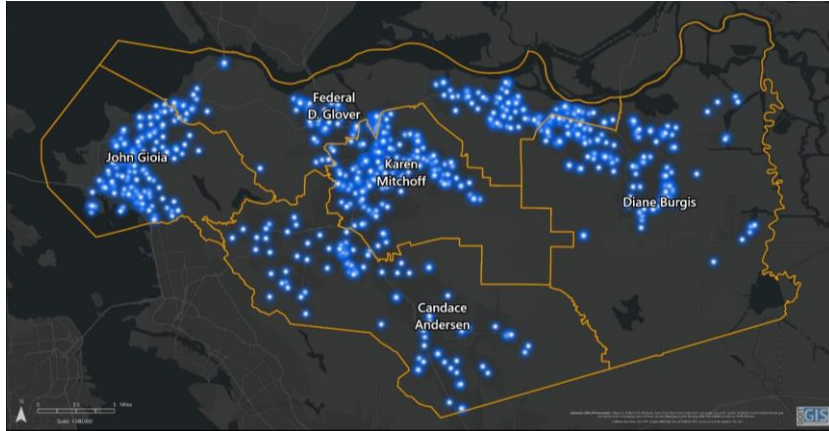
CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

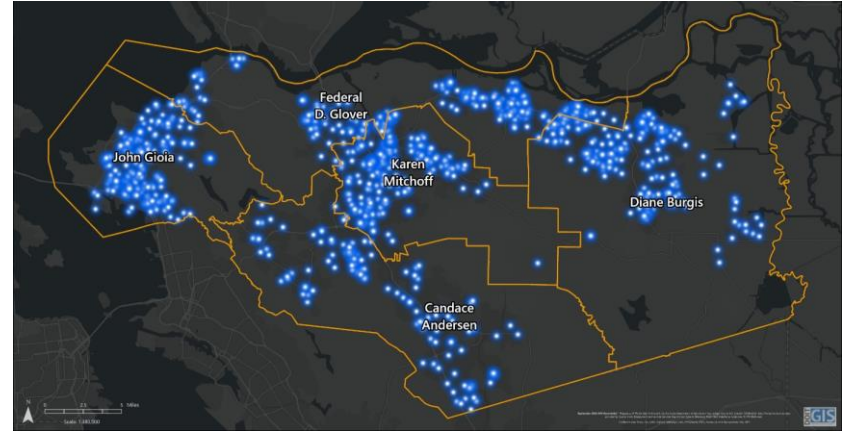
Source: LEAPS

# Adult Protective Services Caseload Changes

## September 2020 Caseload Map



## September 2022 Caseload Map



Sup District	Sept 2020 Caseload	Sept 2022 Caseload	Change
District 1: Sup. Gioia	137	181	+24%
District 2: Sup. Anderson	91	122	+25%
District 3: Sup. Burgis	134	188	+29%
District 4: Sup. Mitchoff	159	193	+18%
District 5: Sup. Glover	148	202	+27%
Total	669	886	+25%

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EMPLOYMENT & HUMAN SERVICES

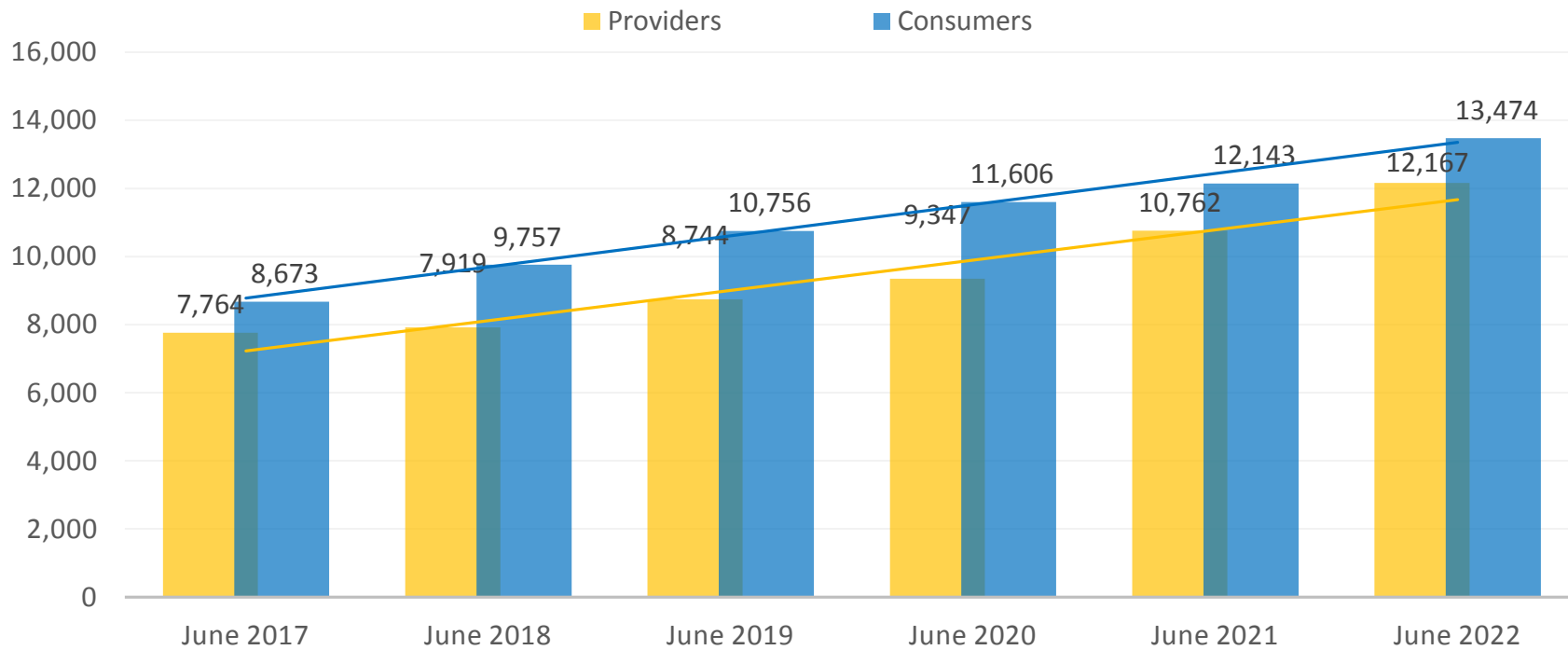
Source: LEAPS

# In-Home Supportive Services (IHSS)

CONTRA COSTA COUNTY

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# In-Home Supportive Services Providers & Caseload Trends

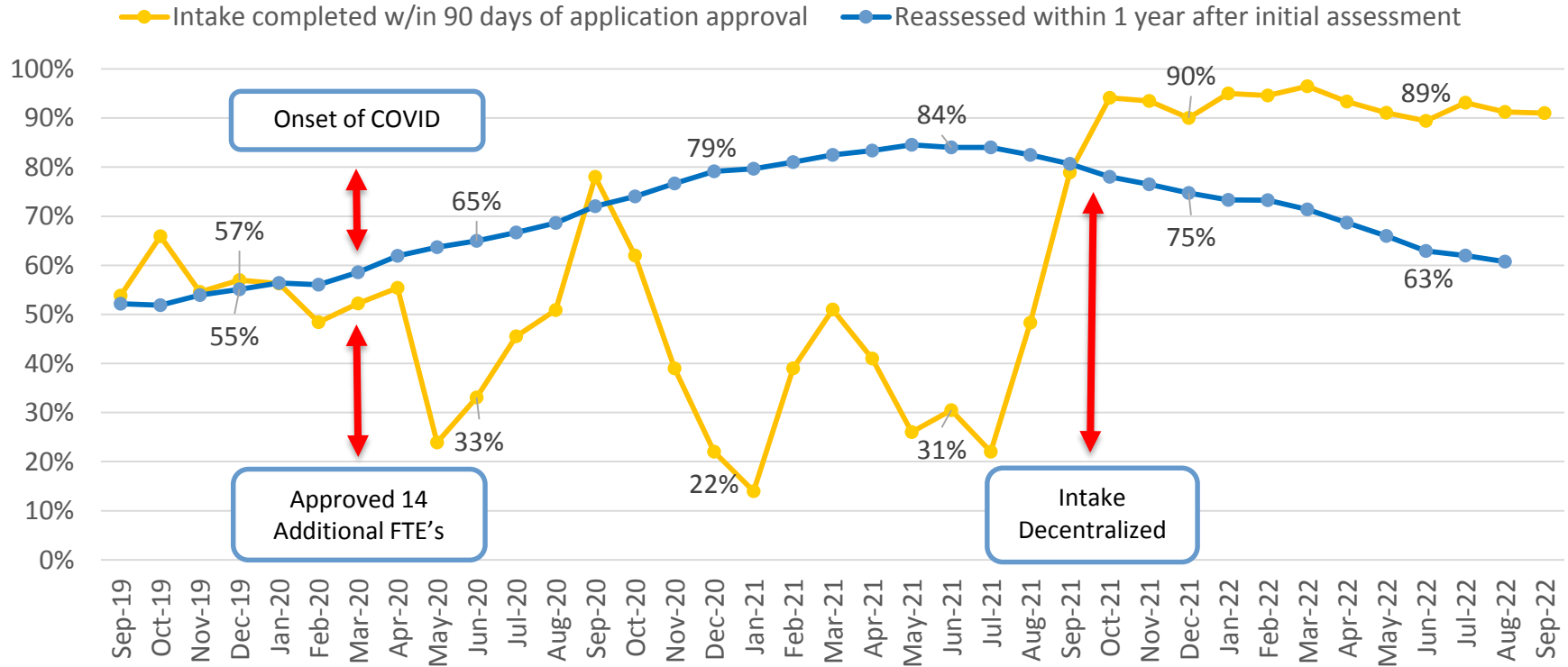


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Source: CMIPS and Care Tracker

# In-Home Supportive Services Compliance



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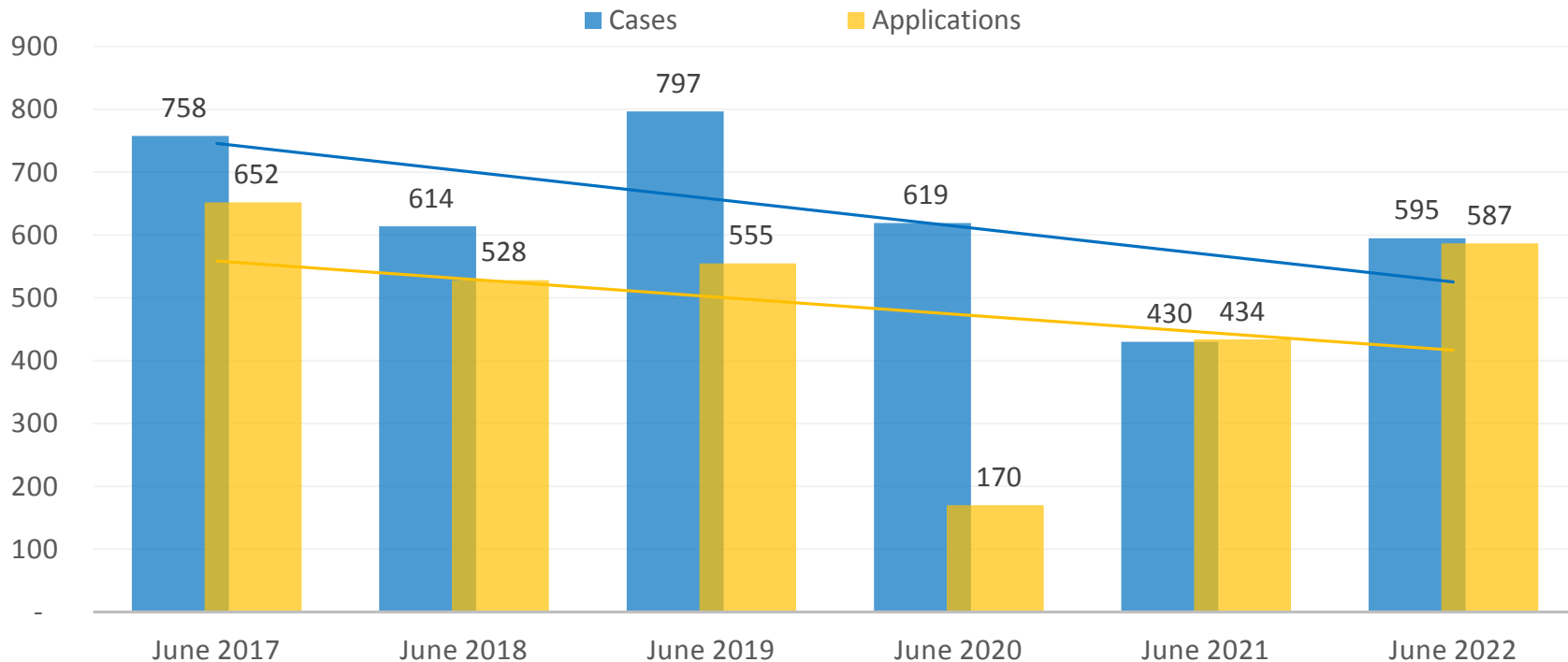
Source: CMIPS

# General Assistance (GA)

CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

# General Assistance Applications & Caseload Trends



CONTRA COSTA COUNTY

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Source: CalWIN CIS Reports



# General Assistance Client Profile

General Assistance clients are characterized as one of the following:

## Level 1

- Has the ability to have meaningful employment

## Level 2

- Has a verifiable physical or mental disability which prevents them from maintaining employment for more than 30 days but less than 12 months

## Level 3

- Has a verifiable physical or mental disability which prevents them from maintaining gainful employment for more than 12 months

Homelessness rate of General Assistance Applicants in FY 2021-22

	Applications Granted	# Homeless	% Homeless
Level 1	1671	732	44%
Level 2	733	347	47%
Level 3	2318	824	36%
Total	4722	1903	40%

General Assistance clients by Age Group in June 2022

	Count	% of Total
18 and under	3	<1%
19 - 49	311	54%
50 - 59	200	35%
60 and over	61	11%
Total	575	100%

Source: CalWIN

# Area Agency on Aging (AAA)

CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

# Area Agency on Aging Overview

## Direct Services

- Information & Assistance: 17,391 calls
- Health Insurance Counseling & Advocacy Program (HICAP): 7,638 People served

## Services through Community-Based Organization (CBO) Contracts

- Friendly Visiting: 165 seniors matched
- Respite Hours: 4,354 hours provided
- Legal Services: 835 clients
- Elder Abuse Prevention: 10 events held
- Assisted Transportation: 6,148 trips



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# Area Agency on Aging Initiatives

## Measure X

- Capacity-building support for CBO community
- Funding for CBO's
- Campaign in support of older adults with disabilities

## Master Plan on Aging

- Finalized contract with Collaborative Consulting, Inc. for \$195,000 to provide data gathering, facilitation, and implementation plan development services
- Community event in support of Master Plan held on Aging in November 17, 2022



# Partnerships and Grants



# Partnerships and Grants

## Our Partners

Community Violence Solutions

Contra Costa County Probation

Jewish Family & Community Services

Contra Costa Crisis Center

Mobility Matters

Empowered Aging

J-Sei Contra Costa Family Justice Center

Advisory Council on Aging

West Contra Costa Meals on Wheels

Walnut Creek Police

Meals on Wheels Diablo Region

Contra Costa County Mental Health

Choice in Aging Contra Costa Office of the Sheriff

Alzheimer's Disease & Related Disorder

Contra Costa Senior Legal Services

Program	Purpose	Number Served FY 21-22
Elder Abuse Prevention Project	A partnership of organizations that serves elders who are experiencing physical, psychological, financial and emotional abuse.	491
HomeSafe	Housing assistance for APS clients at risk of homelessness or homeless.	80
HDAP	Provides SSI Advocacy and Housing assistance to GA clients	98
Community Connect	EHSD provides eligibility and social work of high need members.	2475

CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

# Service Delivery Contractors

Dr. Lisa Kalich	\$ 27,000	Family Caregiver Alliance	\$ 194,146
Alzheimer's Association	\$ 89,235	Family Justice Alliance	\$ 52,756
Bi-Bett Corp. New Health Services	\$ 110,000	Contra Costa Health Services	\$ 4,533,399
Center for Elder's Independence	\$ 49,389	JBEO, Inc.	\$ 20,000
Choice in Aging	\$ 163,517	Jewish Family & Community Services	\$ 91,763
Contra Costa Crisis Center	\$ 42,988	Legal Assistance for Seniors	\$ 8,000
Contra Costa Senior Legal Services	\$ 265,802	Meals on Wheels Diablo Region	\$ 487,302
Diablo Valley Foundation for the Aging	\$ 25,000	Mobility Matters	\$ 62,202
Diane Whaley	\$ 53,799	Pamela Brown	\$ 56,522
District Attorney's Office	\$ 27,727	RTZ Associates	\$ 15,000
Dr. Robert Sargent	\$ 87,842	Stella Wu Chu	\$ 15,675
East By Men's Recovery Center	\$ 55,000	Uplift Families First	\$ 68,132
Empowered Aging	\$ 639,187	Total	\$ 7,241,382



# Contra Costa County Board of Supervisors

## Subcommittee Report

### FAMILY AND HUMAN SERVICES COMMITTEE

8.

**Meeting Date:** 11/28/2022

**Subject:** Annual Update on the Assisted Outpatient Treatment Program

**Submitted For:** Anna Roth, Health Services Director

**Department:** Health Services

**Referral No.:** 107

**Referral Name:** Assisted Outpatient Treatment Program

**Presenter:** Alison Farringer, RDA Consulting and Marie Scannell, Forensic  
Mental Health Chief

**Contact:** Enid Mendoza, (925)  
655-2051

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#### **Referral History:**

The Assisted Outpatient Treatment Demonstration Project Act (AB 1421), known as Laura's Law, was signed into California law in 2002. Laura's Law is named after a 19 year-old woman who worked at a Nevada County mental health clinic. She was one of three individuals who died after a shooting by a psychotic individual who had not engaged in treatment. AB 1421 allows court-ordered intensive outpatient treatment called Assisted Outpatient Treatment (AOT) for a clearly defined set of individuals that must meet specific criteria. AB 1421 also specifies which individuals may request the County Mental Health Director to file a petition with the superior court for a hearing to determine if a person should be court-ordered to receive the services specified under the law. The County Mental Health Director or his licensed designee is required to perform a clinical investigation and, if the request is confirmed, file a petition to the court for AOT. If the court finds that the individual meets the statutory criteria, the recipient will be provided intensive community treatment services and supervision by a multidisciplinary team of mental health professionals with staff-to-client ratios of not more than 1 to 10. Treatment is to be client-directed and employ psychosocial rehabilitation and recovery principles. The law specifies various rights of the recipient as well as due process hearing rights. If a person refuses treatment under AOT, treatment cannot be forced. The court orders a meeting with the treatment team to gain cooperation and can authorize a 72-hour hospitalization to gain cooperation. A Laura's Law petition does not allow for involuntary medication. AB 1421 requires that a county Board of Supervisors adopt Laura's Law by resolution to authorize the legislation within that county. AB 1421 also requires the Board of Supervisors to make a finding that no voluntary mental health program serving adults or children would be reduced as a result of implementation.

At its June 3, 2013 meeting, the Legislation Committee requested that this matter be referred to the Family and Human Services Committee (FHS) for consideration of whether to develop a program in the Behavioral Health Division of the Health Services Department that would implement assisted outpatient treatment options here in Contra Costa County.

On July 9, 2013, the Board of Supervisors referred the matter to FHS for consideration. FHS received reports on the implementation of Laura's Law on October 16, 2013 and March 10, 2014, and on February 3, 2015, the Board of Supervisors adopted Resolution No. 2015/9 to direct the implementation of Assisted Outpatient Treatment (Laura's Law) for a three-year period and directed the Health Services Department (HSD) to develop a program design with stakeholder participation. The Board further authorized the Health Services Director to execute a contract with Resource Development Associates, Inc. to provide consultation and technical assistance with regard to the evaluation of the County's Assisted Outpatient Treatment (AOT) Program for persons with serious mental illness who demonstrate resistance to voluntarily participating in behavioral health treatment.

In February 2016, Laura's Law was implemented and the Department provided FHS with status reports on



September 12 and December 12, 2016, and May 22 and September 25, 2017, at which FHS received and discussed the AOT Program reports for fiscal year 2016-17 as provided by the Health Service Department and Resource Development Associates. Contra Costa Behavioral Health Services was directed to coordinate with the Health, Housing and Homeless Services Division and develop a plan to maximize enrollment in Assertive Community Treatment (ACT) of persons who are eligible for the AOT Program and are homeless or at risk of homelessness. Mental Health Systems is the contract agency providing Assertive Community Treatment services.

On October 17, 2017 the Board of Supervisors accepted the Plan for Maximum Enrollment of Persons Eligible for the AOT Program, as well as the July, 2016 through June 30, 2017 evaluation report from Resource Development Associates. On November 2, 2018 Resource Development Associates presented their Cumulative Evaluation Report to the Assisted Outpatient Treatment Workgroup and interested stakeholders for discussion and input regarding recommendations and next steps.

In September 2021, AB 1976 was approved by the Legislature and signed by Governor Newsom. This statute eliminates the sunset date for AOT programs, and requires the implementation of AOT programs for all counties that have not already implemented Laura's Law effective July 1, 2021. This has converted AOT programs from an opt-in to an opt-out County program. The statute also expands the list of individuals allowed to petition the county behavioral health department for AOT services to include a superior court judge.

The change in legislation has not impacted the County's AOT program, which exceeds the requirements set forth in the legislation.

The Behavioral Health Services Division of the Health Services Department last presented the AOT annual report to FHS on July 26, 2021. The report was accepted and forwarded on to the Board of Supervisors for their information and was approved at their August 10, 2021 meeting.

**Referral Update:**

Please see the attached presentation from Resource Development Associates (RDA), which covers the 2020-21 fiscal year reporting that was done for the Department of Health Care Services (DHCS). DHCS has changed its reporting requirements for the current year (and moving forward) to require a survey only (and no written report). The attached Power Point presentation is a summary of the responses that were provided in the survey submitted to DHCS on October 15, 2022.

**Recommendation(s)/Next Step(s):**

ACCEPT the cumulative evaluation survey summary from the Health Services Department on the implementation of Laura's Law – Assisted Outpatient Treatment (AOT) program during the period July 2020 through June 2021, DIRECT staff to forward the report to the Board of Supervisors for their information, and DIRECT the Department to forward future survey summaries annually and directly to the Board of Supervisors for their information.

**Fiscal Impact (if any):**

There is no fiscal impact for the acceptance of this report. Funds are budgeted for the Contra Costa Behavioral Health Services (CCBHS) portion of the AOT Program for FY 2022-23 and MHSA revenue is expected to sustain the CCBHS portion of the program costs for the fiscal years 2023-24.

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**Attachments**

**FY 2020-21 DHCS AOT Outcome Evaluation Report**

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# **Contra Costa County Assisted Outpatient Treatment Program**

**FY 2020–2021 DHCS AOT Outcome Evaluation**

December 2022





# Outline

- 1. Overview**
- 2. Pre-AOT Enrollment**
- 3. AOT Enrollment**
- 4. Discussion**



## SECTION ONE

# Overview





# FY 2020–2021 DHCS AOT Outcome Evaluation

## Purpose of the Evaluation

- Meet state-mandated reporting requirements for AOT programs.
- Support continuous quality improvement process to support the AOT program to meet its intended goals.

## Evaluation Activities

- Secondary data analyses on Pre-AOT and AOT Enrollment.

## Evaluation Period

- July 1, 2020 – June 30, 2021



# DHCS Reporting Requirements

## Enrollment & Engagement

- Number of clients served by the program
- Indicators of successful engagement
- Consumer and family satisfaction with program services

## Legal & Safety

- Contacts with law enforcement & reductions in law enforcement contact
- Hospitalizations & reductions in hospitalizations
- Victimization
- Violent behavior

## Treatment & Services

- Type, intensity, & frequency of treatment
- Adherence to prescribed treatment
- Usage of enforcement mechanisms
- Substance abuse
- Maintaining housing
- Employment services participation

## Skills & Functioning

- Social functioning
- Independent living skills



# Data Sources

## Contra Costa Behavioral Health Services (BHS)

- Referral, investigation, & petition data
- Service utilization data for all behavioral health services provided or paid for by CCBHS
- Demographic data
- Jail booking data

## Mental Health Systems (MHS)

- ACT client list
- Assessments (e.g, SSM, PAF, KET, NIDA, MacArthur)



# DHCS Changes & Other Considerations

## Changes to DCHS AOT Reporting Tool

- Updated format, distribution, & submission
- Expanded & reformatted questions
- DHCS reporting is focused on court-involved consumer sample

## Other Evaluation Considerations

- Staff turnover had implications for evaluation timing, data, & approach
- COVID-19 impacted agency data collection processes
- Housing and employment data are self-reported





## SECTION TWO

# Pre-AOT Enrollment





# Referrals to AOT

*Fiscal Year 20-21*

**121**

Total number of **people referred** to Contra Costa's AOT Program during FY20-21

*(FY19-20 Total: 117)*

**31**

Total number of **people found statutorily ineligible** for the AOT program during FY20-21

*(FY19-20 Total: 21)*

**83**

Average number of **investigation days** for prospective AOT consumers during FY20-21

**FY20-21 Range: 2-248**



# FMH Investigation & MHS Outreach

*Fiscal Year 20-21*

Investigation Outcome	Referred Consumers
Referred to MHS	19% (n=21)
Engaged or Re-Engaged with a Provider	25% (n=27)
Investigated and Closed	55% (n=59)
Ongoing Investigation	1% (n=1)

**On average, the initial outreach period was one month (34 days)** for all consumers. At minimum, initial outreach took two days and at maximum, over three months (101 days).



## SECTION THREE

# AOT Enrollment





# Enrollment Status

*Fiscal Year 20-21*

**106**

Total number of  
**consumers who  
received voluntary  
services** during FY20-21

*(FY19-20 Total: 77)*

**15**

Total number of  
**court-involved  
consumers served**  
during FY20-21

*(FY19-20 Total: 11)*

**2**

Total number of  
**court-involved  
consumers enrolled in  
FY19-20 that continued  
receiving services in  
FY20-21**

*(FY19-20 Total: 9)*



# Court-Involved Consumer Profile (N=15) *Fiscal Year 20-21*

Most FY20-21 court-involved consumers were male, white, and between the ages of 26-49 years old.

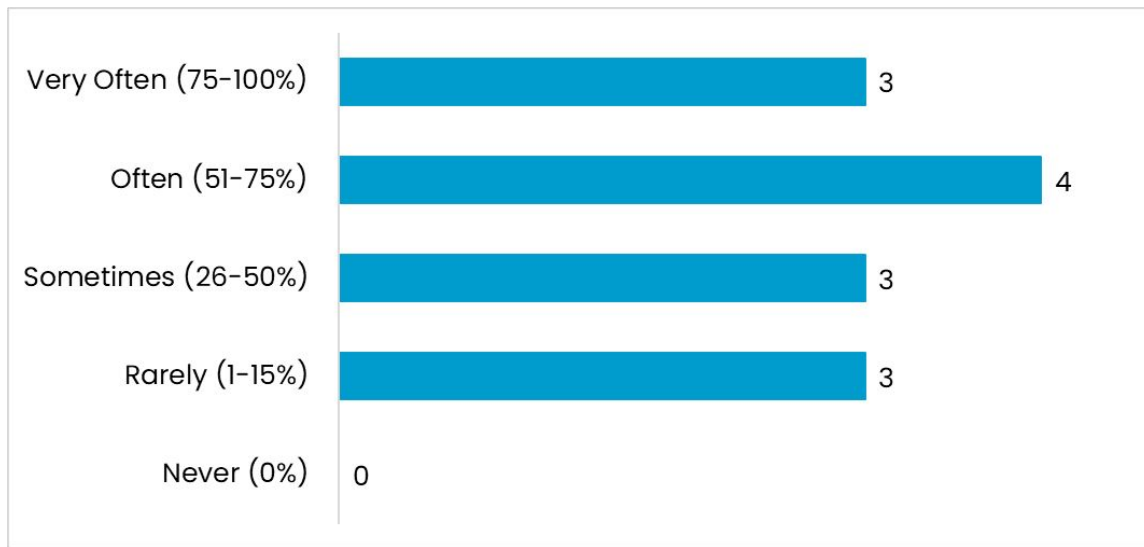
Demographic	Consumers
<b>Gender</b>	
Female	40% (n=6)
Male	60% (n=9)
<b>Age</b>	
18 – 25	33% (n=5)
26 – 49	60% (n=9)
50+	7% (n=1)

Demographic	Consumers
<b>Race/Ethnicity</b>	
White/Caucasian	60% (n=9)
Black/African American	20% (n=3)
Hispanic or Latino	0% (n=0)
Asian/Pacific Islander	0% (n=0)
Another race/2+ races	13% (n=2)
Unknown/Not reported	7% (n=1)



# Maintaining Treatment Contact (N=15) *Fiscal Year 20-21*

Most court-involved consumers maintained contact with treatment services “often” or “very often” (n=7).



Note: Two court-involved consumers were excluded from this analysis because their enrollment began on the last day of the fiscal year.



# Treatment Frequency & Intensity (N=15) *Fiscal Year 20-21*

**3.7**

**Average number of treatment services provided to court-involved clients in a week (7-day) span during FY20-21**

*(FY19-20 Average: 1.8)*

**2.2**

**Average length (in hours) of each treatment encounter with court-involved clients during FY20-21**

*(FY19-20 Average: 1.5)*

The Care Team continued to successfully operate and engage AOT consumers in services throughout continued COVID-related lock-downs during 2020 and 2021.





# Hospitalizations (N=15)

*Fiscal Year 20-21*

Fewer court-involved consumers experienced hospitalizations during AOT enrollment compared to pre-AOT enrollment for FY20-21.

## Consumer Hospitalizations

Hospitalizations include: Detox, Crisis Residential, Crisis Stabilization, Hospital, Inpatient, IMD, and Skilled Nursing Facility

	Pre-AOT Enrollment	During AOT Enrollment
Number of Consumers	13	3

# 6.4

Total number of **hospitalization days reduced** between pre-AOT enrollment to during AOT enrollment for FY20-21



# Jail Incarcerations (N=15)

*Fiscal Year 20-21*

Fewer court-involved consumers experienced jail incarcerations during AOT enrollment compared to pre-AOT enrollment for FY20-21.

Consumer Jail Incarcerations		
	Pre-AOT Enrollment	During AOT Enrollment
Number of Consumers	8	1

## 6.4

Total number of **jail incarceration days reduced** between pre-AOT enrollment to during AOT enrollment for FY20-21



# Employment & Housing (N=15)

*Fiscal Year 20-21*

More court-involved consumers were employed during AOT enrollment compared to pre-AOT enrollment for FY20-21.

Fewer court-involved consumers experienced homelessness during AOT enrollment compared to pre-AOT enrollment for FY20-21.

73% (n=11) of court-involved consumers were housed at some point during their AOT enrollment in FY20-21.

## Consumer Employment

	Pre-AOT Enrollment	During AOT Enrollment
Number of Consumers	1	5

## Consumer Homelessness

	Pre-AOT Enrollment	During AOT Enrollment
Number of Consumers	6	4



## SECTION FOUR

# Discussion





# Discussion

- The AOT Care Team collaborated to connect referred individuals to the appropriate mental health services.
- Outreach and engagement efforts resulted in consumers being enrolled into MHS relatively quickly.
- Despite the ongoing impact of COVID-19, all court-involved AOT consumers maintained some level of weekly contact with the treatment system during the reporting period.
- Fewer court-involved consumers experienced jail stays, hospitalizations, and homelessness during AOT enrollment compared to pre-enrollment.



**Thank you!**